



**RENEW**  
-OUR-  
**LIBRARIES**  
More than books

Appendix "A"

# NSW public libraries funding is at a crisis point

**NSW public libraries are struggling to keep up with the increasing demand for their services and library funding is at a crisis point.**

To make matters worse, in the 2018 Budget, the NSW Government cut library funding further.

Our public libraries are a vital piece of community infrastructure - a focal point for helping people to access knowledge, ideas and information.

*Renew Our Libraries* brings together councils, public libraries and their supporters into a grassroots effort to demand action and funding commitments from all political parties in the lead up to the 2019 NSW State Election.

## Did you know?

Each year NSW public libraries receive over **35 million visits**, but State funding has not increased to match demand and in fact, **received a 5% cut** to recurrent funding and metropolitan libraries completely locked out of infrastructure funding

The NSW Government will now contribute **just \$23.5 million** to support over **360 libraries** across the State. This compares with a local government contribution of over \$314 million each year.

At around **7.8% of total funding**, the NSW contribution to libraries is the **lowest of every state in Australia**, and far behind Victoria (18%) and Queensland (12%).

NSW public libraries make a massive **\$330 million** contribution to the NSW economy every year and support **over 3,000 full time equivalent jobs**.

➤ The lack of commitment by the NSW Government to fund public libraries shifts the burden to local government whose budgets are already stretched.

**We need urgent funding to keep up with demand and to build the libraries of the future.**

## What is Renew Our Libraries about?

At the 2017 LGNSW Conference, councils unanimously agreed to joint Local Government NSW (LGNSW) and NSW Public Libraries Association (NSW PLA) advocacy. The objectives were to increase State Government funding to enable public libraries to meet the growing needs of local communities and to raise public awareness of the multiple roles that public libraries play in supporting the educational, social, cultural and economic outcomes in NSW communities.

Now, in response to this funding crisis and supporting these objectives, NSW PLA and LGNSW have come together to develop *Renew Our Libraries*.

### Our key objectives are:

- **Doubling** the State Government funding contribution to NSW public libraries.
- The creation of a **new funding model** for NSW public libraries that is sustainable for the long term.



## How can your council get involved?

- 1 Formally endorse *Renew Our Libraries* and its objectives, and engaging the support of other councillors
- 2 Facilitate briefings with library staff and seeking their support in distributing *Renew Our Libraries* material.
- 3 Promote *Renew Our Libraries* through your social media.
- 4 Encourage other groups in the community to become *Renew Our Libraries* partners.
- 5 Contact your local MP to raise the issue and encourage them to support the *Renew Our Libraries* objectives.

## What's the launch plan?

*Renew Our Libraries* will bring together digital, social and traditional media to grow our supporter base and to call key decision makers to support the objectives.



## Next steps

You will soon receive a council partner pack with a messaging guide and digital and social media promotional materials.

**To find out more**, contact *Renew Our Libraries* committee member Robert Knight at [knight.robert@wagga.nsw.gov.au](mailto:knight.robert@wagga.nsw.gov.au).



## TOCUMWAL AREODROME HISTORY PROJECT

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### CONCEPT AND FEASIBILITY

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#### HIRST PROJECTS PROPOSAL

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##### OUR UNDERSTANDING

We understand that Tocumwal has an extraordinary and unique story to tell about a period of its history that has both shaped the town itself as well as having a national significance.

The story relates to the development of the US airbase at Tocumwal during WW2, the decisions that led to its creation, its use and its closure. It is a story little known by visitors, and possibly even by many residents.

There is a museum, the Tocumwal Historic Aerodrome Base Museum (THAM), dedicated to telling the story and an individual in whom much of this knowledge resides. The museum is recognised by Council through its designation as a Section 355 Committee.

It is recognised that this is an important part of the region's history. The site exists, albeit now used for other purposes. Memorabilia exists, but this is at risk unless it is managed appropriately. The collection is about to be relocated from its current home in the old bowling club.

Council understands and values these assets but is unwilling to risk further involvement in what it perceives could be a costly operation. This is an opportunity to create an experience that would add to the attraction of Tocumwal and provide a sense of community pride.

##### OUR APPROACH

We are recommending a three-stage approach, to give Council confidence that there will be an achievable outcome. Staging the project will give Council an opportunity to gain confidence that there are under-utilised assets that could be working for them. The Project leadership issues may be clarified at Stage 1.

###### Stage 1: Site visit

- Visit Tocumwal and see how the site fits into the township currently
- Visit the site to understand the original extent and the nature of uses now
- Take an initial look at the collection material to get a feel for the nature and status
- Meet with Bob Brown (We also met with Councillor Colin Jones and Craig Smith, CEO, Tocumwal Golf & Bowls Club)
- Revise this brief to define subsequent stages and clarify the Project process.

###### Complete

**The site visit and meetings indicate that there is a unique opportunity to ensure that a part of Australian history is protected and celebrated and to create a significant attraction at Tocumwal that will be a source of community pride and act as a visitor attraction.**

###### Stage 2: Feasibility – Concept

We will:

1. Review the strategic context
  - A desk top review of documentation to ensure that any concept meets the strategic objectives outlined in Berrigan Shire and NSW State Government documents
  - Acknowledgment of the new Destination Management Plan developed by the Murray Regional Tourism Board.
2. Investigate further the site and the collection as the core experience assets
  - Meet with Bob Brown, Craig Smith and other stakeholders to better understand the key issues, challenges and opportunities
  - Consult with other museum professionals to outline how best to protect the collection into the future and support wider access
3. Consult with other stakeholders

- Potentially meet with landowners and owners of facilities which pertain to the heritage site and remaining Aerodrome assets
  - Persons outside the town, who have information or who may influence the project
4. Establish clear evaluation criteria for any experience
    - Define the Vision and goals for the project
    - Define measurable outcomes
    - Define management criteria that may impact ongoing cost
  5. Prepare, present and evaluate concept options with Council
  6. Develop a high-level implementation model to illustrate how this will be achieved
  7. Present the preferred option, staged if required, including, where possible the scale of investment required to realise the concept.

This can be a hold point at which a decision can be made as to whether to proceed to a full Investment Case which will require the inclusion of site and infrastructure plans and designs.

### **Stage 3: Feasibility - Preferred Option Business Case**

- Collect and analyse market data
- Identify infrastructure needs and cost
- Identify content development need and cost
- Identify operating/business model
- Identify funding options
- Present to Council

If at any stage there appears not to be a productive way forward, Council can halt the project. However, our approach is to find a solution that fits with Council's aspirations and satisfies stakeholder needs.

### **TEAM AND FEE**

#### **The Team**

Sally Hirst, Director Hirst projects

Dr Robin Hirst, Director Hirst projects

Our CV's are on the website [www.hirstprojects.com.au](http://www.hirstprojects.com.au)

#### **The Fee**

Stage 1 was undertaken at minimum cost. We charged only for fuel and accommodation for two nights. We provided our service at no cost.

Stage 2 is proposed at a fixed fee of \$10,000 ex gst. Fuel and accommodation will be charged at cost.

## Appendix A - Assessment *Berrigan Development Control Plan 2014* (BDCP) provisions

CHAPTER 2 - BDCP OBJECTIVES AND CONTROLS	ASSESSMENT
<p><b>2.1 Neighbourhood Character</b></p> <p>The objective of this section is to create aesthetically pleasing residential neighbourhoods. The control guidelines state that the design of residential development is to suit the existing scale, density, setbacks and character of the neighbourhood.</p>	<p>This section assists in determining appropriate residential dwelling development and their associated outbuildings.</p> <p><u>Bulk and scale of proposed development</u> – in comparison to existing carports, garages and residential storage sheds in the vicinity of the subject site, the bulk and scale of the proposed development has been assessed as being substantially larger. Also in comparison, in the most recent 16 approvals in the Berrigan Shire for carports, garages and residential storage sheds in the RU5 Village Zone, in predominantly residential areas, the average size structure approved is 61 metre<sup>2</sup> with an average height of 3.28 metres on an average Lot size of 1417 metre<sup>2</sup>. The biggest development in recent history is a 126 metres<sup>2</sup> residential storage shed on a Lot size of 2500 metre<sup>2</sup>. Given that the proposed development is 240 metre<sup>2</sup>, 10 metres wide, with three quarters of the length being 5.5 metres high to the eaves on a Lot size of 885 metre<sup>2</sup>, the bulk and scale of the proposed development is assessed as being of a larger than newly approved structures.</p> <p>Due to the bulk and scale of the proposed development being assessed as larger than the existing built form in the area, particularly along Sandy Lane and compared to recently approved development in the Shire for carports, garaged and residential storage sheds, the proposal would not meet the objectives for creating an aesthetically pleasing residential neighbourhood.</p>
<p><b>2.2 Streetscape</b></p> <p>The objective of this section is that residential design should make a positive contribution to the streetscape. The</p>	<p>A development needs to be assessed against its unique location and surrounding environment and in this case there are some situations that affect the assessment of the proposal.</p>

control guidelines state that bulk and scale should be kept of a compatible size with the existing or likely development in the residential precinct. Varying the pitch of the roof and angles of eaves and inserting parapet features is encouraged. High quality materials and finishes should be used for residential building exteriors and to retain existing trees in the streetscape.

*Town Beach Road* - In regards to the impacts on the streetscape of Town Beach Road, given that the proposal is assessed as being a large structure (as discussed above) and that would be located approximately 25 metres from Town Beach Road, there could be possible impacts on the streetscape. Town Beach Road is a local road that provides a link between the town of Tocumwal and the Town Beach. It has a unique streetscape as a majority of the streetscape includes a large vacant land that is vegetated with native vegetation abutting the Murray River and provides views to the Murray River. There is a number of pedestrian and vehicle use for this road both to access the 'Town Beach', a location of an official camp place on the Murray, to take in the amenity particularly of the vegetation and the Murray River or for recreational purposes along the Murray River.

However, due to the undulating terrain, there are a number of existing buildings along Town Beach Road that are built on a sand hill or are raised (to gain views over the levee bank for the Murray River), that the proposed development would be difficult to see from Town Beach Road. Furthermore, there is substantial vegetation on the subject site in the northern section, including a large tree that would buffer the proposed development from Town Beach Road. It has been assessed that the proposed development, would not generally adversely impacting the streetscape of Town Beach Road.

*Sandy Lane* - Sandy Lane has morphed more towards a secondary road that could be viewed as having its own unique streetscape. As discussed above, the bulk and scale

	<p>of the proposal has been assessed as large and would not therefore be of a compatible size with the existing or likely development in the residential precinct. As the proposal will gain access to Sandy Lane, there are minimal opportunities for any type of vegetation buffer. Given that there are lower ground level that the subject site along Sandy Lane, the proposal would be substantially larger than existing development along Sandy Lane. The potential impacts on the Streetscape for Sandy Lane by the submitter is noted. The proposal is therefore assessed as having a potential impact on Sandy Lane.</p> <p>The proposed development does have a pitched roof and will use high quality materials and finishes on the exterior.</p> <p>Overall, the proposal has been assessed as generally not meeting the objectives for making a positive contribution to the Sandy Lane streetscape and a proposed development should be kept to a compatible size with the existing and likely development in the residential precinct.</p>
<p><b>2.5 Building Setbacks</b> The objective of this section is to maintain the existing character in residential areas. The relevant control guidelines for side and rear boundaries from adjoining properties should comply with the standards detailed in the Building Code of Australia.</p>	<p>The building setback comply with the standards detailed in the Building Code of Australia. The setback to Sandy Lane is similar to the setback of other outbuildings along the lane.</p>
<p><b>2.10 Energy Efficiency</b> The objective of this section is that a building design is to promote energy efficiency. The control guidelines state that buildings should be oriented to make appropriate use of solar energy, be sited and designed to ensure energy</p>	<p>An assessment of proposal against the provisions in this section is that the potential overshadowing from the proposed development, being on the eastern side of the Lot, and given the existing land uses, will have a minimal impact on the existing energy efficiency of the neighbouring dwelling to the east. Whilst the overshadowing</p>

<p>efficiency of existing dwellings is not unreasonable reduced. Living areas and private open space should be located on the norther side of development where practicable, where solar access to north facing windows is maximised to have at least three hours direct sunlight between 9am and 3pm at the Winter Solstice.</p>	<p>issues raised from the submitter regarding the proposal with an increased height and bulk in comparison from the original size carport occurring from 2:30pm onwards by has been noted however the proposed structure will not have an impact on solar access to the adjoining dwelling.</p>
<p><b>2.11 Outbuildings</b></p> <p>The objective of this section is that outbuildings are not to be detrimental to residential amenity and to be in proportion with the size of the Lot they are placed (see below, definition for residential amenity). The control guidelines state that outbuildings are to be clad in factory pre-coloured metal, timber brick or masonry material. The colour of cladding used on outbuildings is to be low-reflective. The total floor area and height of an outbuilding in the R5 and RU5 zones shall be considered on its merit and against the objectives of this section.</p> <p>Residential Amenity definition – The term ‘amenity’ relates to the qualities, characteristics and attributes people value about a place which contributes to their experience of high quality life. The pleasant or normally satisfactory aspects of a location which contribute to its overall character and the enjoyment of residents or visitors (the Planning Academy, <a href="http://www.theplanningacadamy.com.au">www.theplanningacadamy.com.au</a> 9/7/2018).</p>	<p><u>Residential amenity</u> – due to the bulk and size of the proposal, on a Lot of this size and in this location, it has been assessed as having a possible impact on the residential amenity of the neighbouring environment. The proposal has been assessed against the size of the Lot being 885 metre<sup>2</sup> and not be compatible to this size Lot in this neighbourhood environment. The bulk and scale impacts on residential amenity from the submitter has been noted. The submitters comments on the large amount of closed in areas to the east of the site along the ‘front area’ to Sandy lane have been noted. This also taking into consideration the existing development along Sandy Lane and the use of Sandy Lane morphing more into a secondary road with its own unique streetscape, with some developments even fronting onto the laneway.</p> <p><u>External Materials</u> - The proposal will replace an existing carport with a new structure that will utilise high quality materials and finishes on the exteriors of the building. The proposed carport will use existing rights to gain access from Sandy Lane.</p> <p>In summary, the proposal would generally not meet the objectives for outbuildings, even though the proposed structure will be replacing an old building with new materials, the proposal would generally not be in proportion with the size of the Lot and has been assessed as generally having an impact on the residential amenity of the neighbouring environment, particularly along Sandy Lane.</p>



## Appendix B - Summary of Formal Submission

SUBMISSION	RESPONSE TO SUBMISSION
<p><b>Category of development?</b> The submitter questions the category of the proposed development being a 'carport' when it has a second storey mezzanine and 25% of the structure being enclosed. For example that a carport is exempt development in the <i>SEPP (Exempt and Complying Development Codes) 2008</i>, when it is higher than 3 metres.</p>	<p>The <i>SEPP (Exempt and Complying Development Codes) 2008</i> is used as a guide to determine when a proposed development can be determined as a Complying Development, needs a Development Application with Council or that it can be developed as Exempt Development. A carport is a structure used to store vehicles and as there are open sides on both sides for a majority of the development it meets this description (the enclosed area is for the last 25% of the structure). When development doesn't meet this code then it is assessed using other legislation and Regulations and Councils Development Control Plan.</p>
<p><b>Reduced setback to boundary, height and size</b> The submitter objects to the reduced setbacks stating that the proposed building is too close to the boundary, is too high and is overlarge. The impacts of the boundary proximity, height and scale of the building is reflected in all other points in the submitters submission. The development does not meet the control guidelines of the Berrigan Development Control Plan chapter 2.2 Streetscape where the bulk and scale should be kept of a compatible size with the existing or likely development in the residential precinct. The building will cover 25% of the Lot and extends almost the entire eastern boundary. For a "village" zoned neighbourhood it has the visual bulk and height of an outbuilding one might expect on a rural property or on the outskirts of town. The building is set in the 'front' of their dwelling (in regards to the submitters residential dwelling being orientated to Sandy Lane).</p>	<p>Discussion points noted – except for the second paragraph in regards to fire separation regulations, the proposed development in this regard has been assessed and the proposed development addresses the guidelines for fire separation.</p>

<p>Fire Separation - In order to meet the fire separation standards of the Building Code of Australia the boundaries would have to be setback to 900 mm to comply. The reduced setback would cause overshadowing as discussed below. Would footings fit into the proposed 200mm setback? Would a 200 mm setback enable the construction of a boundary fence along the eastern boundary? Is there going to be heating and cooling in the workshop and mezzanine and would the reduced setback affect this?</p>	
<p><b>Energy Efficiency</b>  The submitter purchased their dwelling due to the north facing windows. They believe the following will be affected by the proposed carport:</p> <ol style="list-style-type: none"> <li>a. Solar Access - the submitter believes that the proposed development will cause overshadowing on their dwelling during Winter Solstice from 12:00pm onwards. Their dwelling has been positioned for optimal position for controlled solar access with a northern exposure to allow winter sun into their living area during the day. At the start of winter they traditionally cut back some vegetation on the northwest corner of their Lot to gain more afternoon sun and on the northeast corner for morning sun. Figure xx shows the living areas on the northern aspect of the dwelling and winter sun projecting onto the north facing windows at 2:00pm on 4 June 2018. Figure xx is a shadow diagram drafted by the submitter indicating potential impacts from the proposed carport. The submitter believes that the shading cast by the upper storey by 2:30pm will</li> </ol>	<p>The issues of solar access to the neighbouring property have been assessed against relevant planning policy and legislation and given that there is solar amenity enjoyed by the neighbouring property during the hours of 9am to 3pm, the proposed development will have only a minor effect on solar amenity to the northern outdoor and living areas on the neighbouring dwelling from 2:30pm onwards.</p> <p>As evidenced during the site visit undertaken by Councillors and Council staff the dwelling was receiving effective solar access at 2.30pm and the erection of the proposed carport would not reduce this amenity.</p>

overshadow half the internal space in the northern section of their dwelling (into the kitchen area, western living room and both back bedrooms) and northern outdoor area. It will cast a shadow into the southern outdoor patio area. The full length window on the west will be overshadowed in the afternoon. The submitter is requesting that a study be completed to provide an accurate assessment of the shadowing on their submitters Lot due to the proposed development.

- b. Solar energy potential - The submitter had previously considered solar panels and was advised optimum positioning on their dwelling would be on the north/western end of the roof. The prospect of installing solar panels would be affected by overshadowing by the proposed development.
- c. What can be done to improve solar access – the eastern boundary setback of 200 mm for the structure could have a greater setback, for a building of this height it appears that the setback i.e. 3 metres from a secondary boundary and greater than the normal 900 mm setback. If it was setback 3 metres the shading would be reduced.
- d. Do the current side and rear setbacks comply with the National Construction Code standards, given that this is an extraordinary large “carport”? Both the height and length of the second storey could be reduced to reduce overshadowing effects on the submitters Lot.

<p><b>Amenity of the Neighbourhood</b></p> <p>a. Chapter 2 Section 2.11 of the Berrigan Development Control Plan says that “outbuildings should not be detrimental to the residential amenity”. It also says that outbuildings should be in proportion to the size of the Lot on which they are placed.</p> <p>b. Section 2.5 refers to “attractive streetscapes”.</p> <p>i. Sandy Lane is the submitters street. The proposed building contravenes all of these points. It occupies approximately 25% of the applicant’s Lot and its height towers over the neighbourhood. It will be a visual eyesore.</p> <p>ii. Coming from the Main Street of Tocumwal along Town Beach Road, the long block-shaped of the proposed carport will dominate the streetscape. A fellow engineer and architect described the proposed development as a ‘monstrosity’, an ‘Industrial Age steel mill’ and as a ‘Grail Silo’. It is a building that belongs on the outskirts of town or on a rural Lot. It is not sympathetic to the established form of the area or respectful of the natural beauty and character of the area. The applicants Lot is immediately adjacent to the Foreshore and river front land. Being so close to the foreshore, a development of this nature may not pass scrutiny of the National Construction Code.</p>	<p>Arguments noted – except for the point on the potential impacts on the “attractive streetscape” from the Town of Tocumwal and Town Beach Road, In regards to the impacts on the streetscape of Town Beach Road, due to the undulating terrain, there are a number of existing buildings along Town Beach Road that are built up (either by the natural sand hill or to gain views over the levee bank for the Murray River), the proposed development has been assessed as not adversely impacting on the streetscape of Town Beach Road. Furthermore, there is substantial vegetation on the subject site in the northern section, including a large tree, that would adequately buffer the proposed development from Town Beach Road.</p>
<p><b>Southern section</b></p> <p>The submitter questions what the use of the southern section of the proposed carport as it is a double storey fully enclosed area. This southern section is directly adjacent to the</p>	<p>Argument noted - except for the point on the possible impacts of the development including noise and fumes, due to the proposed use for the carport for general storage associated with residential use, it has been</p>

<p>submitters existing dwelling, less than 3 metres from a full length west-facing window. The submitter questions what impacts this type of development have on them, including noise and fumes?</p>	<p>assess that there would be no impact in regards to noise and fumes. In addition it should be noted that there is significant vegetation consisting of large trees and shrubs located along the western boundary of complainants property which effectively screens the development site at present.</p>
<p><b>Further questions</b> The submitter questions, are there going to be windows in the proposed carport enclosed area as there are window frames sitting in the existing carport? Will this building be a site of a backyard business generating noise, traffic and parking congestion?</p>	<p>There are no proposed windows in the enclosed area of the proposed carport. The proposed use of the carport is for garden machinery, two vehicles, collectable motorcycles and boats. Furthermore, any approval conditions would include that the proposed carport be used for storage associated with residential purposes.</p>
<p><b>Suggestions/possible compromises</b></p> <ul style="list-style-type: none"> <li>• Have the carport minus the mezzanine</li> <li>• Have greater setback from the side boundary, a minimum of the regulation 900 mm but preferably 2 metres or 3 metres.</li> <li>• If there is a mezzanine of 6.4 metres high, it extends no further than the north/west corner of the submitters house, i.e. a total of 6 metres of mezzanine from the southern boundary). Otherwise, reduce the overall height and scale of the structure to be more in keeping with the neighbourhood.</li> </ul>	<p>Suggestions noted</p>



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# Engagement Strategy

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Drainage and Street  
Scape Improvement:  
Jerilderie Street,  
Berrigan

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July 2018

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## Introduction

The **Drainage and Streetscape Improvement: Jerilderie Street, Berrigan Engagement Strategy** has been developed to identify the relevant stakeholders and stakeholder groups that will be engaged.

This Strategy and action plan has been developed with reference to the following:

1. Berrigan Shire Council's Community Engagement Framework (2016)
2. Berrigan Shire Council Delivery Program 2017 – 2021
3. Berrigan Shire Council Capital Works Program – Kerb and Guttering
4. Berrigan Town Concept Plan
5. Berrigan Shire Council Tree List
6. Arborist Report July 2018 (Axiom Tree Management)

This engagement strategy identifies

- a) The extent of Community Engagement to be undertaken
- a) Key Messages
- b) How each stakeholder group will be engaged; and
- c) Responsibility for implementation

### Extent of Community Engagement

Extent of Community Engagement	Indicative Tools for Engagement		Risk Assessment:		Steps for Community Engagement
			Impact Local / Whole of Shire <sup>i</sup>		
<b>Inform:</b> Sharing the best available information	Briefings, Fact Sheets, Council Website, Media campaigns, Displays in Shop fronts, libraries etc	X	<b>Level A:</b> High Impact: Whole of Shire		<ol style="list-style-type: none"> <li>1. Identify likely stakeholders</li> <li>2. Plan and gather best available information and resources</li> <li>3. Share information with stakeholders</li> <li>4. Work effectively together</li> <li>5. Feedback the results of engagement</li> <li>6. Monitor and evaluate the process</li> </ol>
<b>Consult:</b> Exploring options and preferences	Web based consultation, Interviews, Surveys, Public meetings, Focus Groups	X	<b>Level B</b> High impact: Local area or specific community / user group		
<b>Involve:</b> Inclusion of ideas in the decision making	Workshops 'Community Conversations' Interviews with Stakeholders		<b>Level C</b> Lower Impact: Whole of Shire		
<b>Collaborate:</b> Sharing responsibility either for decision making or service delivery	Community Advisory Groups Participative Decision-making Forums Inter-agency partnerships / consortiums		<b>Level D</b> Lower Impact: Local area or specific community / user group	X	



## Key Messages

The installation of new kerb and gutters in Jerilderie Street will improve vehicle and pedestrian safety during and after heavy rain.

The trees in Jerilderie Street are in poor condition due to age and will experience more damage as part of excavation works associated with the construction of new kerb and gutters.

All street trees have a life cycle and when on a main road are susceptible to root compression, root damage and or disease caused by conflict between street trees and infrastructure (power lines, drains, heavy vehicles etc.)

Replacing the Pepper Corns eastern side of Jerilderie Street, 'Right Tree Right Place' – residents and local business (postcode 2712) can vote for their preferred tree

## Action Plan

Stakeholder	Key issues, concerns, perspective	How or do we need to we engage them?	When will we engage them?	Who is responsible
Shire Councillors	<p>Councillor – objections to tree removal</p> <ul style="list-style-type: none"> <li>- Environmental concerns</li> <li>- Cultural – history provenance</li> </ul> <p>Risk Safety – age of trees Arborists Report – Trees are in poor condition</p> <p>Completion of planned and programmed works</p>	<p>Develop Engagement Strategy for Berrigan Street Tree</p> <p>Why is this important <b>Improve safety during rain events</b></p> <p><b>Reduce conflict between trees &amp; infrastructure</b></p> <p>Going forward Key Message is...</p> <p><b>Right Tree Right Place</b></p> <p><b>Whole of life cycle tree asset management</b></p>	July Council Meeting	SSPC Engineering Services Manager
Residents	<p>Residents / business located in Jerilderie Street – objections to tree removal</p> <ul style="list-style-type: none"> <li>- Environmental concerns</li> <li>- Cultural – history provenance</li> </ul> <p>Risk Safety – age of trees</p> <p>Completion of planned and programmed works</p>	<p>Social Media – information about installation of new kerb and gutter</p> <p>FAQs – Letter box drop Identifying trees to be removed, age and</p>	<p>Week beginning 30 July 2018</p> <p>Week beginning 30 July 2018</p>	<p>SSPC Admin Officer – Communications Assets &amp; Operations Manager</p> <p>SSPC Admin Officer – Communications</p>

Stakeholder	Key issues, concerns, perspective	How or do we need to we engage them?	When will we engage them?	Who is responsible
		<p>condition of trees, additional information on Management of Street Trees 'Right Tree Right Place'</p> <p>Community Poll to select preferred replacement tree – part of letter box drop</p>	30 July 2018	SSPC Admin Officer – Communications
Berrigan Tidy Towns	<p>Objections to tree removal</p> <ul style="list-style-type: none"> <li>- Environmental concerns</li> <li>- Cultural – history provenance</li> <li>- Visual Amenity</li> </ul>	Pre – engagement meeting held with representatives to understand scope of likely objections and opportunities to resolve	11 & 17 July 2018	SSPC ESM
Berrigan District Development Association	<p>Objections to tree removal</p> <ul style="list-style-type: none"> <li>- Environmental concerns</li> <li>- Cultural – history provenance</li> <li>- Visual Amenity</li> </ul>	Pre – engagement meeting held with representatives to understand scope of likely objections and opportunities to resolve	11 & 17 July 2018	SSPC ESM

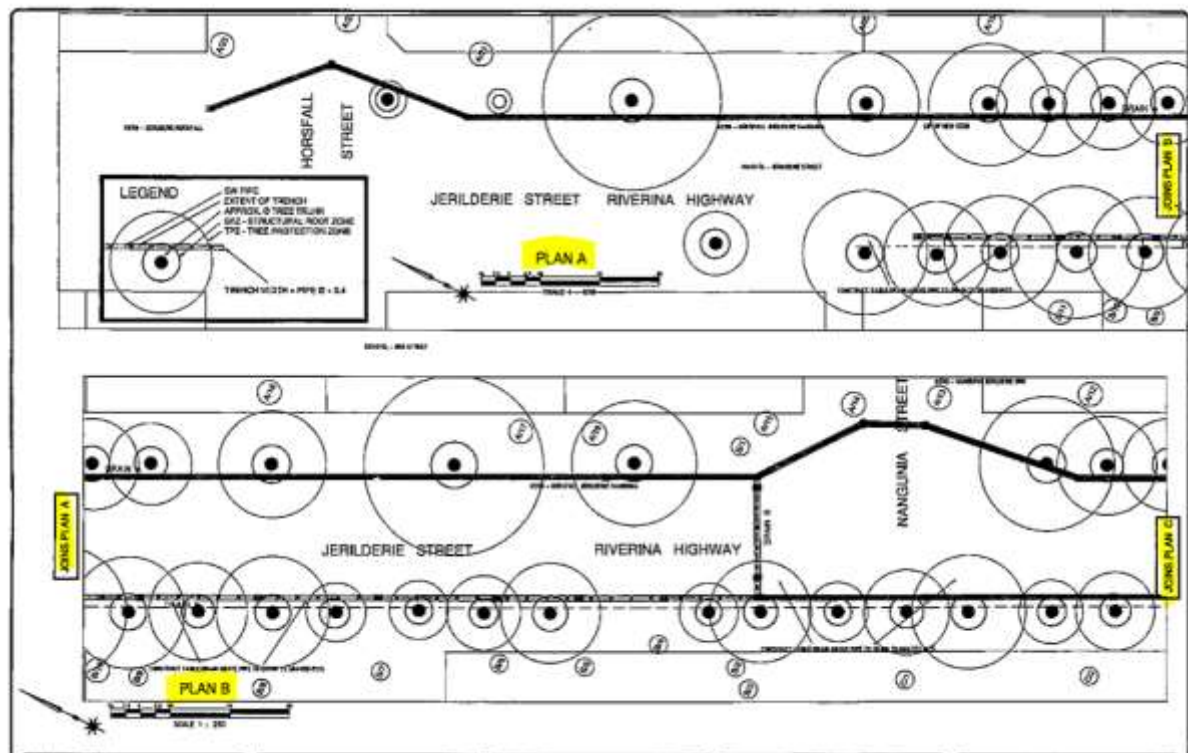
## Engagement Collateral

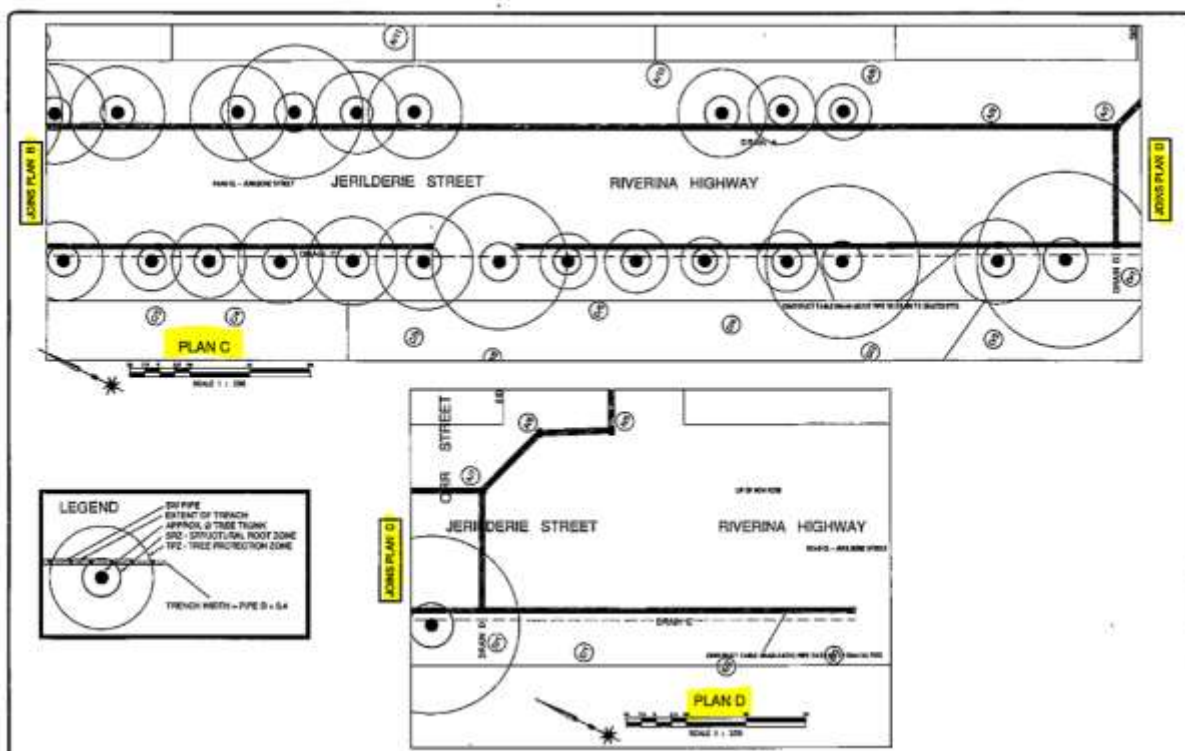
### Letter Box Drop Flyer & Poll (Hardcopy & Social Media)

#### 1. What is planned and why?

New kerb and gutters will be installed on the eastern side of Jerilderie Street, Berrigan from junction of Horsfall Street to Orr Street. Major drainage works will be undertaken on both sides of Jerilderie Street, Berrigan from Horsfall Street to Orr Street. Work on the western side will improve drainage and allow substantial filling of the current open drain. As part of this work the asbestos cement water main along this section of Jerilderie Street will also be replaced and relocated.

This work is needed to improve vehicle and pedestrian safety during and after heavy rain events.





## 2. How will this affect existing street trees and what will this mean going forward?

### Answer

The trees on the eastern side of Jerilderie Street will be removed. The Council has made this decision based on feedback received from the Berrigan community, the advice of Council Officers and a recently commissioned Arborist's report.

The Council has identified two tree species that meet its right tree in the right place criteria.

A poll of residents and business in the 2712 postcode area is being conducted. The tree preferred by the majority of poll respondents will be the replacement trees.

The trees (the avenue of pepper corns) on the western side of Jerilderie Street **will not be** removed, as part of this project. The health of these trees will be negatively impacted by heavy pruning and the excavation associated with drainage works and the reconfiguration of the current open drain.

No decision has been made by the Council on the medium to long term management of this avenue of trees.

### 3. What does the Council mean by 'Right tree in the right place'?

#### Answer

This means selecting a species that will reach maturity without significantly interacting with other assets and property in the immediate vicinity. This approach also reduces the likelihood of tree failure in storm events.

### 4. How does the Council decide on which trees are the right tree and why does the tree need to be in the right place?

A number of issues now need to be considered by Councils in NSW when deciding on which tree is the right tree for a place. These include in order:

Council's responsibility to manage foreseeable risk in public areas (Civil Liability Act 2002) the wrong tree in the wrong place leads to conflict between tree roots and surrounding infrastructure and private property. Leading to additional ongoing costs to ratepayers incurred through insurance, management of conflict or rectification of damage. And in the long-term a shortened lifespan for the tree.

Space available and proximity to infrastructure that is

- adjacent to paths, fences, buildings, road
- the presence of overhead power lines; and
- below ground – drains, water mains, telecommunications cables etc.

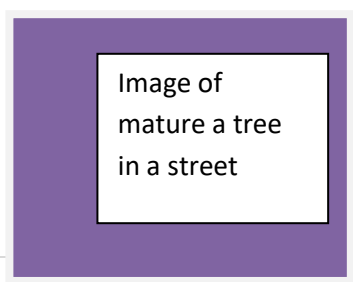
Tree selection – species

The critical factor is that the chosen tree species is suitable for the space and capable of growing into a mature healthy tree in the site conditions. Additional considerations include: nursery stock availability, irrigation requirements and susceptibility to pests.

#### Community Poll

**Which Tree do you prefer? – You can vote online or return to Council by replied paid post or drop off at Council Chambers or the Berrigan Library.**

**For your vote to count please vote ✗ for only one tree**





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# Species Recommendations

## Jerilderie Street Berrigan

**Prepared For:**

Fred Exton  
Director Technical Services  
Berrigan Shire Council  
56 Chanter Street  
Berrigan 2712

**Prepared By:**

Tim Cameron - Consulting Arborist  
Qualifications:  
-Graduate Certificate Arboriculture  
-Diploma Horticulture (Arboriculture)

**Axiom Tree Management Pty Ltd**

48 Montgomerys Lane,  
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Ph: 0428 896 951  
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Wednesday, 11 July 2018



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## 1 Introduction

Axiom Tree Management Pty Ltd has been engaged by Berrigan Shire Council to provide advice regarding replanting throughout Jerilderie Street Berrigan. Renewal of street is proposed, and recommendations for replacement planting is required as part of the street tree renewal (Figure 1).



Figure 1 Jerilderie Street Berrigan

### 1.1 Recommended Replacement Species

Replacement species will need to be selected to compensate for the loss of amenity when trees are removed as part of infrastructure works and street tree renewal. Replacement species will need to meet a number of criteria including:

- Adapted to growing in local conditions and the future changing climate;
- Long lived species (50+ years);
- Predictable growth characteristics (preference for wide spreading species);
- Tolerance to periodic frost events;
- Tolerance to pollution and other abiotic conditions due to their location next to a Highway;
- Tolerant of pruning for powerline and height clearance; and
- Good establishment and low maintenance characteristics.

## **1.2 Recommended Species**

A number of species have been recommended, considering the current site conditions, future climate change, maintenance requirements and suitability for avenue planting. The species will be growing within a road verge with relatively rainfall of between 400-500mm. The area is also susceptible to frost damage and at the time of inspection was prone to waterlogging (Infrastructure improvements are proposed to deal with this issue).

### **1.2.1 Powerlines**

Given powerlines are present along most of the street, tolerance to pruning and mature size are important considerations in regard to levels of decay, regrowth and amount of pruning required. Although offsetting planting may result in the tree being away from the powerlines, due to clearance requirements the canopy may need to be pruned 3-4m from the closest wires. Selecting moderate size trees may be more appropriate than large trees to reduce the amount of pruning required and to maintain trees with similar shape and form.

### **1.2.2 Deciduous/Evergreen**

Deciduous trees provide significant value as street trees by cooling in summer through the shading of buildings, cars and streets. In winter when leaves are lost, ample sunlight is allowed to penetrate. From a maintenance point of view deciduous trees lose their leaves over a short period of time reducing maintenance cost of fallen leaves throughout the year while evergreen trees tend to lose leaves throughout the whole year.

### **1.2.3 Availability**

Availability of stock is a major consideration for planting large numbers of trees. Placing orders as soon as the type of trees are selected will ensure the desired species is available. Species should be inspected at the nursery prior delivery and conform to AS 2303-2015 *Tree stock for Landscape Use*. All pruning should conform to 4373-2007 *Australian Standard Pruning*.

## 1.3 Moderately Sized Deciduous

### 1.3.1 *Ulmus Parvifolia* (Chinese Elm) – 13m x 10m

*Ulmus parvifolia* originates in China and Japan and has been successfully planted in urban areas worldwide. Depending on the climate the tree ranges from evergreen to semi deciduous and are equally suitable as a street tree as well as a park tree. *Ulmus parvifolia* is a broad spreading tree up to 13m with attractive mottled bark when mature (Spencer 1997). Trees can develop a number of leaders when young, making formative pruning important. A number of forms are available including 'Burnley Select' and 'Todd' that are more upright for street tree planting (Metro Trees, 2018).



Figure 2 Examples of mature (left) and young (right) *Ulmus parvifolia* in Heaths Road Hoppers Crossing (Google 2018)

### 1.3.2 *Pistacia chinensis* (Chinese pistachio)-10m x 6m

*Pistacia chinensis* is a broad crowned to 10m and is growing near the intersection of Chanter Street and Jerilderie Street (Figure 3). The tree is broadly crowned, with a single stem and grows to a height of approximately 10m with brilliant autumn foliage (Spencer 2002). The species is tolerant of dry, compacted conditions in a variety of urban environments with the exception of waterlogged soils. The species is being used within Jerilderie Street and other towns within the Shire.

### 1.3.3 *Melia azedarach* (White cedar) -10m x 8m

*Melia azedarach* is native to the north-east coast of Australia. It is a relatively fast-growing tree that develops a round spreading crown and produces clusters of lilac coloured flowers in summer. A very hardy tree, the species is tolerant to many environmental conditions and can grow to 10m. Fruits are toxic to animals and young children, but not to birds (Rod Ed. 2001), however, low fruiting varieties are available. Tolerant of pruning from powerlines the tree will require formative pruning to develop a single main stem. Figure 4 shows Tree 74 *Melia azedarach* without the benefit of formative pruning.



Figure 3 Tree 22 *Pistacia chinensis* (10-15 years old) near the corner of Chanter Street and Jerilderie Street



Figure 4 Tree 74 *Melia azedarach* near the corner of Horsfall Street and Jerilderie Street (poor specimen)



Figure 5 Example of *Melia azedarach* in Westgarth Street Northcote growing in constrained conditions (Google 2018)

Other moderately sized trees for future consideration include:

- *Maclura pomifera* (Osage Orange);
- *Catalpa bignonioides* (Indian Bean Tree); and
- *Fraxinus pennsylvanica* (Green Ash).

Performance of these trees will need to be trialled within the subject area prior to being planted on a large scale.

## 1.4 Evergreen

### 1.4.1 *Brachychiton populneus* (Kurrajong) – 10m x 8m

*Brachychiton populneus* is a densely crowned tree to 10m chiefly on rocky slopes of the NSW western slopes and plains extending to NE Victoria (Costermans, 1981). The species has been commonly planted throughout country Victoria including mature avenues in Murtoa, Dunolly and Yarrowonga. The species can be slow growing when young however provided there is some summer irrigation early on, growth rates can be comparable to other species. *Brachychiton populneus* is a low maintenance when mature and can tolerate rainfall as low as 250mm per year (BPG, 2015) and is tolerant of pruning from powerlines and for clearance.

A number of other hybrids are available and offer some favourable growth characteristics however they may attain the size and hardiness required for a major thoroughfare such as Jerilderie Street.

### 1.4.2 *Eucalyptus melliodora* (Yellow Box) - 10-15m x 8-10m

*Eucalyptus melliodora* is a medium sized woodland tree to an occasional large forest tree (Brooker & Kleinig 1999). The species has rough box type bark on the trunk extending to smooth cream to white branches above although can be variable. Widespread throughout Victoria extending into NSW and Queensland (Nicolle, 2006). The species tolerates a wide range of rainfall and soil types from sand to heavy clay and is widely grown as a park and avenue tree (Nicolle 2006). Similar species include *Eucalyptus leucoxydon* (inconsistent form) and *Eucalyptus intertexta* (very similar and adapted to lower rainfall). Not suitable for near powerlines and may be considered for alternate planting.

### 1.4.3 *Eucalyptus baueriana* (Blue Box) - 10-15m x 5m

*Eucalyptus baueriana* is a moderately sized tree to 6-20 metres with rough finely fissured grey bark. The species has a well-rounded to spreading crown of moderately dense and attractive foliage well suited as a shade or shelter tree (Nicolle, 2006). It is tolerant of temporary drought and waterlogging and prefers heavier clay soils. Similar species include *Eucalyptus polyanthemos* which grows in hillier well drained soils and has a less consistent form.

Other large Evergreen specimens to be considered for open areas with no powerlines include:

- *Quercus canariensis* (Algerian oak);
- *Eucalyptus sideroxylon* (Red Ironbark);
- *Corymbia maculata* (Spotted Gum); and
- *Casuarina cunninghamiana* (River She Oak).

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## 2 References

AS 4373, 2007, *Australian Standard, Pruning Amenity Trees*, 2<sup>nd</sup> Edition Standards Australia

AS 4373, 2007, *Australian Standard, Pruning Amenity Trees*, 2<sup>nd</sup> Edition Standards Australia

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Costermans, L., 1981, *Native trees and shrubs of south-eastern Australia*, Reed New Holland, Sydney, N.S.W.

Nicolle, D., 2006, *Eucalypts of Victoria and Tasmania*, Blooming's Books, Melbourne.

Spencer R. 2002, *Horticultural flora of south eastern Australia*; Vol. 3, Flowering Plants Dicotyledons, Part 2, University of New South Wales Press, Sydney, NSW.



**MINUTES OF THE INAUGURAL BOARD MEETING OF THE BOARD OF THE RIVERINA AND MURRAY JOINT ORGANISATION HELD IN THE IAN GILBERT ROOM OF THE MURRUMBIDGEE COUNCIL ON FRIDAY 29<sup>TH</sup> JUNE 2018 AT 10.00 AM**

**PRESENT**

**VOTING BOARD MEMBERS**

Cr Kevin Mack	Mayor Albury City Council
Cr Matthew Hannan	Mayor Berrigan Shire Council
Cr Norm Brennan	Mayor Edward River Council
Cr Patrick Bourke	Mayor Federation Council
Cr John Dal Broi	Mayor Griffith City Council
Cr Bill Sheaffe	Mayor Hay Shire Council
Cr Paul Maytom	Mayor Leeton Shire Council
Cr Chris Bilkey	Mayor Murray River Council
Cr Ruth McRae	Mayor Murrumbidgee Council

**NON VOTING BOARD MEMBER – NSW GOVERNMENT REPRESENTATIVE**

Mr James Bolton	Director Riverina Murray - Department Premier and Cabinet
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**OTHER NON VOTING BOARD MEMBERS – COUNCIL GENERAL MANAGERS**

Mr Frank Zaknich	Albury City Council
Mr Rowan Perkins	Berrigan Shire Council
Mr Adam McSwain	Edward River Council
Mr Adrian Butler	Federation Council
Mr Brett Stonestreet	Griffith City Council
Ms Jackie Kruger	Leeton Shire
Mr Des Bilske	Murray River Council
Mr Peter Chudek (Acting GM)	Murrumbidgee Council

**INTERIM EXECUTIVE OFFICER**

Mr Ray Stubbs

**OBSERVER COUNCILS REPRESENTATIVES**

Cr Mick Rutledge	Deputy Mayor Hay Shire Council
Mr George Cowan	General Manager Narrandera Shire Council
Ms Joanne Treacy	General Manager Carrathool Shire Council

**OFFICE OF LOCAL GOVERNMENT REPRESENTATIVES**

Ms Melissa Gibbs	Director Policy and Sector Development
Mr Cameron Templeton	Joint Organisation and Council Engagement Officer



### **AGENDA ITEM 1 – WELCOME**

The inaugural meeting of the Board was opened by Frank Zaknich General Manager of Albury City Council, under delegation by the OLG Chief Executive.

The meeting opened with the acknowledgment of the original custodians of our land.

Mr Zaknich welcomed Melissa Gibbs (Director Policy and Sector Development) and Cameron Templeton (JO and Council Engagement Officer) from the Office of Local Government, as well as James Bolton recently appointed DP&C Director Riverina Murray, meeting observers Cr Mick Rutledge Deputy Mayor Hay Shire Council, George Cowan General Manager Narrandera Shire Council and Joanne Treacy General Manager Carrathool Shire.

### **AGENDA ITEM 2 - APOLOGIES**

Apologies were received from Amanda Spalding General Manager Hay Shire Council, Craig Moffitt General Manager Murrumbidgee Council, Cr Peter Laird Mayor Carrathool Shire Council and Cr Neville Kschenka Mayor Narrandera Shire Council.

The apologies were received and noted.

### **AGENDA ITEM 3 – ANNUAL REMUNERATION FOR CHAIRPERSON**

**RESOLVED** that the annual remuneration for the Chairperson position be determined for the two year Chairperson term, prior to the conduct of the election of Chairperson, in accord with the Draft Charter's roles and responsibilities for the position.

**FURTHER RESOLVED** that the remuneration for the Chairperson position be set at \$10,000 per annum for each of the forthcoming two year Chairperson term.

**(Moved Cr Dal Broi and seconded Cr Bourke)**

### **AGENDA ITEM 4 - ELECTION OF CHAIRPERSON**

The election of Board Chairperson was carried out by Frank Zaknich, appointed as Returning Officer under delegation by the Chief Executive of the Office of Local Government.

The Returning Officer informed the meeting that he had received one formal nomination in writing, that being in respect of Cr Kevin Mack Mayor of Albury City. The Returning Officer invited any further nominations, however none were forthcoming.

**The Returning Officer therefore declared Cr Kevin Mack elected unopposed for the ensuing two year term.**

Cr Mack took the chair for the remainder of the meeting and he thanked the Board Members for their confidence in electing him as the inaugural Chairperson of the Joint Organisation.

### **AGENDA ITEM 5 – DEPUTY CHAIRPERSON POSITION**

**RESOLVED** that the Board reaffirm the intention to elect a Deputy Chairperson in accordance with the Draft Charter, which sets out the role and responsibilities of the position.

**FURTHER RESOLVED** that following the formal adoption of the Draft JO Charter that the Returning Officer undertake the process for election of a Deputy Chairperson.

**(Moved Cr Bilkey and seconded Cr McRae)**

### **AGENDA ITEM 6 – PROCLAMATION AND REGULATIONS – RIVERINA AND MURRAY JOINT ORGANISATION**

RESOLVED that the Board receive and note both the Joint Organisation Proclamation and the LG Act Regulations.

(Moved Cr McRae and seconded Cr Brennan)

### **AGENDA ITEM 7 – OFFICE OF LOCAL GOVERNMENT – JOINT ORGANISATION IMPLEMENTATION GUIDANCE AND DELEGATIONS BY THE OLG CHIEF EXECUTIVE**

RESOLVED that the Board receive and note the Joint Organisation Implementation Guidance document and the OLG Chief Executive's Delegation of Functions to Mr Frank Zaknich for the calling of the inaugural Board meeting and for the election of Chairperson process.

(Moved Cr Bourke and seconded Cr Maytom)

### **AGENDA ITEM 8 – DRAFT RIVERINA AND MURRAY JOINT ORGANISATION CHARTER**

RESOLVED that the Draft Riverina and Murray Joint Organisation Charter as prepared for the agenda be adopted for consultation with Member Councils for a period of 42 days, and that feedback be sought from Member Councils, including suggestions for any changes to the wording of the "Vision" for the organisation.

(Moved Cr McRae and seconded Cr Maytom)

### **AGENDA ITEM 9 – ELECTION OF DEPUTY CHAIRPERSON**

The Returning Officer informed the meeting that he had received one formal nomination in writing for the position of Deputy Chairperson, that being in respect of Cr John Dal Broi mayor of Griffith City. The Returning Officer invited any further nominations, however none were forthcoming.

The Returning Officer therefore declared Cr John Dal Broi elected unopposed as Deputy Chairperson for the ensuing two year term.

### **AGENDA ITEM 10 – DISCLOSURES OF INTEREST – BOARD MEMBERS AND DESIGNATED PERSONS**

RESOLVED that the Board:

1. note that all Board Members and the Executive Officer are automatically designated persons for the purposes of Section 449 of the Local Government Act;
2. note that as alternates for the Mayor, the Deputy Mayor or other Councillor appointed by a Member Council as an alternate representative, is also a designated person for the purposes of Section 449; and
3. note the responsibility of designated persons to complete the Disclosures of Interest forms.

*Footnote: OLG advises that Board Member Mayors, or an alternate Deputy Mayor or Councillor Joint Organisation representative, can simply amend their current Disclosure of Interest Form held by their Member Council, by including on that form reference to it being applicable also to the Riverina and Murray Joint Organisation.*

(Moved Cr Sheaffe and seconded Cr McRae)

### **AGENDA ITEM 11 – APPOINTMENT OF INTERIM EXECUTIVE OFFICER**

**RESOLVED**

1. That Raymond Stubbs be appointed as the Interim Executive Officer of the Riverina and Murray Joint Organisation on a contract basis for the period Monday 2<sup>nd</sup> July 2018 to

Wednesday 31<sup>st</sup> October 2018 and thereafter on a month to month basis at the discretion of the Board, pending the advertising and recruitment of a permanent Executive Officer;

2. That the Total Remuneration Package for the Interim Executive Officer be in accordance with the TRP payable under the previous RAMROC contract as applicable at termination on 1<sup>st</sup> July 2018;
3. That the Chairperson Cr Kevin Mack and Albury City General Manager Frank Zaknich be delegated authority to finalise the Employment Contract documentation with Ray Stubbs.

(Moved Cr Dal Broi and seconded Cr Hannan)

#### **AGENDA ITEM 12 – DELEGATIONS TO THE EXECUTIVE OFFICER**

RESOLVED that the delegations to the RAMJO Executive Officer, as set out in the meeting agenda report to the Board, be formally approved.

(Moved Cr Maytom and seconded Cr Bilkey)

#### **AGENDA ITEM 13 – CODE OF CONDUCT AND ADMINISTRATIVE PROCEDURES**

RESOLVED

1. That the Board formally adopt the current *Model Code of Conduct for Local Councils in NSW* (the Model Code) and the *Procedures for the Administration of the Model Code of Conduct for Local Council in NSW* (the Procedures);
2. That the Board note that the Interim Executive Officer will take prompt action to formally appoint a Code of Conduct Complaints Coordinator and Disclosures Coordinator;
3. That the Board adopt the Public Interest Disclosures (Protected Disclosures) Policy as set out in the agenda report.

(Moved Cr Bourke and seconded Cr McRae)

#### **AGENDA ITEM 14 – PANEL OF CONDUCT REVIEWERS**

RESOLVED

That the Board endorse the appointment of a Joint Organisation Panel of nine (9) Conduct Reviewers for a three (3) term expiring on 30<sup>th</sup> June 2021, comprising the following:-

1. The Centium Group, Level 8, 66 Goulburn Street, Sydney
2. Harris Wheeler Lawyers, Level 3, 175 Scott Street, Newcastle
3. Sinc Solutions Strategic Independent Consulting (Kath Roach) – PO Box 455 Glebe NSW
4. Mediate Today Pty Ltd, PO Box 4191, Shellharbour, NSW
5. HWL Ebsworth Lawyers, Level 14 Australia Square 264-278 George Street, Sydney NSW
6. Prevention Partners, 19 Sutherland Road, North Parramatta NSW
7. O'Connell Workplace Solutions – 6 O'Connell Street, Sydney
8. Workplace Investigation Services – 4 Rowell Marine, 1 Queens Parade, Newport NSW
9. BAL Lawyers (Bradley Allen Love), Level 9, Canberra House, 40 Marcus Street, CANBERRA ACT 2601.

(Moved Cr Dal Broi and seconded Cr Maytom)

**AGENDA ITEM 15 – DRAFT CODE OF MEETING PRACTICE****RESOLVED**

1. That the draft Code of Meeting Practice as set out in the agenda report be now referred to Member Councils for their comment for a period of 42 days.
2. That the draft Code of Meeting Practice and feedback comments from Member Councils be referred to a future meeting of the Board for consideration and final adoption of the policy as amended (if required).

(Moved Cr McRae and seconded Cr Bourke)

**AGENDA ITEM 16 – DRAFT EXPENSES AND FACILITIES POLICY****RESOLVED**

1. That the draft policy for the payment of expenses and the provision of facilities to Board Members and the Chairperson be referred to Member Councils for their comment for a period of 42 days.
2. That the draft policy and comments from Member Councils be referred to a future meeting of the Board for consideration and adoption of the policy as amended (if required).

(Moved Cr Bilkey and seconded Cr McRae)

**AGENDA ITEM 17 – PRIVACY MANAGEMENT PLAN**

**RESOLVED** that the Joint Organisation Board adopt the Privacy Management Plan as per the OLG Model, under the Privacy and Personal Protection Act (1998).

(Moved Cr Hannan and seconded Cr McRae)

**AGENDA ITEM 18 – JOINT ORGANISATION ESTABLISHMENT GRANTS****RESOLVED**

- (1) That the Board resolve to support the inclusion of Carrathool and Narrandera Shire Councils in the Riverina and Murray Regional Joint Organisation;
- (2) That the Chairperson and Executive Officer be authorised to sign the RAMJO Funding Agreement to be lodged with OLG by 29<sup>th</sup> June 2018;
- (3) That the resolution of the RAMROC meeting on 18<sup>th</sup> May in relation to the suggestion that Member Councils contribute back their share of surplus RAMROC funds as at time of wind up be noted and agreed to in principle, for review in due course when the financial affairs of RAMROC have been finalised.

(Moved Cr Dal Broi and seconded Cr Bilkey)

**AGENDA ITEM 19 – RAMJO MEETINGS SCHEDULE**

**RESOLVED** that at this stage the ensuing RAMJO Board Meetings be scheduled for Wednesday 8<sup>th</sup> August 2018, Wednesday 14<sup>th</sup> November 2018, Wednesday 13<sup>th</sup> February 2019 and Wednesday 8<sup>th</sup> May 2019.

(Moved Cr Hannan and seconded Cr Dal Broi)

**AGENDA ITEM 20 – ADMINISTRATION MATTERS****Item 20.1 – Business Name and Trading Name for Operational Purposes – ABN and Taxation Registration****RESOLVED**

1. That the Business Name “Riverina and Murray Joint Organisation” and Trading Name “RAMJO” as proposed in the agenda report be adopted and that action be taken by the Interim Executive officer to implement the registration processes;
2. That the OLG Implementation Actions and Timeline be received and noted and that the steps be adopted for implementation purposes.

**(Moved Cr Hannan and seconded Cr Bourke)****Item 20.2 – Logo and Common Seal****RESOLVED** That the Riverina and Murray Joint Organisation:-

- (a) Adopt a Logo and Seal of the JO which contains the wording “*Riverina and Murray Joint Organisation*” within a tricoloured arc representing the land, environment and water as indicated in the report;
- (b) Resolve that the Seal be kept by the Executive Officer ;
- (c) Resolve that the use of the Seal be in accordance with the provisions of Clause 400 of the *Local Government (General) Regulation (2005)*.

**(Moved Cr Brennan and seconded Cr Dal Broi)****Item 20.3 – Domain Name****RESOLVED** that the Board adopt [www.ramjo.nsw.gov.au](http://www.ramjo.nsw.gov.au) as the official Domain Name and that the Interim Executive Officer proceed to complete the registration process.**(Moved Cr Hannan and seconded Cr Dal Broi)****Item 20.4 (a) – Headquarters and Office Location****RESOLVED** that the headquarters and office location be established in Albury within the Albury City Council offices and that the Interim Executive Officer liaise with the ACC General Manager to finalise office lease and IT arrangements.**(Moved Cr McRae and seconded Cr Maytom)****Item 20.4 (b) – Financial Management****RESOLVED** that the Murray River Council be engaged to undertake the day to day financial management on behalf of the Joint Organisation and that the Interim Executive Officer liaise with the MRC General Manager to finalise administrative, banking and audit arrangements.**(Moved Cr McRae and seconded Cr Dal Broi)****Item 20.4 (c) – Legal Services****RESOLVED** that the Interim Executive Officer invite Expressions of Interest from reputable legal firms with the appropriate Local Government experience for the provision of legal advice and services for the Joint Organisation and that the Interim Executive Officer be delegated authority to negotiate an arrangement.**(Moved Cr Bourke and seconded Cr Maytom)**

**Item 20.4 (d) – Website**

RESOLVED that the Interim Executive Officer invite Expressions of interest for the development of the Riverina and Murray Joint Organisation (RAMJO) website and that he be delegated authority to negotiate an arrangement.

(Moved Cr Brennan and seconded Cr Sheaffe)

**AGENDA ITEM 21 – TRANSFER OF VARIOUS RAMROC FUNCTIONS, PROGRAMS AND WORKING GROUPS****Item 21 (a) – Officer Working Groups**

RESOLVED

That the following RAMROC Working Groups and Councils' representation thereon continue to operate and be under the Riverina and Murray Joint Organisation's control and management:-

- General Managers Group
- Engineers Group
- Environmental Services / Planners Group
- Records Management Group
- Integrated Planning and Reporting Group
- Procurement Group
- Economic Development Group
- Others - as may be established from time to time.

(Moved Cr Brennan and seconded Cr Dal Broi)

**Item 21 (b) – Regional Waste Management**

RESOLVED

1. That both Murray Region Waste Management and Riverina Region Waste Management continue to operate in their present format and membership and that they be under the Riverina and Murray Joint Organisation's control and management;
2. That the Waste Management Funding arrangements with the NSW Environment and Protection Authority (EPA) now be controlled and managed by the Joint Organisation;
3. That the contractual arrangements with the Murray Waste Coordinator and Riverina Waste Coordinator become the responsibility of the Joint Organisation and managed by the Executive Officer.

(Moved Cr McRae and seconded Cr Maytom)

**Item 21 (c) – Current RAMROC Programs and Agreements**

RESOLVED

That the Joint Organisation accept transfer and responsibility for the following current programs and agreements:-

- (i) Procurement - Group Rebate Schemes Memoranda of Understanding with Local Government Procurement and with Procurement Australia;
- (ii) Solar Saver Renewable Energy Program for RAMJO Councils and Communities;
- (iii) NSW Container Deposit Scheme – consultancy program for negotiations of revenue sharing with Material Recovery Facilities (MRFs) and for kerbside recycling contracts;
- (iv) The Southern Lights LED and Smart Controls Street Lighting Joint JO Project with Central NSW JO, Riverina JO, Canberra Region JO and Broken Hill City Council.

(Moved Cr McRae and seconded Cr Bourke)

**Item 21 (d) – Representation on External Stakeholder Organisations****RESOLVED**

That the Board note the current RAMROC representation of a range of stakeholder organisations and that they be continued as Riverina and Murray Joint Organisation (RAMJO) representatives:-

**1. Executive Officer**

- Murray Hume and Riverina Business Enterprise Centres
- NSW Regional Organisation of Councils Network - Executive Officers Group
- Regional Leadership Executive (RLE) Riverina Murray Region - coordinated by NSW Department of Premier and Cabinet – Regional Directors and Managers of NSW Agencies
- NSW Cross Border Commissioner's Southern Region Business Advisory Group
- Murray Local Land Services - Travelling Stock Reserves Steering Committee
- Murray Local Land Services – Pest Management Advisory Group
- Murray and Murrumbidgee Environmental Watering Advisory Committees (EWAGs)
- REROC and RAMROC Biodiversity Support Program

**2. Other Representatives**

- Cr Chris Bilkey (Mayor of Murray River Council) - Murray Lower Darling Water Resource Plan – Stakeholder Advisory Group
- Cr Paul Maytom (Mayor of Leeton Shire Council) – Murrumbidgee Customer Advisory Group
- Cr Henk Van de Ven (Councillor on Albury City Council) – Murray Lower Darling Customer Advisory Group
- Ms Tracey Squire (Director Economic Development and Tourism at Albury City Council) – Murray Region Tourism Board
- Mr Brad Ferris (Director Engineering at Albury City Council) – Southern Lights LED and Smart Controls Street Lighting Project
- Ms Jackie Kruger – Department of Planning - Riverina and Murray Regional Plan Implementation Committee

(Moved Cr Dal Broi and seconded Cr Brennan)

**AGENDA ITEM 22 - GENERAL BUSINESS MATTERS****Item 22.1 – Engagement with Member Councils**

Cr Dal Broi raised the importance of strong RAMJO engagement with Councils and Councillors across the region. It was agreed that the Interim Executive Officer write to the Member Councils and extend an offer for the Chairperson and Interim Executive Officer to make a presentation to Councillors in relation to the establishment, role and functions of the Riverina and Murray Joint Organisation.

**Item 22.2 – Proposed Qantas Pilot Training Academy**

Cr Mack advised that Wagga has been shortlisted by Qantas for more detailed consideration for the establishment of a Qantas Pilot Training Academy and that the Wagga Mayor has asked RAMJO to provide a letter of support for the Wagga Wagga City bid.

**RESOLVED** that RAMJO write a letter of support for the Pilot Training Academy to be located at Wagga.

(Moved Cr Dal Broi and seconded Cr Bourke)

**Item 22.3 – Condolences to Narrandera Shire Council Mayor**

Cr Mack referred to the recent death of the mother of Cr Neville Kschenka Mayor of Narrandera Shire.

**RESOLVED that RAMJO Member Councils convey their sincerest sympathy to Cr Neville Kschenka and family,**

**(Moved Cr Mack and seconded Cr Brennan)**

**Item 22. 3 – Appointment of Tim Hurst as Chief Executive of the Office of Local Government**

Melissa Gibbs informed the meeting that Mr Tim Hurst has now been officially confirmed as the Chief Executive of the Office of Local Government.

Melissa also advised that two Far West Joint Organisations will be proclaimed in early July. Balranald and Wentworth Shires will be Members of the South Far West JO with Broken Hill City and Central Darling Shire Councils.

**RESOLVED that the Interim Executive Officer convey RAMJO's congratulations to Tim Hurst on confirmation of his appointment as Chief Executive of the Office of Local Government.**

**(Moved Cr Dal Broi and seconded Cr Sheaffe)**

**There being no further business, the meeting concluded at 11.15 am.**