

Major Event Funding Application Form

Information provided in this application will be used to determine Council funding.
Applications will be assessed by the Events Committee.

Part One – Details of Group/Organisation Making Application

1.1 Group/Organisation Details

Name of Group/Organisation: FINLEY SHOW SOCIETY
Address of Group/Organisation: P.O Box 40 FINLEY NSW 2713

1.2 Contact Details

Name: Gordon Close
Position: President
Postal Address: PO Box 192 Finley 2713
Telephone No. (B/H) 0417279102
(A/H) _____
Fax No.: _____
Email address: closeup1@bigpond.com

1.3 Proof of Incorporation

Does the group or organisation have legal status of organisation (Incorporated, Association)?

Please tick appropriate box and provide registration number and date of establishment:

Yes Registration Number: X0213220
Date of Establishment: June 1 1987

No

1.4 What is your Group/Organisation GST status? (Please tick one box below)

- No ABN and not registered for GST (please attach a Statement by Supplier).
 ABN but not registered for GST (please attach a copy of the ABN Certificate).
 ABN and registered for GST (please attach a copy of the ABN Certificate).
 Currently applying for ABN/GST registration (when received Council will require this information before funding can be made).
 Section 355 Committee of Berrigan Shire Council.

BERRIGAN SHIRE COUNCIL

19 NOV 2014

FILE _____

REFER TO EDO

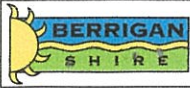
COPY TO _____

ACTION / CODE

ACKNOWLEDGE Y / N

1.5 Provide a brief description of nature and objectives of the group or organisation.

To provide an annual agricultural show for the community to showcase livestock, produce and crafts. To provide low cost family entertainment. The show society offers local organisations fundraising opportunities eg. Catering.



Major Event Funding Application Form

Part Two – Event Overview

2.1 Event Title

THE LAND SYDNEY ROYAL ZONE 7 SHOWGIRL
COMPETITION

2.2 Event Description (Briefly describe the proposed event in one or two sentences)

LUNCHEON AND DINNER EVENT FOR UP TO
30 GIRLS FROM ALL REGIONS TO COMPETE
TO ATTEND SYDNEY ROYAL SHOW AND
BECOME MISS SYDNEY ROYAL ~~AREA~~ SHOW GIRL

2.3 Location of Event (Address)

RINLEY RSC

2.4 Event Start Date:

21/2/15

Finish Date:

21/2/15

2.5 Has the event been held in previous years? If so, how many years?

2004

2.6 Please specify any other assistance (financial and in-kind) that has been provided to the group or organisation by Council over the past three years and for which project/event.

SHOWGROUND MAINTANCE

2.7 Has a representative of the group met with Council staff before lodging this application?

Yes

Staff information:

PHONE DISCUSSION / ATTENDANCE
AT COUNCIL MEETING 19/11/14

No

2.8 How many people are expected to attend this event?

300

2.9 How did you estimate this number? (please provide any evidence from previous events)

30 ZONE FINALISTS (SHOWGIRLS) ALLOWED
10 GUESTS EACH



Major Event Funding Application Form

Part Three – Project Funding Assessment Criteria

It is important that all sections are completed to assist the Committee in their assessment, and that your responses target the assessment criteria contained in the Funding Guidelines. Attach additional pages if required.

3.1 Event Rationale

What is the main objective of holding this event?

TO SHOWCASE OUR SHIRE'S ATTRACTIONS,
WE ALSO AIM TO PROVIDE VISITORS
WITH THE OPPORTUNITY TO EXPERIENCE
WHAT OUR SOUTHERN ZONE AREA HAS TO
OFFER.

3.2 Event Stakeholders

Please list all stakeholders that will be involved in staging the event, including task/s or role.

FINLEY SHOW SOCIETY
THE LAND NEWSPAPER
AGRICULTURAL SOCIETY COUNCIL OF NSW.

3.3 Organisation Background

Please provide examples of previous events staged by your group or organisation

ANNUAL SHOW
PREVIOUS ZONE FINAL EVENT
SHOWGIRL EVENT
CHOOK AUCTION

3.4 Funding Requested from Council

Amount \$ 2000

Please explain what the funding will be used for?

- * SHIRE BUS TOUR - GUESTS ATTENDING TO EXPERIENCE OUR AREA.
- * BOOKLET PRINTING - SHOWGIRLS PROFILES
 - SHIRE ADVERTISING OPPORTUNITY
 - TOURISM PROMOTION.
- * Judges Accom - 4 Rooms / 2 NIGHTS.



Major Event Funding Application Form

3.5 Event Plan

Please provide a clearly identified project plan including event stages, action dates and responsibilities.

Event Stage	Completion Date	Responsibility	Comments
FINLEY RSC BOOKED			✓
SOCIETY SHOWGIRL INVITES	NOV 2014		Completed / sent.
Judges accom Booked			✓
Luncheon Booked			✓
\$			

3.6 Economic Impact

Estimated number of visitors from outside the Berrigan Shire:..... 250

Estimated number of visitors from inside the Berrigan Shire:..... 50

How do you propose to attract visitation to the event?

SHOWGIRL FINALISTS ARE ALLOCATED 10 GUESTS TO ATTEND EVENT.

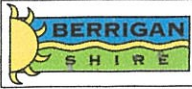
What economic opportunities will the event provide in terms of local shopping, dining or accommodation?

ACCOMODATION MINIMUM 2 NIGHTS
Purchase of fuel
Dining & Shopping

3.7 Marketing and Promotion

List the activities that you will undertake to market and promote the event (how, when and through which mediums), identify who you are trying to attract by the activity (age, geographic location, special interest group), and how much each will cost. Enter total cost under Expenses "Advertising" in Section 4.1 Program Budget.

Dates	Advertising medium (Print, TV, radio, internet, etc.)	Advertising reach (e.g. circulation, no. of flyers, no. of adverts, etc.)	Scope	Est. Cost
e.g. 21/07/11 – 21/08/11	Radio – StarFM,	60 x 15 sec ads	Wodonga, Shepparton, Wagga	\$2,500.00
NOV 2014	INVITES	INVITES	EACH ZONE 7 SHOW SOCIETY WITH SHOWGIRL ENTRANT.	\$200.00
Total Advertising Cost				\$



Major Event Funding Application Form

What process will or have you put into place to engage co-operation with local businesses?

.....
.....
.....
.....

3.8 Community Benefit

How will the event provide affordable entertainment?

SHOW SOCIETY MEMBERS ONLY AND ENTRANTS AND GUESTS.

How will the event promote partnerships with other community organisations?

Sponsorship sourced?

How will the event promote cultural awareness?

—
.....
.....

How will the event promote youth involvement?

PROMOTE SHOWGIRL COMPETITION IN OUR SHIRE.

Will the event provide disability access?

YES
.....
.....

Please list any community groups or organisations that will benefit from event profits and estimate approximate donation.

FINLEY SHOW SOCIETY

How does the event demonstrate a commitment to waste wise/recycling program?

—
.....
.....



Major Event Funding Application Form

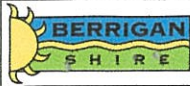
Part Four – Financial Details of Project

A copy of the groups/organisations latest annual report and financial statement (including balance sheet) must be attached to this application.

4.1 Program Budget

INCOME	
Source	Total \$
Amount requested from Council (from Question 3.4)	2000.00 ?
Funds provided from your organisation	2000.00 ?
Corporate sponsorship	—
Business/philanthropic contribution	—
Other government contribution	—
Fees/admission	3 } \$15,825.00
Food and drinks	
Raffles/Fundraising	\$1000.00 ?
Other (please specify)	
Total Income of event	\$20,825.00

EXPENSES	
Source	Total \$
Administration / Printing	200.00
Advertising (from Question 3.7)	200.00
Printing BROCHURES (SHOWGIRL PROFILES)	300.00
Marketing materials	—
Hire fees (BUS)	600.00
Entertainment	—
Food and drinks	10,500
Prizes/donations Judges/Showgirls	1750.00
Permit fees LUNCHEON	— 1000.00
Other (please specify) DECORATIONS	500.00
Judges/ACCOM/SHOWGIRLS	3600.00
Total expenditure of event	\$18,650.00.



Major Event Funding Application Form

Part Five – Authorisation and Compliance

This is to be signed by two executive committee members of the group/organisation

I declare that the information supplied in this form is to the best of my knowledge accurate and complete.

Name: Gordon Close	Name: Carol Kennedy
Position: President	Position: Secretary
Address: PO Box 192	Address: PO Box 40
Finley 2713	Finley 2713
Phone: (A/H) 0417279102	Phone: (A/H)
(B/H)	Phone: (B/H) 58 831033
Signature: [Signature]	Signature: Carol Kennedy
Date: 17/11/2014	Date: 17/11/2014

Part Six - Checklist

	Yes (✓)	Committee Use Only
Required:		
All questions have been answered		
Copy of budget for the project		
Evidence of public liability insurance with coverage of \$20m, noting Berrigan Shire Council as an interested party		
If applicable:		
Copy of incorporation		
Proof of ABN		
Details of registration for GST		
Copy of latest Annual Report		
Additional supporting information		
Letter/s of endorsement from contributing organisations		
Letter/s from community groups/stakeholders supporting event		

Please forward completed applications to:

The Secretary
Berrigan Shire Council
Events Committee
P.O. Box 137
BERRIGAN NSW 2712

Information provided in this application will be used to determine Council funding.
Applications will be assessed by the Events Committee.

Part One – Details of Group/Organisation Making Application

1.1 Group/Organisation Details

Name of Group/Organisation: Finley and District Rodeo Committee
Address of Group/Organisation: 87 Tongs Street, Finley NSW 2713

1.2 Contact Details

Name: Rick Harris
Position: President
Postal Address: 87 Tongs Street, Finley NSW 2713
Telephone No. (B/H) 0428 690697
(A/H) _____
Fax No.: 03 58834097
Email address: finleyrodeo@gmail.com

1.3 Proof of Incorporation

Does the group or organisation have legal status of organisation (Incorporated, Association)?

Please tick appropriate box and provide registration number and date of establishment:

Yes Registration Number: INC9890275
Date of Establishment: 16th October 2008

No

1.4 What is your Group/Organisation GST status? (Please tick one box below)

- No ABN and not registered for GST (please attach a Statement by Supplier).
- ABN but not registered for GST (please attach a copy of the ABN Certificate).
- ABN and registered for GST (please attach a copy of the ABN Certificate).
- Currently applying for ABN/GST registration (when received Council will require this information before funding can be made).
- Section 355 Committee of Berrigan Shire Council.

1.5 Provide a brief description of nature and objectives of the group or organisation.

To organise, hold and improve upon Finley and Districts annual rodeo each year.



Major Event Funding Application Form

Part Two – Event Overview

2.1 Event Title

Finley & District Rodeo

2.2 Event Description (Briefly describe the proposed event in one or two sentences)

Finley Rodeo entertaining spectators with bucking bulls, steer wrestling, roping, bucking horses, barrel races and a sideshow alley with kids entertainment, food stalls and BBQ.

2.3 Location of Event (Address)

Finley Sporting Complex, Tongs Street Finley NSW 2713

2.4 Event Start Date: 02/01/2015 Finish Date: 02/01/2015

2.5 Has the event been held in previous years? If so, how many years?

Yes, it has been running for 30 years

2.6 Please specify any other assistance (financial and in-kind) that has been provided to the group or organisation by Council over the past three years and for which project/event.

2013 = \$3000 2014 = \$3500

2.7 Has a representative of the group met with Council staff before lodging this application?

Yes Staff information: Elsnore and Rick Harris

No

2.8 How many people are expected to attend this event?

1500 to 3000 people

2.9 How did you estimate this number? (please provide any evidence from previous events)

Estimated by previous gate entries takings

2013 \$14,600.50

2014 \$20,529.00

see copies of finance books attached.

Part Three – Project Funding Assessment Criteria

It is important that all sections are completed to assist the Committee in their assessment, and that your responses target the assessment criteria contained in the Funding Guidelines. Attach additional pages if required.

3.1 Event Rationale

What is the main objective of holding this event?

To provide entertainment and community event to all Finley and surrounding districts.

3.2 Event Stakeholders

Please list all stakeholders that will be involved in staging the event, including task/s or role.

M'Phee Rodeo Company.	St Josephs, Security-
Side Show Entertainment	Finley Swimming Club
Food & Drink Vans	Advertisement, P.A
Finley Golf Club	St Johns Ambulance
Butcher Shops	Big Screen Australia
	Motel

3.3 Organisation Background

Please provide examples of previous events staged by your group or organisation

The Finley & District Rodeo stage the annual Finley Rodeo and have done so for the last 30 years.

3.4 Funding Requested from Council

Amount \$ 9,400

Please explain what the funding will be used for?

To cover advertisement costs & also to pay for cover costs for the Big screen.

3.5 Event Plan

Please provide a clearly identified project plan including event stages, action dates and responsibilities.

Event Stage	Completion Date	Responsibility	Comments
Advertisement DECEMBER	02.01.2015	Jodi	
Confirm Rodeo circuit	December	Rick	
Grounds Maintenance	"	Rod	
Catering	"	Elsunone	
Sponsors	" 2014	Elsunone	
Run event Slack + Night	02.01.2015	All	
Clean Up and Review	03.01.2015	All	

3.6 Economic Impact

Estimated number of visitors from outside the Berrigan Shire:.....

Estimated number of visitors from inside the Berrigan Shire:.....

How do you propose to attract visitation to the event?

Consistent advertisement through various medias, and buses available from surrounding districts for gold cow

What economic opportunities will the event provide in terms of local shopping, dining or accommodation?

The event brings a large number of Rodeo supporters, riders and families spending money on fuel, food and accommodation.

3.7 Marketing and Promotion

List the activities that you will undertake to market and promote the event (how, when and through which mediums), identify who you are trying to attract by the activity (age, geographic location, special interest group), and how much each will cost. Enter total cost under Expenses "Advertising" in Section 4.1 Program Budget.

Dates	Advertising medium (Print, TV, radio, internet, etc.)	Advertising reach (e.g. circulation, no. of flyers, no. of adverts, etc.)	Scope	Est. Cost
e.g. 21/07/11 – 21/08/11	Radio – StarFM,	60 x 15 sec ads	Wodonga, Shepparton, Wagga	\$2,500.00
01.12.14 - 03.1.15	Posters		Yarranonga, Deniliquin, Jerilderie, Berrigan	\$616.00
01.12.14 - 03.1.15	Flyers - mail drop	1000	Funley and farms	inc. in above.
01.12.14 - 03.1.15	Newspapers	5 different papers 2-3 x each paper	Southern Riverina Northern Victoria	\$2350.00
Total Advertising Cost				\$ 2966.00

What process will or have you put into place to engage co-operation with local businesses?

Sponsorship proposals are sent out in October to engage local businesses. We request services of local service clubs, clubs and business for event needs for donations eg swimming club after event clean up.

3.8 Community Benefit

How will the event provide affordable entertainment?

The Finley + District Rodeo is still classed as reasonable entry fees compared to other Rodeo events. We endeavour to keep costs as low as possible for optimum attendance.

How will the event promote partnerships with other community organisations?

Through all advertisement mediums before and at the event.

How will the event promote cultural awareness?

All activities/advertisements are carried out to include all cultures and their differences in respectful manners.

How will the event promote youth involvement?

We have junior competitors as well as youth entry prices. Our side show alley is aimed at kids entertainment.

Will the event provide disability access?

Although there are grassy/sandy areas all entrances and viewing areas are accessible for people with disabilities including toilets.

Please list any community groups or organisations that will benefit from event profits and estimate approximate donation.

Finley Swimming Club \$500 St Johns Ambulance \$700

How does the event demonstrate a commitment to waste wise/recycling program?

Each year we organise Berrigan Shire for garbage bin pickup, the Swimming Club for grounds clean up and any cans seperated are taken to Finleys Men Shed.



Part Four – Financial Details of Project

A copy of the groups/organisations latest annual report and financial statement (including balance sheet) must be attached to this application.

4.1 Program Budget

INCOME	
Source	Total \$
Amount requested from Council (from Question 3.4)	
Funds provided from your organisation	
Corporate sponsorship	
Business/philanthropic contribution	
Other government contribution	
Fees/admission	
Food and drinks	
Raffles/Fundraising	
Other (please specify)	
Total Income of event	

EXPENSES	
Source	Total \$
Administration	
Advertising (from Question 3.7)	\$2966.00
Printing	
Marketing materials	
Hire fees	
Entertainment	
Food and drinks	
Prizes/donations	
Permit fees	
Other (please specify)	
Total expenditure of event	

Part Five – Authorisation and Compliance

This is to be signed by two executive committee members of the group/organisation

I declare that the information supplied in this form is to the best of my knowledge accurate and complete.

Name: Rick Harris
 Position: President
 Address: 87 Tongs st.
Finley
 Phone: (A/H) 0428 690 697
 (B/H) 03 58 834 097
 Signature: [Signature]
 Date: 16.11.14

Name: Elsinore Harris
 Position: Treasurer
 Address: 87 Tongs st
Finley
 Phone: (A/H) 0437 12 07 00
 (B/H) 03 58 834 097
 Signature: [Signature]
 Date: 16.11.14

Part Six - Checklist

	Yes (✓)	Committee Use Only
Required:		
All questions have been answered		
Copy of budget for the project		
Evidence of public liability insurance with coverage of \$20m, noting Berrigan Shire Council as an interested party		
If applicable:		
Copy of incorporation		
Proof of ABN		
Details of registration for GST		
Copy of latest Annual Report		
Additional supporting information		
Letter/s of endorsement from contributing organisations		
Letter/s from community groups/stakeholders supporting event		

Please forward completed applications to:

The Secretary
 Berrigan Shire Council
 Events Committee
 P.O. Box 137
 BERRIGAN NSW 2712

Finley & District Rodeo Committee
Financial Statement 2013-2014

Opening Balance		\$9,398.49	
Income For Year		<u>\$79,345.16</u>	+
		\$88,743.65	-
Expenses		<u>\$73,384.25</u>	
Balance	=	<u>\$15,359.40</u>	
+ 2 OS Cheques		\$331.00	
Income			
Sponsorship		\$16,169.16	
Site Fees		\$600.00	
Entry Fees		\$32,697.00	
Gate		\$15,529.00	
Bar		<u>\$8,400.00</u>	+
	=	<u>\$73,395.16</u>	
Expenses			
Advertisement		\$3,131.10	
Insurance		\$1,254.00	
Prize Money		\$34,912.00	
Running Costs		<u>\$27,957.15</u>	+
inc. \$180 x3 Shire Dinner Tickets			
	=	<u>\$67,254.25</u>	
Income-Expenses=		<u>\$73,395.16</u>	-
		<u>\$67,254.25</u>	
	=	<u>\$6,140.91</u>	
Current Bank Account	Total=	<u>\$15,359.40</u>	

*Finley & District Rodeo Committee
Financial Statement 2012-2013*

Opening Balance	\$19,861.48	
Income For Year	<u>\$59,434.45</u>	
Expenses	<u>\$69,897.44</u>	
	=	<u>-\$10,462.99</u>
Income		
Sponsorship	\$8,950.00	
Site Fees	\$420.00	
Entry Fees	\$23,771.00	
Gate	\$16,600.50	
Bar	\$6,112.95	
APRA Prize Adjust	<u>\$430.00</u>	+
	=	<u>\$54,284.45</u>
Expenses		
Advertisement	\$7,062.92	
Insurance	\$1,254.00	
Prize Money	\$22,733.00	
Running Costs	\$32,801.74	
VIP Tent & Catering	<u>\$945.78</u>	
	=	<u>\$64,797.44</u>
Income - Expenses=	\$54,284.45	
	<u>\$64,797.44</u>	-
	=	<u>-\$10,512.99</u>
Current Assets=	\$9,398.49	
Current Bank Account=	<u>\$9,398.49</u>	
Total =	=	<u>\$9,398.49</u>

FINLEY RODEO INC.

EVALUATION SURVEY RESULTS

Numbers evaluated: 26

Have you attended the Finley Rodeo previously?

Yes	No	Not Stated
17	7	2

If yes, what years have you visited the Rodeo?

Prior 2011	2011	2012	2013
1	12	13	9

What did you enjoy most at the Rodeo?

- Bucking Horses
- Junior Pony Rides
- Bull Riding
- Barrel Racing
- Atmosphere
- Music
- Food
- Livestock & Riders
- Community coming together
- Good stock
- Saddle Bronxs
- Calf Roping
- Excitement
- All of it
- Cow Girl Barrel Racing

How did you hear about the Finley Rodeo?

Local newspaper	7	Event poster	9
Event Flyer	6	Radio	4
Friends and Family	11	Mail-Drop	3
		Word of Mouth	1

2.

Please rate the venue used for the Finley Rodeo:

Poor 1	2	Good 3	4	Excellent 5
0	0	1	13	11

Please rate the on-site amenities (food, merchandise, facilities):

Poor 1	2	Good 3	4	Excellent 5
0	1	5	8	11

If you can suggest improvements on the venue or on-site amenities, please do so?

- More food vans
- Screen positioning (looking into sun)
- More seating
- Permanent toilets
- Needs more real food (not so much fast food)
- More toilets
- Stairs on Grandstand too steep for elderly.
- More seating elevated

Were you happy with the number of food vendors/facilities at the Finley Rodeo?

Yes	No	Not Stated
19	4	

Feedback

- Wait too long to be served
- Use more local clubs & schools (i.e Footy Club, Lions Club, High School P&C)
- More variety in food (keep BBQ)
- More food options (only deep fried or other unhealthy options e.g. pizza)
- More food

3.

How much did you spend at the Finley Rodeo (excluding tickets and accommodation).

Up to \$10	\$10-\$20	\$21-\$30	\$30+	Don't know
	2	3	16	3

Where do you live?

Locally	Regional NSW	Victoria	Other State	International
5	4	15	0	0

Please rate your enjoyment of the Finley Rodeo.

Poor 1	2	Good 3	4	Excellent 5
0	0	1	7	15

What would you like to see at the Finley Rodeo next year?

- Fireworks
- After party
- More children events – junior steer & ponies
- Rodeo Comedy Clown
- Same Things
- Country Dance
- More permanent seating closer to ring to avoid people standing & blocking the view
- Half time Clown act

Age

U/18	19-30yrs	31-40yrs	41-50yrs	51-60yrs	61-70yrs	O/70
1	5	4	4	2	4	

4.

What TV stations do you watch? What newspapers do you read? What websites do you visit? What, if any magazines do read?

- Shepparton News
- WIN
- Seven
- Holstein & Farming Mags
- SRN
- Herald Sun
- The Age
- Weekly Times
- Cobram Courier
- OneFM Radio
- ABC
- Leader

Do you plan to attend the Finley Rodeo next year?

Yes	No	Unsure
18	2	6

Comments or suggestions:

- Great family night
- Stock contractors have fantastic stock – very impressed.
- Very enjoyable night's entertainment.
- Great night
- Commentary/Music is a bit loud for older & younger spectators
- More food
- Never approached to Sponsor
- Family Ticket costs needs reviewing.

IN REFERENCE TO QUESTION 2.9 estimation of people attending event.

Appendix "B"

INCOME			EXPENDITURE			
DATE	BANK DEPOSIT	INCOME RODEO	DESCRIPTION	DATE	CHQ #	BANK WITHDRAW
FORWARD				FORWARD		
7.1.13	4,650 00	4,650 00		7.1.13		10,304
7.1.13	6,112 95	6,112 95	Bar Takings			
" "	5,150 00	5,150 00	Float - money			
" "	200 00	200 00	Broken River - Mawlage			
" "	420 00	420 00	Site Fee - Takings			
			IGA - Finley (VIP TENT)	7.1.13	1578	515
			E. Waterson	" "	1584	1,560
			S. Gard	" "	1583	87
			V. Schiller	" "	1616	1208
			M. Turner	" "	1593	350
			G. McPhee	" "	1597	633
			V. Schiller	" "	1622	1068
			G. McPhee	" "	1599	422
			M. Sheather	" "	1590	1,040
			S. Thomas	" "	1613	81
			J. Day	8.1.13	1605	544
8.1.13	23,771 00	23,771 00	Entries			
8.1.13	14,600 50	14,600 50	Gate - Takings			
			K. Flanagan	8.1.13	1588	412
			Porters Quality Meats	8.1.13	1580	160
				8.1.13	1632	270
			Big Screens Aust.	8.1.13	1631	6,600
9.1.13	100 00	100 00	Royal Hotel - Berrigan			
			Returned cheque	10.1.13	-	300
			" "	" "	-	100
			W. Clifford	10.1.13	1592	350
			C. Savas	" "	1604	816
			S. Malay	" "	1581	218
			R. Van Houtin	" "	1617	906
			M. March	11.1.13	1639	73
			G. Ryan	11.1.13	1634	480
TOTALS	50,354 45	50,354 45		TOTALS		18,194

Income			Expenditure			
Date	Bank Deposit	Income Rodeo	Description	Date Forward	Cheque Nb	B W
	Balance CF					
06.01.2014	58,245.49	58,245.49				13
06.01.2014			G. Oversby 1st. B.R.		1665	12
06.01.2014			Big Screen		1801	6
06.01.2014			M. Fielden 3rd		1821	
06.01.2014			J. Gordon 2nd. S.R.		1688	8
06.01.2014			M. Fielden 4th B.R.		1668	3
06.01.2014			J. Gordon 2nd. S.R.		1689	4
06.01.2014			N. Fitzpatrick 1st B.R.		1681	1
06.01.2014			T. Wilkinson 2nd B.R.		1666	9
06.01.2014			S. Fitzpatrick 3rd S.R.		1690	4
06.01.2014			N. Fitzpatrick 2nd B.R.		1804	1
07.01.2014			J. Miller 4th B.B.		1672	2
07.01.2014			J. Clark 2nd. 2nd D. B.R.		1820	3
07.01.2014			J. Gaffey 4th TR.		1698	3
07.01.2014			P. Emerson 3rd T.R.		1679	4
07.01.2014			L. Rosetta 2nd T.R.		1694	8
07.01.2014			T. Evison 1st T.R.		1677	9
07.01.2014			T. Evison 5th S.R.		1691	2
07.01.2014			L. Moore 6th B.R.		1808	2
07.01.2014			M. Phee Rodeo Stack		1832	7
07.01.2014			V. Schiller 2nd B.A.		1682	1
06.01.2014	20,529.00	20,529.00	Gate Takings			
08.01.2014	8,400.00	8,400.00	Bar Takings			
08.01.2014			L. Marshall 2nd B.A.		1670	5
08.01.2014			C. Collins 4th B.B.		1817	1
08.01.2014			F. Osman 1st B.B.		1669	8
08.01.2014			W. Guilford 5th TR.		1700	2
08.01.2014			S. McGuire 3rd B.A.		1683	9
08.01.2014			S. McGuire 4th R. T.		1680	2
09.01.2014			T. Collins 3rd B.A.		1671	5
09.01.2014			T. Collins 3rd S.B.		1675	4
09.01.2014			G. King 1st B. Race		1692	12
09.01.2014			D. Ross 2nd Pony B/B		1824	9
	28,929	28,929.00				31

VICKI SUE-ANN SMITH
131 DENISON ST
FINLEY NSW 2713

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Certificate of Incorporation as an Association

THIS IS TO CERTIFY that the undermentioned Association is incorporated in New South Wales under the Associations Incorporation Act, 1984.

Association Name: **FINLEY & DISTRICT RODEO COMMITTEE INCORPORATED**
Incorporation No: **INC9890275**
Date of Incorporation: **16 October 2008**

Issued and given under my hand this sixteenth day of October, 2008.

A handwritten signature in black ink, appearing to read "Lyn Baker".

Lyn Baker
Commissioner for Fair Trading

FACT SHEET

Rate peg for NSW councils for 2015/16

2 December 2014

IPART is responsible for setting the rate peg for NSW councils each year. For 2015/16, we have set the rate peg at 2.4% based on the change in the Local Government Cost Index and an adjustment for a productivity factor.

What is the rate peg?

The rate peg determines the maximum percentage amount by which a council may increase its general income for the year. For almost all councils general income consists entirely of rates income. For a small number of councils, general income also includes some annual charges such as drainage levies. The rate peg does not apply to stormwater, waste collection, water and sewerage charges.

The rate peg is mainly based on the Local Government Cost Index (LGCI), which measures price changes over the past year for goods, materials and labour used by an average council. We deduct a productivity factor from the LGCI to strike a balance between ensuring that councils can meet the increased costs of delivering services resulting from price changes and ensuring that councils share productivity gains with ratepayers.

How did we set the rate peg for 2015/16?

We calculated the rate peg for 2015/16 by:

- ▼ taking the increase in the LGCI for the year to September 2014 of 2.47%
- ▼ deducting a productivity factor of 0.04%.

This resulted in a rate peg of 2.43% which we rounded to 2.4% for 2015/16.

What is the LGCI and how do we measure change?

The LGCI is a price index for councils in NSW. It is similar to the Local Government Price Index used in South Australia and similar in principle to the Consumer Price Index (CPI), which is used to measure changes in prices for a typical household.

The LGCI is designed to measure the average change in prices of a fixed 'basket' of goods and services that are purchased by councils, relative to the prices of the same basket in a base period. The index has 26 cost components, such as employee benefits and on-costs, and building materials for roads, bridges and footpaths. The cost components represent the purchases made by an average council to undertake its typical activities. We constructed the index in 2010 based on a survey we undertook of NSW councils' expenditure in 2008/09 and 2009/10.

We use the change in the LGCI in the year to September 2014 to inform the rate peg for 2015/16. This is the latest available information at the time we set the rate peg. The change in the LGCI in the year to September 2014 was 2.47%.

The main contributors to the change in the index were:

- ▼ an increase of 2.7% in employee benefits and on-costs, measured by the ABS wage price index for the NSW public sector
- ▼ an increase of 3.2% in construction costs for works, measured by the ABS producer price series for Road and Bridge Construction in NSW.

Offsetting these increases were decreases of:

- ▼ 1.9% in plant and equipment leasing prices
- ▼ 2.8% in motor vehicle repairs prices
- ▼ 3.0% in information technology and software prices.

There was an increase of 10.2% in gas prices, measured by the ABS consumer price series for gas and other household fuels. However, with a small weighting in the index, this resulted in a small impact on the LGCI.

The increase of 1% in electricity costs reflects the net effect of large price increases in 2013/14 off-set by a significant decrease in the September 2014 quarter as a result of the carbon price repeal. The impact on the LGCI (0.04 percentage points) was therefore lower than in previous years.

For more detail on the increase in the LGCI to September 2014, see Table 1 on page 5.

How did we determine the productivity factor for the 2015/16 rate peg?

The rate peg includes a productivity factor to allow ratepayers to share in council productivity gains. In the last four years, we applied a productivity factor of 0.2% in each of our rate peg determinations.

This year we reviewed our methodology for determining a long term productivity factor. We investigated a measure for determining a productivity factor that would be appropriate for all the industries we regulate. We decided to use the ABS market-sector value added multifactor productivity, based on quality adjusted hours worked. We have continued to use a long term (15-year) average as it smooths out short-term volatility in the index and therefore allows for a more consistent estimation of productivity over time.

Based on this methodology, we determined a productivity factor of 0.04% for the 2015/16 rate peg.

For more information on the productivity factor see the Fact Sheet – Productivity factor for cost indices – October 2014.

http://www.ipart.nsw.gov.au/Home/Industries/Research/Fact_Sheets_Information_Papers/Fact_Sheet_-_Productivity_factor_for_cost_indices_-_October_2014

How have we approached the carbon price repeal?

The Federal Government has repealed the carbon price effective 1 July 2014. We considered whether to adjust the rate peg for the carbon price removal and noted that:

- ▼ Due to the way the LGCI is constructed, the impact of the carbon price removal would be captured in the rate pegs of 2015/16 and 2016/17 (assuming input prices adjust within 15 months).
- ▼ When we applied an adjustment to the 2012/13 rate peg, it was in advance of the carbon price introduction and was based on Federal Treasury estimates of the prices.
- ▼ The timing of the carbon price removal (July 2014) means that we would be considering an adjustment after the removal is underway and with no published estimates of the effect on prices.

For these reasons we have decided to make no formal adjustment to the 2015/16 rate peg for the carbon price removal. Instead, we will allow its impact to work through the movements in the LGCI in the normal way. We consider that this approach is consistent with our usual approach in the calculation of the LGCI as it allows price effects to flow through to the rate peg in the same way as any other changes in prices.

How does the carbon price repeal affect councils' waste management charges?

Domestic waste management charges are set by councils and are outside the rate peg.

Under the Local Government Act, councils are required to calculate the domestic waste management charge so that they do not exceed the reasonable cost of providing these services.

We expect that as the impact of the carbon price removal will gradually flow through to councils' waste management costs, this will be reflected in the domestic waste management charges set by councils.

What does the rate peg mean for ratepayers?

The rate peg sets the maximum increase in each council's general income for the 2015/16 financial year. Because the rate peg applies to general income in total, and not to individual ratepayers' rates, councils have significant discretion to determine how to allocate this increase between different ratepayer categories. Individual rates are also affected by other factors, such as land valuations.

As an indication, the average residential rate per assessment in NSW in 2014/15 is around \$923. The rate peg decision implies an average rate increase of around \$22 in 2015/16. However, an individual ratepayer's rates may increase by more or less than the rate peg amount.

What does the rate peg mean for councils?

Councils must not increase general income by more than the rate peg. Councils requiring additional general revenue may apply to IPART for a special variation.

Councils applying for a special variation must satisfy the criteria listed in the Office of Local Government's Guidelines. The Guidelines require that councils must:

- ▼ establish a need for a special variation through the Integrated Planning and Reporting (IP&R) process, including through undertaking long term financial planning
- ▼ ensure community awareness of the need for and extent of the rate rise and giving the community an opportunity for input
- ▼ consider the impact on ratepayers and the community's capacity and willingness to pay
- ▼ exhibit and adopt the relevant IP&R documents
- ▼ explain productivity improvements and cost containment strategies it has realised or proposes in the future.

See the IPART website for information on the special variation requirements and councils that have applied in recent years.

http://www.ipart.nsw.gov.au/Home/Industries/Local_Govt/Special_Variations_and_Minimum_Rates

Want more information?

For more detail on the Local Government Cost Index see our Information Paper, *Local Government Cost Index* published in December 2010. This is also available on our website.

www.ipart.nsw.gov.au/Local_Govt/local-government-cost-index

Table 1 The increase in the LGCI for the year ended September 2014

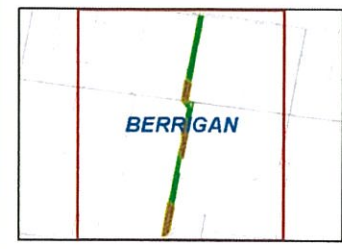
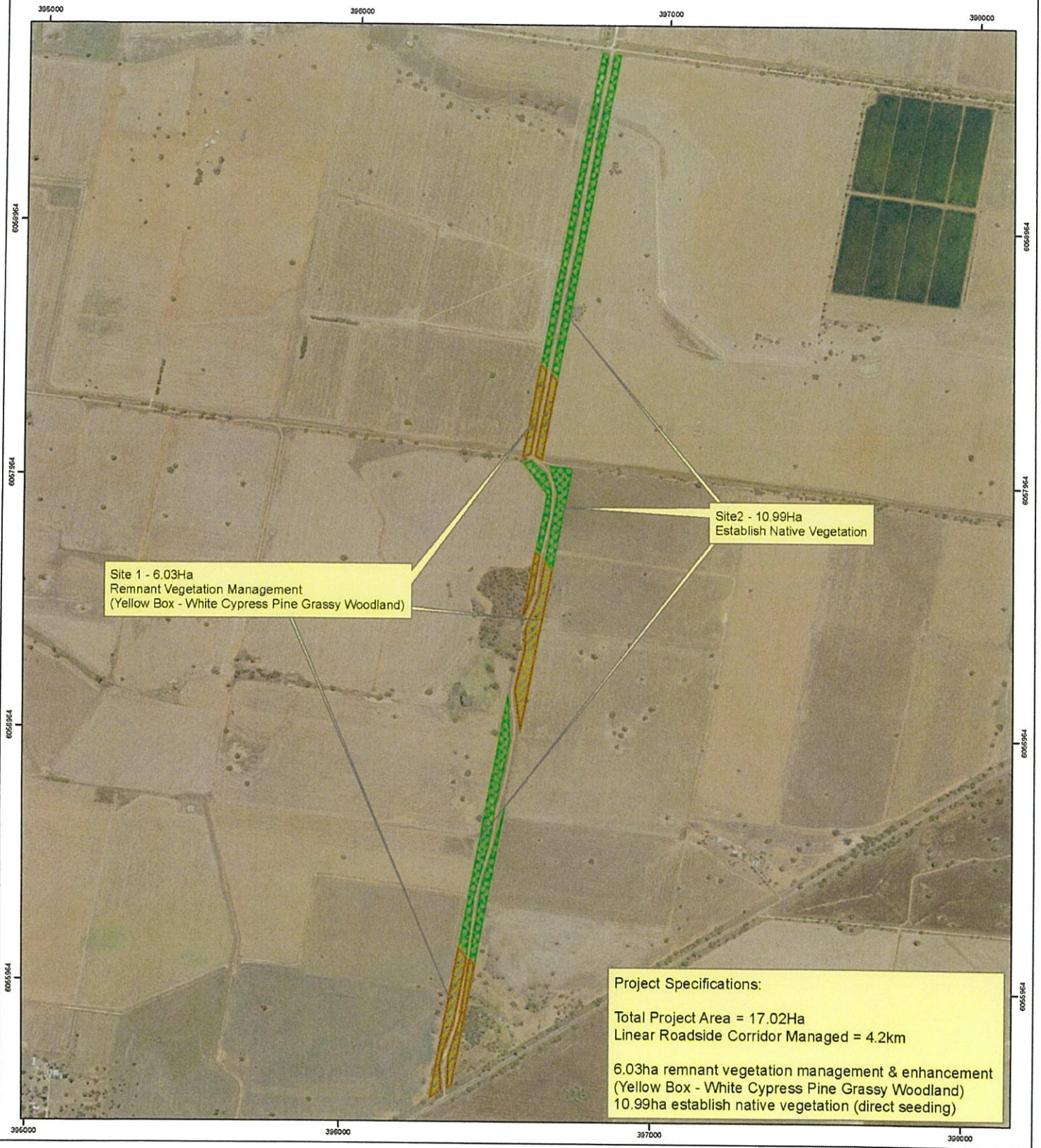
Cost items	Effective weights as at end Sep 2013 (%)	Price change to end Sep 2014 (% annual average)	Contribution to index change (percentage points)
Operating costs			
Employee benefits and on-costs	41.7	2.7	1.14
Plant & equipment leasing	0.4	-1.9	-0.01
Operating contracts	1.3	1.8	0.02
Legal & accounting services	1.1	3.1	0.03
Office & building cleaning services	0.2	2.0	0.00
Other business services	5.9	2.3	0.13
Insurance	1.9	0.3	0.01
Telecommunications, telephone & internet services	0.5	0.1	0.00
Printing publishing & advertising	0.5	8.6	0.04
Motor vehicle parts	0.5	2.3	0.01
Motor vehicle repairs & servicing	0.7	-2.8	-0.02
Automotive fuel	1.2	3.8	0.05
Electricity	3.8	1.0	0.04
Gas	0.1	10.2	0.01
Water & sewerage	0.5	2.8	0.01
Road, footpath, kerbing, bridge & drain building materials	3.1	3.2	0.10
Other building & construction materials	0.8	1.9	0.01
Office supplies	0.3	1.3	0.00
Emergency services levies	1.4	2.5	0.03
Other expenses ^a	8.6	2.6	0.22
Capital costs			
Buildings – non-dwelling	6.1	1.9	0.11
Construction works - road, drains, footpaths, kerbing, bridges	13.9	3.2	0.45
Construction works - other	1.4	3.2	0.04
Plant & equipment – machinery	3.7	0.3	0.01
Plant & equipment – furniture etc	0.2	1.6	0.00
Information technology & software	0.3	-3.0	-0.01
Total change in LGCI	100.0		2.47

^a Includes miscellaneous expenses with low weights in the Index, eg, councillor and mayoral fees.

Notes: Figures may not add due to rounding. Percentage changes are calculated from unrounded numbers.

14/15 Connected Corridors Project - Mortons Rd

Project No: MY00026



MAP 1: Project and works location
Property Name: Mortons Rd
Landowner: Berrigan Shire Council
Contact Person: Laurie Stevens

LLS Officer: Shanna Rogers
Date Prepared: 20/11/2014

- Legend**
- Establish Vegetation
 - Management of Vegetation

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The coordinate system on this map is the Map Grid of Australia Zone 55, using the Geocentric Datum of Australia 1984 (GDA84). Some published topographic maps still use the map datum AD 656. Coordinates on this map (GDA 84) will be in a different location on a published AD 656 topographic map.

Date of Imagery: 2010

South West Arts Inc.

LGA Luncheon – 21st November 2014



Purpose of Art & Culture

- Personal Happiness through Creative Expression
- Community Development by enhancing Community Cohesion and Capacity through involvement in Creative Activities – Artists, Family, Friends, Volunteers etc
- Economic and Tourism Development through having thriving, visible Artistic and Cultural activities/facilities. Employment opportunities through Creative Industry Development keeping/bringing people to our Regions
- Tree Change Immigration to our Regions – People looking to move ‘to the country’ look for Artistic & Cultural opportunities for themselves and their children

2014 Activity Summary

- Faces of the South West – Paste Ups & Photo Exhibition
- Shop Front Window Gallery – available to all regional artists
- Individual Artist Development & Funding Advice
- CASP Funding Facilitation (2015) – \$19404 in Funding for Regional Projects
- Arts Development Program - Community Art Groups & Secondary Schools
- Creatives' Network – Data Collection & Development
- Creatives' Workshop Program (development, will include Creative Industry Workshops)
- Art Out – Pop Up Art Market Stall
- Regional Bush Concert Series & Deniliquin Concert Series – with South West Music
- Partnership Development for future opportunities – ongoing

2015 Activity Plan

- Continue Creatives' Network Development - mapping of Artists and Groups throughout 9 Regions. This will enable South West Arts Inc. to provide information to all LGA's, promote activities across Regions, make better use of Funding Opportunities for groups and individual Artists.
- Develop an online Artistic + Cultural + Festival Event Calendar/Database representing our 9 Regions – This will enable South West Arts Inc. & LGA's to program all sorts of artistic/cultural activities in conjunction with established events, make better use of Funding Opportunities for 'adding on' to events and cross regional promotion.
- Continue Creatives' Workshop Development – Develop a programmed approach to delivering a variety of Artistic workshops across the 9 regions. Scoping for this project has commenced, and work on recruiting Facilitators for workshops in visual arts, performance and music (in conjunction with South West Music) will begin in December.
- Source/Look for Funding/Promote and Co-ordinate a range of Artistic & Cultural Exhibitions/ Performances and Opportunities to our 9 Regions.
- Creative Industry Development – work with LGA's & NSW Department of Trade & Investment to identify opportunities to increase the number of Creative Industries in our 9 Regions.
- Secure ARTS NSW (Department of Trade & Investment) Triennial Funding for 2016-2018

Projects Pending Funding

Anzac Legacy Project (Anzac Centenary Fund)

An online Exhibition of artistic/culturally significant artifacts etc relating to the war experiences of communities across the SW of NSW (9 LGA's)

Young Creatives' Network (Youth Opportunities Program)

Development of a specific/additional Creatives' Network, by and for, people under the age of 25. Project will include development of Website, Workshops and self determined Activities (including educational & career based activities).

Provision of Touring Exhibitions and Performances to LGA regions

Subject to availability, funding and participation by regional groups and/or Councils

Partner Input/Feedback ...

THE EARTH WITHOUT
ART
IS JUST
"EH"



Fit for the Future

Rural Councils

Workshop outcomes



Office of
Local Government

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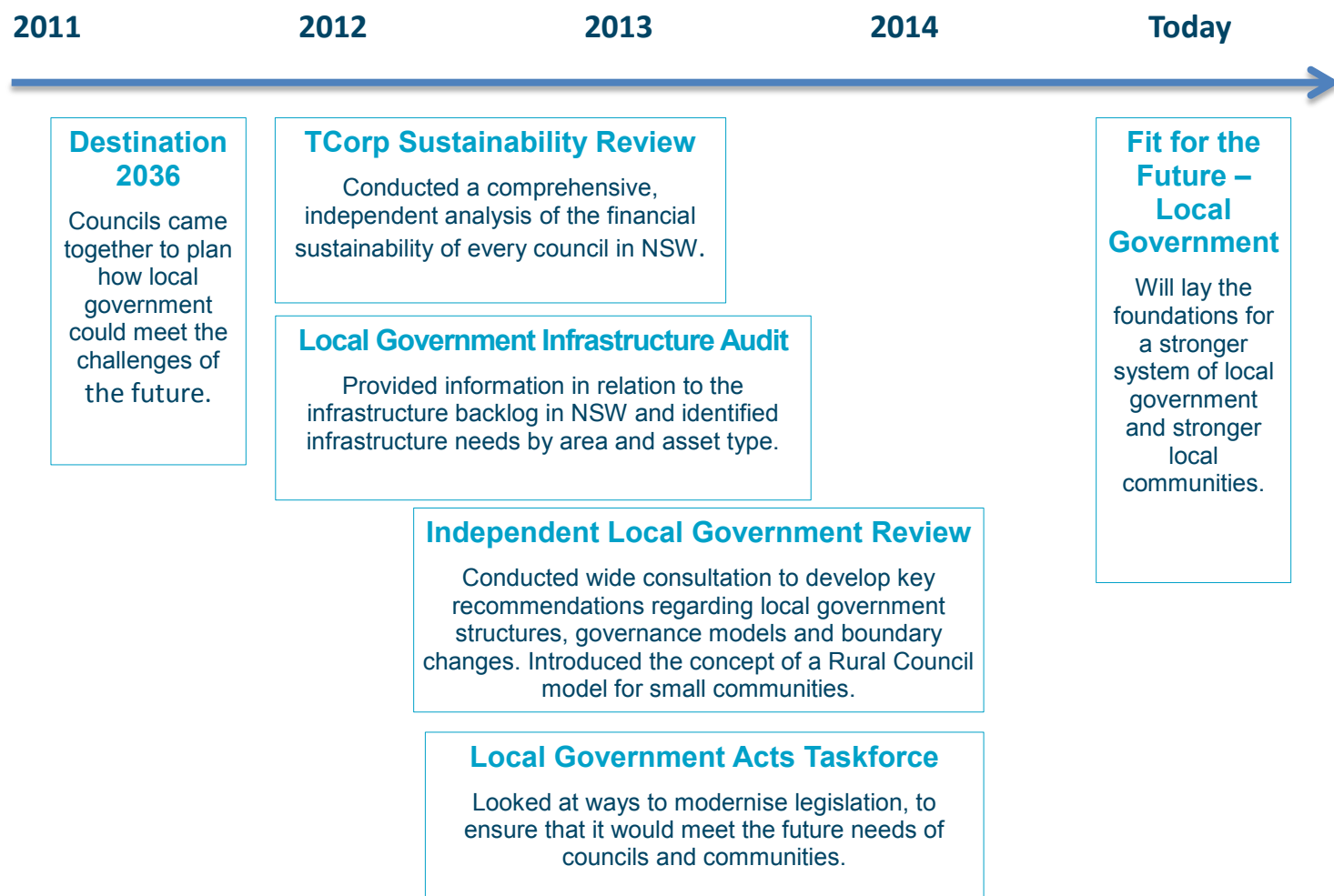
Office of
Local Government

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Strengthening local government

The journey so far . . .



Where are we now?

Following three years of consultation and review, the NSW Government developed the Fit for the Future Package to strengthen local councils and communities.

Since announcing the Package in September 2014, the Office of Local Government has been working with councils to implement these reforms. Key elements of the Package include:

- Legislative reform - a new Local Government Act from 2016
- Financial reforms – establishing a State borrowing facility for local government,

reviewing rating systems and improving procurement options and considering opportunities to direct Financial Assistance Grants to communities with the greatest need

- Structural reforms – supporting councils to improve performance and explore new structural options, including mergers and a new model for rural councils.

Each council is invited to prepare a Fit for the Future Proposal by 30 June 2015, outlining the improvements and structural changes they intend to make.

The Rural Council concept

What did the Panel say?

The work of the Independent Local Government Review Panel highlighted the special circumstances of small rural communities in NSW.

The Panel pointed out that although these communities contribute substantially to the State's economy – 80% of Australia's exports originate from rural and remote areas – the towns and villages in these regions face particular challenges in sustaining their communities and maintaining services.

The Panel identified a number of rural local government areas, with small and often declining populations, that appeared unlikely to remain sustainable in their current form.

These communities had limited options to improve their situation by merging with their neighbours due to the large geographic area they maintained and the sparsity of population in their region.

The Panel recommended exploring a new structural approach for these councils, maintaining the individual identity of the community, yet reducing the council's costs through streamlining regulatory and reporting requirements and administrative overheads and making greater use of shared resources.

The Panel recommended establishing a working party to further develop the Rural Council model

How did people respond?

There was a mixed reaction to the Panel's Rural Council recommendations when the final report was placed on public exhibition.

Some councils could see potential in the Rural Council concept, but felt they didn't have enough detail to make a decision.

They agreed that more development was required before councils could decide whether this was an option that might work for small communities.



Many were concerned that any new model shouldn't seek to "scale down" the council's role in small communities, pointing out that councils were often the backbone of these rural centres and the only advocate for their people.

What did the NSW Government do?

In responding to the Panel's final recommendations, the Government recognised the unique pressures facing rural councils, as well as calls from the sector for a model of local government where "one size does not fit all". The Government committed to further developing the Rural Council concept, in consultation with the sector, for possible inclusion in the new Local Government Act.

To ensure that smaller councils could participate in the Fit for the Future process, a target date of December 2014 was established for designing the new model. This would allow councils to complete an optional Rural Council Template when preparing their Fit for the Future Proposals for 30 June 2015.

The development process included two workshops, one in Dubbo and one in Sydney, where councils from some 40 smaller communities within NSW were then invited to share their views.



Minister Toole works with council representatives at the Sydney workshop.

Rural councils have their say . . .

The Rural Council workshops, in Dubbo and Sydney, attracted some 70 representatives from 40 smaller councils in rural NSW.

The workshops were a starting point for developing the Rural Council model. Mayors and General Managers attending the gatherings outlined the challenges facing their communities and the important role that councils play in supporting their towns and villages.

The sessions also gave councils an opportunity to showcase some of the innovative approaches they had developed in service delivery and to discuss the possibilities that may be available through a range of structural options.

Some of the things they hoped to achieve through a new model included stronger financial management, better quality services and streamlined regulation and reporting activities.

There was considerable discussion about the characteristics of Rural Councils and the role that the NSW Government might play in supporting Rural Councils in the future.

The workshops also identified key criteria that councils wanted to see retained in any new arrangements. Maintaining the role of councils as community leaders, and preserving a sense of

autonomy for small communities was considered particularly important.

A number of potential regulatory changes were also explored during the workshops, including options for differential regulation. These will be further explored in the IPART regulatory review and Local Government Act development.

There was no consensus at the workshop on the need for a single “model” for small councils and their communities.

The workshops demonstrated that the needs of small communities in rural NSW are so diverse that a single solution may not be possible.

There was agreement, however on a range of options that may be suitable for Rural Councils to adopt, to help them become Fit for the Future and increase capacity. These included making greater use of shared arrangements with neighbouring councils, particularly through the new Regional Joint Organisations and reducing costs through streamlining compliance and reporting requirements.

Some of the options considered will require legislative amendments and new ways of working between the State Government and local councils.

What was agreed at the workshops . . .

- A list of common characteristics of Rural Councils (see Pg 8)
- A list of the things Rural Councils want to see retained in any new arrangements:
 - A strong community identity, sense of place and social capital;
 - Effective local representation at all levels of council responsibility;
 - Meaningful financial autonomy (in setting budgets, rates, fees and charges);
 - Local priorities to inform service delivery with local oversight;
 - Capacity to deliver local 'core' council services and infrastructure with local oversight;
 - Capacity to deliver State or Federal services on an agency basis;
 - Local Employment maximised in the local government area through council activities

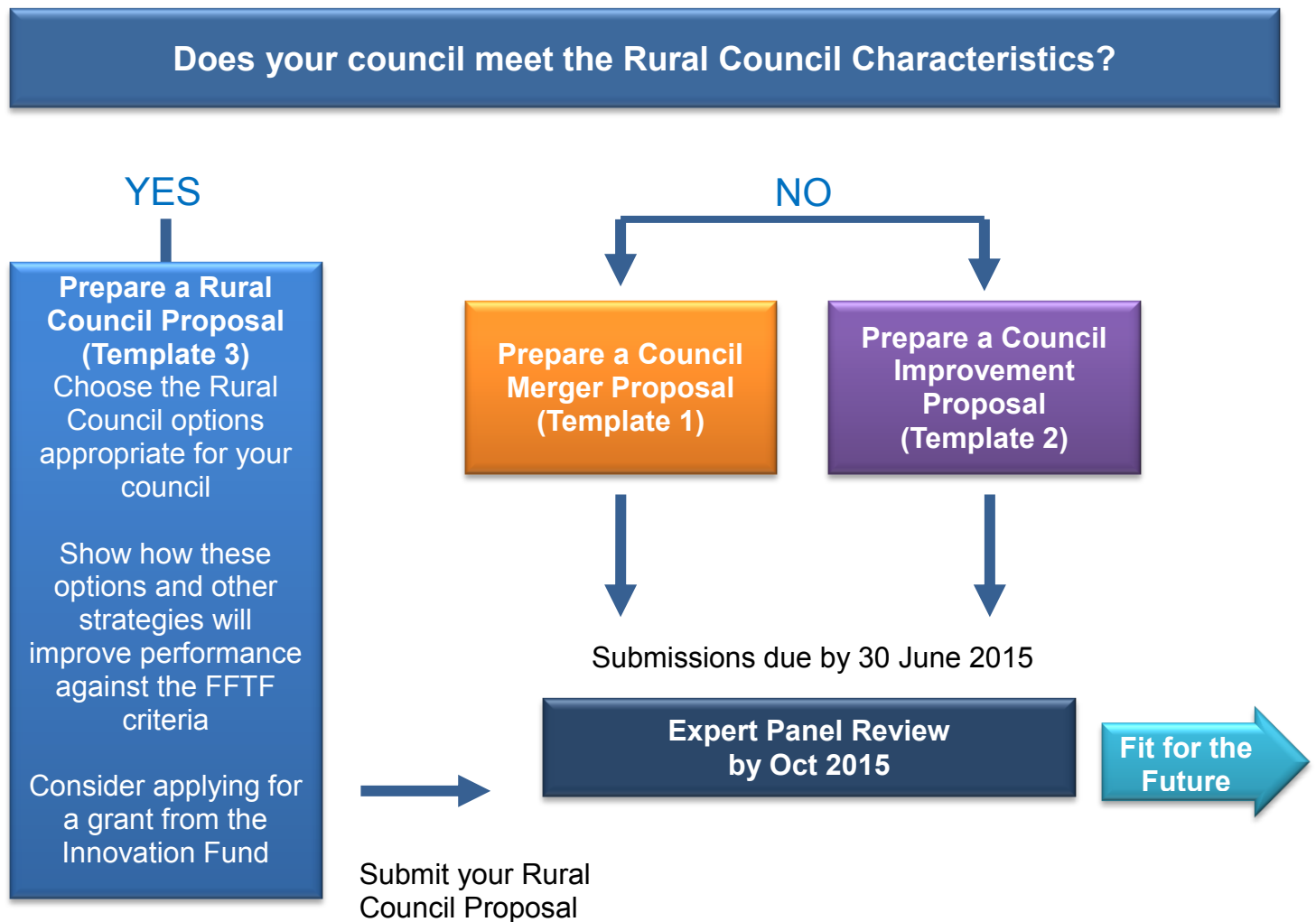
What wasn't agreed . . .

- The best way to achieve these aspirations through a single "model".
- The workshops demonstrated that the needs of rural communities are so diverse that a single solution that suits them all may not be possible.

Where do we go from here?

- This Paper has been prepared to document the findings of the workshops.
- The common characteristics, key criteria and options identified at the workshops will be used to refine the range of options that Rural Councils could have for completing their Fit for the Future Proposals and inform expectations about meeting the Fit for the Future benchmarks. These will form the basis of template 3 – Rural Council proposal.
- The template and guidance will be made available in January to allow for consideration of feedback from councils and consultation with the Ministerial Advisory Group, comprising LGNSW, LGPA and USU.
- The Paper also looks at ways that Rural Councils and the State Government can continue to work together in future to support small rural communities, based on the issues identified at the workshop.

The proposed approach . . .



This approach allows councils to determine if they wish to be considered as a Rural Council and provides a range of options they can consider to increase their capacity and improve performance against the Fit for the Future criteria.

It also encourages councils to connect with the Small Council Innovation Fund (announced as part of the Fit for the Future package) by nominating a project that may be suitable for future funding. The project should focus on improving council's productivity, building community capacity, or exploring a new approach to service delivery. Guidelines on the Innovation Fund will be made available in early 2015.

In assessing Rural Council Proposals, the Expert Panel will:

- Consider whether the council meets the Characteristics
- Consider whether council has used the Independent Panel's recommendation as a starting point for assessing scale and capacity
- Take into account the community's particular circumstances
- Acknowledge the role other parties will play in helping to deliver the Improvement Proposal (eg change of legislation, establishment of JO)
- Assess whether the council has adequately demonstrated how adopting the Options chosen, and any additional strategies identified, will help improve its performance against the FFTF Criteria
- Refer suitable project proposals to the Innovation Fund for consideration, as appropriate.

The Rural Council characteristics

There was considerable discussion at the workshops as to the main characteristics of a Rural Council and how a council might decide if it should prepare a Rural Council proposal. The characteristics below have been developed through input from the workshops.

When deciding whether to pursue the Rural Council option, councils should first consider the structural change recommendations of the Panel and then review the Characteristics. In some cases, the Panel recommended quite clearly that the Rural Council option would be the preferred outcome, for example the 11 councils identified in "Group C" of the final report.

For other councils, the Panel's preferred recommendation was for a merger, with the possibility of pursuing a Rural Council option if the merger could not be achieved. Since the release of the Panel's final report, a further group of councils have also expressed interest in the model.

Having first considered the Panel's structural change recommendations, councils should consider whether they generally meet the characteristics of a Rural Council.

Characteristics of Rural Councils

1. Small and static or declining population spread over a large area

The Panel identified councils with a population of approximately 4,000 or less as having specific challenges associated with a low-rate base and a dispersed population. Councils with current or future populations of under 10,000 were involved in co-developing options for Rural Councils through the workshops. However, challenges faced by rural councils encompass more than simple population numbers. Low-density of areas and relative inaccessibility to service centre also play a part.

2. Local economies that are based on agricultural/resource industries

A number of councils in rural areas rely on a small number of productive industries, or a single area of production, to support their local economy. This creates vulnerabilities in local economies to pressures such as natural disasters or fluctuating market demand for products. Councils in rural areas are unique because they need to incorporate the needs of a small number of industries into their planning and reporting requirements.

3. High operating costs associated with a dispersed population and large area

The lack of density in many rural areas, with multiple small communities to be served, requires council officers travelling large distances to provide services, or for councils to maintain infrastructure over a large geographic area. These requirements impose additional costs on rural councils that are generally not experienced in councils with high-density populations.

4. High importance of retaining local identity, social capital, and capacity for service delivery

Councils in rural areas often provide the 'backbone' of their community and help to build community capacity. Councils enhance local identity by maintaining local areas, holding local events, and by providing service delivery tailored to the needs of their population. Councils in rural communities often provide services that urban councils are not required to supply, such as local doctors, post offices or aged care facilities. The connections between local representatives and their communities are generally closer than those found in metropolitan areas.

5. Low-rate base and high grant reliance

Low populations and a lack of diversity in industry create a low rating base for rural councils. Councils therefore become reliant on other sources of funding such as Financial Assistance Grants to continue providing services and maintaining infrastructure. Rural councils will find it difficult to achieve the FFTF benchmark of 60% own source revenue because of this situation.

6. Difficulty in attracting and retaining skilled and experienced staff

Many smaller councils find it difficult to attract and retain skilled and experienced staff, due to their remote location or inability to offer competitive salary packages. Some councils have invested in traineeship arrangements, only to find that trainees move on to larger councils after completing their studies. These challenges mean that it is often difficult for councils to provide specialist services, or they have to rely on expensive contract arrangements to provide these services.

7. Risk in ongoing financial sustainability and provision of adequate services and infrastructure

Pressures caused by a low-rate base and costs associated with providing needed services to a dispersed population create the risk that many councils in rural areas will become unsustainable. The Treasury Corporation (TCorp) assessment provided an indication of councils' financial outlook, with many smaller councils experiencing particular challenges.

8. Long distance to a major (or sub-) regional centre

Long distance to a major centre causes increased pressure and costs for rural councils and their communities. People often experience considerable delays in receiving services or must travel great distances to access services. The community becomes reliant on council representatives for support in ensuring services, such as healthcare, can be provided. The community may also require access to services ordinarily provided by the State or Federal Government and not available in their region, creating costs for councils that choose to provide those services.

9. Limited options for mergers

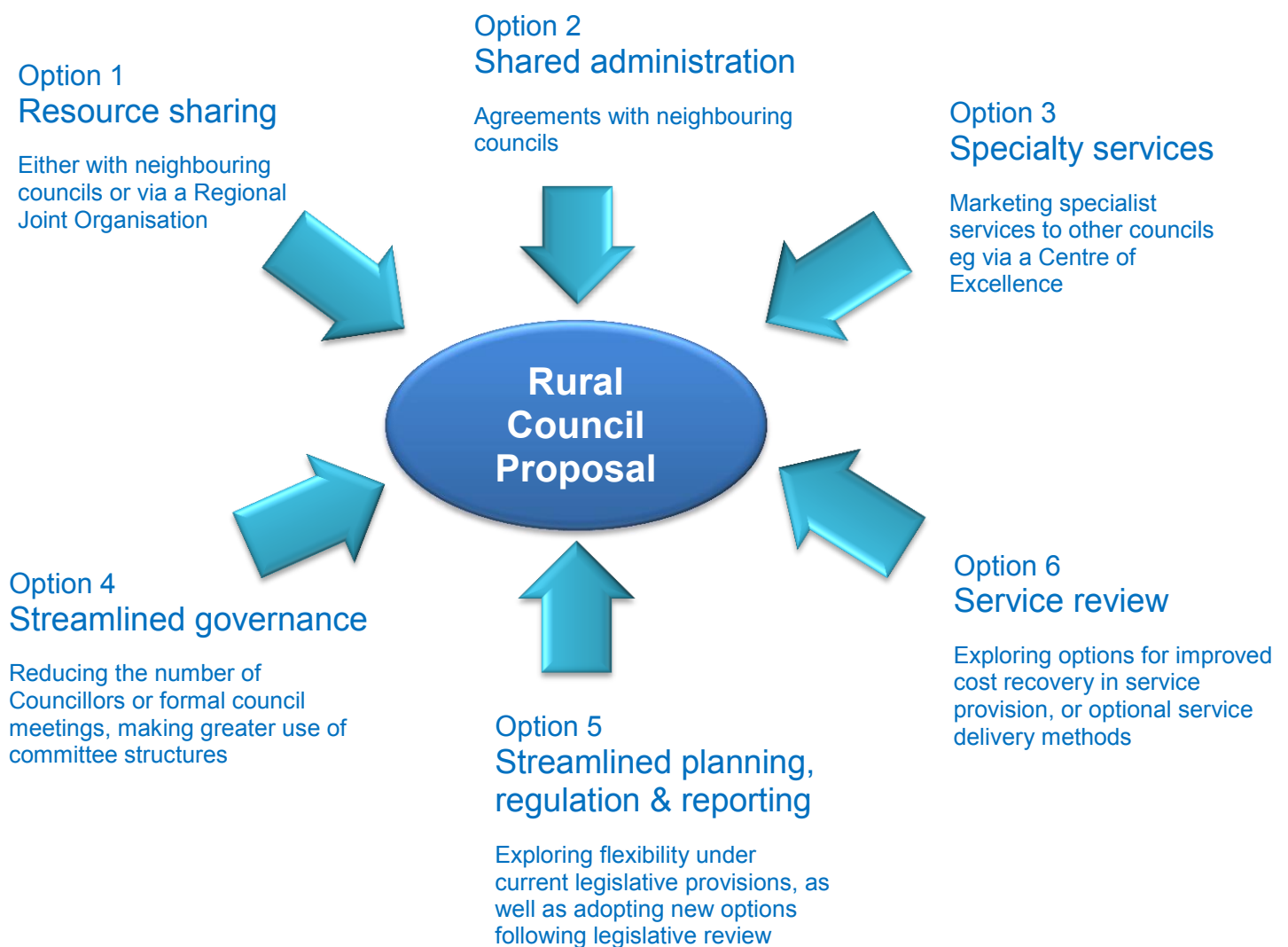
The size of the LGA, the distance between regional centres, or the distance from communities of interest may limit councils' options in rural areas from considering a merger to improve their scale and capacity.

The Rural Council Options

The workshops highlighted that a single Rural Council model, embedded in legislation, may not be the most desirable solution for smaller councils.

A more flexible approach was favoured and there was considerable discussion about the range of options that could be available to smaller councils to help them become Fit for the Future. The diagram below shows possible options, suggested at the workshops, that could be included in Template 3. Councils would not be required to adopt all the options in their Proposal, and may identify additional options, but should show how combining two or more of these alternatives would help them to improve financial sustainability, efficiency and services and infrastructure and become Fit for the Future.

Some of the options would require legislative change to allow councils to utilise their full potential. Others could be applied under current legislation.



Rural Council Options

Resource sharing

Many councils already have existing resource sharing arrangements with neighbouring councils and further opportunities will arise following the establishment of Regional Joint Organisations.

There are numerous activities undertaken by councils which could be performed more efficiently through sharing resources and/or accessing the skills and expertise of staff at their JO or another council.

Potential activities for resource sharing include:

- Community Strategic Plans
- Accounting and auditing
- Strategic financial planning and management
- Procurement
- Road network planning and major projects
- Engineering design and infrastructure project management
- Non-operational functions of local water utilities (i.e. strategic planning and management)
- Tourism and economic development where appropriate
- Children's and aged services
- Library services

Shared administration

Under current arrangements, councils can share a General Manager if they choose, and some county councils currently take advantage of this option.

There are opportunities to streamline this process in the future for smaller councils, and other shared administrative arrangements could be considered.

Specialty services

Some smaller councils have developed special expertise in a particular service or function, for example IT, or engineering design.

There may be opportunities for a rural council to act as a centre of excellence for other councils to access these specialty services.

New technologies are providing more options for expertise and services to be shared across councils. A number of councils at the workshops were interested in exploring these possibilities.

Streamlined governance

The administration of representative activities and meetings creates costs for councils. Many councils in rural areas enjoy a high resident-to-councillor ratio and it may be possible to reduce the number of councillors and/or formal council meetings, while still maintaining opportunities for community involvement.

Restructuring current committee systems, or making greater use of Section 355 options to encourage community input could also be explored.

Some smaller councils have saved up to \$100,000 by redesigning their governance structures. Future legislative amendments to make it easier for small councils to restructure governance will be considered.

Streamlined planning, reporting and regulation

Councils currently have a number of options for streamlining or sharing under existing legislation and further options will be explored in the review of the Local Government Act and the IPART review of the regulatory burden on councils.

Options that councils are keen to explore include:

- Sub-regional land use plans
- Implementation of joint planning panels for development control and oversight
- Sub-regional State of the Environment reports.

Service review

Councils are encouraged under the current Integrated Planning and Reporting framework to undertake regular service reviews, in consultation with their communities.

Rural Councils may wish to further explore this concept by working with their communities to identify the key services that are most important to local people, and those which are less important, or could be delivered to a revised standard. These services will vary from community to community and depend on the level of existing service provision through private enterprise or other levels of government.

Some small councils currently effect savings and build community capacity by relying on local not for profit organisations to provide a range of community services, with an agreed level of support from the council.

It is also important to ensure that services are delivered as efficiently and cost-effectively as possible. Undertaking service reviews will help to identify areas where improved cost recovery might be possible and Joint Organisations will provide a forum where smaller councils can work more directly with State Agencies to negotiate service provision

Working together for stronger rural communities

The role of the State Government

The Rural Council workshops highlighted the importance of working partnerships between State Government and local councils to improve outcomes in rural communities.

The Fit for the Future reforms will provide significant opportunities for small councils and their communities through:

- Establishing new Joint Organisations of councils in regional NSW
- Establishing a \$4 million Innovation Fund to encourage new approaches to governance and service delivery in small communities.
- Streamlining legislation to cut red tape, reduce regulation and provide more governance, compliance and reporting options for smaller councils
- Considering options to redistribute Financial Assistance Grants to communities with the greatest need.

Councils completing a Rural Council Proposal will need to consider how these initiatives might help them in moving towards the Fit for the Future goals.

Joint Organisations

The NSW Government is establishing Joint Organisations in regional NSW to provide a forum for councils and the State to work together on regional planning, infrastructure and economic development opportunities in their region. Rural Councils will be full members of their Joint Organisation. This will open opportunities for them to work more directly with the State Government, as well as other councils in their regions, to improve the services and infrastructure provided to their community. It may also provide further options for them to reduce costs through resource sharing and shared

service delivery with other councils.

The NSW Government is providing more than \$5 million in funding to establish 15 Joint Organisations in regional NSW. Each JO will receive \$300,000 in seed funding to help establish the new organisation.

The final model for Joint Organisations will be refined through a Pilot Scheme, currently underway in five regional areas.

The Joint Organisation Pilots will focus on the core functions of: Regional strategic planning and prioritisation; Intergovernmental Collaboration and Regional Leadership and Advocacy, as well as exploring options for service delivery, as appropriate.

The five Pilots involve a total of 42 councils in the Central West, Hunter, Illawarra, Namoi, and Riverina regions.

It is important that Rural Councils consider the opportunities provided by JOs for shared planning, reporting and service delivery when preparing their Fit for the Future Proposals. Councils involved in the Pilot process will be able to explore these options in more detail. Those in future JO areas should consider how these opportunities could help to improve their performance against the Fit for the Future Criteria.

For example, a Rural Council may choose to detail in its proposal how sharing a resource within a JO will increase capacity in their area and deliver improvements to their community.

Small councils Innovation Fund

As part of the Fit for the Future package, the NSW Government announced a \$4 million Innovation Fund to help small councils develop innovative ways of working.

The Innovation Fund has two key focus areas:

- Small council development – supporting

innovative projects or methodologies that could be applied across a range of small councils.

- Small council grants – rural councils with a population of less than 10,000 will be eligible to access this fund for individual projects.

Councils completing the Rural Council Proposal (Template 3) will have the option of nominating a project that may be suitable for funding under the scheme.

The project should help to increase their council's capacity to move towards the Fit for the Future goals in terms of sustainability, infrastructure and service delivery and efficiency.

For example, a Rural Council might develop a proposal for:

- Developing IT systems allowing shared administrative arrangements with a partner council, or
- Developing a 'centre of excellence' to provide services to other councils in areas such as engineering or contractual management.

There are many other areas where councils may take the opportunity of using the available funding to increase capacity. Further information about the funding will be provided in early 2015.

Small rural councils that do not choose to complete template 3 will also be eligible for access to the Innovation Fund.

Streamlining legislation

The NSW Government is committed to developing a new Local Government Act, for implementation from 2016.

The new legislation will cut red tape and embed the principles underpinning Integrated Planning and Reporting .

As part of the review process, the Government has committed to commissioning the Independent Pricing and Regulatory Tribunal (IPART) to conduct a review into the current regulatory, compliance and reporting requirements for councils and identify opportunities to streamline these requirements.

Although the results of the review will not be finalised when councils are preparing their Fit for the Future Proposals, they should consider and include options for savings on compliance requirements that are currently available to them through activities such as sharing resources or completing joint planning and reporting activities. The Local Government Act review will also consider options for streamlining governance in small communities. This might include the option of reducing the number of formal council meetings required for Rural Councils. Councils preparing their Proposals should consider the savings that these changes may offer to their council in future.

Financial Assistance Grants

The Government supports targeting Financial Assistance Grants to communities with the greatest need.

The Government has committed to asking the NSW Grants Commission to continue to identify opportunities to achieve this over time, within the constraints imposed by the national funding principles.

This process will take time to refine, as there are many stakeholders involved and transition arrangements need to be considered for those councils who may be impacted by any future redistribution.

Providing feedback

This Paper reflects the issues and ideas discussed with representatives from 40 councils at the two Rural Council workshops.

The Office of Local Government invites councils to provide feedback on the Paper. Those who attended the workshops may have additional comment to add or clarify. Those who were unable to attend, but are considering the Rural Council model, may wish to provide feedback on the characteristics and options.

Details for providing feedback are as follows

Closing Date	7 January 2015
Via Email	onestopshop@olg.nsw.gov.au
Via Fax:	(02) 4428 4199
Via Post:	Locked Bag 3015 NOWRA NSW 2541

The Office of Local Government acknowledges the short timeframe for response. It is aware however that councils would like to have Template 3, the Rural Council Proposal available as soon as possible. It is hoped to release the Template and Guidance before the end of January 2015 to allow councils to continue with their Proposals. Feedback on this paper will help to refine the requirements for Template 3, the Rural Council Proposal.

Regional Visits

Following release of the Rural Council Template and guidance, the Office of Local Government will conduct a round of regional visits to help guide smaller councils on the Template requirements and opportunities to connect with the Innovation Fund.

Further information

For further information regarding development of the Rural Council model please contact Mark Kay at the Office of Local Government via mark.kay@olg.nsw.gov.au.

Further information on the Fit for the Future reform package is available at: www.fitforthefuture.nsw.gov.au

WORK HEALTH AND SAFETY COMMITTEE MINUTES OF MEETING

Minutes of meeting held at 8:00am 11th December, 2014 at the Berrigan Depot.

Present: Michelle Koopman, Kevin Dunn, Jeff Manks, Andy Reeves

Apologies: Karen Hanna

Previous Minutes

Moved J. Manks seconded K. Dunn that the minutes from the previous meeting, held on 8th November, 2014 be accepted. MOTION ACCEPTED.

Matters arising:

Committee Vacancy

Aaron Chamberlain has joined the WHS Committee from 2015. The Committee's first meeting will be held in February.

Traffic Counters – WHS issues

A radar traffic counter has been ordered on a trial basis. Whilst they reduce health and safety risks, the counters do not capture as much information as the existing band counters.

RAP

RAP reviewed. Items for discussion include:

- Steps down to River Pump – issues with how this can be addressed;
- Test and Tag – being addressed by Matt Miller
- Office items almost completed – need to follow up on Safety Data Sheets.

Inspections Tabled

- None tabled

Incident Reports

Nil

General Business

November Presentations

Some negative and positive feedback. Request from General Manager to conduct further presentations to outdoor staff on Heat Stress Policy.

Tool Box Meetings – Heat Stress Policy

A short clarification and information session on the Heat Stress Policy will be held at Toolbox meetings on the week commencing 14/12/14. Tool Box talks will be held at:

- Tocumwal Depot on Tuesday from 7:00am
- Berrigan Depot on Wednesday from 7:00am

- Finley Depot on Thursday from 7:00am

Outdoor worker attendance is required at a day/site suitable.

Emergency Evacuation Drill

The emergency evacuation drill in the Office, which was held on Tuesday 9th December, 2014 went well with only minor hiccups. All staff were requested to assemble in the alternative assembly area in the rear carpark. Issues encountered included Staff not advising of their whereabouts on the In/Out function; notification of the evacuation being heard at the Depots and Libraries; and issues with programming the alarm system.

Suggestions

None tabled.

Meeting closed : 8:45am

Next Meeting: 2015 – to be advised.

Area	Date	Inspector/s	Hazard/Non-Compliance	Risk Level	Recommended Action	Person Responsible	Proposed Completion Date	Actual Completion Date	Verification
Pools	25/10/11	MK/PG	Hazardous substances not stored correctly.	Low	Toc/Berrigan – bags of chemical powder stored in unlabelled bins – bins to be labelled. <i>Completed in Tocumwal – Paul to follow up and advise re Berrigan</i>	WSO			
Barooga Water Treatment	23/10/12	MK	Steps down to River Pump – covered in weeds and presents a severe trip hazard	High	Steps to be replaced under capital works program. <i>Tender process underway</i>	EE	TBA		
Berrigan Depot	06/03/14	ID	Evacuation procedures for Berrigan Depot not available	L	Re-issue procedures and place in Smoko Room	ERM			
Berrigan Depot	06/03/14	ID	Chainsaw equipment stored in shower	M					
Berrigan Depot	06/03/14	ID	Outside areas of the Workshop are cluttered – poor housekeeping	M					
Berrigan Depot	06/03/14	ID	Boundary fenceline needs addressing: <ul style="list-style-type: none"> - East side – low mesh and heavy vegetation; - General barbed wire needs maintenance 	M					
Tocumwal Water; Barooga Water, Finley Water, Berrigan Water	18/06/14	AR	Test and Tag out of date – date of last inspection 06/12	M	Asset Maintenance Officer following up on status of all Test and Tag items.	AMO			
Berrigan Water	18/06/14	AR	Non-compliant ladder to Flocc Tank and Filer	H					
Barooga, Finley and Berrigan Libraries	06/08/14	JM	Emergency Evacuation diagrams not available.	L	Reissue procedures and plans where found to be missing.	ERM			
Pound	22/07/14	MK	Open drain in the dog sheds is a trip hazard	H	Place removable cover over the pit hole	DM			
Ranger	22/07/14	MK	Euthanasia procedures need to be reviewed. Current practice results in	M	Review the procedures: <ul style="list-style-type: none"> • If euthanizing on site, then 	DM			

Area	Date	Inspector/s	Hazard/Non-Compliance	Risk Level	Recommended Action	Person Responsible	Proposed Completion Date	Actual Completion Date	Verification
			manual handling issues, and on site practice results in reputational issues.		screens to be used; <ul style="list-style-type: none"> • Large animals must be euthanized on site; • If euthanizing on site, defined procedures on how animals will be restrained must be developed; • Small animals can be euthanized at the pound. 				
Office	30/09/14	JM	No SDS available for ink cartridge toner.	L	Arrange for SDS to be delivered with toner orders.	AO			

- Shaded areas include items requiring immediate action, or advice on progression.



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www.kellmoore.com.au

Our Ref: MSR:AM:141613
Your Ref:
Reply to: ALBURY OFFICE

12 December, 2014

Attention: Mr Rowan Perkins
 The General Manager
 Berrigan Shire Council
 Email: RowanP@berriganshire.nsw.gov.au

Email Transmission

Dear Sir

Arcav Pty Ltd - Priority Deed

1. Introduction

- 1.1 Thank you for instructing Kell Moore Lawyers to advise in relation to the Priority Deed provided to you by Arcav Air Pty Ltd as part of their refinancing with GE Commercial (**Lender**).
- 1.2 This letter sets out our advice in relation to the Priority Deed and the implications it has for your existing security in relation to the Loan Agreement dated 24 June 2014.
- 1.3 *We advise that Council's security over the Fuel System at the Tocumwal Aerodrome is not at risk by it entering into the Priority deed.*

2. Costs

- 2.1 We confirm that the costs of this advice are payable by Arcav Pty Ltd.

3. Loan Agreement

- 3.1 By Loan Agreement dated 24 June 2014, Council lent Arcav Air Pty Ltd (**Arcav**) the sum of \$43,785 on terms that the loan is to be paid in full by 1 July 2019 and that the outstanding principal from time to time attracted interest calculated at the rate of 4% per annum.
- 3.2 Council took security against the assets of Arcav via a General Security Agreement dated 24 June 2014 (**GSA**). The scope of the security taken was limited in its nature to the Fuel System only. The Fuel System is defined in the GSA as the "fuel bowser, one above ground fuel storage tank, hoses, pumps and plumbing, bus stop style shelter and multi card reader" installed on the land, (being Tocumwal Aerodrome, Burma Road, Tocumwal, New

South Wales, more particularly described as Certificate of Title Folio Identifier 19/1077717).

4. **Priority Deed**

4.1 As part of its financing arrangements Arcav have approached the Lender, who has agreed to provide finance to Arcav on the basis that it is able to register a financing security against the assets of Arcav.

4.2 The Lender requests that Council enter into the Priority Deed on the basis that Council's security rank in priority to that of the Lender only in respect to the "Other Assets" and otherwise is subordinated to rank below the priority of the Lender in respect to the "Account Assets".

4.3 **Account Assets:**

- (a) The Account Assets are defined as "all present and future Accounts, Related Rights and Relevant Agreements".
- (b) "Accounts" are defined as an existing or future right to receive payments for goods sold in the course of Arcav's business and includes interest, costs, taxes, duties and other monetary claims which may become owing and includes rights which Arcav may have in respect to money deposited with any bank where such money is a payment or purported payment of any of those transactions.
- (c) "Related Rights" means Arcav's rights under an agreement for the sale of goods. Arcav's rights and any purchase money security interest to the extent that it secures payment of an account, the benefit of all insurances, mortgages, charges and other security interests, rights to negotiable instruments, rights to and any interest in any invoices, statements, chattel, paper ledgers, any refund of GST, any right to stop the delivery of goods which are in transit and Arcav's right and interest in any goods which were sold or purportedly sold but were returned or repossessed by Arcav.
- (d) "Relevant Agreements" are all invoices, agreements which gives rise to an account or an amount to be paid and all mail addressed to Arcav and all ledgers, books, records, computer or electronic data regarding an account.

4.4 **Other Assets:**

- (a) Other Assets are the whole of the property now or at any future time severally encumbered by each security interest, whether or not any security interest extends to any other property of any nature but excludes the Account Assets.

5. **Advice**

5.1 As Council's registered security is limited to an interest over the Fuel System, we advise that subordinating Council's priority in respect to the Account Assets (as defined) does not impinge on its security in respect to the Fuel System and the Fuel System will fall within the definition of Other Assets.

Attention: Mr Rowan Perkins
The General Manager
Berrigan Shire Council

12 December, 2014

5.2 Given that the GSA entered into by the parties is specific in its nature, we are comfortable to recommend that Council consent to entering into the Priority Deed to assist Arcav's financing arrangements.

5.3 Furthermore, given that Council's exposure in relation to the Loan Agreement is limited to \$41,000 and given that in addition to the security interest Council has enforceable rights under the Loan Agreement, the risk to Council agreeing to this request is minimal.

6. **Where to from here?**

6.1 If you are in agreement with our advice regarding the Priority Deed, we would be grateful if you would please arrange execution of the Priority Deed on page 1 of the document by Council and return it at your earliest convenience to Arcav Pty Ltd. Please provide a signed copy to us.

If you have any questions, please contact Peter Campbell on 02 6021 2844.

Yours faithfully
KELL MOORE

Per:

Peter Campbell
Principal
Email: pcampbell@kellmoore.com.au

*Our office will close at 5.00 pm on Tuesday, 23 December 2014
and will re-open at 8.30 am on Monday, 5 January 2015*

*** SEASONS GREETINGS ***