



**Minutes of the Council Meeting held in the Council Chambers on
Wednesday 17th October, 2018 commencing at 9:15am**

Min. No.

PRESENT: Cr Matthew Hannan (Mayor)

Crs: John Bruce, Colin Jones, Ross Bodey, Denis Glanville, Roger Reynoldson, John Taylor, Director Corporate Services (Matthew Hansen), Director Technical Services (Fred Exton), Engineering Services Manager (Matthew Clarke), Development Manager (Laurie Stevens) and General Manager (Rowan Perkins).

1. APOLOGIES

196 RESOLVED Crs Glanville and Taylor that an apology for non-attendance be received from Cr Daryll Morris.

**2. DECLARATION OF ITEMS OF PECUNIARY OR
OTHER INTEREST**

Nil

4. CONFIRMATION OF MINUTES

197 RESOLVED Crs Taylor and Reynoldson that the Minutes of the ordinary and extraordinary Council meetings held in the Council Chambers on Wednesday 19th September, 2018 be confirmed.

At the ordinary meeting held on Wednesday 19th September Cr John Bruce indicated that he intended to move the following motion:

1. That the Council rescind its decision made on 15th June, 2016 as set out below and recorded as minute number 152:

RESOLVED Crs O'Neill and Bruce that, subject to receipt of a grant of \$200,000, the Council proceed to develop the Finley School of Arts in accordance with the concept plan set out below and further that:

- The Finley War Memorial Hall be separated from the Finley School of Arts;

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- The angle parking proposed for Wollamai Street be referred to future budgets for consideration if it cannot be contained within the existing Council budget and grant funds;
 - When the two halls are separated and all works are completed, the Council appoint a new Committee of Management to manage the Finley War Memorial Hall and the delegated authority of the existing Committee of Management be amended to reflect its ongoing responsibility for the Finley School of Arts only;
 - The current annual grant provided to the existing Committee of Management be divided between the two Committees of Management on the basis that the Finley School of Arts Committee of Management receive two thirds of the current grant and that the Finley War Memorial Hall Committee of Management receive one third of the current grant;
 - If the Finley War Memorial Hall Committee of Management can demonstrate to the Council that over a three year period that the Finley War Memorial Hall operation is sustainable the Council will consider constructing toilets within the hall
 - That the Council engage GPG Architecture and Design to prepare detailed construction plans and specifications satisfactory to implement construction of the concept and suitable to call tenders for the construction with GPG Architecture and Design to supervise the construction by the successful tenderer.
2. That the Council proceed to develop the Finley School of Arts in accordance with the concept plan known as Option 3 and further that:
- The Finley War Memorial Hall be separated from the Finley School of Arts;
 - The angle parking proposed for Wollamai Street be referred to future budgets for consideration if it cannot be contained within the existing Council budget;
 - When the two halls are separated and all works are completed, the Council appoint a new Committee of Management to manage the Finley War Memorial Hall and the delegated authority of the existing Committee of Management be amended to reflect its ongoing responsibility for the Finley School of Arts only;

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- The current annual grant provided to the existing Committee of Management be divided between the two Committees of Management on the basis that the Finley School of Arts Committee of Management receive 50% of the current grant and that the Finley War Memorial Hall Committee of Management receive 50% of the current grant;
 - That the Council engage GPG Architecture and Design to prepare detailed construction plans and specifications satisfactory to implement construction of the concept and suitable to call tenders for the construction with GPG Architecture and Design to supervise the construction by the successful tenderer.
3. That the Council retain the Finley War Memorial Hall and subject to the approval of the Finley War Memorial and School of Arts Committee of Management and subject to the Committee funding based on the Council's Policy $\frac{1}{3}$ $\frac{1}{3}$ $\frac{1}{3}$ funding the Council agree to the construction of toilets at the Finley War Memorial Hall.

198 **RESOLVED** Crs Bruce and Jones that the Council rescind its decision made on 15th June, 2016 as set out below and recorded as minute number 152:

RESOLVED Crs O'Neill and Bruce that, subject to receipt of a grant of \$200,000, the Council proceed to develop the Finley School of Arts in accordance with the concept plan set out below and further that:

- *The Finley War Memorial Hall be separated from the Finley School of Arts;*
- *The angle parking proposed for Wollamai Street be referred to future budgets for consideration if it cannot be contained within the existing Council budget and grant funds;*
- *When the two halls are separated and all works are completed, the Council appoint a new Committee of Management to manage the Finley War Memorial Hall and the delegated authority of the existing Committee of Management be amended to reflect its ongoing responsibility for the Finley School of Arts only;*
- *The current annual grant provided to the existing Committee of Management be divided between the two Committees of*

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Management on the basis that the Finley School of Arts Committee of Management receive two thirds of the current grant and that the Finley War Memorial Hall Committee of Management receive one third of the current grant;

- *If the Finley War Memorial Hall Committee of Management can demonstrate to the Council that over a three year period that the Finley War Memorial Hall operation is sustainable the Council will consider constructing toilets within the hall*
 - *That the Council engage GPG Architecture and Design to prepare detailed construction plans and specifications satisfactory to implement construction of the concept and suitable to call tenders for the construction with GPG Architecture and Design to supervise the construction by the successful tenderer.*
2. That the Council proceed to develop the Finley School of Arts in accordance with the concept plan known as Option 3 and further that:
- The Finley War Memorial Hall be separated from the Finley School of Arts;
 - The angle parking proposed for Wollamai Street be referred to future budgets for consideration if it cannot be contained within the existing Council budget;
 - When the two halls are separated and all works are completed, the Council appoint a new Committee of Management to manage the Finley War Memorial Hall and the delegated authority of the existing Committee of Management be amended to reflect its ongoing responsibility for the Finley School of Arts only;
 - The current annual grant provided to the existing Committee of Management be divided between the two Committees of Management on the basis that the Finley School of Arts Committee of Management receive 50% of the current grant and that the Finley War Memorial Hall Committee of Management receive 50% of the current grant;
 - That the Council engage GPG Architecture and Design to prepare detailed construction plans and specifications satisfactory to implement construction of the concept and suitable to call tenders for the construction.

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3. That the Council retain the Finley War Memorial Hall and subject to the approval of the Finley War Memorial and School of Arts Committee of Management and subject to the Committee funding based on the Council's Policy $\frac{1}{3}$ $\frac{1}{3}$ $\frac{1}{3}$ funding the Council agree to the construction of toilets at the Finley War Memorial Hall.

6.1 FINANCE - ACCOUNTS

AUTHOR: Finance Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 12.019.1

- 199 RESOLVED** Crs Bodey and Glanville that the Financial Statement, Bank Reconciliation Certificate and Petty Cash Book made up to 30 September 2018, be received and that the accounts paid as per Warrant No. 09/18 totaling \$5,652,270.74 be confirmed.

6.2 PECUNIARY INTEREST RETURNS

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 13.045.2

- 200 RESOLVED** Crs Bruce and Glanville that the Council note the tabling of Pecuniary Interest Returns received from Councillors and designated officers for the period 1st July, 2017 to 30th June, 2018.

6.3 CHRISTMAS OFFICE CLOSURE AND DECEMBER COUNCIL MEETING

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

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STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 13.044.1

201 RESOLVED Crs Bodey and Taylor that the Council:

- Close the Shire Offices from 4:00pm on Friday 21st December, 2018 reopening on Wednesday 2nd January, 2019 with those days not being public holidays or weekends being deducted from staff leave entitlements.
- Close the Shire Libraries from close of business on Saturday 22nd December, 2018 until Wednesday 2nd January, 2019 with those days not being public holidays or weekends being deducted from staff leave entitlements.
- That the Council's December Council meeting be held on Wednesday 12th December, 2018.

6.4 ANNUAL LEAVE

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 22.017.1

202 RESOLVED Crs Glanville and Taylor that the General Manager be granted annual leave for Monday 5th November 2018 and for the period 24th December 2018 until Sunday 6th January 2019.

6.5 SERVICE PRESENTATION AWARDS

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Strengthen strategic relationships and partnerships with community, business and government

FILE NO: 22.017.1

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203 RESOLVED Crs Bruce and Jones that the Council:

- hold its annual Service Presentation Awards event on Thursday 15th November, 2018 at the Berrigan Sportsground; and
- pursuant to the provisions of its Drug and Alcohol Free Workplace Policy, designate the following event as an “approved event” at which alcohol may be provided and consumed in accordance with the Policy:
Service Presentation Awards

6.6 PRIVATE USE OF COUNCIL VEHICLES POLICY

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 23.067.3

204 RESOLVED Crs Bruce and Reynoldson that the Council:

1. Revoke its existing Private Use of Council Vehicles Policy
2. Revoke its existing Private Use of Council Vehicles – Fuel Charge Policy
3. Adopt the following policy for Private Use of Council Vehicles:

46 PRIVATE USE OF COUNCIL VEHICLES

File Reference No: 23.067.3
Strategic Outcome: Good government
Date of Adoption: 17/10/2018
Date for Review: 19/10/2022
Responsible Officer: Director Technical Services
Version: 02

1. POLICY STATEMENT

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This policy provides guidance and direction to Council staff regarding the appropriate use of Council vehicles by employees for private purposes.

2. PURPOSE

To ensure that appropriate vehicles are available to allow Council officers to undertake their functions in an efficient manner while minimising the adverse environmental impact resulting from the operation of the vehicle fleet.

To enable Council to remain competitive with other employers when attracting and retaining skilled staff while minimising the cost of remuneration packages.

To enable Council to provide an employee benefit while acknowledging the financial benefit to the Council. These savings occur as a result of

1. release from payment of award car allowances, and
2. costs otherwise incurred from garaging, washing, cleaning,
3. decreased need for car parking facilities, and
4. an increase in revenue from employees contributing towards their use of the motor vehicle.

3. SCOPE

This policy covers all private use of Council motor vehicles by Council employees and their associates.

The private use of Council motor vehicles by the Mayor and/or Councillors is specifically excluded.

4. OBJECTIVE

This policy is developed to assist the Council with Delivery Plan Objective 2.1.3.1:

Coordinate Council investments, financial management, financial operations and processing.

5. DEFINITIONS

Group 1 employee:

General Manager and Department Directors

Group 2 employee:

1. Officers on contract, or
2. Officers employed on Band 18 or above of the Local Government Award, or
3. Section Managers;

Group 3 employee:

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Employees where a vehicle is essential to effectively perform their role and unrestricted private use of the vehicle is regarded as an industry standard

Group 4 employee:

Employees who:

1. require the constant use of a vehicle in the performance of their duties,
2. are on call
3. Frequently start/finish on the job or are required to attend a range of duties away from their usual place of business

Immediate family:

An employee's spouse, children and stepchildren ordinarily residing in the employee's household.

Luxury Car Tax threshold:

The threshold set by the Australian Taxation Office in its annual Luxury Car Tax Determination in accordance with Division 25 of the *A New Tax System (Luxury Car Tax) Act 1999*

6. POLICY IMPLEMENTATION

6.1 Categories

6.1.1 Group 1

Group 1 employees will be provided with a fully maintained vehicle (or remunerated equivalent) appropriate to the position with unrestricted use in accordance with this Policy and the agreement covering his/her conditions of employment.

This is in line with the industry standard for positions of this type and allows the Council to remain competitive when seeking to fill these positions.

6.1.1 Group 2

Where a car is allocated to this position, Group 2 employees will be provided with a vehicle appropriate to their position. This vehicle will be available for both official and unrestricted private use, subject to compliance with provisions of this policy.

This is in line with the industry standard for positions of this type and allows the Council to remain competitive when seeking to fill these positions.

6.1.1 Group 3

Where a car is allocated to this position, Group 3 employees will be provided with a vehicle suitable to carry out their Council role. This vehicle will be

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available for both official and unrestricted private use, subject to compliance with provisions of this policy.

6.1.2 Group 4

Group 4 employees are provided with a vehicle for business use only, but it is garaged at the employees' premises.

These vehicles are not generally available for private use, other than for on call water and sewerage operators who are required to have the vehicle with them at all times, including when on call. These are strictly 'job required' vehicles.

6.2 Supply of vehicles

6.2.1 Allocation

The General Manager will determine the type of vehicle provided to an employee, based on advice from the Director Technical Services.

6.2.2 Vehicles

Ordinarily, the Council will provide the following vehicles for private use:

Group	Vehicle standard	Comment
1	Vehicle up to the value of 80% of the Luxury Car Tax threshold	Indexed each year
2	Vehicle at the discretion of the Director Technical Services and related to intended usage	Smaller, more fuel efficient vehicles are now preferred
3	Two-wheel drive base model sedan or utility	Unless 4WD is essential for carrying out work duties
4	Utility/Light truck	

The type of vehicles provided may be varied to take account of market forces where it is considered a better change over price may be obtained or to suit the requirements of the employee where it will not result in significant financial impact on the Council.

All variations shall be approved by the General Manager on consideration of the General Manager.

6.2.3 Fitting of accessories

All vehicles purchased by Council will be fitted with appropriate safety accessories as determined by the Director Technical Services on consideration of advice from the Enterprise Risk Manager.

Employees who wish to fit accessories to cars may do so at the employee's own expense – subject to the express permission being granted by the Director Technical Services. No credit will be given where accessories remain on the vehicle at trade-in. If any privately fitted accessories are removed at

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any time, it is the responsibility of the employee to restore any damage to the satisfaction of the Director Technical Services.

6.3 Operation and Maintenance

6.3.1 Council's responsibility

The Council will:

1. Pay for all servicing and maintenance of the vehicles,
2. Pay for fuel, normally by way of a fuel card allocated to each vehicle.
3. Ensure all vehicles are registered, including third party "pink slip".
4. Ensure all vehicles are fully comprehensively insured.
5. Ensure all vehicles have access to 24 hour roadside assistance, including towing.

6.3.2 Employee's responsibility

Employees with private use facilities are responsible for:

1. Washing and cleaning the car as required,
2. Polishing the car when required,
3. Attending to overnight security, garaging the vehicle off the road and under cover where possible,
4. Notifying the Council mechanic of all defects in the operation of the vehicle or damage to the vehicle, no matter how minor, and
5. Ensuring that normal running items such as petrol, oil, battery, radiator, tyre pressures etc. are checked at regular intervals and appropriate maintenance undertaken.
6. Reimbursing the Council for private use where required under this policy.

The employee is required to retain receipts or any expenditure and submit all receipts to the relevant Council officer.

Employees provided with private/commuter use privileges will maintain and provide records required by Council.

If a logbook is provided to identify drivers using the vehicle, the employee allocated the vehicle is to ensure that each driver completes the logbook as required.

6.3.3 Cleanliness

Employees with private use of a Council motor vehicle are expected to care for and maintain that vehicle with no less care and attention than they would their own private vehicle.

The care and attention provided to vehicles with private use rights will:

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1. Maintain the image of the Council in the eyes of the public
2. Improve the resale value of the vehicle.

The Director Technical Services will monitor the cleanliness of vehicles with private use rights as required.

Dirty vehicles drawn to the attention of the Director Technical Services or his/her nominee will be, if considered necessary, reported to the relevant Section Manager for action.

The General Manager may instruct that an employee be removed from the private use scheme if there are repeated instances – as a rule, three instances – of their private use vehicle not meeting the Council's standard of cleanliness.

Prior to disposal or transfer of their private use vehicle the employee is to wash the vehicle and vacuum and clean the inside of the car and the boot. All rubbish and articles in the car are to be removed. If the car is not satisfactorily cleaned, the Council will arrange for the cleaning of the vehicle and the cost for the cleaning passed on to the employee.

6.3.4 Collisions and other damage

In the event of a collision or breakdown, the driver is to use the services of the approved roadside service organisation as appropriate. If the vehicle requires towing, the NRMA is to be requested to provide the usual free service and the driver is to inform the Director Technical Services as soon as possible thereafter.

In the event of a collision or other incident leaving the motor vehicle damaged and/or inoperable:

1. The driver/employee must follow the Council procedures established for such a circumstance, including informing the Director Technical Services as soon as possible. The Enterprise Risk Manager **must** be informed as soon as possible if an insurance claim is possible (i.e. damage or injury).
2. If the incident happened while the vehicle is being used for work purposes, an Incident Report **must** be completed
3. Repairs are to be authorised by the Director Technical Services, or directly by the Insurer. However, if the accident or breakdown occurs in an area remote from Berrigan Shire and it is not possible or reasonably practicable to contact the Council office, the employee may arrange urgent repairs or replacement parts up to the value of \$2,000.
4. Where the breakdown or damage is of such a nature that the vehicle will be unable to be driven for several days, no repairs

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are to be undertaken without the approval of the Director Technical Services. If in the event the employee is stranded outside Berrigan Shire as a result, the employee may hire, at the Council's expense, a vehicle of a similar standard to enable the employee to return to Berrigan Shire or to have transport until the Council's vehicle is repaired. Vehicle hire for a period greater than 24 hours must be approved by the Director Technical Services

5. The Director Technical Services will co-ordinate the recovery and/or repair of a stranded vehicle. The driver could be expected to assist in the return of the vehicle to Berrigan in his or her own time. This is consistent with the principle that private use should not result in significant extra costs to Council.

6.4 General Conditions of Use

6.4.1 Pool car

All cars owned by Council are available as pool cars even though private use rights are conferred. Council use is the first priority at all times.

The vehicle is to be brought to the job every day during employment, other than leave periods, and is to be used for all normal duties within the area.

If directed by the General Manager, a Council insignia shall be displayed on the vehicle during working hours.

6.4.2 Agreement

Employees must complete a Private Use Agreement form and the relevant payroll deduction form before any private use of a Council vehicle. The General Manager or his/her nominee is responsible for preparing the private use agreement for completion by the employee.

If a vehicle is damaged and temporarily not suitable for use, where possible the Council will provide the employee a suitable unassigned vehicle from Council's fleet

The employee may terminate any agreement for private use by giving three months' notice.

The Council will give 12 months' notice to terminate any private use agreement – other than where it is terminated for reasons of misuse or lack of care. Private use may also be withdrawn if the employee changes his/her duties or position with the Council.

6.4.3 Lease payment

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The General Manager, on advice from the Director Technical Services, will determine the annual lease payment due for each vehicle in accordance with clause 16 of the Local Government (State) Award 2017. For employees in Group 1, the payment for private usage will be as per their contract of employment.

Payment for a “private-use” vehicle is determined on the basis that it is roughly equivalent to a weekly amount paid after tax of an amount equivalent to the Fringe Benefit Tax applicable to the vehicle.

Private use payments will be deducted from the employee’s fortnightly salary. The employee will complete the appropriate deduction form.

6.4.4 Fuel payment

Employees – other than those otherwise exempt – will reimburse Council for fuel used during private use on:

1. Weekends
2. Public holidays which fall adjacent to a weekend
3. Rostered days off which fall adjacent to a weekend
4. All leave

The following employees are not required to reimburse Council

1. Group 1 employees – this is built into their lease charge
2. On Call Employees – only for the period the employee is actually on call; i.e. fuel reimbursement **is** required for the periods where the employee is not rostered on call.

The charge out rate for fuel used for private use of Council vehicles is set as follows:

1. The fuel consumption rate for the vehicle published on ‘[The Green Vehicle Guide](#)’ [website](#) published by the Australian government, discounted by:
 - a) 10%, to recognize the lower fuel consumption in rural driving conditions; and
 - b) a further 5% to reflect Council’s practice of providing fuel at a discounted rate.
2. The fuel price determined each month based on the price charged to the Council on its fuel card account.
3. Unless otherwise specified in the employee’s conditions of employment, the employee shall reimburse Council for private travel undertaken within 30 days. Ordinarily, this will be through a payroll deduction.

6.4.5 Tolls

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Unless incurred in the performance of their Council role – or in travel to and from a place where the Council requires them to work, all tolls for use of toll roads, bridges, tunnels etc. are the responsibility of the employee. Tolls incurred in private use will be passed onto the employee for payment.

Group 1 employees are exempt – the cost of tolls is covered in their lease charge.

6.4.6 Authorised use

All employees with private use of a Council vehicle shall, subject to the restrictions elsewhere in this policy, are allowed full and unrestricted private use of vehicles, including weekends and – within reasonable limits – while on leave.

While not attempting to unnecessarily restrict the private use of the vehicle, the vehicle may be driven up to 2,000km (one way) from Berrigan (and then return). Further travel is subject to the prior approval of the General Manager.

Where an employee is on any form of leave for a period of over four weeks, the continued private use of a Council vehicle will require the approval of the General Manager.

6.4.7 Authorised drivers

Unrestricted private use of the vehicle is limited to the participating employee and his/her partner. Members of the employee's immediate family with an appropriate and current driver's licence, may also drive the vehicle, however under no circumstances shall they to use the vehicle for their own private use. In other words, they could assist by driving the vehicle to pick-up or drop-off the employee locally if required or act as a relief driver.

The employee may authorise other licensed drivers to drive the vehicle while they are passengers in the vehicle – for example, to allow for rotation of drivers on long journeys etc.

Learner drivers will not ordinarily be permitted to drive a Council vehicle for private purposes. However, exemptions may be granted by the Director Technical Services in extenuating circumstances. Any exemption will be explicit and in writing.

If a leased vehicle is involved in frequent accidents – currently determined as two accidents in a three year period – when driven by a person who is not an employee of the Council and these accidents are shown to be the fault of that particular driver, then the General Manager may refuse that person driving rights to the vehicle or, under exceptional circumstances, terminate any agreement.

6.4.8 Prohibited use

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Vehicles are not to be used in motor sport of any kind. This does not preclude use of the vehicle to transport vehicles participating in motor sport; i.e. the Council vehicle may tow a race vehicle but must not race itself.

In line with the Council's guidelines for expenses and facilities provided to employees, Council vehicles may not be used for private commercial advantage outside Council activities. Where the use is minor and infrequent, the General Manager may permit such use using his/her discretion.

Permission from the General Manager must be sought before an employee uses a Council vehicle for travel to and from their secondary employment. The vehicle must **never** be used in performance of their duties during their secondary employment.

6.5 Traffic offences

6.5.1 General responsibility

All drivers of Council vehicles will comply with:

1. regulations laid down under the *Road Transport Act 2013* and,
2. other State or Federal legislation applicable to the use of the vehicle, and
3. parking ordinances, regulations and the like.

Employees are personally liable for any fines which may result from infringement – regardless of the time or place of the infringement – i.e. this includes fines incurred when using the vehicle for work purposes.

6.5.2 Loss or suspension of licence

An employee with private use rights must advise Council's Director Technical Services immediately if his/her licence is cancelled or restricted

An employee with a suspended licence is forbidden to operate any Council vehicle for the period of the suspension.

In the case of a restricted licence, the employee can only use a Council vehicle within the limits of any such restriction, e.g. to carry out duties associated with normal working duties.

6.5.3 Damage caused by illegal use

As a rule, the Council will seek recovery of the cost of any damages caused to a Council vehicle by an employee, where the damage resulted from a breach of the law by that employee.

Where an insurance claim for damage to a Council vehicle or third party property is denied by the insurer, particularly where a council officer may be found to be under the influence of drugs and/or alcohol, then the Council

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officer will be liable for the damage and loss sustained to both the Council vehicle and any third party property.

At the General Manager's discretion, where a Council driver is involved in damage to Council vehicles and/or third party property, the Council reserves the right to take one or all of the following actions:

1. Require the employee to pay the insurance deductible (excess)
2. Require the employee to pay for all or part of the repairs
3. Withdrawal of private use privilege where applicable; and
4. Withdrawal of total use of the vehicle.

The action taken will give consideration to the nature of the damage and the degree of negligence on the part of the Council officer.

Where the withdrawal of use is made, such withdrawal will be for a period determined by the General Manager.

6.6 Vehicle replacement

1. As a general rule, vehicles shall be changed over at between 80,000kms and 100,000kms or two years, whichever comes first – or when strategically appropriate.
2. Disposal of vehicles will be undertaken in line with the Council's Procurement and Disposal Framework and its Disposal Policy.

7. RELATED POLICIES OR STRATEGIES

- *Local Government Act 1993*
- *Local Government (General) Regulation 2005*
- *Road Transport Act 2013*
- *A New Tax System (Luxury Car Tax) Act (Cwlth) 1999*
- *Local Government (State) Award 2010*
- *Code of Conduct*
- *Risk Management Policy and Framework*
- *Salary Policy*
- *Procurement Policy*
- *Disposal Policy*
- *Expenses and Facilities Guidelines for Staff.*
- *Drug and Alcohol Free Workplace Policy*

6.7 CHRISTMAS FUNCTION

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council

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of Council operations and reporting

FILE NO:

205 RESOLVED Crs Taylor and Reynoldson that the Council:

- Hold an informal Christmas function at the Berrigan Sportsground on Friday 23rd November, 2018 for Councillors, Council Staff and their partners.
- Pursuant to the provisions of its Drug and Alcohol Free Workplace Policy, designate the following event as an “approved event” at which alcohol may be provided and consumed in accordance with the Policy:
Christmas Function

6.8 FINLEY RECREATION RESERVE COMMITTEE OF MANAGEMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 04.074.1

206 RESOLVED Crs Glanville and Taylor that the Council:

- A) revoke existing members of the Finley Recreation Reserve Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Finley Recreation Reserve Committee of Management:

President:	Barry Dawe
Vice President:	Russell Anderson
Secretary:	Matt Whitty
Treasurer:	Paul Evans
Committee:	
	Ashley Haynes
	Lindsay Donkin
	Pat Kelly
	Rick Gardiner
	Dereke Nofkee

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	Scott Isedale
	Jenny Isedale
	Michael Archer
	Sasha Wood
	Kirsty Clark

Joanne Ruffin entered the Council Chambers at 9:25am.

6.9 OPERATIONAL PLAN QUARTER REVIEW

AUTHOR: Strategic & Social Planning Coordinator

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 04.121.6

207 RESOLVED Crs Reynoldson and Bodey that the Council:

1. Note the September Quarter Progress Report of the Annual Operational Plan 2018/19 circulated as **Appendix "A"**

208 RESOLVED Crs Glanville and Bodey that the Council suspend standing orders to consider item 6.11 Access at a Glance

6.11 ACCESS AT A GLANCE

AUTHOR: Strategic & Social Planning Coordinator

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.1 Create safe, friendly and accessible communities

FILE NO:

209 RESOLVED Crs Glanville and Reynoldson that the Council:

1. Endorse the establishment of an AAAG Inclusion Steering Committee as part of the Access at a Glance Project.
2. Nominate Cr Matthew Hannan as the Council's representative to the AAAG Steering Committee.

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- 210** **RESOLVED** Crs Jones and Taylor that the Council resume standing orders.

Joanne Ruffin left the Council Chambers at 9:55am.

Phil Delahunty and Carla von Brockhusen entered the Council Chambers at 9:35am.

6.10 **2017/18 ANNUAL FINANCIAL STATEMENTS**

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 12.066.1

- 211** **RESOLVED** Crs Glanville and Taylor that the Council having satisfied itself in relation to the preparation of its financial reports and special schedules:

1. note the Management Representation Letter and Engagement Closing Report;
2. refer its financial statements to the Auditors for the audit report;
3. at its meeting to be held on Wednesday 21 November 2018, the Council present its audited financial reports and audited reports to the public and that the Council's intention be publicly notified;
4. sign the attached General Purpose Financial Report "Statement by Council" and the Special Purpose Financial Report "Statement by Council";
5. adopt the valuation of assets that Senior Officers have prepared in accordance with recognised valuation procedures as to a fair and reasonable value of those assets (see note 9);
6. confirm that it is of the opinion that the NSW Rural Fire Service "red fleet" assets are not controlled by the Council and therefore have not been brought to account in its financial statements.

- 212** **RESOLVED** Crs Bruce and Bodey that the Council suspend standing orders to conduct a presentation for the recognition of volunteers.

Min. No.

The Council adjourned at 10:30am for morning tea.

- 213** **RESOLVED** Crs Jones and Taylor that the Council resume standing orders.

Phil Delahunty and Carla von Brockhusen were absent at the resumption of standing orders.

6.12 FINANCIAL REVIEW

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 12.019.1

- 214** **RESOLVED** Crs Glanville and Jones that the Council:
1. Note the first quarterly review of the 2018/19 budget and vote the funds contained therein as shown in **Appendix “E”**.
 2. Note the Quarterly Budget Review Statement attached also as **“Appendix “F”**

6.13 TENDER NO. T14/17/18 – DESIGN AND CONSTRUCTION OF TOCUMWAL SPLASH PARK

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO: T14/17/18

- 215** **RESOLVED** Crs Bodey and Glanville that, in relation to T14/17/18 – Design and Construction of Tocumwal Splash Park, the Council accept the amended tender price of \$917,510 (GST Incl.) as submitted by Water Features by Design Pty Ltd.

Min. No.

7. ITEMS FOR NOTING

- 7.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
- 7.2 RATES AND CHARGES 2018/20149 RATES COLLECTIONS AND OUTSTANDING DEBTOR BALANCES – 1ST QUARTER REPORT TO COUNCIL
- 7.3 SPECIAL VARIATION FOR GENERAL RATE INCREASE
- 7.4 AUDIT ARRANGEMENTS – 2019 AND BEYOND
- 7.5 LIBRARY SERVICE – QUARTERLY REPORT
- 7.6 DEVELOPMENT DETERMINATIONS FOR MONTH OF SEPTEMBER 2018

216 **RESOLVED** Crs Bruce and Jones that Items for Noting numbered 7.1 to 7.6 inclusive be received and noted.

8. CLOSED COUNCIL

In accordance with the *Local Government Act 1993* and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is section 10A(2) of the *Local Government Act 1993* in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or

Min. No.

- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.

8.1 TENDER T07/18/19 DESIGN & CONSTRUCTION OF THE TOCUMWAL LIBRARY EXTENSION

This item is classified CONFIDENTIAL under section 10A(2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or

It is not in the public interest to reveal the commercial information provided by the consultant.

217 RESOLVED Crs: Glanville and Taylor that the Council move into a closed session to consider the following business together with any reports tabled at the meeting.

And further that pursuant to section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above and that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

8.1 TENDER T07/18/19 DESIGN & CONSTRUCTION OF THE TOCUMWAL LIBRARY EXTENSION

Min. No.

Council closed its meeting at 11:08am. The public and media left the Chamber.

Open Council resumed at 11:11am.

RESOLUTIONS FROM THE CLOSED COUNCIL MEETING

The following resolutions of the Council while the meeting was closed to the public were read to the meeting by the Mayor:

That the Council:

1. Accepts the tender submission from Kennedy Builders in the amount of \$264,410.00
2. Sign and seal the contract documents in relation to 1 above, and
3. Appoint the Director of Technical Services as the Contract Superintendent.

9.1 MINUTES OF THE TECHNICAL SERVICES COMMITTEE MEETING

220 RESOLVED Crs Reynoldson and Bodey that recommendations numbered 5 to 6 inclusive of the Technical Services Committee Meeting held on 3rd October, 2018 be adopted.

5. STREET TREES JERILDERIE STREET, BERRIGAN

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our natural resources and built landscapes

FILE NO: 28.167.2

RESOLVED Crs Bodey and Reynoldson that the Council develop further a consultation process for tree proposed to be replaced as a part of the Berrigan Town Entry Plan including a question about

Min. No.

whether to have a native theme or not and a choice of 3 exotic and 3 native species.

6. KERB & GUTTER HUGHES STREET, BAROOGA

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.3 Connect and protect our communities

FILE NO: 29.101.1

RESOLVED Crs Reynoldson and Glanville that Council authorise the General Manager to negotiate with the developer constructing the new subdivision south of Hughes Street, Barooga to determine Council's contribution for the cost of construction of 140m of kerb and gutter and associated roadworks on the south side of Hughes Street and east from the intersection of Buchanans Road in Barooga.

9.2 MINUTES OF THE CORPORATE SERVICES COMMITTEE MEETING

221 RESOLVED Crs Taylor and Bruce that recommendations numbered 5 to 9 inclusive of the Corporate Services Committee Meeting held on 3rd October, 2018 be adopted.

5. RIVERINA AND MURRAY REGIONAL ORGANISATION

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 14.099.2

RESOLVED Crs Bodey and Taylor that the Council support the draft Statement of Strategic Regional Priorities (SSRP) subject to population projections.

Min. No.

6. DROUGHT RESPONSE

AUTHOR: Strategic & Social Planning Coordinator

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Strengthen strategic relationships and partnerships with community, business and government

FILE NO:

RESOLVED Crs Reynoldson and Taylor that the Council establish a Drought Response Project a time- limited project subject to six-monthly review by the Council.

7. COUNCILLOR INDUCTION AND PROFESSIONAL DEVELOPMENT GUIDELINES

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 13.045.3

RESOLVED Crs Taylor and Glanville that the Council note the Councillors Induction and Professional Development Guidelines released by the Office of Local Government.

8. MODEL CODE OF CONDUCT

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 13.045.3

RESOLVED Crs Jones and Glanville that the Council note the revised Model Code of Conduct and the Procedures for Administration of the Model Code of Conduct released by the Office of Local Government.

9. DRAFT CONCEPT PLAN CREEK WALK

Min. No.

AUTHOR: Director Corporate Services

**STRATEGIC OUTCOME: Sustainable natural and built
landscapes**

**STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our
natural resources and built
landscapes**

FILE NO: 21.180.2

RESOLVED Crs Jones and Bodey that the Council:

1. Note comments to the draft plan provided by draft concept plan co-funders the Rotary Club of Tocumwal and Tocumwal Famers Market attached as **Appendix "G"**
2. Request that Council staff report back with something more achievable and prioritised, particularly around improved safety.

**9.3 MINUTES OF THE RISK MANAGEMENT COMMITTEE
MEETING**

- 222 RESOLVED** Crs Taylor and Reynoldson that recommendations numbered 4 to 7 inclusive of the Risk Management Committee Meeting held on 3rd October, 2018 be adopted.

4. WORKPLACE SMOKING POLICY

AUTHOR: Enterprise Risk Manager

STRATEGIC OUTCOME: Good government

**STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives
and strategic actions facilitate the
effective governance by Council of
Council operations and reporting**

FILE NO: 22.112.1

RESOLVED Cr Reynoldson and Michelle Koopman that the Council:

1. Adopt the Workplace Smoking Policy as outlined below:

84. WORKPLACE SMOKING POLICY

File Reference No: 22.112.1

Strategic Outcome: Good government

Min. No.

Date of Adoption: 17/10/2018

Date for Review: 05/07/2021

Responsible Officer: Enterprise and Risk Manager

1. POLICY STATEMENT

Council is committed to providing a safe and healthy working environment in accordance with Work Health and Safety legislation, and Smoke-free Environment legislation. Council will ensure procedures and resources are in place to identify hazards and introduce control measures that eliminate or reduce the risks.

Secondhand smoke or passive smoke increases the risk of illness to all staff, and Council under its duty of care, will provide an environment that protects non-smokers, and under wellbeing programs encourages smokers to become tobacco free.

2. PURPOSE

The purpose of this policy is to outline how no smoking in the workplace is enforced, how Council staff and members of the public comply with smoke-free public places, and to clearly outline variations where the policy does not apply.

3. SCOPE

This Policy applies to all Council workers including, contractors and volunteers; and Councillors and visitors to Council workplaces.

4. OBJECTIVE

This policy is developed to assist the Council with Community Strategic Plan Objective

2.2 Ensure effective governance by Council of Council operations and reporting

Specific objective is to:

1. Reduce the risk of harm to all workers and visitors to the workplace;
2. Meet the requirements of smoke-free legislation.

5. DEFINITIONS

Council Workplaces are all workplaces where Council staff or contractors are expected to work. This extends to buildings, construction sites, parks and reserves.

Council vehicles include all motor vehicles within Council's fleet.

Min. No.

Council plant includes larger plant not defined as a motor vehicle, and includes but not limited to road construction plant, trucks, tractors, ride-on mowers.

Private use of vehicles is in accordance with the Private Use of Council Vehicles Policy and includes all vehicles where private use is included as part of the appropriate staff member's vehicle arrangement.

Public places as defined by the *Smoke Free Environment Act 2000* means a place or vehicle that the public, or a section of the public, is entitled to use or that is open to, or is being used by, the public or a section of the public (whether on payment of money, by virtue of membership of a club or other body, or otherwise).

Smoke-free area is an area that is free of smoke generated by tobacco products, non-tobacco smoking products or e-cigarettes. Smoke-free areas are defined in the *Smoke Free Environment Act 2000* and include indoor and outdoor public places.

Workers is the definition under the *Work Health and Safety Act 2011* and includes paid employees, contractors, volunteers, work experience students, and hired staff.

6. POLICY IMPLEMENTATION

6.1 Council Buildings, Plant and Vehicles

All Council buildings, large plant and vehicles used in the course of Council business are smoke-free areas.

All workers and visitors are not permitted to smoke in these areas. This also extends to areas within four metres of an entry or exit point of any Council buildings that are open to the public, and in areas where chemical storage prohibits smoking.

Smoking is permitted in designated smoking areas and these are provided at the rear of the Council offices, and identified areas at Council Depots.

6.2 Private Use Vehicles

Council staff and the Mayor who have access to private use of vehicles are permitted to smoke in their vehicles when no other worker or passenger is present.

In these instances, they are also responsible for the cleanliness and odour control of the vehicle.

6.3 Public Places

Under the *Smoke Free Environment Act 2000*, smoking is not permitted in identified public places. These include:

Min. No.

- Within ten metres of children's play equipment in outdoor public places;
- At public swimming pools;
- Spectator areas at sportsgrounds or other recreational areas used for organised sporting events;
- Public transport stops and platforms;
- Within 4 metres of a pedestrian access point to a public building;

This includes the entrance to the Council Offices, however does not include the workplace exit at the rear, as this is for Council workers only and not open to the public.

6.3 Quit Programs

As part of Council's commitment to Health and Wellbeing, any staff member requiring assistance to quit smoking is encouraged to participate in a quit program.

Council will provide information around these programs, and how they can be accessed.

6.4 Breach of this Policy

All Council workers are expected to comply with this policy. Any breach of this policy will result in disciplinary action in accordance with the provisions of the Local Government (State) Award 2017 and Council procedures.

7. RELATED LEGISLATION, POLICIES AND STRATEGIES

7.1 Legislation

- *Smoke Free Environment Act 2000*
- *Work Health and Safety Act 2011*

7.2. Council policies and guidelines

- Private Use of Councils Vehicle Policy
- Work Health and Safety Policy
- Code of Conduct

5. RISK MANAGEMENT STRATEGIC PLAN

AUTHOR: Enterprise Risk Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 27.121.2

Min. No.

RESOLVED Cr Reynoldson and Rowan Perkins that the review of the Risk Management Strategic Plan 2017-2021 circulated as **Appendix “A”** be noted.

6. COBRAM-BAROOGA WALKING TRACK

AUTHOR: Enterprise Risk Manager

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.3 Connect and protect our communities

FILE NO: 27.121.2

RESOLVED Cr Reynoldson and Matthew Clarke that the Council carry out the works as identified in the Cobram-Barooga Walking Track Risk Assessment, circulated as **Appendix “B”**

7. STATEWIDE MUTUAL CONTINUOUS IMPROVEMENT PATHWAY BENCHMARKING REPORT

AUTHOR: Enterprise Risk Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 27.121.2

RESOLVED Cr Matthew Hannan and Matthew Clarke that the results of the Statewide CIP 2017-2018 Assessment and Benchmarking Report, circulated as **Appendix “C”** be noted and commend the Enterprise Risk Manager.

9.4 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING

223 **RESOLVED** Crs Taylor and Jones that recommendations numbered 1 to 2 and 4 to 6 inclusive of the Local Traffic Committee Meeting held on 26th September, 2018 be adopted and refer recommendation number 3 back to the Local Traffic Committee for further consideration and early construction of the Wombat Crossing and that the Council send letters of representation to the Minister for Roads, Maritime and Freight, Melinda Pavey and

Min. No.

Austin Evans calling for the wombat crossing to be installed as soon as possible.

1. APPLICATION FOR STRAWBERRY FIELDS LOWER RIVER ROAD TOCUMWAL, NSW 2714

RECOMMENDATION NO.1- that

Berrigan Shire Council approves the Traffic Control Plan provided by the Strawberry Fields Event Organisers. The Strawberry Fields Event to take place on Thursday 15th November – Sunday 18th November 2018 at their site on Tuppall Road, Tocumwal subject to;

- Strawberry Fields amending their Certificate of Currency to reflect RMS and NSW Police as interested Parties.
- Tocumwal Railway Crossing to event entrance the speed limit to be limited to 60km/hr.
- A speed limit of 40 km/hr to apply at the intersection of Chinamans Road as Police will be holding a vehicle checkpoint.

2. ANNUAL COMMUNITY CHRISTMAS NIGHT MARKET, BERRIGAN

RECOMMENDATION NO.2- that

Berrigan Shire Council approves the application for the Berrigan Community Annual Christmas Market night on the 7th of December 2018, implements the Traffic Control Plan, and lifts the alcohol free zone for the event

3. MURRAY ST, FINLEY PEDESTRIAN CROSSING

RECOMMENDATION NO.3- that

Berrigan Shire Council does not install a Wombat Crossing at the Pedestrian Crossing on Murray Street, Finley until RMS carries out their pavement rehabilitation works in three years' time.

4. 2018/2019 COBRAM BAROOGA CYCLE CLUB RACE PERMIT APPLICATION

RECOMMENDATION NO.4- that

Berrigan Shire Council approve the application for the COBRAM BAROOGA CYCLE CLUB to hold their weekly race events for the next 12 months (1st December 2018 – 30th November 2018) subject to RMS and the NSW Police Force being listed as interested parties on the Certificate of Currency.

Min. No.

**5. PEDESTRIAN CROSSING POINTS ON NEWELL HWY,
FINLEY**

RECOMMENDATION NO.5- that

RMS to provide Council with grant details around the Active Transport Funding to establish Pedestrian Crossing points along the Newell Highway due to concerns of Intereach regarding the safety for people with disabilities accessing these crossings and the crossings meeting disability guidelines. Berrigan Shire Council to apply for grant under the Active Transport Funding if proposed works meet grant requirements.

6. REMOVE BRICK PAVING CHANTER ST, BERRIGAN

RECOMMENDATION NO.6 - that

Berrigan Shire Council writes and seeks approval from RMS to remove the informal pedestrian crossing in Chanter Street Berrigan.

10. MAYORS REPORT

Cr Matthew Hannan reported that he had attended the following during the period:

- Community Engagement Summit series in Sydney
- Tri state games announcement
- Councillor Induction - 26th September & 3rd October, 2018
- Meeting with Merran Socha
- Meeting with Deputy Premier

224 RESOLVED Crs Taylor and Jones that the Mayors report be received.

11. DELEGATES REPORTS

Cr Ross Bodey

- Business Awards Launch meeting
- Ambulance at Tocumwal meeting – Council support – needs a presentation at a Council meeting (Nov)
- Tocumwal Chamber of Commerce & Tourism meeting

Cr John Taylor

- Nil

Cr Roger Reynoldson

Min. No.

- Nil

Cr Denis Glanville

- Nil

Cr Colin Jones

- Tocumwal Chamber of Commerce and Tourism meeting
- Business Awards launch

Cr John Bruce

- Business Awards launch

12. GENERAL BUSINESS

Cr John Bruce

- Central Murray County Council
 - meet with Mayors
 - Mayor to organise
- Remembrance Day – Council policy
- Thanks for fixing causeway
- Nangunia Street footpath good

Cr Colin Jones

- Tuppal Road works

Cr Denis Glanville

- Stronger Country Community Funds

Cr Roger Reynoldson

- Nil

Cr John Taylor

- Project funding polling

Cr Ross Bodey

- Nil

Cr Matthew Hannan

- Riverina Highway condition

Engineering Services Manager

- Nil

Director Technical Services

- Nil

General Manager

- Central Murray County Council – Mayors meeting

Min. No.

- LGNSW Conference
- RAMJO training
- Berrigan races – Bendigo Bank

225 **RESOLVED** Crs Taylor and Bodey that Cr Glanville be authorised to represent the Council at the SEGRA National Conference in MacKay from 22-25 October, 2018

There being no further business the meeting closed at 12:20pm.