



Council Chambers,
BERRIGAN. 2712

Sir/Madam,

The Ordinary Meeting of the Council of the Shire of Berrigan will be held in the **Council Chambers**, Berrigan, on **20th August, 2014**, when the following business will be submitted:-

9.00AM

Public Question Time

COUNCIL MEETING

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No business, other than that on the Agenda, may be dealt with at this meeting unless admitted by the Mayor.

ROWAN PERKINS
GENERAL MANAGER



Council Meeting

Wednesday, 20th August, 2014

BUSINESS PAPER

1. **APOLOGIES**
Cr Colin Jones
2. **DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTEREST**
3. **VISITORS ATTENDING MEETING**
4. **CONFIRMATION OF MINUTES**
RECOMMENDATION – that the Minutes of the meeting held in the Council Chambers on Wednesday 16th July, 2014 be confirmed.
- 5 **CLOSED COUNCIL**

In accordance with the *Local Government Act 1993* and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is section 10A(2) of the *Local Government Act 1993* in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

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Items requiring Council Resolution

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.

5.1 GENERAL MANAGER'S END OF YEAR PERFORMANCE REVIEW

This item is classified CONFIDENTIAL under section 10A(2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)

It is not in the public interest to reveal the personal matters concerning individual staff.

RECOMMENDATION - that the Council move into a closed session to consider the following business together with any reports tabled at the meeting.

And further that pursuant to section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above and that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

5.1 GENERAL MANAGER'S END OF YEAR PERFORMANCE REVIEW

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Items requiring Council Resolution

Council closed its meeting at The public and media left the Chamber.

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Confidential Items requiring Council Resolution

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Items requiring Council Resolution

Open Council resumed at

RESOLUTIONS FROM THE CLOSED COUNCIL MEETING

The following resolutions of the Council while the meeting was closed to the public were read to the meeting by the Mayor:

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Items requiring Council Resolution

6.1 FINANCE – ACCOUNTS

AUTHOR: Finance Manager

RECOMMENDATION – that the Financial Statement, Bank Reconciliation Certificate and Petty Cash Book made up to 31 July 2014, be received and that the accounts paid as per Warrant No.07/14 totalling \$4,381,677.34 be confirmed.

REPORT

- a) A Financial Statement covering all funds of the Council indicating the Bank Balances as at 31 July, 2014 is certified by the Finance Manager.
- b) The Finance Manager certifies that the Cash Book of the Council was reconciled with the Bank Statements as at 31 July 2014.
- c) The Finance Manager certifies the Accounts, including the Petty Cash Book made up to 31 July 2014, totalling \$4,381,677.34 and will be submitted for confirmation of payment as per Warrant No. 07/14

Items requiring Council Resolution

- d) The Finance Manager certifies that all Investments have been placed in accordance with Council's Investment Policy, Section 625 of the Local Government Act 1993 (as amended), the Minister's Amended Investment Order gazette 11 January 2011, clause 212 of the Local Government (General) Regulations 2005 and Third Party Investment requirements of the Department of Local Government Circular 06-70.
- e) July has seen a decrease in total finds held at the end of June. This decrease is in contrast to the same period last year, although it is in general still representative of the general pattern in cash holdings over the year. Overall cash holdings reflect the impact of the Financial Assistance Grant (FAG) no longer being paid in advance. If FAG had been paid in June/July then cash holdings would be more comparable to last year.

However, total funds are expected to increase over the August Period with the receipt of the normally scheduled Financial Assistance Grant and the payment of the first instalment (and in some instance the full year balance) of Council Rates.

Changes in Investment Portfolio for July 2014

Previous Investment			New Investment		
Prior Financial Institution	Amount	Interest Rate	Current Financial Institution	Amount	Interest Rate
Bank of QLD (Curves)	\$2,000,000.00	3.80%	IMB	\$2,000,000.00	3.50%
Hume	\$1,000,000.00	3.70%	Hume	\$1,000,000.00	3.70%

Items requiring Council Resolution

Statement of Bank Balances as at 31 July 2014

Bank Account Reconciliation

Cash book balance as at 1 July 2014	\$ 1,796,061.23
Receipts for July 2014	\$ 1,730,802.75
Transfers from NAB at Call Account/Term Deposits Credited Back	\$ 2,000,000.00
	<u>\$5,526,863.98</u>
Less Payments Statement No 07/14	
Cheque Payments V75351-V75362	\$ 16,328.37
Electronic Funds Transfer (EFT) payroll	\$ 630,539.85
Electronic Funds Transfer (EFT) creditors E018661-E018826	\$ 1,525,427.60
Transfers to NAB At Call Account/Term Deposits Invested	\$ 2,000,000.00
Loan repayments, bank charges, etc	\$ 209,381.52
Total Payments for July 2014	<u>\$ 4,381,677.34</u>
Cash Book Balance as at 31 July 2014	<u>\$1,145,186.64</u>
Bank Statements as at 31 July 2014	\$ 1,151,807.24
Plus Outstanding Deposits	
Less Outstanding Cheques	\$ 6,620.60
Reconciliation Balance as at 31 July 2014	<u>\$1,145,186.64</u>

INVESTMENT REGISTER

INSTITUTION	DEPOSIT NO.	TERM (days)	RATE	MATURITY DATE	INSTITUTION TOTAL
National Australia Bank	01/09	At Call	2.60%		\$ 511,253.51
Central Murray Credit Union	104/14	180	4.00%	14/12/2014	\$ 2,000,000.00
Bendigo Bank	85/11	90	3.55%	9/12/2014	\$ 2,000,000.00
WAW Credit Union	83/11	180	3.85%	27/10/2014	\$ 2,000,000.00
Defence Bank Limited	102/14	90	3.65%	29/08/2014	\$ 1,000,000.00
Hume	91/12	270	3.80%	9/09/2014	\$ 1,000,000.00
Hume	87/11	180	3.70%	27/01/2015	\$ 1,000,000.00
IMB	105/14	90	3.50%	13/10/2014	\$ 2,000,000.00
AMP	99/13	270	3.90%	12/09/2014	\$ 1,000,000.00
Goulburn Murray Credit Union	101/14	90	3.50%	16/08/2014	\$ 1,000,000.00
Goulburn Murray Credit Union	103/14	180	3.55%	9/12/2014	\$ 1,000,000.00
					<u>\$ 14,511,253.51</u>

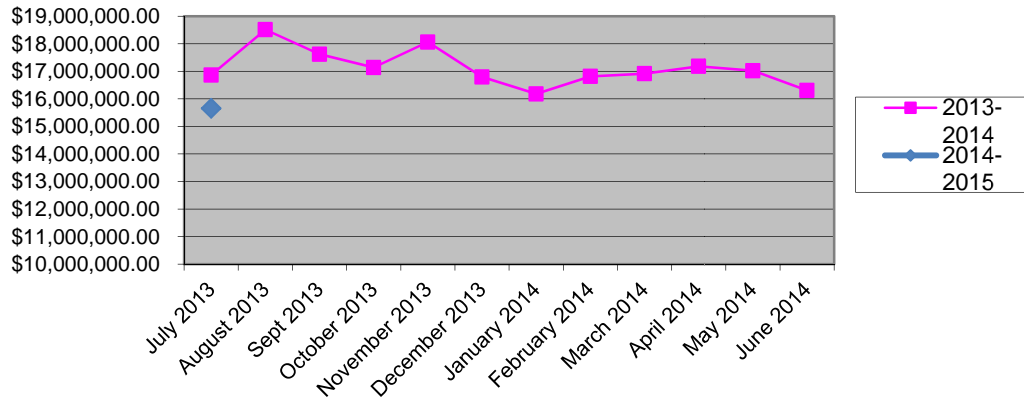
Total Funds Held at 31 July 2014

\$15,656,440.15

Carla von Brockhusen - Finance Manager

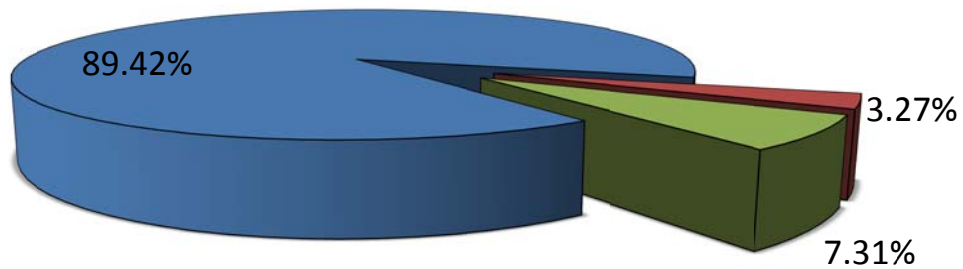
Items requiring Council Resolution

Summary of Total Fund Held at Month End

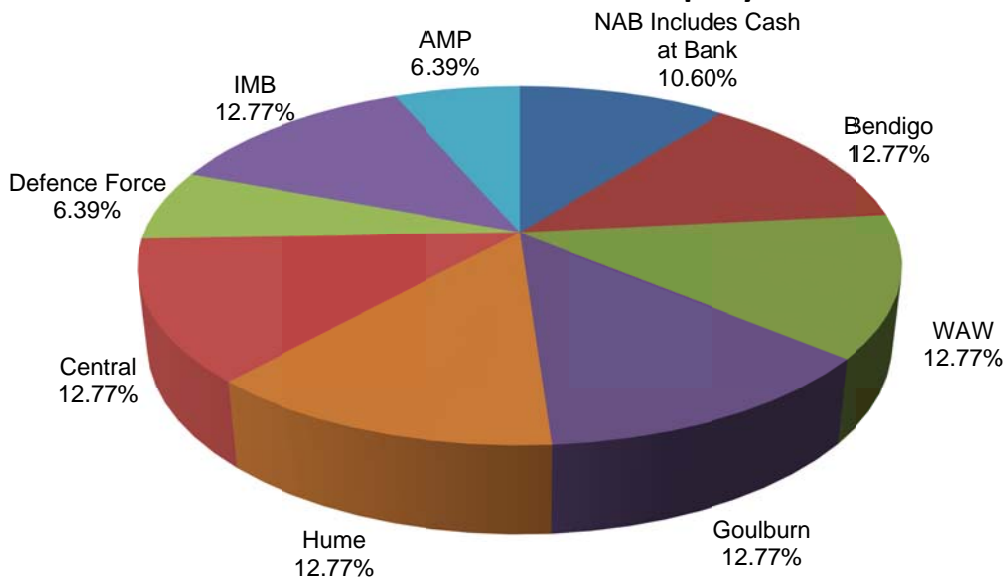


Funds Held By Council at Month End

■ Term Deposits ■ At Call ■ Cash at Bank



Funds held with each Institution Company at Month End



RESOLUTION

Items requiring Council Resolution

6.2 LEGAL DOCUMENT TO BE SIGNED UNDER SEAL OF COUNCIL

AUTHOR: Revenue Officer

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO: 25.138.1

RECOMMENDATION: - that the Council sign and seal the following documents:

-Certificate of 2013/14 Rates and Charges levied and brought to account, as at 30 June 2014

-Certificate of 2014/15 Rates and Charges levied, as at 10 July 2014.

REPORT:

These Certificates are prepared by the Revenue Officer, for Rates and Charges levied and brought to account for auditing requirements.

A copy of the Certificates are circulated with this Agenda as Appendix "D".

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Items requiring Council Resolution

5. FINANCIAL REVIEW

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO:

RECOMMENDATION: - that the Council note the fourth quarterly review of the 2013/14 budget and vote the funds contained therein as shown in Appendix "E".

REPORT:

Circulated with this report as Appendix "E" is the final quarterly financial report and program summary for the year ended 30 June 2014. This report presents the final position for the year on a cash basis but also includes accruals for salaries, plant and creditors which relate to the 2013/14 financial year. The result does not include final figures for depreciation or the entire end of year journals that may be required for audit, but do include funds spent on capital works projects.

This report reflects the Council's final operating and capital expenditure results for 2013/14 and is not based on anticipated outcomes as are the other quarterly reports produced throughout the year. The final result is subject to external audit which will be conducted on 9-10 September 2014.

The summarised results are as follows:

Actual surplus for the year ended 30/6/2014	\$ 1,942,149
Less unspent capital works carried forward to 2014/2015	<u>\$(1,396,097)</u>
Surplus after carry forward items	\$ 546,052
less projected surplus from March 2014	<u>\$ 469,337</u>
Increase in surplus for 2013/2014	\$ 76,715

Various self-funded programs such as water, sewer, waste management, overheads, plant, HACC and Early Intervention have been balanced with transfer to and from reserves and therefore do not impact on the above result.

In nearly every case, items which make up the carry forward figure of \$1,396,097 have been previously allowed for in the revised budget figures. They have usually been carried forward due to the projects not having been

RESOLUTION

Items requiring Council Resolution

completed, and the project being deemed still worthwhile for completing in 2014/15. Explanations of the larger carry forward items are shown below:

Admin Risk Management \$116,784
 Unspent funds set aside by the Council to fund risk management activities and projects.

Corporate Services Administration Software Upgrade \$200,000
 This is to fund the purchase of new Administration Software to replace the existing *Practical* system.

Local Environmental Plan \$72,950
 To cover the continuing cost of developing the LEP in 2013-2014. Grant income of 70,000 has also been carried forward.

Water and Sewerage Works

Barooga – Repaint Interior – Tower \$495,075
 Contract documentation being prepared

Barooga – Major Pump Replacement \$100,000
 River pumps WHS issue – difficult planning process

Drainage Works

Endeavour St Construct Pump Station \$88,640
 Awaiting RMS contribution

Finley Recreation Reserve – New Building \$100,830
 Works now completed.

Beautification of Dean St Roundabout - Tocumwal \$96,762
 Works to be completed in 2014/15, following town entrance consultation and design.

Town Entrance Design \$198,066
 This is a continuing program. Consultation and design are underway with works to follow in 2014/15

Installation Power Cabling \$94,552
 Aerial Bundled Cabling to be installed at Barooga and Finley. Barooga works have been ordered Investigation into pricing, feasibility for Finley is continuing.

Items requiring Council Resolution

Street Lighting in Towns \$62,830

This is an ongoing program to improve street light coverage in urban areas. There has been some difficulty sourcing contractors but some work to start in September.

Road Works

Denison St – Wollamai to Tuppal \$227,202

Currently being constructed

Tuppal Road – SH17 to Railway \$78,889

Works programmed for September/October.

Broughans Rd – West Dales Rd \$61,685

Funds brought forward for final seal

Broughans Rd – 2200m to 3500m \$85,429

Funds brought forward for final seal

Kerb & Gutter Works

William St – Hampden to east \$68,000

Waiting for completion of drainage works.

Denison St – Wollamai to Tuppal - Finley \$82,656

As per roadworks.

As a general rule capital items which have not been spent are carried forward unless the project is complete or the project is deemed no longer necessary. Operating items are generally only brought forward if the money is tied to a grant and therefore must be spent on a particular program.

It is important to note that the figures supplied in this report have not yet been audited. Figures could change as a result of discoveries that occur as a result of getting information ready for the audit or as a result of investigations by the auditors. The figures take into account all known and quantifiable factors up to the time of this report.

A complete list of carry forward items is shown below. Rows in red indicate carried forward income:

JOB or GL Code	TITLE/DESCRIPTION	2013/14 Budget Carried Forward
1001-0347	ELECTION EXPENSES	15,000
1010-0199	ADMIN RISK MANAGEMENT	116,784
1010-0501	CORP SERV ADMINISTRATION SOFTWARE UPGRADE	200,000
1411-0105	LOCAL ENVIRONMENT PLAN	72,950

RESOLUTION

Items requiring Council Resolution

JOB or GL Code	TITLE/DESCRIPTION	2013/14 Budget Carried Forward
3600-1950	LOCAL ENVIRONMENT PLAN GRANT	70,000
1417-0549	ENDEVOUR ST CONSTRUCT PUMP ST	88,640
1417-0551	CONSTRUCT PUMP STATION TOC GOLF	15,416
1417-0818	ANZAC AVENUE POWER TO PUMP STATION	16,276
1418-0110	LEVEE BANKS MTCE	29,237
1419-0500	FINLEY CEMETERY - INSTALL SPRINKLERS	20,000
1510-0529	RAW LOW LIFT PUMPS MECH & ELEC	10,500
1510-0537	FIN - UPGRADE PLATFORM & WINCH WTP	50,000
1510-0560	MAINS RETIC - BGA	11,500
1510-0561	BGA - REPAINT INTERIOR TOWER	495,075
1510-0564	BGA - MAJOR PUMP REPLACEMENT	100,000
1510-0565	MAINS RETIC - BGN	12,081
1510-0608	CRUSHED GRANITE-FIN WATER DAM	10,000
1510-0615	FIN - FILTERED & UNFILTERED MAIN TONGS/HOWE STS	40,885
1510-0662	TOC - OTHER MINOR REPAIR/REPLACEMENT	25,000
1610-0512	PUMP REPLACEMENT	30,000
1610-0600	TOC SEWER MAIN UPGRADES	15,862
1610-0655	BGN UPGRADE PUMP STATIONS	20,000
1610-0852	IMPROVE EMBANKMENT OF THE PONDS	10,000
1611-0342	TOCUMWAL CCTV	23,488
1611-0344	INSTALLATION OF RPZ	12,000
1612-0180	INSTALLATION OF RCD's	47,240
1716-0510	SWIMMING POOL CAPITAL - FINLEY	10,000
1716-0515	SWIMMING POOL CAPITAL - TOCUMWAL	40,000
1717-0221	FINLEY REC RESERVE CONSTRUCTIO	100,830
1717-0222	RECREATION RESERVES - SOLAR PANELS	21,368
1717-0224	BGA-REC RES Addition to Toilet	13,845
1718-0201	ROTARY PARK PLAYGROUND	10,000
6500-1958	FINLEY RECREATION RESERVE PROJECT GRANT	300,000
6500-1957	FINLEY RECREATION RESERVE PROJECT CONTRIBUTIONS	173,000
1719-0584	BEAUTIFICATION OF DEAN ST ROUNDABOUT	96,762
1910-0100	TOWN ENTRANCE DESIGN	198,066
1910-0336	RESEAL OSBORNE ST 926-980	24,257
1910-0701	FINLEY ENDEAVOUR ST CAR PARK	28,977
1910-0801	KELLY ST - SHORT ST TO EMILY ST	11,590
1910-0820	DENISON ST - WOLLAMAI TO WARMATTA	227,202
1911-0150	LGSA - ROADSIDE VEGETATION PROJECT	19,270
1911-0183	TOC-AERO RUNWAY 9-27 BITUMEN	10,000
1911-0299	REPLACEMENT OF BUTT ENDED PIPES ON RURAL ROADS	37,000

RESOLUTION

Items requiring Council Resolution

JOB or GL Code	TITLE/DESCRIPTION	2013/14 Budget Carried Forward
1911-0513	CLEARZONES - ROADSIDE HAZARD TREATMENT	48,238
1911-0563	TUPPAL RD -SH17 TO RAILWAY	78,889
1911-0567	BROUGHANS RD - WEST DALES RD	61,685
1911-0576	BROWNS RD - SH17 TO OLD ADCOCKS	10,595
1911-0581	WOODSTOCK RD - DENISON TO 190M EAST OF BAILEYS	24,956
1911-0584	BROUGHANS RD- 2200M - 3500M	85,429
1912-0072	R/S CRUICKSHANKS RD	17,629
1912-0232	KENNEDYS ROAD	24,360
1912-0233	VICTORIA PARK ROAD	17,908
1916-0105	K&G MTCE & REPAIRS	11,676
1916-0801	KELLY ST - SHORT ST TO EMILY ST	33,860
1916-0820	DENISON ST - WOLLAMAI TO WARMATTA	82,656
1917-0624	HUGHES ST - HAY TO BUCHANANS	14,000
1917-0627	TUPPAL ST - MURRAY ST TO LAKE TRACK	26,878
7500-1823	FOOTPATH DENISON ST - WARMATT INTERS	16,290
1918-0107	INSTALLATION POWER CABLING UN	94,552
1918-0515	STREET LIGHTING IN TOWNS	62,830
0015-0363	MR363 BERRIGAN - BAROOGA RD	21,355
0015-0564	MR564 BERRIGAN - JERILDERIE RD	100,000
1920-0181	TOC AERO-APRON AREA HEAVY PATC	17,215
1920-0184	TOC AERO RUNWAY 18-36 HEAVY PA	28,110
2012-0196	TOURISM STRATEGY & DELIVERY	24,750
2013-0120	TOCUMWAL INTER-MODEL PRECINCT PROJECT	10,200
3750-1950	MURRAY ST - HEADFORD TO OSBRORNE RMS FUNDING	20,000
7300-1950	MURRAY ST - HEADFORD TO OSBRORNE RMS FUNDING	27,350
8720-3800	RILEY CRT BLOCK SALE (INGO RENNER)	55,000
8720-3800	TOC HIGHWAY BLOCK DISPOSAL PROCEEDS	350,000
8900-1501	PRIVATE WORKS TECH SERVICES INCOME	46,267

Quarterly Budget Review Statement

Attached as Appendix "F" is the Quarterly Budget Review Statement (QBRs) for the quarter ending 30 June 2014

There is no obligation for the Council to produce a June QBRs however it can be useful in providing some guidance as to the Council's performance for the year while waiting for the final, audited financial statements to be produced.

RESOLUTION

Items requiring Council Resolution

The QBRS consists of six statements:

1. **Report by Responsible Accounting Officer** – The Responsible Accounting Officer is satisfied that the Council's financial position at 30 June 2014 is satisfactory.
2. **Income & Expenses Budget Review Statement** – This statement projects the Council's annual operating statement for the financial year based on the budget position on 31 June 2014.

The Council's budgeted net operating result was projected to improve by \$188,000 during the March quarter.

Note that much of this change relates to items carried forward to 2014/15 rather than actual savings – i.e. this is a "timing" issue. However, investment income, as per most years, was more than budgeted.

The budgeted net operating result at the end of the June quarter is a \$2.3m surplus, becoming a small surplus of \$32,000 (basically a break-even result) after deducting \$1.9m of capital grants and contributions.

Note that this result is considerably affected as a result of being paid 50% of the Council's 2013/14 Financial Assistance Grant in June 2013. Without this advance payment, the Council would be projecting to make a surplus of around \$2.4m.

3. **Capital Budget Review Statement** – This statement tracks the Council's capital expenditure and the sources of funding used to pay for the capital works.

The Council reduced its capital works program by \$2.7m. Obviously most of these works have not been cancelled but merely postponed to 2014/15

4. **Cash and Investments Budget Review Statement** – This statement indicates what the Council's expected end-of-year cash position is likely to be taking into account all known budget changes until the end of the quarter.

The statement indicates that the Council's projected cash position declined overall by \$684,000 over the March quarter. Much of this was as a result of an intense effort to pay all creditors owing before the end of the financial year as well as the sale of land on the Newell Highway not occurring in 2013/14.

Items requiring Council Resolution

5. **Key Performance Indicators Budget Review Statement** – This statement is designed to provide some simple financial indicators to give the Council a snapshot of how it is performing financially.

Unlike the earlier reports there is some freedom here for the Council to choose what indicators it would like to see included in the report. The finance team have chosen three that seem reasonably useful for the Council to track.

- Debt Service Ratio – an indicator of how much of the Council's income is used to service its debt
- Rates & Annual Charges Coverage Ratio – an indicator of how reliant the Council is on its rates revenue
- Building and Infrastructure Renewal Ratio – an indicator of the Council's effort in renewing its assets as they deteriorate.

6. **Contracts and Other Expenses Budget Review Statement** – This statement is an attempt to provide the Council with some detail about the Council's new contractual arrangement and expenditure on consultancies and legal expenses.

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Items requiring Council Resolution

6.4 CHAT, WINE AND CHEESE NIGHT

AUTHOR: General Manager

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation

FILE NO: 03.095.2

RECOMMENDATION: - that the Council, pursuant to the provisions of its Drug and Alcohol Free Workplace Policy, designate its Chat Wine and Cheese Night as an “approved event” at which alcohol may be provided and consumed in accordance with the Policy.

REPORT:

The library service has invited local Tocumwal author, Megan Keith, to host a “Chat Wine & Cheese” night at Tocumwal Library on Wednesday 17th September 2014.

The requested designation of the event as an “approved function” appears to be reasonable and does not raise any issues of concern provided it is operated in accordance with the Council’s Policy. The event will be similar to last year’s “Get Reading” Wine and Cheese night.

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Items requiring Council Resolution

6.5 PROPOSED SALE OF LAND TO SOUTHERN RIVERINA GLIDING CLUB**AUTHOR:** General Manager**STRATEGIC OUTCOME:** Supported and engaged communities**STRATEGIC OBJECTIVE:** 3.2 Support community engagement through life-long learning, culture and recreation**FILE NO:** 30.160.3**RECOMMENDATION:** - that the Council

1. Revoke its proposed sale of lot 26 DP 1190777 to the Southern Riverina Gliding Club and the proposed terms of the sale.
2. Require repayment of an amount of \$1,713.01 being the Council's legal costs in progressing the proposed sale to date from the Southern Riverina Gliding Club.

REPORT:

As Councillors may recall, the Council had previously agreed to a terms sale of Lot 26 at the new Tocumwal Aerodrome to the Southern Riverina Gliding Club.

The Club accepted the Council's offer and the Council commenced preparations of the required loan agreement and contracts of sale.

At the July 2014 Council meeting the Council considered a request from the Club to occupy three alternative sites at the aerodrome.

Following consideration of the Club's request the Council resolved **"that the Council advise the Southern Riverina Gliding Club that:**

1. It does not propose to undertake any further subdivision at Tocumwal Aerodrome until the present subdivision is substantially sold; and
2. It will revoke its proposed sale of lot 26 DP 1190777 to it and the proposed terms of the sale at its meeting to be held on 20th August 2014 unless taken up by it before that date.
3. If the Club does not proceed with the proposed sale of lot 26 DP 119077 by 20th August 2014 it will, in terms of the agreed

RESOLUTION

Items requiring Council Resolution

conditions, require repayment of an amount of \$1,713.01 being the Council's legal costs in progressing the proposed sale to date."

While some email dialogue has continued, at the time of writing the Club has not recommitted to the purchase of Lot 26 or indeed progressed the sale.

Given the above, and based on the Council's prior resolution it is recommended that the Council now revoke its offer and proceed to recover its costs of progressing the proposed sale.

If any later information is received from the Club this will be advised at the meeting.

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Items requiring Council Resolution

**6.6 RISK MANAGEMENT COMMITTEE
COMPLEMENT****AUTHOR:** General Manager**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting**FILE NO:** 27.121.2**RECOMMENDATION:** - that the Council

1. Reduce the complement of the Risk Management Committee to five;
2. Maintain the Committee quorum of two;
3. Appoint the persons holding the current positions as members of the Committee:

The Mayor;
The General Manager;
The Director of Corporate Services;
The Director of Technical Services; and
The Enterprise Risk Manager.

REPORT:

The Council currently has a committee known as the Risk Management Committee.

The purpose of the Committee is to:

Oversee the implementation of the Council's Risk Management Strategic Plan, consider recommendations from the Enterprise Risk Manager and deal with other specific risk issues where direction is required.

The Committee operates with a membership of seven and a quorum of two.

The present complement of the Committee is:

- The Mayor;
- The General Manager;

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Items requiring Council Resolution

- The Director of Corporate Services;
- The Director of Technical Services;
- The Enterprise Risk Manager;
- The Executive Engineer; and
- The Accounts Officer.

The Accounts Officer was a member of the Committee as the previous incumbent managed the Council's insurances and insurance claims. This responsibility has now been transferred to the Enterprise Risk Manager.

As the position of Executive Engineer is presently vacant and the insurance responsibilities have been transferred away from the Accounts Officer, staff have conducted a review of the Committee and have concluded that the positions of Accounts Officer and Executive Engineer are no longer needed as members of the Committee.

It is considered that the Director of Technical Services can adequately cover the involvement of the Executive Engineer.

Given the above, it is recommended that the Committee complement be reduced from seven to five.

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Items requiring Council Resolution

6.7 MASSIVE MURRAY PADDLE**AUTHOR:** Economic Development Officer**STRATEGIC OUTCOME:** Diverse and resilient business**STRATEGIC OBJECTIVE:** 4.3 Diversify and promote local tourism**FILE NO:** 08.063.1**RECOMMENDATION:** - that the Council grant the 2014 YMCA Massive Murray Paddle \$5000 from the Major Events Funding pool.

REPORT:

YMCA Victoria has requested \$5000 from the major event funding pool to assist in the running of the rebranded Murray River marathon – now known as the Massive Murray Paddle. An iconic river event since its 1969 inception YMCA Victoria has staged the event for the past 5 years. Attached as Appendix “G” is the application from YMCA.

In 2012, YMCA Victoria responded to falling participation rates by commissioning research into the sustainability of the Murray River Marathon. Based on the recommendations of this research YMCA Victoria has:

- a) Re-branded the event
- b) Changed the scheduling of the event from the Xmas New Year period to early November
- c) Increased entry fees; and
- d) Partnered with the region’s Visitor Information Centres regarding the coordination of accommodation bookings.

This is an event which receives considerable media coverage. Therefore, it is likely that these changes to this event will attract additional media attention. The national media coverage of this event is of benefit to Berrigan Shire.

Further, and significantly for the Council, YMCA Victoria will now no longer offer or organize free camping. This is a change which will directly benefit Tocumwal accommodation operators.

Discussion

In the past, the Berrigan Shire Council has provided funding to the Murray River Marathon through its agreement with the *Tocumwal on the Murray Tourism Board* (TMTB). The last time that funding was granted by the TMTB to YMCA Victoria was for the 2009 event.

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Items requiring Council Resolution

Since, 2009 the Council has, each year, provided in-kind support related to participant's and supporter's use of the Tocumwal Foreshore reserve and its facilities. Council has also assisted with grading tracks into checkpoints

The comprehensive funding application submitted by YMCA Victoria meets the Council's requirement that it be financially sustainable and demonstrates the potential to attract new and repeat visitors to the Shire.

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Items requiring Council Resolution

6.8 STREET RENAMING**AUTHOR:** Strategic & Social Planning Coordinator**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting**FILE NO:** 28.110.1**RECOMMENDATION:** - the direction of Council is sought

REPORT:

Council Officers, since July 2012, have on an intermittent basis been liaising with the Local Emergency Management Committee, Council and local communities on issues related to the renaming of duplicated and unnamed streets in the Shire.

The following describes the decision making context and chronology of this issue:

Local Emergency Management Committees (LEMC) established by Section 28 of the *State Emergency and Rescue Management Act* are responsible for the prevention of, preparation for, response to, and recovery from emergencies in NSW local government areas.

The Berrigan Shire Local Government Area LEMC includes representation from the following services:

- NSW Fire and Rescue
- NSW Ambulance
- NSW Police
- NSW Rural Fire Service
- Tocumwal Search and Rescue
- NSW State Emergency Services (SES); and the
- Berrigan Shire Council

This Committee meets three times a year and has in recent years been chaired by Berrigan Shire Council Officers.

At this Committee's meeting held on 12th July 2012 advice was sought from Council Officers on the process used for the creation and naming of streets.

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Items requiring Council Resolution

The minutes of this meeting note the following:

the existence of Morris Drive and Morris Street in Tocumwal is confusing. The LEMO replied that all street names are submitted to the Geographical Names Board, within Land & Property Information to be ratified. Once gazetted, the names are registered and added to a database that is distributed for use by public and mapping authorities. Where a private road is created within a subdivision and not registered on a plan, then locality issues do arise from time to time. Marg Wehner replied that authorities have been distributing updated property information to NSW RFS on an informal basis. The LEMO replied that official updates from LPI that occurred on a quarterly basis, now appear to be distributed on an annual basis.

The minutes highlight a number of issues which are the responsibility of member agencies and within their ambit and which have in the past also been brought to Council Officers attention these being:

1. Confusion that results from interrupted urban and duplicated street names
2. Delays that can be experienced when private roads are not registered
3. Fragmented distribution and timeliness of property information and database updates

Local Government in New South Wales is the naming authority, therefore the Council is responsible for taking actions related to street names which will facilitate the 'prevention of, preparation for, response to' emergencies.

The following is a brief chronology of actions taken by Council and Council Officers in response to this issue:

19 December 2012 Ordinary Council Meeting

Council noted the minutes of the Local Emergency Service Committee which stated:

- *That the committee endorse Council's direction to rename/renumber various streets within the Berrigan Shire. Moved: Mervyn Reed - Seconded: Paul Jones – Carried- Council to supply paper map of proposed changes to next meeting. - Ongoing Agenda Item for LEMC (8th November 2012)*

16 January 2013 Ordinary Council Meeting

Council noted a report prepared for it describing the process Council Officers would use to investigate the issues that would arise for affected residents and ratepayers from any decision to re-name streets or re-number properties.

Items requiring Council Resolution

22 May 2013 – 31 July 2013

A community engagement program was conducted with directly affected ratepayers and affected persons advised that

- The re-naming of interrupted streets will facilitate timely access to all properties by emergency services
- Council's decision making will be informed by consultation with affected property owners
- The selection of road names will be undertaken in accordance with NSW Legislative requirements and Council's Street and Public Place Naming Policy; and
- Once Council has endorsed a proposed name it will advertise via Public Notice its intention to adopt a proposed name and seek written submissions on the proposed name change.

7 August 2013 Committee Meeting

Council Officers prepared a report on the engagement program undertaken with affected ratepayers and residents. This report also presented to Council a petition by Warmatta Street (East) residents and ratepayers.

This report recommended the following principles as a guide for Council decision making on this issue

1. *Risk posed to Council and residents when emergency services cannot easily locate a property in an emergency*
2. *Council Policy and NSW Geographical Names Board Guidelines*
3. *That where possible streets/sections of street starting with number one remain unchanged*
4. *That local conventions with respect to numbering of streets be used*
5. *That duplicated street / road names in a town are no longer permitted by the NSW Geographical Names Board*
6. *That where possible that if two adjacent but separate streets can be continued that this is considered as a solution*

21 August 2013 Ordinary Council Meeting

Council resolved to adopt the recommendations of the Corporate Services Committee 7 August specifically

that Council adopt the suggested name changes, as shown below, and commence the statutory process for the required renaming:

Items requiring Council Resolution

16 October 2013 Ordinary Council Meeting

A number of formal submissions were received by Council at this meeting and representatives of the Concerned Ratepayers Group also spoke to their submission at this meeting.

Council Officers prepared a report for Council which recommended that Council

1. Note the submissions received by it as part of the consultation undertaken about the suggested renaming of interrupted urban streets and unnamed service lanes in the retail centres of Tocumwal, Finley and Berrigan
2. Resolve that due to the potential risks posed to Council and residents by the confusion that does arise for emergency services needing to access properties (in an emergency) in streets which are interrupted and or unnamed lanes that Council in accordance with the provisions of the Councils *Street and Public Place Naming Policy*, the *Roads Act 1993* and the *Roads (General) Regulation 2008* adopt the following street names:

TOCUMWAL		
Current Street Name/ Section	Recommended new name	Background to recommended new name
Tuppal Street 2 - 36	Boyd Street	Early holder of land included in Tuppal & Barooga Stations pastoral leases
Tuppal Street 38 - 120	Falkiner Street	Early owner of Tuppal Station
Adams St 35 - 49	Becomes Cobram Street	Natural continuation of the street (suggested at street meeting)
Adams Street 51 - 102	Calaway Street	Original Shire engineer 1906
Lane (between River and Morris Street)	Sandy Lane	Long standing family name in the Tocumwal area
Charlotte Street 71 - 92	Centurion Track	Multiple generations residents of Charlotte Street ex service personnel (suggestion came from street meeting)
Anzac Avenue 26 -35	Browne Street	Natural continuation of the street
Browne Street 2 -19	Browne Street	Re-numbering needed to accommodate inclusion of Anzac Avenue as part of Browne Street

RESOLUTION

Items requiring Council Resolution

TOCUMWAL		
Current Street Name/ Section	Recommended new name	Background to recommended new name
Hillson Street 13 - 20	Ball Court	Shire President 1943 JP Ball

FINLEY		
Current Street Name/ Section	Recommended new name	Rationale for new name
Warmatta Street (West of Murray Street)	Pinnuck Street	Shire President 1934 G Pinnuck 1967 HE Pinnuck 1971 HE Pinnuck
Headford Street (West of Murray Street)	Ulupna Street	Town called Ulupna after 'Murray Hut' and before 'Finley' Parish name Farm name
Osborne Street (West of Murray Street)	Scoullar Street	Shire President 1937 OG Scoullar
Townsend Street (West of Murray Street)	McNamara Street	Early farmer, storekeeper and owner of Finley Free Press

BERRIGAN		
Current Street Name/ Section	Recommended new name	Background to recommended new name
Horsfall (East of Creed Street)	Aitken Street	Shire President 1930 DW Aitken
Horsfall (off Cobram Street)	Whitney Street	Long standing Berrigan Doctor

3. Resolve that it will take the following actions to support residents and business affected by the change:
 - a) In accordance with *Roads Act 1993, Roads Regulation 2008 Naming of Roads* that it publish Notice of the new name in the NSW Government Gazette and in local newspapers and inform the prescribed authorities listed in Reg. 9 (b) of the Regulation
 - b) Update national street address data bases used by banks, insurance companies, power companies, government departments
 - c) Write to all affected property owners advising them of the new street name and property address
 - d) Use an unaddressed mail service to deliver general advice of the street name change to all premises in an affected street
 - e) Install and improve street signs in the affected streets

Items requiring Council Resolution

- f) Write to local banks, neighbouring Councils in Victoria and NSW and advise them of the changes
- g) Provide to local business on request or through local Chambers an electronic copy of affected addresses and new addresses in excel format so that local business can more easily update their data bases
- h) Print and deliver to all households translation tables for any street or section of street in their town that may be changed
- i) Assist older residents and the disabled through its Library and Home and Community Care Service with any problems they may experience with change of address

Council resolved at this meeting that a working group be formed to further consider the issue of the renaming of streets.

18 December 2013

The Concerned Rates Payers Group nominated its representatives to a working party and Council re-affirmed at Council's Ordinary Council Meeting 18 December 2013 the 16 October 2013 resolution that a working group be convened

7 March 2014

The Local Emergency Services Committee (7 March 2014) discussed Council's decision to form a working party and resolved the following:

... That Council be advised of the continued support of the LEMC for the street/road renaming project and that Merv Reed and Bruce Purves be nominated as the LEMC representatives on the Council Working Party to be convened to progress the matter.

Moved: Tina Hooper

Seconded: Kylie Marquart

16 June 2014

After a number of attempts to organise a time for the Working Party Council resolved that

'the Council get representatives to nominate an alternate and convene a meeting prior to the end of August, 2014 and if the meeting fails to be held, then the Council proceed with its original proposal'.

Current Situation

Councillor Glanville in the absence of Councillor Jones chaired the Working Party held 30th July 2014 and attended by Councillors Morris and Hill. Also in attendance were:

Items requiring Council Resolution

<ul style="list-style-type: none"> Rowan Perkins, General Manager Berrigan Shire 	<ul style="list-style-type: none"> Fred Exton, Director Technical Services 	<ul style="list-style-type: none"> Jo Ruffin, Strategic and Social Planning Coordinator
<ul style="list-style-type: none"> Syd Dudley, Community Representative, Finley Chamber of Commerce 	<ul style="list-style-type: none"> John Hand, Community Representative Finley 	<ul style="list-style-type: none"> Tassie Pappas, Community Representative Tocumwal
<ul style="list-style-type: none"> Dennis Sutton, Fire and Rescue Tocumwal (LEMC) Representative 	<ul style="list-style-type: none"> Bruce Purves, NSW Ambulance (LEMC) Representative 	

All representatives spoke about the process that had been undertaken to date and acknowledged that there were a number of issues related to caller behaviour, the technologies used by Emergency Services, the remoteness of call centres which add to the difficulties emergency services experience responding to requests for assistance.

Of the issues identified and discussed at the meeting the key messages are:

1. Emergency Services are aware of and is progressively working to improve Technologies and GPS
2. Signs can be improved with numbers and directions
3. Tocumwal has the biggest issues in terms of priority for change
4. Business impacts are noted
5. No issues related to public safety and street names at Finley were identified by Emergency Services
6. Duplicated Street Names are the greatest issue in Tocumwal and this includes Barooga Street North and Jerilderie Street North
7. Council to consider at its next meeting – August 20th 2014

According to the Local Emergency Management Committee representatives, in attendance and based on past experience, the interruption of streets in Finley does not jeopardize public safety. Whereas the interruption of streets and the duplication of street names in Tocumwal is a concern.

In the light of this outcome Council's Risk Manager, conducted an assessment using *Council's Risk Management Policy and Framework*. The findings of which are:

The risks associated with inaction in street renaming are potentially fatal. Due to the confusing and repetitious use of street names within the towns of Finley and Tocumwal, there are a number of residences that are at most risk. During an emergency, precious time wasted looking for an address can have fatal consequences.

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Items requiring Council Resolution

The general consensus from the meeting suggests that the problems are confined to Tocumwal. However, to argue that a lack of incident at Finley means they should be exempt from any change is unfounded. The same problems exist, the potential for incident is still there, and representatives from both emergency service groups concur that caller confusion contributes to address issues.

In these situations, it is the most vulnerable of our communities that are at risk which are the elderly experiencing difficulty communicating their address and young children responding to an emergency, and also visitors to our towns.

In accordance with Council's Risk Management Policy and Framework, risks are analysed using:

- *Past records*
- *Practice and relevant experience*
- *Relevant published literature*
- *Specialist and expert judgements*

In assessing the risks associated with potential emergency situations hampered by problems encountered by confusing street names and numbers, and taking into account that incidents have occurred at Tocumwal and not in Finley, the following outlines the risk assessment:

Issue	Likelihood	Consequence	Risk Rating
Emergency response hampered due to caller confusion over street address in Tocumwal	Likely (the event has occurred several times or more)	Death or permanent disability	Very High
Emergency response hampered due to caller confusion over street address in Finley	Likely (the event has occurred several times or more)	Death or permanent disability	Very High
Emergency response hampered due to difficulty locating address in Tocumwal	Likely (the event has occurred several times or more)	Death or permanent disability	Very High
Emergency response hampered due to difficulty locating	Possible (the event might occur)	Death or permanent disability	High

Items requiring Council Resolution

address in Finley			
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In accordance with Council’s Risk Management Policy and Framework, response to risk ratings are outlined below:

Very High	Senior management attention required. Action plan required. Immediate response with management responsibility specified.
High	Senior management attention required. Action plan required. Response required within seven days with management responsibility specified.

In evaluating and treating risks, Council must decide upon the most appropriate treatment taking into consideration:

- *What are the consequences of inaction?*
- *What can we do to lower the risk?*
- *What are the costs associated with implementing actions?*
- *What additional factors need to be considered?*
 - *Is the logic behind the analysis sound?*

When deciding upon treatment, Council weighs up the costs associated with reducing the risks against the benefits that will be gained. If the costs associated with implementing change are ridiculously high, and the benefit gained is small then Council could argue that the risk can be tolerated, and no change implemented.

As the street naming risks have been rated as High and Very High, it would be difficult for Council to argue inaction if the costs associated with reducing the risks are low.

In addition, where Council has an expressed duty of care, evaluating risks for treatment needs to be balanced very carefully, and each scenario must be considered on an individual basis, and this is the case with Council’s responsibility and duty of care with reducing the risks associated with street naming and numbering.

As a Council, guided by policy and recommendations from NSW Geographical Names Boards, to accept recommendations for change from one town and ignore the other simply because there has been no incident to date, places us in a precarious litigious position.

RESOLUTION

Items requiring Council Resolution

Recommendations would be to implement uniform change across all towns as required, whether that be complete renaming as per Council staff recommendations, or to implement more detailed and accurate signage.

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Items requiring Council Resolution

**6.9 PLANNING PROPOSAL – LOT 133 DP773957
BAROOGA ROAD, TOCUMWAL**

AUTHOR: Town Planner

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our natural resources and built landscapes

FILE NO: 18.121.2

RECOMMENDATION:

- That a site specific planning proposal be prepared to allow for an additional permitted use on Lot 133 DP773957 Barooga Road, Tocumwal.
- That this planning proposal be submitted to the Minister for Planning for gateway determination in accordance with Clause 56 of the Environmental Planning and Assessment Act 1979.

The Mayor called for a division in relation to the motion which resulted in the following:

Division

Voting In Favour:

Voting Against:

REPORT:

The subject property is located just outside the village boundary on the south eastern entry to the township of Tocumwal. The property is a battle axe shape with access to the river for water supply and an easement on title to pump to the golf course north of the site.

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Items requiring Council Resolution



The property owner wishes to erect a dwelling on the subject land. This is prohibited under the current planning instrument as the property is located outside the village boundary in the RU1 – Primary Production Zone which has a minimum lot size of 120ha for the erection of a dwelling.

Schedule 1 of Berrigan Local Environmental Plan 2013 (LEP) allows for additional permitted uses to be added on a site specific basis. Clause 2.5 of the LEP states that the additional permitted use has effect despite anything to the contrary in the land use table or any other provision of the plan, thereby overriding Clause 4.2A (erection of dwelling houses in rural zones) of the LEP.

The applicant has provided a supporting statement (**Appendix “H”**) justifying why a dwelling should be permissible on this land. From a Council officer perspective it is considered that this proposal could be supported given the proximity of the block to the village area and the size of the allotment not constituting prime agricultural land and being capable to service and sustain a dwelling.

Should Council vote in favor of the recommendation a planning proposal will be prepared and submitted to the Department of Planning for gateway determination. This determination will provide an indication as to whether or not the proposal is likely to be supported and any further studies which may be required in support of it. The southern portion of the property is identified as both flood and bushfire prone therefore studies demonstrating that the northern portion is suitable for the erection of a dwelling are likely to be required. The applicant will be responsible for all fees associated with the preparation of environmental studies and reports in support of this proposal.

Items requiring Council Resolution

6.10 DRAFT BERRIGAN DEVELOPMENT CONTROL PLAN**AUTHOR:** Development Manager**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 3.1 Create safe, friendly and accessible communities**FILE NO:****RECOMMENDATION –that the Draft Berrigan Development Control Plan be publicly exhibited for public comment for the statutory 28 day period.**

REPORT

Subsequent to the introduction of Berrigan local Environmental Plan 2013 a Development Control Plan is required to be prepared to support the LEP under the provisions of the Environmental Planning & Assessment Act 1979.

Section 74BA of the Act outlines the purpose and status of development control plans. The principle purpose of the DCP is to provide guidance on the following matters to the persons proposing to carry out development and to the Council for any such development:

- a) giving effect to the aims of the LEP that applies to the development
- b) facilitating development that is permissible under the LEP
- c) achieving the objectives of land zones under the LEP

The provisions of a DCP made for the above purpose are not statutory requirements.

The Draft Berrigan Development Control Plan attached as Appendix “I”.

The DCP has been prepared in accordance with the provisions of the Environmental Planning and Assessment Regulation 2000.

The Regulation also requires the draft DCP to be exhibited for a period of 28 days. Any person may make written submissions to the Council during the relevant submission period. After considering any submissions about the DCP the Council:

- a) May approve the plan in the form it was publicly exhibited, or
- b) May approve the plan with such alterations as the Council thinks fit, or
- c) May decide not to proceed with the plan.

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Items requiring Council Resolution

It is considered that the draft DCP provides sufficient guidance in achieving the aims and objectives of the LEP and promotes development of a high standard that reflects the expectations of the Council and the community and can be supported.

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Items requiring Council Resolution

6.11 2014 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 4.4 Connect local, regional and national road, rail, and aviation infrastructure

FILE NO: 04.039.1

RECOMMENDATION: that Cr and the Director of Technical Services attend the 2014 National Local Roads and Transport Congress to be held in Tamworth NSW from the 12th to the 14th November, 2014.

REPORT:

Registration information has been released for the 2014 National Local Roads and Transport Congress to be held at the Tamworth Regional Entertainment and Conference Centre from the 12th to the 14th November, 2014.

The key aim of the Congress is to highlight the importance of federal funding in overcoming road and infrastructure challenges and reinforce the need for increased and permanent funding under the Roads to Recovery program beyond 2019.

A copy of the brochure for the congress is attached as Appendix "J" for the information of Councillors.

The congress program is set out below:

Wednesday 12 November

5.00-7.00pm Welcome Drinks (Tamworth Memorial Hall)

5.15-5.25pm Speeches: ALGA President and Mayor of Tamworth

Thursday 13 November

9.00am Opening Ceremony

9.05am ALGA President's Welcome

9.30am Transport Planning fit for future

10.00am Deputy Prime Minister The Hon. Warren Truss MP (invited)

10.45am Morning Tea

11.15am Paddock to Plate: boosting agricultural competitiveness through integrated transport

12.30pm Lunch

1.30pm The Hon. John Anderson AO: Inland rail and the importance of R2R

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Items requiring Council Resolution

- 2.00pm The Council's forum
3.00pm Afternoon Tea
3.30pm Update on continuing policy priorities
 Airports
 Bridges program
 NHVR
4.15pm Update panel session
5.00pm Close
7.00pm Dinner (The Australian Equine and Livestock Events Centre)

Friday 14 November

- 9.00am The Shadow Minister for Infrastructure and Transport: the
 Hon. Anthony Albanese MP (invited)
9.45am International Speaker: Jack Short – former Secretary General
 of the International Transport Forum – The European Story
10.30am Morning Tea
11.00am Plenary Session: Forward looking road expenditure plans
 Asset management
 Road transport planning
12.30pm Lunch
1.30pm Panel Session: Are we reformed out?
2.30pm Communique session
2.50-3.00pm President's Close

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Items requiring Council Resolution

6.12 RMS BLOCK GRANT

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 4.4 Connect local, regional and national road, rail, and aviation infrastructure

FILE NO: 28.128.1

RECOMMENDATION: that the Council enter into the Regional Roads Block Grant Agreement 2014/15 with the NSW Roads and Maritime Services.

REPORT:

The Roads and Maritime Services have forwarded the Regional Roads Block Grant Agreement 2014/15 to be signed on behalf of Council and returned.

The total funding available for 2013/14 is \$946,000 and this compares to \$930,000 for last financial year and this represents a 1.7% increase.

The agreement is in a similar form to previous years and will be available at the meeting should Councillors wish to peruse it.

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Items requiring Council Resolution

**6.13 MURRAY DARLING BASIN REGIONAL
DIVERSIFICATION PROGRAM**

AUTHOR: General Manager

STRATEGIC OUTCOME: Diverse and resilient business

STRATEGIC OBJECTIVE: 4.2 Strengthen and diversify the local economy

FILE NO:

RECOMMENDATION: - the direction of the Council is sought

REPORT:

The Hon John Williams MP, Member for Murray Darling has provided advice that \$32.5m has been made available by the Commonwealth Government from the Murray Darling Basin Regional Economic Diversification Fund to provide funding for economic development projects and diversification initiatives that create new jobs in the region.

According to the advice:

- The funding is to support local communities to adjust to changes required by the Murray Darling Basin Plan;
- Funding will be provided to projects judged to have a positive impact on regional and rural communities through the creation of new jobs and the broadening of economic opportunities;
- The funding will be administered by the NSW Government and it is seeking applications from regions identified by the Commonwealth as being most affected by the implementation of the Murray Darling Basin Plan.

The NSW Department of Trade and Investment provides the following additional information at its website:

Murray Darling Basin Regional Economic Diversification Program

The Murray Darling Basin Regional Economic Diversification Program was developed to provide assistance to economic development projects that support the economic base of regional communities that are likely to be affected by the implementation of the Murray Darling Basin Plan.

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Items requiring Council Resolution

Projects should:

- include economic development and diversification initiatives that broaden the economic base of NSW regional communities that are likely to be affected by the implementation of the Murray Darling Basin Plan;
- be sustainable and increase the economic output of local and regional economies; and
- involve, where possible, the development of sustainable partnerships with government, the private sector or the not-for-profit community to support joint investment in regional communities.

Applicants must be able to:

- confirm the proposed project is located within the NSW Murray Darling Basin boundary;
- demonstrate financial viability;
- demonstrate their management capacity and experience to complete the project;
- provide a detailed project budget including project funding sources and partner contributions;
- demonstrate how the project meets program requirements;
- detail expected outcomes of the project; and
- demonstrate that new jobs will be created as a result of the project.

Who can apply?

- Local Councils
- NSW Government agencies
- Businesses
- Other organisations, including not-for-profit

Each application for assistance will be assessed on a case-by-case basis by an independent panel with regard to the program criteria, and the project's potential to diversify and broaden the economic base of communities likely to be impacted by the implementation of the Murray Darling Basin Plan. The net economic benefits of the project as shown in a cost benefit analysis, and input from relevant stakeholders will also be taken into consideration by the panel.

Applications must be lodged on or before Friday 31 October 2014. All projects need to be completed and all funding claimed by 30 June 2017.

This funding is effectively the delivery of funding opportunity that the Council had previously considered as a part of the NSW Government signing on to the Murray Darling Basin Plan.

Items requiring Council Resolution

When considering the above the Council has chosen on separate occasions to advance the following projects:

- Implementation of the Tocumwal Intermodal Master Plan; and
- Support for the Food and Fibre Festival

In addition to the above the Council could consider other previously considered projects such as:

- Tocumwal Foreshore Boardwalk;
- Town entry projects;
- Walking tracks;
- Murray River Adventure Trail (as being promoted by Murray Regional Tourism) between Cobram and Tocumwal

In terms of the funding criteria, the Intermodal project can probably best satisfy the requirements although the boardwalk may also be a possibility. In either case developing a strong case will be complex.

Berrigan Shire is the most impacted Shire by the implementation of the Murray Darling Basin Plan.

Initial contact is required to be made to local RDA office.

The purpose of the report is to determine what projects the Council would like to nominate for funding consideration.

For discussion.

Items requiring Council Resolution

6.14 MARY LAWSON MEMORIAL WAYSIDE REST COMMITTEE OF MANAGEMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO:

RECOMMENDATION: - that the Council:

- A) Revoke existing members of the May Lawson Memorial Wayside Rest Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the MARY LAWSON MEMORIAL WAYSIDE REST Committee of Management:

President	Henry Matheson
Secretary/	Lois Harley
Treasurer	Marie Quirk
Committee	Danny Wark, Madeleine Wark, Colin Drury, Ivy Matheson, Ken Jenkins, Doug Delmenico, Rachelle Delmenico, Chris Braybon, Colin Breust, Kim Hornby, Jan Braybon, Greg Murphy, Edward Matheson, Allan Matheson, Maree Matheson, Marj Kable, Bill Braybon, Doug Thomas, Ron Nettleton, Peter Horneman, Lorraine Thompson, Phillip Matheson, Todd Ruffin, Bernie Evans, John Magill, Graham & Veronica Dobie and Alan Cowan

REPORT:

Advice of Committee members has been received and should be endorsed by the Council.

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Items requiring Council Resolution

6.15 TOURISM STRATEGY

AUTHOR: Economic Development Officer

STRATEGIC OUTCOME: Diverse and resilient business

STRATEGIC OBJECTIVE: 4.3 Diversify and promote local tourism

FILE NO: 08.078.1

RECOMMENDATION: - that the Council adopt the Berrigan Shire Tourism Strategy 2014 – 2018 as shown in Appendix “K”.

REPORT:

The draft Berrigan Shire Tourism Strategy is appended with this agenda as Appendix “K” is presented in response to Council’s resolution at its Ordinary Council Meeting 19th March 2014 that it

Use the currently unallocated tourism budget funds of \$40k to fund development of a new tourism strategy based on the development of new tourism product and development of industry skills with such strategy development being driven by Economic Development Officer and supported by consultation with industry representatives; and further when the new strategy is developed and adopted use the Council’s presently available tourism budget to implement the strategy, including funds presently allocated to the Tocumwal Visitor information Centre.

The development of a Strategic Plan for Tourism by Council is timely given:

- The establishment of Murray Regional Tourism as the peak tourism body for the Murray region;
- The demise of Sun Country on the Murray as the Council’s regional tourism organization; and
- The changing operating environment for tourism impacted by emerging domestic tourism trends in particular the increasing use of digital communication for visitor information.

The draft Strategy and Action Plan articulates the role and functions of Council within tourism and defines contemporary and achievable outcomes. The role and functions described are those established by the industry and local government as part of the *Report of the Tourism and Local Government Taskforce August 2010*. It is informed by industry consultations and professional advice that Council focus on product and industry development within its remit and area of expertise. Namely

- The amenity of our towns;

Items requiring Council Resolution

- The physical infrastructure used by visitors – boat ramps, public toilets, roads; and
- The digital platform being developed by the Murray Regional Tourism Board.

To pursue this direction, in a resource constrained environment

It is proposed that Council take a more active role in the development of the local interface with the Murray Regional Tourism Digital Platform; and use funds currently paid to the Tocumwal Chamber of Commerce for the operation of the Tocumwal Visitor Information Centre for new tourism product and industry development activities

It is apparent that the local tourism industry either does not have the capacity or capability to invest in or be a partner in the development of high quality and high amenity quasi-public infrastructure: infrastructure which is needed to attract visitors. Meaning this role must fall to Council. Further, the local tourism industry does not have the resources to take the lead on being the local interface with the Murray Regional Tourism Digital Platform. In a social media connected market place the demand for visitor information services is high quality digital media content which, can only be cost-effectively marketed and provided through a regional digital platform.

Strategically this recommendation is responding to tourism industry-wide trends which include:

- The rapid adoption of digital media.
- The all ages use of smart phones and tablets as the preferred method for accessing visitor information prior to visiting and when visiting a region.

Consequently Council's roles and functions with respect to tourism industry support must change.

Therefore, the strategy recommends that Council assume responsibility for the Digital Platform until such time as the industry is sufficiently developed to assume responsibility for its provision and further that it, invest its limited tourism budget in projects that improve the quality of Council owned facilities and infrastructure used by visitors.

Items requiring Council Resolution

6.16 2013/14 RATES AND CHARGES AND INTEREST WRITTEN OFF

AUTHOR: REVENUE OFFICER

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO: 25.138.1

RECOMMENDATION: that the Council, under section 607 of the Local Government Act, 1993, and Section 131 (1-6) of the Local Government (General) Regulation 2005, write off the following amounts as recorded in the 2013/14 Write Offs – Rates and Charges document for the period 1st July, 2013, to 30th June, 2014:

Ordinary/General Rates/Interest	\$1,007.59
Annual Water Charges/Interest	\$1,201.89
Water Consumption / Charges/Interest	\$996.41
Annual Sewer/Pedestal Charges/interest	\$1,151.97
Garbage/Domestic Waste Charges/Interest	\$206.05
Storm water/Drainage Charges/Interest	\$282.00
Interest/Legal/Other Charges	<u>\$0.00</u>
	\$4,845.91

REPORT

Section 607 of the Local Government Act, 1993, and Section 131 (1-6) of the Local Government (General) Regulation 2005, lists various circumstances under which either the General Manager or Council can endorse the writing off of rates and charges, either by written order (General Manager) and/or resolution (of Council). These write offs can include rates, charges and interest raised in error, and small balances that are deemed to be economically unviable to recover.

Please note the above includes an amount of \$2052.63 written off on Assessment 0542. A laneway that Council acquired in June 2014

Items for Noting

RECOMMENDATION – that Items for Noting numbered 7.1 to 7.9 Inclusive be received and noted.

7.1 ELECTION OF MAYOR, DEPUTY MAYOR AND APPOINTMENT OF DELEGATES

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO: 13.055.1

REPORT:

Prior to the September Council meeting, an Extraordinary meeting will be held to:

- Elect a Mayor for the next twelve months
- Elect a Deputy Mayor for the next twelve months
- Appoint Delegates to other committees and organizations for the next twelve months.

Nomination forms are circulated to Councillors with this Agenda.

NOTING

Items for Noting

7.2 TOCUMWAL VISITOR INFORMATION CENTRE

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 4.3 Diversify and promote local tourism

FILE NO: 02.036.6, 08.160.3

REPORT:

In line with the Memorandum of Understanding (MOU) between the Council and the Tocumwal Chamber of Commerce regarding the funding of the Tocumwal Visitor Information Centre (VIC), the Chamber have sent a "letter of governance" to the Council.

The letter is attached as Appendix "L".

The letter asserts that the Chamber has met its obligations under the MOU, namely:

- Employee superannuation deductions have been paid
- Employee Leave Entitlements are provided for
- GST/PAYG has been paid
- The Chamber is acting within the requirements of its constitution.

As a result, the Council will release its grant to the Chamber for the operations of the VIC for the first quarter of 2014/15.

Note that the Council has previously resolved to cease funding the Chamber for the operations of the VIC from 1 July 2015.

Items for Noting

7.3 PROPOSED INCREASE IN PUBLIC LIGHTING CHARGES

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.3 Strengthen strategic relationships and partnerships with community, business and government

FILE NO: 28.101.5

REPORT:

At its ordinary meeting held on 16 July 2014, the Council made the following resolution

RESOLVED *Crs: O'Neill and Glanville that the Council make a submission to the Australian Energy Regulator regarding Essential Energy's proposed increase in the Street Lighting Use of Service (SLOUS) charge from 2015/16.*

In line with the resolution above, please find attached as Appendix "M" a copy of the Council's submission to the Australian Energy Regulator (AER)

Also attached with Appendix "M" is the submission from Riverina and Murray Regional Organisation of Councils (RAMROC) and a more detailed submission from Central NSW Regional Organisation of Councils (CENTROC) including a detailed analysis of Essential Energy's street lighting claims.

AER will make a determination on Essential Energy's pricing proposal – including street lighting – at a date to be advised.

NOTING

Items for Noting

**7.4 RICEGROWER'S ASSOCIATION OF AUSTRALIA
– LETTER OF APPRECIATION.**

AUTHOR: General Manager

STRATEGIC OUTCOME: Diverse and resilient business

STRATEGIC OBJECTIVE: 4.2 Strengthen and diversify the local economy

FILE NO:

REPORT:

The Ricegrower's Association of Australia has written to RAMROC thanking member Councils for enabling the Grain Harvest Management Scheme to proceed for the last rice harvest.

The Association believes that the scheme was successful in providing growers with the confidence to load to legal limits in difficult conditions, relieved pressure at receival depots and eliminated dumping of excess loads.

The Association is working with a number of Council engineers to see if the scheme can be made permanent.

Items for Noting

7.5 FUNDING FOR THE LIBRARY SERVICE

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation

FILE NO: 03.095.2

REPORT:

At its ordinary meeting held on 16 July 2014, the Council made the following resolution

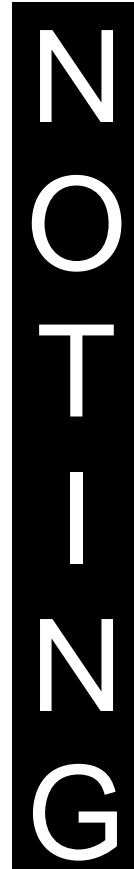
167 RESOLVED *Crs: Hannan and Glanville that the Council continue its support to the campaign mounted by the NSW Public Library Associations for increased State funding to local government for public libraries by:*

- 1. Making further representation to the local State Member in relation to the need for additional funding from the NSW State Government for the provision of public library services, noting that the 2014 State budget did not address recurrent funding needs*
- 2. Writing to the Hon. Troy Grant, Minister for the Arts, noting the allocation of \$15m over 4 years for a public library infrastructure grants program, and calling upon the Government to implement the Reforming Public Library Funding submission of the Library Council of NSW in 2012 for the reform of the funding system for NSW public libraries*
- 3. Continuing to encourage and support the distribution of NSW Public Library Associations campaign information in Council libraries*
- 4. Taking a lead role in activating the campaign locally and encouraging community participation*

In line with Item 2 above, the General Manager wrote to the Minister for the Arts and a reply has been received. Both letters are attached as Appendix "N".

The reply from the Minister is profoundly disappointing, not only in that it does not offer a solution to the problem, but it doesn't even address the points made in the letter – instead it simply repeats government talking points.

The Council will continue to work with NSW Public Library Association on this campaign in the lead up to the next state election.



Items for Noting

7.6 NEW VOTING RULES – LOCAL GOVERNMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO: 13.055.3

REPORT:

Set out below is the text from an email recently received from the Lord Mayor of the City of Sydney, Cr Clover Moore the contents of which are self explanatory.

“The State Government has today announced (without consultation) a major change to Local Government voting rules via the Daily Telegraph.

The NSW Government has said it will introduce sweeping changes to business voting laws for the City of Sydney – and ‘roll out’ these new voting rules to all Councils across NSW.

As the State Government holds the numbers in the Upper House through a secret deal with the Shooters and Fishers Party, these changes could become law by the end of the week.

Over the last two years, Local Government went through a multi-million dollar reform process. The Local Government sector supported most of the reforms in the Samson Review, but the Government has not yet brought forward a reform package.

Instead, the State Government is now rushing through a secret Bill that is unrelated to the reform process.

The Bill would give businesses two votes and residents just one, and transfer responsibility for preparing the roll of non-resident voters from the NSW Electoral Commission to the City of Sydney.

It will make business voting compulsory. Company secretaries and directors would be automatically enrolled without their consent and fined if they fail to vote.

If the Bill follows the Melbourne model as the Government has said, the franchise will be extended to non-citizens, including international students, overseas company directors, and visitors.

Items for Noting

Postal voting would be the only way to cast a vote.

I support practical reforms to make it easier for businesses to vote, but the Melbourne model is flawed and would leave the City of Sydney and other councils exposed to serious corruption and fraud.

This is not an idle claim. Under the enrolment system that operated previously in 1995, the NSW Crown Solicitor warned it would be *'unsafe to hold an election for the City of Sydney'* because of inaccuracies that risk fraud and corruption.

Sydney MP Alex Greenwich was scheduled to introduce a Bill into Parliament this Thursday to make it easier for businesses to enrol and vote, while protecting the integrity of City of Sydney elections.

Nobody has seen the Shooters Bill. It has been concocted through a secret deal between the State Government and the Shooters and Fishers Party, and the government is trying to ram the Bill through without any public consultation.

If the reforms are fair and reasonable measures, why the secrecy, why the lack of community consultation and why the rush?

These new rules will not only affect the City of Sydney but all NSW councils. If you are concerned, you need to act now.

Please contact the Premier (02 9228 5239, <https://www.nsw.gov.au/your-government/contact-premier-new-south-wales>) and the Minister for Local Government (02 9228 3403, office@toole.minister.nsw.gov.au).

Request the Bill be deferred so proper consultation and public review of the Shooters Bill and Alex Greenwich's Bill can occur.

If you would like to speak further about these issues, please contact James Zannotto, my Chief of Staff, on 9265 9974.

Yours sincerely

Clover Moore
Lord Mayor of Sydney"

I am seeking direction from the Council as to whether it wishes to take up the matter as proposed by the Lord Mayor.

From an officers perspective it would be preferable to wait and see the actual proposed legislation prior to taking any action.

NOTING

Items for Noting

7.7 **OUTSTANDING RATES AND DEBTORS BALANCES**

AUTHOR: Revenue Officer

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by
Council of Council operations and
reporting

FILE NO: 25.138.1

REPORT:

The following report is a summary of outstanding Rates and Charges (Part 1) and Debtors (Part 2) balances as at 30th June, 2014, and how these balances compare to the previous year.

1. Rates and Charges

The final collection ratio for outstanding rates and charges has come in slightly up from last year.

The final collection ratio percentage of 93.17% is an improvement on last year (92.8%). Different recovery techniques have been used throughout the 2013/14 year. Council has employed the services of a new debt recovery agency, Custom Collection Services and has been using them in conjunction with Midstate Credit Collect during the course of the year.

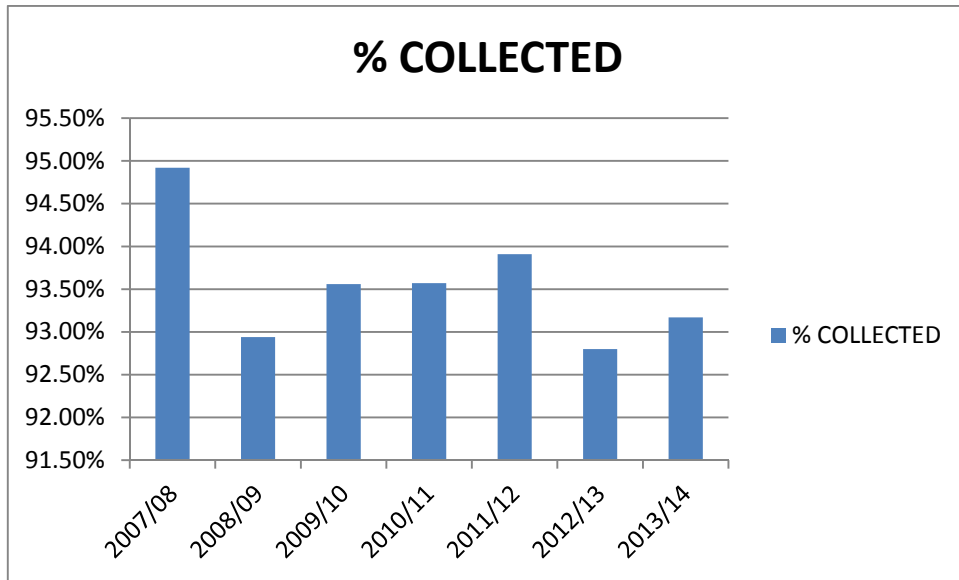
The Council has used techniques such as personal meetings with large outstanding ratepayers, garnishee of wages, rental orders on properties and Statement of Claims, which, whilst not popular with the ratepayers concerned, has achieved satisfactory results. The Council has a moral obligation to all ratepayers to ensure that rates are paid.

Please note the table below includes \$187,560 of outstanding water consumption, this is because the 4th water consumption levy takes place in late in the financial year and does not fall due for payment until July (in the next financial year). This has contributed 1.94% to this balance. This of course reflects disadvantageously on the collection ratio because it means that revenue for this levy has been generated in 13/14 but will not be collected until the following year (14/15). However as the final instalment for water falls due in the new financial year each year, it is a true and accurate reflection of outstanding income.

YEAR	TOTAL LEVIED	NET UNPAID	% COLLECTED
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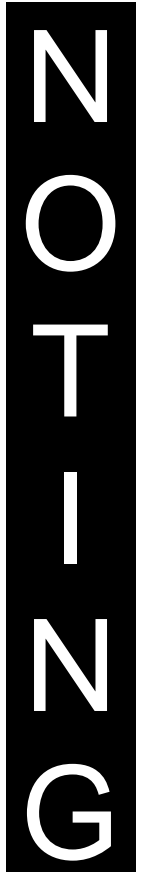
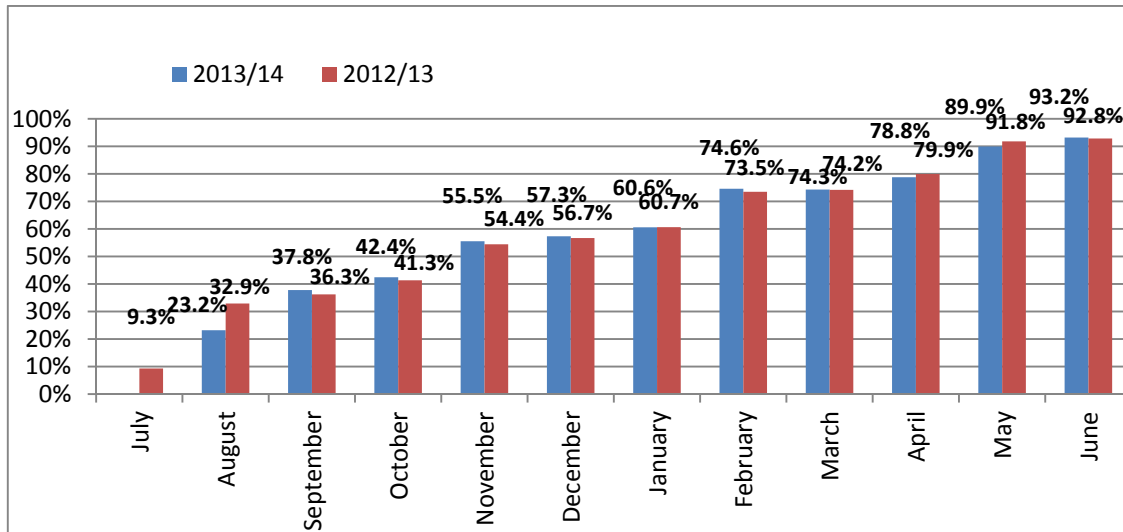
Items for Noting

2013/14	\$9,647,604	\$659,102	93.17%
2012/13	\$9,409,791	\$690,269	92.80%
2011/12	\$8,829,893	\$549,945	93.91%
2010/11	\$8,478,265	\$558,609	93.57%
2009/10	\$8,583,340	\$562,785	93.56%
2008/09	\$8,239,759	\$571,010	92.94%
2007/08	\$7,390,292	\$375,416	94.92%



Please note in the graph provided below July 2013/14 results are not provided, this is due to a change of Revenue Officer and the reports needed were not generated.

RATES COLLECTION COMPARISON GRAPH



Items for Noting

Debtors

Total outstanding debtors have increased during the last 12 months, as at June 30, \$266,873 in 2013 compared with \$450,708 in 2014. The table below shows the comparison of debtor types since 2009.

(Please note also that these figures reflect balances prior to the completion of the annual accounts, and that other debtors maybe included in the preparation of Council's annual statements):-

DEBTORS	30/06/2009	30/06/2010	30/06/2011	30/06/2012	30/06/2013	30/06/2014
GENERAL/SUNDRY/OTHER DEBTORS LESS CR 30/06 B/STATEMENT	\$120,653	\$129,073	\$120,600	\$125,650	\$139,157	\$183,040
FOOD INSPECTION DEBTORS	\$0	\$0	\$0	\$0	\$0	\$2,523
HALF COST K&G/FOOTPATH DEBTORS	\$132,989	\$113,833	\$111,437	\$87,219	\$60,484	\$86,459
SEC 355 COMMITTEE LOANS	\$18,817	\$10,661	\$3,720	\$35,000	\$35,916	\$70,946
SWIMMING POOLS	\$3,353	\$9,782	\$14,249	\$28,232	\$23,595	\$19,735
CEMETERY DEBTORS	\$4,461	2,908	\$6,232	\$431	\$4,184	\$51
GOVERNMENT DEPT GRANTS	\$8,455	\$8,413	\$2,901	\$35,000	\$2,959	\$19,600
STAFF DEBTORS	\$1,882	\$1,671	\$1,654	\$1,286	-\$270	-\$3,562
STAFF SUPERANNUATION	-\$1,539	-\$1,601	-\$313	-\$377	-\$89	-\$1,906
HACC SERVICES	\$0	-\$4	\$0	\$0	\$100	\$0
SHIRE LAND SALE DEBTORS	\$0	\$0	\$0	\$0	-\$4,000	\$65,000
TOCUMWAL AERODROME	\$0	\$313	\$1,269	\$5,107	-\$15	\$4,225
TOTAL	\$289,072	\$275,050	\$261,749	\$317,547	\$266,873	\$450,708

The large increase in the Debtors balance has come about due to:-

- General Debtors have some large June invoices. (Murray irrigation \$24,691 & RMS \$46,170)
- Arcav Air Pty Ltd invoice for \$43,785 loan for fuel system.
- Shire land for sale \$65,000 which has since been paid.
- Half cost debtors have been invoiced for works completed in a new scheme.

Items for Noting

7.8 WORK HEALTH AND SAFETY COMMITTEE

AUTHOR: Enterprise Risk Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO: 22.112.1

REPORT:

The Minutes of the last meeting held on 10th July, 2014 are attached as Appendix "O".

Items for Noting

7.9 DEVELOPMENT DETERMINATIONS FOR MONTH OF JULY 2014**AUTHOR: Executive Support Officer****STRATEGIC OUTCOME: Good government****STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting****REPORT: APPLICATIONS DETERMINED FOR JULY**

Application	Description	Property Location	Applicant	Owner	Status	Value	Days Taken	
82/14/DA/D3	Railway Line	NEWELL HIGHWAY, TOCUMWAL NSW 2714 (Lot315//DP1121397)	Goulburn Enterprises (Australia) Pty Ltd	GOULBURN ENTERPRISES (AUSTRALIA)	Approved 08-07-2014	\$ 1330000.00	<i>Active</i> 22	<i>Total</i> 22
84/14/DA/D5	Residential Storage Shed	55 DENISON STREET, FINLEY NSW 2713 (Lot12//DP567704)	Maureen A Bevan	MS MA BEVAN	Approved 01-07-2014	\$ 12500.00	<i>Active</i> 12	<i>Total</i> 12
86/14/DA/D5	Residential Storage Shed	12 ANTHONY AVENUE, TOCUMWAL NSW 2714 (Lot19//DP1068277)	Terrence Lee Santurini	MR TL SANTURINI	Approved 01-07-2014	\$ 11900.00	<i>Active</i> 8	<i>Total</i> 8
73/14/CD/M4	Residential Storage Shed	13 FINLEY STREET, FINLEY NSW 2713 (Lot72//DP865663)	Megan-Lee Mason	MS ML MASON	Approved 08-07-2014	\$ 13000.00	<i>Active</i> 9	<i>Total</i> 9
87/14/DA/D6	Additions to Dwelling	17 HAYNES COURT, TOCUMWAL NSW 2714 (Lot77//DP1070311)	Apollo Patios Victoria	MR TW O'CONNOR AND MRS JA O'CONNOR	Approved 04-07-2014	\$ 10829.00	<i>Active</i> 6	<i>Total</i> 6
88/14/DA/DM	Relocated Dwelling	39 BUDD STREET, BERRIGAN NSW 2712 (Lot19/P/DP3197)	Dearna Santorini	MS D SANTORINI	Approved 30-07-2014	\$ 43000.00	<i>Active</i> 23	<i>Total</i> 23
1/15/DA/D1	Transportable Dwelling	315 MURRAY STREET, FINLEY NSW 2713 (Lot14//DP24073)	Newtrend Transportable Homes	MR KW KUCH	Approved 04-07-2014	\$ 103000.00	<i>Active</i> 3	<i>Total</i> 3
2/15/DA/D2	Commercial Storage Units & Caretaker's Residence	4 WISE COURT, TOCUMWAL NSW 2714 (Lot4//DP1036181)	Ross & Karen Abberfield	MR R ABBERFIELD AND MRS KV ABBERFIELD	Approved 14-07-2014	\$ 300000.00	<i>Active</i> 8	<i>Total</i> 8
3/15/DA/D1	Dwelling & Attached Garage	157 TUPPAL ROAD, TOCUMWAL NSW 2714 (Lot11//DP1131195)	Michael & Louise Yates	MS LA YATES	Approved 10-07-2014	\$ 1200000.00	<i>Active</i> 5	<i>Total</i> 5
1/15/CD/M4	Residential Storage Shed	4 IVIE AVENUE, BAROOGA NSW 3644 (Lot36//DP1093869)	Jason Green	MR J T GREEN & MRS F M GREEN	Approved 09-07-2014	\$ 9000.00	<i>Active</i> 3	<i>Total</i> 3
4/15/DA/D5	Residential Storage Shed	25 FINLEY STREET, FINLEY NSW 2713 (Lot78//DP865663)	Matt Daniel Plumbing	MR DM RUSSELL AND MRS JA RUSSELL	Approved 15-07-2014	\$ 11500.00	<i>Active</i> 6	<i>Total</i> 6

NOTION

Items for Noting

Application	Description	Property Location	Applicant	Owner	Status	Value	Days Taken	
5/15/DA/D5	Residential Storage Shed	18 BABS COURT, TOCUMWAL NSW 2714 (Lot2//DP1193573)	Max Clowes	MR ME CLOWES	Approved 15-07-2014	\$ 10100.00	Active 6	Total 6
2/15/CD/M4	Residential Storage Shed	12 HILL STREET, TOCUMWAL NSW 2714 (Lot7//DP13213)	Greg Glassford	MR G GLASSFORD & MS M C O'SHEA	Approved 09-07-2014	\$ 2500.00	Active 1	Total 1
6/15/DA/DM	Change of Use Class 8 to Residential	76 QUICKS ROAD, BAROOGA NSW 3644 (Lot301//DP1009000)	Craig Brown	MR CA BROWN & MRS JL BROWN	Approved 17-07-2014	\$ 0.00	Active 6	Total 6
3/15/CD/M1	BV Dwelling & Attached Garage	11 NUGGET FULLER DRIVE, TOCUMWAL NSW 2714 (Lot99//DP1070311)	Allison & Timothy Harber	MR T HARBER & MRS AM HARBER	Approved 25-07-2014	\$ 248865.00	Active 12	Total 12
7/15/DA/D9	Lot consolidation & boundary realignment	ENNALS ROAD, BAROOGA NSW 3644 (Lot40//DP752287)	Mrs R Elaine Evans	MRS RE EVANS	Approved 17-07-2014	\$ 0.00	Active 2	Total 2
8/15/DA/DO	Rural Shed	3450 BAROOGA-TOCUMWAL ROAD, BAROOGA NSW 3644 (Lot2223//DP591162)	Graeme Farrall	MR GR BROOKS AND MRS TJ BROOKS	Approved 28-07-2014	\$ 49191.00	Active 7	Total 7
9/15/DA/DM	Storage Containers	99-109 CHANTER STREET, BERRIGAN NSW 2712 (Lot1//DP917479)	Berrigan Amateur Dramatic Society Inc	BERRIGAN SHIRE COUNCIL	Approved 21-07-2014	\$ 7100.00	Active 1	Total 1
10/15/DA/D5	Carport	44 MURRAY STREET, TOCUMWAL NSW 2714 (LotB//DP315995)	Richard Taylor	MR RG TAYLOR AND MRS W TAYLOR	Approved 24-07-2014	\$ 3500.00	Active 4	Total 4
4/15/CD/M5	Inground Fibreglass Swimming Pool	168 DENILQUIN STREET, TOCUMWAL NSW 2714 (Lot2//DP800473)	Poolside Cobram	MR JP SACCO AND MS JL RANAUDO	Approved 30-07-2014	\$ 38285.00	Active 7	Total 7
11/15/DA/D1	Transportable Dwelling	349 CRUICKSHANKS ROAD, BERRIGAN NSW 2712 (Lot117//DP752275)	David Collins	MR D E G COLLINS	Approved 28-07-2014	\$ 35000.00	Active 5	Total 5
12/15/DA/D5	Additions to Dwelling	12-14 BROWNE STREET, TOCUMWAL NSW 2714 (Lot2/38//DP758981)	Ben Gierveld	MR BJ GIERVELD & MRS ME GIERVELD	Approved 28-07-2014	\$ 180000.00	Active 5	Total 5
13/15/DA/D3	Machinery Shed	SIL0 ROAD, TOCUMWAL NSW 2714 (Lot314//DP1121397)	Jeffrey Townrow	OADASH PTY LTD	Approved 31-07-2014	\$ 120000.00	Active 7	Total 7
5/15/CD/M6	Additions to Dwelling - Verandah	51 COBRAM STREET, BERRIGAN NSW 2712 (Lot54//DP245219)	James Ware	MR L ZVIKEVITCH & MRS KF ZVIKEVITCH	Approved 28-07-2014	\$ 12500.00	Active 2	Total 2
14/15/DA/D6	Additions to Dwelling and Swimming Pool	56 KELLY STREET, TOCUMWAL NSW 2714 (Lot12//DP1121021)	Kathy Harris	MISS K HARRIS	Approved 30-07-2014	\$ 86350.00	Active 2	Total 2
15/15/DA/D1	BV Dwelling & Attached Garage	54 LAWSON DRIVE, BAROOGA NSW 3644 (Lot47//DP1045702)	Brad & Shannyn Chandler	MR BE CHANDLER & MRS SR CHANDLER	Approved 30-07-2014	\$ 350000.00	Active 2	Total 2

NOTIFICATION

Items for Noting

APPLICATIONS PENDING DETERMINATION AS AT 05/08/2014

Application No.	Date Lodged	Description	Property Location
85/14/DA/D8	17-06-2014	Community Shed	TUPPAL STREET, TOCUMWAL NSW 2714 (Lot1692//DP1180520)
18/15/DA/DM	31-07-2014	Use of Land for Animal Nursery & Associated Development	LOWER RIVER ROAD, TOCUMWAL NSW 2714 (Lot10//DP756348)
19/15/DA/D6	06-08-2014	Additions to Dwelling	1/66-68 TOCUMWAL STREET, FINLEY NSW 2713 (Lot2//DP286051)

TOTAL APPLICATIONS DETERMINED / ISSUED

	This Month (July)	Year to Date	This Month Value	Year to Date Value
<i>Development Applications Determined</i>	20	20	\$3,863,970.00	\$3,863,970.00
<i>Construction Certificates Issued</i>	11	11	\$718,870.00	\$718,870.00
<i>Complying Development Cert. Issued</i>	6	6	\$324,150.00	\$324,150.00
<i>Local Activity Approvals Issued</i>	9	9	0	0

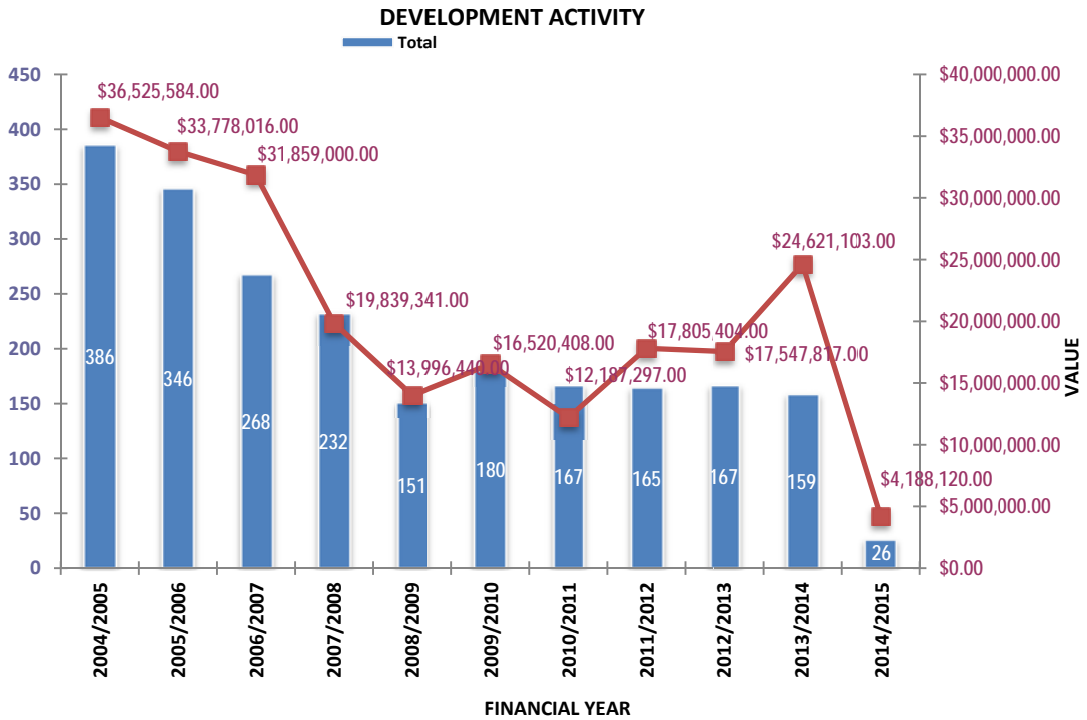
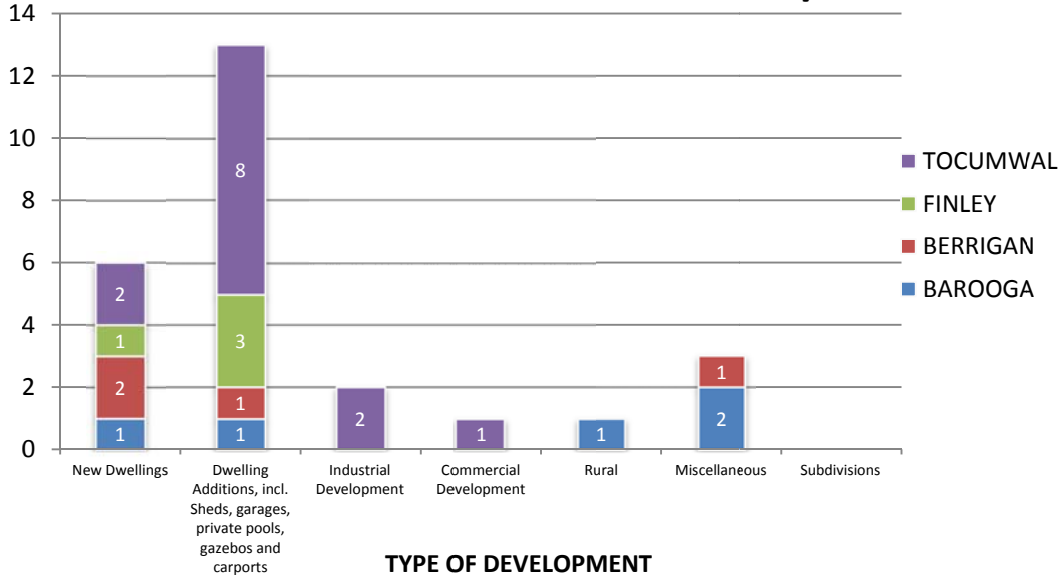
OTHER CERTIFICATES ISSUED FOR JULY

	149(2) Planning Certificate		149(5) Certificate		735A Certificate Outstanding Notices or Orders under LG Act 1993		121zp Certificate Outstanding Notices or Orders under EP&A Act 1979		149(D) Building Certificate		Swimming Pool Certificate	
	July	Year Total	July	Year Total	July	Year Total	July	Year Total	July	Year Total	July	Year Total
BAROOGA	8	8	0	0	0	0	0	0	0	0	1	1
BERRIGAN	9	9	0	0	0	0	0	0	2	2	0	0
FINLEY	6	6	0	0	0	0	0	0	0	0	0	0
TOCUMWAL	7	7	0	0	0	0	0	0	0	0	0	0
TOTAL	30	30	0	0	0	0	0	0	2	2	1	1

NOTION

Items for Noting

DEVELOPMENT ACTIVITY 2014 / 2015



Items requiring Council Resolution

8 CLOSED COUNCIL

In accordance with the *Local Government Act 1993* and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is section 10A(2) of the *Local Government Act 1993* in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.

8.1 LEASE OF BERRIGAN CARAVAN PARK

This item is classified CONFIDENTIAL under section 10A(2)(d)(i) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

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Items requiring Council Resolution

It is not in the public interest to reveal the commercial information provided by others.

RECOMMENDATION - that the Council move into a closed session to consider the following business together with any reports tabled at the meeting.

And further that pursuant to section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above and that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

8.1 LEASE OF BERRIGAN CARAVAN PARK

Council closed its meeting at The public and media left the Chamber.

RESOLUTION

Confidential Items requiring Council Resolution

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Items requiring Council Resolution

Open Council resumed at

RESOLUTIONS FROM THE CLOSED COUNCIL MEETING

The following resolutions of the Council while the meeting was closed to the public were read to the meeting by the Mayor:

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Items requiring Council Resolution

9. MAYOR'S REPORT

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RECOMMENDATION – that the Mayor's Report be received.

Items requiring Council Resolution

10.

DELEGATES REPORT

RESOLUTION

Items requiring Council Resolution

11.

GENERAL BUSINESS

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