



Council Chambers,
BERRIGAN. 2712

Sir/Madam,

The Ordinary Meeting of the Council of the Shire of Berrigan will be held in the **Council Chambers**, Berrigan, on **15th April, 2015**, when the following business will be submitted:-

9:00AM

Public Question Time

COUNCIL MEETING

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No business, other than that on the Agenda, may be dealt with at this meeting unless admitted by the Mayor.

ROWAN PERKINS
GENERAL MANAGER



Council Meeting

Wednesday, 15th April, 2015

BUSINESS PAPER

1. **APOLOGIES**
2. **DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTEREST**
3. **VISITORS ATTENDING MEETING**

10:30am Mr Jeroen Visscher
Miss Russell Paderes
Mr Tejinder Singh
Mrs Karmeet Kaur
Miss Avneet Kaur Virk
Mr Sutharsamohan Sankaralingam
Mrs Pryatharshani Sutharsamohan
Ms Larshya Sutharsamohan
Mr Niruthikan Sutharsamohan
Mr Sunandan Sutharsamohan
- presentation of Australian Citizenship.

4. **CONFIRMATION OF MINUTES**
RECOMMENDATION – that the Minutes of the meeting held in the Council Chambers on Wednesday 18th March, 2015 be confirmed.

Items requiring Council Resolution

5.1 FINANCE – ACCOUNTS**AUTHOR:** Finance Manager**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting

RECOMMENDATION – that the Financial Statement, Bank Reconciliation Certificate and Petty Cash Book made up to 31 March, 2015 be received and that the accounts paid as per Warrant No. 03/15 totalling \$3,392,587.54 be confirmed.

REPORT

- a) A Financial Statement covering all funds of the Council indicating the Bank Balances as at 31 March 2015 is certified by the Finance Manager.
- b) The Finance Manager certifies that the Cash Book of the Council was reconciled with the Bank Statements as at 31 March 2015.
- c) The Finance Manager certifies the Accounts, including the Petty Cash Book made up to 31 March 2015, totalling \$3,392,587.54 and will be submitted for confirmation of payment as per Warrant No. 03/15fs.
- d) The Finance Manager certifies that all Investments have been placed in accordance with:
 - a) Council's Investment Policy,
 - b) Section 625 of the Local Government Act 1993 (as amended),
 - c) the Minister's Amended Investment Order gazetted 11 January 2011,
 - d) clause 212 of the Local Government (General) Regulations 2005, and
 - e) Third Party Investment requirements of the Office of Local Government Circular 06-70.
- e) Total funds held are expected to remain stable in April.

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Items requiring Council Resolution

Statement of Bank Balances as at 31 March 2015

Bank Account Reconciliation

Cash book balance as at 1 March 2015	\$ 2,789,843.94
Receipts for March 2015	\$ 1,431,054.16
Transfers from NAB at Call Account/Term Deposits Credited Back	\$ -
	<u>\$ 4,220,898.10</u>

Less Payments Statement No 03/15

Cheque Payments V075481-V75502	\$ 24,655.49
Electronic Funds Transfer (EFT) payroll	\$ 461,092.93
Electronic Funds Transfer (EFT) Creditors E0020602-E0020849	\$ 875,739.74
Transfers to NAB At Call Account/Term Deposits Invested	\$ 2,000,000.00
Loan repayments, bank charges, etc	\$ 31,099.38
Total Payments for March 2015	<u>\$ 3,392,587.54</u>

Cash Book Balance as at 31 March 2015

\$ 828,310.56

Bank Statements as at 31 March 2015

\$ 833,017.01

Plus Outstanding Deposits

Less Outstanding Cheques

\$ 4,706.45

Reconciliation Balance as at 31 March 2015

\$ 828,310.56

INVESTMENT REGISTER

INSTITUTION	DEPOSIT NO.	TERM (days)	RATE	MATURITY DATE	INSTITUTION TOTAL
National Australia Bank	01/09	At Call	2.60%		\$ 520,188.07
AMP	99/13	270	3.50%	12/06/2015	\$ 1,000,000.00
AMP	111/15	180	3.30%	11/08/2015	\$ 1,000,000.00
Central Murray Credit Union	104/14	365	3.25%	19/03/2016	\$ 2,000,000.00
Bendigo Bank	85/11	180	3.45%	9/06/2015	\$ 2,000,000.00
Defence Bank Limited	102/14	270	3.20%	25/12/2015	\$ 1,000,000.00
Defence Bank Limited	106/14	365	3.20%	1/04/2016	\$ 1,000,000.00
Hume	91/12	365	3.40%	10/01/2016	\$ 1,000,000.00
Hume	87/11	365	3.40%	27/01/2016	\$ 1,000,000.00
Hume	112/15	180	3.00%	8/09/2015	\$ 1,000,000.00
IMB	105/14	180	3.40%	13/07/2015	\$ 2,000,000.00
IMB	113/15	180	3.00%	8/09/2015	\$ 1,000,000.00
Goulburn Murray Credit Union	101/14	270	3.65%	13/05/2015	\$ 1,000,000.00
Goulburn Murray Credit Union	103/14	270	3.50%	13/09/2015	\$ 1,000,000.00
NAB	108/14	180	3.55%	12/05/2015	\$ 1,000,000.00
NAB	109/14	180	3.20%	26/08/2015	\$ 1,000,000.00
NAB (LIRS LOAN)	110/15	90	3.50%	6/04/2015	\$ 1,630,000.00
					<u>\$ 20,150,188.07</u>

Total Funds Held at 31 March 2015

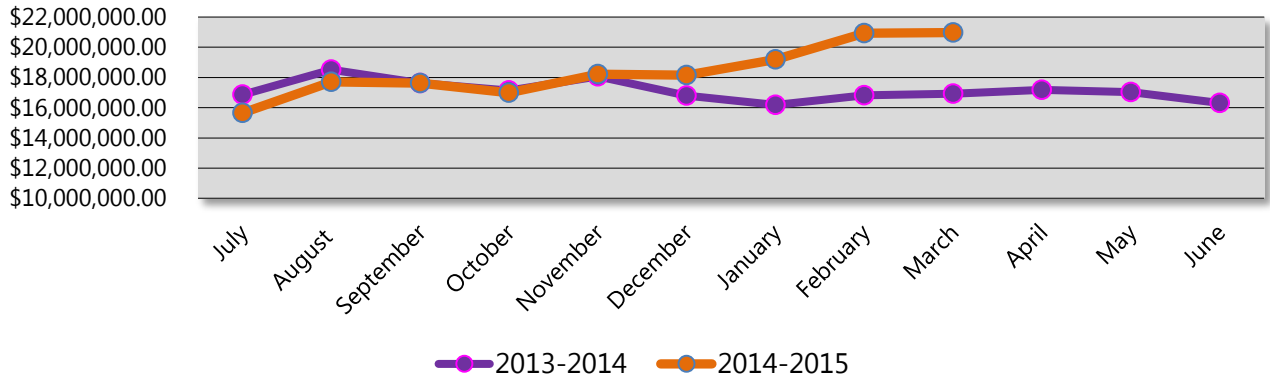
\$20,978,498.63

Carla von Brockhusen - Finance Manager

RESOLUTION

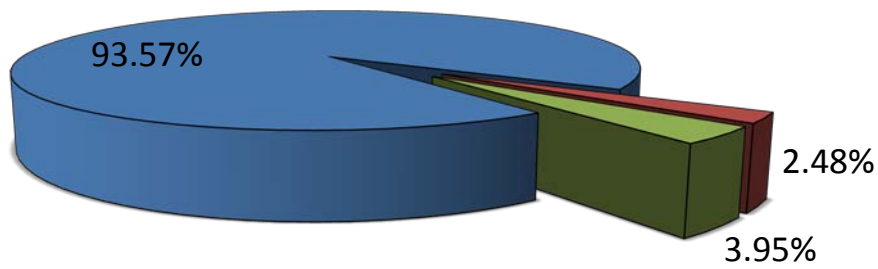
Items requiring Council Resolution

Summary of Total Funds Held at End of Month

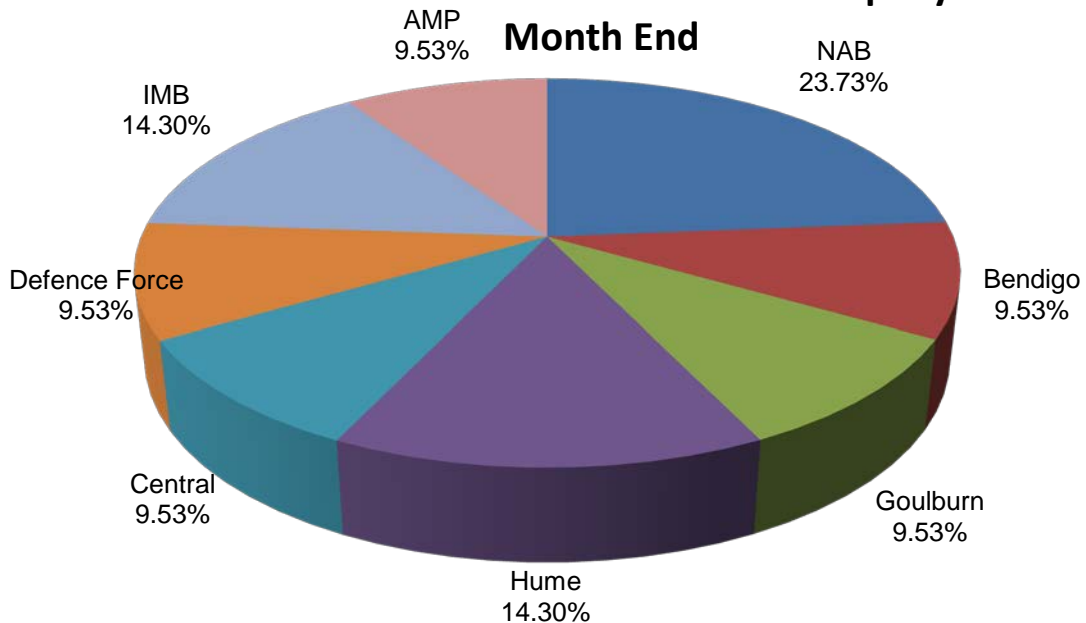


Funds Held By Council at Month End

■ Term Deposits



Funds held with each Institution Company at Month End



RESOLUTION

Items requiring Council Resolution

Changes in Investment Portfolio for March 2015

Previous Investment			New Investment		
Prior Financial Institution	Amount	Interest Rate	Current Financial Institution	Amount	Interest Rate
			Hume Building Society	\$1,000,000	3.00%
			IMB	\$1,000,000	3.00%
Central Murray Credit Union	\$1,000,000	3.75%	Central Murray Credit Union	\$1,000,000	3.25%

RESOLUTION

Items requiring Council Resolution

**5.2 ADDITIONAL PERMITTED USE BEING THE
ERECTION OF A DWELLING ON LOT 133
DP773957 BAROOGA ROAD, TOCUMWAL****AUTHOR: TOWN PLANNER****STRATEGIC OUTCOME: Sustainable natural and built landscapes****STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our natural
resources and built landscapes****FILE NO: 18.121.2****RECOMMENDATION: - that Council submits the planning proposal for
an additional permitted use being the erection of a dwelling on Lot 133
DP773957 Barooga Road, Tocumwal to the Minister for Planning
requesting that Amendment No. 1 of Berrigan Local Environmental Plan
2013 be made.****Division:****In Favour:****Against:**

REPORT:**Background:**

At the Ordinary Council meeting held on Wednesday, 20th August 2014, Council resolved to submit a planning proposal for an additional permitted use being the erection of a dwelling on Lot 133 DP773957 Barooga Road, Tocumwal to the Minister for Planning for gateway determination in accordance with Clause 56 of the Environmental Planning and Assessment Act 1979. This decision was determined on a report which highlight that this proposal would enable the development of the land for residential purposes to support the current use of the land.

Following the meeting, a letter was sent on 25 September 2014 requesting a Gateway Determination under Section 56(1) of the Environmental Planning and Assessment Act 1979 as per minutes of the August meeting. On 5 November 2015, Council received return correspondence detailing the planning proposal should proceed subject to conditions. In order to finalise the Amendment, Council need to demonstrate that the conditions are met.

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Items requiring Council Resolution

Gateway Determination Conditions

The following conditions have been addressed as follows:

1. Community Consultation

Under section 56(2)(c) and section 57, the planning proposal must be made publicly available for a minimum of **14 days**; and notice requirements for public exhibition must be complied with as identified in section 5.5.2 of *A Guide to Preparing LEPs (Department of Planning & Infrastructure)*.

The proposal was placed on public exhibition from 24 December 2014 until 6 February 2015. There were no submissions made during the time which the proposal was on exhibition.

2. Proposal's consistency with Section 117 Directions regarding Flood Prone Land & Bushfire Protection

The Planning proposal document was amended to address the above matters prior to advertising.

3. Mapping

The application is required to include an Additional Permitted Uses map which is at an appropriate scale and clearly identifies the subject land for the Section 59 submission. The map also has to comply with the Department of Planning Standard technical requirements.

On March 12, an email was sent to the Department of Planning requesting assistance with preparing the Additional Permitted Uses map after received verbal instruction that their assistance was possible. On 19 March 2015, the Department of Planning returned the map and cover sheet, which meets the mapping and technical requirements.

4. Timeframe

The timeframe for completing the LEP is to be within 6 months from the week following the date of the Gateway Determination. The Gateway determination was made on 30 October 2014. Consequently, the Council is still operating within the timeframe.

Conclusion

Amendment No. 1 of Berrigan Local Environmental Plan 2013 is therefore able to be finalised as the conditions set out in the Gateway Determination have been met. It is recommended that Council submit the Planning Proposal to the Department of Planning so that the Local Environmental Plan can be made.

Items requiring Council Resolution

5.3 REQUESTS FROM COMMITTEES OF MANAGEMENT FOR INCLUSION IN FOUR YEAR DELIVERY PROGRAM**AUTHOR:** General Manager**STRATEGIC OUTCOME:** Supported and engaged communities**STRATEGIC OBJECTIVE:** 3.2 Support community engagement through life-long learning, culture and recreation**FILE NO:****RECOMMENDATION:** - the direction of the Council is sought.

REPORT:

As a part of the development of the Council's Long Term Financial Plan, the 4 year Delivery Program and the 2015/2016 Operational Plan, each of the Council's Committees of Management that manage land or facilities were written to seeking information on projects etc that they would like to see included in the Council's Plans.

As the above Plans are still at draft stage it is suggested that requests be either rejected or referred for consideration in the budget components of the above.

In terms of the submissions received, the following is provided to assist with consideration of them.

In writing to the Committees, they were asked:

- ❖ What new projects or activities they saw as priorities:
- ❖ What financial support they may require to achieve these.

If requesting support from the Council, Committees were asked to:

- ❖ Provide an outline of the project
- ❖ Outline the benefits of the project
- ❖ Provide a project costing and the level of support they were seeking for the project

Items requiring Council Resolution

- ❖ Outline any non-financial support required to complete the project, i.e. project supervision
- ❖ Explain how it fits into any strategic plans the Committee may have.

As a result of the above the following submissions were received:

Committee	Project	Estimated Costs	Comment
Finley War Memorial Hall Committee of Management	Replacement of kitchen floor in School of Arts that was previously damaged by white ants	\$10,000	<p>The kitchen floor had previously been damaged by white ants (which are no longer present) resulting in soft spots and damage to Masonite.</p> <p>The Committee has a quote for the works from two years ago for the works at \$7,000.</p> <p>The Committee is unable to make a contribution as it is repaying last year's loan for air conditioners.</p> <p>The Council's view regarding the future of the facility is relevant.</p> <p>The kitchen does not get significant use but nonetheless is important to the operation of the facility.</p> <p>The works are not time critical and could be deferred to year 2 of the budget if required.</p>
Barooga Botanical Gardens Committee of Management	Range of priority items:	Not supplied in most cases but where known indicative costs have been included	
	Ride on mower	\$12,000 - \$15,000	<p>A mower is obviously essential for maintenance of the gardens.</p> <p>The Council's usual</p>

Items requiring Council Resolution

Committee	Project	Estimated Costs	Comment
			practice is to recycle a mower from its operations at time of trade in.
	Untreated water supply	Unknown	Not supported because the Council already meeting the cost of water consumed at the gardens, the cost of connected and new internal plumbing will be significant and water consumption is minimal (352 kl last 4 readings or less than \$350 pa)
	Filtration for water feature	\$4,000 with installation by the Committee	Water filtration will assist with water quality and enhance sustaining fish and plant life. Alternatives could be to improve water balance through reduction in fish numbers and increase in plant numbers or periodically change the water.
	Pathway extension	Unknown	Proposal is to connect the path to the BBQ area to the central pathway. Cost would be about \$100 per metre.
	Power to rotunda	Unknown	Proposal is to provide access to power at the rotunda and for other nearby use. It is understood that the existing power supply is some distance away.
	Small wedding arbour	Unknown	Proposal is to construct a wooden arbour. This should be within the capability and capacity of the Committee
	Exercise station	Unknown	Proposal is to allow parents to exercise while

Items requiring Council Resolution

Committee	Project	Estimated Costs	Comment
			children use the playground. Not supported as parents should be supervising children at the playground and the BAG walking track development may include this ultimately.
	Steel edge borders to gardens	Unknown	Actual proposal is unknown
Tocumwal Recreation Reserve Committee of Management	Drainage extension further into pony club area	\$3,500	Proposal further extends previously funded underground drainage away from pony club assets
	Verandah extension on west side of cricket/tennis pavilion	\$9,200	Proposal is to extend the existing verandah in front of kiosk and function room area to provide more shade. This existing verandah provides little protection during afternoon cricket.
	Provision of evaporative cooler to function room of cricket/tennis pavilion	\$4,700	Proposal would benefit both user Clubs and also the playgroup that is a permanent user of the facility
	Painting of function room at cricket/tennis pavilion	\$3,450	The function room walls are brick with only the ceiling being plaster. The Council replaced the previous suspended ceiling with plaster several years ago on the basis that the Committee would paint it. Not supported.
	Top dressing of cricket wicket with Merri Creek loam.	\$2,500	Cricket wicket heights needs to be raised as it is now lower than the surrounding oval area.
Barooga Recreation Reserve Committee of Management	Development of show jumping area	\$33,000 \$9,000 Pony Club contribution	Proposal is to develop two 20m x 60m dressage areas
	Installation of AFL	\$18,000	The existing goal posts are

Items requiring Council Resolution

Committee	Project	Estimated Costs	Comment
	sized goal posts		noticeably under size
	Rebound net behind northern goals	\$2,500	Proposal is to install net behind the goals to both improve safety with vehicles and to speed up the game
	Replace carpet in function room of old pavilion	\$3,500 - \$5,000	Replace carpet damaged by flood following renovation and alteration of old pavilion
	Provision of training lights at No2 oval	\$10,000(???)	To reduce wear on main oval

As a general comment it would be useful to consider the Council's level of investment at Recreation Reserves in recent years when considering some requests.

Copies of the actual submission received are circulated with this agenda as Appendix A.

Items requiring Council Resolution

5.4 COUNCILLORS AND OFFICERS LIABILITY INSURANCE

AUTHOR: Enterprise Risk Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO: 27.034.1

RECOMMENDATION: - that the Councillors individually answer the following questions:

1. Has there been or is there now pending against any Councillor or officer of the council or its Subsidiary Companies or against any outside director a Claim against them in their capacity as such? Yes No
If 'Yes', provide full details:
2. Is any Councillor or officer after enquiry, aware of any circumstances which might give rise to a Claim, including but not limited to any act, error, omission, misrepresentation, breach of duty or misconduct?
Yes No If 'Yes', provide full details:
3. Is any Councillor or officer after enquiry, aware of any circumstances which might give rise to a prosecution proceeding, under any Work Health & Safety Act, any Environmental Protection Legislation, or any other similar Act or Legislation? Yes No
If 'Yes', provide full details:
4. Is any Councillor or officer after enquiry, aware of any facts or circumstances which might affect the ability of the Council or its Subsidiary Companies to meet its debts as and when they fall due?
Yes No If 'Yes', provide full details:

REPORT:

The Council's *Councillors and Officers Liability Policy* will expire on 30 June 2015.

The administrators of Statewide Mutual, Jardine Lloyd Thompson, has asked Council to answer several questions that will help them in negotiating terms with insurers for the renewal of this Policy.

The questions asked in the recommendation specifically require answers from individual Councillors and are selected from a larger group of questions which require detailed answers from the Council.

Items requiring Council Resolution

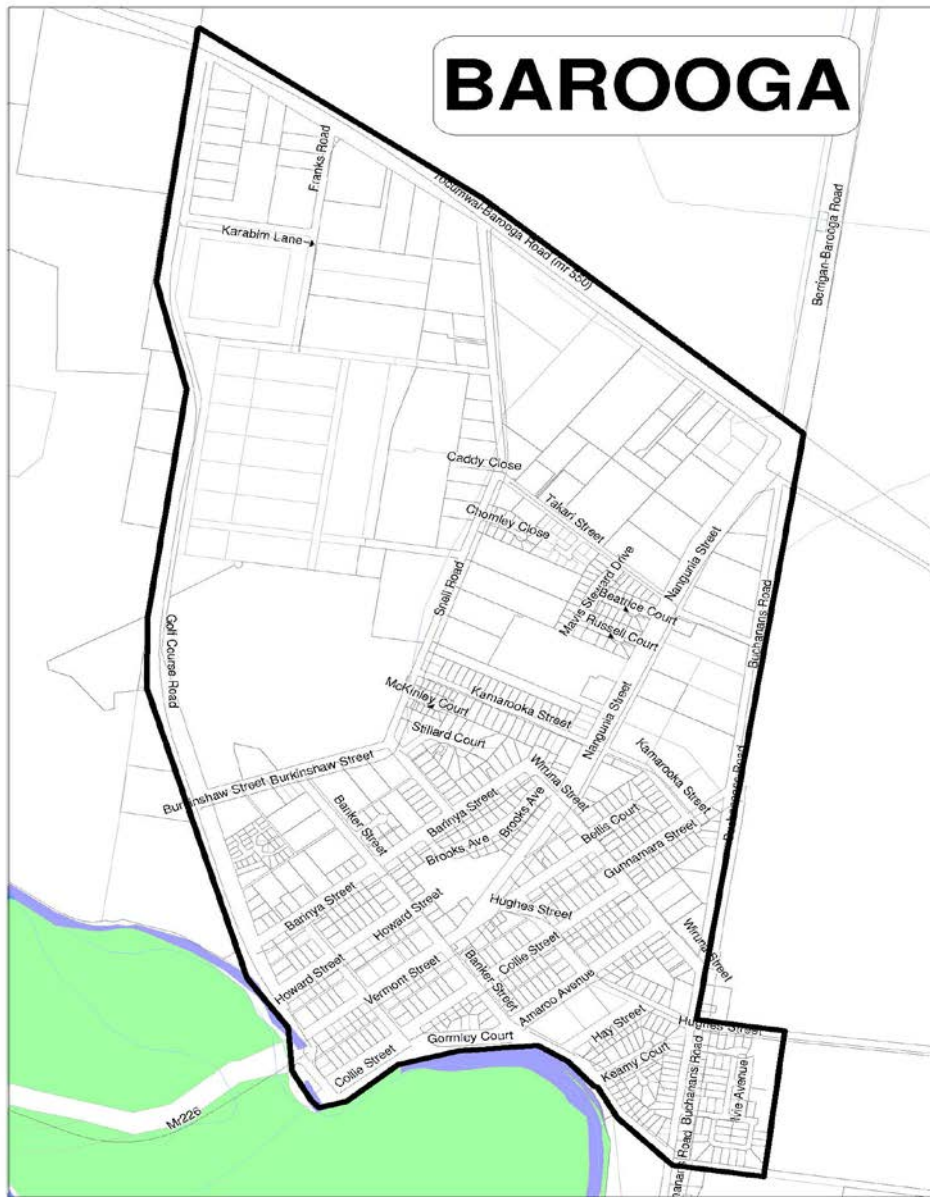
5.5 ALCOHOL FREE ZONES**AUTHOR:** Director Corporate Services**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 1.3 Connect and protect our communities**FILE NO:** 24.128.1

RECOMMENDATION: that the Council, pursuant to Section 644 of *the Local Government Act 1993*, and not having received any submissions, re-establish the Alcohol Free Zones in all public roads and carparks for twenty-four hours per day in:

The town of Barooga for a four year period concluding 30 June, 2019.

The public roads affected by this zoning are all roads and streets and carparks bounded by Golf Course Road, Lawsons Drive, Buchanans Road and Main Road 550 and the area bounded by Hughes St, Ivie Avenue, Isabel Avenue to the intersection of Buchanan's Road and Lawson Drive as shown in the map below.

Items requiring Council Resolution



The town of Berrigan for a four year period concluding 30 June, 2019.

The public roads affected by this zoning are all roads, streets and car parks bounded by Stafford Street, Hayes Street, Drohan Street, Lysaght Street, Chanter Street, Drummond Street (including Budd Street), Stewart Street, Cobram Street to Racecourse Road, Alexander Avenue, Davis Street (to end), Memorial Place, Riverina Highway, Osborne Street, Denison Street, Bruncker Street, Oaklands Road, High Street and William Street as shown on the plan below.

Items requiring Council Resolution



The town of Finley for a four year period concluding 30 June, 2019.

The public roads affected by this zoning are all roads, streets and carparks bounded by Hamilton Street, Tongs Street, Howe Street, Berrigan Road, Anderson Street, Murray Hut Drive, the Newell Highway and Riverina Highway as shown on the plan below.

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Items requiring Council Resolution

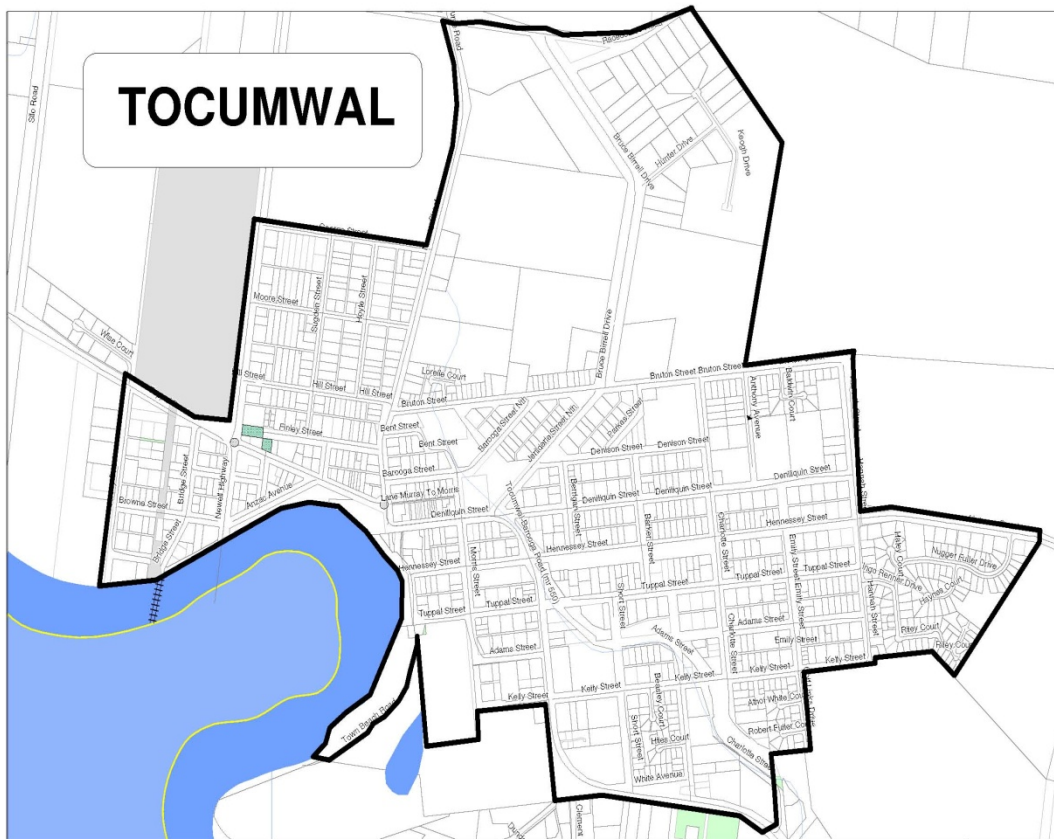
NO-HOUSES



Items requiring Council Resolution

The town of Tocumwal for a four year period concluding 30 June, 2019.

The public roads affected by the re-establishment of this zone are all roads, streets and carparks bounded by Riley Court, Nugget Fuller Drive, Hannah Street, Bruton Street, Bruce Birrell Drive, Keogh Drive, Murray Street, George Street, Dean Street, Jersey Street, Denilquin Road, Chanter Street, Anzac Avenue, Barooga-Corowa Road, Town Beach Road and the Murray River as shown on the plan below;



REPORT:

At its ordinary Council meeting on 18 February 2015, the Council resolved to re-establish for a four-year period the Alcohol Free Zones due to expire on 30 June 2015.

In accordance with Section 644 of the *Local Government Act 1993* the Council has:

1. Advertised the proposal to re-establish the zones in the Southern Riverina News and Cobram Courier.

Items requiring Council Resolution

2. Mailed a copy of the proposal pertaining to their local town to each of the following persons:
 - a. The Officer in Charge of the Police Station within or nearest to each proposed Alcohol Free Zone.
 - b. Each holder of a license under the Liquor Act for premises that are within the proposed Alcohol Free Zones
 - c. Each secretary of a registered Club that are within the proposed Alcohol Free Zones.

Further to the above, persons were invited to make representations or objections within:

- a) Fourteen days of the advertisement appearing in the newspaper, and
- b) Thirty days of being sent a copy of the proposal.

No representations were received by the Council at the time of writing the report.

On the basis of the lack of objections received, and that these zones have worked well in the past, it appears appropriate to proceed with the proposal.

In terms of the future operation of the zones, there will be times when exemption will be requested to allow certain community events to occur. The Council is unable to delegate this role and requests for exemptions will be need to be determined by the Council upon request.

Items requiring Council Resolution

**5.6 TOCUMWAL SKATE PARK – CLUBGRANTS
CATEGORY 3 FUNDING AGREEMENT****AUTHOR:** Director Corporate Services**STRATEGIC OUTCOME:** Supported and engaged communities**STRATEGIC OBJECTIVE:** 3.2 Support community engagement
through life-long learning, culture and
recreation**FILE NO:** 15.128.30**RECOMMENDATION:** - that the Council sign and seal the CLUBGrants
Category 3 Deed for the redevelopment of the Tocumwal Skate Park.

REPORT:

The Office of Liquor, Gaming and Racing has advised the Council that its application for funding for the redevelopment of the Tocumwal Skate Park under the CLUBGrants Category 3 program has been successful.

Under this funding agreement, the Council will receive \$105,000 for the project. The Council has also put aside \$50,000 for this project from its own funds.

To accept this funding, the Council is required to sign under seal the funding agreement and return to the Office of Liquor, Gaming and Racing. A copy of the deed has not yet been received and will be brought to the meeting if available.

Once a funding agreement has been entered into, the Council will begin the process of consulting with local skate park users and commissioning designs. The old skate park is expected to be removed by the end of June 2015 and the new facility operational in time for the summer holidays in late December.

Items requiring Council Resolution

5.7 NAMING OF THE ROTUNDA AT THE BAROOGA COMMUNITY BOTANICAL GARDENS

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation

FILE NO: 21.101.1

RECOMMENDATION: - that the Council name the rotunda in the Barooga Community Botanical Gardens, the “Geoff Brentnall Rotunda” and advise other bodies as required.

REPORT:

The Barooga Community Botanical Gardens Committee of Management has formally written to the Council to request that the rotunda at the gardens be named the “*Geoff Brentnall Rotunda*”.

The request is attached as Appendix B.

Under the Council’s *Naming of Community Facilities and Open Space Policy*,

Requests for naming or renaming a facility must be submitted to the Council in writing and include sufficient information on the name and its link to the facility to allow the Council to make a decision

It is intended that facilities would be named after individuals only in exceptional circumstances and that such naming would:

- *Commemorate and recognise individuals, institutions or events that contributed significantly to the betterment of the Berrigan Shire community.*
- *Demonstrated achievement at a high level*
- *Portray the appropriate physical, historical or cultural character of the area/place concerned*
- *Be consistent with the overall interest, values and expectation of the Berrigan Shire community*
- *Be consistent with the relevant legislation and Geographical Names Board Guidelines where applicable.*

Items requiring Council Resolution

This request would appear to meet these criteria.

The policy further states:

While there is no obligation to undergo a public consultation process, the Council may seek public comment should it feel it to be appropriate.

Approval of the proposed name will then be determined by the Council by means of a Council resolution based on the report provided and the judgment of the Council.

If the facility is proposed to be named after a living person, the Council will require that person's express approval.

From here, the Council has three options:

1. Approve the name as it stands
2. Seek further information about the proposed name, from the requesting party and/or the general community by way of consultation.
3. Reject the proposed name

The name appears to be appropriate and there is no apparent reason that the Council could not adopt the name should it wish.

Items requiring Council Resolution

5.8 TOCUMWAL AERODROME TECHNICAL REPORTS**AUTHOR:** Director Technical Services**STRATEGIC OUTCOME:** Supported and engaged communities**STRATEGIC OBJECTIVE:** 3.1 Create safe, friendly and accessible communities**FILE NO:** 30.101.3**RECOMMENDATION:** - that the technical reports be noted and that the recommended works be considered for incorporation in future budgets as part of the budget preparation process.

REPORT:

Inspections and technical reports have been carried out on the Tocumwal Aerodrome as follows:

- **Technical inspection report for pavement and seal condition of all movement areas including drainage and runway strip gable markers**
 - carried out by aerodrome manager and reporting officers.
- **Obstacle limitations survey** – carried out by Airport Survey Consultants

Copies of the reports are attached (Appendix C).

While the aerodrome has been enhanced by the capital works carried out in the last couple of years there still a number of works that need to be carried out to preserve the pavement assets.

The recommended works included in the summary of this report will need to be considered as part of Council's budget deliberations for future years. In the meantime maintenance works will be carried out as required to maintain the aerodrome in a safe state.

The obstacle limitations survey has not identified any trees or obstacles that require trimming or removal.

Items requiring Council Resolution

5.9 WATER AND SEWER SUPPLY POLICY**AUTHOR:** Director of Corporate Services**STRATEGIC OUTCOME:** Sustainable natural and built landscapes**STRATEGIC OBJECTIVE:** 1.1 Support sustainable use of our natural resources and built landscapes**FILE NO:****RECOMMENDATION:** that the Council adopt the following Water and Sewer Supply Policy:**1. POLICY STATEMENT**

Berrigan Shire Council provides urban water supply to the towns of Barooga, Berrigan, Finley and Tocumwal. It is important the process of connecting and billing for this service is conducted in a fair, rational and transparent manner, while protecting the interest of the Council and the broader community.

2. PURPOSE

This Policy provides guidance to the Council and Council staff regarding:

1. The process of applying and connecting to the urban water supply.
2. Access to, and replacement of, water meters
3. Meter reading and water billing
4. Responsibility for water consumption charges
5. Resolution of disputes, billing and meters

3. SCOPE

This policy applies to all connections to the Council's urban water supply service.

4. OBJECTIVE

This policy is developed to assist the Council with Delivery Plan Objective 2.2.2.3:

Items requiring Council Resolution

Coordinate Council investments, financial management, financial operations and processing.

5. DEFINITIONS

Water Consumption Notice: Each individual water supply shall be metred and billed in accordance with Councils fees and charges policy.

6. POLICY IMPLEMENTATION**6.1 Connection****6.1.1 Conditions**

A property charged the Water Access Charge as per the Council's Revenue Policy is entitled to connection to the Council's water supply.

This connection will be provided on application, subject to the following conditions:

1. Connection fees for water supply will be borne by the applicant;
2. The Council will not guarantee supply pressure or volume levels;
3. Each individual water supply shall be metered and rated in accordance with Council's Revenue Policy;
4. One standard 20mm water meter and a meter cover – or two if on a dual supply with up to 12 metres of 20mm pipe length per supply – will be supplied to each property connected to the water supply. Any cost for the extension of services will be borne by the applicant. After this initial charge, the Council will meet the cost of meters replaced as a result of wear or age.
5. Property owners may be responsible for the cost replacing meter(s) and/or meter cover(s) as a result of theft, random vandalism damage or malicious damage. This will be determined by Council on a case-by-case basis.
6. Council will not be responsible or liable for any damage to water supplies infrastructure beyond the property boundary, other than the repair and replacement of the actual water meter.
7. Any Water Consumption Notice appeals relating to the actual meter will only be considered if the meter is damaged, faulty or

Items requiring Council Resolution

leaking. Damaged or leaking pipes from the last connection on the property side of the meter are the responsibility of the property owner;

8. Any other properties requesting service shall be considered on the basis of practicality, economic and social need, together with Local Environment Planning Guidelines;
9. All fees and charges associated with the connection, servicing and supply of water is specified in Council's Revenue Policy.

6.2 Owners and Tenants

6.2.1 Liability of Water Consumption Charges

The *Local Government Act 1993* and Regulations and the *Water Management Act 2000* makes the property owner liable for all water consumption charges.

Any agreement between the property owner/landlord and the tenant/lessee is a private matter between these parties and does not prejudice Council's right to charge, and take the necessary steps to recover from, the owner for water consumption.

6.2.2 Readings for Tenants/Agents on Leased or Tenanted Properties

Agents or landlords may request a private meter reading from the Council on leased or tenanted properties provided the applicable fee is paid.

This reading will be for the private use by the agent and/or landlord, for their own calculation of water usage and charging for incoming and outgoing tenants, and will not be applied to the Council's own meter usage for that particular property. The applicable fee is set out in Council's Annual Fees and Charges.

6.3 Strata/Community Title Development

6.3.1 Water Meters

For existing developments, Council will place one water meter on each of the filtered water and unfiltered water (whichever is available), at the front of the strata/community sub-division for the purposes of determining water consumption.

Items requiring Council Resolution

Where practical, Council may provide water meters for each individual unit at the corporate boundary, or if it is practical and at no greater cost, Council may install meters outside each individual unit. This will be at the discretion of the Council's Environmental Engineer.

For new strata/community developments, a water meter for each supply (filtered and unfiltered) must be installed outside each individual unit.

6.3.2 Common ground

Council will supply water to the common ground of a strata/community-titled development on the condition that:

1. The cost is borne by the developer/owner.
2. That the supply will be subject to annual water and consumption charges or any other rates and charges that may be applied from time to time and as outlined in Council's Revenue Policy.

Alternatively, the Council may supply meters – at a market price – to the body corporate to fit beyond the Council's water meter to allow the body corporate to allocate its water charges. These meters will not be read by the Council, will not be replaced by the Council, and will not be individually billed.

6.4 Access, readings and estimates

6.4.1 Access to water meters

Property owners and/or residents must ensure safe and clear access to water meters. This includes, but is not restricted to:

1. Restraining dogs and other animals,
2. Access through locked gates or fences,
3. Clearing overhanging trees, branches, and shrubs near and around water meters,
4. Removal of any obstacles, debris, or any inappropriate covering that may obstruct a clear and safe path to the meter.

The Council will notify property owners of any problems with access to the meter. If, after this notice has been given, the owner or occupier does not allow safe access to the meter the Council may impose a fine or charge, or discontinue supply.

6.4.2 Readings

The Council will read meters for billing purposes at a frequency dictated in the Council's Revenue Policy.

Items requiring Council Resolution

As far as practicable, each reading period in a financial year will include the same number of days (to within 5%). The Council will advise owners of the period (in days) covered by the bill

Water consumption notices will be issued and fall due as per the Council's Revenue Policy

6.4.3 Estimated Readings

Where possible, the Council will endeavor to record a valid reading for every meter for which it intends to send a water notice. This may not always be possible.

Reasons a valid reading cannot be obtained may include, but not restricted to:

1. The meter has stopped registering, as confirmed by the meter not registering after a tap is turned on down the line;
2. The meter display cannot be read e.g. condensation, staining, broken glass, etc.;
3. The meter is significantly damaged;
4. Access to the meter is denied by any legitimate reason.

Where a valid meter reading cannot be obtained at a particular property, Council will initially make contact with the property owner or consumer to gain access to the meter and ascertain the actual meter reading.

If is this not possible – or not practical in the circumstances – the Council will estimate the water consumption for the period.

The estimate will be based on past water consumption and calculated as follows:

1. Identify the most recent valid meter reading (A) and the date it was taken (C)
2. Identify the meter reading taken from the same billing cycle the previous year (i.e. if the most recent valid read was December 2014, the Council will use the reading from December 2013) and the date it was taken (B)
3. An average consumption per day is calculated by the formula
$$\text{Reading (A)} - \text{Reading (C)} / \text{Days between Date (B) and Date (D)} = \text{(E)}$$
4. Multiply (E) by the number of days in the billing period to arrive at the estimate.

Where the Council applies an estimate, it does so in good faith on the basis that most people's water use habits do not significantly change from one year to the next. If satisfactory evidence is provided to Council to show that the circumstances have legitimately changed (i.e.

Items requiring Council Resolution

installation of a bore, reduction in the number of occupants), the Council will consider a review of the estimate.

The Council will include a note with the Water Notice advising the owner that an estimate has been applied and the reason for the estimate.

Where actual use (as determined by a valid meter reading) is much larger than the estimate applied by the Council, the Council will allow for an extension of time to pay if requested by the owner.

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Items requiring Council Resolution

6.5 Issuing and payment of Water Notices

6.5.1 Small Bills

It is not economic or efficient – for the Council or the Owner – to issue a Water Notices for an amount where the cost of printing, sending and paying the notice is not covered by the amount of the notice.

As such, the Council will not issue a Water Notice where the total amount of the notice is less than \$5.00.

In these instances, the water reading on the property will be adjusted back to the last or previous reading.

On ensuing readings, once consumption exceeds the amount to generate a charge on the account of \$5.00 or more (and not previously been billed), a Water Notice will be generated and issued.

This clause does not apply for interim Section 603 Certificate application readings.

6.5.2 Back Bills

There may be circumstances where the Council has significantly undercharged an owner for water consumption. The Council has an obligation to ensure that all owners pay the appropriate amount for their water consumption, as such reserves the right to send an amended Water Notice (i.e. a “back bill”)

An amended Water Notice will recover no more than nine (9) months of undercharging – e.g. the Council may have undercharged the owner for two years, however it will only recover charges for the 9 months prior to the date of issue of the bill.

If the owner has not taken steps to allow access to the meter, the Council reserves the right to recover the undercharged amount in its entirety.

Owners who have received an amended Water Notice will be granted an payment extension equivalent to the period of time covered by the notice.

6.5.3 Applications for Hardship

Applications for consideration for reasons of hardship or compassion will be considered as outlined in the Council’s Revenue Policy.

Items requiring Council Resolution

Applications for hardship concessions must be made in writing and addressed to the Council's General Manager.

7. RELATED POLICIES OR STRATEGIES

- *Local Government Act 1993*
- *Local Government (General) Regulation 2005*
- *Water Management Act 2000*
- *Berrigan Shire Council Rating and Revenue Policy*
- *Berrigan Shire Council Hardship Policy*
- *User Fees and Charges Policy*

Items requiring Council Resolution

5.10 Draft Integrated Plans**AUTHOR:** Strategic & Social Planning Coordinator**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2023 objective and strategies inform Council planning and community led projects**FILE NO:****RECOMMENDATION:** - that the Council:

1. Adopt in accordance with Section 333 of the Local Government Act 1993 Council's Organisation Structure as at 15 April 2015 included in Council's review of its *Workforce Management Strategy and Plan 2013 – 2017* a sub plan of Council's Resourcing Strategy (Appendix D)
2. Adopt by resolution the Berrigan Shire Council Rating and Revenue Policy 2015 – 2016 and endorse for public exhibition 22 April 2015 and comment by 19 May 2015 (Appendix E)
3. Adopt by resolution the Berrigan Shire Council's draft Fees and Charges 2015 - 2016 and endorse for public exhibition 22 April 2015 and comment by 19 May 2015 (Appendix I)

Further that it adopt as the draft and endorse for public exhibition 22 April 2015 and comment by 19 May 2015 the following:

4. Council's review of the Berrigan Shire Council *Resourcing Strategy 2013 – 2023* and its associated plans, namely the
 - *Long Term Financial Strategy and Plan 2013 - 2023*
 - *Asset Management Strategy and Plan 2013 – 2023*
 - *Workforce Management Strategy and Plan 2013 – 201*
5. Endorse for public exhibition 22 April 2015 and comment by 19 May 2015 the Berrigan Shire Council's review of the *Delivery Program 2013 – 2017*
6. Endorse for public exhibition 22 April 2015 and comment by 19 May 2015 the Berrigan Shire Council's draft Annual Operational Plan 2015 – 2016 (Appendix G)

Items requiring Council Resolution

7. Receive and consider at its Ordinary Council meeting to be held 17 June 2015 any public submissions received in relation to its:

- Review of the *Resourcing Strategy 2013- 2023* (Appendix D)
 - Review of the *Delivery Program 2013 – 2017* (Appendix F)
 - The draft *Rating and Revenue Policy 2014 – 2015* (Appendix E)
 - The draft *Annual Operational Plan 2014 – 2015* excluding the draft Fees and Charges (Appendix G)
 - The draft Fees and Charges (Appendix I)
-

REPORT:

In accordance with *Local Government Act 1993* and the NSW Division of Local Government Integrated Planning and Reporting requirements Council must review exhibit for at least 28 days and adopt by June 30, 2015 its:

- *Annual Operational Plan 2015 – 2016; and its*
- *Administrative reviews of its adopted Resourcing Strategy 2013 – 2023 and 4-year Delivery Program 2013 – 2017.*

The general requirements of Council are that its *Resourcing Strategy* make provision for the resources required to 'implement the strategies established by the Community Strategic Plan that Council is responsible for' (*Integrated Planning and Reporting Manual for Local Government in NSW* March 2013).

The administratively reviewed and amended *Delivery Program 2013 – 2017* attached as Appendix F, meets the general requirements of the *Local Government Act 1993* in that it is a 4-year plan that describes the 'principal activities [Council] will undertake to achieve the objectives of the Community Strategic Plan, within the resources available [to it] under the *Resourcing Strategy*' (*Integrated Planning and Reporting Manual for Local Government in NSW* March 2013).

Included in the administratively reviewed *Delivery Program 2013 – 2017* is an updated 4-year budget the first 4-years of which has been drawn from an updated base-case scenario 10-year financial forecast 2015 – 2015. A summary of Council's draft capital works program adopted at Council's Ordinary meeting 18 March, 2015 is also included in the reviewed *Delivery Program*.

Council's administratively reviewed *Delivery Program 2013 – 2017* meets the essential elements of the *Integrated Planning and Reporting Manual for Local Government in NSW* March 2013 in that it:

Items requiring Council Resolution

- Directly addresses the objectives and strategies of the Community Strategic Plan: *Berrigan Shire 2023*;
- Identifies the action that Council will take in response to *Berrigan Shire 2023* objectives and strategies; and it also
- Addresses the full range of Council operations.

The draft *Annual Operational Plan 2015 – 2016* inclusive of the draft Annual Fees and Charges 2015 – 2016 (Appendix I) meets the general requirements of the *Local Government Act 1993* in that it is a 1-year plan that outlines the activities Council will undertake in the upcoming year, as part of its *Delivery Program*.

The draft *Annual Operational Plan 2015 – 2016* and the draft Fees and Charges (Appendix G & I) to be included in the Annual Operational Plan 2015 – 2016 includes:

- Budget commentary and a summary of the actions to be taken by Council in the next 12 months;
- Council's Draft Revenue and Charging Policies to be adopted by a separate resolution at this meeting;
- Maps and information describing Council Rating Categories;
- Council's Draft Annual Budget; and a copy of the
- Detail of its Draft Annual Capital Works Program 2015 – 2016 adopted by a resolution at Council's Ordinary Council meeting 18 March 2015.

The Draft *Annual Operational Plan 2015 – 2016* including the draft fees and charges, meets the essential elements of the *Integrated Planning and Reporting Manual for Local Government in NSW* March 2013 in that it:

- Includes a detailed budget and Statement of Council's Revenue Policy;
- Is a sub-plan of the *Delivery Program*; and it
- Addresses and assigns responsibility for the actions described in the *Delivery Program* and the activities that Council will undertake in the next 12 months.

Items for Noting

RECOMMENDATION – that Items for Noting numbered 6.1 to 6.3 Inclusive be received and noted.

6.1 Meeting with Tocumwal Foreshore Committee of Management

AUTHOR: General Manager

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.1 Create safe, friendly and accessible communities

FILE NO: 05.101.7

REPORT:

Several Councillors and staff recently met with representatives of the Tocumwal Foreshore Committee of Management to discuss future improvement priorities for the Town Beach and foreshore area of the Reserve.

As a longer term objective the Committee wants to establish a splash park at the Reserve on the old wharf site (near the old boat ramp where the dangerous trees were recently removed). The Committee has completed a reasonable level of research to gain an understanding of the proposal.

Council staff can see some issues with the proposed sight around lack of visibility, security and close proximity to the river and suggested that it may be better to place it on the actual foreshore area which would also maximize the attraction value.

It was agreed to assess both sites and then further consider the proposal.

The immediate priority is to build a new amenities block at Town Beach. The Council has provided \$100,000 for this in its draft budget for 2015/2016. The Committee also has funds it can commit to the project however that obviously also detracts from funding for a splash park.

Discussion centred on whether new amenities should be built in an elevated position, to preclude flood damage or whether a jackable facility should be preferred.

A jackable facility was preferred as it allowed disabled access without the need for ramps etc. A jackable facility includes the ability to disconnect and seal services.

Staff will commence a design process for the facility.

Items for Noting

6.2 Berrigan Shire Library Service Quarterly Report

AUTHOR: Library Manager

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation

FILE NO: 3.095.2

REPORT:

A particularly busy quarter with IWD, Seniors Week, ('Young at Heart' film festival) and Barooga 10th Birthday celebrations supported community engagement, culture and recreation did not necessarily support Loans and the Library Door Count, although these events did raise awareness of the multi-functionality of our Service, with wonderful feedback from participants.

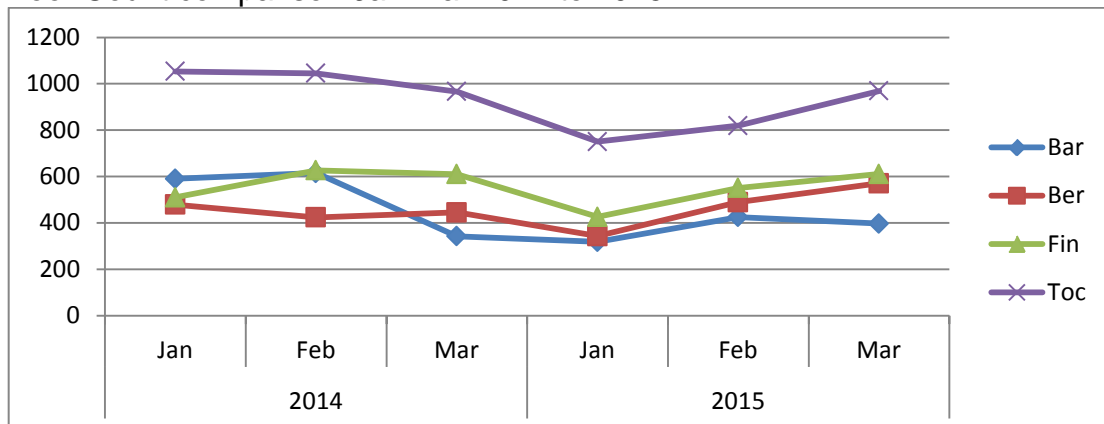
The Library Service facilitates many groups and their passions, such as MahJong, Scrabble, Card Games, Book Clubs and the Photography Club but the majority of these groups utilise the Library meeting rooms after hours and thus, are not included in the door count.

Statistics:

You will note that membership has grown by 275 since March 2014 and Wifi use has increased significantly, especially during holiday and fruit picking season. While Tocumwal Loans and Door Count have slipped, Finley's is growing. Otherwise Barooga and Berrigan are marginally steady.

DoorCount:

Door Count comparison Jan-Mar 2014 to 2015

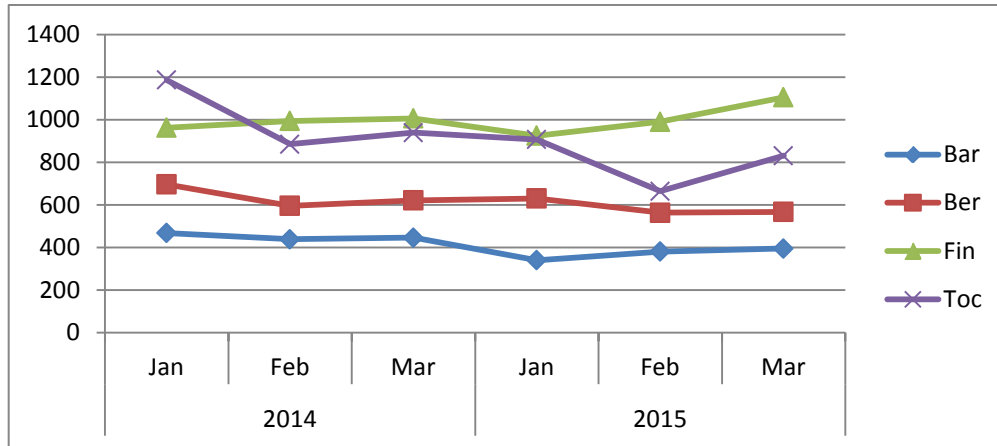


NOTING

Items for Noting

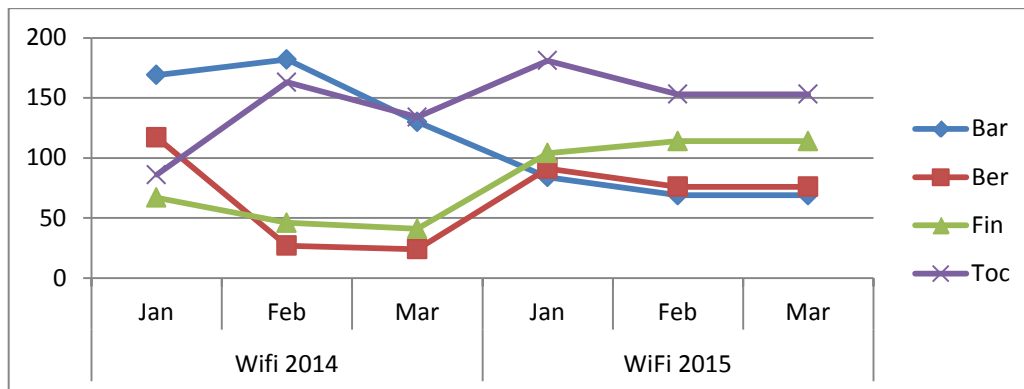
Loans:

Loans comparison Jan-Mar 2014-2015 note that Tocumwal totals are slipping while Finley's are increasing and Berrigan and Barooga remain relatively stable.



WiFi:

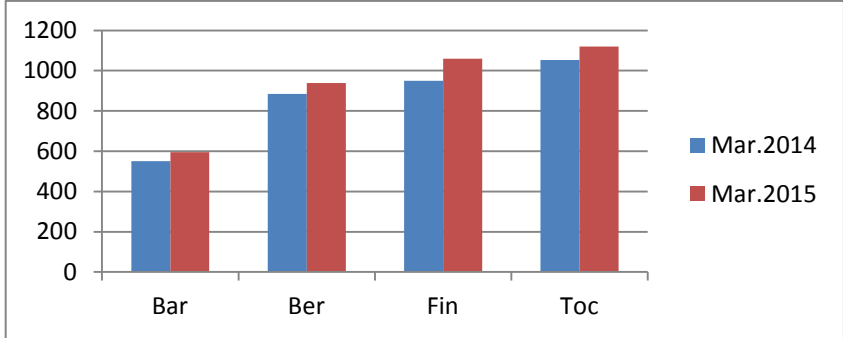
WiFi comparison Jan-Mar 2014-2015. WiFi is increasing significantly across the Branches at a steady rate since the Barooga fruit picking season of 2014.



Membership:

Finley membership has grown significantly with an increase of 109 since last year. While Tocumwal increased by 67, Berrigan by 54 and Barooga by 45, making the total number of active members 3713.

Items for Noting



eResources:

This quarter note that Zinio online magazine loans have slowed to 26 along with Bolinda eAudio and eBooks at 6 although there are 25 active users in eBook membership and 24 active users in eAudio.

Items for Noting

6.2 DEVELOPMENT DETERMINATIONS FOR MONTH OF MARCH 2015

AUTHOR: Executive Support Officer

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO:

REPORT: APPLICATIONS DETERMINED FOR MARCH

Application	Description	Property Location	Applicant	Owner	Status	Value	Days Taken
75/15/DA/D5	Residential Storage Shed	85 WOLLAMAI STREET, FINLEY NSW 2713 (Lot1//DP981583)	Mr Michael Walsh	MRS E WALSH	Approved 11-03-2015	\$ 20000.00	<i>Active</i> 15 <i>Total</i> 26
48/15/CD/M1	BV Dwelling & Attached Garage	ANTHONY AVENUE, TOCUMWAL NSW 2714 (Lot61//DP1131677)	Wayne Duff	MR J & MRS K AHERN	Approved 04-03-2015	\$ 242206.00	<i>Active</i> 12 <i>Total</i> 12
82/15/DA/DM	Transportable Dwelling & Shipping Container	BAROOGA STREET, BERRIGAN NSW 2712 (Lot57//DP758097)	Mr Andrew James Hainsworth	MR A J HAINSWORTH	Approved 03-03-2015	\$ 80000.00	<i>Active</i> 7 <i>Total</i> 7
52/15/CD/M6	Additions to Dwelling	81 WOLLAMAI STREET, FINLEY NSW 2713 (LotE//DP18287)	Ms Susan Ryan	MISS SV RYAN	Approved 04-03-2015	\$ 50000.00	<i>Active</i> 1 <i>Total</i> 1
53/15/CD/M5	Inground Fibreglass Swimming Pool	7 LA BELLE COURT, TOCUMWAL NSW 2714 (Lot10//DP1194758)	Poolside Cobram	MR R D & MRS S G CLARK	Approved 04-03-2015	\$ 46000.00	<i>Active</i> 1 <i>Total</i> 1
83/15/DA/D1	BV Dwelling	23 BABS COURT, TOCUMWAL NSW 2714 (Lot11//DP738067)	Lewis Homes	MR MA & MRS BJ PALMER	Approved 10-03-2015	\$ 262860.00	<i>Active</i> 3 <i>Total</i> 3
84/15/DA/DM	Inground Fibreglass Swimming Pool	9 BEVERLEY PLACE, BAROOGA NSW 3644 (Lot60//DP1123204)	Poolside Cobram	MR W D & MRS C A ROGERS	Approved 12-03-2015	\$ 52160.00	<i>Active</i> 5 <i>Total</i> 5
85/15/DA/DM	Rain Water Tank	3 MARIAN DRIVE, TOCUMWAL NSW 2714 (Lot1//DP856754)	Mr Greg Rowe	MR G M & MRS R M ROWE	Approved 23-03-2015	\$ 8000.00	<i>Active</i> 12 <i>Total</i> 12
54/15/CD/M6	Carpport	61 BAROOGA STREET, BERRIGAN NSW 2712 (Lot4//DP523607)	Mrs Robin Cobb	MR PJ COBB AND MRS RW COBB	Approved 11-03-2015	\$ 5500.00	<i>Active</i> 1 <i>Total</i> 1
86/15/DA/D6	Additions to Dwelling	3 MARIAN DRIVE, TOCUMWAL NSW 2714 (Lot1//DP856754)	Mr Greg Rowe	MR G M & MRS R M ROWE	Approved 23-03-2015	\$ 190000.00	<i>Active</i> 6 <i>Total</i> 6
87/15/DA/D5	Carpport	3 GOLF VIEW COURT, BERRIGAN NSW 2712 (Lot12//SP46250)	Mr Ian Dickins	MR I D & MRS M D DICKINS	Approved 23-03-2015	\$ 3500.00	<i>Active</i> 5 <i>Total</i> 5
89/15/DA/D4	Storage Dam	203 HUESTONS ROAD, FINLEY NSW 2713 (Lot1//DP4958)	Mr Murray Urquhart	MR M J W URQUHART & MRS A M URQUHART	Approved 31-03-2015	\$ 25000.00	<i>Active</i> 7 <i>Total</i> 7

Items for Noting

55/15/CD/M5	Inground Fibreglass Swimming Pool	QUICKS ROAD, BAROOGA NSW 3644 (Lot2//DP1109525)	Poolside Cobram	MR WJ SUTTON & MS SL ANDERSON	Approved 25-03-2015	\$ 51560.00	<i>Active</i> 1	<i>Total</i> 1
93/15/DA/D1	BV Dwelling & Attached Garage	6 PUTTER COURT, BAROOGA NSW 3644 (Lot101//DP1133352)	Simond Homes	MR KALE WATKINS	Approved 31-03-2015	\$ 245556.00	<i>Active</i> 3	<i>Total</i> 3
56/15/CD/M4	Residential Storage Shed	14205 RIVERINA HIGHWAY, BERRIGAN NSW 2712 (LotD//DP360459)	Ms Lynette Sutton	MS LS SUTTON	Approved 30-03-2015	\$ 35000.00	<i>Active</i> 1	<i>Total</i> 1
57/15/CD/M6	Additions to Dwelling	57 DENISON STREET, BERRIGAN NSW 2712 (Lot3//DP237596)	Apollo Patios Vic	MR IF & MRS RB ARNOLD	Approved 31-03-2015	\$ 9995.00	<i>Active</i> 1	<i>Total</i> 1
58/15/CD/M6	Additions to Dwelling	9 ANTHONY AVENUE, TOCUMWAL NSW 2714 (Lot12//DP1068277)	Kevin Sidebottom	MR MJ WHITTAKER	Approved 31-03-2015	\$ 143000.00	<i>Active</i> 1	<i>Total</i> 1
59/15/CD/M4	Patio	9 ORANGE GROVE, BAROOGA NSW 3644 (Lot28//DP803483)	Apollo Patios Vic	MS ME ROBERTSON	Approved 31-03-2015	\$ 12254.00	<i>Active</i> 1	<i>Total</i> 1

APPLICATIONS PENDING DETERMINATION AS AT 07/04/2015

Application No.	Date Lodged	Description	Property Location
30/15/DA/DD	12-09-2014	Upgrade of Skate Park	82-96 DENISON STREET, FINLEY NSW 2713 (Lot1/18/DP758412)
88/15/DA/D1	19-03-2015	Relocated Dwelling	3-13 WILLIAM STREET, BERRIGAN NSW 2712 (Lot5/34/DP3353)
90/15/DA/D9	23-03-2015	3 Lot Subdivision	36-38 BARINYA STREET, BAROOGA NSW 3644 (Lot197//DP752274)
91/15/DA/DM	23-03-2015	Change of Use : Trucking Company to Farm Machinery	1894 NEWELL HIGHWAY, FINLEY NSW 2713 (Lot129//DP752283)
92/15/DA/D5	23-03-2015	Residential Storage Shed	15 PARKES STREET, TOCUMWAL NSW 2714 (Lot25//DP586436)

TOTAL APPLICATIONS DETERMINED / ISSUED

	This Month (March)	Year to Date	This Month Value	Year to Date Value
<i>Development Applications Determined</i>	9	97	\$887,076.00	\$11,445,205.00
<i>Construction Certificates Issued</i>	8	69	\$879,076.00	\$7,647,129.00
<i>Complying Development Cert. Issued</i>	9	58	\$595,515.00	\$3,883,559.00
<i>Local Activity Approvals Issued</i>	30	74	0	0

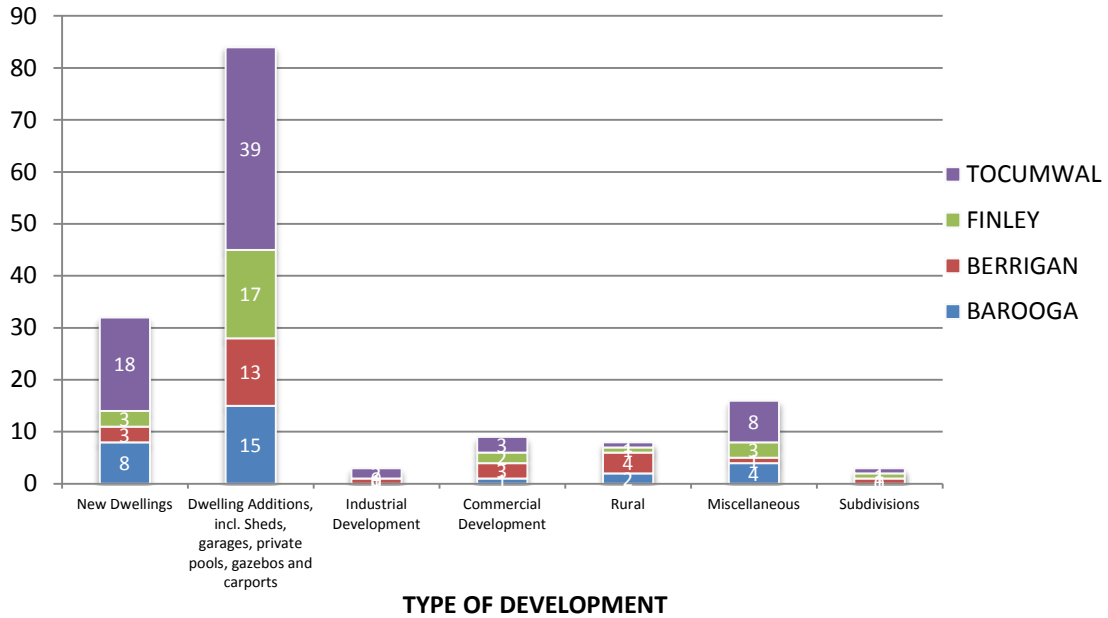
OTHER CERTIFICATES ISSUED FOR MARCH

	149(2) Planning Certificate		149(5) Certificate		735A Certificate Outstanding Notices or Orders under LG Act 1993		121zp Certificate Outstanding Notices or Orders under EP&A Act 1979		149(D) Building Certificate		Swimming Pool Certificate	
	March	Year Total	March	Year Total	March	Year Total	March	Year Total	March	Year Total	March	Year Total
BAROOGA	8	69	0	1	1	1	0	0	0	2	0	1
BERRIGAN	9	48	0	3	0	14	0	3	0	2	0	1
FINLEY	22	84	0	3	3	6	0	2	0	2	0	2
TOCUMWAL	13	106	0	0	0	0	0	0	0	2	0	0
TOTAL	52	307	0	7	4	21	0	5	0	8	0	4

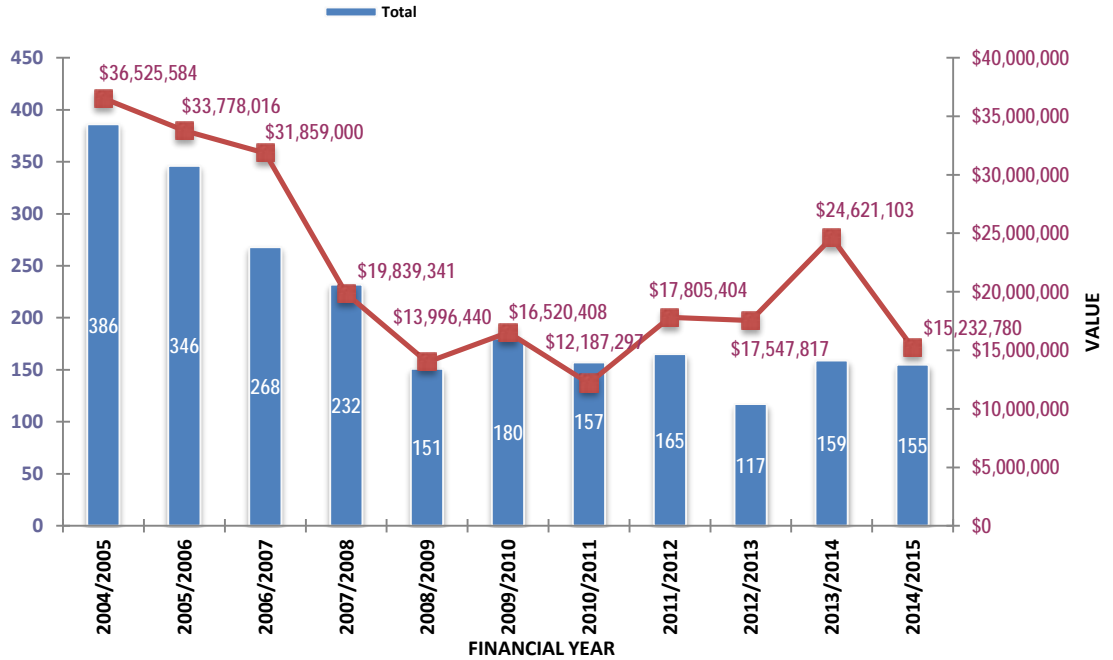
NOTING

Items for Noting

DEVELOPMENT ACTIVITY 2014 / 2015



DEVELOPMENT ACTIVITY



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Items requiring Council Resolution**7 CLOSED COUNCIL**

In accordance with the *Local Government Act 1993* and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is section 10A(2) of the *Local Government Act 1993* in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.

7.1 WATER CHARGES – ASSESSMENT NO. 12987

This item is classified CONFIDENTIAL under section 10A(2)(g) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (b) the personal hardship of any resident or ratepayer

It is not in the public interest to reveal the legal advice provided to the Council regarding individual debt collection.

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Items requiring Council Resolution

RECOMMENDATION - that the Council move into a closed session to consider the following business together with any reports tabled at the meeting.

And further that pursuant to section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above and that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

7.1 WATER CHARGES – ASSESSMENT NO. 12987

Council closed its meeting at The public and media left the Chamber.

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Confidential Items requiring Council Resolution

RECOMMENDATION – that the Council move out of closed and into open Council.

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Items requiring Council Resolution

Open Council resumed at

RESOLUTIONS FROM THE CLOSED COUNCIL MEETING

The following resolutions of the Council while the meeting was closed to the public were read to the meeting by the Mayor:

RESOLUTION

Committee meeting reports

8.1 MINUTES FOR LOCAL TRAFFIC COMMITTEE MEETING HELD ON TUESDAY 31ST MARCH, 2015 COMMENCING AT 11:30AM

RECOMMENDATION – that recommendations numbered 1 to 7 inclusive of the Local Traffic Committee Meeting held on 31ST March, 2015 be adopted.

CHILD SAFETY AT T-JUNCTION ON HENNESSY AND BERRIGAN STREETS, TOCUMWAL

All agreed that the best solution would be to install a school crossing. It will be dependent on meeting the warrants and personnel being available to operate the school crossing. It is therefore necessary to contact the school to seek their point of view and their personnel availability.

RECOMMENDATION NO.1 – that Tocumwal Public School be approached to see if they are in favour of a school crossing being established at the intersection of Berrigan and Hennessy Streets and whether they would be able to provide the personnel to place and remove the flags twice each day.

ANZAC DAY MARCH – MURRAY STREET, FINLEY

Police and RMS request that they be listed as interested parties on the certificate of currency. RMS requests a copy of the updated traffic control plan. All agreed that the ANZAC Day March is to go ahead provided information requested is supplied and certificate of currency is amended.

RECOMMENDATION NO.2 – That the street closures for the Finley ANZAC Day March be approved subject to Police and RMS being listed as interested parties on the insurance certificate of currency and RMS being provided with an updated Traffic Control Plan.

ANZAC DAY MARCH - DENILQUIN STREET, TOCUMWAL

Police and RMS request that they be listed as interested parties on the certificate of currency. RMS requests a copy of the updated traffic control plan. All agreed that the ANZAC Day March is to go ahead provided information requested is supplied and certificate of currency is amended.

Committee meeting reports

RECOMMENDATION NO.3 – That the street closures for the Tocumwal ANZAC Day March be approved subject to Police and RMS being listed as interested parties on the insurance certificate of currency and RMS being provided with an updated Traffic Control Plan.

ANZAC DAY MARCH - CHANTER STREET, BERRIGAN

Police and RMS request that they be listed as interested parties on the certificate of currency. RMS requests a copy of the updated traffic control plan. All agreed that the ANZAC Day March is to go ahead provided information requested is supplied and certificate of currency is amended.

RECOMMENDATION NO.4 – That the street closures for the Berrigan ANZAC Day March be approved subject to Police and RMS being listed as interested parties on the insurance certificate of currency and RMS being provided with an updated Traffic Control Plan.

EXTENDING 50 KM/HR ZONE ALONG JERILDERIE STREET, BERRIGAN

All agreed not to extend the 50 km/hr zone along Jerilderie Street as it is not a built up area and there have been no accidents. Berrigan Shire Council is to conduct a traffic count and bring the speed classifications to the next traffic committee meeting.

RECOMMENDATION NO.5 – That Berrigan Shire Council provides traffic counts for Jerilderie Street and RMS conduct a review of the speed zone for consideration at the next Traffic Committee Meeting.

SPEED ZONES AT BRUCE BIRRELL DRIVE, HUNTER DRIVE AND KEOGH DRIVE, TOCUMWAL

All agreed to install a 50km/hr sign / 80km/hr sign at the entrance of Hunter Drive to avoid driver confusion.

RECOMMENDATION NO.6 – that speed signs indicating 50 km/hr be installed at the entrance to Hunter Drive from Bruce Birrell Drive along with 80km/hr signs for traffic exiting.

Committee meeting reports

JERILDERIE STREET REFUGE ISLAND AT SKATE PARK

A letter was received from the Berrigan Men's Shed Inc. expressing concerns about the traffic island at the intersection of Jerilderie Street and Momalong Street. All agreed that RMS to do an assessment with regard making it a school crossing amongst other options. Berrigan Shire is to provide a traffic count to RMS

RECOMMENDATION NO.7 – That Berrigan Shire Council provide traffic/pedestrian counts for the intersection of Jerilderie Street and Momalong Street, Berrigan and that RMS evaluate the site against warrants for a school crossing.

Items requiring Council Resolution

9.

MAYOR'S REPORT

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RECOMMENDATION – that the Mayor's Report be received.

Items requiring Council Resolution

10. DELEGATES REPORT

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Items requiring Council Resolution

11.

GENERAL BUSINESS

RESOLUTION