



**Minutes of the Council Meeting held in the Council Chambers on
Wednesday 20th March, 2019 commencing at 9:15am**

Min. No.

PRESENT: Cr Matthew Hannan (Mayor)
Crs: Daryll Morris, John Bruce, Colin Jones, Denis Glanville, Ross Bodey, John Taylor, Roger Reynoldson, Director Corporate Services (Matthew Hansen), Director Technical Services (Matthew Clarke), Development Manager (Laurie Stevens) and General Manager (Rowan Perkins).

1. APOLOGIES

Nil

2. DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTEREST

Nil

3. VISITORS

Nil

4. CONFIRMATION OF MINUTES

36 RESOLVED Crs Morris and Glanville that the Minutes of the meeting held in the Council Chambers on Wednesday 20th February, 2019 be confirmed.

5.1 FINANCE - ACCOUNTS

AUTHOR: Finance Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 12.066.1

37 RESOLVED Crs Reynoldson and Jones that the Financial Statement, Bank Reconciliation Certificate and Petty Cash Book

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made up to 28 February 2019, be received and that the accounts paid as per Warrant No. 02/19 totaling \$2,040,121.22 be confirmed.

5.2 BERRIGAN SPORTSGROUND – FUNDING REQUEST

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation

FILE NO: 21.101.3

- 38 RESOLVED** Crs Reynoldson and Jones that the Council provide the Berrigan Sportsground Committee of Management with a loan of \$9,600 for works associated with the upgrade of the Berrigan Netball facilities, with terms consistent with its Request for Donations and Financial Assistance Policy.

5.3 NATIVE VEGETATION REMOVAL – TOCUMWAL LEVEE

AUTHOR: Engineering Services Manager

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.3 Connect and protect our communities

FILE NO: 09.121.2

- 39 RESOLVED** Crs Reynoldson and Jones that the Council, having considered the content of the Test of Significance report prepared by RED-GUM Consulting for Murray River Foreshore & Flood Levee Works - Anzac Avenue, Tocumwal NSW 2714, authorize native vegetation being removed for levee protection and proposed foreshore developments in accordance with the guidance provided in the report.

5.4 JERILDERIE STREET, BERRIGAN TREE POLL RESULTS

AUTHOR: Strategic & Social Planning Coordinator

STRATEGIC OUTCOME: Sustainable natural and built landscapes

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STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our natural resources and built landscapes

FILE NO: 04.121.5

- 40 RESOLVED** Crs Reynoldson and Morris that the Council, giving due regard to the results of the community survey and the concerns noted by Council Officers, confirm that the replacement tree for the avenue along Jerilderie Street, Berrigan is the Wilga (*Geijera parviflora*)

5.5 CADDY CLOSE / PUTTER COURT KERB AND GUTTER

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.3 Connect and protect our communities

FILE NO: 61/19/DA/D9-M

- 41 RESOLVED** Crs Bruce and Taylor that Council exempt Caddy Close and Putter Court, Barooga, from the requirement of the Engineering Guidelines for Subdivisions and Development 2014 to install kerb and gutter and that Condition No.12 of Development Approval 88/18/DA/D9 be removed.

6. ITEMS FOR NOTING

- 6.1 MINUTES OF THE RAMJO MEETING
- 6.2 AUDIT OFFICE OF NSW – REPORT ON LOCAL GOVERNMENT 2017
- 6.3 LOCAL EMERGENCY MANAGEMENT COMMITTEE
- 6.4 2019 INTERNATIONAL WOMEN'S DAY
- 6.5 FINANCE – BENDIGO BANK AGENCY
- 6.6 DEVELOPMENT DETERMINATIONS FOR MONTH OF FEBRUARY 2019

- 42 RESOLVED** Crs Jones and Morris that Items for Noting numbered 6.1 to 6.6 inclusive be received and noted.

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**7.1 MINUTES OF THE CORPORATE SERVICES
COMMITTEE MEETING**

- 43 RESOLVED** Crs Glanville and Taylor that recommendations numbered 5 to 11.1 inclusive of the Corporate Services Committee Meeting held on 6th March, 2019 be adopted.

5. CODE OF MEETING PRACTICE

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 13.044.1

RESOLVED Crs Morris and Taylor that the Council:

1. adopt the Berrigan Shire Code of Meeting Practice attached as **Appendix "A"**, as amended, as a draft;
2. place the draft Code of Meeting Practice on public display until 23 April 2019;
3. receive comments from the public on the draft Code of Meeting Practice until 1 May 2019.

Cr Bruce requested his vote against the motion be recorded.

6. NSW RDN BUSH BURSARY

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.1 Create safe, friendly and accessible communities

FILE NO: 24.128.2

RESOLVED Crs Bruce and Jones that the Council advise the NSW Rural Doctors Network that it will sponsor one (1) student for the 2019 NSW RDN Bush Bursary.

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7. CORPORATE WORKSHOP OUTCOMES

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 04.121.1

RESOLVED Crs Reynoldson and Taylor that the following be developed and prioritised in the Council's future Operational Plans and Delivery Programs:

- Town tree plans;
- Collie Park shelter and seating;
- Progressing the Tocumwal Foreshore Master Plan;
- Progressing the Berrigan town Master Plan;
- Progressing the Finley town Master Plan

The following be recognized by the Council as priority future projects:

- Installation of LED lighting at recreation reserves is a priority.
- A master plan for the Finley Showgrounds should be developed.
- Netball courts will continue to be replaced/upgraded as required.
- Replace amenities building at Finley pool and to beautify the car park etc.
- When appropriate modernize water treatment systems at Finley and Berrigan Pools.
- The strategy for future use of public halls be developed.
- That an audit of access issues at public toilets be conducted.
- That priority toilet replacements are Hayes Park and Mary Lawson Wayside Rest
- That an effective connection between Collie Park and Lawson Drive be developed
- That the soft fall at Apex Park, Berrigan be replaced

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The following be developed to project ready stage for potential grant funding or direct Council funding:

- LED lighting at Recreation Reserves;
- Development of car and bike learner area;
- Finalization of Railway Park Master Plan;
- Barooga Adventure Park shade and seats;
- Replacement of CWA Park playground equipment;
- Wet side works from the Tocumwal Foreshore Master Plan;
- Redevelopment of Apex and Hayes Parks at Berrigan from the town Master Plan.

In relation to the THAM project:

- The highest priority is to secure the Aerodrome collection and commence its curation.
- That Hirst Projects be engaged to further develop the Concept Plan to a definitive plan

That following further discussion with industry stakeholders and a Council inspection the following works would be prioritized at Finley Saleyards:

- Replace cattle loading docks
- Replace existing sheep ramp No.5 (Townsend Street)
- Build nibs on retaining wall to change angle when parked for loading and unloading
- Safety hide

The Council will work with other partner Councils and/or RAMJO to try to secure funding from the proceeds of the sale of the NSW share of the Snowy Hydro Scheme for the following:

- Lower River Road upgrade;
- Riverina Hwy upgrade;
- Further development to remove constraints at the Tocumwal Intermodal include rail bridge;
- Truck Stop at Tocumwal;
- Elimination of mobile black spots;

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The Council pursue the establishment of a permanent ambulance service at Tocumwal provided that this does not jeopardize existing services;

That the Council develop strategies aimed at creating growth in the aged care and health services sector and the food manufacturing area;

The Council develop a statement around irrigation highlighting the need to retain water in an already developed and fully functional irrigation system and the inherent efficiency of closer to the water source;

The Council attempt to address lack of any form of industry plan or Department Primary Industries profile, the absence of an irrigation plan component of the Murray Darling Basin Plan and linkages to other strategic plans;

The Council review both its Subdivision Code and Developer's Guidelines; and

The Council adopt a position of demolishing its house at Flight Place Tocumwal and subdividing the future vacant lot for resale.

8. ACTION PLAN – AUDIT MANAGEMENT LETTERS

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 12.019.1

RESOLVED Crs Taylor and Morris that the Council note the Action Plan – Audit Management Letters March 2019 review attached as **Appendix “B”**

9. REQUESTS FROM COMMITTEES OF MANAGEMENT FOR INCLUSION IN FOUR YEAR DELIVERY PROGRAM

AUTHOR: General Manager

STRATEGIC OUTCOME: Supported and engaged communities

Min. No.

STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation

FILE NO: 04.121.1

RESOLVED Crs Morris and Bodey that following consideration of requests from its Committees of Management the Council take action on the results below and where necessary include items as part of its Annual Operational Plan:

1. Prepare Master Plans for future development of Barooga, Berrigan, Finley and Tocumwal Recreation Reserves;
2. Provide 60% of the cost of spout replacement at the old Tocumwal Recreation Reserve building subject to the Tocumwal Recreation Reserve Committee of Management contributing 40% of the cost of the project;
3. Provide air conditioning at Berrigan War Memorial Hall at an estimated cost of \$25,000 based on a 1/3 Council cash contribution; a 1/3 low interest loan to the Berrigan War Memorial Hall Committee of Management and a 1/3 cash contribution from the Berrigan War Memorial Hall Committee of Management;
4. Provide a new stage curtain and supports at Berrigan War Memorial Hall at an estimated cost of \$15,000 based on a 1/3 Council cash contribution; a 1/3 low interest loan to the Berrigan War Memorial Hall Committee of Management and a 1/3 cash contribution from the Berrigan War Memorial Hall Committee of Management;
5. Assist BDDA to develop electronic plans for Berrigan;
6. Work with the Barooga Botanical Gardens Committee of Management to develop a concept and estimated cost for an amphitheater at the garden; and
7. Engage an arborist to assess trees at the gardens.

10. AUDIT ANNUAL ENGAGEMENT PLAN

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 12.019.1

RESOLVED: Crs Morris and Taylor that the Council:

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1. Accept the Audit Engagement Plan for the audit of the Council's financial statements for the year ending 30 June 2019;
2. authorise the General Manager to sign the Agreement of Terms

11.1 BERRIGAN CARAVAN PARK LEASE

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Diverse and resilient business

STRATEGIC OBJECTIVE: 4.1 Strengthen and diversify the local economy and invest in local job creation and innovation

FILE NO: 21.101.5

RESOLVED Crs Morris and Reynoldson that the Council renew the lease for the Berrigan Caravan Park for a two year term on similar terms to the recently expired lease subject to the lease installing a 10KW and solar system upgrading the power supply switchboard and undergrounding the power supply to the amenities building.

7.2 MINUTES OF THE TECHNICAL SERVICES COMMITTEE MEETING

- 44** **RESOLVED** Crs Morris and Bodey that recommendations numbered 5 to 6 inclusive of the Technical Services Committee Meeting held on 6th March, 2019 be adopted.

5. FLOODPLAIN MANAGEMENT PROGRAM – APPLICATION FOR FINANCIAL ASSISTANCE 2019-20

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.3 Connect and protect our communities

FILE NO: 09.121.2

RESOLVED Crs Morris and Reynoldson that Council seek funding from the Floodplain Management Program to review the flood study for the Murray River within Berrigan Shire and to

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prepare a floodplain risk management plan for Barooga and
Tocumwal.

6. TOCUMWAL FORESHORE – LEVEE SPINE PATH

AUTHOR: Director Technical Services

**STRATEGIC OUTCOME: Supported and engaged
communities**

**STRATEGIC OBJECTIVE: 3.1 Create safe, friendly and
accessible communities**

FILE NO: 05.101.7

RESOLVED Crs Taylor and Jones that the Council develop the spine path as a part of the Tocumwal Foreshore development as proposed in the Murray River Experience funding and include a plywood Murray River profile for later mosaic tiling of an estimated cost of \$86,400 and request that the Tocumwal Foreshore Committee of Management contribute \$10k towards this.

**7.3 MINUTES OF THE LOCAL TRAFFIC COMMITTEE
MEETING**

45 RESOLVED Crs Glanville and Jones that recommendations numbered .LTC1 to LTC9 inclusive of the Local Traffic Committee Meeting held on 27th February, 2019 be adopted.

LTC1 FINLEY ANZAC DAY PARADE AND SERVICE

RECOMMENDATION NO.1

All parties agreed: That, Berrigan Shire Council approves the application from the Finley Sub-Branch of the Returned Services League for the temporary road closure of Murray Street between Ulupna Street and Berrigan Road, Finley. The temporary road closure will be held between 10.30am to 11.00am, Thursday 25th April, 2019 to hold an Anzac Day Parade. Approval is subject to NSW Police and Roads and Maritime Services being listed as interested parties on the Certificate of Currency and that the applicant obtains a Road Occupancy License from RMS.

LTC2 TOCUMWAL ANZAC DAY PARADE AND SERVICE

RECOMMENDATION NO.2

Min. No.

All parties agreed: That, Berrigan Shire Council approves the application from the Tocumwal Sub-Branch of the Returned Services League for the temporary road closure of Deniliquin Street between Murray Street and Hennessy Street, Tocumwal. The temporary road closure will be held between 10.30am to 11.30am, Thursday 25th April, 2019 to hold an Anzac Day Parade. Approval is subject to NSW Police and Roads and Maritime Services being listed as interested parties on the Certificate of Currency.

LTC3 BERRIGAN ANZAC DAY PARADE AND SERVICE

RECOMMENDATION NO.3- that

All parties agreed: That, Berrigan Shire Council approves the application from the Berrigan Sub-Branch of the Returned Services League for the temporary road closure of Chanter Street between Jerilderie Street and Drummond Street, Berrigan. The temporary road closure will be held between 10.30am to 11.30am, Thursday 25th April, 2019 to hold an Anzac Day Parade. Approval is subject to NSW Police and Roads and Maritime Services being listed as interested parties on the Certificate of Currency and that the applicants obtain a Road Occupancy License from RMS.

LTC 4 FINLEY PEDESTRIAN CROSSING

Recommendation 4:

All parties agreed: That, RMS develops treatment options for the Finley Pedestrian Crossing of Murray Street, Finley. Further discussions with Berrigan Shire Council in regards to treatment options to commence March 2019.

LTC 5 TRACTOR TREK

Recommendation 5:

All parties agreed: That, Berrigan Shire Council approves the application from the Riverina Vintage Machinery Club Inc. for an on road event to be held on the 19th May, 2019. The on road event will be held between 8.00am and 5.00pm, accessing the following Roads:

- Boat Rock Road, Berrigan
- Woodstock Road, Berrigan

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- Berrigan Sports reserve, Berrigan
- Shands Road, Berrigan

Approval is subject to the Riverine Vintage Machinery Club Inc. providing Council with a Traffic Control Plan and Traffic Management Plan. The applicant must also provide a Certificate of Currency with a minimum coverage of \$20 million. The Certificate of Currency must display RMS and NSW Police as listed interested parties.

LTC 6 WEIGHBRIDGE – 1-4 JAMES COURT, FINLEY

Recommendation 6:

Consideration of this matter was deferred due to further information required from the applicant. This application is to be reviewed further at the April, 2019 Local Traffic Committee Meeting. Information is required outlining the locations of the loading / unloading zones. The applicant must also provide the number of anticipated heavy vehicles that will be using the facilities each day. RMS and Police representatives to inspect the sight prior to the next meeting.

LTC 7 BUS PARKING AT THE TOCUMWAL PRESCHOOL

Recommendation 7:

All parties agreed: That, Berrigan Shire Council installs two School Bus Stop signs outside the Tocumwal Preschool on Jerilderie Street, Tocumwal. The School Bus Stops signs will help to prevent vehicles obstructing the bus from picking up / dropping off preschool students on Monday to Friday.

Please note: on advice from Centre for Road Safety, post the LTCM meeting, RMS has reviewed their position in relation to the decision and does not support the installation of signs outside the Tocumwal Preschool.

**LTC 8 TEMPORARY ROAD CLOSURE FOR MURRAY RIVER
ROD RUN, 2019**

Recommendation 8:

All parties agreed: That, Berrigan Shire Council approves the application from Mild2Wild for the bi-annual Murray River Rod Run event. The event will include for the Road Closure of Deniliquin

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Road between Cowley Street and Murray Street as well as the road closure of Murray Street and part of Deniliquin Street between Morris Street and Duff Street, Tocumwal. The road closure will take place on the 8th, 9th and 10th of March, 2019. The road closure will be held between 6.00pm – 10.30pm on these dates subject to NSW Police and Roads and Maritime Services being listed as interested parties on the Certificate of Currency.

LTC 9 FOUNDRY LANE WAY, FINLEY

Recommendation 9:

That, Berrigan Shire Council alter the traffic movement on Foundry Lane, Finley. Foundry Lane to be changed to a one-way laneway Between Pinnuck Street and Wollamai Street with traffic entering from the south (Pinnuck Street) and exiting to the north (Wollamai Street).

8. MAYORS REPORT

Cr Matthew Hannan reported that he had attended the following during the period:

- Corporate Workshop – solar good
- RAMJO meet with CEO
- Finley School of Arts and War Memorial Hall Committee of Management meeting
- Kevin Mack meeting arrangements
- Jersey Street, Tocumwal – Building Better Regions funding announcement
- Solar farm visit
- International Women's Day luncheon

46 RESOLVED Crs Morris and Glanville that the Mayors report be received.

9. DELEGATES REPORTS

Cr Ross Bodey

- Tocumwal Architect meeting – new Visitor Information Centre
- Tocumwal Chamber of Commerce and Tourism meeting
- Solar farm visit

Cr John Taylor

- Corporate Workshop
- Finley Chamber of Commerce meeting

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- Away for the next Committee meeting

Cr Daryll Morris

- Central Murray County Council meeting

Cr Roger Reynoldson

- Rice Field day Jerilderie
- Berrigan and District Development Association meeting

Cr Denis Glanville

- Corporate Workshop
- International Women's Day luncheon
- Jersey Street, Tocumwal – Building Better Regions funding announcement
- Solar farm visit

Cr Colin Jones

- Tocumwal Ambulance Steering Committee meeting
- Central Murray County Council meeting
- Solar farm visit

Cr John Bruce

- Barooga Advancement Group meeting
- Golf Course Road lights
- Solar farm visit

10. GENERAL BUSINESS

Cr John Bruce

- Nil

Cr Colin Jones

- Kevin Stevens
- road closure

- 47** **RESOLVED** Crs Jones and Glanville that a report be prepared for a future Council meeting regarding a potential road closure at Finley.

Cr Denis Glanville

- Nil

Cr Roger Reynoldson

- Berrigan Public School
- Leadership and Values program

Cr Daryll Morris

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- Nil

Cr John Taylor

- Finley Recreation Reserve
 - coaches box
- Railway Park

Cr Ross Bodey

- Strawberry Fields drought event
- Tocumwal Market dates

Director Technical Services

- Memorial Park toilets
 - look to replace

Development Manager

- Land Use Strategy progressing

Director Corporate Services

- Two applications for Crown Land Improvement grants
- Service NSW site at Finley

Cr Matthew Hannan

- Berrigan Netball Court opening
 - No
- PAMP
 - east Finley

General Manager

- Roads and Maritime meeting
- Mild2Wild Hot Rod Club
- Business Award invitation
- Department Premiere and Cabinet
 - Department of Industry

There being no further business the meeting closed at 10:45am.