



EXTRAORDINARY MEETING OF COUNCIL

Held on Tuesday 11 January 2022

at 9:00am

Council Chambers

56 Chanter Street, Berrigan



Minutes



Minutes of the Extraordinary Council Meeting held
on Tuesday 11 January, 2022 commencing at 9:00am

Min. No.

PRESENT:

Crs: Matthew Hannan, John Taylor, Carly Marriott, Edward (Ted) Hatty, Julia Cornwell-McKean, Renee Paine, Sarah McNaught and Roger Reynoldson (via Zoom)

The following staff were also in attendance:

Karina Ewer (Chief Executive Officer), Matthew Hansen (Deputy Chief Executive Officer), Rohit Srivastava (Director Infrastructure) and Joanne Ruffin (Director Strategic Planning and Development)

1. APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

Nil

2. DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTERESTS

Nil

3. ITEMS FOR RESOLUTION

3.1 Oath / Affirmation of Office

Oath / Affirmation of Office for Councillors was here taken before the Chief Executive Officer.

The following Councillors here took the Affirmation of office:

Cr Edward Hatty
Cr Julia Cornwell-McKean
Cr Sarah McNaught
Cr Matthew Hannan
Cr Carly Marriott
Cr John Taylor
Cr Renee Payne

3.2 Returning Officer's Report

- 1 **Resolved** Crs Cornwell McKean and Marriott that any ballot required to fill the position of Mayor or Deputy Mayor be undertaken via the Secret voting system.

3.3 Election of Mayor

- 2 **Resolved** Crs Paine and Taylor that Council elect Cr Matthew Hannan to the position of Mayor of Berrigan Shire and that Mayor Hannan hold the position for the period ending September 2023.

3.4 Election of Deputy Mayor

- 3 **Resolved** Crs Taylor and Cornwell McKean that Council elect Cr Carly Marriott to the position of Deputy Mayor of Berrigan Shire and that Deputy Mayor Marriott hold the position for the period ending Sept 2023.

- 4 **Resolved** Crs Taylor and Cornwell that the ballot papers be destroyed.

3.5 Managing Casual Vacancies

- 5 **Resolved** Crs Marriott and Paine that pursuant to section 291A(1)(b) of the *Local Government Act 1993* (the Act) Berrigan Shire Council declares that casual vacancies occurring in the office of a Councillor within 18 months after the last ordinary election of Councillors for the Council on 4 December 2021 are to be filled by a countback of votes cast at that election for the office in accordance with section 291A of the Act and directs the Chief Executive Officer to notify the NSW Electoral Commissioner of the Council's decision within 7 days of the decision.

3.6 Delegates to Committees

- 6 **Resolved** Crs Marriott and Hatty that the Council:
 1. abolish all internal committees of Council;
 2. delegate the following Councillors to attend the meetings of each of the following Section 355 Committees:
 - Cr Cornwell McKean to attend the Barooga Recreation Reserve;
 - Cr Hatty to attend the Tocumwal Swimming Pool Committee of Management;

- Cr Hatty to attend the Tocumwal War Memorial Hall Committee of Management;
 - Cr Hatty to attend the Tocumwal Foreshore Committee;
 - Cr Taylor to attend the Finley Recreation Reserve Committee of Management;
 - Cr McNaught to attend the Finley Showground and Sporting Complex Committee of Management;
 - Cr Hannan to attend the Finley Tidy Towns Committee of Management; and
 - Cr McNaught to attend the Finley War Memorial Swimming Pool Committee of Management.
3. delegate Cr Marriott to attend the meetings of the BARC Committee as part of Council's commitment to the Memorandum of Understanding being developed with Sporties;
4. delegate the following Councillors to attend the meetings of each of the following external bodies:
- defer the decision of delegating a Council to attend the Murray Darling Association – to the February 2022 meeting;
 - Cr Reynoldson to attend the Rural Fire Service District Liaison Committee;
 - Cr Reynoldson to attend the Bush Fire Management Committee;
 - The Mayor and CEO to attend the RAMJO meetings with the Deputy Mayor to be nominated as proxy for the Mayor;
 - Cr Marriott to attend the Public Libraries New South Wales;
 - Cr McNaught to attend the Western Joint Regional Planning Panel and alternate Cr Reynoldson; and
 - Cr Hatty to attend the Yarrowonga to Torrumbarry River Reach Stakeholder Group – alternate Renee Payne
5. delegate the Director Strategic Planning and Development to continue Council's direct engagement with health and wellbeing support being delivered to the Berrigan Shire Community.

3.7 Corporate Workshop Dates and Outline

7 **Resolved** Crs Taylor and McNaught that the Council:

- confirm the dates for the Corporate Workshop being 3 and 4 March 2022 to be held at Cadell on the Murray, Moama NSW
- adopt the draft program for the Corporate Workshop as attached as "Appendix 3.7-A"

3.8 Important Dates and Integrated Planning and Reporting Timetable

- 8 Resolved** Crs Paine and Taylor that the Council endorse the suggested timetable for the Council's review and development of its suite of Integrated Plans
- 1) 16 February 2022, the Council adopts a draft of its Annual Capital Works Program.
 - 2) 3 - 4 March 2022 at two-day Corporate Workshop the Council gives a broad direction to Council Officers on:
 - a) the process for the review of the Community Strategic Plan.
 - b) the development of the Council's Annual Operational Plan 2022 – 2023.
 - c) the development and review of the Council's Resourcing Strategy.
 - d) council rebranding.
 - e) land-use and the Local Environment Plan (LEP) review.
 - f) the Council's risk appetite.
 - 3) 16 March 2022 Ordinary Council Meeting:
 - a) the reviewed and draft Community Strategic Plan is placed on public exhibition for 28 - days before being endorsed by the Council (after consideration by the Council of community submissions) at a subsequent meeting
 - b) A draft of the Delivery Program 2022 – 2026 is presented to the Council for its initial comment.
 - 4) 20 April 2022 Ordinary Council Meeting the Council will:
 - a) endorse the Community Strategic Plan on behalf of the community after consideration of community submissions
 - b) an alternate date for the Council choose for its endorsement of the draft Community Strategic Plan is 18 May 2022 Ordinary Council Meeting;
 - c) review its Draft Rating and Revenue Policy 2022 – 2023; and
 - d) review its Draft Fees and Charges 2022 – 2023.
 - 5) 18 May 2022 the Council to endorse for public exhibition and comment the reviewed:
 - a) Resourcing Strategy 2022 – 2032 inclusive of its:
 - Long Term Financial Plan 2022 – 2032;
 - Workforce Development Plan 2022 – 2026; and

Asset Management Strategy 2022 – 2032.

- b) Draft Delivery Program 2022 – 2026.
 - c) Draft Annual Operational Plan 2022 – 2023 that includes the Council's annual operating budget.
 - d) Draft Rating and Revenue Policy 2022 – 2023.
 - e) Draft Fees and Charges 2022 – 2023.
- 6) 22 June 2022 or at a date after that and before the 30 June 2022, the Council convenes an Extraordinary Meeting (needed to comply with the 28-day exhibition requirements), at which the Council will adopt:
- a) Its final suite of Integrated Plans; and
 - b) Set its 2022 – 2023 financial year rates and charges by a separate resolution.

4. CLOSE OF MEETING

There being no further business the meeting closed at 10.15am.