



Council Chambers,
BERRIGAN 2712

Sir/Madam,

The Ordinary Meeting of the Council of the Shire of Berrigan will be held in the **Council Chambers**, Berrigan, on **17th August, 2016**, when the following business will be submitted:-

9:00AM

Public Question Time

COUNCIL MEETING

1.	APOLOGIES.....	3
2.	DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTEREST	3
3.	VISITORS ATTENDING MEETING	3
4.	CONFIRMATION OF MINUTES	3
5.	CLOSED COUNCIL.....	3
	RESOLUTIONS FROM THE CLOSED COUNCIL MEETING	7
6.1	FINANCE – ACCOUNTS.....	8
6.2	FINANCIAL REVIEW.....	12
6.3	LEGAL DOCUMENTS TO BE SIGNED UNDER SEAL OF COUNCIL	21
6.4	RMS BLOCK GRANT.....	22
6.5	CONTRIBUTION – LEGAL EXPENSES	23
6.6	DEVELOPMENT APPLICATION 122/16/DA/DN PONTOON AT 157 TUPPAL ROAD, TOCUMWAL	25
6.7	VARIATION OF THE BERRIGAN DEVELOPMENT CONTROL PLAN 2014 NEEDED TO APPROVE DEVELOPMENT APPLICATION 12/17/DA/D1	30
6.8	DEVELOPMENT APPLICATION 138/16/DA/DM FOR A PRIMITIVE CAMPING GROUND AT FINLEY SHOWGROUNDS / NEWELL HIGHWAY	33
6.9	FINLEY SCHOOL OF ARTS UPGRADE.....	39
6.10	END OF TERM REPORT.....	41
7.1	FINLEY SHOWGROUNDS AND SPORTING COMPLEX COMMITTEE OF MANAGEMENT.....	43
7.2	2016 NSW LOCAL ROADS CONGRESS COMMUNIQUÉ	44
7.3	V04-16-17 SUPPLY AND DELIVERY OF CUT-BACK BITUMEN ...	46
7.4	RAMROC MEETING MINUTES.....	47

7.5	RH DOUGHERTY AWARDS	48
7.6	DEVELOPMENT DETERMINATIONS FOR MONTH OF JULY 2016	50
8.1	MINUTES OF THE CORPORATE SERVICES COMMITTEE MEETING HELD ON WEDNESDAY 3RD AUGUST, 2016	54
8.2	MINUTES FOR TECHNICAL SERVICES COMMITTEE MEETING HELD ON WEDNESDAY 3 rd AUGUST, 2016	56
9.	MAYOR'S REPORT.....	60
10.	DELEGATES REPORT	61
11.	GENERAL BUSINESS	62
12.	CLOSE OF MEETING	

No business, other than that on the Agenda, may be dealt with at this meeting unless admitted by the Mayor.

ROWAN PERKINS
GENERAL MANAGER



Council Meeting

Wednesday, 17th August, 2016

BUSINESS PAPER

1. APOLOGIES

2. DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTEREST

3. VISITORS ATTENDING MEETING

4. CONFIRMATION OF MINUTES

RECOMMENDATION – that the Minutes of the meeting held in the Council Chambers on Wednesday 20th July, 2016 be confirmed.

5. CLOSED COUNCIL

In accordance with the *Local Government Act 1993* and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is section 10A(2) of the *Local Government Act 1993* in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

Confidential Items requiring Council Resolution

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.

5.1 GENERAL MANAGER'S END OF YEAR PERFORMANCE REVIEW

This item is classified CONFIDENTIAL under section 10A(2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)

It is not in the public interest to reveal the personal details of a particular individual.

5.2 FINLEY SCHOOL OF ARTS UPGRADE

This item is classified CONFIDENTIAL under section 10A(2)(d)(i) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

RECOMMENDATION - that the Council move into a closed session to consider the following business together with any reports tabled at the meeting.

And further that pursuant to section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2)(a) and 10A(2)(d)(i) as outlined above

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Confidential Items requiring Council Resolution

and that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

5.1 **GENERAL MANAGER'S END OF YEAR PERFORMANCE REVIEW**

5.2 **FINLEY SCHOOL OF ARTS UPGRADE**

Council closed its meeting at The public and media left the Chamber.

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Confidential Items requiring Council Resolution

RECOMMENDATION – that the Council move out of closed and into open Council.

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Items requiring Council Resolution

Open Council resumed at

**RESOLUTIONS FROM THE CLOSED
COUNCIL MEETING**

The following resolutions of the Council while the meeting was closed to the public were read to the meeting by the Mayor:

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Items requiring Council Resolution

6.1 FINANCE – ACCOUNTS

AUTHOR: Finance Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

RECOMMENDATION – that the Financial Statement, Bank Reconciliation Certificate and Petty Cash Book made up to 31 July, 2016 be received and that the accounts paid as per Warrant No. 07/16 totalling \$5,338,523.76 be confirmed.

REPORT

- a) A Financial Statement covering all funds of the Council indicating the Bank Balances as at 31 July, 2016 is certified by the Finance Manager.
- b) The Finance Manager certifies that the Cash Book of the Council was reconciled with the Bank Statements as at 31 July, 2016.
- c) The Finance Manager certifies the Accounts, including the Petty Cash Book made up to 31 July, 2016, totalling \$5,338,523.76 and will be submitted for confirmation of payment as per Warrant No. 07/16.
- d) The Finance Manager certifies that all Investments have been placed in accordance with:
 - i. Council's Investment Policy,
 - ii. Section 625 of the Local Government Act 1993 (as amended),
 - iii. the Minister's Amended Investment Order gazetted 11 January 2011,
 - iv. clause 212 of the Local Government (General) Regulations 2005, and
 - v. Third Party Investment requirements of the Office of Local Government Circular 06-70.
- e) July has seen a small decrease in total funds held at the end of June. This decrease was unexpected, as the Financial Assistance Grant (FAG) payment expected in July has not yet been received, although it is in keeping with the normal pattern at this time of year. As a consequence the balance in August is expected to rise with the receipt of the FAG.

Total funds are also expected to increase over the August period with payment of the first instalment (and in some instance the full year balance) of Council Rates. Overall since the same time last year cash holdings have increased by \$1M.

RESOLUTION

Items requiring Council Resolution

Statement of Bank Balances

Statement of Bank Balances as at 31 July 2016

Bank Account Reconciliation

Cash book balance as at 1 July 2016	\$ 2,122,652.90
Receipts for July 2016	\$ 2,606,761.71
Term Deposits Credited Back	\$ 2,000,000.00
	<u>\$ 6,729,414.61</u>

Less Payments Statement No 07/16

Cheque Payments V075663 - V075673	\$ 30,305.56
Electronic Funds Transfer (EFT) payroll	\$ 485,188.83
Electronic Funds Transfer (EFT) Creditors E024226 - E024227	\$ 2,794,404.37
Term Deposits Invested	\$ 2,000,000.00
Loan repayments, bank charges, etc	\$ 28,625.00
Total Payments for July 2016	<u>\$ 5,338,523.76</u>
Cash Book Balance as at 31 July 2016	<u>\$ 1,390,890.85</u>

Bank Statements as at 31 July 2016	\$ 1,399,378.85
Plus Outstanding Deposits	
Less Outstanding Cheques/Payments	\$ 8,488.00
Reconciliation Balance as at 31 July 2016	<u>\$ 1,390,890.85</u>

INVESTMENT REGISTER

INSTITUTION	DEPOSIT NO.	TERM (days)	RATE	MATURITY DATE	INSTITUTION TOTAL
AMP	117/15	182	3.00%	25/08/2016	\$ 2,000,000.00
Goulburn Murray Credit Union	124/16	270	2.95%	8/04/2017	\$ 2,000,000.00
Bank of Queensland	119/15	180	3.05%	10/09/2016	\$ 2,000,000.00
Bank of Queensland	123/16	180	2.98%	29/11/2016	\$ 2,000,000.00
Bendigo Bank	122/16	365	3.00%	26/05/2017	\$ 2,000,000.00
Central Murray Credit Union	104/14	90	2.80%	14/09/2016	\$ 2,000,000.00
Defence Bank Limited	102/14	270	2.95%	4/04/2017	\$ 2,000,000.00
Defence Bank Limited	106/14	180	3.00%	2/10/2016	\$ 1,000,000.00
ME Bank	114/15	183	2.85%	9/08/2016	\$ 2,000,000.00
NAB	108/14	180	2.85%	6/08/2016	\$ 1,000,000.00
NAB	109/14	180	2.95%	26/08/2016	\$ 1,000,000.00
NAB (LIRS LOAN)	110/15	180	3.05%	3/10/2016	\$ 1,630,000.00
T-CORP HOURGLASS AT CALL		AT CALL			\$ 1,200,000.00
					<u>\$ 21,830,000.00</u>

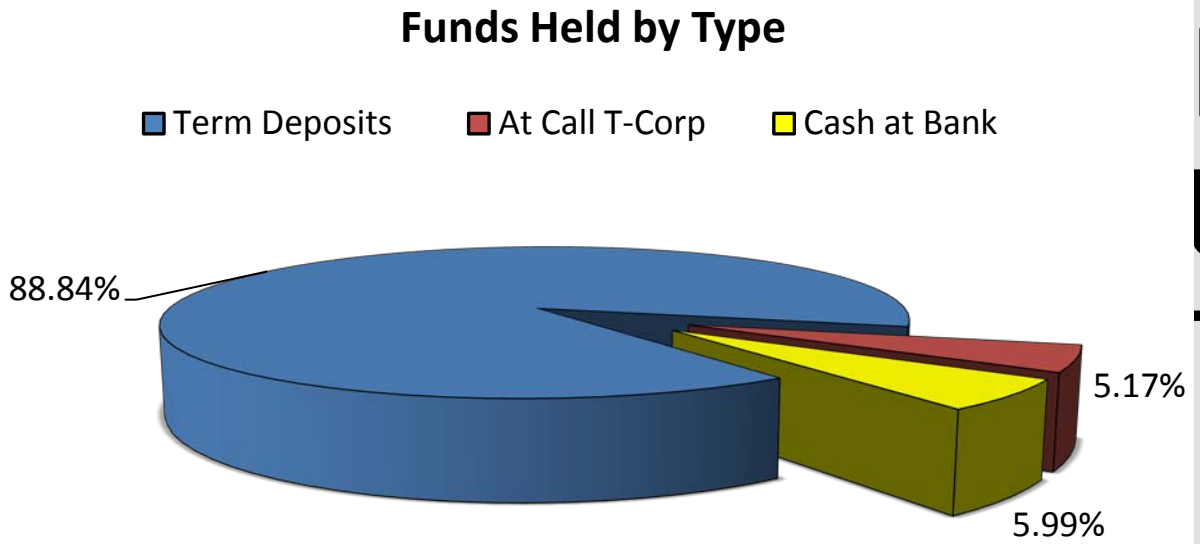
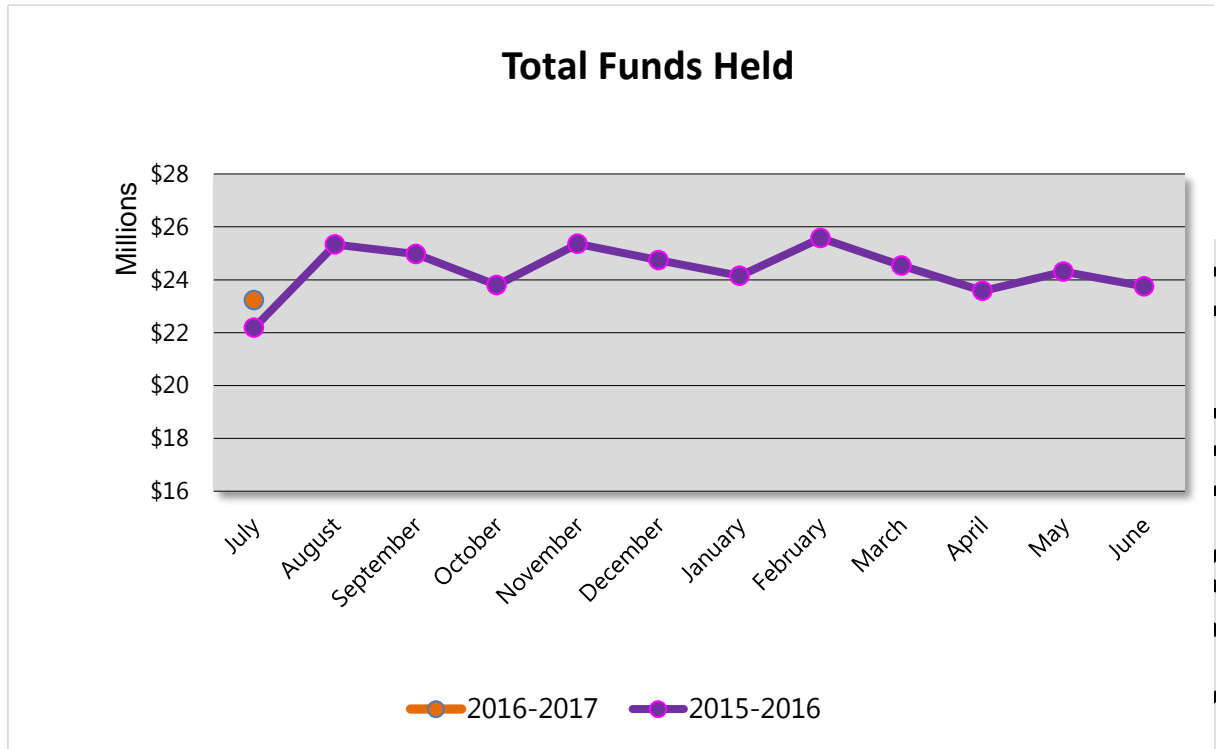
Total Funds Held at 31 July 2016

\$23,220,890.85

Carla von Brockhusen - Finance Manager

RESOLUTION

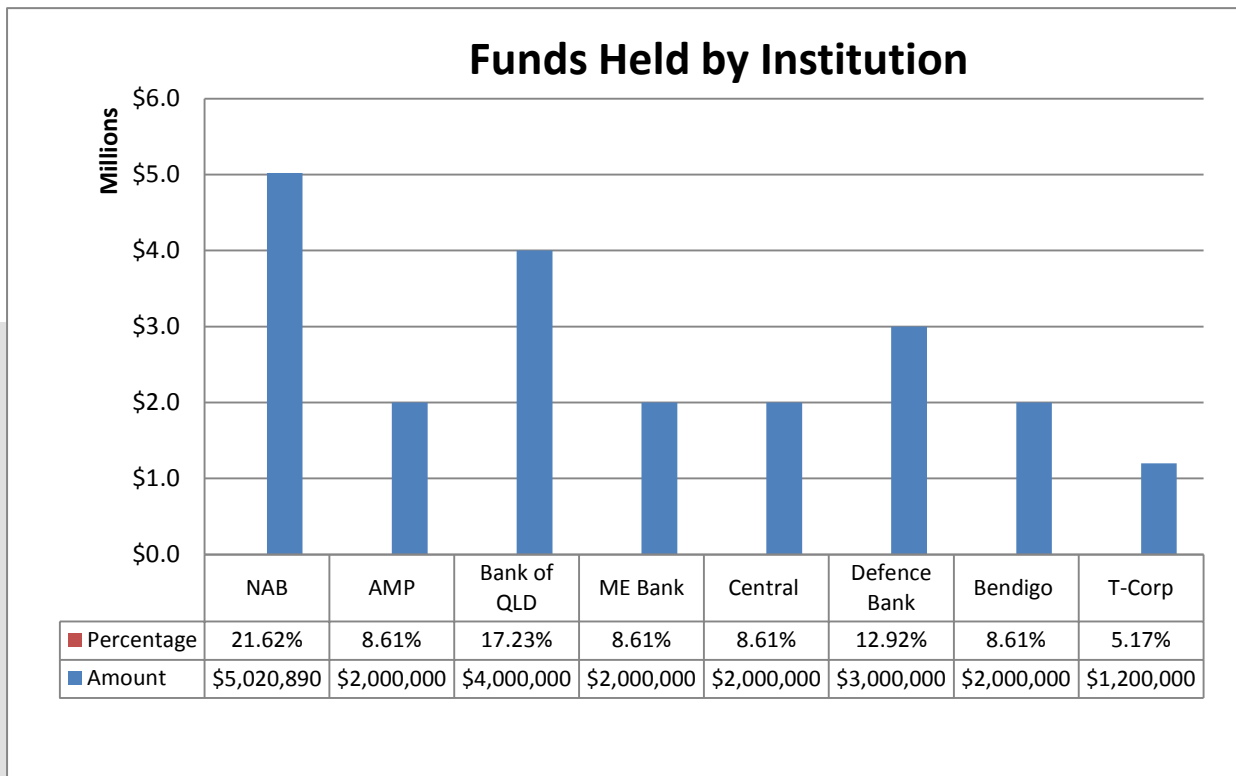
Items requiring Council Resolution



RESOLUTION

Items requiring Council Resolution

RESOLUTION



Changes in Investment Portfolio for July 2016

Previous Investment			New Investment		
Prior Financial Institution	Amount	Interest Rate	Current Financial Institution	Amount	Interest Rate
DEFENCE BANK	\$1,000,000	3.00%	DEFENCE BANK	\$2,000,000	2.90%
AMP	\$2,000,000	2.90%	GMCU	\$2,000,000	2.95%

Items requiring Council Resolution

6.2 FINANCIAL REVIEW

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO:

RECOMMENDATION: - that the Council note the fourth quarterly review of the 2015/16 budget and vote the funds contained therein as shown in Appendix "E".

REPORT:

Circulated with this report as Appendix "E" is the final quarterly financial report and program summary for the year ended 30 June 2016. This report presents the final position for the year on a cash basis but also includes accruals for salaries, plant and creditors which relate to the 2015/16 financial year. The result does not include final figures for depreciation or the entire end of year journals that may be required for audit, but do include funds spent on capital works projects.

This report reflects the Council's final operating and capital expenditure results for 2015/16 and is not based on anticipated outcomes as are the other quarterly reports produced throughout the year. The final result is subject to external audit which will be conducted on 14-15 September 2015.

The summarised results are as follows:

Actual surplus for the year ended 30/6/2016	\$ 3,450,971
Less unspent capital works carried forward to 2016/2017	<u>\$(3,142,471)</u>
Surplus after carry forward items	\$ 308,500
less projected surplus from March 2016	<u>\$ 29,731</u>
Increase in surplus for 2015/2016	\$ 278,769

Various self-funded programs such as water, sewer, waste management, overheads, plant and Early Intervention have been balanced with transfer to and from reserves and therefore do not impact on the above result.

In nearly every case, items which make up the carry forward figure of \$3,142,471 have been previously allowed for in the revised budget figures. They have usually been carried forward due to the projects not having been completed, and the project being deemed still worthwhile for completing in 2016/17.

Items requiring Council Resolution

The carried forward figure for 2015/16 is down slightly from last years \$3.5m but still much higher than the 2013/14 figure of \$1.9m, which was the result of a concerted effort to reduce the works backlog over the past three years.

The increase is largely the result of some large scale works undertaken by the Council over the past 24 months:

- The widening and strengthening of Silo Rd, Tocumwal, and associated drainage works, funded by the NSW government under the Fixing Country Roads program.
- Drainage works in Berrigan, Finley and Tocumwal funded via a subsidised loan from the NSW government under the Local Infrastructure Renewal Scheme. (LIRS)
- Town entrance improvement works.

Explanations of the larger carry forward items are shown below:

Election Expenses	\$45,000
To be spent in September 2016.	

Drainage Works

Chanter St, Tocumwal – Railway to Jersey St	\$86,700
Job not yet complete	

LIRS – Murray St, Finley – Headford St to Osborne St	\$58,735
Job not yet complete	

LIRS – Berrigan, East of Riverina Highway	\$291,020
An LIRS project not yet complete	

Bruton St, Tocumwal – Electrical and Pipework	\$150,000
Job not yet commenced	

Tuppal St, Finley	\$75,695
Job not yet complete	

Items requiring Council Resolution

Water and Sewerage Works

Barooga – Major Pump Replacement \$50,000
Job not yet commenced.

EverBlu Centralised meter reading system \$400,000
Waiting on completion of industry-wide tender process. Expected to be installed early 2017.

Berrigan – Desilt Sludge Lagoon \$50,000
Job not yet commenced.

Other Civil Works

Town Entrance – Finley \$145,265
Works underway

Town Entrance – Tocumwal \$204,624
Works underway

Road Works

Chanter St, Tocumwal – Railway St to Jersey St \$68,393
Works underway

William St, Finley – Hampden St to East \$64,003
Works underway

Tongs St, Finley – Hamilton to 400m \$51,483
Works underway

Broughans Rd – 3500m to 5500m \$523,429
Works underway

Fixing Country Roads – Silo Road \$685,374
Works are currently underway.

Footpath

Takari St, Barooga – Nangunia St to Snell Road \$76,808
Works underway

Tuppal St , Finley – Murray St to Tocumwal St \$58,378
Job not yet commenced.

Bruton St , Tocumwal – End to Anthony Ave \$50,000
Job not yet commenced.

Items requiring Council Resolution

As a general rule capital items which have not been spent are carried forward unless the project is complete or the project is deemed no longer necessary. Operating items are generally only brought forward if the money is tied to a grant and therefore must be spent on a particular program.

It is important to note that the figures supplied in this report have not yet been audited. Figures could change as a result of discoveries that occur as a result of getting information ready for the audit or as a result of investigations by the auditors. The figures take into account all known and quantifiable factors up to the time of this report.

A complete list of carry forward items is shown below. Figures in red indicate carried forward expenditure items, in black, carried forward income:

ITEMS CARRIED FORWARD TO 2015/16 OPERATING BUDGET			
JOB/GL CODE	TITLE / DESCRIPTION	AMOUNT	COMMENT
1001-0347	ELECTION EXPENSES	(\$45,000)	AMOUNT ACCUMULATING
1313-0131	YOUTH DEVELOPMENT	(\$8,626)	COMMITTEE FUNDS
1417-0551	CONSTRUCT PUMP STATION TOC GOLF	(\$24,955)	JOB COMMENCING
1417-0554	CHANTER ST - RAILWAY TO JERSEY	(\$86,700)	JOB PARTIALLY COMPLETE
1417-0822	MURRAY ST - HEADFORD TO OSBORNE (TP)	(\$58,735)	JOB PARTIALLY COMPLETE
1417-0825	LIRS - EAST RIVERINA HWY	(\$291,020)	JOB PARTIALLY COMPLETE
1417-0826	LIRS - FLYNN ST AREA	(\$4,075)	JOB PARTIALLY COMPLETE
1417-0828	FINLEY ST DETENTION BASIN	(\$45,827)	JOB COMMENCING
1417-0830	BRUTON ST ELEC & PIPEWORK	(\$150,000)	JOB COMMENCING
1417-0833	DRUMMOND ST RAILWAY TO DROHAN	(\$13,207)	JOB PARTIALLY COMPLETE
1417-0834	ENDEVOUR ST NEW PUMP STATION	(\$47,239)	JOB PARTIALLY COMPLETE
1417-0835	MURRAY ST WARMATTA TO WOLAMAI	(\$22,500)	JOB COMMENCING
1417-0837	TUPPAL ST FINLEY	(\$75,695)	JOB PARTIALLY COMPLETE
1417-0839	TOC TOWN ENTRY - DEAN ST	(\$30,000)	JOB COMMENCING
1417-0840	CORCORAN ST RISING MAIN	(\$20,000)	JOB COMMENCING
3750-1952	DRAINAGE MURRAY ST WARMATTA TO WOLAMI	\$22,500)	JOB COMMENCING – FUNDS NOT YET RAISED
3750-1953	TUPPAL ST FINLEY - RMS FUNDING	\$83,348	JOB COMMENCING – FUNDS NOT YET RAISED

Items requiring Council Resolution

ITEMS CARRIED FORWARD TO 2015/16 OPERATING BUDGET			
JOB/GL CODE	TITLE / DESCRIPTION	AMOUNT	COMMENT
1419-0515	CEMETERY PLYNTHS	(\$15,000)	ACCUMULATED FUNDS
1421-0120	BERRIGAN CONSERVATION GROUP EX	(\$8,874)	COMMITTEE FUNDS
1510-0564	BGA - MAJOR PUMP REPLACEMENT	(\$50,000)	JOB COMMENCING
1510-0615	FIN - FILTERED & UNFILTERED MAIN TONGS/HOWE STS	(\$18,977)	JOB PARTIALLY COMPLETE
1511-0398	EVERBLUE CENTRALISED METER READ	(\$400,000)	JOB COMMENCING
1610-0707	SEAL ACCESS TO STW & TRUCK WAS	(\$15,483)	JOB PARTIALLY COMPLETE
1610-0852	IMPROVE EMBANKMENT OF THE PONDS	(\$6,674)	JOB COMMENCING
1610-0881	BGN - REFURBSH CONCRETE WORK, TRICKLE FILTER, STP, CHANNEL	(\$24,735)	JOB COMMENCING
1610-0891	BGN-DESILT SLUDGE LAGOON	(\$50,000)	JOB COMMENCING
1710-0235	LIBRARY SPEC. PROJ. OPERATING	(\$5,520)	JOB PARTIALLY COMPLETE
1716-0510	SWIMMING POOL CAPITAL - FINLEY	(\$10,000)	JOB COMMENCING
1718-0230	TOC FORESHORE CONSULTANT	(\$25,630)	JOB PARTIALLY COMPLETE
6600-1962	TOC SKATE PARK	\$73,500	JOB COMPLETE – FUNDS PAYABLE ON ACQUITTAL
1905-0300	TOWN ENTRY - FINLEY	(\$145,265)	JOB PARTIALLY COMPLETE
1905-0400	TOWN ENTRY - TOCUMWAL	(\$204,624)	JOB PARTIALLY COMPLETE
1910-0338	RESEAL MURRAY ST - SERVICE RD TO SWIM POOL	(\$13,275)	JOB PARTIALLY COMPLETE
1910-0364	R/S HILL ST 0- 70	(\$2,268)	JOB COMMENCING
1910-0365	R/S HILL ST 70-392	(\$7,245)	JOB COMMENCING
1910-0366	R/S HILL ST 392-492	(\$3,300)	JOB COMMENCING
1910-0825	RESEAL MURRAY HUT DR 0-125	(\$4,560)	JOB COMMENCING
1910-0837	RESEAL RILEY CRT 0-105	(\$15,000)	JOB COMMENCING
1910-0843	RESEAL CHARLOTTE ST 752-871	(\$8,278)	JOB PARTIALLY COMPLETE

RESOLUTION

Items requiring Council Resolution

ITEMS CARRIED FORWARD TO 2015/16 OPERATING BUDGET			
JOB/GL CODE	TITLE / DESCRIPTION	AMOUNT	COMMENT
1911-0159	RESEAL KELLYS RD	(\$4,977)	JOB COMMENCING
1911-0307	RESEAL LOGIE BRAE RD	(\$30,000)	JOB COMMENCING
1911-0309	RESEAL MURRAY ST TOCUMWAL	(\$13,000)	JOB COMMENCING
1911-0310	RESEAL OAKENFALL RD 0-3924	(\$49,000)	JOB COMMENCING
1911-0311	RESEAL OLD TOC RD 1907-2913	(\$17,000)	JOB COMMENCING
1911-0312	RESEAL PINEY RD 0-3390	(\$38,000)	JOB COMMENCING
1911-0313	RESEAL PINEY RD 8581- 1137	(\$47,000)	JOB COMMENCING
1911-0314	RESEAL STH COREE RD 0- 1742	(\$34,000)	JOB COMMENCING
1913-0552	HARRIS ST - FLYNN ST HAYES ST	(\$25,000)	JOB COMMENCING
1913-0554	CHANTER ST - RAILWAY TO JERSEY	(\$68,939)	JOB PARTIALLY COMPLETE
1913-0706	WILLIAM ST - HAMPDEN ST TO EAS	(\$64,003)	JOB PARTIALLY COMPLETE
1913-0823	DRUMMOND ST- RAILWAY TO DROHAN	(\$10,000)	JOB COMMENCING
1913-0824	HAMPDEN ST & MURRAY HUT DR	(\$14,000)	JOB COMMENCING
1913-0825	TONGS ST - HAMILTON TO 400M	(\$51,483)	JOB PARTIALLY COMPLETE
1914-0576	BROWNS RD - SH17 TO OLD ADCOCK	(\$10,595)	JOB COMMENCING
1914-0584	BROUGHANS RD - 3500M to 5500M	(\$523,429)	JOB PARTIALLY COMPLETE
1914-0589	SILO RD - TUPPAL RD TO SH17	(\$685,374)	JOB PARTIALLY COMPLETE
1914-0598	JAMES CRT - LOWER RIVER RD	(\$26,883)	JOB PARTIALLY COMPLETE
1915-0513	CLEARZONES - ROADSIDE HAZARD	(\$32,265)	JOB PARTIALLY COMPLETE
1916-0554	CHANTER ST-RAILWAY TO JERSEY	(\$30,000)	JOB COMMENCING
1916-0826	DRUMMOND ST RAILWAY-DROHAN ST	(\$18,000)	JOB COMMENCING
1917-0648	TAKARI ST NANGUNIA ST TO SNELL	(\$76,808)	JOB COMMENCING
1917-0650	2 KERB INT DRUMMND & CHANTER	(\$1,000)	JOB COMMENCING

RESOLUTION

Items requiring Council Resolution

ITEMS CARRIED FORWARD TO 2015/16 OPERATING BUDGET			
JOB/GL CODE	TITLE / DESCRIPTION	AMOUNT	COMMENT
1917-0653	2 KERB RAMP INT TUPPAL & COREE	(\$2,000)	JOB COMMENCING
1917-0654	2 KERB RAMP INT TUPPAL&TOCUMWA	(\$2,000)	JOB COMMENCING
1917-0656	TUPPAL ST MURRAY TO TOCUMWAL	(\$58,378)	JOB COMMENCING
1917-0659	TUPPAL RD PATH END - BRIDGE ST	(\$3,500)	JOB COMMENCING
1917-0661	BUCHANANS RD HUGHES ST-LAWSON	(\$40,000)	JOB COMMENCING
1917-0663	COBRAM ST ALEXANDER TO SOUTH	(\$37,688)	JOB PARTIALLY COMPLETE
1917-0664	MURRAY ST HEADFORD TO OSBOURNE	(\$45,000)	JOB COMMENCING
1917-0665	BRUTON ST END TO ANTHONY AVE	(\$50,000)	JOB COMMENCING
1917-0666	HENNESY ST CHARLOTTE TO HANNAH	(\$47,000)	JOB COMMENCING
7100-1953	RFS HAZARD REDUCTION GRANT	\$10,000	JOB COMPLETE – FUNDS PAYABLE ON ACQUITTAL
7100-1957	FIXING COUNTRY ROADS GRANT	\$827,626	JOB PARTIALLY COMPLETE – FUNDS PAYABLE MONTHLY ON ACQUITTAL
7100-1958	RMS SAFER ROADS PROGRAM	\$53,868	JOB PARTIALLY COMPLETE – FUNDS PAYABLE MONTHLY ON ACQUITTAL
1200-2026	WORKS TRANSFER TO RESERVE	(\$350,000)	MATCH TO INCOME – SALE OF TOC HIGHWAY DISPOSAL
8720-3800	TOC HIGHWAY BLOCK DISPOSAL PROCEEDS	\$350,000	MATCH TO TRANSFER TO WORKS RESERVE
2012-0196	TOURISM STRATEGIC PLAN	(\$117,444)	ACCUMULATED FUNDS
8900-1501	PRIVATE WORKS TECH SERVICES INCOME	\$17,735	JOBS TO BE COMPLETED PRIOR TO BILLING
8900-1511	PRIVATE WORKS CORP SERVICES INCOME	\$1,005	DEBTORS TO BE RAISED

Quarterly Budget Review Statement

Attached as Appendix “F”, please find the Quarterly Budget Review Statement (QBRS) for the quarter ending 30 June 2016

Items requiring Council Resolution

There is no obligation for the Council to produce a June QBRS however it can be useful in providing some guidance as to the Council's performance for the year while waiting for the final, audited financial statements to be produced.

The QBRS consists of six statements:

1. **Report by Responsible Accounting Officer** – The Responsible Accounting Officer is satisfied that the Council's financial position at 30 June 2016 is satisfactory.
2. **Income & Expenses Budget Review Statement** – This statement projects the Council's annual operating statement for the financial year based on the budget position on 30 June 2016.

The Council expects to make an operating surplus, before capital items, of \$2.1m. While this is pleasing, this is only provisional and is likely to change somewhat following the completion of the financial statements and the audit. Nonetheless, it is a strong financial position.

3. **Capital Budget Review Statement** – This statement tracks the Council's capital expenditure and the sources of funding used to pay for the capital works.

The Council spent around \$9.5m in capital works such as roads, drainage, water and sewer network improvements in 2015/16. Rates and other untied funds accounted for \$4.0m of this amount with the balance funded by grants from the NSW Government and the Council's cash reserves.

4. **Cash and Investments Budget Review Statement** – This statement indicates what the Council's expected end-of-year cash position is likely to be taking into account all known budget changes until the end of the quarter.

At 30 June 2016, the Council has cash and investments of \$23.8m, of which \$8.5m has no external restrictions on its use. Note that this preliminary and subject to the final preparation of the financial statements and audit.

5. **Key Performance Indicators Budget Review Statement** – This statement is designed to provide some simple financial indicators to give the Council a snapshot of how it is performing financially.

Unlike the earlier reports there is some freedom here for the Council to choose what indicators it would like to see included in the report. The finance team has chosen three that seem reasonably useful for the Council to track.

Items requiring Council Resolution

1. **Debt Service Ratio** – an indicator of how much of the Council's income is used to service its debt

In 2015/16, this was 1.4% - in line with expectations and easily meeting the NSW Treasury Corporation benchmark.

2. **Rates & Annual Charges Coverage Ratio** – an indicator of how reliant the Council is on its rates revenue

In 2015/16, this was 38.9%, well below initial expectations and does not meet the NSW Treasury Corporation benchmark of 50%. This figure has been distorted by the Council's success in acquiring a grant of \$2.5m for Silo Road.

3. **Building and Infrastructure Renewal Ratio** – an indicator of the Council's effort in renewing its assets as they deteriorate.

In 2015/16, this was 150%, above initial expectations and easily meeting the NSW Treasury Corporation benchmark of 100%. This result is partly explained by the Council's success in acquiring a grant of \$2.5m for Silo Road and the continuation of the upgrade of its drainage facilities.

Overall, the Council performed well against the benchmarks it set for its financial performance

6. **Contracts and Other Expenses Budget Review Statement** – This statement is an attempt to provide the Council with some detail about the Council's new contractual arrangement and expenditure on consultancies and legal expenses.

The Council did not enter into any contracts meeting the reporting criteria in the period 1 March to 30 June, 2016.

Items requiring Council Resolution

6.3 LEGAL DOCUMENTS TO BE SIGNED UNDER SEAL OF COUNCIL

AUTHOR: Revenue Officer

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO: 25.138.1

RECOMMENDATION: - that the Council sign and seal the following documents:

1. Certificate of 2015/16 Rates and Charges levied and brought to account, as at 30 June, 2016
2. Certificate of 2016/17 Rates and Charges levied, as at 12 July, 2016.

REPORT:

The Certificates were prepared by the Revenue Officer, for Rates and Charges levied and brought to account for auditing requirements.

Copies of the Certificates are circulated with this Agenda as Appendix "G" and "H".

Items requiring Council Resolution

6.4 RMS BLOCK GRANT**AUTHOR:** Director Technical Services**STRATEGIC OUTCOME:** Sustainable natural and built landscapes**STRATEGIC OBJECTIVE:** 4.4 Connect local, regional and national road, rail, and aviation infrastructure**FILE NO:** 28.128.1**RECOMMENDATION:** that the Council enter into the Regional Roads Block Grant Agreement 2016/17 with the NSW Roads and Maritime Services.

REPORT:

The Roads and Maritime Services have forwarded the Regional Roads Block Grant Agreement 2016/17 to be signed on behalf of Council and returned.

The total funding available for 2015/16 is \$981,000 and this compares to \$963,000 for last financial year and this represents a 1.9% increase.

The agreement is in a similar form to previous years and will be available at the meeting should Councillors wish to peruse it.

Items requiring Council Resolution

6.5 CONTRIBUTION – LEGAL EXPENSES**AUTHOR:** Director Corporate Services**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.3 Strengthen strategic relationships and partnerships with community, business and government**FILE NO:** 14.165.7**RECOMMENDATION:** - That the Council contributes \$322.43 to Local Government NSW towards the legal expenses of Cowra Shire Council as requested.**REPORT:**

The Council has received a request from Local Government NSW (LGNSW) for assistance with Legal Costs for Cowra Shire Council under LGNSW's legal assistance policy. The request is for \$322.43 including GST.

Where a council has a matter before a court where the outcome is of interest to the industry in NSW as a whole, LGNSW may seek the financial assistance of other councils in NSW to defray costs.

Local Government NSW Policy and Guidelines - *Requests for Assistance with Legal Costs* states:

A Council may apply for the support of the Association in seeking contributions from all Councils to assist with its legal costs where that Council is involved in litigation and the principle in question in the matter:

- involves a major Local Government principle which may be eroded but for pursuing the matter; and*
- is one which should not be eroded merely because the Council involved is not itself, so seriously affected by the outcome of the case that the legal costs associated with pursuing the principle outweigh any other consequences. That is, just because the council involved itself, has decided in all the circumstances not to further pursue the matter, legal assistance can be provided where the matter is of such significance and broader concern to the whole of local government to warrant pursuing the principle;*

Items requiring Council Resolution

In July 2013, the Council resolved to revoke its policy to deal with such matters and directed that requests of this nature – regardless of the amount – were to be brought to the Council for consideration.

The request relates to a matter heard by the NSW Land and Environment Court regarding the issuing of orders under s124 of the *Local Government Act* 1993 to address the inappropriate housing of an excessive number of domestic cats on private property. The Land and Environment Court agreed that Councils should be able to issue orders under s124 of the Act.

The judgement can be viewed at <https://www.caselaw.nsw.gov.au/decision/56d78577e4b05f2c4f04ba78>.

The Council is under no legal obligation to provide assistance to Cowra Shire Council should it choose not to do so.

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Items requiring Council Resolution

**6.6 DEVELOPMENT APPLICATION 122/16/DA/DN
PONTOON AT 157 TUPPAL ROAD,
TOCUMWAL****AUTHOR: TOWN PLANNER****STRATEGIC OUTCOME: Sustainable natural and built landscapes****STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our natural
resources and built landscapes****FILE NO: 122/16/DA/DN****RECOMMENDATION: that Development Application 122/16/DA/DN for
the Construction of a Pontoon be refused.**

Division:

In Favour:

Against:

REPORT:**Site**

The subject site is located at 157 Tuppal Road, Tocumwal which is also identified as Lot 11 on Deposited Plan 1131195 and is approximately 3.88ha in size. The subject property is located approximately 1.5km west of the township of Tocumwal, and has frontage to the Murray River. There is an existing dwelling located at the south of the property which is still currently under construction.

The site is located within Zone RU1 – Primary Production Zone under the provisions of the *Berrigan Local Environmental Plan 2013 (BLEP 2013)* and there is native vegetation unevenly distributed throughout the site. The property is generally surrounded by a range of land uses (as indicated in Figure 1 below), being a travelling stock route paddock to the west, Timeout Holiday Park located to the south and sand beaches which are used for regularly used by tourists for recreational camping and boating during the warmer months.

The site is generally protected from Flooding given that the Tocumwal Levee Bank runs through the southern part of the property.

Items requiring Council Resolution

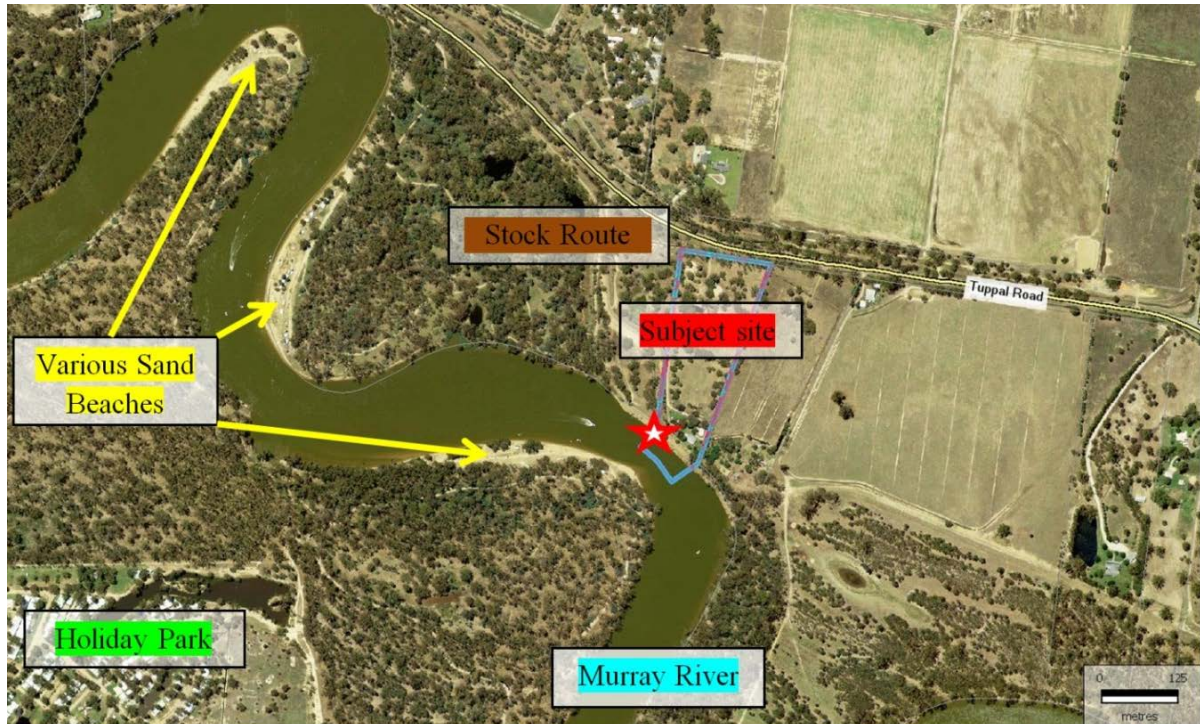


Figure 1 – Aerial Photo showing subject site - Star depicts approximate location of proposed mooring / pontoon

Proposal

In general terms it is proposed to construct a mooring to provide access to the Murray River from the property.

The subject site extends to the centre line of the Murray River, and thus the mooring will be constructed entirely on the land owned by the applicants. The pontoon will have a pad width of 6.5m x 2.8m, with an accessible ramp approximately 15m x 1.2m (see appendix "I"). There will be a cable connected to the Mooring which is from an Anchor Point which consists of a concrete footing 600mm deep. The mooring will also have a concrete footing dug into the Levee Bank.

Assessment

There are a number of potential impacts related to a proposal of this type which must be addressed if development approval is to be granted.

- **Integrated Development - Referral to Office of Water**

This development was identified by the applicant on the application form as integrated development under Section 91 of the *Environmental Planning & Assessment Act 1979*. In accordance with s. 91A, Berrigan Shire sent a copy of the application summary documents and plans to the NSW Department of Primary Industries (Office of Water) to obtain General Terms of Approval (GTA).

The Office of Water formally replied to Council expressing their GTA. The Office stressed that the applicant is to obtain a Controlled Activity Approval

Items requiring Council Resolution

from the NSW DPI (Water) should consent be granted by Council. The Office therefore recommended a condition to this effect be added to the Development Consent, and include all of the conditions in their entirety found in the GTA.

- **Relevant State Environmental Planning Policy provisions**

The main State Environmental Planning Policies which needs to be taken into account in the assessment is deemed SEPP - *Murray Regional Environmental Plan No 2—Riverine Land (Murray REP 2)*. This SEPP applies to riverine land of the River Murray within Berrigan Shire.

One of this SEPP's main objectives is 'to ensure that appropriate consideration is given to development with the potential to adversely affect the riverine environment of the River Murray'. Given the location of the pontoon being attached to the river bank and floating in the Murray River, this application triggers consultation under clause 11.

Accordingly, four other government departments were also sent details of this application and were given 21 days to respond. Their response is discussed under the next heading.

- **Murray REP 2 – Response from Government Agencies**

In accordance with the provisions of clause 13(3) of *Murray Regional Environmental Plan No 2—Riverine Land*, the Murray-Darling Basin Authority, the Department of Primary Industries Victoria, the Department of Primary Industries NSW Fisheries Section (Fisheries) and the Roads & Maritime Services were sent a copy of the application summary documents and plans and asked to comment.

NSW DPI Fisheries and NSW Roads & Maritime Services (RMS) formally responded to Council. DPI Fisheries did not object to Council granting Development Consent to the proposal provided that 8 suggested conditions were incorporated into the Development Consent if granted.

However, the response from RMS is crucial in the assessment of this application. In particular, RMS conducted a thorough review of the proposed Development Application including 'a site inspection by a local Boating Safety Officer and consultation with field staff that have extensive historical knowledge on boating operations in the area'. After assessing the nature of the adjoining waterway to be narrow and vessel operation to be high density and high proportion, RMS **objected** 'to the proposal on the grounds that the development poses an unacceptable risk to safe navigation'. The principle concerns included:

- The physical nature of the waterway and riverbank, especially being less than 50 metres in width is further compounded by shoaling along the rivers inside bend (as shown in figure 2 below). Naturally, given the pontoon's location, the available navigable water would be further restricted; and
- The density of vessel traffic and profile of water users, especially between September & April.

Items requiring Council Resolution



Figure 2 – Aerial Photo showing width of Murray River at subject site

Finally, RMS stated that the only other way 'of managing the risk to safe navigation presented by this proposal would be to significantly impede public use of the river at the location by way of regulation'. This would include introducing 'a speed limit on this section of the river and effectively ban all towing activity'. In their professional opinion, the RMS felt that such action would 'impact unreasonably on the wider community'.

This objection is significant to the assessment of this application should the application be approved, as the introduction of a speed limit for safe navigation could gravely impact on recreational boating and broader tourism.

- **Other Relevant Assessment**

Consultation

As part of the notification process, Council advertised the development in the Southern Riverina News on 1 June 2015. A resident of the neighbouring property to the east visited Council and inspected the plans. However, to date there has been no formal submission received about the development.

Public Interest

This development is within the public interest, especially given that approving the development would have a very noticeable adverse impact to recreational users of the Murray River. The liaison with associated government bodies (as discussed above) has confirmed that the pontoon would greatly impact the State's natural waterway, which 'must be kept generally available for Public Use.

Items requiring Council Resolution

Internal Referral

Given the proximity to the Tocumwal Levee Bank and potential impacts upon the future integrity of the Levee, the plans submitted were referred internally to Council's Director of Technical Services for comment. The Director has advised of his concern of erosion to the levee bank in the event that the application was approved by Council.

Conclusion / Legislation

The relevant parts of Section 79C of the Environmental Planning and Assessment Act 1979 have been taken into consideration in assessing this development application. The Road & Maritime Services correspondence clearly states that the development poses an unacceptable risk to safe navigation on the Murray River.

Should this application be approved by Council, RMS have indicated that regulation of the existing public use of the river at the location will be a reality should Council approve this application. It is therefore considered that this proposal should not be supported.

Recommendation

That Development Application 122/16/DA/DN for a Pontoon refused.

Items requiring Council Resolution

6.7

**VARIATION OF THE BERRIGAN
DEVELOPMENT CONTROL PLAN 2014
NEEDED TO APPROVE DEVELOPMENT
APPLICATION 12/17/DA/D1 – BEING THE
CONSTRUCTION OF A BRICK VENEER
DWELLING & ATTACHED GARAGE****AUTHOR: TOWN PLANNER****STRATEGIC OUTCOME: Sustainable natural and built landscapes****STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our natural
resources and built landscapes****FILE NO: 12/17/DA/D1****RECOMMENDATION: that the Development Application 12/17/DA/D1 for
the Construction of a brick veneer dwelling & attached garage be
refused.**

Division:

In Favour:

Against:

REPORT:

The subject site is located at 16 Anthony Avenue, Tocumwal which is also identified as Lot 62 on Deposited Plan 1131677 and is 637m² in size.

The subject property is located approximately 1km east of the central business district of Tocumwal. The site is located within Zone RU5 – Village Zone under the provisions of the Berrigan Local Environmental Plan 2013 (BLEP 2013), and is currently vacant. The property is surrounded by similar land uses varying sizes of dwelling houses and residential storage sheds. To the west is a small stormwater drainage retention area. Below is an aerial photo showing the site and neighbouring properties.

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Items requiring Council Resolution



Figure 1 – Aerial Photo showing subject site and neighbouring properties

Proposal

The proposed three bedroom brick veneer dwelling is 149.5m² along with a 39.7m² attached garage and 20.59 alfresco area. Under the Berrigan LEP 2013, the property is within the RU5 Village Zone, which permits the construction of a Dwelling & Attached Garage upon obtaining development consent. The site plan, the floor plan, sections and elevations are found in appendix “J”.

Assessment

The main issue which needs to be considered when undertaking this assessment is the location of proposed dwelling's attached garage. The *Berrigan Development Control Plan 2014* chapter 2.5 aims to achieve attractive streetscapes through consistency in building setbacks. This chapter's planning controls explicitly state that garages should not extend forward of the front building line.

Furthermore, the controls also state that where the front building setback is less than 6m, any garage must be setback a minimum of 1 metre behind the building setback in the RU5 Zone. These front setbacks also reflect the design controls found in State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

In this particular application, the site plan attached in appendix “J” indicates that the dwelling's garage is both forward of the front building line and is only setback 5m from the front property boundary.

Items requiring Council Resolution

The applicant has submitted a formal letter on behalf of their clients stating various reasons why a variation could be supported. This includes pointing out that the 3m easement along the rear property boundary creates some challenges to the dwelling's design and prevents future development (in the form of a proposed construction of a residential storage shed) from occurring should the building be relocated closer to the rear of the property.

However, the controls in the Berrigan Development Control Plan allow future residents and landowners of the Council's townships to have certainty of the existing character in residential areas. Garages are overall considered to have a negative impact of the streetscape, especially when they are in front of the dwelling's building line.

Additionally, should Council approve this application, other developers will use this application as an example to argue for other future variances in the *Berrigan DCP*. Design measures are integral to ensure positive contributions to residential streetscapes, and this application could be supported with some design changes to the dwelling. Nevertheless, under the current proposal, a variation should not be supported for this application.

Conclusion / Legislation

In assessing this development application, the relevant parts of Section 79C of the *Environmental Planning and Assessment Act 1979* have been taken into account. It is clear that this development, given location of the garage and its overall design, is not within the public interest given the potentially negative contribution to the Anthony Avenue streetscape.

Moreover, the potential for unnecessary further variances to be argued may also have unwarranted consequences to streetscape design in the other urban areas within the Berrigan Shire.

Items requiring Council Resolution

**6.8 DEVELOPMENT APPLICATION 138/16/DA/DM
FOR A PRIMITIVE CAMPING GROUND AT
FINLEY SHOWGROUNDS / NEWELL
HIGHWAY****AUTHOR: TOWN PLANNER****STRATEGIC OUTCOME: Sustainable natural and built landscapes****STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our natural
resources and built landscapes****FILE NO: 138/16/DA/DM****RECOMMENDATION: that Development Application 138/16/DA/DM for a
Primitive Camping Ground be approved subject to the following
conditions:**

1. **Approved Plans**
The development shall be implemented in accordance with the details set out on the plans BSC-001 & BSC-002 and on the application form and on any supporting information received with the application except as amended by the conditions specified hereunder.
2. **Approval to Operate**
An approval to operate the Primitive Camping Ground under the provision of *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005* must be obtained prior to any occupation of the site.
3. **Compliance with Regulation**
The Primitive Camping Ground must be operated in accordance with the provisions of Subdivision 9 Clause 132 of the *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005*.
4. **Delineation of Each Camping Site**
Each camping site must be clearly delineated as identified in approved plan to ensure that all users of the site comply with the provision of the *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005*.
5. **Maximum length of stay for users**
Each camping site must only be used for a maximum of 72 hours. No permanent camping is to be permitted at this site.
6. **Management and Operation**
The Primitive Camping Ground is to be managed by the s355 Committee of Council being the Finley Showgrounds Committee of Management. No

Items requiring Council Resolution

other volunteers or other members of the public are to be responsible for the management and/or operation of the Camping Ground.

7. **Erosion & Sediment Control**

Prior to the commencement of any site works appropriate erosion and sediment control measures are to be implemented to prevent any sediment from leaving the site, these measures are to be maintained during the construction phase and can only be removed once appropriate stabilisation has been completed.

8. **Access & Existing Activities undertaken on site**

The Users of the Primitive Camping Ground must not conduct any activity or behave in a manner which would have an impact on the environment, which would restrict public use or would impede any existing activities undertaken on the site to ensure that the enjoyment of the Crown land is sustained and retained for public use.

9. **Responsibility of Applicant to ensure control and safety of the site**

The applicant shall be responsible for all rehabilitation and future maintenance works associated with the development. This includes the implementation of pollution control and occupational health & safety measures to ensure the safety of all persons engaged in any work related to this development.

Division:

In Favour:

Against:

REPORT:

The Finley Showgrounds & Sports Complex site is located at Newell Highway Finley, which is also identified as Lot 187 DP 752299 and is approximately 20.86ha in size. The site is mainly accessed on Tongs Street. The property is also approximately 1,500 metres from the CBD of Finley.

It is located within Zone RU5 – Village under the provisions of the Berrigan Local Environmental Plan 2013. Whilst being also located very close to the town boundary, the site is also surrounded by a few other different land uses, including older established residential area to the north, rural land to the east, a golf course to the west and an aerodrome to the south (as shown in Figure 1 below).

The site is managed by the Finley Showgrounds Committee and is often used by residents of Finley for a range of different uses, including but not limited to Annual Finley Show, Finley Rice Strippers' Ball and Finley Tractor Pull.

Items requiring Council Resolution

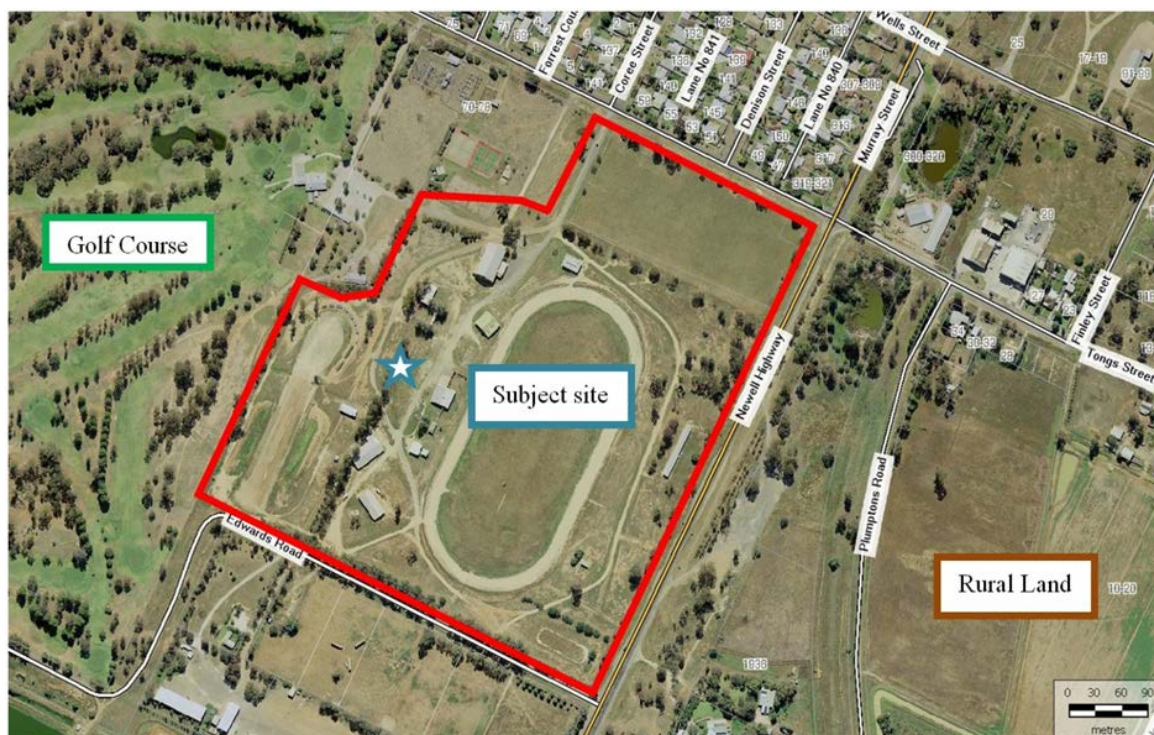


Figure 1 – Aerial Photo showing subject site and surrounding land uses - Star depicts location of camping ground

Proposal

The proposal submitted is for the operation of a primitive camping ground on a section of the Showgrounds site – which will be used as a stopover point for the large number of so called ‘grey nomads’ with caravans and other recreational vehicles. An area of approximately 3,000m² as identified on the attached plans to the application form has been allocated as the appropriate location for the camping ground (see appendix K). The site is serviced by power and is located adjacent to upgraded toilet and shower facilities.

The primitive camping ground will be managed by the Finley Showgrounds Committee.

Assessment

There are a number of potential impacts related to a proposal of this type which must be addressed if development approval is to be granted.

- **Relevant State Environmental Planning Policy provisions**

The only State Environmental Planning Policies (SEPP) which needs to be taken into account in the assessment of this application is *State Environmental Planning Policy No 21—Caravan Parks*.

Whilst the SEPP does not directly relate to this application given that this development is only for a Primitive Camping Ground, it is important for a consent authority to achieve similar aims, being the encouragement of ‘orderly and economic use and development of land used or intended to be used as a

Items requiring Council Resolution

caravan park catering exclusively or predominantly for short-term residents (such as tourists)...'. This application meets similar aims & objectives of this clause.

- **Other relevant NSW Legislation**

This development is also in accordance with the provisions of the *Local Government Act 1993* and *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005*. Section 71(1)(b) of the Regulation states that a 'Council must not grant an approval to operate a caravan park or camping ground unless it is satisfied that it will be designed, constructed, maintained and operated in accordance with the relevant requirements of Subdivision 9 of Division 3' (Section 132). Additionally, there are specification requirements under section 72(1)(c) and conditions of approval requirements under section 73. This application satisfies all these sections, and should this application for development be approved, conditions of consent will reflect all of these requirements.

- **Relevant Berrigan Local Environmental Plan 2013 provisions**

Permissibility

The Berrigan LEP RU5 – Village Zone allows for a wide range of permissible uses which are permitted with Development Consent. This development falls into the definition of **camping ground**, which means 'an area of land that has access to communal amenities and on which campervans or tents, annexes or other similar portable and lightweight temporary shelters are, or are to be, installed, erected or placed for short term use, but does not include a caravan park'. The RU5 – Village Zone allows for a **camping ground** to be permitted with Development Consent.

Compatibility with RU5 Zone's objectives

Two of the main objectives of the RU5 – Village Zone are provide for a range of land uses, services and facilities that are associated with a rural village and to encourage development that relates to tourists and visitors.

As the site is predominantly used for various community events on a sporadic basis, this proposal will not only provide a valuable location for tourists or other itinerant travellers as an affordable means of accommodation, but will provide the Finley Showgrounds Committee with an additional source of income when the Showgrounds is not otherwise being used. Fees charged for each visit are anticipated to be minimal, but will cover power use and also contribute to the enhancement and betterment of other facilities provided at the site for community use.

The proposal will generally be compatible with the surrounding land uses, given the proposed development will not involve a significant change to the existing buildings and infrastructure on the site. Thus, the character of the area will not be adversely impacted through the redevelopment of this site.

Items requiring Council Resolution

- **Relevant Development Control Plan(s) provisions**

Chapter 5 of the *Berrigan Development Control 2014* relates to Tourist Accommodation, which this development is classified for the purposes of this chapter. The proposal is consistent with the objectives of the Council, especially in maximising the utilisation and promotion of existing tourist resources and promoting diversification of development types and forms.

Location

This chapter of the DCP specifically states that Tourist accommodation will only be permitted where adequate water supply, both quality and quantity, is available. As previously discussed, the site is located adjacent to upgraded toilet and shower facilities which meet the controls of this chapter. Furthermore, the location is appropriate as it does not have the potential to have a detrimental impact on the natural landscape or environment. Finally, the design of the camping ground is in accordance with the *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005* as previously discussed.

Matters for Consideration

The Berrigan DCP also states that Council shall not grant consent to the development of tourist accommodation unless it has been provided with sufficient detail in the application to determine whether the proposal is acceptable. This application contained sufficient detail, including a Statement of Environmental Effects, site plan and other supporting documents.

- **Other Relevant Assessment**

Traffic

The proposed development will have a small impact on local traffic movement. However, given the sporadic use of the camping, traffic movements will be approximately 5 vehicles per day. This movement will not have an adverse impact on the Newell Highway as the site is accessed from Tongs Street.

Public Interest

Upon completion of the proposed development, the Camping Ground will achieve a good planning outcome for the site and its surrounds given the unlikelihood of detrimental impact to the existing natural and built environment. This development is within the public interest, especially given that the camping ground will provide an extra option for holiday makers which will in turn generate income for the Township of Finley and Berrigan Shire Local Government Area.

- **Liaison with other government departments**

As further part of the application process, NSW Department of Primary Industries (Office of Lands) was notified of Council intentions and were sent a copy of the application summary documents and plans. The Office of Lands consented to the lodging of the development application, subject to thirteen

Items requiring Council Resolution

(13) conditions, mainly relating to procedural matters which including ensuring that there were no detrimental environmental impacts.

- **Submissions**

As part of the notification process, an advertisement was placed in the *Southern Riverina News* on 13 July, 2016. Submissions were open until Friday 29 July, 2016. Council received two formal submissions, one via email and the other in writing. Both submissions objected to the development as the following grounds:

Both submissions argued that the development would have a detrimental economic impact on the existing Caravan Park business located near the Finley Lake. One of the objections also highlighted the loss to rate payers given the low charged for each visit (as mentioned above).

Response to Submissions

A consent authority must take into account the social, economic and environmental impacts when assessing development applications. However, this does not include natural economic competition which exists between similar businesses, as this would just create monopolies. Therefore, whilst the development does have the ability to impact on existing Caravan Park business which is of like nature; it will not have a significant adverse detrimental impact (where it would be forced to close down) as there has been a similar informal arrangement for the parking of RVs for a number of years in the township of Finley.

Conclusion / Legislation

The assessment of this development application has been undertaken to especially consider the relevant parts of Section 79C of the *Environmental Planning and Assessment Act 1979*. Upon taking into account these considerations, the proposal for a Primitive Camping Ground is a welcomed addition for tourists to be able to access a short term camping area with amenities.

Items requiring Council Resolution

6.9 FINLEY SCHOOL OF ARTS UPGRADE**AUTHOR:** Director Corporate Services**STRATEGIC OUTCOME:** Supported and engaged communities**STRATEGIC OBJECTIVE:** 3.2 Support community engagement through life-long learning, culture and recreation**FILE NO:** 05.101.3**RECOMMENDATION:** For the determination of the Council

REPORT:

At its ordinary meeting on 15 June, 2016, the Council resolved that:

subject to receipt of a grant of \$200,000, the Council proceed to develop the Finley School of Arts in accordance with the concept plan set out below and further that ... the Council engage GPG Architecture and Design to prepare detailed construction plans and specifications satisfactory to implement construction of the concept and suitable to call tenders for the construction with GPG Architecture and Design to supervise the construction by the successful tenderer.

To this end, the Council provided GPG Architecture and Design with a brief – based on their earlier concept plan – to quote for the project, including:

1. Detailed design drawings and specifications
2. Preparation and lodgement of a development application
3. Administration of the tender process
4. Administration of the construction contract

GPG Architecture has submitted a quotation based on a Contract Sum estimate of \$480,000 plus GST. This would include one (1) site visit per month for six months.

As well as the items listed above, GPG have also quoted on:

1. Additional structural investigations – site inspection and report
2. Quantity surveyor progress reporting
3. Post tender items – Mechanical, Electrical and Hydraulic

Total cost for all the above from GPG is \$73,240. As this is under \$150,000, the Council is **not** caught by the “caretaker” provisions of the *Local Government Act* in the lead up to the election.

Items requiring Council Resolution

GPG have also provided a suggested project timeframe which would see the project completed by the end of July 2017 – subject to no unexpected delays with development consent and/or tendering.

Note that at the time of writing the decision on the Council's application for funding under the ClubGrants Category 3 funding program has not been received by the Council, although one is expected in August. Until a decision on funding is made, the Council is unable to progress the project.

Options

The Council may consider the following options:

1. Accept the quotation as provided

This would allow the project to progress as quickly as possible, in line with the Council's earlier resolution. This of course depends on the success of the Council's funding application as well.

On the other hand, the Council may consider that this decision is best made by the incoming Council.

2. Defer a decision until after the Council elections

The Council has no legal obligation to wait until after the election to make a decision to accept this quotation. It has consulted widely with the community and the project is ready to take the next step as identified in its earlier resolution of June 2016.

However, the implementation of the project will be a matter for the incoming Council who may have other ideas that they wish to contribute. A drastic change of direction from the Council could lead to additional expense.

 Items requiring Council Resolution

6.10 END OF TERM REPORT**AUTHOR:** Strategic & Social Planning Coordinator**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2022 objective and strategies inform Council planning and community led projects**FILE NO:****RECOMMENDATION:** - that the Council adopt the End of Term Report presented as appendix "L", at this the last Ordinary Council meeting of the outgoing Council for subsequent publication as an attachment to the 2015/16 Annual Report to be published by 30th November, 2016.

REPORT:

New South Wales Councils must include in their Annual Report in the year in which an Ordinary Election is held an End of Term Report s428(2) of the *Local Government Act 1993*.

The *End of Term Report* is a report on the outgoing Council's achievements in implementing the *Community Strategic Plan* over the previous four years. As with the *Annual Report* the *End of Term Report* is a key point of accountability between a council and the community it represents. It is therefore not a report to the Office of Local Government or the NSW Government it is a report to the community.

Unlike the Council's *Annual Report* which, reports on the progress of the Council's 4-year *Delivery Plan* and *Annual Operational Plan* achievements. The *End of Term Report* is a report on the implementation and more importantly the effectiveness of the *Community Strategic Plan: Berrigan Shire 2023* in achieving its social, environmental, economic and civic leadership objectives.

Further, the *End of Term Report* must be presented at the last Ordinary Council Meeting of an outgoing Council recognising that

'Councils must not issue publications that fall within the definition of "electoral matter" during the 40-day regulated period prior to the election' (Office of Local Government Circular 12-20).

In four parts – Part I is an introduction to the *End of Term Report 2016* providing the reader with information about a) the purpose of the *End of Term Report 2016*, b) how the Council has measured and c) is reporting on its progress. It also comments on the relationship between this the *End of Term Report 2016* and the Council's *State of the Environment Report* to be published as an addendum to the Council's 2015 – 2016 *Annual Report*.

Items requiring Council Resolution

Part II revisits the development of *Berrigan Shire 2023* looking back on the *State of the Shire* in 2011/12 and the issues that were important to our communities, local business, and government. Issues discussed at the *Future's Conference* held June 2011 and which, informed the development and subsequent implementation of *Berrigan Shire 2023*.

Part III is an executive summary of the Council's Term of Office: achievements, major projects and *Delivery Program* performance. Part III also reports on the findings of the Council's *Resident and Business Satisfaction Survey* (2015) conducted by Nexus Research.

Part IV fulfills the requirements of the Local Government Act 1993 s428(2) that the Council's *End of Term Report* is a report on the council's achievements in implementing the Community Strategic Plan over the previous four years.

Prepared as a snap shot of the Council's performance in the past 4-years against *Berrigan Shire 2023* Headline / Key Performance Indicators it also includes for each strategic outcome a brief report on the actions taken by the Council and our communities that contribute to *Berrigan Shire 2023* strategic outcomes, the vision and the preferred futures of our local communities. Answering the questions is our community **closer** to achieving its preferred future? and **How** do we know this?

A copy of the end of term report is circulated with the agenda as appendix "L".

Items for Noting

RECOMMENDATION – that Items for Noting numbered 7.1 to 7.6 Inclusive be received and noted.

7.1 FINLEY SHOWGROUNDS AND SPORTING COMPLEX COMMITTEE OF MANAGEMENT

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO: 21.101.8

REPORT:

Attached as appendix “M” is a request from the Finley Showgrounds and Sporting Complex to elect their own chairperson rather than have one appointed by the Council. It has been the practice of the Council to appoint the chairperson of this committee – the only Committee of Management with a Council-appointed chair

The Committee believes that to move forward, the user groups need to take greater ownership of the facility and electing their own chair is a step towards this.

The Committee is still wishing to have a Council-appointed delegate as an ordinary member of their Committee.

Councillor delegates to Council’s committees are normally appointed at the annual special meeting held in September and as such, this matter may be best addressed by the incoming Council.

NOTING

Items for Noting

7.2 2016 NSW LOCAL ROADS CONGRESS COMMUNIQUÉ

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.3 Strengthen strategic relationships and partnerships with community, business and government

FILE NO:

REPORT:

The 2016 NSW Local Roads Congress was held in Sydney on 6th June, 2016. Below is a copy of the Communiqué developed at the congress and distributed to Councils, Federal and State government members and agencies and published for public information.

The communiqué sets out a number of calls for actions from the three tiers of government and its content is supported as a tool to achieve better funding arrangements for roads in NSW.

Berrigan Shire is already addressing the majority of issues raised for action by local government and would participate in other actions as required in the future.

Items for Noting

May 2016 Issue #136

2106 NSW Local Roads Congress Communiqué

Delegates at the Congress discussed and adopted a Congress Communiqué. The full 2016 Communiqué including the background preamble is available from the Roads & Transport Directorate at: <https://higherlogicdownload.s3.amazonaws.com/IPWEA/G7e19de0-08d5-47b7-ac3f-c198b11cd969/UploadedImages/Congress/2016NewFolder/Congress%20Communique%20-Final.pdf>

The adopted Communiqué states:

To further the outcomes of this Congress, the Congress calls on Governments to take the following measures:

NSW Local Government

The Congress calls on Local Government in NSW to:

- advocate for their communities by writing to the relevant Ministers and their local NSW and Australian Government MPs seeking their support for the Congress outcomes
- continue to improve asset management performance by:
 - continuing to work with the Office of Local Government to complete the framework to provide transparency and consistency of infrastructure measures within the Integrated Planning & Reporting framework
 - building capacity within the Local Government industry by supporting ongoing training and knowledge sharing
 - taking responsibility for developing skilled professionals for tomorrow through cadetships and experiential development programmes
 - encouraging region based standing working groups on asset management to provide peer support and pressure to public works professionals and councils in each area
 - encourage implementation of the NAMAf as the standard audit tool for Local Government asset management capability.
- support the employment of better techniques and the importation of proven technology from outside the industry to better meet our community's needs.

NSW Government

The Congress calls on the NSW Government to:

- develop a sustainable funding model for local government in NSW which removes the impediments to sustainable funding within the existing Integrated Planning and Reporting framework
- redistribute Federal Assistance Grants to regional NSW to address social equity and reduce the infrastructure funding gap, with a more meaningful rate charged on city land so urban councils are not financially disadvantaged.
- continue to provide resources to Local Government for the management and upgrade of transport infrastructure, particularly to address the declining condition of bridges
- implement a programme through the Department of Planning to develop strategies to determine and mitigate the cumulative impact of State Significant Development, e.g. mining, on communities and transport infrastructure beyond the immediate development area
- initiate consultation with Local Government to develop a Freight Strategy to increase productivity through targeted investment
- increase the Regional Road Block Grant funding to address the 89 million per year funding gap on regional roads.
- commit to ongoing council involvement in existing RMCC arrangements on the state road network.
- support for councils to work with local businesses and communities to implement local and regional Climate Change Plans – particularly in relation to infrastructure.
- request State funding to assist in the provision of Road Safety Audit Training for a nominated Road Safety Auditor within each council in NSW.
- a Transport for NSW person to be added to the IPWEA Roads and Transport Directorate.
- increase financial support for Weight of Loads groups for better road asset management and road safety.
- to improve reporting and sharing of data with Local Government for emergency situations (road closures etc.).

NSW & Australian Governments

The Congress calls on the NSW and Australian Governments to:

- continue the funding to Local Government under grant programmes such as *Fixing Country Roads* and the *Bridges Renewal Programme*
- build upon the Fixing Country Rail Programme to target the reduction of freight loads on local and regional roads, including resolving institutional impediments for access to existing rail
- ALGA work with COAG, informed by State LG peak bodies and IPWEA, to develop a new National Infrastructure Partnership for the three tiers of Government for smarter long term investment planning in transport and community infrastructure.
- allow National Disaster relief payments to be used by Local Government for betterment of affected assets, not just replacing like with like so the problem recurs.

Australian Government

The Congress calls on the Australian Government to:

- restore the CPI increase in Financial Assistance Grants to Local Government
- review the distribution of Federal Assistance Grants, having regard to social equity for local councils having low populations
- maintain the current level of Roads to Recovery funding and make the Programme permanent from the commencement of the 2019-20 financial year
- progressively increase funding to Local Government tied to a percentage of the GST equivalent to 1% of National GDP
- permanent doubling of Roads to Recovery (to at least \$700 million per annum)

Australian Local Government Association

The NSW Congress seeks the support of ALGA to deliver the NSW Roads Congress outcomes.

FEEDBACK

Your comments or reactions to any of the above issues are welcomed. Please email me at: mick.savage@ipwea.org

Mick Savage Manager, Roads & Transport Directorate

IPWEA (NSW) ROADS & TRANSPORT DIRECTORATE

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NOTING

Items for Noting

7.3 V04-16-17 SUPPLY AND DELIVERY OF CUT-BACK BITUMEN

AUTHOR: Executive Engineer

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.3 Connect and protect our communities

FILE NO: V04-16-17

REPORT:

As it is anticipated that Berrigan Shire Council will spend more than \$150,000 inclusive of GST on the supply, delivery and spraying of bulk cut-back bitumen for 2016/2017 financial year. In accordance with Clause 163 of the Local Government (General) regulation 2005, Berrigan Shire Council has accepted a quotation from DOWNER EDI WORKS PTY LTD for the estimated total amount of \$525,000 through the Local Government Procurement Contract for Bitumen, Emulsions and Asphalt Materials and Services (LGP213).

The Contract for on the supply, delivery and spraying of bulk cut-back bitumen for 2016/2017 financial year is a schedule of rate contract subject to rise and fall based on the price of bitumen supplied by Bitumen Importers Australia (B.I.A) which was \$1,050.00 + GST per tonne at the time quotation.

Submissions were received from:

- STATE ASPHALT SERVICES PTY LTD
- DOWNER EDI WORKS PTY LTD
- SRS ROADS PTY LTD

Items for Noting

7.4 RAMROC MEETING MINUTES

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO: 14.099.2

REPORT:

Circulated with this agenda for the information of Councillors and as appendix "N" are the minutes of a meeting of RAMROC held on 22nd July, 2016.

Items for Noting

7.5 RH DOUGHERTY AWARDS

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO: 14.165.7

REPORT:

Berrigan Shire Council was successful in winning two RH Dougherty Awards at the Local Government Week Awards function on Thursday 4 August 2016.

The Local Government NSW website states

The RH Dougherty Awards recognise and encourage greater understanding and communication by councils to their local communities. The RH Dougherty Awards were established in 1981 and were named after former Local Government Association President, Robert Henry (Bob) Dougherty.

Cr Dougherty had a vision of what Local Government should be, one of which was 'to develop real means of communication between councils and their ratepayers', an aim which the Awards serve to encourage, promote and recognise.

The awards are managed by Local Government NSW, and judged by leading experts in the communications field. Special commendations are awarded for work that deserves recognition.

The awards are recognition by industry leaders of the high quality public communication skills of Council staff.

Comments from the award judges on the Council nominees are below

Excellence in Communication - Highly Commended:

Berrigan Shire Council – Berrigan and Moira Shire Councils' Queensland Fruit Fly Strategy

Items for Noting

Judges' comments: The application of research to the communication strategy stands out in this submission. The approaches used to reach the target audiences were based on research, resulting in the engagement of secondary stakeholders to assist in the dissemination of messages to different demographics within the community.

Outstanding Individual Contribution - Winner:

Berrigan Shire Council – Susie Escott

Judges' comments: Employed as an administration officer in a customer facing role, Susie saw a need for Berrigan Shire Council to develop a social media presence. When advocating for this Susie faced scepticism and limited awareness within the organisation of social media's effectiveness in a rural, ageing community. She also encountered doubt from colleagues that she had the expertise or resources to carry out the project successfully.

Susie overcame these and successfully established a social media presence for Berrigan Shire Council which she now curates. Facebook analytics prove that Berrigan Shire's Facebook page outperforms councils with similar mobile/internet connectivity constraints.

Susie recognised the value that rural people place on receiving information from a trusted source that is part of their everyday life, particularly in times of disruption or emergency brought about by natural disasters.

By prioritising posts from the community and ensuring Council content reflects broader community interests, Facebook and Twitter have been used as 'social' tools, not 'corporate'. This has resulted in a communications platform that is trusted and supported by its community and which is the 'go to site' when the community experiences a disruption or emergency.

Items for Noting

7.6 DEVELOPMENT DETERMINATIONS FOR MONTH OF JULY 2016

AUTHOR: Support Officer

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO:

REPORT: APPLICATIONS DETERMINED FOR JULY

Application	Description	Property Location	Applicant	Owner	Status	Value	Days Taken		
128/16/DA/DM	Boundary Adjustment	362 SMITHERS ROAD, TOCUMWAL NSW 2714 (Lot5//DP604454)	The Minister For The Environment	MR B H SMITHERS	Approved 01-07-2016	\$ 10000.00	Active 10	Total 10	
130/16/DA/D5	Residential Storage Shed	22-24 BRUTON STREET, TOCUMWAL NSW 2714 (Lot3//DP851337)	Mr Gary Beer	MR GJ BEER & MRS HF BEER	Approved 01-07-2016	\$ 10000.00	Active 9	Total 9	
131/16/DA/DM	Boundary Realignment	44 MURRAY STREET, TOCUMWAL NSW 2714 (Lot B//DP315995)	Richard & Wendy Taylor	MR RG TAYLOR AND MRS W TAYLOR	Approved 15-07-2016	\$ 0.00	Active 19	Total 19	
133/16/DA/D5	Residential Storage Shed	13 GYPSIE CRESCENT, BAROOGA NSW 3644 (Lot45//DP1110847)	Mr Darrell Bowden	MR BJ FOWLER-KEARNEY	Approved 04-07-2016	\$ 10000.00	Active 8	Total 8	
134/16/DA/D1	BV Dwelling & Attached Garage & Residential Storage Shed	89-93 SNELL ROAD, BAROOGA NSW 3644 (Lot13//DP1138900)	Reklaw Constructions Pty Ltd	MR DS WALKER & MR ML SULLIVAN	Approved 04-07-2016	\$ 550000.00	Active 6	Total 6	
135/16/DA/D5	Residential Storage Shed	14 ANDERSON STREET, FINLEY NSW 2713 (Lot622//DP1025155)	Goulburn Valley Building	MR K P TENGSTROM AND MRS A M TENGSTROM	Approved 07-07-2016	\$ 22813.00	Active 8	Total 8	
136/16/DA/D5	Garage/Shed	14 HENNESSY STREET, TOCUMWAL NSW 2714 (Lot11//DP1173346)	Mr Alan J Bedford	MR A J BEDFORD & MRS WD BEDFORD	Approved 07-07-2016	\$ 6000.00	Active 7	Total 7	
137/16/DA/D5	Carport - Replacement	5 KEAMY COURT, BAROOGA NSW 3644 (Lot26//DP803483)	Mr M Fry	MR MB FRY	Approved 11-07-2016	\$ 10000.00	Active 9	Total 9	
75/16/CD/M4	Carport	6 KARJEN COURT, BAROOGA NSW 3644 (Lot10//DP252193)	Mr M Fry	MR M W FRY	Approved 04-07-2016	\$ 10000.00	Active 3	Total 3	
1/17/CD/M5	Inground Fibreglass Swimming Pool	7 RIVERVIEW COURT, BAROOGA NSW 3644 (Lot7//DP1150036)	Poolside Cobram	MS P ALLEN	Approved 06-07-2016	\$ 50800.00	Active 1	Total 1	

Items for Noting

1/17/DA/D1-M	Modification to 80/16/DA/D1 Dwelling & Attached Garage	7 BUSHLANDS ROAD, TOCUMWAL NSW 2714 (Lot31//DP1058006)	Ms Kerry Davies	MS KE DAVIES	Approved 22-07-2016	\$ 0.00	Active 12	Total 12
2/17/CD/M6	Additions to Dwelling	38-40 HENNESSY STREET, TOCUMWAL NSW 2714 (Lot10//DP546121)	Mr Colin Andrew McNamara	MR GF & MS SB LAWSON	Approved 12-07-2016	\$ 183000.00	Active 3	Total 3
3/17/CD/PC	BV Dwelling & Attached Garage	12 LEWIS CRESCENT, FINLEY NSW 2713 (Lot13//DP1097289)	Master Builders Association	MR S A CULHANE & MRS R L CULHANE	Approved 11-07-2016	\$ 259815.00	Active 1	Total 1
2/17/DA/D1	BV Dwelling & Attached Garage	18 MAVIS STEWARD DRIVE, BAROOGA NSW 3644 (Lot9//DP1102913)	Watersun Homes	MR J M GREATOREX	Approved 29-07-2016	\$ 187055.00	Active 8	Total 8
4/17/DA/DM	Sand Quarry	107 QUICKS ROAD, TOCUMWAL NSW 2714 (Lot4//DP1088371)	Mr Barry Smithers	MR G J QUICK	Approved 22-07-2016	\$ 0.00	Active 2	Total 2
5/17/DA/DM-M	Modification to 118/16/DA/D1 - Transportable Dwelling	22-28 COBRAM STREET, TOCUMWAL NSW 2714 (Lot144//DP752296)	Mr Jason Savage	ANNAJACK CUSTODIAN PTY LTD	Approved 29-07-2016	\$ 0.00	Active 6	Total 6
5/17/CD/M4	Pergola	64 BANKER STREET, BAROOGA NSW 3644 (Lot2//DP519704)	Mr Norman Freund	SUNCORP METWAY LTD	Approved 29-07-2016	\$ 3550.00	Active 3	Total 3

APPLICATIONS PENDING DETERMINATION AS AT 8/08/2016

Application No.	Date Lodged	Description	Property Location
122/16/DA/DN	26-05-2016	Pontoon	157 TUPPAL ROAD, TOCUMWAL NSW 2714 (Lot11//DP1131195)
74/16/CD/M4 - M	22-06-2016	Modification to 70/16/CD/M1 - M BV Dwelling & Attached Garage	5 ISABEL AVENUE, BAROOGA NSW 3644 (Lot 18//DP1071667)
138/16/DA/DM	30-06-2016	Primitive Camping Ground	NEWELL HIGHWAY, FINLEY NSW 2713 (Lot 187//DP752299)
4/17/CD/MM	22-07-2016	Demolition of Carport	32-36 MORRIS STREET, TOCUMWAL NSW 2714 (Lot B//DP370062)
6/17/DA/D1	25-07-2016	BV Dwelling & Attached Garage	40 BUCHANANS ROAD, BAROOGA NSW 3644 (Lot 50//DP1045702)
9/17/DA/D5	02-08-2016	Carport	1 CALAWAY STREET, TOCUMWAL NSW 2714 (Lot51//DP1095957)
10/17/DA/D5	03-08-2016	Residential Storage Shed	68 MORRIS DRIVE, TOCUMWAL NSW 2714 (Lot 3//DP270154)
11/17/DA/DM	03-08-2016	Change of Use-Timber Yard to Motor Workshop	7-13 JERILDERIE STREET, BERRIGAN NSW 2712 (Lot 4/Section2//DP3329)
6/17/CD/M4	04-08-2016	Residential Storage Shed	14 MCALLISTER STREET, FINLEY NSW 2713 (Lot 4//DP386771)
12/17/DA/D1	04-08-2016	BV Dwelling & Attached Garage	16 ANTHONY AVENUE, TOCUMWAL NSW 2714 (Lot 62//DP1131677)
13/17/DA/D5	04-08-2016	Residential Storage Shed & Alfresco Area	26 LAWSON DRIVE, BAROOGA NSW 3644 (Lot 1//DP1023989)

NOTIFICATION

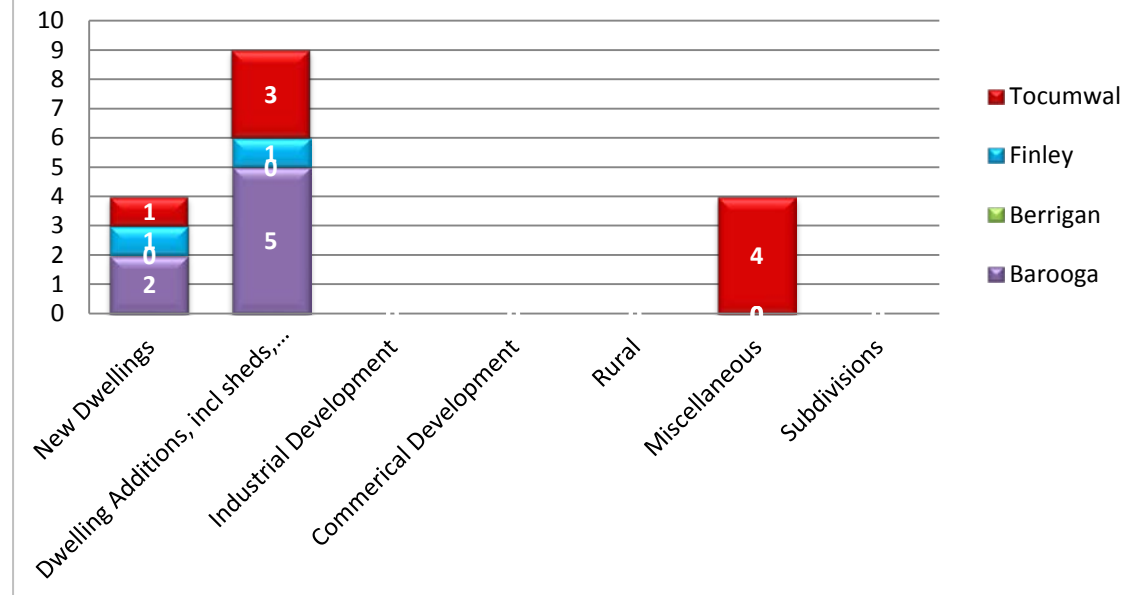
Items for Noting

TOTAL APPLICATIONS DETERMINED / ISSUED (including modifications)

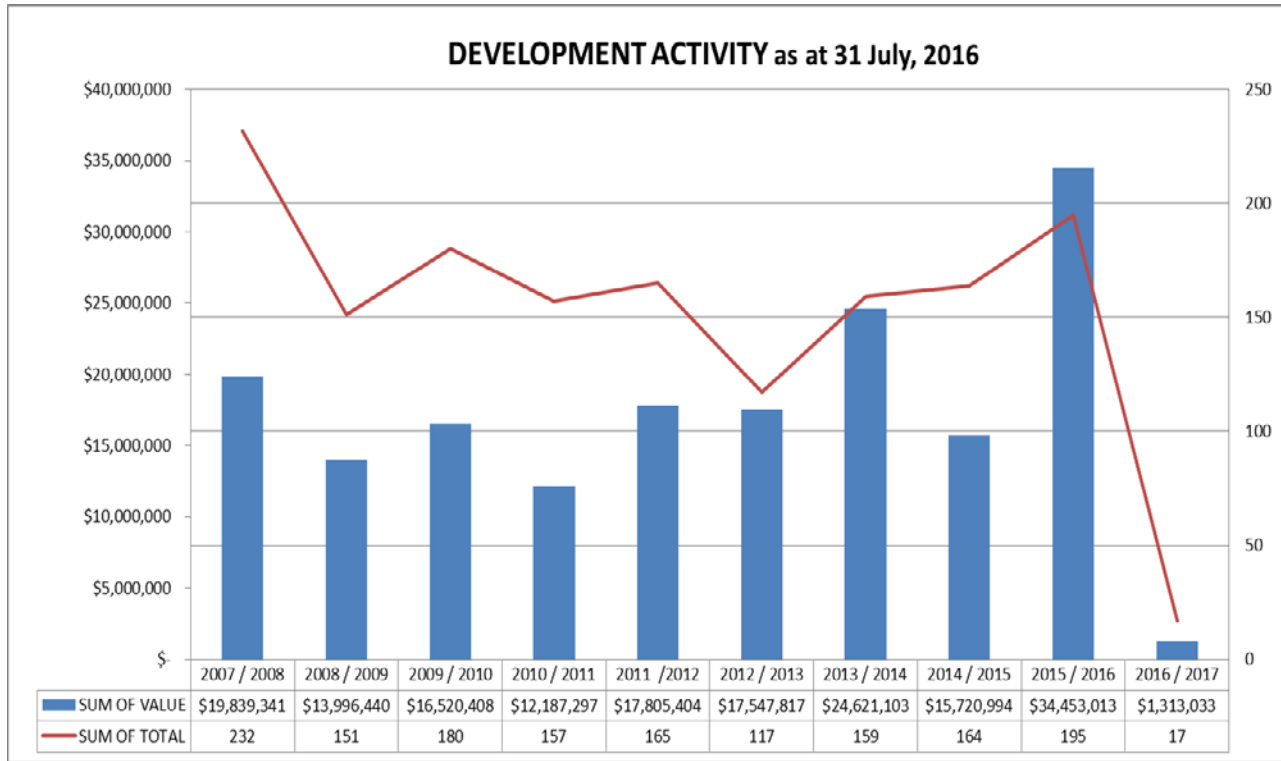
	This Month (July)	Year to Date	This Month's Value	Year to Date Value
<i>Development Applications</i>	12	12	\$805,868	\$805,868
<i>Construction Certificates</i>	7	7	\$795,868	\$795,868
<i>Complying Development Certificates</i>	5	5	\$507,165	\$507,165
<i>Local Activity</i>	4	4	0	0

OTHER CERTIFICATES ISSUED FOR JULY

	149(2) Planning Certificate		149(5) Certificate		735A Certificate Outstanding Notices or Orders under LG Act 1993		121zp Certificate Outstanding Notices or Orders under EP&A Act 1979		149(D) Building Certificate		Swimming Pool Certificate	
	July	Year Total	July	Year Total	July	Year Total	July	Year Total	July	Year Total	July	Year Total
BAROOGA	4	4										
BERRIGAN					1	1					1	1
FINLEY					1	1						
TOCUMWAL	3	3										
TOTAL	7	7	0	0	2	2	0	0	0	0	1	1

DEVELOPMENT ACTIVITY 2016/2017 as at 31
July, 2016

Items for Noting



G N - - H O N

Committee meeting reports

8.1 MINUTES OF THE CORPORATE SERVICES COMMITTEE MEETING HELD ON WEDNESDAY 3RD AUGUST, 2016 IN THE COUNCIL CHAMBERS COMMENCING AT 9:00AM

RECOMMENDATION – that recommendations numbered 1 to 4 inclusive of the Committee Meeting held on 3rd August, 2016 be adopted.

4. END OF TERM REPORT
AUTHOR: Strategic & Social Planning Coordinator
STRATEGIC OUTCOME: Good government
STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2023 objective and strategies inform Council planning and community led projects

FILE NO:

RECOMMENDATION NO. 1 - that the Council note the draft End of Term Report presented as appendix “A”, and generally endorse its format and content.

5. FUNDING APPLICATION: BERRIGAN SPORTIES SHOW AND SHINE, SWAP MEET AND FARMERS MARKET
AUTHOR: Economic Development Officer
STRATEGIC OUTCOME: Diverse and resilient business
STRATEGIC OBJECTIVE: 4.3 Diversify and promote local tourism
FILE NO: 08.063.3

RECOMMENDATION NO. 2 - that the Council supports the quoted radio, newspaper and print advertising for the Berrigan Show and Shine, Swap Meet and Farmers Market of \$5,554.70

Committee meeting reports

6. FINLEY HIGH SCHOOL YOUTH FUTURES FORUM
AUTHOR: Economic Development Officer
STRATEGIC OUTCOME: Diverse and resilient business
STRATEGIC OBJECTIVE: 4.1 Invest in local job creation, retention and innovation
FILE NO: 08.129.2

RECOMMENDATION NO. 3 - that the Council note the report in relation to the Finley High School Youth Futures Forum.

7. NEWELL HIGHWAY PROMOTIONS COMMITTEE
AUTHOR: Economic Development Officer
STRATEGIC OUTCOME: Diverse and resilient business
STRATEGIC OBJECTIVE: 4.3 Diversify and promote local tourism
FILE NO: 08.078.1

RECOMMENDATION NO. 4 - that the Council note the report in relation to the Newell Highway Promotions Committee.

Committee meeting reports

**8.2 MINUTES FOR TECHNICAL SERVICES
COMMITTEE MEETING HELD ON
WEDNESDAY 3rd AUGUST, 2016 IN THE
COUNCIL CHAMBERS COMMENCING AT
10:50AM**

RECOMMENDATION – that recommendation numbered 1 to 4 inclusive of the Technical Services Committee Meeting held on 3rd August, 2016 be adopted.

4. TOCUMWAL FORESHORE MASTERPLAN
AUTHOR: Director Technical Services
STRATEGIC OUTCOME: Sustainable natural and built landscapes
STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our natural resources and built landscapes
FILE NO: 05.101.7

RECOMMENDATION NO. 1 - that Liesl Malan Landscape Architects be advised that the draft Tocumwal Foreshore Masterplan Report is acceptable subject to the amendments set out below, and that following receipt of the final document, including amendments, it be issued to the Tocumwal Foreshore Committee of Management for comment and placed on display for 30 days calling for comment from the public, subject to the following amendments:

1. The executive summary being completed
2. Formatting and spelling errors being corrected
3. The references to Blue Green Algae being removed.
4. Plant room, change rooms and amenities to be indicated on plans in the vicinity of the splash park
5. The big cod being included as a mascot for splash park
6. Reference to plant room maintenance by committee being removed as all pool plant maintenance is done by Council employees
7. The notation at bottom of splash park sheet re workshop notes etc to be developed/removed
8. The reference to pedestrian crossings on the plans being reworded to 'outstands for pedestrians' as pedestrian crossings wording gives connotation of formal crossings that will not be achievable

Committee meeting reports

9. The varieties of street trees proposed for Deniliquin Rd (Plane trees) and Anzac Avenue (Zelcova) to be Jeffersred Maples to provide a consistent avenue and theme from the highway to Murray Street.
10. Amphitheatre sheet – swimming reference to be completed
11. Visitor Information Centre sheet – Public toilet issue at the VIC to be incorporated into the splash park stage.
12. Visitor Information Centre sheet – Wording re location to be amended
13. River Walk sheet – length of path to be indicated
14. Staging and Preliminary Estimates to be:

Staging	Project ID	Description	Specialist(s) required	Priority	Approx. cost (all final costs to be confirmed by BSC)	
Stage 1	Initial design stage			Very High	sub total	\$ 22,500.00
					contingency @ 25%	\$ 5,625.00
					Stage 1 Total	\$ 28,125.00
* Stage 2	Splash park incorporating Public Toilets & VIC ground floor redevelopment			High	sub total	\$ 150,000.00 from Stage 6
					contingency @ 35%	\$ 354,600.00
					contingency @ 35%	\$ 124,110.00
					Stage 2 Total	\$ 478,710.00 \$628,710
Stage 3	Riverside walk, (incl. viewing platforms & associated bank works including pile fields)			Medium	sub total	\$ 280,100.00
					contingency @ 35%	\$ 98,035.00
					Stage 3 Total	\$ 378,135.00
Stage 4	Streetscape works			Medium	sub total	\$ 950,000.00
					contingency @ 35%	\$ 332,500.00
					Stage 4 Total	\$ 1,282,500.00
Stage 5	Amphitheatre (including associated bank stabilisation and mooring point for the Cobba)			Medium	sub total	\$ 124,500.00
					contingency @ 35%	\$ 43,575.00
					Stage 5 Total	\$ 168,075.00
Stage 6	VIC and plaza			Medium	sub total	\$ 728,000.00 \$578,000
					contingency @ 35%	\$ 254,800.00
					Stage 6 Total	\$ 982,800.00 \$832,800
Stage 7	Spine path (remainder of levee and path network)			Low	sub total	\$ 132,200.00
					contingency @ 35%	\$ 46,270.00
					Stage 7 Total	\$ 178,470.00

- The above costings are based on masterplan level design and are subject to business case development, design development and documentation
- Whilst every effort has been taken to ensure the accuracy of these figures, Liscil Malan Landscape Architects cannot accept liability arising from use thereof.
- Refer to the documents in the appendix for further detail and break down of staging.

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Committee meeting reports

**5. PROPOSED KERB AND GUTTER CONSTRUCTION –
JERILDERIE STREET BERRIGAN (NORTH SIDE –
HORSFALL TO ORR STREET)**

AUTHOR: Executive Engineer
STRATEGIC OUTCOME: Sustainable natural and built landscapes
STRATEGIC OBJECTIVE: 1.3 Connect and protect our communities
FILE NO: HC03/16/17

RECOMMENDATION NO. 2 - that in accordance with Council's policy:
Administration of contributory footpath and kerb and gutter schemes pursuant
to clauses 217,218 & 219 of the Roads Act 1993, a half cost scheme be
initiated for the proposed kerb and gutter along Jerilderie Street from Horsfall
Street to Orr Street, Berrigan, at a distributed cost in the proportions of:

1. Roads and Maritime Services (RMS) 50% contribution
2. Berrigan Shire Council 25% contribution
3. Affected Property Owners 25% contribution

**6. HSC02/16/17 - PROPOSED KERB AND GUTTER
CONSTRUCTION – DEAN STREET, TOCUMWAL
(EAST SIDE – HILL STREET TO GEORGE STREET)**

AUTHOR: Executive Engineer
STRATEGIC OUTCOME: Sustainable natural and built landscapes
STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our natural
resources and built landscapes
FILE NO: HSC02/16/17

RECOMMENDATION NO. 3 - that in accordance with Council's policy:
Administration of contributory footpath and kerb and gutter schemes pursuant
to clauses 217,218 & 219 of the Roads Act 1993, a half cost scheme be
initiated for the proposed kerb and gutter along Dean Street (east side) from
George Street to Hill Street, Tocumwal at a distributed cost in the proportions
of:

1. Roads and Maritime Services (RMS) 50% contribution
2. Berrigan Shire Council 25% contribution
3. Affected Property Owners 25% contribution

Committee meeting reports

7. PROPOSED DRAINAGE, KERB AND GUTTER CONSTRUCTION – JERSEY STREET, TOCUMWAL
AUTHOR: Executive Engineer
STRATEGIC OUTCOME: Sustainable natural and built landscapes
STRATEGIC OBJECTIVE: 1.3 Connect and protect our communities
FILE NO: 28.167.4

RECOMMENDATION NO. 4 - that:

1. The Council installs a parking lane, and underground stormwater drainage along the eastern side of Jersey Street, Tocumwal from Tuppal Road to Chanter Street.
2. \$50,000 is moved from the McAlister Street budget to the Chanter Street budget to cover the cost of the additional works along Jersey Street, Tocumwal for the widening of the road, installation of underground stormwater drainage and installation of kerb and gutter from Chanter Street to Tuppal Road.
3. In accordance with Council's policy: Administration of contributory footpath and kerb and gutter schemes pursuant to clauses 217,218 & 219 of the Roads Act 1993, a half cost scheme be initiated for the proposed kerb and gutter along Jersey Street from Chanter Street to Tuppal Road, Tocumwal.

Items requiring Council Resolution

9. **MAYOR'S REPORT**

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RECOMMENDATION – that the Mayor's Report be received.

Items requiring Council Resolution

10. DELEGATES REPORT

RESOLUTION

Items requiring Council Resolution

11. GENERAL BUSINESS

RESOLUTION