

Minutes of the Council Meeting held in the Council Chambers on Wednesday 20th September, 2017 commencing at 9:40am

Min. No. Present: Cr Matthew Hannan (Mayor)

Crs: John Bruce, Colin Jones, Denis Glanville, Daryll Morris, John Taylor, Ross Bodey, Town Planner (Camillus O'Kane), Director of Corporate Services (Matthew Hansen), Director of Technical Services (Fred Exton), Development Manager (Laurie Stevens) and General Manager (Rowan Perkins).

Apology

RESOLVED Crs Morris and Glanville that an apology for non-attendance be received from Cr Bernard Curtin.

Declaration of Items of Pecuniary and other InterestsNil

4. CONFIRMATION OF MINUTES

RESOLVED Crs Glanville and Taylor that the Minutes of the meeting held in the Council Chambers on Wednesday 16th August, 2017 be confirmed.

5.1 FINANCE – ACCOUNTS

AUTHOR: Finance Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance

by Council of Council operations

and reporting

RESOLVED Crs Taylor and Morris that the Financial Statement, Bank Reconciliation Certificate and Petty Cash Book made up to 31 August 2017, be received and that the accounts paid as per Warrant No. 08/17 totaling \$3,017,953.25 be confirmed.

5.2 BAROOGA ADVANCEMENT GROUP COMMITTEE OF MANAGEMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives

and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 02.036.1

- **161 RESOLVED** Crs Glanville and Bodey that the Council:
 - A) revoke existing members of the Barooga Advancement Group Committee of Management.
 - B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Barooga Advancement Group Committee of Management:

President: Simon Klaver

Vice President: Trevor Elliston Secretary/Treasurer: Neil Duffield

Committee: Cr John Bruce

Karen Bruce
Ian Yeaman
Melissa Bowden
Allison Barton
Jacky Klaver
Sheila Duffield
Bob Davis
Leanne May
Nicola Foster
Lyn Woodhead

5.3 BAROOGA RECREATION RESERVE COMMITTEE OF MANAGEMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives

and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 21.101.2

162 RESOLVED Crs Glanville and Bodey that the Council:

- A) revoke existing members of the Barooga Recreation Reserve Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Barooga Recreation Reserve Committee of Management:

President: Ray Nye

Vice President: Max Steward

Secretary/Treasurer: Michael O'Dwyer

Committee: Wes Sutton

Ben O'Dwyer Tim Nolan Vince Ballerini Kristie Primmer Deb Kruz Sheilah Keamy Jason Brooks Nick DeMaio

5.4 BERRIGAN CONSERVATION GROUP & TIDY TOWN COMMITTEE OF MANAGEMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives

and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 11.128.1

163 RESOLVED Crs Glanville and Bodey that the Council:

- A) revoke existing members of the Berrigan Conservation Group and Tidy Town Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Berrigan Conservation Group and Tidy Town Committee of Management:

President: Mark Ryan Secretary: Carol Cottam Treasurer: Jude Lawrence Committee: Maree Ryan John Lane

Clara Way Leigh Rogers Robin Cobb

Carla von Brockhusen Christina von Brockhusen

Tracy Dunn Jiq Sloan Peter Cobb

5.5 BERRIGAN SHIRE YOUTH DEVELOPMENT COMMITTEE OF MANAGEMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives

and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 02.036.7

164 RESOLVED Crs Glanville and Bodey that the Council:

- A) revoke existing members of the Berrigan Shire Youth Development Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Berrigan Shire Youth Development Committee of Management:

President: Cr Denis Glanville

Secretary: Jo Ruffin

Treasurer: Warwick Douglas Committee: Penny Jones Tracey Doohan

Catherine Healy
Cr John Taylor

5.6 BERRIGAN WAR MEMORIAL HALL COMMITTEE OF MANAGEMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives

and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 05.101.1

165 RESOLVED Crs Glanville and Bodey that the Council:

- A) revoke existing members of the Berrigan War Memorial Hall Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Berrigan War Memorial Hall Committee of Management:

President: Neville Dalgliesh

Secretary: Ian Rendell Treasurer: Bruce Rendell Committee: Marnie Steer Steve Malcolm

5.7 BERRIGAN WAR MEMORIAL SWIMMING POOL COMMITTEE OF MANAGEMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives

and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 26.160.1

166 RESOLVED Crs Glanville and Bodey that the Council:

- A) revoke existing members of the Berrigan War Memorial Swimming Pool Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Berrigan War Memorial Swimming Pool Committee of Management:

President: Sue Chisholm Vice President: Peter Cobb Secretary: Doris Fowler Treasurer: Jude Lawrence Committee: Tom Pyle

> Heather Pyle Gary Lehre Barb Fox

Gayle Andreske

Carla von Brockhusen Christina von Brockhusen

5.8 FINLEY RECREATION RESERVE COMMITTEE OF MANAGEMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives

and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 21.101.7

167 RESOLVED Crs Glanville and Bodey that the Council:

- A) revoke existing members of the Finley Recreation Reserve Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Finley Recreation Reserve Committee of Management:

President: Barry Dawe

Vice President: Russell Anderson

Secretary: Matt Whitty Treasurer: Paul Evans

Committee: Lindsay Donkin

Ashley Haynes Helen Lewis Lynda Whiley Chris Shaw Jenny Isedale Derek Noffke Michael Archer Rick Gardiner Pat Kelly

5.9 RETREAT HALL COMMITTEE OF MANAGEMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives

and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 05.101.5

168 RESOLVED Crs Glanville and Bodey that the Council:

- A) revoke existing members of the Retreat Hall Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Retreat Hall Committee of Management:

President: Steven Kydd Secretary: Rosemary Tilley Treasurer: Kerryanne Kydd Committee: Dorothy Wright

> Marj Maxwell John Beer Lorraine Beer Stephen Barnes Colin Taylor Gil Taylor Ruth Kydd

5.10 TOCUMWAL RAIL PRESERVATION COMMITTEE OF MANAGEMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives

and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 04.074.1

169 RESOLVED Crs Glanville and Bodey that the Council:

- A) revoke existing members of the Tocumwal Rail Preservation Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Tocumwal Rail Preservation Committee of Management:

President: Lion Glennis Pohlner Vice President: Barbara Bell

Secretary: Lidy Soule Treasurer: Sun Lui Gary Beer

Helen Beer Gail Bourke

Arthur Dixon
Brian Folliard
Kate Folliard
Dawn Huxtable
Balaji Rao
Len Soule
Carol Wigg
Sandra Williams

5.11 TOCUMWAL RECREATION RESERVE COMMITTEE OF MANAGEMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives

and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 21.101.13

170 RESOLVED Crs Glanville and Bodey that the Council:

- A) revoke existing members of the Tocumwal Recreation Reserve Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Tocumwal Recreation Reserve Committee of Management:

President/Treasurer: Alan Jones

Vice President: Jim Cullen Secretary: Barbara Cullen Committee: Bill Fuller

Mark Barker David Baldwin Paul McCallum Carl Cummins Malcolm Haynes

Liz Lang

Rebecca Loughridge

5.12 TOCUMWAL FORESHORE COMMITTEE OF MANAGEMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives

and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 05.101.7

171 RESOLVED Crs Glanville and Bodey that the Council:

- A) revoke existing members of the Tocumwal Foreshore Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Tocumwal Foreshore Committee of Management:

President: Ross Bodey Vice President: Ann Way

Secretary/Treasurer: Judy Carlon

Committee: Bob Bowman

Bill Greig
Anthony Hore
Ian Bowman
Marilyn Bowman
Ron Peterson
Ken Swanwick
Wendy Terry
Geoff Terry
Sue Trewallah
Paul Nelson

5.13 ANNUAL RETURNS – VOLUNTEER COMMITTEES OF MANAGEMENT

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Supported and engaged

communities

STRATEGIC OBJECTIVE: 3.2 Support community

engagement through life-long learning, culture and recreation

FILE NO: 12.174.4

- 172 RESOLVED Crs Taylor and Jones that the Council note the annual returns submitted by the following Volunteer Committees of Management
 - Barooga Advancement Group
 - Barooga Recreation Reserve
 - Berrigan War Memorial Hall
 - Berrigan War Memorial Swimming Pool
 - Berrigan Tidy Towns & Conservation Group
 - Finley Community Help Group
 - Finley Recreation Reserve
 - Finley School of Arts and War Memorial Hall
 - Retreat Hall
 - Tocumwal Foreshore
 - Tocumwal Friends of the Library
 - Tocumwal Historic Aerodrome Museum
 - Tocumwal Rail Preservation
 - Tocumwal Recreation Reserve
 - Tocumwal War Memorial Hall

5.14 DEVELOPMENT APPLICATION 21/18/DA/DM - STRAWBERRY FIELDS MUSIC FESTIVAL 2017

AUTHOR: TOWN PLANNER

STRATEGIC OUTCOME: Diverse and resilient business STRATEGIC OBJECTIVE: 4.2 Diversify and promote local

tourism

FILE NO: 21/18/DA/DM

173 RESOLVED Crs Bodey and Morris that the Council defer approval of the Development Application 21/18/DA/DM for the Strawberry Fields Festival 2017 until Council hears from the Rural Fire Service and the event organisers at the extra ordinary meeting to be held on 4th October, 2017 at 9am.

Division:

In Favour: Cr Matthew Hannan (Mayor), John Bruce, Colin Jones, Denis Glanville, Daryll Morris, John Taylor and Ross Bodey.

Against: Nil

The meeting adjourned at 10:38am.

The meeting reconvened at 10:55am.

5.15 STREET TREE WATERING

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Sustainable natural and built

landscapes

STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our

natural resources and built

landscapes

FILE NO: 28.167.5

RESOLVED Crs Morris and Glanville that the Council seek expressions of interest to provide street tree watering services.

5.16 HALF COST SCHEME 01/17/18 KERB AND GUTTER CONSTRUCTION DROHAN STREET, BERRIGAN – SOUTH SIDE (40m FROM DRUMMOND STREET)

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Supported and engaged

communities

STRATEGIC OBJECTIVE: 3.1 Create safe, friendly and

accessible communities

FILE NO: 28.167.2 & HCS 01/17/18

175 RESOLVED Crs Bodey and Jones that pursuant to Section 217 of the Roads Act 1993 and Council's Administration of Contributory Footpath and Kerb and Gutter Schemes Pursuant to clause 217, 218 & 219 of the Roads Act 1993 Policy, Council proceed with the construction of kerb and gutter in Drohan Street, Berrigan (South Side) from Drummond Street for 40m and make a charge on the abutting property owners in accordance with the Schedule for Scheme 01/17/18 as set out below.

SCHEDULE: SCHEME NO. 01/17/18
K KERB AND GUTTER CONSTRUCTION DROHAN STREET,
BERRIGAN – SOUTH SIDE (40M FROM DRUMMOND STREET)

Estimated full unit rate is \$140.00 excluding GST per linear metre, inclusive of survey, design, construction and supervision.

Property	Owner's Percentage	Frontage (m)	Total Cost\$	Owner's Cost Excl GST \$	GST \$	Total Owner's Cost Incl. GST \$	Council Cost \$
LOTS 22 & 23 SECTION A DP2425	25%	40	\$5,600	\$1,400	\$140	\$1,540	\$4,200

5.17 SUSPENSION OF ALCOHOL FREE ZONE – CHANTER STREET BERRIGAN

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Supported and engaged

communities

STRATEGIC OBJECTIVE: 3.1 Create safe, friendly and

accessible communities

FILE NO: 24.128.1

176 RESOLVED Crs Morris and Jones that the Council, subject to Police approval and development consent being given, suspend the Alcohol Free Zone for the area closed to traffic on Chanter Street, Berrigan from 6:00pm to 11:00pm on Friday 1 December 2017 in accordance with Section 645 of the Local Government Act 1993.

5.18 ROAD CLOSURE – CLEMENTS ROAD

AUTHOR: Development Manager

STRATEGIC OUTCOME: Sustainable natural and built

landscapes

STRATEGIC OBJECTIVE: 1.3 Connect and protect our

communities

FILE NO: PF

177 RESOLVED Crs Morris and Jones that the Council instigate the procedure to close Clements Road, Berrigan subject to the applicant meeting all costs associated with the closure and transfer of the land.

5.19 CONTRACT OF EMPLOYMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives

and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: PF

RESOLVED Crs Glanville and Morris that the Council sign and seal the Contract of Employment with the General Manager for a five year period commencing on 18th February 2018.

5.20 STREET RENAMING

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Supported and engaged

communities

STRATEGIC OBJECTIVE: 3.1 Create safe, friendly and

accessible communities

FILE NO: 28.110.1

179 RESOLVED Crs Morris and Glanville that the staff investigate all streets and roads in Berrigan Shire with a similar potential for confusion to discuss the potential of renaming and further report to the Council.

ITEMS FOR NOTING

- 6.1 LEGISLATION UPDATES
- 6.2 MINUTES OF AUGUST RAMROC MEETING
- 6.3 NSW RURAL FIRE SERVICE
- 6.4 MINUTES OF AUGUST RAMROC MEETING
- 6.5 DEVELOPMENT DETERMINATIONS FOR MONTH OF AUGUST 2017
- **RESOLVED** Crs Morris and Glanville that Items for Noting numbered 6.1 to 6.5 inclusive be received and noted.

7.1 MINUTES OF THE LOCAL TRAFFIC COMMITTEE

RESOLVED Crs Morris and Taylor that recommendations numbered 1 to 4 inclusive of the Local Traffic Committee Meeting held on 30th August, 2017 be adopted as amended.

1. Application for Strawberry Fields Lower River Road Tocumwal, NSW 2714

All parties agreed that there were no issues regarding the approval of the supplied traffic control plan and that any issues regarding signage from a police point of view would firstly be raised with the Event Operations Manager (Jeff Moss) and that should the police require a water cart for dust suppression to contact Berrigan Shire Council.

RECOMMENDATION NO.1 - that

the Council approves the traffic control plans for the Strawberry Fields Festival submitted by Jess Moss for speed restrictions on Lower River Road and Tuppal Road form the 16 of November until the 20 of November, 2017.

2. 2017/2018 Cobram Barooga Cycle Club Race Permit Application

All parties agreed that Berrigan Shire Council should grant consent for the Cobram Barooga Cycle Club to hold its weekly race event from December, 2017 until November, 2018.

RECOMMENDATION NO.2 - that

the application for Cobram Barooga Cycle Club be approved for race events every Saturday from 1 December, 2017 to 30 November, 2018.

3. No Parking Signs

All parties agreed that Berrigan Shire Council should install signage to indicate caravan parking on Murray Street either end of the CBD directing campers towards the Endeavour Street parking.

RECOMMENDATION NO.3 - that

the Council install car and trailer parking directional signage at corners of:

- 1. Wollamai and Murray Street, Finley,
- 2. Wollamai and Endeavour Street Finley,
- 3. Pinnuck Street and Murray Street, Finley and
- 4. Endeavour Street and Pinnuck Street Finley to indicate the location of suitable parking for cars with trailers.

Place "No Caravan or Trailer Parking" sign in front of Essential Hair and Beauty in Murray Street, Finley.

4. Lane No. 948 – Tocumwal, NSW 2714

All parties were in favour of the recommendation.

RECOMMENDATION NO.4 - that

the section of Lane No. 948, from the existing car park to Morris Street, Tocumwal to be restricted to one way vehicular traffic (to travel from west to east) in the interests of public safety and that relevant signage be erected to indicate traffic flow changes.

7.2 MINUTES OF THE CORPORATE SERVICES COMMITTEE MEETING

RESOLVED Crs Glanville and Morris that recommendations numbered 1 to 3 inclusive of the Corporate Services Committee Meeting held on 6th September, 2017 be adopted.

5. LIONS PARK, TOCUMWAL

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Supported and engaged

communities

STRATEGIC OBJECTIVE: 3.2 Support community

engagement through life-long learning, culture and recreation

FILE NO: 15.128.29

RECOMMENDATION NO. 1 - that the Council note the report on Lions Park, Tocumwal.

6. BUSINESS AWARDS REVIEW

AUTHOR: Economic Development Officer

STRATEGIC OUTCOME: Diverse and resilient business STRATEGIC OBJECTIVE: 4.1 Strengthen and diversify the

local economy and invest in local

job creation and innovation

FILE NO: 02.023.2

RECOMMENDATION NO. 2 - that the Council not conduct any further Business Awards and that a wider discussion to be held at the 2018 Corporate Workshop in relation to its business development activity.

7. EVENT FUNDING: BERRIGAN SPORTIES SHOW AND SHINE

AUTHOR: Economic Development Officer

STRATEGIC OUTCOME: Diverse and resilient business STRATEGIC OBJECTIVE: 4.2 Diversify and promote local

tourism

FILE NO: 08.063.3

RECOMMENDATION NO. 3 - that the Council funds the Berrigan Sporties Show and Shine Event to the requested amount of \$9,880.00.

Cr Hannan declared a non-pecuniary conflict of interest in Item 6 as a family member has an employment relationship with business owner and left the Chambers at 11:20am.

Cr Morris here assumed the chair.

7.3 MINUTES OF THE TECHNICAL SERVICES COMMITTEE MEETING

RESOLVED Crs Bodey and Taylor that recommendations numbered 1 to 2 inclusive of the Technical Services Committee Meeting held on 6th September, 2017 be adopted.

5. TOCUMWAL AERODROME SUBDIVISION REQUESTS FOR ACCESS

AUTHOR: Engineering Services Manager

STRATEGIC OUTCOME: Sustainable natural and built

landscapes

STRATEGIC OBJECTIVE: 1.3 Connect and protect our

communities

FILE NO:

RECOMMENDATION NO. 1 – that the Council officers present a further report to the Council regarding issues with the subdivision at Tocumwal Aerodrome.

6. FINLEY PHARMACY DISABLED RAMP ACCESS

AUTHOR: Engineering Services Manager

STRATEGIC OUTCOME: Sustainable natural and built

landscapes

STRATEGIC OBJECTIVE: 1.3 Connect and protect our

communities

FILE NO:

RECOMMENDATION NO. 2 —that the Council refuse the current application and consult with the property to identify alternative solutions.

Cr Hannan returned to the Chambers an assumed the chair at 11:20am.

MAYORS REPORT

Cr Hannan reported that he had attended the following during the period:

- DAWMAC's 50th Anniversary
- Murray Regional Tourism Board meeting at Tocumwal
- Finley School of Arts and War Memorial Hall Committee of Management meeting
- Finley Chamber of Commerce meeting
- Barooga Advancement Group Annual General meeting
- Barooga Recreation Reserve Committee of Management Annual General meeting
- **RESOLVED** Crs Bruce and Jones that the Mayors report be received.

DELEGATES REPORTS

Cr Bruce

Barooga Advancement Group Annual General meeting

Cr Jones

DAWMAC's 50th Anniversary

Cr Glanville

- DAWMAC's 50th Anniversary
- Local Health Advisory Committee forum
- Berrigan Shire Youth Development Committee

Cr Morris

- Nil

Cr Taylor

DAWMAC's 50th Anniversary

Cr Bodey

Local Health Advisory Committee dinner

GENERAL BUSINESS

Cr Bodey

- Skate Park directional sign at Tocumwal
- Town Beach toilet cleaning
- Town Beach caretaker contract

Cr Taylor

- Cemetery toilets
- Finley Golf Club

Cr Morris

– Nil

Cr Glanville

– Nil

Cr Jones

- Tocumwal Golf & Bowls Club meeting
- Double whites lines at Tocumwal
- Lions Park trees
- Dust at container terminal

Cr Bruce

- Australia Day at Barooga on 26/01/2018
- Folk Song event

Cr Hannan

- Finley signs
- Footpath outside Murray Hut
- New trees look great
- Barooga vandalism

Director Technical Services

National Roads Congress

Development Manager

- Rural Fire Service calling re Strawberry Fields
- Finley School of Arts development application lodged with the council, requires Lands Department consent to lodge
- House cleaned up in Finley

Director Corporate Services

- Folk Song event Council is a partner
- Regional Growth Environmental and Tourism Fund Murray River experience

General Manager

- Annual Leave
- Bendigo Bank progress
- Town Beach caretaker
- Auditors
- Pecuniary Interest returns
- Victorian National Parks Regional Strategic Plan

There being no further business the meeting closed at 12:10pm.