



ORDINARY MEETING OF COUNCIL

Held on Wednesday 19 January, 2022

at 9:00am

Council Chambers

56 Chanter Street, Berrigan



Minutes



on Wednesday 19 January, 2022 commencing at 9:15am

Min. No.

PRESENT:

Crs: Matthew Hannan (Mayor), Carly Marriott (Deputy Mayor), John Taylor, Roger Reynoldson, Edward (Ted) Hatty, Sarah McNaught, Julia Cornwell McKean and Renee Paine

The following staff were also in attendance:

Karina Ewer (Chief Executive Officer), Matthew Hansen (Deputy Chief Executive Officer), Rohit Srivastava (Director Infrastructure) and Joanne Ruffin (Director Strategic Planning and Development)

1. APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

Nil

2. DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTERESTS

Nil

3. ACKNOWLEDGEMENT OF COUNTRY

Cr Julia Cornwell McKean made an Acknowledgement of Country with the following statement:

"We acknowledge the original inhabitants whose country we are gathered on and we pay respect to the elders, past present and future and extend respect to all first nations people."

VISITORS

Nil

4. CONFIRMATION OF MINUTES

- 9 Resolved** Crs Marriott and Taylor that the Minutes of the Ordinary Council meeting held in the Council Chambers on Wednesday 17 November, 2021 and the Minutes of the Extraordinary Council meeting held on Tuesday 11 January, 2022 be confirmed.

5. MAYORAL MINUTES

Nil

6. NOTICE OF MOTION

Nil

7. ITEMS FOR RESOLUTION

7.1 Council Action List Report

- 10 **Resolved** Crs Taylor and Cornwell-McKean that the Council receive and note the Council Action List Report.

7.2 Finance - Accounts

- 11 **Resolved** Crs Reynoldson and McNaught that the Council:

- a) Receive the Financial Statement, Bank Reconciliation Certificate and Petty Cash Book made up to 30 November 2021 and 31 December 2021,
- b) Confirm the accounts paid as per Warrant No. 11/21 totalling \$1,956,370.52 and Warrant No. 12/21 totalling \$3,160,726.48, and
- c) Note the report on November investments is attached as “Appendix 7.2-A”.
- d) Note the report on December investments is attached as “Appendix 7.2-B”.

7.3 Aerodrome Strategic Plan – Request for Review

- 12 **Resolved** Crs Paine and Taylor that the Council provide \$15,000 in the 2023-2024 budget to review the Aerodrome Strategic Plan.

7.4 Call for Motions – National General Assembly

- 13 **Resolved** Crs Taylor and Paine that a workshop be held at the March SPW to discuss the relevant motions for the NGA.

7.5 CEO Performance Agreement

- 14 **Resolved** Crs Marriott and Paine that Council confirm the CEO Performance Agreement.

7.6 Code of Conduct and Procedures for the Administration of the Code of Conduct

15 **Resolved** Crs Cornwell-McKean and McNaught that the Council:

1. Revoke its existing Code of Conduct and Procedures for the Administration of the Code of Conduct
2. Adopt the Berrigan Shire Council Code of Conduct attached as **"Appendix 7.6-A"**
3. Adopt the Berrigan Shire Council Procedures for the Administration of the Code of Conduct attached as **"Appendix 7.6-B"**

7.7 Clashes of Meeting Dates

16 **Resolved** Crs Taylor and Marriott that the Council:

1. Hold it's next Strategic and Policy Workshop on 2 February, 2022 at 2:00pm; and
2. Not attend the LGNSW Conference and look into the possibility of a livestream of the conference.

7.8 Unsolicited Proposal – Tocumwal Caravan Park Lease Extension

17 **Resolved** Crs Taylor and McNaught that the Chief Executive Officer work with the proponent to develop their proposal for Council's consideration.

7.9 Induction and Professional Development Policy

18 **Resolved** Crs Marriott and Cornwell-McKean that Council individually set aside time with the Chief Executive Officer to develop Professional Development Plans for all Councillors.

7.10 Designation of Superintendent

19 **Resolved** Crs Taylor and Reynoldson that the Council confirm the Superintendent for both the Tocumwal Foreshore Building and the Barooga and Finley Water Treatment Plant Upgrades are moved to the Director Infrastructure as per previous decisions of Council.

7.11 Purchase - 11 Barooga Street, Tocumwal

20 **Resolved** Crs Taylor and Paine that the Council:

1. Endorse the action of the Chief Executive Officer regarding the purchase of 11 Barooga Street, Tocumwal (Lot B, DP366999)
2. Delegate authority to the Mayor and Chief Executive Officer to sign under seal all relevant documentation relating to the purchase of the property.

The Council adjourned for morning tea at 10:19am.

The Council reconvened at 10:34am with Merran Socha (Economic & Development Liaison in attendance).

7.12 Tocumwal Visitor Information Centre

21 **Resolved** Crs Cornwell-McKean and Hatty that:

1. the Council operates an accredited Visitor Information Centre (VIC) to represent the whole of the Berrigan Shire area in the Tocumwal Foreshore Building, staffed by Council employees and volunteers;
2. the Council allocates a budget for the employment of a Visitor Services Officer (2x Part-time = 1 FTE) and the initial set-up and ongoing operations and maintenance of a VIC;
3. the CEO with Councillor Paine and Hatty to engage with existing operator as per the ability to continue to operate in partnership rather than in competition.

7.13 Local Environment Plan and Planning Reforms

22 **Resolved** Crs Hatty and Cornwell-McKean that:

1. the following be undertaken
 - a. Submission responding to the *Discussion Paper: A New Approach to Rezoning*s due 28 February 2022 ("**Appendix 7.13-A**") is discussed at a Workshop to be arranged in February prior to the February deadline
 - b. Submission responding to *Infrastructure Contributions System's Reform Program* due early March per ("**Appendix 7.13-B**") is discussed at the March SPW meeting

- c. Submission responding to the Department of Primary Industries *Draft State Significant Agricultural Land Map* due 28 January 2022 ("**Appendix 7.13-C**") be circulated by the Director Strategic Planning and Development to Councillors via email to ensure Council response is sufficient
2. The Council engage with Helen Dalton, Stephanie Cooke and RAMJO to make a complaint about the timeframes being imposed for a submission response with a letter addressed to the Secretary of the Department of Planning, Industry and Environment with carbon copies to those above
3. The Council note the release of new *Local Environment Plan (LEP) Guideline*.

8. ITEMS FOR NOTING

23 **Resolved** Crs Taylor and Marriott that Items for Noting numbered 8.1 to 8.13 inclusive be received and noted.

- 8.1 Audit, Risk and Improvement Committee
- 8.2 Councillor Induction and Professional Development Program
- 8.3 CEO Performance Agreement Quarterly Report
- 8.4 Regional Banking Taskforce
- 8.5 RAMJO Annual Performance Statement
- 8.6 Lodgement of written Returns of Interest
- 8.7 Local Roads and Community Infrastructure
- 8.8 Electoral Funding Obligations of Elected Members and Mayors
- 8.9 2020-21 Audit Management Letter
- 8.10 2022-23 Rate Peg
- 8.11 Development Determinations for Month of November 2021
- 8.12 2021-2022 Rates Collections and Outstanding Debtors – 2nd Quarter Report to Council
- 8.13 Development Determinations for Month of December 2021

9. COMMITTEES

Nil

10. MAYOR'S REPORT

Cr Hannan reported that he had attended the following during the period:

- 19/11/2021 – RAMJO Board Meeting - Farewell Dinner for retiring Councillors
- 23/ 11/2021- Meet the Councillors Night
- 29/11/2021 – met with members of Barooga Recreation Reserve
- 30/11/2021 – met with Mental Health Group

- 1/12/2021 – Mental Health Night
- 3/12/2021 – attended Cobram Barooga Golf Entertainment Opening with CEO and Director Infrastructure
- 16/12/2021 – Opening of the Tocumwal WAAAF Creek and Tocumwal Aviation Museum

24 **Resolved** Crs Taylor and Marriott that the Mayor's Report be received.

11. DELEGATES REPORT

Cr John Taylor

- Nil

Cr Renee Paine

- Nil

Cr Roger Reynoldson

- Nil

Cr Julia Cornwell McKean

- Nil

Cr Sarah McNaught

- Nil

Cr Edward (Ted) Hatty

- Tocumwal Swimming Pool Committee – pumps and stormwater management, improvements would want

Cr Carly Marriott

- Nil

12. BUSINESS ARISING

Cr Matthew Hannan

- MOU with Tocumwal Golf and Bowls Club – requesting Letter of Support for Building Better Regions Fund – “A Bright Future” redevelopment plans

Cr Roger Reynoldson

- Thank you for sponsorship for Berrigan Show & Shine

Cr Sarah McNaught

- Nil

Cr Edward (Ted) Hatty

- Nil

Cr Julia Cornwell McKean

- Nil

Cr Renee Paine

- Nil

Cr John Taylor

- Nil

Cr Carly Marriott

- Nil

Matthew Hansen (Deputy Chief Executive Officer)

- Nil

Rohit Srivastava (Director Infrastructure)

- Nil

Joanne Ruffin (Director Strategic Planning and Development)

- Nil

Karina Ewer (Chief Executive Officer)

- Nil

13. CLOSE OF MEETING

There being no further business the meeting closed at 12:30pm.