



**Minutes of the Council Meeting held in the Council Chambers on  
Wednesday, 18<sup>th</sup> July, 2018 commencing at 9.28am**

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**Min. No.**

**PRESENT:** Cr Matthew Hannan (Mayor)  
Crs: John Bruce, Colin Jones, Denis Glanville, John Taylor, Daryll Morris, Ross Bodey, Director Corporate Services (Matthew Hansen), Development Manager (Laurie Stevens), Engineering Services Manager (Matthew Clarke) and General Manager (Rowan Perkins)

**1. APOLOGIES**

Nil

**2. DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTEREST**

Nil

**4. CONFIRMATION OF MINUTES**

**118 RESOLVED** Crs Glanville and Jones that the Minutes of the meeting held in the Council Chambers on Wednesday 20<sup>th</sup> June, 2018 be confirmed.

**5.1 FINANCE - ACCOUNTS**

**AUTHOR:** Finance Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 12.066.1

**119 RESOLVED** Crs Morris and Taylor that the Financial Statement, Bank Reconciliation Certificate and Petty Cash Book made up to 30 June 2018, be received and that the accounts paid as per Warrant No. 06/18 totaling \$4,249,288.39 be confirmed.

**Min. No.**

**5.2 CORPORATE CREDIT CARDS POLICY**

**AUTHOR:** Director Corporate Services

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives  
and strategic actions facilitate the  
effective governance by Council of  
Council operations and reporting

**FILE NO:** 12.019.1

**120 RESOLVED** Crs Glanville and Taylor that the Council adopt the  
policy for Corporate Credit Cards as set out below:

**92 CORPORATE CREDIT CARDS**

Version 01

File Reference No: 12.019.1

Strategic Outcome: Good government

Date of Adoption: 18/07/2018

Date for Review: 20/07/2022

Responsible Officer: Director Corporate Services

**1. POLICY STATEMENT**

The use of a Corporate Credit Card can be an efficient procurement method for the Council, saving the Council time and money. Additionally, some services and suppliers, such as booking flights, accommodation and online subscriptions mandate use of a credit card.

Credit cards must be subject to appropriate controls in order to protect Council funds, maintain the integrity of governance processes and maintain public confidence in Council operations. The Council is obliged to maintain an effective system of internal control, in accordance with the Local Government (General) Regulation 2005 to address the significant risks of fraud and misuse of corporate credit cards.

**2. PURPOSE**

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The purpose of this policy is to ensure that Berrigan Shire Council is able to make use of the procurement efficiencies associated with the use of a Corporate Credit Card while maintaining transparency in the Council's operations and ensuring that the integrity of the Council is maintained.

**3. SCOPE**

This policy applies to all officials of Berrigan Shire Council with responsibility for the use or administration of a Corporate Credit Card.

**4. OBJECTIVE**

This policy is developed to assist the Council with Delivery Plan Objective 2.1.3.1

*Coordinate Council investments, financial management, financial operations and processing*

**5. DEFINITIONS**

**Cardholder** – A Council official issued a Corporate Credit Card

**Corporate Credit Card** – A plastic card, containing a magnetic strip or microchip, issued by an authorised Financial Institution that allows the extending of credit for the purchase of goods and services or cash advances, by authorised cardholders, within the agreed terms and conditions of its use

**Council official** – A Councillor or employee of Berrigan Shire Council

**6. POLICY IMPLEMENTATION**

6.1 Issuing

The Mayor or the Councillors will not be issued with Corporate Credit Cards.

The General Manager will be issued with a Corporate Credit Card, made out in his/her name. The credit limit will be set by the Responsible Accounting Officer.

Only the General Manager can authorise the issue of additional cards to Council employees and the credit limits to be applied.

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Each credit card issued shall bear the name of the cardholder and the name of Berrigan Shire Council.

Corporate Credit Cards are issued to the position not the person. They are not a personal benefit that comes with the job but a Council resource.

6.2        Responsibilities

Cardholders are responsible for:

1.        Ensuring credit cards are maintained in a secure manner and guarded against improper use.
2.        Reporting immediately any card that is lost, stolen or otherwise compromised to the card issuer and the Responsible Accounting Officer.
3.        Ensuring cards are used only for official business purposes
4.        Ensuring adequate funds are available to cover expenditure before it is incurred
5.        Ensuring expenditure is approved by a Council official with an authority to incur expenditure
6.        Retaining and promptly submitting all documents (i.e. invoices receipts, etc.) supporting transactions on the card
7.        Returning the card to the Council upon termination of employment
8.        Using the credit cards within the guidelines set out by the Council and the provider.

Failure to comply with any of these requirements could result in the card being withdrawn from the Council official.

In the event of loss/theft through negligence or non-compliance with these requirements, any liability charged by the provider against the Council may be passed onto the Council official. In addition, disciplinary action may be taken against the Council official in line with the provisions of the Local Government (State) Award and/or the Council's Code of Conduct.

6.3        Usage

The use of a Corporate Credit Card is required to be consistent with the letter and the spirit of the Council's Code of Conduct and the Council's Procurement and Disposal Framework.

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In line with the Council's Procurement Framework, the cardholder is responsible for ensuring all transactions made on the card are made in the best interests of the Council and the community.

**6.3.1 Permitted use**

Credit Cards provide an option for purchasing and payment when access to Council's online purchasing system is not available.

The use of Credit Cards is not intended to avoid the application of existing internal controls. Credit Card transactions are to be for "one off" purchases or payments where time is of the essence or Credit Card is the only accepted method of payment.

Credit Cards provide flexibility to make purchases in the following circumstances.

- Outside business hours when a council purchase order cannot be obtained.
- When employees are working outside the Shire and purchase orders are not available.
- When Credit Card is the only acceptable means of payment such as online purchasing of travel and accommodation.

**6.3.2 Prohibited use**

The Corporate Credit Card cannot be used to obtain cash advances – other than in the case of a genuine emergency. The onus is on the cardholder to justify any cash advance to the satisfaction of the Council.

Charging personal transactions to Corporate Cards is not acceptable – other than in the case of a genuine emergency. The onus is on the cardholder to justify any personal transactions to the satisfaction of the Council.

Reimbursement for return of goods and/or services must be credited directly to the Card account and not to the cardholder in the form of cash or credit.

The Corporate Credit Card must not be linked to any personal loyalty program such as frequent flyer programs and the like.

Deliberate misuse of a Corporate Credit Card will be treated as a breach of the Council's Code of Conduct. In addition, deliberate

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misuse will be reported to relevant authorities in line with the Council's Fraud Control Policy.

6.4 Administration

**6.4.1 Cardholder**

The cardholder must formally acknowledge in writing his/her issue of the card and the obligations set down in this policy and any associated procedures.

If a Cardholder uses their card to make a purchase, the Cardholder must:

1. Produce their card to the supplier of the goods or services to be purchased;
2. Ensure the correct particulars are recorded on the sales voucher prior to signing the voucher;
3. Retain the copy of the sales voucher given by the supplier;
4. Obtain and retain a tax invoice

Where a purchase is made online or by telephone, a sales voucher and tax invoice shall be printed for retention or forwarded to Council by the vendor.

**6.4.2 Others**

The Responsible Accounting Officer must maintain a record of all cards issued, including the name of the cardholder and the credit limit.

The Responsible Accounting Officer is to verify and sign off that all transactions on the statement are incurred on behalf of the Berrigan Shire Council. The authorisation is to ensure the transactions are business related and the cardholder has supplied supporting documentation. Any unusual transactions must be followed up with the cardholder immediately.

At the request of the Council, by resolution, the General Manager will commission the Council's External Auditor to undertake a specific audit of the Council's Corporate Credit Card transactions.

**7. RELATED LEGISLATION, POLICIES AND STRATEGIES**

7.1 Legislation, Regulation and external standards

**Min. No.**

- *Local Government Act 1993*
- Local Government (General) Regulation 2005
- Division of Local Government Circular 04/04 – Appropriate Controls on the Use of Council Issued Credit Cards
- Audit Office of NSW – Guide to Better Practice – Corporate Credit Card
- NSW Treasury – Credit Card Use Best Practice Guide

7.2 Council policies and procedures

- Code of Conduct
- Procurement Framework
- Fraud Control Policy
- Fraud Control Plan

**5.3 GENERAL MANAGER'S PERFORMANCE REVIEW**

**AUTHOR: General Manager**

**STRATEGIC OUTCOME: Good government**

**STRATEGIC OBJECTIVE: 2.2 Strengthen strategic relationships and partnerships with community, business and government**

**FILE NO: PF**

**121 RESOLVED** Crs Morris and Taylor that the Council conduct the General Manager's End of Year Performance Review as part of the August, 2018 Council meeting.

**5.4 FINLEY LOG CABIN MUSEUM COMMITTEE OF MANAGEMENT**

**AUTHOR: General Manager**

**STRATEGIC OUTCOME: Good government**

**STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting**

**FILE NO: 04.074.1**

**122 RESOLVED** Crs Bodey and Taylor that the Council:

**Min. No.**

- A) revoke existing members of the Finley Log Cabin Museum Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Finley Log Cabin Museum Committee of Management:

President:	Chris Braybon
Vice President:	Henry Matheson
Secretary:	Maureen Bevan
Treasurer:	Ray Koschel
Committee:	
	C Breust
	L Donkin
	P Horneman
	D Thomas
	K Jenkins
	N Reese
	A Matheson
	M Matheson
	C Drury
	P Ryan
	P Brooks
	I Matheson
	M Kable
	K Bevan
	D Dalmenico
	M Walsh
	P Matheson
	D Wark
	M Wark
	G Mudge
	H Sweeny
	W Braybon
	J Magill
	M Koschel

**5.5 PUBLIC LIBRARIES NSW CONFERENCE**

**AUTHOR: Director Corporate Services**

**STRATEGIC OUTCOME: Supported and engaged communities**



**Min. No.**

**STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation**

**FILE NO: 03.095.2**

**123 RESOLVED** Crs Taylor and Jones that Cr Glanville be authorised to represent the Council at the NSW Public Libraries Association conference in Coffs Harbour on 27-30 November, 2018.

**5.6 PUBLIC LIBRARY FUNDING**

**AUTHOR: Director Corporate Services**

**STRATEGIC OUTCOME: Supported and engaged communities**

**STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation**

**FILE NO: 03.095.2**

**124 RESOLVED** Crs Taylor and Glanville that the Council:

1. endorse the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative, *Renew Our Libraries*.
2. make representation to our local State Member, Mr. Austin Evans, in relation to the need for additional funding from the NSW State Government for the provision of public library services.
3. write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of a significant increase in state funding for NSW public libraries, supported by a sustainable future funding model.
4. take a leading role in activating the campaign locally.
5. endorse the distribution of the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative information in Council libraries, as well as involvement in any actions arising from the initiative.
6. formally advise the NSW Public Libraries Association and Local Government NSW that Council has endorsed the library funding advocacy initiative.

**Min. No.**

Elizabeth Schindler entered the Council Chambers at 9.38am.

**5.7 CENTRAL MURRAY COUNTY COUNCIL**

**AUTHOR:** General Manager  
**STRATEGIC OUTCOME:** Sustainable natural and built landscapes  
**STRATEGIC OBJECTIVE:** 1.2 Retain the diversity and preserve the health of our natural landscapes and wildlife

**FILE NO:** 11.160.1

**125 RESOLVED** Crs Jones and Morris that the Council advise the Central Murray County Council that:

1. It does not support the winding up of the Central Murray County Council and request that this be reflected in any submission that it make to be wound up; and
2. In the event that the Central Murray County Council is wound up the Council requests that the following equipment be provided to it:
  - The Finley Depot including sheds and demountables and all equipment, fixtures and fittings contained therein.
  - 2 Ranger utilities based at Finley.
  - Portable spray mate
  - Boat, trailer, motor and spray mate
  - 2x staff tablets
  - 2x mobile telephones
  - Noxious weeds signs
  - 1x compressor
  - Chemical bulk storage and pumps.
  - Vertebrate pest control equipment
  - Bait layer
  - Carrot cutter
3. And further that the two Finley staff be transferred to the Council.

**5.8 TOCUMWAL AERODROME MUSEUM PROJECT**

**AUTHOR:** Strategic & Social Planning Coordinator  
**STRATEGIC OUTCOME:** Diverse and resilient business  
**STRATEGIC OBJECTIVE:** 4.2 Diversify and promote local tourism

**Min. No.**

**FILE NO: 26.109.2**

- 126**      **RESOLVED** Crs Glanville and Jones that The Council engage Hirst Projects to assist with the development of a concept plan for the Tocumwal Heritage Aerodrome Museum at a cost of \$10,000 excl. GST as outlined in **Appendix “B”**.

**5.9**            **DEVELOPMENT APPLICATION 111/18/DA/D5 -  
CARPORT**

**AUTHOR: Town Planner**

**STRATEGIC OUTCOME:**      **Sustainable natural and built  
landscapes**

**STRATEGIC OBJECTIVE:** **1.1 Support sustainable use of our  
natural resources and built  
landscapes**

**FILE NO: 111/18/DA/D5**

- 127**      **RESOLVED** Crs Morris and Glanville that Development Application No. 111/18/DA/D5 – Carport be approved subject to the following conditions:

1. The mezzanine floor of the carport must be reduced in size to a maximum 50% of the floor area of the carport so as to minimize the impact of the structure on the adjoining property and the streetscape. Prior to the submission of an application for a construction certificate an amended plan of the structure reflecting the above requirement must be submitted to Council for endorsement.
2. Occupation  
The structure must not be occupied or used until the Principal Certifying Authority has received and determined the application for an “Occupation Certificate”.

A Final Occupation Certificate must not be issued unless all required certificates have been received and the building is suitable for occupation or use in accordance with its classification under the Building Code of Australia.  
(Section 109C(1)(c) and 109H *Environment Planning & Assessment Act 1979 (EP&A Act 1979)*)

3. Use  
This approval is granted for the carport to be used for storage purposes normally associated with a residence. No other use is

**Min. No.**

permitted for the carport unless prior approval is obtained from Council.

4. Appointment of PCA and Notice of Commencement

No work is to commence until the person granted development consent has:

- a) obtained a Construction Certificate for each structure
- b) appointed a PRINCIPAL CERTIFYING AUTHORITY
- c) notified the Council of the appointment
- d) appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential building work is involved.
- e) given the Council at least 2 days notice of the intention to commence erection of the building. (Section 81A *EP&A Act 1979*)

5. Construction Certificate

No work is to commence until the person granted development consent has had the detailed plans and specifications endorsed by the Council or other accredited certifier and has received a "Construction Certificate" [Section 81A *EP&A Act 1979*].

6. Critical Stage Inspection

The Principal Certifying Authority for building or subdivision work carried out on a site is required to be satisfied that the work has been inspected on such occasions as are prescribed by the regulations or other occasions required by the principal certifying authority, before the issue of a Certificate of Occupancy or Subdivision Certificate for the building or work. (Section 109E *EP&A Act 1979*)

7. Waste

A garbage receptacle for the reception of all waste materials from the site shall be provided prior to building work commencing and shall be maintained and serviced for the duration of the work.

8. Permitted hours for building work

All building work shall be carried out only between the hours of 7.00am and 6.00pm Monday to Friday inclusive, 8.00am and 5.00pm Saturdays. No work shall be carried out on Sundays and public holidays.

9. Compliance with Building Code of Australia

All building work must be carried out in accordance with the provisions of the Building Code of Australia

10. Excavations and backfilling

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- (a) All excavations and backfilling associated with the erection or demolition of a building must be executed safely and in accordance with appropriate professional standards.
- (b) All excavations associated with the erection or demolition of a building must be properly guarded and protected to prevent them from being dangerous to life or property.

11. Protection of public places

- a. If the work involved in the erection or demolition of a building:
  - (i) is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or
  - (ii) building involves the enclosure of a public place, a hoarding or fence must be erected between the work site and the public place.
- b. If necessary, an awning is to be erected, sufficient to prevent any substance from, or in connection with, the work falling into the public place.
- c. The work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place.
- d. Any such hoarding, fence or awning is to be removed when the work has been completed.

12. Signs to be erected on building & demolition site

- a. A sign must be erected in a prominent position on any work site on which work involved in the erection or demolition of a building is being carried out:
  - (i) stating that unauthorised entry to the work site is prohibited, and
  - (ii) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.
- b. Any such sign is to be removed when the work has been completed. (Clause 78H of Regulation).

13. Works in Road Reserve

No work is to be carried out beyond the property boundary on any road reserve, naturestrip, footpath, concrete kerb, paved area, building or supply service without the prior written consent of the Council, in order to protect community assets and eliminate potential hazards to the community in the "public place".

**Min. No.**

An "Application for Works, Structures and Activities on a Council Road" must be submitted to Council, along with relevant plans and the determined fee. Consent must be obtained, before commencement of any work.

**14. Asbestos Material**

Work involving the removal of more than ten (10) square meters of asbestos containing material must be undertaken by a NSW licensed contractor as required by the NSW Work Health and Safety Regulations 2011.

Prior to commencement of any work, the Principal Certifying Authority must be provided with:

Written notice is to include the following details:

- a) a copy of a signed contract with a person licensed to remove asbestos,
- b) the contract must specify the landfill site to which the asbestos containing material is to be delivered.

**15. Roofwater**

Roofwater from the carport must be drained underground to Councils stormwater pit located in the Sandy Lane corridor directly north of the subject site and north of Sandy Lane in accordance with the Building Code of Australia and Relevant Australian Standards. This is to ensure that stormwater runoff is not directed to Sandy Lane or cause damage or flooding to occur to neighbouring properties.

**Division**

**In Favour:** Crs Morris, Glanville and Bodey

**Against:** Crs Bruce, Jones, Taylor and Hannan

The motion was lost.

The Council did not accept the officer's recommendation as it considered that the bulk and scale of the application was contrary to the provisions of the Berrigan Development Control Plan.

**5.10 DEVELOPMENT APPLICATION 147/18/DA/DM -  
CONCEPT DEVELOPMENT FOR ECO-TOURIST  
FACILITY**

**AUTHOR: Town Planner**

**STRATEGIC OUTCOME: Sustainable natural and built  
landscapes**

**Min. No.**

**STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our  
natural resources and built  
landscapes**

**FILE NO: 147/18/DA/DM**

**128 RESOLVED** Crs Bodey and Morris that Development Application 147/18/DA/DM for a concept approval for Eco-Tourist Facility be approved subject to the following conditions:

1. Approved Plans

The development shall be implemented substantially in accordance with the details set out on Eslers Land Consulting, REF 32569 PR, on the application form and on any supporting information received with the application except as amended by the conditions specified hereunder.

2. Site Development

No work is to be carried out on the site, the subject of this concept development consent, unless consent is subsequently granted to carry out development on that part of the site following a further development application in respect of that part of the site.

**Division**

**In Favour:** All Councillors

**Against:** Nil

Elizabeth Schindler left the Council Chambers and Joanne Ruffin entered the Council Chambers at 10:27am.

The meeting adjourned at 10:27am for morning tea.

The meeting resumed at 10:52am.

**Min. No.**

**5.11 DRAINAGE AND STREETScape IMPROVEMENT  
ENGAGEMENT STRATEGY: JERLIDERIE STREET,  
BERRIGAN**

**AUTHOR: Strategic & Social Planning Coordinator**  
**STRATEGIC OUTCOME: Sustainable natural and built  
landscapes**  
**STRATEGIC OBJECTIVE: 1.3 Connect and protect our  
communities**

**FILE NO: 04.121.5**

**129 RESOLVED** Crs Morris and Taylor that the Council:

1. Adopt the Drainage and Streetscape Improvement Engagement Strategy attached as **Appendix “E”**
2. Select Chinese Pistachio and Chinese Elm as the species for a poll of Berrigan residents based on the recommendations in the Arborist’s Report attached as **Appendix “F”**.

**5.12 GRANT OPPORTUNITIES**

**AUTHOR: Director Corporate Services**  
**STRATEGIC OUTCOME: Supported and engaged  
communities**  
**STRATEGIC OBJECTIVE: 3.2 Support community engagement  
through life-long learning, culture  
and recreation**

**FILE NO: 15.128.3**

Joanne Ruffin left the Council Chambers at 11:02am.

**130 RESOLVED** Crs Bruce and Morris that the Council lodge an application for funding under the CLUBGrants Category 3 Sports & Recreation for \$300,000 for the Barooga Adventure Park – further stages and at a later date also lodge an application for the Finley Showgrounds Change Rooms.

**5.13 TENDER T14/17/18 – DESIGN AND CONSTRUCTION  
OF TOCUMWAL SPLASH PARK**

**AUTHOR: Director Corporate Services**  
**STRATEGIC OUTCOME: Supported and engaged  
communities**



**Min. No.**

**STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation**

**FILE NO: T14/17/18**

**131** **RESOLVED** Crs Morris and Taylor that the Council hold an extraordinary Council meeting at 9:00am on 1 August, 2018 at the Berrigan Shire Council Chambers for the purpose of considering Tender T14/17/18 – Design and Construction of Tocumwal Splash Park.

**132** **RESOLVED** Crs Glanville and Bodey that Items for Noting numbered 6.1 to 6.5 inclusive be received and noted.

**6. ITEMS FOR NOTING**

- 6.1 RIVERINA AND MURRAY JOINT ORGANISATION
- 6.2 DRAFT RIVERINA MURRAY SPORT AND RECREATION STRATEGY
- 6.3 EASY TO DO BUSINESS – SERVICE NSW
- 6.4 DEVELOPMENT DETERMINATIONS FOR MONTH OF JUNE 2018
- 6.5 T12/17/18 – WATER METER REPLACEMENT AND AUTOMATIC METER READING NETWORK FOR BERRIGAN SHIRE

**133** **RESOLVED** Crs Taylor and Morris that the Council enter into a Memorandum of Understanding with Service NSW to partner with it to implement its 'Easy to do Business' program.

**7. CLOSED COUNCIL**

In accordance with the *Local Government Act 1993* and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

**Set out below is section 10A(2) of the *Local Government Act 1993* in relation to matters which can be dealt with in the closed part of a meeting.**

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than councillors)

**Min. No.**

- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.

**7.1 T12/17/18 - WATER METER REPLACEMENT AND  
AUTOMATIC METER READING NETWORK FOR  
BERRIGAN SHIRE**

This item is classified CONFIDENTIAL under section 10A(2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it

It is not in the public interest to reveal the commercial information provided by the consultant.

- 134 RESOLVED** Crs Glanville and Bodey that the Council move into a closed session to consider the following business together with any reports tabled at the meeting.

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And further that pursuant to section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above and that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

**7.1 T12/17/18 - WATER METER REPLACEMENT AND AUTOMATIC METER READING NETWORK FOR BERRIGAN SHIRE**

Council closed its meeting at 11:45am. The public and media left the Chamber.

Open Council resumed at 11:58am.

**RESOLUTIONS FROM THE CLOSED COUNCIL MEETING**

There were no resolutions of the Council while the meeting was closed to the public.

**8. MINUTES OF THE CORPORATE SERVICES COMMITTEE**

**136 RESOLVED** Crs Glanville and Morris that recommendations numbered 5. to 7. inclusive of the Corporate Services Committee Meeting held on 4<sup>th</sup> July, 2018 be adopted.

**5. ACTION PLAN – 2016/17 AUDIT MANAGEMENT LETTER**

**AUTHOR:** Director Corporate Services

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 12.019.1

**Min. No.**

**RESOLVED** Crs Morris and Glanville that the Committee note the Action Plan – Audit Management Letter 2016/17 July 2018 review attached as Appendix “A”

**6. INTERIM AUDIT MANAGEMENT LETTER -2017/18  
FINANCIAL STATEMENT AUDIT**

**AUTHOR: Director Corporate Services**

**STRATEGIC OUTCOME: Good government**

**STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives  
and strategic actions facilitate the  
effective governance by Council of  
Council operations and reporting**

**FILE NO: 12.019.1**

**RESOLVED** Crs Morris and Taylor that the Council note the Interim Management Letter, including the response from management, for the year ended 30 June 2018 and

1. Assign responsibility for implementing the recommendations in the Management Letter as per the management response; and
2. That the General Manager or his delegate will present to the next Corporate Services Committee an action plan, including a timetable, to implement the recommendations – consistent with the management response
3. That the Corporate Services Committee monitor progress against the action plan via regular reports to the committee from the General Manager or his delegate.

**7. REQUEST TO WAIVE TIPPING FEES**

**AUTHOR: Director Corporate Services**

**STRATEGIC OUTCOME: Sustainable natural and built  
landscapes**

**STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our  
natural resources and built  
landscapes**

**FILE NO:**

**RESOLVED** Crs Glanville and Taylor that the Council allow Finley Community Help Group Inc. a 12-month exemption from waste disposal fees to a limit of 4m<sup>3</sup> per year.

**9. MAYORS REPORT**

**Min. No.**

Cr Matthew Hannan reported that he had attended the following during the period:

- Finley Showgrounds inspection
- Finley TAFE awards for scholarship program
- SEGRA dinner
- Welcome to Berrigan
- Meeting with Dean Pascoe
- RAMJO meeting
- Central Murray County Council meeting
- Onsite Development Application at Town Beach Road, Tocumwal
- Tocumwal Historic Aerodrome Museum meeting
- Probus Tocumwal meeting
- Southern Riverina Irrigators meeting with Gabrielle Coupland
- Service NSW meeting

**137**      **RESOLVED** Crs Taylor and Jones that the Mayors report be received.

**10. DELEGATES REPORTS**

**Cr Ross Bodey**

- Finley Showgrounds inspection
- Onsite Development Application at Town Beach Road, Tocumwal
- Splash park tour

**Cr John Taylor**

- Committee Meeting
- Finley & Tocumwal tour

**Cr Daryll Morris**

- Central Murray County Council meeting

**Cr Denis Glanville**

- Central Murray County Council meeting
- Tocumwal & Finley tour
- Splash park tour

**Cr Colin Jones**

- Tocumwal Historic Aerodrome Museum meeting
- Aerodrome meeting tonight

**Cr John Bruce**

- SEGRA dinner

**Min. No.**

- Tocumwal Historic Aerodrome Museum meeting
- Aerodrome meeting tonight

**11. GENERAL BUSINESS**

**Cr John Bruce**

- Former Mayors names

**Cr Colin Jones**

- Corella's
  - what can be done?
  - options to a future Committee meeting
- Second hand shop s355 committee
- Jones Road bus stop – needs pullover site

**Cr Denis Glanville**

- Corellas
- Away for next Committee meeting and Extraordinary meeting

**Cr Daryll Morris**

- Loco Dam sign
- RV's at railway station
  - need more bins
- Walking track to pumps
  - signs

**Cr John Taylor**

- Refugee resettlement
  - organising group to table forward
- Murray Darling Basin Plan
  - submission
  - South Australian Royal Commission
  - what assistance does the community need to offset the impacts of the Murray Darling Basin Plan? – refer to next Committee meeting for consideration.

**Cr Ross Bodey**

- Discussion about Foreshore Building at September Committee meeting
- Away for next Committee meeting and Extraordinary meeting
- Corporate solar farm at next corporate workshop
  - community farm
- Bollard light project
- Networking function
- Splash park

**Cr Matthew Hannan**

- s355 volunteer awards

**Min. No.**

- Street lighting 22-22A Wollamai Street, Finley
  - new light required
- Land sales
- 28<sup>th</sup> July Lions changeover
  - Cr John Bruce to fill in

**Engineering Services Manager**

- Nil

**Development Manager**

- Nil

**Director Corporate Services**

- South West Arts
  - Strategic Plan
  - Council representatives

**General Manager**

- Cr Inductions

**138**      **RESOLVED** Crs Taylor and Morris that Council supply and install 4x entrance signs at Barooga as proposed as option 2 in the quote received from Michel Signs.

- Aerodrome meeting
- Flying school
- Building Better Regions
  - rail project not funded
- Finley Football Netball Club MFL Grand Final bid
  - put in event request
- Stronger Country Communities
  - choice modelling

There being no further business the meeting closed at 1:05pm.