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# Engagement Strategy

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End of Term Report  
2016

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## **Contents**

Introduction.....	2
Extent of Community Engagement.....	2
Key Messages .....	3
Action Plan.....	4
Engagement Tools .....	10

## Introduction

The **Stakeholder Engagement Strategy –End of Term Report 2016** identifies the stakeholders and stakeholder groups that will be engaged as part of Council's End of Term Reporting

This Strategy and action plan has been developed with reference to the following:

Include all relevant strategies and policies eg

1. Berrigan Shire Council's Community Engagement Framework (2011)
2. Social Justice Framework (2011)
3. Berrigan Shire 2023: Community Strategic Plan
4. Berrigan Shire Council Delivery Program 2013 - 2017

The End of Term Report Engagement Strategy 2016 identifies

- a) The extent of Community Engagement to be undertaken
- b) Key Messages
- c) How each stakeholder group will be engaged; and
- d) Responsibility for implementation name of engagement strategy

## Extent of Community Engagement

Extent of Community Engagement	Indicative Tools for Engagement		Risk Assessment:		Steps for Community Engagement
			Impact Local / Whole of Shire		
<b>Inform:</b> Sharing the best available information	Briefings, Fact Sheets, Council Website, Media campaigns, Displays in Shop fronts, libraries etc	x	<b>Level A:</b> High Impact: Whole of Shire	x	<ol style="list-style-type: none"> <li>1. Identify likely stakeholders</li> <li>2. Plan and gather best available information and resources</li> <li>3. Share information with stakeholders</li> <li>4. Work effectively together</li> <li>5. Feedback the results of engagement</li> <li>6. Monitor and evaluate the process</li> </ol>
<b>Consult:</b> Exploring options and preferences	Web based consultation, Interviews, Surveys, Public meetings, Focus Groups	x	<b>Level B</b> High impact: Local area or specific community / user group		
<b>Involve:</b> Inclusion of ideas in the decision making	Workshops 'Community Conversations' Interviews with Stakeholders	x	<b>Level C</b> Lower Impact: Whole of Shire		
<b>Collaborate:</b> Sharing responsibility either for decision making or service delivery	Community Advisory Groups Participative Decision-making Forums Inter-agency partnerships / consortiums		<b>Level D</b> Lower Impact: Local area or specific community / user group		

## Key Messages

1. The **End of Term Report 2016** is a report about our Council's and our communities' progress toward achieving the preferred futures identified in Berrigan Shire 2023:  
Namely, that
  1. **Families with young children will want to live in or come to the area**
  2. **People will be more concerned about their health and wellbeing**
  3. **Tourists will go out of their way to come to the area**
  4. **There will be more business owned and run by local people**
  5. **Transport connections between here and other places will be faster and or busier**
2. It will measure and report on the wellbeing and quality of life of Berrigan Shire residents.
3. It will report on the actions taken by Council and CSP partners toward achieving Berrigan Shire 2023 Outcomes / Objectives.
4. It will do this by asking the following questions in relation to Berrigan Shire 2023: Community Strategic Plan and its objectives in the past 4-years
  1. **Did the Council do what it said it would do?**
  2. **Did other agencies/ partners do what they said they would do?**
  3. **Is the community better off or closer to achieving its vision / preferred future? And**
  4. **How do we know this?**

**Action Plan**

Stakeholder	Assessment				Action Plan		
	Key issues, concerns, perspective	How supportive?	How Affected?	How Influential	How or do we need to we engage them?	When will we engage them?	Who is responsible
Shire Councillors	End of Term Report reflects actions taken by Council that contribute to CSP Outcomes	Medium	End of Term Report – is scorecard of Council contribution to CSP	Very	Council Briefing & Endorsement of Engagement Strategy	December 2016	SSPC
Council Managers	Difference between Annual Report & End of Term Report	Medium	Additional Workload Need to identify Reporting Metrics /locate data sources	High	Management Team Meetings	December 2016	SSPC
NGOs	How can providing data to BSC EOTR assist their reporting / service delivery	Unknown	Additional Workload Need to identify Reporting Metrics /locate data sources	Low	Direct approach via BJCN and invitation to review reporting Framework and provide supporting data	January 2016	SSPC

## End of Term Report 2016 Engagement Strategy

Stakeholder	Assessment				Action Plan		
	Key issues, concerns, perspective	How supportive?	How Affected?	How Influential	How or do we need to we engage them?	When will we engage them?	Who is responsible
State Government Agencies	How can providing data to BSC EOTR assist their reporting / service delivery	Unknown	Additional Workload Need to identify Reporting Metrics /locate data sources	Low	SSPC to review strategic aims / initiatives and identify opportunities for other agencies to contribute their data / feedback Direct approach and invitation to review reporting Framework and provide supporting data	January 2016	SSPC
Industry/Business Groups	Impact of Council Services on competitiveness	Unknown	Competitiveness & Additional Workload Need to identify Reporting Metrics /locate data sources	Medium /High	<ol style="list-style-type: none"> <li>1. Direct approach via Chambers and invitation to review reporting Framework and provide supporting data</li> <li>2. Review of Business Satisfaction Survey</li> </ol>	January 2016	SSPC/EDO

End of Term Report 2016 Engagement Strategy

Stakeholder	Assessment				Action Plan		
	Key issues, concerns, perspective	How supportive?	How Affected?	How Influential	How or do we need to we engage them?	When will we engage them?	Who is responsible
Community Groups	How can providing data to BSC EOTR assist their activities/ future grant applications	Medium	Quality of Life	Medium / High	<ol style="list-style-type: none"> <li>1. SSPC to review CSP, Council Plans, Town Plans and Community News, Community Calendars for projects that contributed in the past 4-years to CSP outcomes</li> <li>2. Direct approach to community groups that sponsored this projects for feedback</li> <li>3. SSPC to review towns plans – identify projects that have been completed and approach project proponents</li> </ol>	<p>January 2016</p> <p>January /Feb 2016</p> <p>Feb 2016</p>	SSPC

## End of Term Report 2016 Engagement Strategy

Stakeholder	Assessment				Action Plan		
	Key issues, concerns, perspective	How supportive?	How Affected?	How Influential	How or do we need to we engage them?	When will we engage them?	Who is responsible
Older People	Liveability older residents	Unknown	Quality of Life	Medium	<ol style="list-style-type: none"> <li>1. Review Ageing and Liveability Strategy / Library Services Survey Results</li> <li>2. Customer Satisfaction Survey Results</li> <li>3. Focus group with older residents low care facilities – Finley, Toc and Berrigan</li> </ol>	<p>January 2016</p> <p>Feb 2015</p>	SSPC
Disabled	Liveability, inclusion and access	Unknown	Quality of Life	Medium	<ol style="list-style-type: none"> <li>4. Review Ageing and Liveability Strategy / Library Services Survey Results</li> <li>5. Customer Satisfaction Survey Results</li> </ol>	Feb 2015	SSPC



## End of Term Report 2016 Engagement Strategy

Stakeholder	Assessment				Action Plan		
	Key issues, concerns, perspective	How supportive?	How Affected?	How Influential	How or do we need to we engage them?	When will we engage them?	Who is responsible
					6. Focus group with disabled residents coordinated by Ability Links/Yalla mbee		
Young People	Inclusion	Medium	Quality of Life, Access to education / opportunity	Medium	7. Library Services Survey Results (Youth) Youth Development Committee Survey Results 8. Focus group with young people Coordinated by Youth Development Committee	Feb 2016  March 2016	SSPC  SSPC

## End of Term Report 2016 Engagement Strategy

Stakeholder	Assessment				Action Plan		
	Key issues, concerns, perspective	How supportive?	How Affected?	How Influential	How or do we need to we engage them?	When will we engage them?	Who is responsible
Children / Families	Liveability	Medium	Quality of Life, Access to education / opportunity	Medium	9. Review Childrens & Family Strategy / Library Services Survey Results	Jan 2015	SSPC
					10. Review Engagement activities undertaken in Schools 2012 – 2015		
					11. Customer Satisfaction Survey Results		
					12. Direct approach to School P&C Committees for their Feedback on Council initiatives for Children in the preceding years	Feb 2015	SSPC
					13. Focus Group BJCN/Early		

## End of Term Report 2016 Engagement Strategy

Stakeholder	Assessment				Action Plan		
	Key issues, concerns, perspective	How supportive?	How Affected?	How Influential	How or do we need to we engage them?	When will we engage them?	Who is responsible
					Years Network		

### Engagement Tools

- Berrigan Shire 2023 Reporting Framework is developed by SSPC - focused on open source quality of life and competitiveness indicators
- Desk Top review of survey results / engagement activities undertaken by the Council and its Committees in the past 4-years
- Direct invitation and or request from Council that it present to Service Clubs, NGO's, Business Groups and other Agencies per Engagement Strategy Action Plan
- Review with relevant community groups Town Plans

# BERRIQUIN FUNERALS

ABN. 30 940 074 550

FUNERAL DIRECTORS. A.F.D.A. NSW.

Laurie & Sheila Walsh

"Kismet" Howe Street,

P.O. Box 286,

FINLEY. 2713.

Email: [berriqu@bigpond.net.au](mailto:berriqu@bigpond.net.au)

Phone 03 5883 1063

Fax 03 9012 4476

Development Consent No: 59/15/DA/DM

19th November 2015

The Manager  
Berrigan Shire Council  
56 Chanter Street  
Berrigan. NSW. 2712

Dear Sir,

In regard to the development of a funeral chapel at 277-283 Murray Street Finley.

We request a review of the following issues:-

- (1)  
Under protest we will relinquish the existing northern driveway to Murray Street,  
However we consider the demand to reinstate councils kerb & gutter as extortion and request that this item be reviewed.
- (2)  
We will agree to the upgrade of access driveway to McNamara Street.
- (3)  
We consider that the car parking layout will comply with Australian Standards  
(Plan attached)
- (4)  
We consider that the pedestrian access as defined in our plan separates pedestrians from  
vehicular traffic.
- (5)  
We would ask that the issue on the southern entry from Murray Street be referred to the Traffic  
Committee for consideration. These premises have had a right of way from Murray Street for over  
50 years.  
Under common law a right of way is established after 20 years of undenied passage  
This Right of way is endorsed by councils action in the installation of kerb access crossings when  
kerb and guttering was constructed at these premises in 1981..

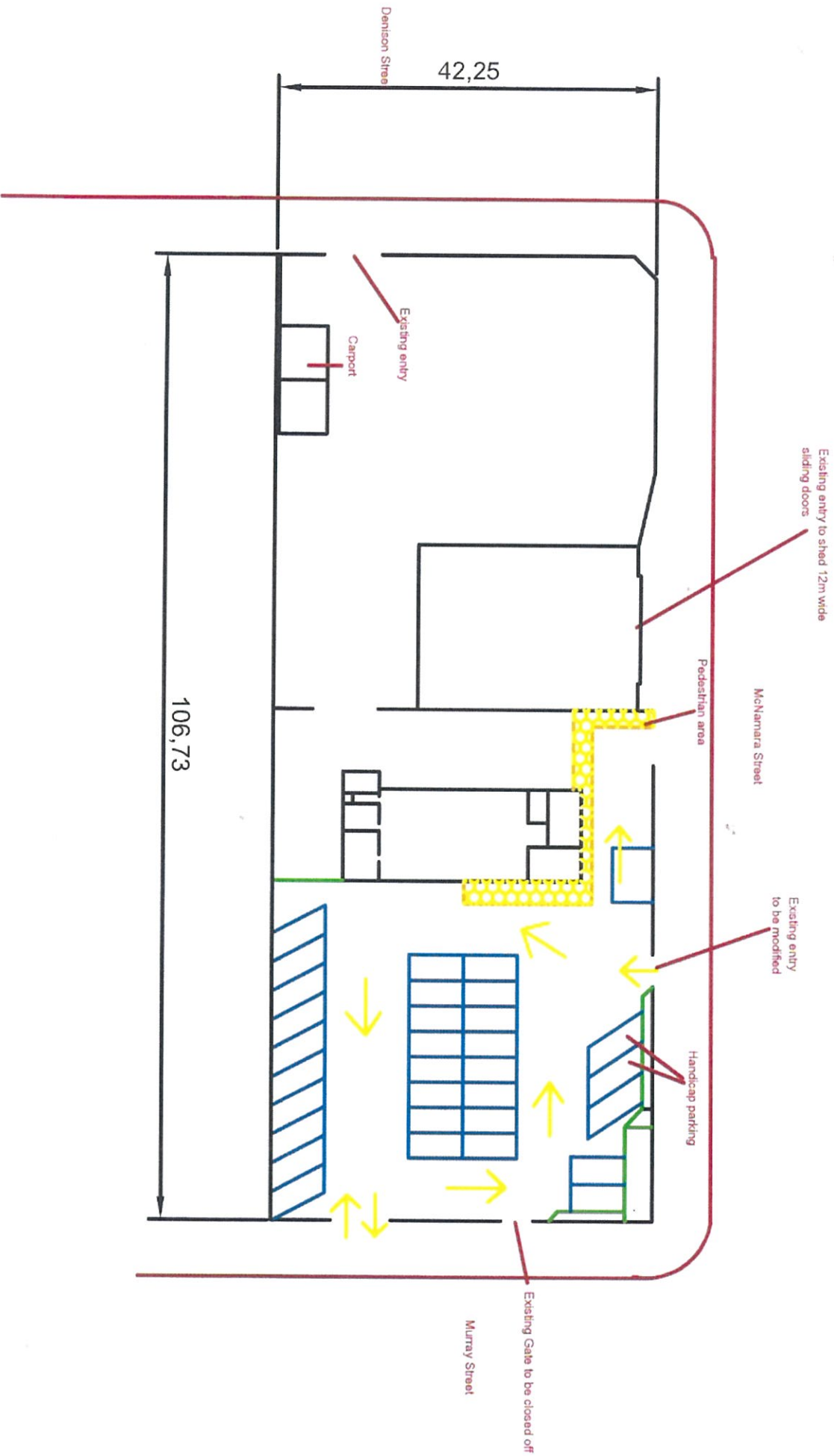
Common Law is one of the pillars of the Australian Constitution and we are not aware of any  
referendum to change this section of the Australian Constitution.

Yours Sincerely



L.F. Walsh (Berriquin Funerals)

# Chapel Parking Layout 19-11-2015





3 December 2015

CR2015/005633

SF2015/035661

MM

The General Manager  
Berrigan Shire Council  
P.O. Box 137  
BERRIGAN NSW 2712

Attention: Laurie Stevens

**DA59/15 – PROPOSED REVIEW OF DETERMINATION, FUNERAL CHAPEL, LOT 133 DP752283, 277-283 MURRAY STREET (HW17), FINLEY.**

I refer to your correspondence regarding the subject Application which was referred to the Roads and Maritime Services for assessment and comment.

From the information provided it is understood that the proposal is a request for review of the determination for 59/15/DA/DM. The information forwarded to Roads and Maritime Services includes correspondence prepared by Berriquin Funerals dated 19 November 2015 and a site plan also dated 19 November 2015.

The proposal remains for use of the subject site as a funeral chapel. The subject site is located on the south western corner of the intersection of Murray Street and McNamara Street, Finley within a 50 km/h speed zone. Murray Street forms part of the Newell Highway (HW17), which is a Classified Road.

In relation to access the revised plans indicate the intended use of 3 driveways to the development site with the construction of a second driveway to McNamara Street and the closing of one of the 2 existing driveways to the Newell Highway. The closure of the driveway closest to the intersection of McNamara Street with the Newell Highway is consistent with the intent of condition 4 of the existing Notice of Determination. Roads and Maritime does not object to the rewording of this condition to deny the use of the existing driveway to the Newell Highway (Murray Street) closest to the McNamara Street intersection as indicated on the submitted plans.

The revised plans indicate that the southern most driveway to the Newell Highway is to be retained for 2 way movement between the subject site and the highway. Previously Roads and Maritime had agreed to retention of this driveway for exit only. The current policy of Roads and Maritime is to minimise the number of conflict points along Classified Roads to promote road safety and efficiency on the road network. This is consistent with Clause 101 of State Environmental Planning Policy (Infrastructure) 2007.

Clause 101 of State Environmental Planning Policy (Infrastructure) 2007 relates to development proposals on land fronting a classified road. Among other things, the clause provides that "A consent authority must not grant consent to development on land that has a frontage to a classified

road unless it is satisfied that where practical that the legal access to the land is provided by road other than the classified road." The provision also requires council to be satisfied about other matters concerning the operation of the classified road.

It is considered that practical vehicular access is available to the subject site for the intended land use via the proposed driveways to McNamara Street. For this reason the 2 existing driveways to the Newell Highway should be removed in accordance with Clause 101 as the Development Application represents a change of use. However Roads and Maritime previously acknowledged that the retention of the southern most driveway to the highway would aid with the distribution of traffic exiting the site in order to follow the funeral processions which are proposed to head west along McNamara Street. This was consistent with previous information supplied by the applicant that the intention was for funeral processions to head east along McNamara Street from the development site towards the cemetery.

Roads and Maritime acknowledges that given the width of the pavement along the highway past the subject site to allow left-out and left-in via the southern driveway would not detrimentally impact on the traffic on the highway. The restriction of this driveway to left-in would not be detrimental to access to the premises as southbound traffic accessing the site would turn in via McNamara Street. To support this a sign should be erected on the boundary fence of the subject site in McNamara Street at the intersection advising southbound drivers on the Newell Highway of the entrance driveway to the development in McNamara Street.

Previously the need to revise the design of the carpark to provide for connectivity between the movements aisles within the carpark near the frontage of the site to the Newell Highway was raised to allow for on-site circulation within the carpark. It is noted that this has been addressed in the revised plans.

It is considered that pedestrian safety within the development site particularly near the main entrance doors to the building and the traffic flow to and from the development site would benefit from the new driveway to McNamara Street being constructed to provide for 2 way vehicular movements. This would allow for the distribution of traffic exiting the site and remove the need for all vehicles to pass the main entrance doors when exiting the site to McNamara Street. This requirement would not deny vehicles from following the funeral procession west bound along McNamara Street.

To promote road safety and the efficient operation of the road system it is appropriate to consider vehicular and pedestrian access arrangements for the development, the standard of construction and location of driveways and the operation of the development in respect to the road network that provides access to the site. The following conditions are appropriate for road safety and network efficiency reasons.

Roads and Maritime Services has assessed the Development Application based on the documentation provided and would raise no objection to the development proposal subject to the Consent Authority ensuring that the development is undertaken in accordance with the information submitted as amended by the inclusion of the following as conditions of consent (if approved);

1. The existing driveway to the Newell Highway (Murray Street) closest to the McNamara Street intersection is to be closed as indicated on the submitted plans. This driveway is not to be used for access to/from the subject site.
2. The existing southern most driveway to the subject site from the Newell Highway shall be restricted to Left-In and left-Out only. Appropriate signage and line marking is to be installed and maintained at this driveway to enforce this requirement. A sign is to be placed on the boundary fence in McNamara Street near its intersection with the Newell Highway directing motorists southbound on the highway to the entrance driveway from McNamara Street.
3. Any landscaping, fencing or signage to be provided along the boundary with any adjoining road reserve adjacent to driveways is to be designed and maintained to provide safe sight distance

to pedestrians for motorists entering and exiting the site to minimise conflict in accordance with AS2890.1-2004 "Off-street car parking".

4. Any damage or disturbance to the road reserve of the adjoining public roads is to be restored to match surrounding landform in accordance with Council requirements.
5. Any works within the road reserve of a Classified Road requires concurrence from Roads and Maritime Services under section 138 of the Roads Act 1993 prior to commencement of any such works. The developer is responsible for all public utility adjustment/relocation works, necessitated by the proposed development and as required by the various public utility authorities and/or their agents.
6. Works associated with the development shall be at no cost to Roads and Maritime Services.

The submitted documentation provides limited information in respect to any proposed signage. Any advertising signage is to be assessed against and comply with the provisions of State Environmental Planning Policy (SEPP) No. 64 – Advertising and Signage., and the Department of Planning's Transport Corridor Outdoor Advertising and Signage Guidelines (July 2007). The following is appropriate unless the provisions for advertising structures under SEPP 64 apply.

- 1) Any signage shall be designed and located so as to comply with the following;
  - a) the sign display shall not include:
    - Any flashing lights,
    - Electronically changeable messages,
    - Animated display, moving parts or simulated movements.
    - Complex display that holds motorist's attention beyond "glance appreciation",
    - Display resembling traffic signs or signals, or giving instruction to traffic by using words such as 'halt' or 'stop';
  - b) The method and intensity of any illumination of the sign shall not be directed or transmitted in such concentration or intensity to cause distraction or glare to motorists.
  - c) The permissible level of reflectance of an advertisement is not to exceed the 'Minimum coefficients of Luminous intensity per unit area for Class 2A', as set out in Australian Standard AS/NZS 1906.1:2007;
  - d) Any proposed sign and support structure shall be located wholly within the confines of the property boundaries and not protrude over any adjoining road reserve.
  - e) Any proposed sign and supporting structure to be located within close proximity to a road reserve is required, as a minimum, to comply with the wind loading requirements as specified in AS1170.1 Structural design actions – Permanent, imposed and other actions and AS1170.2 Structural design actions – wind actions.
  - f) Any proposed sign and supporting structure shall not obstruct any road regulatory, safety or directional signage in the vicinity,
  - g) Any proposed sign and supporting structure shall not pose any risk to the safety of pedestrians or motorists.

Further to the above suggested conditions the Council in determining this application may also give consideration to the following:-

1. The proposed driveway to McNamara Street is to be constructed to provide for 2 way traffic movement. The driveway is to be constructed so that the formed vehicle path rises to the level of any pedestrian footpath along the frontage of the site and not have the footpath step down onto the roadway. As a minimum the driveways shall be sealed from the kerb and gutter to the property boundary.
2. The provision of on-site car parking, including disabled parking, associated with the subject development is to be in accordance with Council requirements. Parking, particularly disabled parking is to be located with convenient pedestrian access to the entry doors of the premises.




3. The off-street car park layout associated with the proposed development including driveway design and location, internal aisle widths, ramp grades, parking bay dimensions and loading bays are to be in accordance with AS 2890.1-2004 "Off-street car parking" and AS 2890.2-2002 "Off-street commercial vehicle facilities".
4. For road safety reasons, all vehicle access driveways, and the internal layout of the development, shall be designed to allow all vehicles to enter and exit the subject site in a forward direction and not be required to reverse onto the adjoining road reserve.
5. Pedestrian access into the site is to be provided and is to cater for all forms of pedestrian mobility. Landscaping and/or fencing shall be provided along the frontage of the site to the road network to direct pedestrians to the defined pedestrian access point.
6. All activities including loading/unloading of vehicles associated with this development is to be undertaken within the subject site to remove interference with vehicles and pedestrian movement on public roads.
7. Stormwater run-off from the subject site onto the adjoining road reserve as a result of the proposed development is not to exceed the existing level of run-off from the subject site. Suitable provision should be made to retard any increased storm water run-off from the site.

Please be advised that under the provisions of the Environmental Planning & Assessment Act it is the responsibility of the Consent Authority to assess the environmental implications, and notify potentially affected persons, of any development including conditions.

Any enquiries regarding this correspondence may be referred to the Manager, Land Use for Roads and Maritime Services (South West Region), Maurice Morgan, phone (02) 69371611.

**Please forward a copy of the Notice of Determination for this Development Application to the Roads and Maritime Services at the same time as advising the applicant.**

Yours faithfully

  
Per:  
Mr Lindsay Tanner  
Regional Manager  
South West Region

30 NOV 2015

FILE \_\_\_\_\_

REFER TO EXE

COPY TO \_\_\_\_\_

ACTION / CODE

ACKNOWLEDGE Y / N

**BERRIGAN SHIRE COUNCIL**

**QUESTIONNAIRE – CONTRIBUTORY SCHEME**

**SCHEME NO.HCS01/15/16**

**PROPOSED FOOTPATH CONSTRUCTION - DRUMMOND STREET  
BERRIGAN (EAST SIDE, CHANTER STREET TO CORCORAN STREET)**

I hereby acknowledge that the Berrigan Shire Council is proposing a contributory scheme to construct footpath adjacent to my property at 24 DRUMMOND STREET, BERRIGAN LOT 51//SEC A/DP2425 at an estimated cost to me of \$1,132.07 which includes \$102.92 GST.

**(\*Strike out whichever not applicable.)**

\* I agree to participate in the scheme.

~~\*~~ I do not agree to participate in the scheme and object on the following grounds:

.....  
.....  
.....  
.....

Please tick box if you feel a meeting of affected landowners is required.

Name: MRS JA MCPHERSON

Signed: ..... *JMCPHERSON* .....

Date: 27.11.15 .....

BERRIGAN SHIRE COUNCIL

QUESTIONNAIRE – CONTRIBUTORY SCHEME

SCHEME NO.HCS01/15/16  
PROPOSED FOOTPATH CONSTRUCTION - DRUMMOND STREET  
BERRIGAN (EAST SIDE, CHANTER STREET TO CORCORAN STREET)

I hereby acknowledge that the Berrigan Shire Council is proposing a contributory scheme to construct footpath adjacent to my property at 20-22 DRUMMOND STREET, BERRIGAN LOTS 49 & 50//SEC A//DP2425 at an estimated cost to me of \$2,264.13 which includes \$205.83 GST.

(\*Strike out whichever not applicable.)

~~\* I agree to participate in the scheme.~~

\* I do not agree to participate in the scheme and object on the following grounds:

~~\*~~ See Attached  
.....  
.....  
.....  
.....

Please tick box if you feel a meeting of affected landowners is required.

Name: MR RJ CLOONAN

Signed: *Richard Cloonan*

Date: *December 1, 2015*

I object to the proposal on the grounds of environmental damage, defacement and devaluation of my property and adjoining properties by the removal of the last two standing trees on this side of the road for an undesired and unrequired concrete strip that very few people will ever use and which will benefit no one except for the short term financial gain of the contractors in question.

I further object on the grounds of finance, which I doubt requires any explanation.

I further object on the grounds of the difficulty of maintenance in grasscutting around concrete slabs.

I further object on the grounds of imposition, that is, having several workmen spending what will take months of shovelling, levelling, swearing and cussing, making machine noise, making a hideous mess that they will never clean up and certainly invading my space, invultuating my life and the street where I live.

The abovementioned is only a short and incomplete introduction to the full gamut of objections I have to the council's proposal, but hopefully enough for anyone to understand that my response to the proposal is an adamant and unwavering NO.

# Rate peg for NSW councils for 2016-17

4 December 2015

## WHAT

This Fact Sheet summarises IPART's decision on the rate peg for NSW councils in 2016-17.

For 2016-17, we have set the rate peg at 1.8% based on the change in the Local Government Cost Index (LGCI) and a consideration of a productivity factor.

## WHY

The **LGCI** measures price changes over the past year for goods, materials and labour used by an average council. We consider an adjustment for a **productivity factor** to the LGCI strikes a balance between ensuring that councils can meet the increased costs of delivering services resulting from price changes and making sure that councils share productivity gains with ratepayers.

## HOW

We calculated the rate peg for 2016-17 by:

- ▼ taking the increase in the LGCI for the year to September 2015 of 1.78%
- ▼ on this occasion, we have made a zero adjustment for productivity, to reflect that the change in productivity is not material (-0.05%).

This results in a rate peg of 1.78%, which we rounded to 1.8% for 2016-17.

## IMPACTS

The rate peg sets the maximum increase in each council's general income for the 2016-17 financial year. The rate peg applies to general income in total, and not to individual ratepayers' rates.

Councils have discretion to determine how to allocate this increase between different ratepayer categories. Individual rates are also affected by other factors, such as land valuations.

## WHAT NEXT

Councils must not increase general income by more than the rate peg. Councils requiring additional general revenue may apply to IPART for a special variation.

Councils applying for a special variation must satisfy the criteria listed in the Office of Local Government's Guidelines. The Guidelines require that councils establish a need for a special variation through the Integrated Planning and Reporting (IP&R) Process. This includes undertaking long term financial planning, ensuring community awareness of the need and extent of the proposed increase in rates, and consideration of the impact on ratepayers and the community's capacity and willingness to pay. In addition, councils must meet criteria related to productivity improvements.

IPART's website [includes information on the special variation requirements and recent applications from councils.](#)

## 1 What is the Local Government Cost Index (LGCI) and how do we measure change?

For more detail on the Local Government Cost Index see our Fact Sheet, *Local Government Cost Index Survey 2015* published in October 2015. This is available on our [website](#).

The LGCI is a price index for councils in NSW. It is similar to the Local Government Price Index used in South Australia and similar in principle to the Consumer Price Index (CPI), which is used to measure changes in prices for a typical household.

The LGCI is designed to measure the average change in prices of a fixed 'basket' of goods and services that are purchased by councils, relative to the prices of the same basket in a base period. The index has 26 cost components, such as employee benefits and on-costs, and building materials for roads, bridges and footpaths. The cost components represent the purchases made by an average council to undertake its typical activities. We constructed the index in 2010 based on a survey we undertook of NSW councils' expenditure in 2008-09 and 2009-10. The 2015 cost survey will update the expenditure weightings to ensure the relativities of the cost items within the LGCI remain accurate. The updated LGCI will be used to calculate the 2017-18 rate peg.

We use the change in the LGCI in the year to September 2015 to inform the rate peg for 2016-17. This is the latest available information at the time we set the rate peg. The change in the LGCI in the year to September 2015 was 1.78%.

The main contributors to increasing the level of the index over the year ending September 2015 were:

- ▼ an increase of 2.4% in employee benefits and on-costs, measured by the ABS wage price index for the NSW public sector
- ▼ an increase of 5.1% in other business services costs (eg, materials and contracts such as other operating leases, contractor and consultancy costs), measured by the ABS producer price index for other administrative services, and
- ▼ an increase of 3.6% in plant and equipment (machinery), measured by the ABS producer price index for motor vehicle and motor vehicle part manufacturing, Australia.

Partly offsetting these impacts were decreases in electricity prices of 6.6%, and automotive fuel prices of 11.4%. See Section 3 below for a table showing the price changes in cost items for all components of the LGCI.

## 2 How did we determine the productivity factor for the 2016-17 rate peg?

The rate peg includes a productivity factor to allow ratepayers to share in council productivity gains. We calculated the productivity factor using the ABS market sector value-added multifactor productivity (MFP) based on quality adjusted hours worked. Based on this methodology, average productivity declined by 0.05% over the past 15 years. Since this change in productivity is not material, we have made a zero adjustment to the LGCI when calculating the rate peg for 2016-17. For more information on the productivity factor see our Fact Sheet – *Productivity for cost indices* published in October 2014. This is available on our [website](#).

### 3 Local Government Cost Index (LGCI)

#### The rise in the LGCI for the year ended September 2015

Cost items	Effective weight as at end Sep 2014 (%)	Price change to end-Sep 2015 (% annual average)	Contribution to index change (percentage points)
<b>Operating cost items</b>			
Employee benefits and on-costs	41.8	2.4	1.00
Plant & equipment leasing	0.4	-0.5	0.00
Operating contracts	1.3	4.2	0.05
Legal & accounting services	1.1	2.2	0.02
Office & building cleaning services	0.2	1.3	0.00
Other business services	5.8	5.1	0.30
Insurance	1.9	4.3	0.08
Telecommunications, telephone & internet services	0.5	-4.0	-0.02
Printing publishing & advertising	0.5	1.0	0.01
Motor vehicle parts	0.5	1.4	0.01
Motor vehicle repairs & servicing	0.7	0.4	0.00
Automotive fuel	1.2	-11.4	-0.14
Electricity	3.7	-6.6	-0.25
Gas	0.1	5.1	0.00
Water & Sewerage	0.5	1.8	0.01
Road, footpath, kerbing, bridge & drain building materials	3.1	1.3	0.04
Other building & construction materials	0.8	2.5	0.02
Office supplies	0.3	-4.0	-0.01
Emergency services levies	1.4	1.5	0.02
Other expenses <sup>a</sup>	8.6	1.8	0.16
<b>Capital cost items</b>			
Buildings – non-dwelling	6.1	2.5	0.15
Construction works – road, drains, footpaths, kerbing, bridges	14.0	1.3	0.18
Construction works – other	1.4	1.3	0.02
Plant & equipment – machinery, etc	3.7	3.6	0.13
Plant & equipment – furniture, etc	0.2	2.6	0.01
Information technology & software	0.3	-5.7	-0.01
<b>Total change in LGCI</b>	<b>100</b>		<b>1.78</b>

<sup>a</sup> Includes miscellaneous expenses with low weights in the Index, eg, councillor and mayoral fees.

**Note:** Figures may not add due to rounding. Percentage changes are calculated from unrounded numbers.

## WORK HEALTH AND SAFETY COMMITTEE MINUTES OF MEETING

---

Minutes of meeting held at 8:00am 12<sup>th</sup> November, 2015 at the Berrigan Depot.

Present: Michelle Koopman, Kevin Dunn, Jeff Manks, Scott Ansell

Apologies: Karen Hanna, Aaron Chamberlain

### Previous Minutes

Moved K. Dunn seconded J. Manks that the minutes from the previous meeting, held on 14<sup>th</sup> August, 2015 be accepted. MOTION ACCEPTED.

- Pedestrian lines have been painted
- Suggestion for nudge bars on utes will not be progressed

### RAP

RAP reviewed. Items for discussion include:

- Office item completed – SDS available for toner
- Manual handling issues regarding tyres addressed
- Amenities at Finley Recycling Centre have been made functional

### Inspections Tabled

Nil

Outstanding inspections for 2014/2015 need to be finalised before the end of the year, with Cemeteries and Sewer Treatment Plants still to be inspected.

### Incident Reports

- Cat attack
- Broken hip from fall (member of the public)

### General Business

#### Review of SOPs and SWMS

SOPs and SWMS for Road Construction, Patching and Sealing, and Concreting are currently under review.

#### November Training Presentations

November Training Presentations on the 19<sup>th</sup> November will include:

- Code of Conduct / Internal Reporting
- Procurement issues and practices
- Drug and Alcohol in the Workplace
- Local Government Reform



**Suggestions**

None tabled

Meeting closed : 8:55am

Next Meeting: TBA

Area	Date	Inspector/s	Hazard/Non-Compliance	Risk Level	Recommended Action	Person Responsible	Proposed Completion Date	Actual Completion Date	Verification
Pools	25/10/11	MK/PG	Hazardous substances not stored correctly.	Low	Toc/Berrigan – bags of chemical powder stored in unlabelled bins – bins to be labelled. <i>Berrigan addressed, further chemical storage to be addressed at Tocumwal</i>	WSO			
Berrigan Depot	06/03/14	ID	Chainsaw equipment stored in shower	M		OM			
Berrigan Depot	06/03/14	ID	Outside areas of the Workshop are cluttered – poor housekeeping	M		OM			
Berrigan Depot	06/03/14	ID	Boundary fenceline needs addressing: - East side – low mesh and heavy vegetation; - General barbed wire needs maintenance	M	Being addressed – quotes being sought.	OM			
Finley Recycling Centre	27/05/15	MK	Dump point for town maintenance into Cleanaway bins is dangerous	H	Barrier installation <i>Trench dug out in ramp at Tocumwal – waiting on Finley to be addressed.</i>	OM/EE			
Finley Recycling Centre	27/05/15	MK	Needles being disposed of in bins.	H	Consider installing needle disposal units at site. <i>Landfill Supervisor to arrange for units.</i>	Landfill Supervisor			
Store	11/06/15	MK	Hazardous substances not being stored in accordance with SDS and Chemical Register	H	Provide additional storage shelving and cabinets to store chemicals in appropriate manner. <i>Storage requirements reiterated. Cabinets to be ordered.</i>	FM/DCS			
Store	11/06/15	MK	Forklift seat damaged and needs repair or	L	Repair or replace seat. <i>New seat ordered.</i>	FM/DCS			

Area	Date	Inspector/s	Hazard/Non-Compliance	Risk Level	Recommended Action	Person Responsible	Proposed Completion Date	Actual Completion Date	Verification
			replacement						
Store	11/06/15	MK	Forklift is not inspected on a daily basis in accordance with Daily Plant Checks.	H	Forklift must be checked and signed off each day prior to use. <i>Plant check book arranged through OM.</i>	FM/DCS			
Store	11/06/15	MK	Ladder to mezzanine floor is non-compliant.	H	Remove ladder – area is not used, and storage capacity is unknown.	FM/DCS			
Store	11/06/15	MK	Standard Operating Procedures unavailable	L	Develop SOPs for Store Person role.	ERM/FM			
Workshop	11/06/15	MK	First Aid kit has out of date items	M	Inspect and replace necessary items.	TO-AM			
Workshop	11/06/15	MK	No First Aid sign to advise of First Aid cabinet	L	Erect First Aid sign above cabinet.	TO-AM			
Workshop	11/06/15	MK	Workshop Supervisor failing to utilise PPE	H	Enforce PPE rules for the Workshop – Supervisor must wear ear protection.	OM			
Workshop	11/06/15	MK	Hazardous substances not stored according to SDS and Chemical Register	H	Arrange for additional storage room to store hazardous chemicals.	OM			
Workshop	11/06/15	MK	Spill Kit not available for use.	L	Spill kit sitting in Workshop – still wrapped in plastic – it needs to be ready for use	OM			
Workshop	11/06/15	MK	Eye Wash station has not been inspected	M	Ensure eyewash station is included on inspection list during next Fire Extinguisher/Eye Wash/Safety Shower inspection.	OM/DM			
Workshop	11/06/15	MK	Access to fire extinguishers inhibited by storage at the front of the office.	H	Remove storage in front of the office and allow clear access to the fire extinguisher	OM			
Workshop	11/06/15	MK	Non compliant ladder at mezzanine floor access above workshop office	H	Remove ladder and install compliant ladder, or remove ladder and	OM			

Area	Date	Inspector/s	Hazard/Non-Compliance	Risk Level	Recommended Action	Person Responsible	Proposed Completion Date	Actual Completion Date	Verification
					prohibit access.				
Workshop	11/06/15	MK	Poor housekeeping in office and side office/storage area.	M	Clean up areas and store items correctly.	OM			

- Shaded areas include items requiring immediate action, or advice on progression.



## Major Event Funding Application Form

Information provided in this application will be used to determine Council funding.  
Applications will be assessed by the Events Committee.

### Part One – Details of Group/Organisation Making Application

#### 1.1 Group/Organisation Details

Name of Group/Organisation: BERRIGAN Sporties club (CAR SHOW Committee)  
Address of Group/Organisation: Stewart St Berrigan

#### 1.2 Contact Details

Name: Steve Malcolm  
Position: Board member of sporties club / CAR SHOW chairman  
Postal Address: Po Box 178 Berrigan NSW 2712  
Telephone No. (B/H) 0358885151  
(A/H) 0427315249  
Fax No.:  
Email address: budgieboy1968@hotmail.com

#### 1.3 Proof of Incorporation

Does the group or organisation have legal status of organisation (Incorporated, Association)?

Please tick appropriate box and provide registration number and date of establishment:

Yes    Registration Number: 001 757491  
Date of Establishment: 18/7/1979

No

#### 1.4 What is your Group/Organisation GST status? (Please tick one box below)

- No ABN and not registered for GST (please attach a Statement by Supplier).  
 ABN but not registered for GST (please attach a copy of the ABN Certificate).  
 ABN and registered for GST (please attach a copy of the ABN Certificate).  
 Currently applying for ABN/GST registration (when received Council will require this information before funding can be made).  
 Section 355 Committee of Berrigan Shire Council.

#### 1.5 Provide a brief description of nature and objectives of the group or organisation.

To run a car/bike/vintage truck show n' shine, to attract people from outside town/Area to visit for the weekend and stay the night or weekend, hopefully spend some money in town or at least the shire somewhere as well as provide a function/entertainment for the wider community. To actively promote Berrigan Community and Berrigan Shire as a whole



## Major Event Funding Application Form

## Part Two – Event Overview

## 2.1 Event Title

Berrigan Sporties show'n shine, swap meet and farmers Market

## 2.2 Event Description (Briefly describe the proposed event in one or two sentences)

Car/motorbike/vintage truck show'n shine, in conjunction with a swap meet and farmers market/craft stalls. Also some entertainment and games for both kids + Adults.

## 2.3 Location of Event (Address)

Berrigan Sporties Club, Stewart St Berrigan.

## 2.4 Event Start Date:

17/01/16

## Finish Date:

17/01/16

## 2.5 Has the event been held in previous years? If so, how many years?

yes / only.

## 2.6 Please specify any other assistance (financial and in-kind) that has been provided to the group or organisation by Council over the past three years and for which project/event.

Supply loan of witches hats on the day and bins for Recycle waste

## 2.7 Has a representative of the group met with Council staff before lodging this application?

Yes Staff information:.....

No

## 2.8 How many people are expected to attend this event?

300 - 500

## 2.9 How did you estimate this number? (please provide any evidence from previous events)

We had about 200 at last years event, and with all the extra work we have done this year promoting it we are hoping to improve dramatically on last years 95 cars, 15 bikes, 5 old trucks, we already have 50 confirmed vehicles from local clubs, plus many many we have spoken to at other events have indicated they would attend.



## Major Event Funding Application Form

## Part Three – Project Funding Assessment Criteria

It is important that all sections are completed to assist the Committee in their assessment, and that your responses target the assessment criteria contained in the Funding Guidelines. Attach additional pages if required.

3.1 Event Rationale

What is the main objective of holding this event?

To get people from elsewhere into the town (Berrigan), the Sporties Club and wider Community in general, TO showcase the cars and our fantastic farmers produce and whats available in our Shire and showcase Berrigan in particular

3.2 Event Stakeholders

Please list all stakeholders that will be involved in staging the event, including task/s or role.

Sporties club (everything)  
Lions club - Jumping castles.  
Various local farmers market/craft people on the day/stall holders

3.3 Organisation Background

Please provide examples of previous events staged by your group or organisation

Same event last year  
Various Golf and Bowls days including numerous charity day events  
Beer & Cider day - annually  
Australia day function on behalf of Council, various fund raising days for individuals

3.4 Funding Requested from Council

Amount \$ 4,500

Please explain what the funding will be used for?

To Run T.V or Radio advertizing, perhaps both depending on the timeframe, cost, and available funds at the time.



## Major Event Funding Application Form

## 3.5 Event Plan

Please provide a clearly identified project plan including event stages, action dates and responsibilities.

Event Stage	Completion Date	Responsibility	Comments
- 1st Meeting	10-5-15.		Sub committee formed
- Develop a Flyer and Set event date	17-5-15		Done now get a flyer proof.
- Get flyers printed and start to distribute	30-5-15-		Go to car shows and hand out flyer.
- Start going to other car shows - jump meets markets ect handing out flyers	8-6-15.		Getting stall holders
- Get Shannons insurance onboard and get advertising on their website + others.	20-6-15.		Now listed on 4/5 websites
- Continue distributing flyers at shows also shops/SERVO's, Repco ect.	20-7-15.		ALBURY, SHEPP, Labram, Yarrawa, Corowa, Mulwala ect.
- more car shows start planning catering, entertainment and how things will work generally on the day	15-8-15.		more interest from groups and others pledge involvement
- Organize trophies + sections	24-9-15.		ordered - Need to be picked up + paid
- Get sponsors from around town and out of town	20-10-15.		Now have about 30 sponsors and donors

## 3.6 Economic Impact

Estimated number of visitors from outside the Berrigan Shire: 200 - 400

Estimated number of visitors from inside the Berrigan Shire: 200 - 300

How do you propose to attract visitation to the event?

Radio advertising, flyers on windows, Social Media (various forms facebook, shannons/maguire's websites) Car shows handing out flyers, various Print Media (car mags papers ect) word of mouth

What economic opportunities will the event provide in terms of local shopping, dining or accommodation?

Opportunity for people to stay in Motels/caravan parks, pubs, Dine in club, pubs, cafe's, bakery ect, Browse local shops in both Berrigan + surrounding towns in the shire, Toc Finlay ect

## 3.7 Marketing and Promotion

List the activities that you will undertake to market and promote the event (how, when and through which mediums), identify who you are trying to attract by the activity (age, geographic location, special interest group), and how much each will cost. Enter total cost under Expenses "Advertising" in Section 4.1 Program Budget.

Dates	Advertising medium (Print, TV, radio, internet, etc.)	Advertising reach (e.g. circulation, no. of flyers, no. of adverts, etc.)	Scope	Est. Cost
e.g. 21/07/11 - 21/08/11	Radio - StarFM,	60 x 15 sec ads	Wodonga, Shepparton, Wagga	\$2,500.00
1-1-16 - 17-1-16	Radio STAR FM	85 x 30 sec ads	as per attached map	\$3740
1-1-16 - 17-1-16	Radio EDGE FM	51 x 30 sec Ads	as per attached map	\$1261.70
<b>Total Advertising Cost</b>				<b>\$ 5001.70</b>





## Major Event Funding Application Form

What process will or have you put into place to engage co-operation with local businesses?

Most businesses in town have donated for a trophy, or goods towards Prizes/Raffles, some businesses also want sites for Swap Meet/Farmers market, nearly all say they will coming for a look and ask. If we need further assistance

### 3.8 Community Benefit

How will the event provide affordable entertainment?

With DJ for music, jumping castles for kids by local Lions club, Golf putting Comp, Farmers market/swap meet stalls, "ring the bell" Strong man thing, possibly live music later in day (still in negotiations)

How will the event promote partnerships with other community organisations?

By using them to help on the day with various jobs, registration, park, catering ect; buy all catering needs locally, and anything else we need Locally

How will the event promote cultural awareness?

?? not really relevant to event.

How will the event promote youth involvement?

Kids love cars/bikes ect, kids activities eg Jumping Castle, putting Competition ect, face painting, ice cream van

Will the event provide disability access?

club and premises are already disabled friendly, easy parking, flat fair ways suitable to scooters/wheelchairs ect.

Please list any community groups or organisations that will benefit from event profits and estimate approximate donation.

Lions club \$300 estimate, not sure on other groups at this stage as we are still in negotiations to park cars, do the gate ect; Berrigan Sporties club

How does the event demonstrate a commitment to waste wise/recycling program?

We will have bins marked Recycle on the day for Cans, paper ect. at various points around the venue



## Major Event Funding Application Form

## Part Four – Financial Details of Project

A copy of the groups/organisations latest annual report and financial statement (including balance sheet) must be attached to this application.

## 4.1 Program Budget

INCOME	
Source	Total \$
Amount requested from Council (from Question 3.4)	\$ 4500
Funds provided from your organisation	\$ 1000
Corporate sponsorship	\$1000 Approximately at TIME OF WRITING
Business/philanthropic contribution	\$ 4000
Other government contribution	NIL
Fees/admission	\$ 1200
Food and drinks	\$ 3000
Raffles/Fundraising	\$ 1500
Other (please specify)	
<b>Total Income of event</b>	<b>16300</b>

EXPENSES	
Source	Total \$
Administration	\$ 1000
Advertising (from Question 3.7)	\$ 4500
Printing	\$ 200
Marketing materials	\$ 200
Hire fees	
Entertainment	\$ 500
Food and drinks	\$ 800
Prizes/donations	\$ 300
Permit fees	
Other (please specify)	TROPHIES \$ 2200
<b>Total expenditure of event</b>	<b>\$ 9900</b>



## Major Event Funding Application Form

## Part Five – Authorisation and Compliance

This is to be signed by two executive committee members of the group/organisation

I declare that the information supplied in this form is to the best of my knowledge accurate and complete.

Name: PETER DEARMAN

Name: Paul BARRETT

Position: SPORTS BOARD/CAR Com.

Position: CAR COM

Address: 18 DAVIS ST

Address: 142 STRATHFIELD RD

BERRIGAN N.S.W

BERRIGAN NSW

Phone: (A/H) 0467719487

Phone: (A/H) 0407845718

(B/H)

(B/H) 03.58852285

Signature: *P. Dearman*

Signature: *Paul Barrett*

Date: 30/11/15

Date: 30/11/15

## Part Six - Checklist

	Yes (✓)	Committee Use Only
<b>Required:</b>		
All questions have been answered	✓	
Copy of budget for the project	✓	
Evidence of public liability insurance with coverage of \$20m, noting Berrigan Shire Council as an interested party	✓	
<b>If applicable:</b>		
Copy of incorporation	✓	
Proof of ABN	✓	
Details of registration for GST	✓	
Copy of latest Annual Report		
Additional supporting information		
Letter/s of endorsement from contributing organisations		
Letter/s from community groups/stakeholders supporting event		

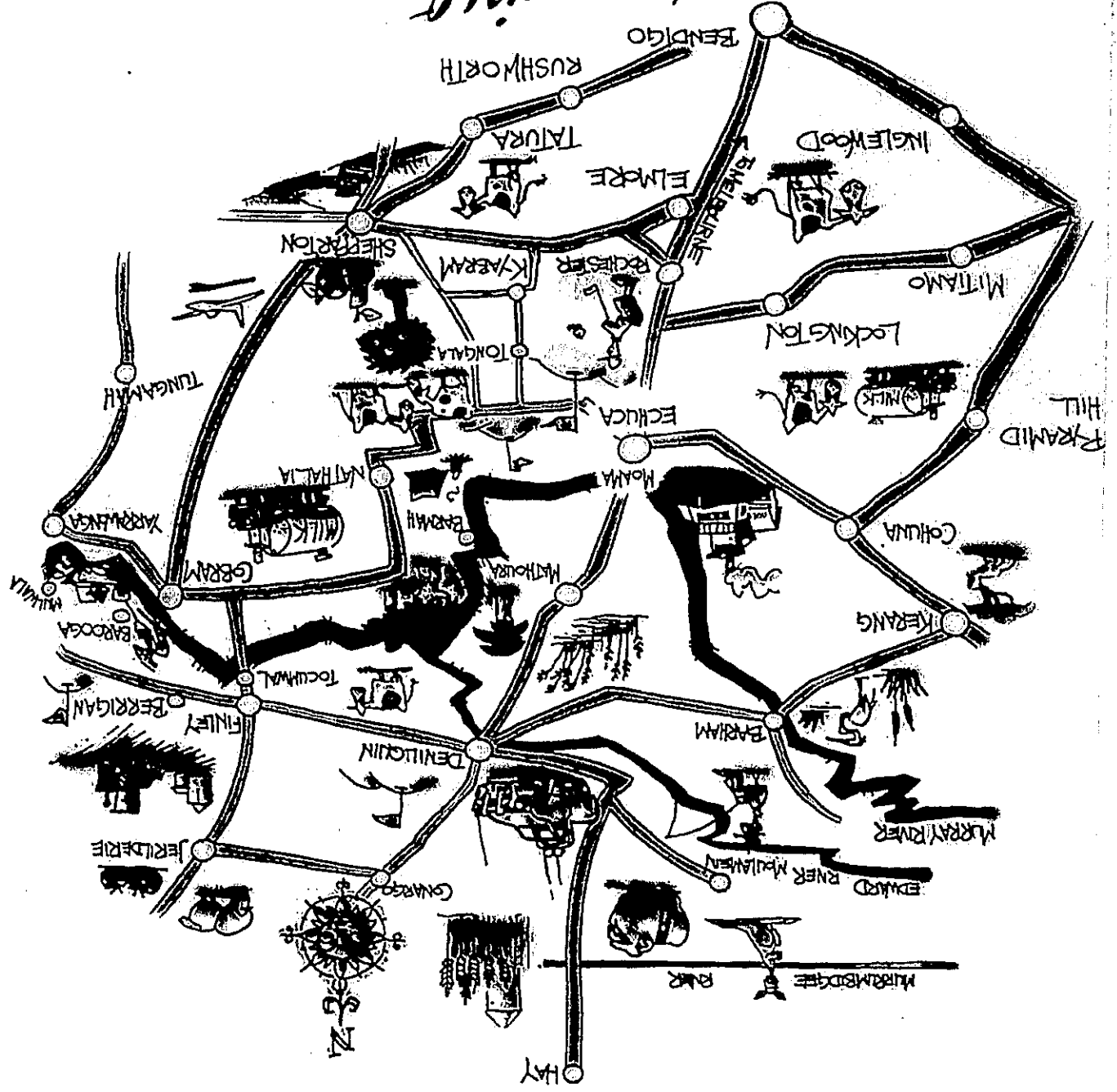
Please forward completed applications to:

The Secretary  
Berrigan Shire Council  
Events Committee  
P.O. Box 137  
BERRIGAN NSW 2712



# Northern Victoria & Southern New South Wales

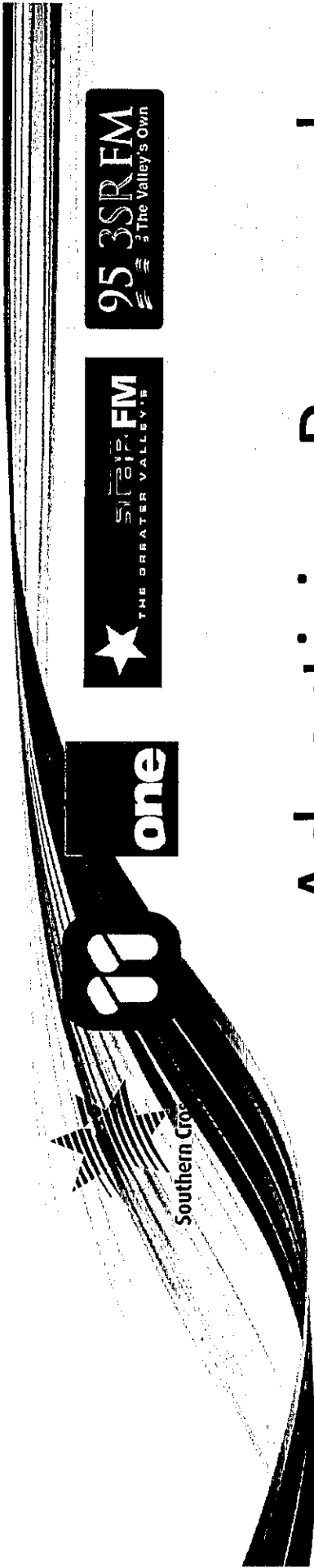
## Coverings



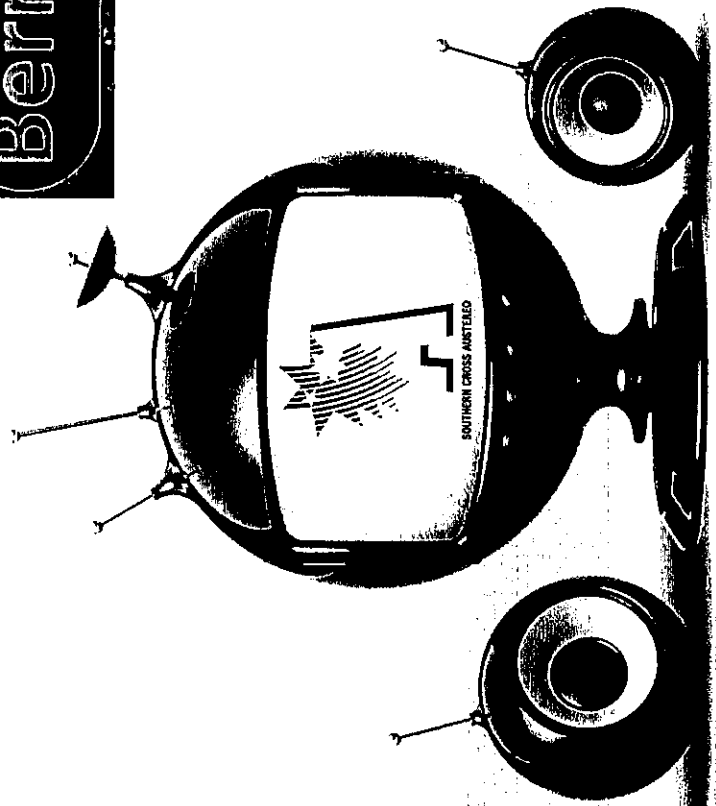
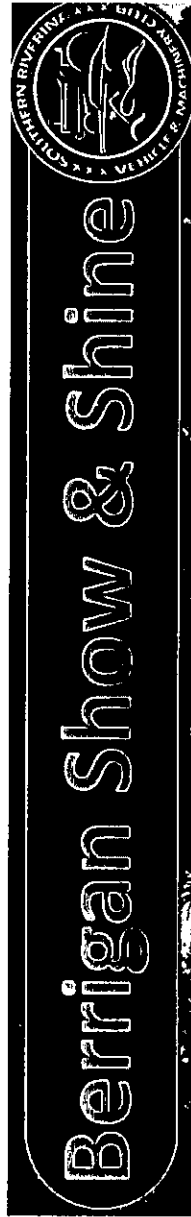
**88.5FM**  
**COBRAM-BAROGA**  
*Classic*  
*Local*

HITS AND MEMORIES  
**2ON**  
 1521AM

**102.5FM**  
**COHUNA**  
*Classic*  
*Local*



# Advertising Proposal



**SOUTHERN CROSS AUSTEREO**  
First in Entertainment Media Solutions

~~Not valid for any other Group or Agency~~

# Option One

## Suggested Schedule on STAR FM

Station	Start Date	End Date	Start Time	End Time	MON	TUE	WED	THUR	FRI	SAT	SUN
STAR FM	01-Jan-15	17-Jan-15	6AM	7PM	5	5	5	5	5	5	5
STAR FM	01-Jan-15	17-Jan-16	BAT	BAT	2	2	2	2	2	2	2

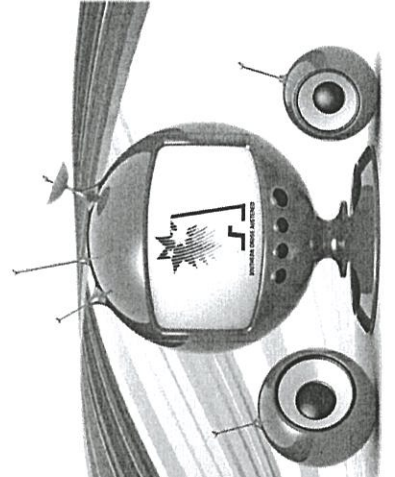
Total of 85 x 30 second commercials on STAR FM placed Prime Time

Total of 32 x 30 second bonus commercials on STAR FM placed Best Available Time

STAR FM Music Weekend on 9<sup>th</sup> & 10<sup>th</sup> January

TOTAL INVESTMENT = \$3,400 + \$340 GST

Production extra \$50 + \$5 GST



Not valid for any other Group or Agency

# Option Two

## Suggested Schedule on STAR FM & 3SR FM

Station	Start Date	End Date	Start Time	End Time	MON	TUE	WED	THUR	FRI	SAT	SUN
STAR FM	06-Jan-15	17-Jan-15	6AM	7PM	5	5	5	5	5	5	5
STAR FM	06-Jan-15	17-Jan-16	BAT	BAT	2	2	2	2	2	2	2
3SR FM	06-Jan-15	17-Jan-15	6AM	7PM	5	5	5	5	5	5	5
3SR FM	06-Jan-15	17-Jan-16	BAT	BAT	2	2	2	2	2	2	2

Total of 60 x 30 second commercials on STAR FM placed Prime Time

Total of 60 x 30 second commercials on 3SR FM placed Prime Time

Total of 20 x 30 second bonus commercials on STAR FM placed Best Available Time

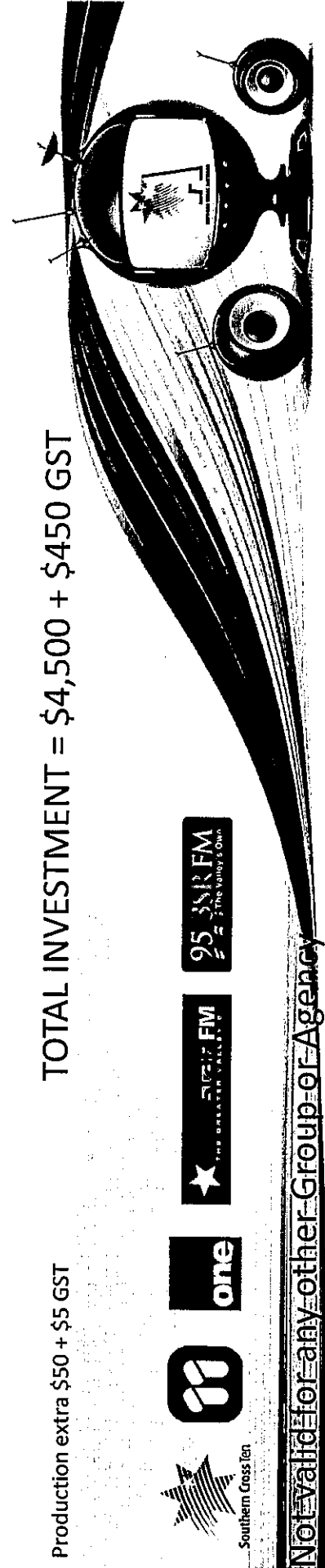
Total of 20 x 30 second bonus commercials on 3SR FM placed Best Available Time

STAR FM Music Weekend on 9<sup>th</sup> & 10<sup>th</sup> January

3SR FM Music Weekend on 9<sup>th</sup> & 10<sup>th</sup> January

TOTAL INVESTMENT = \$4,500 + \$450 GST

Production extra \$50 + \$5 GST



Not valid for any other Group of Agency



# Music Weekend on 9<sup>th</sup> & 10<sup>th</sup> January

There's nothing like it, the couple of days you look forward to where you do what you want, at the pace you want. Whether it's Saturday morning shopping, playing or watching sport, catching up with friends, a family outing, or finally getting some time to yourself, the weekend has a unique sense of freedom. You only have to turn on the Radio on a Saturday to realize that something is different.

We aim to make the sound of our Radio Station match your mood on both days. Listening to the Radio at the weekend takes on a whole new feel. You tend to hear more – mainly because you have the time! We think the weekends are so special we have designed unique sponsorship packages where you get to be part of it. Weekend credits and your placed commercials offer great value and exposure.

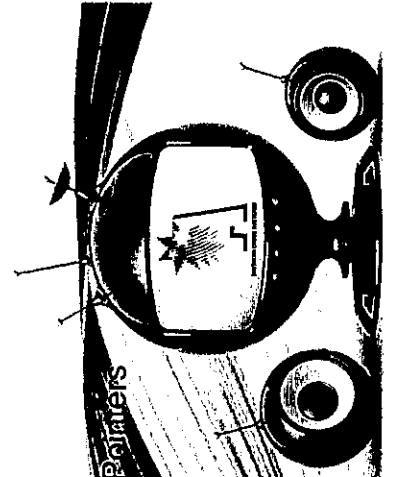
To ensure your sponsorship is as effective as possible, and to protect the integrity of our service, we limit the sponsorship message length to a maximum of your company name plus 7 words. This allows awareness to build over the period and prevents your sponsorship message becoming an irritant.

Today's modern audiences are entirely comfortable and receptive to sponsorships as long as the message doesn't overshadow the service to which it is being linked

**Your brand and message will be included in the following:**  
 Saturday 6.00am to 6.00pm  
 Sunday 6.00am to 6.00pm

11 x Weather Credits  
 13 x News Credits  
 48 x 15 second Promotional Spots

Align yourself with the weekend feeling and have your message stand out.



# Client Authorisation

I \_\_\_\_\_ accept the above advertising program presented and hereby agree to adhere by the terms and conditions supplied to me.

\_\_\_\_\_  
*Client Authority Signature*

\_\_\_\_\_  
*Print Name & Position*

Southern Cross Austereo payment terms are strictly 30 days net.

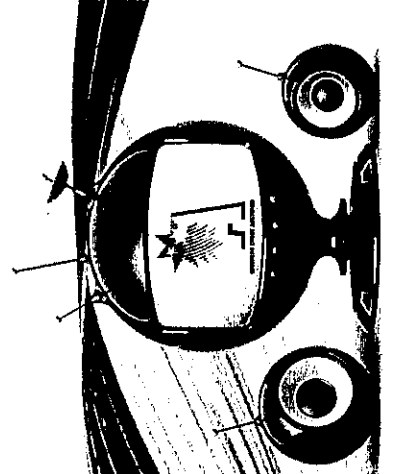
To open an account, a credit application must be completed and received by Southern Cross Austereo Shepparton at least 5 working days prior to broadcast.

Alternatively, other payment methods are by cheque, major credit cards or by Electronic Funds Transfer. For a first time advertiser, Southern Cross Austereo Shepparton requires at least one third of the total cost of the campaign to be paid prior to broadcast at least 5 working days before going to air.

Southern Cross Austereo Shepparton also require 28 days notice in writing should any variation or cancellation to this contract be required.

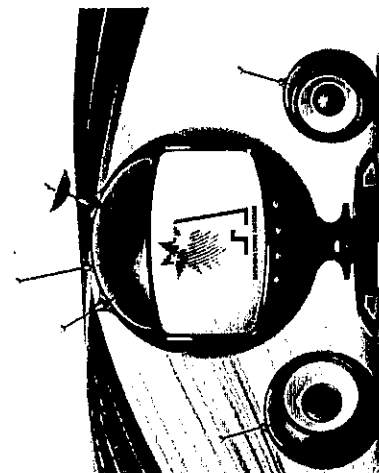
This advertising solution and the quoted costing are valid until close of business on Should a decision not be made by this time the rates quoted will be subject to change and the placement of commercials as set out in this proposal.

Full trading terms and conditions can be found at the end of this document.

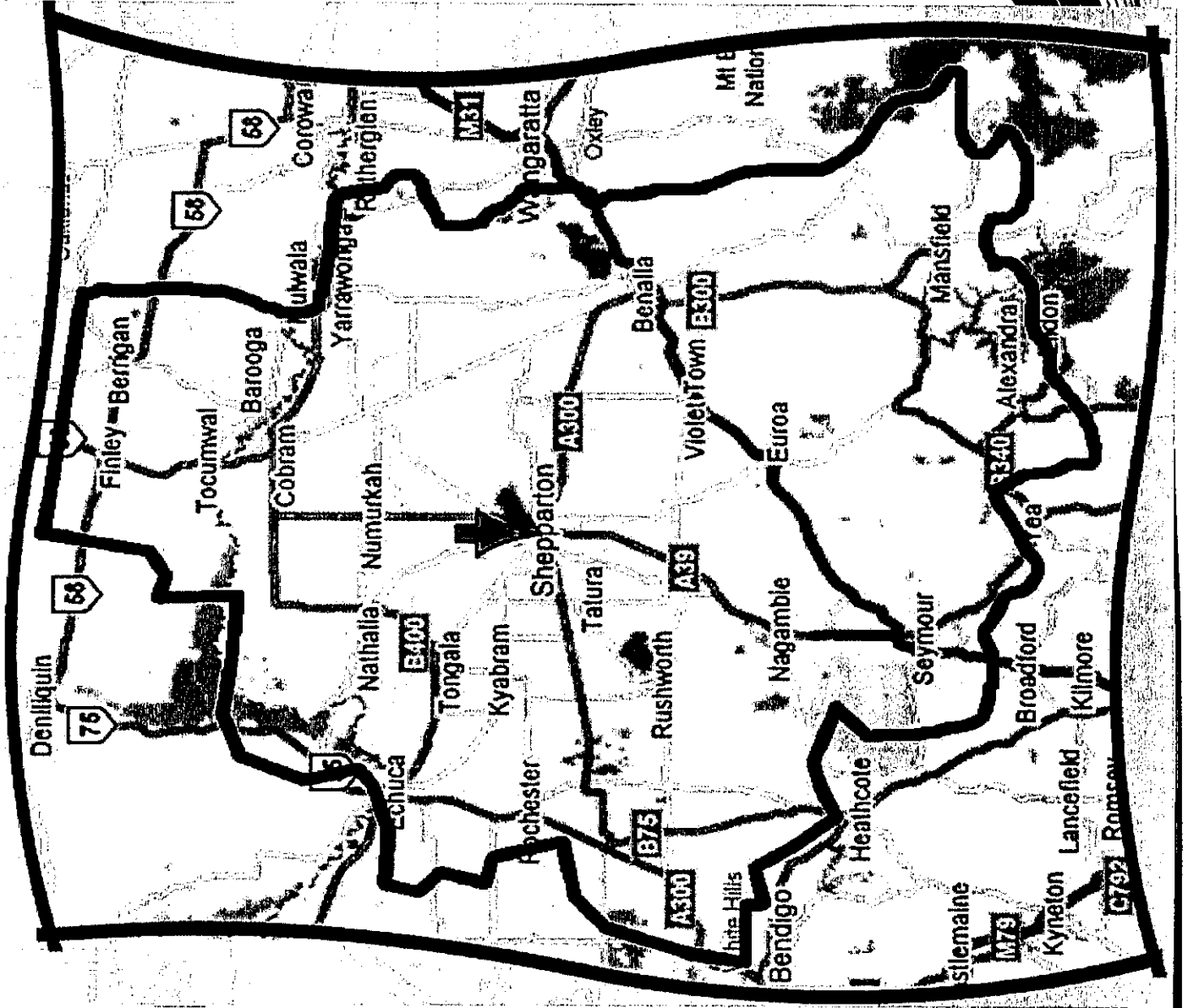
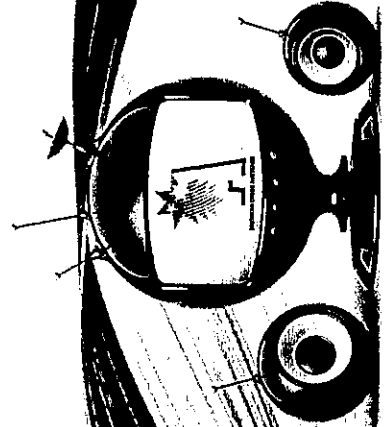
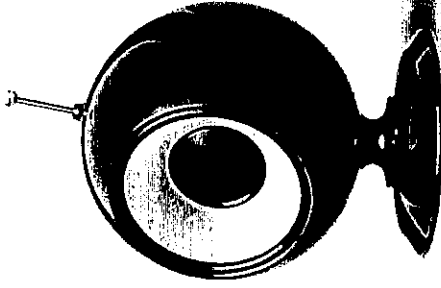


# Trading Terms & Conditions

The information contained in this proposal is strictly confidential and is intended for the use of the below named client only. This quotation is valid for 30 days. Payment terms are strictly 30 days from invoice date. Cancellations by the client require 28 days prior written notice, otherwise payment must be made in full. Rates are based on 30 second duration. 15 second duration is available at 75% of the 30 second rate. The client warrants and represents to SCA that every advertisement approved for broadcast and all information supplied in relation to it is true and accurate, complies with all relevant laws, is not defamatory and does not infringe any third party rights and the client indemnifies SCA and its related bodies corporate, their officers, employees and contractors against any claim, cost or expense arising from a breach of the foregoing warranty. SCA has the right, in its absolute discretion, to withdraw advertisements at any time for any reason whatsoever. Production is not included in the package price unless stated otherwise. In the event of an availability problem, SCA reserves the right to move any scheduled placement to a similar program or time zone. Programs and bonus placements are subject to availability. The package is not transferable or can not be extended. The schedule as presented is available at the time of signing, but may be subject to change without notice. Any expenses, costs or disbursements incurred by SCA in recovering any outstanding monies shall, to the extent permitted by law, be payable by the client. All prices quoted are exclusive of GST unless stated otherwise. Either by signing the 'client authorisation' page or proceeding with a booking on the basis of this proposal, the client acknowledges having read and agreed to the terms that apply to this proposal and having authorised the broadcast of the proposed schedule.



# Transmission Area

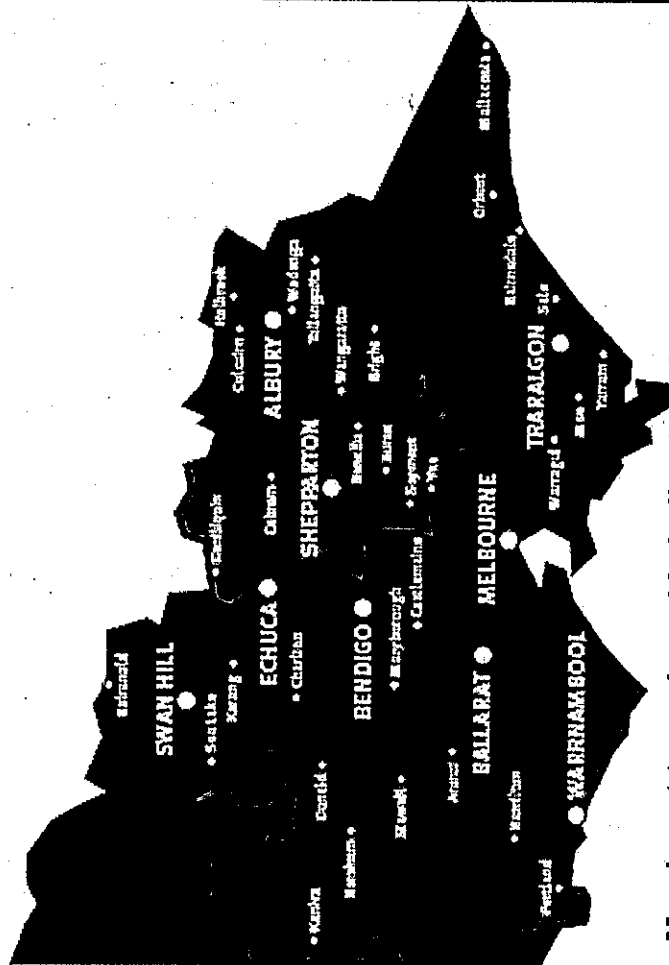


# TV

## Southern Cross Austereo's television services cover most of regional Australia.

Southern Cross Austereo's Television markets are geographically divided into 30 regional sub-markets (or population centres). These markets receive a unique mix of programs, local commercial news and community service information. Details of Southern Cross Austereo's Television broadcast assets are shown below.

Southern Cross Austereo also operates a number of joint ventures, each carrying Channel Ten programming in Tasmania, Darwin and Central regions.



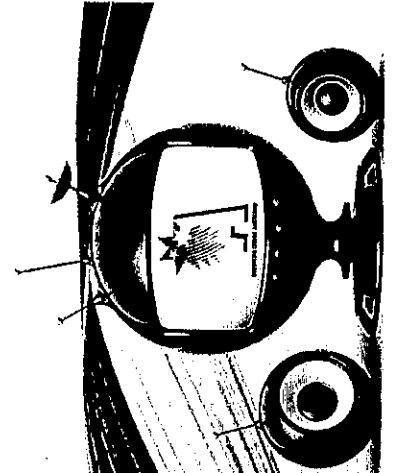
Map is not to scale and is indicative of coverage areas only.

POTENTIAL AUDIENCES BY COVERAGE AREA	
MARKET	AUDIENCE
ALBURY/WODONGA	187,000
BALLARAT	349,000
BENDIGO	264,000
GIPPSLAND	228,000
SHEPPARTON	173,000
<b>VICTORIA</b>	<b>1,171,000</b>

Source ATR Australia 2012 Television Population Potentials.

# Station Contacts

- **Your Account Manager:** Steve Vick  
0418 577 741  
[steve.vick@sca.com.au](mailto:steve.vick@sca.com.au)
- **General Manager:** Leanne Hulm
- **General Sales Manager:** Robyn Schischka
- **Main Office Number:** (03) 5831 3969
- **Main Office Fax Number:** (03) 5822 2956



BERRIGAN SPORTS CLUB

# SHOW & SHINE

SWAP MEET & FARMERS MARKET

**Sunday 17<sup>th</sup> January 2016**

Bikes • Cars • Vintage Trucks  
Great family day with kids activities

**FULLY CATERED**

Morning Tea  
BBQ • Chinese  
Fully Licensed Bar

**20 SECTIONS**

Including  
**TOP 10**  
and postie bike class

**Entry from 7:30am - Judging starts at 10:30am**

For more information contact Budgie  
Ph: 0427 315 249 or email [budgieboy1968@hotmail.com](mailto:budgieboy1968@hotmail.com)

