



BERRIGAN SHIRE COUNCIL

Minutes of the Council Meeting held in the Council Chambers on Wednesday, 21st January, 2015 commencing at 9.15 am.

Min. No. Present: Cr. Bernard Curtin (Mayor)

Crs: John Bruce, Matthew Hannan, Brian Hill, Denis Glanville, Colin Jones, Darryl Morris, Andrea O'Neill, Director of Corporate Services (Matthew Hansen), Director Technical Services (Fred Exton), Development Manager (Laurie Stevens) and General Manager (Rowan Perkins).

Apology

Nil

Declaration of Items of Pecuniary and other Interests

The Director of Corporate Services (Matthew Hansen) declared a non pecuniary interest in Item 5.6 as he is a member of the Berrigan RSL.

4. CONFIRMATION OF MINUTES

RESOLVED Crs Hill and O'Neill that the Minutes of the meeting held in the Council Chambers on Wednesday 17th December, 2014 be confirmed.

5.1 FINANCE – ACCOUNTS

AUTHOR: Finance Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

RESOLVED Crs: O'Neill and Morris that the Financial Statement, Bank Reconciliation Certificate and Petty Cash Book made up to 31 December 2014, be received and that the accounts paid as per Warrant No. 12/14 totalling \$1,563,559.66 be confirmed.

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5.2 DOCUMENTS FOR SIGNING AND SEALING

AUTHOR: General Manager

STRATEGIC OUTCOME: Diverse and resilient business

STRATEGIC OBJECTIVE: 4.2 Strengthen and diversify the
local economy

FILE NO: 21.101.5

RESOLVED Crs: O'Neill and Morris that the Council sign and seal the lease of the Berrigan Caravan Park situated at lot 32 DP 1189220.

5.3 TENDER POLICY AND PROCEDURES

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance
by Council of Council operations
and reporting

FILE NO:

RESOLVED Crs: Glanville and Jones that the Council:

- Revoke Policy 47 Tender Evaluation Policy; and
- Adopt the following policy on Tenders

1. POLICY STATEMENT

Where required by legislation or otherwise appropriate, the Council will seek to obtain goods and services by means of a competitive tender process. It is important that this process is ethical, transparent, accountable and effective.

This policy forms part of the Council's Procurement and Disposal Framework and should be read in conjunction with the Council's Procurement and Disposal Policy and the other policies that form that framework.

2. PURPOSE

The purpose of this policy is to define the key tender principles adopted by Council and to ensure that Council officers are aware of their responsibilities and the applicable conditions and procedures regarding tenders

The policy will provide consistent advice about the competitive tendering of and for Council services, describes Council requirements in relation to ethical behaviour in relation to tendering

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and will maintain competitiveness and ensure best value of goods and services provided to the Council

3. SCOPE

This policy applies to:

- Councillors
- Council officers
- Suppliers awarded contracts via the tendering process
- Prospective suppliers supplying tenders to the Council.

The policy covers:

- all purchases by the Council over the tender threshold, and
- the entire process of inviting and assessing tenders for goods and services by the Council

4. OBJECTIVE

This policy is developed to assist the Council with Delivery Plan Objective 2.2.2.3:

Coordinate Council investments, financial management, financial operations and processing.

5. DEFINITIONS

Best value: As defined in the Council's Procurement and Disposal Policy, best value represents the best return and performance for the money spent on procurement of goods and services.

Best value is not simply the best price. In determining what best value is, Council officers must consider:

- price
- "whole of life" and other ongoing costs
- fitness for purpose
- suitability
- availability and timeliness
- prior performance
- statutory compliance and work health and safety

Council officer: Any person who has authority to purchase goods and services on behalf of the Council. This includes, but is not

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limited to, Council employees, contractors, volunteers and other agents of the Council.

Public tender: Method by which tenders for the proposed contract are invited by public advertisement per Clause 166(a) of the *Local Government (General) Regulation* 2005

Prescribed organisation: An organisation listed in Clause 163(1A) of the *Local Government (General) Regulation* 2005. The Council is permitted to use contracts prepared by these organisations to obtain goods and services without having to seek tenders.

Tender threshold: An amount in dollars as determined and published by the NSW Division of Local Government. This amount is shown in Clause 163(2) of the *Local Government (General) Regulation* 2005

6. POLICY IMPLEMENTATION

6.1 General principles

In conducting a request for tender, the Council will

- comply with its statutory obligations;
- act in an ethical, transparent and accountable manner;
- act fairly and even-handedly;
- maintain commercial confidentiality in line with legislation and Council policy
- seek “best value” outcomes.

At all times, Council officers must be aware of their responsibilities to act in the best interests of the Council and the community when handling public funds.

6.2 Roles and Responsibilities

The General Manager will appoint Council officers to the following responsibilities:

- Council officers responsible for opening submitted tenders
- Tender Evaluation Panel
- Tender Evaluation Panel Chairperson

The Tender Evaluation Panel Chairperson will be responsible for the overall conduct of the tender process, including ensuring compliance with relevant legislation, regulations, Office of Local Government guidelines and Council policies.

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6.3 Methods of tendering

All requests for tenders invited by the Council will be public tenders, unless in exceptional circumstances and expressly approved by the General Manager.

6.3.1 E-Tendering

Where the Council chooses to conduct its own tender, the tender will be conducted through an electronic, online tender system.

The E-Tendering system will operate within an appropriate policy and security management framework that incorporates threat and risk assessment, regular review and audit.

In addition to electronic tender submissions, the Council may, at the discretion of the General Manager, choose to allow submission of tenders in hard copy form at the Tender Box, located at the Council Administration Office.

6.3.2 Use of Prescribed Organisations

With the express approval of the General Manager, the Council may avail itself of the option under section 55(3)(a) of the *Local Government Act 1993* to use a contract from a prescribed organisation in lieu of requesting a tender in its own right.

Council officers using a prescribed organisation should still ensure that Council is receiving best value.

Where a prescribed organisation has been used for a purchase greater than the tender threshold amount, an information report outlining the successful bid and the evaluation of the quotations must be presented to the next meeting of the Council.

6.4 Record maintenance

The Tender Evaluation Panel Chairperson is responsible for ensuring that all relevant documents relating to a request for tender are kept and secured, in line with the Tendering Guidelines for NSW Local Government.

The Tender Evaluation Panel Chairperson is also responsible for controlling access to all documents relating to a request for tender.

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6.5 Assessment

Tenders will be assessed under formal evaluation criteria and weightings. These criteria and weightings will be included in the tender documentation.

6.6 Risk Management

Risk Management is the systematic positive identification of threats and the identification of opportunities for the best use of resources.

Throughout the tender process, the Council will ensure that risks associated with the process are identified and are treated in accordance with the Council's Risk Management Policy and Framework.

7. RELATED POLICES AND STRATEGIES

7.1 Legislation

- *Local Government Act 1993*
- *Local Government (General) Regulation 2005*
- *State Records Act 1988*
- *Government Information (Public Access) Act 2009.*
- *Privacy and Personal Information Protection Act 1998.*
- *Public Finance and Audit Act 1983*

7.2 Other plans, policies and strategies

- Tendering Guidelines for NSW Local Government
- Berrigan Shire Council Risk Management Framework
- Berrigan Shire Council Code of Conduct
- Berrigan Shire Council Statement of Business Ethics
- Procurement and Disposal Policy

5.4 SOCIAL MEDIA POLICY

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.3 Strengthen strategic relationships and partnerships with community, business and government

FILE NO: 2.103.1

RESOLVED Crs: Morris and Jones that the Council adopt the following Policy for Social Media

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1. POLICY STATEMENT

Council recognises the benefits of using social media as a means for engaging our communities, marketing, promotion and disseminating time-sensitive information to the widest possible audience.

It is acknowledged that certain risks are associated with social media tools and that these risks are not limited to reputation and the legitimate interests of Council. Moreover, it is based on the notion that under law, online content is permanent and should never be considered private.

Therefore, this policy has been developed to assist staff use social media in a productive and responsible manner.

2. PURPOSE

The purpose of this policy is to:

- Guide and support Council officials responsible and productive use of social media
- Extend reach of Council messages online by strengthening its relationships with relevant audiences
- Seek feedback and suggestions from engaged residents, ratepayers, business and visitors
- Monitor social media activity as it relates to Berrigan Shire Council

3. SCOPE

This policy covers:

- The establishment and content management of Berrigan Shire Council social media accounts
- The use of social media by Council officials on matters concerning the Council or likely to be viewed as concerning Council; and
- Describes appropriate use of social media by Council Officials in a private or work capacity

4. OBJECTIVE

This policy is developed to assist the Council with the following Delivery Plan Objectives:

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2.2.2 Council operations support ethical, transparent and accountable corporate governance

2.2.3 Participate in networks that promote regional and cross-border collaboration, planning and service delivery

3.2.2 Provide opportunities for lifelong learning, cultural expression and recreation

4.2.3 Engage local business through regular meetings, electronic newsletter, Council bulletin and media publications

5. DEFINITIONS

Social Media – Software tools that allow groups to generate content and engage in peer-to-peer conversations and exchange of content.

Examples include:

- Social networking sites – for example. Facebook, MySpace, Bebo, Friendster
- Video and photo sharing websites – for example. Flickr, YouTube
- Micro-blogging sites – for example. Twitter
- Weblogs, including corporate blogs, personal blogs or blogs hosted by traditional media publications
- Forums and discussion boards such as Whirlpool, Yahoo! Groups or Google Groups
- Online encyclopaedias such as Wikipedia
- Any other web sites that allow individual users or companies to use simple publishing tools.

Council Official – as defined in the Council Code of Conduct. It includes Councillors, Council employees and Council volunteers.

Council Social Media Accounts: – are only those social media accounts created with the express permission of the General Manager

Post – broadcast information in a public forum

6. POLICY IMPLEMENTATION

6.1. Use of Council accounts

6.1.1. General principles

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Social media is a public forum and Council officials will act accordingly. Posting on social media is the equivalent of a letter in the newspaper or a public address. Council officials are bound by the Berrigan Shire Council Code of Conduct and this policy applies to postings and use of Council social media accounts. This policy also applies to postings made by Council Officials on non-Council social media on matters concerning the Council or likely to be viewed as concerning Council.

When using Council social media, Council officials will

- Act in accordance with the Council's Code of Conduct and not bring the Council into disrepute
- Take responsibility for their online activity
- Only use these services in accordance with this policy and Council's Communication Devices and the Internet Policy
- Not share or re-post publicly available information that may foreseeably harm or damage the reputation of Council, other entities or persons
- Post or cause the posting on social media Confidential and Personal information held by the Council.

6.1.2. Establishment and posting of Council accounts

In general, Council's activity on social media services will be via social media accounts established specifically for this purpose. Council social media accounts will only be established with the express permission of the General Manager.

Only Council officials expressly authorised by the General Manager will be permitted to add content to, and/or moderate a Council social media account and/or site. The principles of the Council's Media Policy apply to all use of Council's social media accounts. Therefore, all content posted online must be appropriately authorised.

6.1.3. Monitoring

The Council will take reasonable steps to monitor and/or moderate content posted on its social media platforms by third parties.

People making requests of the Council via social media accounts will be referred back to the Council's standard customer request procedures. The Council will not otherwise respond to requests on social media platforms other than the provision of straightforward publicly available information, i.e. opening hours etc.

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The following inappropriate content posted on its social media platforms will be edited and/or removed:

- Personal attacks or defamatory statements or comments
- Profane or sexual language or content, or links to sexual content
- Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, colour, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation;
- Solicitations of commerce;
- Conduct or encouragement of illegal activity;
- Content that violates a legal ownership interest of any other party.
- Other material as determined by the Council's General Manager.

6.1.4. Owner's Rights and Records Management

The Council will respect the legal and moral rights of content owners when publishing third-party content on its social media accounts. This includes ensuring that the Council has consent to use the material and that appropriate credit is given to the creator.

Online Council statements can be held to the same legal standard as traditional media communications. The Council will establish a process to ensure that the Council meets its statutory and regulatory record keeping obligations when using its social media accounts.

Council officials responsible for maintaining social media accounts will ensure that relevant procedures regarding copyright and consent and records management are followed.

6.1.5. Council services and committees.

Where appropriate, the General Manager may authorise a service-specific social media platform; for example Library, Home and Community Care, Economic Development etc. This policy equally applies to these dedicated accounts.

Volunteer committees of the Council may establish dedicated social media accounts and/or sites. The committees must advise the Council of the existence of these accounts so the Council can monitor their content.

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These accounts remain bound by this policy and the volunteers responsible for the accounts remain bound by the Council's Code of Conduct.

Social media accounts operated by volunteer committees must include a disclaimer clearly stating that the views expressed are not necessarily the views or the position of the Council.

Posting on volunteer committee accounts does not fall under the banner of the Council's Media Policy and specific authorisation is not required for each individual item posted on those platforms. However, the Council reserves the right to direct a volunteer committee to remove inappropriate content or in the case of continual breach of this policy, require that it close and delete the account.

It is impractical for the Council to continually monitor activity on social media sites operated by its volunteer committees. When the Council is informed about inappropriate, offensive or otherwise objectionable material posted on these sites, it will take timely and appropriate action to rectify the issue.

6.2. Use of personal accounts

6.2.1. General principles

All Council officials are bound by the Berrigan Shire Council Code of Conduct. This includes their interactions on personal social media services.

When using personal social media accounts, Council officials will

- Take responsibility for their online activity. Social media is a public forum and Council officials must act accordingly. Council officials are bound by the Berrigan Shire Council Code of Conduct and this policy applies to postings to and uses of social media accounts.
- Only use these services in accordance with this policy and Council's Communication Devices and the Internet Policy. Use of social media from Council devices and/or Council internet connections is not considered private.
- Not use a personal social media account for Council purposes without the express permission of the General Manager
- Not share or re-post publicly available information that may foreseeably harm or damage the reputation of Council, other entities or persons

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- Not create or establish fictitious names or identities with the intent to avoid compliance with this policy or Council's Code of Conduct
- Ensure that their postings on social media are clearly separated from their role as a Council official.
- Not present personal views in a manner to suggest that those views are endorsed or supported by the Council.
- Council officers must not use corporate email addresses, for example. "<name>@berriganshire.nsw.gov.au" to create personal accounts in sites unrelated to the Council.

6.2.2. Councillors

As members of the community, Councillors are entitled to use social media services to enter into public debate in their private capacity and make comment on Council affairs provided they clearly state that such public comment reflects their personal opinion and not that of the Council or a committee of Council.

6.2.3. Employees

Employees will ensure that their personal use of social media services does not undermine their productiveness and effectiveness at work. Employees will give their attention to the business of Council when on duty.

Employees must not use social media to communicate with other employees about Council business without express permission.

7. RELATED POLICIES OR STRATEGIES

7.1. Legislation

- *Local Government Act 1993*
- *Local Government Regulation 1994*
- *State Records Act 1998*
- *Privacy and Personal Information Protection Act 1998*
- *Government Information (Public Access) Act 2009*
- NSW Government Social Media Policy and Guidelines.

7.2. Council policies and guidelines

- Berrigan Shire Council Code of Conduct
- Berrigan Shire 2023 (Community Strategic Plan)
- Communication Devices and the Internet Policy
- Equal Employment Opportunity, Workplace Bullying and Harassment policy

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- Media Policy

5.5 DEVELOPMENT APPLICATION 59/15/DA/DM CHANGE OF USE – MOTOR SHOWROOM TO FUNERAL CHAPEL

AUTHOR: TOWN PLANNER

STRATEGIC OUTCOME: Diverse and resilient business

STRATEGIC OBJECTIVE: 4.1 Invest in local job creation, retention and innovation

FILE NO: 59/15/DA/DM

RESOLVED Crs: Bruce and Jones that Development Application 59/15/DA/DM for the change of use of a Motor Showroom to a Funeral Chapel be approved subject to the following conditions:

1. Approved Plans

The development shall be implemented in accordance with the details set out on the plans North East Survey Design (Project No M2089 Version 3 Sheet 1) and on the application form and on any supporting information received with the application except as amended by the conditions specified hereunder.

2. Asbestos

Should any asbestos products be identified on site any removal must be undertaken in accordance with the provisions of the NSW Work Health and Safety Regulations 2011 and Council's Asbestos Policy as follows:

- (a) Written notice must be provided to Council five (5) working days (excluding public holidays) prior to commencement of any works.

Written notice is to include the following details:

- Date the demolition will commence;
 - Name, address, contact details (including after hours) and licence number of the demolisher and asbestos removalist (if different).
 - Work must not commence prior to the nominated demolition date.
- (b) The developer is to provide written notification to owners and occupiers of premises in the immediate vicinity of the development site on asbestos removal work, five (5) working days prior to demolition.
- (c) A WorkCover licensed Class B contractor must undertake removal of more than 10m² of bonded asbestos. Removal of friable asbestos material must only be undertaken by a

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contractor that holds a current friable asbestos removal Class A licence.

- (d) The licensed asbestos removalist must ensure that:
- Signs alerting persons to the presence of asbestos are placed to indicate
 - where the asbestos removal work is being carried out, and
 - barricades are erected to delineate the asbestos removal area.
- (e) All asbestos waste must be stored, transported and disposed of in compliance with the Protection of the Environment Operations (Waste) Regulations 2005. All receipts detailing method and location of disposal must be submitted to Council as evidence of correct disposal.
- (f) Where friable asbestos has been removed, an independent licensed asbestos assessor must conduct a clearance inspection and issue a Clearance Certificate. Where more than 10m² of bonded asbestos has been removed, a clearance inspection must be conducted by an independent competent person and a Clearance Certificate issued. A copy of the Clearance Certificate must be provided to Council before the area can be re-occupied for demolition or other work.

3. Building work

The owner of the premises must ensure that prior to any structural works being completed on any of the buildings, detailed plans of the proposed works must be submitted to council for approval.

4. Driveways & Access

Access to the on site car parking area is denied from Murray Street due to the potentially adverse traffic impacts that may occur when services are being held.

An alternative access driveway to the site is required to be provided from the existing kerb layback in Townsend Street, which is located approximately 30 metres west of the Murray Street intersection, to the existing gateway.

The driveway is to be constructed of an appropriately paved surface at least 6 metres in width.

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Prior to construction an application for Works, Structures and Activities on a Council Road must be submitted to Council for approval.

Division:

In Favour: Crs. Bernard Curtin, John Bruce, Matthew Hannan, Brian Hill, Denis Glanville, Colin Jones, Darryl Morris, Andrea O'Neill

Against: Nil

5.6 BERRIGAN SHIRE LOCAL HERITAGE FUND 2014/15

AUTHOR: Development Manager

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our natural resources and built landscapes

FILE NO: 26.128.2

Matthew Hansen, having declared a non pecuniary interest left the Chamber at 9.40 am.

Cr. Curtin declared a pecuniary interest as a family member has a business interest in the hotel and a non pecuniary interest in the Berrigan RSL as a family member has an interest in the Berrigan RSL and he left the Chamber at 9.40 am.

The Deputy Mayor, Cr Brian Hill, assumed the Chair.

RESOLVED Crs: Hannan and Jones that a grant of:

1. \$1,199 be offered for painting the exterior of the Berrigan Hotel, 2-4 Chanter Street, Berrigan.
2. \$2,400 be offered for painting the first floor exterior of Avalook Antiques, 51 Chanter Street, Berrigan.
3. \$1,452 be offered for the renewal of storm water drainage piping at the Berrigan RSL, 60-70 Jerilderie Street, Berrigan.
4. \$2,416 be offered for roof repairs to the Presbytery, 47 Hennessy Street, Tocumwal.
5. \$2,533 be offered for roof gutter replacement at the Federal Hotel, 80-96 Chanter Street, Berrigan.

Matthew Hansen and Cr Curtin returned to the Chamber at 9.43 am and the Mayor resumed the Chair.

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**5.7 FOOD BOWL INLAND RAIL ALLIANCE –
CONTRIBUTION REQUESTED**

AUTHOR: General Manager

STRATEGIC OUTCOME: Diverse and resilient business

**STRATEGIC OBJECTIVE: 4.4 Connect local, regional and
national road, rail, and aviation
infrastructure**

FILE NO: 30.160.2

RESOLVED Crs: Hannan and O'Neill that the Council contribute \$3,000 to the Food Bowl Inland Rail Alliance to assist with the production of a report detailing the economic value of Food Bowl route proposed as a part of the inland rail project, with such funds to be provided from the budget provided for the Tocumwal Intermodal project.

5.8 DELIVERY PROGRAM PROGRESS REPORT

AUTHOR: Strategic & Social Planning Coordinator

STRATEGIC OUTCOME: Good government

**STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2023 objective
and strategies inform Council
planning and community led
projects**

FILE NO: 04.121.4

RESOLVED Crs: Hannan and O'Neill that the Council note the December 2014 Delivery Program Progress Report of the Annual Operational Plan 2014/15 circulated as Appendix "E".

5.9 CAREERS EXPO

AUTHOR: Economic Development Officer

STRATEGIC OUTCOME: Diverse and resilient business

**STRATEGIC OBJECTIVE: 4.1 Invest in local job creation,
retention and innovation**

FILE NO: 08.129.2

RESOLVED Crs: Morris and Glanville that the Council alters the purpose of the Finley High School Careers Expo to focus on supporting skill development in the Shires young people to assist in the transition from secondary school to living, training and earning regionally.

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The meeting adjourned at 9.55 am and Mr Ross Bodey addressed the meeting in relation to the Tocumwal Food and Fibre Festival.

- Feedback from schools
- Outline of festival purpose
- Broadly achieved purpose
- 3,500 and the Finley school children and parents etc
- Some improvements identified around speakers, marquis etc
- Waived fees for school children
- Committee worked well but too small
- 12,000 people overall – smaller than hoped for
- Forgot to invite private and Catholic schools – will include next time
- Website good but needs improvement
- Telstra issues
- Good community support – paid for in many cases (\$26,000)
- Budget \$240,000
- Spent \$234,000 – all but \$24,000 spent locally
- Thanks to Berrigan Shire Council for funds and support
- Blaze Aid support
- Profit \$20,000
- Need \$100,000 sponsorship – got \$110,000 this tie with 27 sponsors
- Significant in kind support
- Next event to be held in October, 2016.

The meeting reconvened at 10.55 am.

5.10 FINANCIAL REVIEW

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

**STRATEGIC OBJECTIVE: 2.2 Ensure effective governance
by Council of Council operations
and reporting**

FILE NO:

RESOLVED Crs: O'Neill and Morris that the Council:

- Note the second quarterly review of the 2014/15 budget and vote the funds contained therein as shown in Appendix "F"
- Note the Quarterly Budget Review Statement attached as "Appendix "G"

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ITEMS FOR NOTING

- 6.1 LGNSW STATE ELECTION PRIORITIES
- 6.2 NSW ELECTORAL COMMISSION – CONTRACT FOR CONDUCT OF 2016 COUNCIL ELECTION.
- 6.3 FIT FOR THE FUTURE WORKSHOPS
- 6.4 FIT FOR THE FUTURE
- 6.5 LIBRARY QUARTERLY REPORT
- 6.6 GENERAL MANAGER'S HALF YEARLY PERFORMANCE REVIEW
- 6.7 REDUCING INCIDENCE OF VANDALISM: BERRIGAN SKATE PARK
- 6.8 RATES COLLECTIONS AND OUTSTANDING DEBTORS – HALF YEARLY REPORT 2014/2015
- 6.9 DEVELOPMENT DETERMINATIONS FOR MONTH OF DECEMBER 2014

RESOLVED Crs: Hill and Glanville that Items for Noting numbered 6.1 to 6. Inclusive be received and noted.

MAYORS REPORT

Cr. Curtin reported that he had attended the following during the period:

- Murray Darling Association Annual General Meeting planning meeting
- Australia Day Committee meeting
- Community Police meeting
- Barooga Botanical Gardens Committee of Management meeting

RESOLVED Crs: Morris and O'Neill that the Mayors report be received.

DELEGATES REPORTS

Cr Hill

- Finley War Memorial Swimming Pool Committee of Management meeting
- Finley Chamber of Commerce and Agriculture meeting

Cr O'Neill

- Nil

Cr Morris

- Nil

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Cr Hannan

- Finley Chamber of Commerce and Agriculture meeting

Cr Glanville

- Nil

Cr Jones

- Murray Darling Association Annual General meeting planning meeting

Cr Bruce

- Barrooga Advancement Group Committee of Management meeting
- Community Police meeting
- Barrooga Botanical Gardens Committee of Management meeting

GENERAL BUSINESS

Cr Hill

- Nil

Cr O'Neill

- nil

Cr Morris

- Combined garage sale – looking for more support i.e. another \$1,500 – looking to encourage people to stay for weekend. To be discussed at the next combined Chamber Presidents meeting.

Cr Hannan

- Weeds after rain - need to spray new works

Cr Glanville

- Nil

Cr Jones

- Nil

Cr Bruce

- Barrooga cemetery – volunteer
- Barrooga walking track dip
- Use of recreation facility
- New toilets at Barrooga Botanical Gardens
- Fit for the Future – media release – joint organization – Fit for the Future at Berrigan Shire Council

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Cr Curtin

- Fit for the Future – community consultation – facilitated meeting at Mathoura

Development Manager

- Dogs at Finley

Director Technical Services

- Nil

Director Corporate Services

- Loan draw down

General Manager

- February committee meetings to be held at 4.00 pm

RESOLVED Crs: Hannan and Hill that the Council, noting that the State Government has not announced successful Seniors Week grants reluctantly commit \$1,000 to Seniors Week activities to allow the program to go ahead as planned.

- Barooga Drainage reserve
It was agreed that those Barooga Community members that have developed the drainage reserve at Wiruna Street be invited to a Council meeting morning tea and be presented with a Certificate of Appreciation from the Council.

There being no further business the meeting closed at 12.00 pm.

Riverina TAFE

Ms Kerry Penton, Nola Pinnuck and Russell Smith addressed the Council on the reform of TAFE and VET:

- How Council can support its training aspirations
- 3 years of significant change
- Finley Campus holding its own – 550 enrollments per annum
- 500 Berrigan Shire residents use Riverina TAFE
- Lot use online delivery
- Connected classrooms
- 130 Berrigan Shire residents use Wagga Wagga campus
- 15-24 year old = 30% of enrolments
- High demand aged care and community services

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- That is where the jobs are
- Finley comes with the individual for courses on approved list
- Good funding pool available
- HEC's style funding available
- Council can help by providing:
 - Feedback
 - Help get the TAFE story out
 - Continue with Institute awards and campus presentations
 - Small scholarships

Mayor asked for support proposed to be put to the Council?

Need to target support to courses where there are job outcomes
12-20 students required to run a course – depends on course cost