



Council Chambers,
BERRIGAN. 2712

Sir/Madam,

The Ordinary Meeting of the Council of the Shire of Berrigan will be held in the **Council Chambers**, Berrigan, on **19th August, 2015**, when the following business will be submitted:-

9.00AM

Public Question Time

COUNCIL MEETING

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11.	CLOSE OF MEETING	

No business, other than that on the Agenda, may be dealt with at this meeting unless admitted by the Mayor.

ROWAN PERKINS
GENERAL MANAGER



Council Meeting

Wednesday, 19th August, 2015

BUSINESS PAPER

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1. **APOLOGIES**
 2. **DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTEREST**
 3. **VISITORS ATTENDING MEETING**
 4. **CONFIRMATION OF MINUTES**
RECOMMENDATION – that the Minutes of the meeting held in the Council Chambers on Wednesday 15th July, 2015 be confirmed.

5.1 FINANCE – ACCOUNTS

AUTHOR: Finance Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

RECOMMENDATION – that the Financial Statement, Bank Reconciliation Certificate and Petty Cash Book made up to 31 July 2015, be received and that the accounts paid as per Warrant No. 07/15 totalling \$7,794,618.30 be confirmed.

REPORT

- a) A Financial Statement covering all funds of the Council indicating the Bank Balances as at 31 July 2015 is certified by the Finance Manager.
- b) The Finance Manager certifies that the Cash Book of the Council was reconciled with the Bank Statements as at 31 July 2015.

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Items requiring Council Resolution

- c) The Finance Manager certifies the Accounts, including the Petty Cash Book made up to 31 July 2015, totalling \$7,794,618.30 and will be submitted for confirmation of payment as per Warrant No. 07/15.
- d) The Finance Manager certifies that all Investments have been placed in accordance with:
- i. Council's Investment Policy,
 - ii. Section 625 of the Local Government Act 1993 (as amended),
 - iii. the Minister's Amended Investment Order gazetted 11 January 2011,
 - iv. clause 212 of the Local Government (General) Regulations 2005, and
 - v. Third Party Investment requirements of the Office of Local Government Circular 06-70.
- e) July has seen an increase in total finds held at the end of June. This Increase is in contrast to last year, although it reverts to the normal pattern at this time of year.

During the same period last year overall cash holdings had been impacted by the Financial Assistance Grant (FAG) no longer being paid in advance. This year two instalments of the FAG had been paid in July, increasing cash holdings. There is no guarantee the Federal Government will continue to pay in advance, and this bringing forward of the September payment may mean that there is no September payment, or it may mean Council is once again in the position of a rolling period of holding one payment in advance.

Total funds are expected to increase over the August period with payment of the first instalment (and in some instance the full year balance) of Council Rates. Overall since the same time last year cash holdings have increase \$6.6M. (Including the \$1.63 in LIRS Loan funding).

Items requiring Council Resolution

Statement of Bank Balances as at 31 July 2015

Bank Account Reconciliation

Cash book balance as at 1 July 2015	\$ 4,688,983.77
Receipts for July 2015	\$ 3,659,681.85
Term Deposits Credited Back	\$ 2,000,000.00
	<u>\$ 10,348,665.62</u>

Less Payments Statement No 07/15

Cheque Payments V075543-V075557	\$ 57,660.14
Electronic Funds Transfer (EFT) payroll	\$ 915,178.24
Electronic Funds Transfer (EFT) Creditors E021587-E021840	\$ 1,790,075.36
Term Deposits Invested	\$ 5,000,000.00
Loan repayments, bank charges, etc	\$ 31,704.56
Total Payments for July 2015	<u>\$ 7,794,618.30</u>
Cash Book Balance as at 31 July 2015	<u>\$ 2,554,047.32</u>

Bank Statements as at 31 July 2015	\$ 2,598,796.59
Plus Outstanding Deposits	
Less Outstanding Cheques	\$ 44,749.27
Reconciliation Balance as at 31 July 2015	<u>\$ 2,554,047.32</u>

INVESTMENT REGISTER

INSTITUTION	DEPOSIT NO.	TERM (days)	RATE	MATURITY DATE	INSTITUTION TOTAL
AMP	111/15	180	3.30%	11/08/2015	\$ 1,000,000.00
AMP	115/15	180	2.90%	14/01/2016	\$ 2,000,000.00
Central Murray Credit Union	104/14	365	3.25%	19/03/2016	\$ 2,000,000.00
Defence Bank Limited	102/14	270	3.20%	29/12/2015	\$ 1,000,000.00
Defence Bank Limited	106/14	365	3.20%	4/04/2016	\$ 1,000,000.00
Hume	91/12	365	3.40%	10/01/2016	\$ 1,000,000.00
Hume	87/11	365	3.40%	27/01/2016	\$ 1,000,000.00
Hume	112/15	180	3.00%	9/09/2015	\$ 1,000,000.00
IMB	113/15	180	3.00%	8/09/2015	\$ 1,000,000.00
IMB	116/15	90	2.75%	20/10/2015	\$ 1,000,000.00
Goulburn Murray Credit Union	101/14	90	2.75%	16/08/2015	\$ 1,000,000.00
Goulburn Murray Credit Union	103/14	270	3.50%	13/09/2015	\$ 1,000,000.00
ME BANK	114/15	120	2.98%	9/11/2015	\$ 2,000,000.00
NAB	108/14	90	2.95%	10/08/2015	\$ 1,000,000.00
NAB	109/14	180	3.20%	26/08/2015	\$ 1,000,000.00
NAB (LIRS LOAN)	110/15	90	2.99%	6/07/2015	\$ 1,630,000.00
					<u>\$ 19,630,000.00</u>

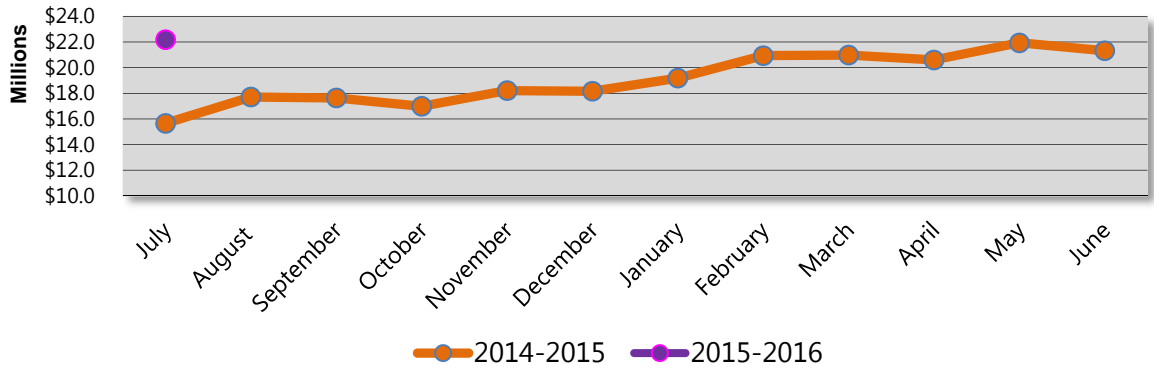
Total Funds Held at 31 July 2015

\$22,184,047.32

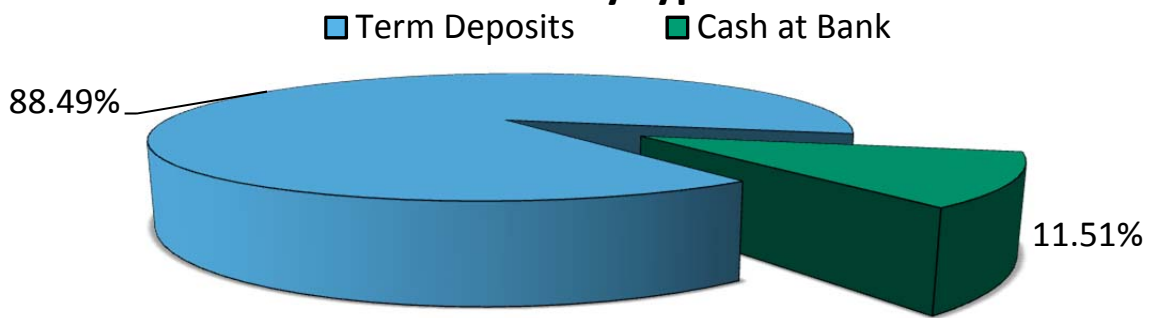
Carla von Brockhusen - Finance Manager

Items requiring Council Resolution

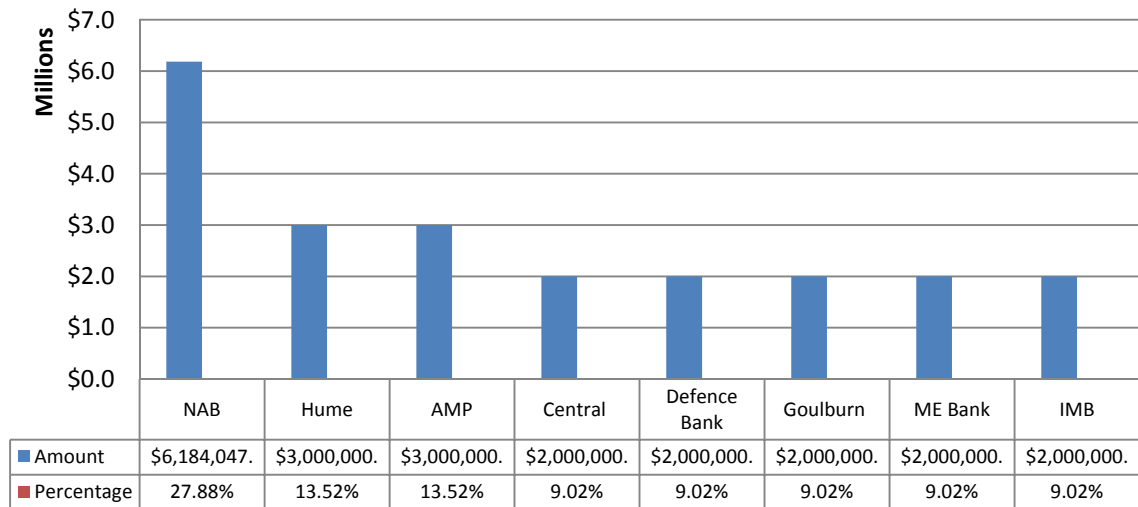
Total funds held



Funds held by type



Funds Held by Institution



NON-TECHNICAL RESOURCES

Items requiring Council Resolution

Changes in Investment Portfolio for July 2015

Previous Investment			New Investment		
Prior Financial Institution	Amount	Interest Rate	Current Financial Institution	Amount	Interest Rate
IMB	\$2,000,000	3.40%			
			AMP	\$2,000,000	2.90%
			ME BANK	\$2,000,000	2.98%
			IMB	\$1,000,000	2.75%

Items requiring Council Resolution

6. CLOSED COUNCIL

In accordance with the *Local Government Act 1993* and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is section 10A(2) of the *Local Government Act 1993* in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.

5.1 GENERAL MANAGER'S END OF YEAR PERFORMANCE REVIEW

This item is classified CONFIDENTIAL under section 10A(2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)

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Items requiring Council Resolution

It is not in the public interest to reveal the personal matters concerning individual staff.

6.2 CARETAKERS

This item is classified CONFIDENTIAL under section 10A(g) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege

It is not in the public interest to to reveal legal advice regarding potential litigation.

6.3 WAIVING OF DEBT

This item is classified CONFIDENTIAL under section 10A(2)(b) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (b) the personal hardship of any resident or ratepayer

It is not in the public interest to reveal the personal circumstances of an individual.

6.4 REQUEST FOR WAIVING OF FINE

This item is classified CONFIDENTIAL under section 10A(2)(b) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (b) the personal hardship of any resident or ratepayer

It is not in the public interest to personally identify an individual.

RECOMMENDATION - that the Council move into a closed session to consider the following business together with any reports tabled at the meeting.

And further that pursuant to section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above and that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

Items requiring Council Resolution

- 6.1 GENERAL MANAGER'S END OF YEAR PERFORMANCE REVIEW
- 6.2 CARETAKERS
- 6.3 WAIVING OF DEBT
- 6.4 REQUEST FOR WAIVING OF FINE

Council closed its meeting at The public and media left the Chamber.

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Confidential Items requiring Council Resolution

RECOMMENDATION – that the Council move out of closed and into open Council.

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Items requiring Council Resolution

Open Council resumed at

**RESOLUTIONS FROM THE CLOSED
COUNCIL MEETING**

The following resolutions of the Council while the meeting was closed to the public were read to the meeting by the Mayor:

RESOLUTION

Items requiring Council Resolution

5.2 LEGAL DOCUMENTS TO BE SIGNED UNDER SEAL OF COUNCIL**AUTHOR:** Revenue Officer**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting**FILE NO:** 25.138.1**RECOMMENDATION:** - that the Council sign and seal the following documents:

- a. Certificate of 2014/15 Rates and Charges levied and brought to account, as at 30 June 2015
- b. Certificate of 2015/16 Rates and Charges levied, as at 7 July 2015.

REPORT:

These certificates for rates and charges levied and brought to account are prepared by the Revenue Officer for auditing requirements.

A copy of the Certificates are circulated with this Agenda as Appendix "D" a and b.

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Items requiring Council Resolution

5.3 BAROOGA RECREATION RESERVE COMMITTEE OF MANAGEMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO: 21.101.2

RECOMMENDATION: - that the Council:

- A) Revoke existing members of the Barooga Recreation Reserve Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the BAROOGA RECREATION RESERVE Committee of Management:

President	Ray Nye
Secretary/ Treasurer	Michael O'Dwyer
Committee	Max Steward, Sheila Keamy, Debbie Kruz, Andrew Leighton Daly, Jason Campbell, Jordan Flanagan, Carly Brooks, Ben O'Dwyer and Anton Noble.

REPORT:

Advice of Committee members has been received and should be endorsed by the Council.

Items requiring Council Resolution

5.4 BERRIQUIN COMMUNITY TOY LIBRARY**AUTHOR:** Director Corporate Services**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 3.2 Support community engagement through life-long learning, culture and recreation**FILE NO:** 03.095.1**RECOMMENDATION:** that the Council:

1. revoke its delegation to the Berrigan Community Toy Library Committee of Management.
2. Dissolve the Berriquin Community Toy Library Committee of Management.

REPORT:**Background**

The Berriquin Community Toy Library (BCTL) is a service where member families throughout Berrigan Shire and beyond may borrow toys for use by their children. The service is entirely volunteer-run and self-funded.

Like all toy libraries, the BCTL

- Provides quality educational items for loan.
- Is inexpensive
- Principally caters for pre-school children.
- Has a range of items covering all stages of growth and development.
- Provides an opportunity to meet other caregivers to share concerns, interact with others and make new friends.
- Helps parents and carers learn about the ages and stages of child development.
- Opens on set days and hours.

The BCTL operates from the Finley Library and Early Intervention Centre. The service relocated here in 2013 after previously being housed at Memorial Park in Finley.

Status

At present the BCTL is operated by a volunteer committee of the Council established under s355 of the *Local Government Act 1993*.

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Items requiring Council Resolution

The delegation granted to the committee under S377 of the Local Government Act is:

To give care control and management to the Berriquin Community Toy Library (excluding enforcement, regulatory revenue related functions) to a committee comprising citizens and or Councillors as appointed from time to time vide Section 355 of the Local Government Act as amended, subject to the exercise of such authority conforming with the direction of the Council.

Earlier this year, while investigating insurance issues, the Council discovered that the committee had also been established as an incorporated association under the *Associations Incorporation Act 2009*.

This had several implications for the committee and the Council.

1. Firstly, BCTL and the committee were not covered by the Council's insurance. If the Council had made a claim on its behalf, it would have been refused if they discovered that the committee was incorporated in its own right..
2. Secondly, their assets (i.e. the toys etc.) belong to the committee directly, rather than held on trust on behalf of the Council as a volunteer committee of the Council. While this will have little impact on its operations, it does clarify what would happen to the collection if the committee was to dissolve – i.e. the committee could dispose of the collection in line with its constitution.

Note that the assets (toys) belonging to the service have never been consolidated into the Council's register of assets and will not require writing off.

3. Thirdly, the big exception to the above is the Toy Library shed. While the shed was provided by the BCTL, as a building on Council land it is formally the property of the Council. As a Council asset, the Council will also be responsible for maintaining and insuring the shed.

After discussion with the committee about the advantages and disadvantages of operating as a volunteer committee of the Council as against operating as an incorporated association – it was agreed that the best interest of both the Council and the committee were served by BCTL operating through an incorporated association.

Issues

BCTL operating via an incorporated association created another set of issues that needed to be considered.

Items requiring Council Resolution

1. A formal agreement between BCTL and the Council will be needed to formalise the use of the toy library shed and the shelving in the Early Intervention rooms. While the shed is officially Council property, the committee did contribute – in cash and in kind – to the construction of the shed and the installation of the shelving in the Early Intervention office and their rights to use these should be protected.
2. BCTL have access to insurance through their peak body – Toy Libraries Australia. This covers the committee for Public and Products Liability; the issues likely to be of interest to the Council. A copy of their certificate of currency has been provided to the Council.

Property insurance and volunteer insurance are a matter for the committee.

3. Except as required through their tenancy arrangements, BCTL no longer has to send the Council any returns or follow any of the Council's long list of policies and procedures.
4. BCTL will no longer have access to the Council's ABN and BAS to claim GST credits. It must make its own decision about registration for GST.

It is in the interests of both BCTL and the Council to maintain a close relationship.

The Council under its charter set out in section 8 of the Local Government Act 1993 requires it "to promote and to provide and plan for the needs of children" and one of its strategic actions in its Community Strategic Plan is to "build communities that are home to more families and young people".

The service is also identified in the Council's newly adopted Children, Young People and Families Strategy and Action Plan as "play[ing] a valuable role in building the social capital of our communities".

As such, the Council and BCTL plan to work together by:

1. Continuing to share the premises at the Finley Library and Early Intervention Centre – including access to toilets, storage areas, meeting room and kitchenette
2. Investigating the integration of the BCTL catalogue with the Berrigan Shire Library Service (BSLS) catalogue and the possibility of borrowing of toys through the BSLS.
3. Cross-promoting each other's services and events on the Council's websites and social media sites (Facebook, Twitter, Instagram)

Option

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Items requiring Council Resolution

While the BCTL is no longer a function of the Council and the committee no longer a volunteer committee of the Council, the Council should formally resolve to revoke the delegation provided to the committee and the committee itself.

The Council and the BCTL committee will continue to work to progress the items above outside the volunteer committee structure through a user agreement.

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Items requiring Council Resolution

5.5 RED CROSS MOSAICS**AUTHOR:** Director Corporate Services**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting**FILE NO:** 05.101.2**RECOMMENDATION:** - the direction of the Council is sought.

REPORT:**Background**

The Berrigan Red Cross has commissioned artist Janice Graham to prepare five mosaics – each based around the centenary of the Red Cross and the Centenary of Anzac Day. The project is partly funded by South West Arts.

Two of these mosaics will be placed outside the Berrigan RSL building on Jerilderie Street. Berrigan Red Cross has written to the Council to request that the other three mosaics be placed in “a prominent position on the front of the Berrigan Shire Building”.

When the project was first conceived, the Council gave approval in principal for the three mosaics to be placed on the south wall of the Berrigan Library – to be seen by people from Cobram Street. The Red Cross is concerned that this is not a sufficiently prominent location for “a lasting tribute to both such important milestones”.

Issues

The Berrigan Shire Local Environmental Plan shows the proposed location is in the Berrigan Town Heritage Conservation Area and this requires some consideration of its impact. Council staff consider the development (i.e. the installation of the mosaics) to be minor in nature, would not adversely affect the conservation area and therefore does not require consent.

The installation of the mosaics ties into a developing public art theme in the town of Berrigan – with earlier mosaics by the same artist installed on the Cobram Street wall of the Berrigan Library and on the public barbecue at Apex Park in Berrigan.

Options

The Council has a range of options available to it.

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Items requiring Council Resolution

1. Allow the request to install the mosaics on the Council chambers wall. If the Council takes this path, it needs to make a further decision about installing on:
 - a. The north wall – facing Chanter St, or
 - b. The east wall – facing the library.

The east wall will not be as easily seen by passing traffic but ties into the park area in front of the library and the centenary of local government monument.

The north wall has a verandah – which will cover some of the installation and not others, potentially diluting its impact.

2. Stick with the existing plan to install on the rear of the Berrigan Library.
3. Find an alternate site. These could include:
 - a. The Red Cross building
 - b. The War Memorial Swimming Pool
 - c. The RSL building

The Red Cross building would be an ideal spot, but it is in private ownership – making the installation there potentially problematic.

The War Memorial Pool would also be an excellent spot but is not likely to be prominent enough to suit the Berrigan Red Cross.

The RSL building has limited area to display these mosaics where they can be seen from the street.

Items requiring Council Resolution

Photographs



RESOLUTION

Items requiring Council Resolution



RESOLUTION

Items requiring Council Resolution



RESOLUTION

Items requiring Council Resolution

5.6 SOCIAL MEDIA POLICY

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.3 Strengthen strategic relationships and partnerships with community, business and government

FILE NO: 2.103.1

RECOMMENDATION: - That the Council revoke its Social Media Policy and adopt the following Policy for Social Media

File Reference No: 2.103.1

Strategic Outcome: Good government

Date of Adoption: 19/08/2015

Date for Review: 21/01/2019

Responsible Officer: Director Corporate Services

1. POLICY STATEMENT

Council recognises the benefits of using social media as a means for engaging our communities, marketing, promotion and disseminating time-sensitive information to the widest possible audience.

It is acknowledged that certain risks are associated with social media tools and that these risks are not limited to reputation and the legitimate interests of Council. Moreover, it is based on the notion that under law, online content is permanent and should never be considered private.

Therefore, this policy has been developed to assist staff use social media in a productive and responsible manner.

2. PURPOSE

The purpose of this policy is to:

- Guide and support Council officials responsible and productive use of social media
- Extend reach of Council messages online by strengthening its relationships with relevant audiences

Items requiring Council Resolution

- Seek feedback and suggestions from engaged residents, ratepayers, business and visitors
- Monitor social media activity as it relates to Berrigan Shire Council

3. SCOPE

This policy covers:

- The establishment and content management of Berrigan Shire Council social media accounts
- The use of social media by Council officials on matters concerning the Council or likely to be viewed as concerning Council; and
- Describes appropriate use of social media by Council Officials in a private or work capacity

4. OBJECTIVE

This policy is developed to assist the Council with the following Delivery Plan Objectives:

2.2.2 Council operations support ethical, transparent and accountable corporate governance

2.2.3 Participate in networks that promote regional and cross-border collaboration, planning and service delivery

3.2.2 Provide opportunities for lifelong learning, cultural expression and recreation

4.2.3 Engage local business through regular meetings, electronic newsletter, Council bulletin and media publications

5. DEFINITIONS

Social Media – Software tools that allow groups to generate content and engage in peer-to-peer conversations and exchange of content.

Examples include:

- Social networking sites – for example. Facebook, MySpace, Bebo, Friendster
- Video and photo sharing websites – for example. Flickr, YouTube
- Micro-blogging sites – for example. Twitter
- Weblogs, including corporate blogs, personal blogs or blogs hosted by traditional media publications
- Forums and discussion boards such as Whirlpool, Yahoo! Groups or Google Groups
- Online encyclopaedias such as Wikipedia
- Any other web sites that allow individual users or companies to use simple publishing tools.

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Items requiring Council Resolution

Council Official – as defined in the Council Code of Conduct. It includes Councillors, Council employees and Council volunteers.

Council Social Media Accounts: – are only those social media accounts created with the express permission of the General Manager

Post – broadcast information in a public forum

6. POLICY IMPLEMENTATION

6.1. Use of Council accounts

6.1.1. General principles

Social media is a public forum and Council officials will act accordingly. Posting on social media is the equivalent of a letter in the newspaper or a public address. Council officials are bound by the Berrigan Shire Council Code of Conduct and this policy applies to postings and use of Council social media accounts. This policy also applies to postings made by Council Officials on non-Council social media on matters concerning the Council or likely to be viewed as concerning Council.

When using Council social media, Council officials will

- Act in accordance with the Council's Code of Conduct and not bring the Council into disrepute
- Take responsibility for their online activity
- Only use these services in accordance with this policy and Council's Communication Devices and the Internet Policy
- Not share or re-post publicly available information that may foreseeably harm or damage the reputation of Council, other entities or persons
- Post or cause the posting on social media Confidential and Personal information held by the Council.

6.1.2. Establishment and posting of Council accounts

In general, Council's activity on social media services will be via social media accounts established specifically for this purpose. Council social media accounts will only be established with the express permission of the General Manager.

Only Council officials expressly authorised by the General Manager will be permitted to add content to, and/or moderate a Council social media account and/or site. The principles of the Council's Media Policy apply to all use of Council's social media accounts. Therefore, all content posted online must be appropriately authorised.

Items requiring Council Resolution

6.1.3. Monitoring

The Council will take reasonable steps to monitor and/or moderate content posted on its social media platforms by third parties.

People making requests of the Council via social media accounts will be referred back to the Council's standard customer request procedures. The Council will not otherwise respond to requests on social media platforms other than the provision of straightforward publicly available information, i.e. opening hours etc.

The following inappropriate content posted on its social media platforms will be edited and/or removed:

- Personal attacks or defamatory statements or comments
- Profane or sexual language or content, or links to sexual content
- Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, colour, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation;
- Solicitations of commerce;
- Conduct or encouragement of illegal activity;
- Content that violates a legal ownership interest of any other party.
- Other material as determined by the Council's General Manager.

6.1.4. Owner's Rights and Records Management

The Council will respect the legal and moral rights of content owners when publishing third-party content on its social media accounts. This includes ensuring that the Council has consent to use the material and that appropriate credit is given to the creator.

Online Council statements can be held to the same legal standard as traditional media communications. The Council will establish a process to ensure that the Council meets its statutory and regulatory record keeping obligations when using its social media accounts.

Council officials responsible for maintaining social media accounts will ensure that relevant procedures regarding copyright and consent and records management are followed.

6.1.5. Council services and committees.

Where appropriate, the General Manager may authorise a service-specific social media platform; for example Library, Home and Community Care, Economic Development etc. This policy equally applies to these dedicated accounts.

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Items requiring Council Resolution

Volunteer committees of the Council may establish dedicated social media accounts and/or sites. The committees must advise the Council of the existence of these accounts so the Council can monitor their content.

These accounts remain bound by this policy and the volunteers responsible for the accounts remain bound by the Council's Code of Conduct.

Social media accounts operated by volunteer committees must include a disclaimer clearly stating that the views expressed are not necessarily the views or the position of the Council.

Posting on volunteer committee accounts does not fall under the banner of the Council's Media Policy and specific authorisation is not required for each individual item posted on those platforms. However, the Council reserves the right to direct a volunteer committee to remove inappropriate content or in the case of continual breach of this policy, require that it close and delete the account.

It is impractical for the Council to continually monitor activity on social media sites operated by its volunteer committees. When the Council is informed about inappropriate, offensive or otherwise objectionable material posted on these sites, it will take timely and appropriate action to rectify the issue.

6.2. Use of personal accounts

6.2.1. General principles

All Council officials are bound by the Berrigan Shire Council Code of Conduct. This includes their interactions on personal social media services.

When using personal social media accounts, Council officials will

- Take responsibility for their online activity. Social media is a public forum and Council officials must act accordingly. Council officials are bound by the Berrigan Shire Council Code of Conduct and this policy applies to postings to and uses of social media accounts.
- Only use these services in accordance with this policy and Council's Communication Devices and the Internet Policy. Use of social media from Council devices and/or Council internet connections is not considered private.
- Not use a personal social media account for Council purposes without the express permission of the General Manager
- Not share or re-post publicly available information that may foreseeably harm or damage the reputation of Council, other entities or persons
- Not create or establish fictitious names or identities with the intent to avoid compliance with this policy or Council's Code of Conduct
- Ensure that their postings on social media are clearly separated from their role as a Council official.

Items requiring Council Resolution

- Not present personal views in a manner to suggest that those views are endorsed or supported by the Council.
- Council officers must not use corporate email addresses, for example. “<name>@berriganshire.nsw.gov.au” to create personal accounts in sites unrelated to the Council.

6.2.2. Councillors

As members of the community, Councillors are entitled to use social media services to enter into public debate in their private capacity and make comment on Council affairs provided they clearly state that such public comment reflects their personal opinion and not that of the Council or a committee of Council.

6.2.3. Employees

Employees will ensure that their personal use of social media services does not undermine their productiveness and effectiveness at work. Employees will give their attention to the business of Council when on duty.

Employees must not use social media to communicate with other employees about Council business without express permission.

Use of personal social media accounts by employees during workplace incidents such as evacuations or accidents may cause distress to others. Employees should be mindful of this and exercise care when posting on social media.

Inappropriate use of social media may lead to disciplinary action in line with the Local Government (State) Award

7. RELATED POLICIES OR STRATEGIES

7.1. Legislation

- *Local Government Act 1993*
- *Local Government Regulation 1994*
- *State Records Act 1998*
- *Privacy and Personal Information Protection Act 1998*
- *Government Information (Public Access) Act 2009*
- Local Government (State) Award 2014
- NSW Government Social Media Policy and Guidelines.

7.2. Council policies and guidelines

- Berrigan Shire Council Code of Conduct
- Berrigan Shire 2023 (Community Strategic Plan)

RESOLUTION

Items requiring Council Resolution

- Communication Devices and the Internet Policy
 - Equal Employment Opportunity, Workplace Bullying and Harassment policy
 - Media Policy
-

REPORT:

The Council adopted its Social Media Policy in January 2015 to regulate the use of social media by the Council, its volunteer committees of management and its employees.

In July, Echelon Consulting conducted a desktop test of the Council's Business Continuity Plan (BCP). In that test, it was noted that the careless or inappropriate use of social media by employees in situations such as a workplace incident may cause distress to others. Echelon suggested that the Council review its policy on social media to recognise and mitigate this risk.

To this end, the following addition to the Council's Social Media is recommended.

Use of personal social media accounts by employees during workplace incidents such as evacuations or accidents may cause distress to others. Employees should be mindful of this and exercise care when posting on social media.

Inappropriate use of social media may lead to disciplinary action in line with the Local Government (State) Award

If adopted by the Council, the new policy will be distributed to all staff.

Items requiring Council Resolution

5.7 DELIVERY PROGRAM PROGRESS REPORT AND JUNE QUARTER REVIEW

AUTHOR: Strategic & Social Planning Coordinator

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2023 objective and strategies inform Council planning and community led projects

FILE NO: 04.121.1

RECOMMENDATION: - that the Council note the June 2015 Delivery Program Review and June 2015 Quarter Progress Report of the Annual Operational Plan 2014/15 circulated as Appendix "E".





REPORT:

Circulated with this Agenda as Appendix "E" is the June 2015 Delivery Program and June Quarter review and progress report of the Council's *Annual Operational Plan 2014/15*.

This report provides a traffic light review with comments by Responsible Officers of the status of:

- Council actions that support and promote *Berrigan Shire 2023* outcomes (these are outcomes which match Department of Local Government's quadruple bottom line reporting requirements: Social, Economic, Environmental and Civic Leadership);
- *Delivery Program* Objectives;
- *Annual Operational Plan* Objectives; and
- *Annual Operational Plan* Actions.

The traffic light format provides a visual update on the status of *Council's Annual Operational Plan* and Council's progress toward full implementation of its *4-year Delivery Program*. It should be read in accordance with the following key:

				
Complete	On Target	Not on Target	Past Due	No Status / Deferred

Additional information in the appended reporting and monitoring Review and Progress Report includes:

RESOLUTION

Items requiring Council Resolution

1. A percentage target for each *Delivery Program*, *Annual Operational Plan* objective and or *Operational Plan* action – usually 100% though in some instances where it is reasonable to assume a degree of ‘slippage’:(i.e.: seasonality; carryover from previous years and or carry forward as is the case for ongoing capital works) the full year performance target may be lower
2. A Year to Date (YTD) assessment by the responsible Council Officer of progress toward completion and or the achievement of the set target
3. Comments from the Responsible Council Officer highlighting service achievements and or the challenges relevant to the Council operation being reported and its status.

Council should also note that not all Annual Operational Plan Actions or objectives have targets and are reported qualitatively by the responsible officer.

The following is a summary by strategic outcome of the status of Council’s Annual Operational Plan actions.

Items requiring Council Resolution

	Completed	On target	Not on target	Past Due	Deferred / Not due to start	Total
Sustainable natural and built landscapes	11	4	0	0	0	15
Good government	11	1	0	0	0	12
Supported and engaged communities	16	2	0	0	0	18
Diverse and resilient business	16	2	0	0	2	20
Total Actions	54	9	0	0	2	65

RESOLUTION

Items requiring Council Resolution

5.8 2014/15 RATES AND CHARGES AND INTEREST WRITTEN OFF**AUTHOR:** REVENUE OFFICER**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting**FILE NO:** 25.138.1

RECOMMENDATION: That the Council, under section 607 of the Local Government Act, 1993, and Section 131 (1-6) of the Local Government (General) Regulation 2005, write off the following amounts as recorded in the 2014/15 Write Offs – Rates and Charges document for the period 1st July, 2014, to 30th June, 2015:

Ordinary/General Rates/Interest	\$1,994.43
Annual Water Charges/Interest	\$53.96
Water Consumption / Charges/Interest	\$7,033.09
Annual Sewer/Pedestal Charges/interest	\$116.31
Garbage/Domestic Waste Charges/Interest	\$140.73
Storm water/Drainage Charges/Interest	\$176.35
Interest/Legal/Other Charges	<u>\$0.00</u>
	\$9,514.87

REPORT

Section 607 of the Local Government Act, 1993, and Section 131 (1-6) of the Local Government (General) Regulation 2005, lists various circumstances under which either the General Manager or Council can endorse the writing off of rates and charges, either by written order (General Manager) and/or resolution (of Council). These write offs can include rates, charges and interest raised in error, and small balances that are deemed to be economically unviable to recover.

Please note the above includes an amount of \$6,780.20 written off on Assessment 12987 as per item 7.1 from the Council meeting held on 15th April 2015.

Items requiring Council Resolution

5.9 TREE REMOVAL IN TOCUMWAL**AUTHOR:** Enterprise Risk Manager**STRATEGIC OUTCOME:** Sustainable natural and built landscapes**STRATEGIC OBJECTIVE:** 1.3 Connect and protect our communities**FILE NO:** 27.121.2**RECOMMENDATION:**

1. That Council remove the tree from the middle of Denison St, Tocumwal and remediate the road;
2. That Council remove the trees from the middle of Hannah St, Tocumwal and remediate the road.

REPORT:

On the 13th July, 2015 a complaint was received from a resident of Denison Street, Tocumwal regarding a tree in the middle of the road. The concerns raised were in relation to cars travelling along the road in the wrong direction, hoon type behaviour whilst travelling on the wrong side of the road, and falling limbs.

The risk assessment conducted, identified an old eucalyptus tree in good health which had been heavily trimmed in the past for powerlines. There was no evidence of limbs overhanging or causing concern to neighbouring properties, however there was evidence of past limb failure which was common to this type of tree.

The obvious risk associated with this tree was its location in the middle of the road.

Despite the 50km/h speed limit, with complaints of speeding vehicles and the chevron signage offering very little in the way of barrier protection, there is a real risk of serious injury or death.

Items requiring Council Resolution

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Items requiring Council Resolution

The road configuration in Hannah Street, Tocumwal also presents the same issues with cars travelling down the wrong side of the road. Whilst the risks associated with the trees are not as high with the traffic island located close to the corner, and with a slower approach from the south, there are still obvious concerns with confusion over traffic approaches which Council has previously been made aware of.



Whilst Council, in accordance with the Tree Management Policy will attempt to retain trees wherever possible, removal is usually deemed necessary for development, or when they pose an unacceptable risk. Whilst the reasons for retaining these trees during initial road construction are unclear, their continued presence poses unnecessary risks.

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Items requiring Council Resolution

Council has in the past argued for the removal of trees along roadsides to protect the travelling public, and the same principles should be applied to town areas.

It is recommended that the tree from Denison Street be removed, and the road configuration on the Hannah Street approach be improved to eliminate the confusion. If improvements at Hannah Street are not feasible, then tree removal must be considered.

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Items requiring Council Resolution

Risk Assessment

Hazard	The Risk: What can happen and how can it happen	Location of Risk	Risk Type	Consequence	Likelihood	Likelihood Rating	Consequence Rating	Level of Risk	Risk Priority	Control Measures Required	Action
Tree is in the middle of the road	Vehicles are at risk of colliding with the tree despite chevron signs in place.	In the middle of Denison Street	Public Liability	Level 5	Possible	C	5	22	High	Remove tree or make delineation more obvious.	
Tree in the middle of the road	There is reduced sight of oncoming vehicles and reversing vehicles from properties due to the location of the tree, which may result in an incident.	In the middle of Denison Street	Public Liability	Level 4	Rare	E	4	10	Medium	Remove tree.	
Tree	There is a possibility of tree or limb failure	In the middle of Denison Street	Public Liability	Level 4	Unlikely	D	4	13	Medium	Tree has already been heavily trimmed in the past for powerlines. Limbs are not overhanging property, and damage would be to passing traffic/pedestrians. There is evidence of limb failure, common to this type of tree. The tree is old but in good health -	

Items requiring Council Resolution

5.10 STRATEGIC PLAN REVIEW**AUTHOR:** Enterprise Risk Manager**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting**FILE NO:** 27.121.2**RECOMMENDATION:** that the review of the 2013-2016 Risk Management Strategic Plan, circulated as Appendix "F" be noted.

REPORT:

This is the progressive half yearly review of the Risk Management Strategic Plan 2013-2016.

The following is a brief summary of those items which now remain outstanding.

Volunteer Management

Action on this item is still to be achieved. A complete review of volunteer management across S355 Committees is required, and a working group established.

WHS Management Targets

This still requires further discussion and development. Whilst it is raised in the WHS Audit, this Council currently performs quite well in work health and safety target areas, and uses the StateCover Audit and Performance Report as a benchmark.

Purchasing

Development of policies and purchasing procedures are still progressing.

Design Manual

This is currently under review and again has been hindered by staff changes and availability.

With the finalisation of the Integrated Management System Manual, documented procedures are now in place and accessible through Council's intranet, and shared drive. This has finalised many of the outstanding items.

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Items requiring Council Resolution

5.11 LOOSE-FILL ASBESTOS INSULATION UPDATE

AUTHOR: Enterprise Risk Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO: 27.121.2

RECOMMENDATION: that the current situation with the identification of loose-fill asbestos insulation within the Berrigan Shire be discussed and noted.

REPORT:

In June, the State Government announced it would be introducing a voluntary buyback and demolition scheme for those properties affected by the loose-fill asbestos insulation.

Homeowners are being given two options:

Option 1 – buyback of house and land;
Option 2 – buyback of house only.

The second option allows homeowners to keep their land and rebuild once the property has been demolished and area remediated.

Those owners who have received a positive result can enter the scheme from Monday 29 June until August 1st, 2016.

Also as part the scheme:

- A taskforce will be set up to carry out the program;
- A public register of Mr Fluffy homes will be drawn up;
- Warning statements might be put on house contracts;
- Free asbestos testing across affected Councils will continue until 2016, and
- There will be mandatory labels on contaminated buildings to protect tradespeople.

Items requiring Council Resolution

To date, Council has received 162 registrations and has six positive results. After discussing the results with three of the affected properties, they have indicated that they will be pursuing the demolition option.

Workcover NSW has advised that co-ordination of the program will be taken over by Fair Trading, however the registration and verification process will remain the same.

Concerns still remain that despite a spike in registrations, there is still minimal awareness amongst residents. This is gradually increasing, particularly with the total of properties gradually rising, and awareness amongst real estate agents on requirements at sale, and responsibilities for landlords, but there is still a long way to go.

In response to this, a flyer drop will be co-ordinated by Workcover NSW, with Berrigan Shire the first of the affected Councils to receive this, and this is expected to occur in November.

As the number of positive results rises, and the number of community members affected, Council may wish to consider holding a public meeting, in conjunction with the relevant stakeholders, to discuss concerns with residents.

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Items requiring Council Resolution

5.12 QUEENSLAND FRUIT FLY PROGRAM

AUTHOR: Economic Development Officer

STRATEGIC OUTCOME: Diverse and resilient business

STRATEGIC OBJECTIVE: 4.2 Strengthen and diversify the local economy

FILE NO: 08.129.1

RECOMMENDATION: - that the Council adopts the 2015 Queensland Fruit Fly Action Plan as set out in the Appendix "G".

REPORT:

In 2014 Berrigan Shire Council ran a Queensland Fruit Fly (QFF) program to assist the community and the commercial fruit growers adjust to the pest being declared endemic in the area that was previously part of the exclusion zone. The program involved hosting 3 community forums and making amulets baits available at a subsidized rate. The community forums attracted over 150 residents and we received a lot of positive feedback from these events. The Council sold just over 900 amulets (2 to a pack) over a 4 month period through the libraries and the Council front desk. It has been difficult to track the success of the amulet program however Council has already received requests to purchase more.

Fruit growers in the Goulburn and Murray Valleys have lobbied this year and have had some success in drawing the Victorian Governments attention to the problem. A long term strategy will be adopted by the government in late October 2015 and that strategy will include the development of a Fruit Fly Taskforce of which the Council is already a member.

The overarching Victorian Government Strategy will not negate the need for action at a local level and, as such, a plan has been drafted in partnership with Moira Shire and the Cobram and District Fruit Growers Association and a copy of the plan is circulated with this agenda as appendix "G". The 2015 actions include:

- Development of a local committee driven by the commercial fruit growing industry
- A print media campaign
- Program Launch for the Media
- Social Media campaign
- Local signage to draw the community's attention to the problem
- Distribution of the QFF brochure by direct mail
- Community Forums
- YouTube video clips on how to protect the home garden from QFF infestation
- Trapping and monitoring program

Items requiring Council Resolution

- Street fruit tree program
- Abandoned orchard identification

Financial contributions to the implementation of this program are:

Moira Shire Council	\$20K
Berrigan Shire Council	\$10K
Cobram and District Fruit Growers Association (Sale of Amulets)	\$5K \$5K
Total	\$40

The total cost of the program is currently estimated to be \$39K.

The Councils contribution to the program is budget for and no additional funds are required.

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Items requiring Council Resolution

**5.13 LGNSW ANNUAL CONFERENCE MOTION –
REQUEST FOR SUPPORT****AUTHOR:** General Manager**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting**FILE NO:** 14.165.7**RECOMMENDATION:** - that the Council support the following motion proposed by Jerilderie Shire Council for consideration at the 2015 LGNSW Annual Conference:

1. That Local Government NSW advocate to establish more meaningful and timely support from the Office of Local Government and the Minister for Local Government to assist the good governance of Councils in circumstances where Councillor behaviour causes severe disruption to Council and Work Health and Safety issues for staff and Councillors.
2. That Local Government NSW advocate for changes to the Local Government Act to ensure that the management of Work Health and Safety issues resulting from Councillor behaviour are dealt with through a process that aligns with that of Work Cover NSW.

REPORT:

Jerilderie Shire Council has written to the Council requesting support for the following motion at the LGNSW 2015 Annual Conference:

1. That Local Government NSW advocate to establish more meaningful and timely support from the Office of Local Government and the Minister for Local Government to assist the good governance of Councils in circumstances where Councillor behaviour causes severe disruption to Council and Work Health and Safety issues for staff and Councillors.
2. That Local Government NSW advocate for changes to the Local Government Act to ensure that the management of Work Health

Items requiring Council Resolution

and Safety issues resulting from Councillor behaviour are dealt with through a process that aligns with that of Work Cover NSW.

The proposed motion is intended to encourage the Minister for Local Government and the Office of Local Government to implement changes and become more effective in managing the behaviour individual Councillors where that behaviour impacts upon the good operation of the Council.

The proposed motion is intended to support a Council in the region that has extreme difficulty in dealing with the alleged behaviour of some Councillors that has had significant impact upon the operation of the Council and its staff.

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Items requiring Council Resolution

5.14 FINANCIAL ASSISTANCE GRANT**AUTHOR:** General Manager**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.3 Strengthen strategic relationships and partnerships with community, business and government**FILE NO:** 15.128.4**RECOMMENDATION:** - the direction of the Council is sought

REPORT:

As Councillors may be aware, the Council and many others have been lobbying local members and the Hon Warren Truss MP, Deputy Prime Minister and Minister for Infrastructure and Regional Development in relation to the three year pause in Financial Assistance Grants.

Member for Farrer, Sussan Ley MP and Minister for Health has responded to the Council's representations. Copy of Sussan Ley's letter is circulated with this agenda as appendix "H".

The key point raised in the response are:

- She has communicated with many Councils regarding the issue;
- She has raised the issue on several occasions with the Deputy Prime Minister;
- The Deputy Prime Minister has written to Councils outlining the level of assistance that the commonwealth provides to Councils;
- The pause in indexation is only temporary;
- The first two quarterly Financial Assistance Grant payments for 2015/2016 have been brought forward to assist Councils with planning;
- She recognizes that smaller Councils are more adversely impacted by the pause in indexation; and

Items requiring Council Resolution

- Smaller Councils should consider assembling a coalition to put their case.

Whilst this Council is extremely grateful for the assistance that the commonwealth provides the following is relevant:

- The pause is not temporary as once indexation recommences this Council will be about \$250k worse off per year than it would otherwise have been;
- While the Deputy Prime Minister has written to Councils he has no acknowledged the permanent impact that the pause in indexation has created;
- Bringing forward grant payments does not assist in Council planning. While it may generate some additional interest revenue those funds have to, generally, be matched against already planned future expenditures;
- The value in forming a coalition to put the case of small Councils forward must be questioned as no-one appears to be listening in any case.
- The Councils own peak bodies have performed very poorly in representing the interests of all Councils in relation to the issue.

The question is what to do from this point.

The three most obvious paths forward are:

- The Council can continue to lobby either on its own or through the suggested coalition, probably with similar results to those achieved to date.
- The Council could float the idea at RAMROC to gain an indication of the willingness to form a coalition.
- The Council could move on and accept the current position.

For discussion.

RESOLUTION

Items requiring Council Resolution

5.15 REQUEST FOR WAIVING OF FINE

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO: PF

RECOMMENDATION: - the direction of the Council is sought.

REPORT:

The Council has recently received a request to waive a fine that has been issued for unapproved works in the Council's road reserve.

A copy of the letter is included in the confidential section of the agenda.

Broadly, the facts of the situation are:

- The applicant sought a Road Opening Permit to construct a new driveway;
- The driveway in part crosses the Council's road reserve;
- The applicant was advised that he needed to provide evidence of adequate public liability insurance before any approval could be granted for the works on Council property;
- The driveway was constructed prior to evidence of the required insurance being provided or any approval being granted.
- When staff became aware of the construction being completed they refunded the Road Opening Permit application fee of \$99 and issued a fine for \$511.
- The applicant now advises that the construction was completed by a person employed by him and was therefore covered by his insurance. Whether or not this is correct is unknown.

The request raises a number of issues to be considered when determining the matter:

Items requiring Council Resolution

- Staff have no authority to waive a fine;
- The fine has been forwarded to the State Revenue Office for collection and as such it will pursue the fine and if the Council is of a mind to waive the fine it would need to do this as an ex gratia payment;
- The Council requires adequate insurance from persons working on its land for a valid reason;
- The required permit also aims to ensure that the works are both planned and executed to an acceptable standard and that the public is protected during construction;
- The Council needs to be conscious of the precedent(s) likely to be created in waiving the fine and in effectively diluting enforcement against unapproved work on its own or other land.

The applicant was advised that his request would be brought before the Council for determination.

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Items requiring Council Resolution

5.16 BAROOGA BOWLS PAIRS EVENT**AUTHOR:** Economic Development Officer**STRATEGIC OUTCOME:** Diverse and resilient business**STRATEGIC OBJECTIVE:** 4.3 Diversify and promote local tourism**FILE NO:****RECOMMENDATION:** - that the Council note the report from the Barooga Bowls Club in relation to the Barooga Classic Pairs event that was funded by Berrigan Shire Council.

REPORT:

The Barooga Sports Bowls Club applied to Council for funding to assist in the running of the Barooga Classic Pairs competition. The competition was held over 4 days from the 30th of May to the 2nd of June at the Barooga and Tocumwal Bowls Clubs. This event is held at a traditionally quiet time for the accommodation houses running into the middle of the week.

The Bowls Club requested \$5000 in their event funding application to Council however \$2500 was allocated. It was noted that further consideration would be given to funding in the future if expansion of the event (both in competitor numbers and inclusion of other towns) could be proven.

This was the 4th time the event had been run and competitor numbers have remained the same, around 108, except that in 2013 when the event only attracted 64 competitors when the Cobram Rinks were not available. The club changed in 2014 to include competition at Tocumwal instead of Cobram.

The Council funding was used for the entry form, advertising and assisting the Tocumwal Bowls Club to host their part of the competition. The Council logo appeared prominently on all promotional material. Cr. Bruce attended the event to present prizes on the final day of competition.

The Barooga Bowls Club has supplied a report and a copy of that report is circulated with this agenda as Appendix "I".

Items requiring Council Resolution

5.17 MURRAY DARLING ASSOCIATION CONFERENCE**AUTHOR:** Economic Development Officer**STRATEGIC OUTCOME:** Diverse and resilient business**STRATEGIC OBJECTIVE:** 4.3 Diversify and promote local tourism**FILE NO:** 11.106.2**RECOMMENDATION:** - that the Council note the report on the planning for the 2015 Murray Darling Association Conference and Annual General Meeting.

REPORT:

In October 2014 Council submitted a bid to host the 2015 Murray Darling Association Conference and AGM. The Council was successful in being awarded the conference and it is to be held in Barooga and Tocumwal from the 9th to the 11th of September 2015. The Cobram Barooga Golf Club is the conference venue and the Sporties Garden Room is the venue for the main conference dinner. There is a subcommittee of Councillors and officers that is working with the MDA to prepare all facets of the Conference and AGM. Council is responsible for designing a tour for partners who are not attending the conference, designing the tour for the delegates on the final day of the conference and for hosting the Civic Reception. Council will also coordinate shuttle buses between towns and venues as delegates have been encouraged to book accommodation throughout the Shire.

The Partners Tour will visit Byramine Homestead where they will have a tour of the historic homestead and hear about the early European settlement of the area and enjoy morning tea. Lunch will be held in the Barrel Room at Monichino Wines and the day will conclude with a ride on the paddleboat Cobba at Thompsons Beach.

The Delegates Tour will include a tour of Sunrice at Deniliquin, a farm tour around Barooga, Berrigan and Finley, including a stop at The Drop where officers from MIL and Pacific Hydro will give short talks on the facility. Assuming we have two bus groups for this tour one group will start with a ride on the paddle steamer Cobba and one will finish with Cobba.

The Civic Reception will be held at the Tocumwal Football Club with the Club hosting the bar and Prestige Catering (Kate Gemmill) catering. The caterers will focus on local produce with Murray Cod, local lamb, Boosey Creek Cheese and Rich Glen products featuring on the menu.

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Items requiring Council Resolution

Cr. Curtin and Cr. Jones have also assisted the MDA in introducing possible local sponsors.

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Items requiring Council Resolution

5.18 HALF COST SCHEME HC02-14-15 TAKARI STREET, BAROOGA**AUTHOR:** Executive Engineer**STRATEGIC OUTCOME:** Sustainable natural and built landscapes**STRATEGIC OBJECTIVE:** 1.3 Connect and protect our communities**FILE NO:** 02-14-15 Takari Street, Barooga**RECOMMENDATION:** - that the Council abandons the proposed installation of footpath on half-cost scheme and proceeds with road widening and line marking of Takari Street

REPORT:

Council requested staff to examine the option of installing a gravel walking track on the North side of Takari Street. It has been found that there would be significant costs involved as the works require a retaining wall installed on the eastern end of Takari Street. Also, there is a table drain running on the northern side of Takari Street which would restrict access, to an extent, to the walking track. The safety issue would not fully be addressed as it would still be necessary for residents on the south side to cross the road to get to the walking track.

Estimated cost of walking track installed on the northern side would be \$8,000. Estimated cost of retaining wall \$21,000. Assuming two culverts in the table drain at the intersections of Beverly Place and Mavis Stewart Drive the estimated cost of culverts is \$3,000. Estimated cost of road widening and line marking is \$42,090. Total estimated cost = \$74,090

Current budget allocation for Takari Street footpath is \$76,808 and this includes \$25,000 contribution from property owners.

Given the lack of community support for the proposed footpath and the poor value for money to construct the gravel path on the northern side, it is considered that a compromise to address some of the safety concerns would be to proceed with the road widening and linemarking at an estimated cost of \$42,090.

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Items requiring Council Resolution

5.19 HALF COST SCHEME HC03-14-15 FOR CHANTER STREET, TOCUMWAL

AUTHOR: Executive Engineer

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 1.3 Connect and protect our communities

FILE NO: 03-14-15 Chanter Street, Tocumwal

RECOMMENDATION: - that pursuant to Section 217 of the Roads Act 1993 and Council's Administration of Contributory Footpath and Kerb and Gutter Schemes Pursuant to clause 217, 218 & 219 of the Roads Act 1993 Policy, Council now proceeds with half-cost scheme installation of kerb and gutter as per the 2015/16 capital works program on the north side of Chanter Street, Tocumwal.

REPORT:

After a site meeting with the residents of Chanter Street, Tocumwal it was found that all residents are now in favour of the proposed kerb and gutter and associated works.

However, other issues regarding Chanter Street, Tocumwal and the surrounding area were raised.

After the meeting a letter was sent to the affected residents again asking them if they were against the proposed half cost scheme. It was worded "If you have not responded to this request by 4 August, 2015 it will be assumed that you are now in favour of the proposed kerb and gutter and associated works." We have not received a response from any of the residents.

As part of the works it will be necessary to address the ramps onto the levy bank as during heavy rainfall sediment is washed from the levy bank ramps towards the properties.

Also, it will be necessary to install a small pump station in the area as drainage on east Chanter Street is very poor. Table drains on Jersey Street need to be regraded and picked up by the new pump station also.

The revised estimate for these works are shown below and indicate an additional amount of \$19,000 will need to be allocated for these works to proceed.

Items requiring Council Resolution

The additional cost is totally attributed to the construction of the new pump station and it is recommended that this be proceeded with as it will resolve the drainage issue associated with this work as well as provide options for solving drainage issues in the block to the north of Brown Street.

It is anticipated that the required funds could be sourced from the unallocated R2R funding.

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Items requiring Council Resolution

Property	Owner's Percentage	Frontage (m)	Total Cost \$	Owner's Cost Excl GST \$	GST \$	Total Owner's Cost Incl. GST \$	Council Cost Excl GST \$
LOT 8 SEC 38 DP758981 5-7 Chanter Street, TOCUMWAL 2714	50%	40.230	\$4,827.60	\$2,413.80	\$241.38	\$2,655.18	\$2,413.80
LOT 7 SEC 38 DP758981 1-3 Chanter Street, TOCUMWAL 2714	50%	28.750	\$3,450.00	\$1,725.00	\$172.50	\$1,897.50	\$1,725.00
LOT 9 SEC 38 DP758981 7-9 Jersey Street, TOCUMWAL 2714	25%	40.230	\$4,827.60	\$1,206.90	\$120.69	\$1,327.59	\$3,620.70
Berrigan Shire Council	0%	7.500	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00
TOTAL		116.71	\$14,005.20	\$5,345.70	\$534.57	\$5,880.27	\$8,659.50

Items requiring Council Resolution

ITEM	UNIT	RATE	QUANTITY	COST	
ROAD CONSTRUCTION	m ²	\$ 13.50	800	\$ 10,800.00	
SEAL	m ²	\$ 6.50	800	\$ 5,200.00	
PUMP STATION	ITEM	\$ 25,000.00	1	\$ 25,000.00	
PIPE WORK	m	\$ 250.00	150	\$ 37,500.00	
LEVY RAMPS	ITEM	\$ 5,000.00	2	\$ 10,000.00	
GRADING OF TABLE DRAINS	m	\$ 5.00	450	\$ 2,250.00	
Kerb	m	\$ 120.00	116.71	\$ 14,005.20	\$ 8,659.50
Pits	ITEM	\$ 1,000.00	2	\$ 2,000.00	
			Total Estimated Cost	\$106,755.20	
			Owners Contribution	\$5,345.70	
			Estimated Cost to Council	\$101,409.45	
			Budget		
			Cost	\$ 90,000.00	
			Owners Contribution	\$7,500.00	
			Budget Cost to Council	\$82,500.00	
			Additional Cost to Council	\$ 18,909.45	

RESOLUTION

Items requiring Council Resolution

5.20 CAPITAL WORKS PROGRAM

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 1.3 Connect and protect our communities

FILE NO: 28.128.3

RECOMMENDATION: - that Council adopt 'in principle' the roadworks as set out in the table below for inclusion in the capital works budget with the final program to be determined as part of the Quarterly Budget Review at the October, 2015 Council meeting.

REPORT:

As Council is aware, there have been considerable additional funds made available for road construction over the next two years by the Federal governments increases in Roads to Recovery allocations.

Below is a draft revision of the capital works program that provides for the expenditure of these funds in a timely manner. This program has, in the main, been derived by bringing proposed rural road reconstruction works forward as these works provide the best opportunity to meet the timelines for the program. Rural road reconstruction requires less planning in general and includes a large proportion of external expenditure for stabilisation works, sealing works and roadbase procurement.

The existing works program already includes significant drainage projects and some associated kerb and channel works and it is considered that increasing this area of works would apply upward pressure to prices received from contractors. There have been some relatively minor works included to tidy up areas that do not currently have allocations and these are:

Dean Street Tocumwal to extend the kerb and gutter to George Street with associated drainage – this work is included in the grant application for the town entries and this allocation would be required to meet Council contribution.

Chanter Street, Tocumwal additional funds required to improve drainage of the area. Hampden Street and Murray Hut Drive, Finley – Recent drainage works have been completed and it makes sense to now rebuild the kerb and gutter and tidy up the streets.

Another project that has been expanded is the improvement of the causeway/culvert at Dead Dog Crossing on the Lower River Road. Council has received a black spot

Items requiring Council Resolution

grant to improve the alignment on the eastern end of this crossing and it would be a logical extension to widen the complete crossing to 2 lanes and adjust the alignment on both ends. This will provide far better value for the expenditure of the black spot grant with Council having to contribute a similar amount from R2R to achieve a much safer outcome.

The modification of other causeways or reconstruction of bridges on the Lower River Road could also be considered as they are projects that consume a large amount of funding and will be completed mainly by contractors without impacting on our in house construction program.

The draft program as presented is considered to be achievable with some increase in outdoor staff and greater use of contractors and hired plant.

Councillors may have other works that wish to have brought forward and, if so, it would be timely to put them on the table now.

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Items requiring Council Resolution

Adopted Capital Works before Carry Forwards										
			RURAL ROADS CONSTRUCTION EXPENDITURE							
			UNGROUPED							
			Back Barooga Rd 700m to 4000 south of Carramar Rd	-	-	-	-	-	(200,000)	
			Barnes Rd - Logie Brae Rd to Maxwells Rd	-	-	-	-	-	-	
			Barnes Rd - Maxwell Rd to South Coree Rd	-	-	-	-	-	-	
			Battens Rd MR356 to Green Swamp Rd	-	-	-	-	-	-	
			Broughans Rd - 2200m to 3500m	-	-	-	-	-	-	
			Broughans Rd 1900m to 3200m East of Kellys Rd	(211,685)	(211,685)	(62,000)	-	-	-	
			Broughans Rd 3500 to 5500	(285,429)	(14)	(285,429)	(276,000)	-	-	
			Browns Rd	(10,595)	-	-	-	-	-	
			Burma Rd 00 to 1.3km	-	-	-	-	-	(150,000)	
			Caseys Rd 00 to 1.5km	-	-	-	-	-	(240,000)	
			Clearzones	(123,238)	(51,761)	(123,238)	-	(150,000)	(75,000)	
			Coldwells Rd - 5300 to 6300 east of Berrigan-Barooga Rd	-	-	-	-	-	(100,000)	
			Crosbies Rd from 1270m SH20 to 2200m	-	-	-	-	-	(110,000)	
			Crosbies Rd from 2200m to SH20 to 4800m	-	-	-	-	-	(40,000)	
			Crosbies Rd from 4800m to 7400m from SH20	-	-	-	-	-	-	
			Crosbies Rd from SH20 to 1270 East	-	-	-	-	-	(196,000)	
			Draytons Rd - Withers Rd to Yarrawonga Rd	-	-	-	-	-	-	
			Hughes St buchanan rd to MR550	(150,000)	(150,000)	-	-	-	-	
			Lower River Rd Dead Dog Crossing	-	-	(128,568)	-	-	-	
			Maxwells Larkins Rd to McAllister Rd	-	-	-	-	-	(350,000)	
			Maxwells Rd - McAllisters Rd to Riverina Hwy	-	-	-	-	-	-	
			Peppertree Rd - to 2.6k from Woolshed Rd	-	-	-	-	-	(430,000)	
			Pinelodge Rd - Newell Hwy to 1000m West	-	-	-	-	(163,000)	(23,000)	
			Piney Rd - Bends Section	-	-	-	-	-	(114,000)	
			Plumptons Rd Howe to Huestons Rd	(120,000)	(120,000)	(583,000)	(160,000)	-	-	
			Shands Rd - MR363 to Rockcliffs Rd	-	-	-	-	-	-	
			Silo Rd - Tuppal Rd to SH17	-	-	(2,955,000)	-	-	-	
			South Corree	(6,606)	-	-	-	-	-	
			Thorburns Rd	(4,844)	-	-	-	-	-	
			Tuppal Rd - Levee Section	-	-	(60,000)	(457,000)	-	-	
			Woodstock Rd 190m east Baileys Rd to 175m West Thortons Rd	-	-	-	-	-	-	
			Woodstock Rd - Denison	(24,956)	(291)	-	-	-	-	
			Woodstock Rd 4.7k to 7.7km	(375,000)	(40,199)	(375,000)	(100,000)	-	-	
			Woolshed Rd 65m south of carruthers rd to south	-	-	(170,000)	(40,000)	-	-	
			Yarrawonga Rd 00 to 7000	-	-	-	-	(300,000)	(80,000)	
			Yarrawonga Rd 21607 to 22607	-	-	-	(100,000)	(35,000)	-	
			Yarrawonga Rd 23608 to 23710	-	-	(90,000)	-	-	-	
			UNGROUPED Total	(1,312,353)	(1,265,352)	(4,424,568)	(907,000)	(1,433,000)	(1,173,000)	
			RURAL ROADS CONSTRUCTION EXPENDITURE Total	(1,312,353)	(1,265,352)	(4,424,568)	(907,000)	(1,433,000)	(1,173,000)	

Items requiring Council Resolution

Draft Revision for increased RZR							
RURAL ROADS CONSTRUCTION EXPENDITURE							
UNGROUPED							
Back Barooga Rd 700m to 4000 south of Carramar Rd	-	-	(320,000)	(20,000)			
Barnes Rd - Logie Brae Rd to Maxwells Rd 0.0 to 2.7km	-	-	-	-	-	(240,000)	
Barnes Rd - 2.7 to 4.2km	-	-	-	-	(140,000)	(65,000)	
Battens Rd MR356 to Green Swamp Rd	-	-	-	-	-	-	
Broughans Rd - 2200m to 3500m	-	-	-	-	-	-	
Broughans Rd 1900m to 3200m East of Kellys Rd	(211,685)	(211,685)	(62,000)	-	-	-	
Broughans Rd 3500 to 5500	(285,429)	(14)	(285,429)	(276,000)	-	-	
Browns Rd	(10,595)						
Burma Rd 00 to 1.3km				(150,000)	(20,000)		
Bushfield Rd 00 to 5km					(600,000)	(85,000)	
Caseys Rd 00 to 1.5km	-	-	-	(180,000)	(15,000)		
Clearzones	(123,238)	(51,761)	(123,238)	(75,000)	(75,000)	(75,000)	
Coldwells Rd - 5300 to 6300 east of Berrigan-Barooga Rd	-	-	-	-	-	(150,000)	
Crosbies Rd from 3 to 3.9km	-	-	(110,000)	(15,000)			
Crosbies Rd from 4.4 to 5.7km	-	-	-	-	(160,000)	(20,000)	
Crosbies Rd from 6 to 7.5km (SH20)	-	-	-	(170,000)	(20,000)		
Crosbies Rd from 0.1 to 2.7km	-	-	-	-	(65,000)	(250,000)	
Draytons Rd - Withers Rd to Yarrownga Rd	-	-	-	-	-	-	
Hughes St buchanan rd to MR550	(150,000)	(150,000)			-	-	
James Court - reconstruct turning bowl			(30,000)				
Lower River Rd Dead Dog Crossing			(260,000)				
Maxwells 5.7 to 7.4km -Larkins Rd	-	-	-	-	(200,000)	(25,000)	
Maxwells Rd - McAllisters Rd to Riverina Hwy	-	-	-	-	-	-	
Peppertree Rd - 0 to 2.9km from Woolshed Rd	-	-	(380,000)	(45,000)	-		
Peppertree Rd - from 3.5 to 4.2km from Woolshed Rd	-	-	-	(100,000)	(12,000)		
Pinelodge Rd - Newell Hwy to 1000m West	-	-	-	-	-	-	
Piney Rd - 11.8 to 13.8km	-	-	-	-	-	(295,000)	
Piney Rd - 2.4 to 3.0km Bends Section	-	-	-	-	(114,000)	(10,000)	
Plumptons Rd Howe to Huestons Rd	(120,000)	(120,000)	(623,000)	(95,000)	-		
Shands Rd - MR363 to Rockcliffs Rd	-	-	-	-	-	-	
Silo Rd - Tuppal Rd to SH17	-	-	(2,955,000)				
South Corree	(6,606)						
Thorburns Rd	(4,844)						
Tuppal Rd - Levee Section	-	-	-	(457,000)	(20,000)		
Woodstock Rd 190m east Baileys Rd to 175m West Thortons Rd	-	-	-	-	-	-	
Woodstock Rd - Denison	(24,956)	(291)					
Woodstock Rd 4.7k to 7.7km	(375,000)	(40,199)	(375,000)	(100,000)	-	-	
Woolshed Rd 2.4 to 2.9 & 3.5 to 4.8km	-	-	-	(300,000)	(35,000)		
Yarrowonga Rd 00 to 2000	-	-	-	(400,000)	(35,000)		
Yarrowonga Rd 20607 to 22607	-	-	-	(240,000)	(30,000)		
Yarrowonga Rd 23608 to 24610	-	-	(120,000)	(20,000)	-	-	
UNGROUPED Total	(1,312,353)	(1,265,352)	(5,311,000)	(2,267,000)	(1,541,000)	(1,140,000)	
RURAL ROADS CONSTRUCTION EXPENDITURE Total	(1,312,353)	(1,265,352)	(5,311,000)	(2,267,000)	(1,541,000)	(1,140,000)	
			(886,432)	(1,360,000)	(108,000)	33,000	
			1,104,462	1,372,240	(19,622)	(19,622)	
NET BALANCE			102,030	114,270	(13,352)	26	

Items requiring Council Resolution

5.21 FINANCIAL REVIEW

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO:

RECOMMENDATION: - that the Council note the fourth quarterly review of the 2014/15 budget and vote the funds contained therein as shown in Appendix "J".

REPORT:

Circulated with this report as Appendix "J" is the final quarterly financial report and program summary for the year ended 30 June 2015. This report presents the final position for the year on a cash basis but also includes accruals for salaries, plant and creditors which relate to the 2014/15 financial year. The result does not include final figures for depreciation or the entire end of year journals that may be required for audit, but do include funds spent on capital works projects.

This report reflects the Council's final operating and capital expenditure results for 2014/15 and is not based on anticipated outcomes as are the other quarterly reports produced throughout the year. The final result is subject to external audit which will be conducted on 16-17 September 2015.

The summarised results are as follows:

Actual surplus for the year ended 30/6/2015	\$ 3,506,015
Less unspent capital works carried forward to 2015/2016	<u>\$(3,506,015)</u>
Surplus after carry forward items	\$ 0
less projected surplus from March 2015	<u>\$ 49,327</u>
Decrease in surplus for 2014/2015	\$ (49,327)

Various self-funded programs such as water, sewer, waste management, overheads, plant, HACCC and Early Intervention have been balanced with transfer to and from reserves and therefore do not impact on the above result.

RESOLUTION

Items requiring Council Resolution

In nearly every case, items which make up the carry forward figure of \$3,506,015 have been previously allowed for in the revised budget figures. They have usually been carried forward due to the projects not having been completed, and the project being deemed still worthwhile for completing in 2014/15.

The carried forward figure for 2014/15 is much larger than last year \$1.9m, which was the result of a concerted effort to reduce the works backlog over the past three years. The increase is largely the result of two large scale projects scheduled over several years:

- Drainage works in Berrigan, Finley and Tocumwal funded via a subsidised loan under the Local Infrastructure Renewal Scheme. (LIRS)
- Town entrance improvement works.

Explanations of the larger carry forward items are shown below:

Admin Risk Management	\$116,784
Unspent funds set aside by the Council to fund risk management activities and projects. \$50,000 of this has been set aside for works at Tocumwal Skatepark	
Corporate Services Administration Software Upgrade	\$250,000
This is to fund the purchase of new Administration Software to replace the existing <i>Practical</i> system.	
<u>Drainage Works</u>	
Unspent Loan Proceeds – LIRS	\$829,455
The amount of the Council's LIRS loan proceeds not specifically allocated to a project.	
Murray St – Headford to Osborne	\$428,000
An LIRS project not yet complete	
Bruton St Electrical and Pipework	\$150,000
An LIRS project not yet complete	
George St/Dean St Pump Station	\$264,785
An LIRS project not yet complete	
<u>Water and Sewerage Works</u>	
Barooga – Repaint Interior – Tower	\$250,000

Items requiring Council Resolution

Contract awarded and work scheduled to start shortly.

Finley – Upgrade of Pump Stations	\$149,696
Quotes for these works currently being sought	

Other Civil Works

Tocumwal Skate Park	\$105,001
Tender process underway, work expected to be complete in early 2016.	

Barooga Botanical Gardens Toilets	\$140,000
Contract awarded – works underway.	

Town Entrance – Finley	\$121,073
Works underway	

Town Entrance – Tocumwal	\$224,850
Works to start this year	

Street Lighting in Towns	\$55,760
This is an ongoing program to improve street light coverage in urban areas.	

Road Works

Broughans Rd – 3500m to 3500m	\$285,415
Design work and consultation around tree removal underway. Has been deferred to allow the works on Plumpton Road to proceed	

Plumpton Rd – Howe to Huestons Rd	\$117,840
Works are currently underway.	

As a general rule capital items which have not been spent are carried forward unless the project is complete or the project is deemed no longer necessary. Operating items are generally only brought forward if the money is tied to a grant and therefore must be spent on a particular program.

It is important to note that the figures supplied in this report have not yet been audited. Figures could change as a result of discoveries that occur as a result of getting information ready for the audit or as a result of investigations by the auditors. The figures take into account all known and quantifiable factors up to the time of this report.

A complete list of carry forward items is shown below. Rows in red indicate carried forward expenditure items, in black, carried forward income:

RESOLUTION

Items requiring Council Resolution

ITEMS CARRIED FORWARD TO 2015/16 OPERATING BUDGET		
JOB/GL CODE	TITLE/DESCRIPTION	AMOUNT
1001-0347	ELECTION EXPENSES	(30,000)
1010-0199	ADMIN RISK MANAGEMENT	(114,784)
1010-0501	CORP SERV ADMINISTRATION SOFTWARE UPGRADE	(250,000)
1313-0131	YOUTH DEVELOPMENT	(15,000)
3600-1950	LOCAL ENVIRONMENT PLAN GRANT	70,000
1500-5105	UNSPENT LOAN PROCEEDS LIRS	(829,455)
1417-0554	CHANTER ST - RAILWAY TO JERSEY	(10,000)
1417-0822	MURRAY ST - HEADFORD TO OSBORNE (TP)	(428,000)
1417-0827	FLYNN ST AREA	(80,000)
1417-0830	BRUTON ST ELEC & PIPEWORK	(150,000)
1417-0831	GEORGE ST-DEAN ST PUMP STATION	(264,785)
1419-0500	FINLEY CEMETERY - INSTALL SPRINKLERS	(28,000)
1419-0515	CEMETERY PLYNTHS	(10,000)
1510-0536	SODA ASH DOSING SYSTEM	(30,000)
1510-0537	FIN - UPGRADE PLATFORM & WINCH WTP	(50,000)
1510-0561	BGA - REPAINT INTERIOR WTP	(250,000)
1510-0564	BGA - MAJOR PUMP REPLACEMENT	(50,000)
1510-0608	CRUSHED GRANITE-FIN WATER DAM	(10,000)
1510-0615	FIN - FILTERED & UNFILTERED MAIN TONGS/HOWE STS	(20,000)
1510-0661	TOC - REPLACE COMPRESSOR	(20,000)
1510-0665	TOC-CHLORINE DOSING SYSTEM	(12,000)
1510-0878	LOW LIFT PUMP MECH & ELEC BGN	(50,000)
1510-0879	HL PUMP MECH & ELEC FIN	(50,000)
1510-0880	CHEMICAL PUMP REPLACEMENT	(10,000)
4110-1926	WATER TRANSFER FROM RESERVE	554,000
1610-0512	PUMP REPLACEMENT	(30,000)
1610-0526	SEWER MAIN UPGRADES - TOCUMWAL	(60,000)
1610-0621	BGA UPGRADE PUMP STATION	(20,000)
1610-0655	BGN UPGRADE PUMP STATIONS	(39,940)
1610-0705	FIN UPGRADE PUMP STATIONS	(149,696)
1610-0708	TOC-REFURBISH CONCRETE WORK	(15,000)
1610-0743	UPGRADE SEWER TELEMETRY	(15,183)
1610-0881	BGN - REFURBISH CONCRETE WORK, TRICKLE FILTER, STP, CHANNEL	(25,735)
1610-0884	FIN - REFURBISH CONCRETE WORK	(30,000)
1610-0891	BGA-DESILT SLUDGE LAGOON	(50,000)
1610-0893	BGN-MINOR REPAIR/REPLACE	(15,000)
1611-0341	RAISING OF SEWER MANHOLD LIDS	(20,735)
5110-1926	SEWER TRANSFER FROM RESERVE	498,221

N O - T I C A T I O N S M E R

Items requiring Council Resolution

1716-0510	SWIMMING POOL CAPITAL - FINLEY	(10,000)
1716-0515	SWIMMING POOL CAPITAL - TOCUMWAL	(40,000)
1717-0228	BGN - REC RES CRICKET NETS	(22,225)
1718-0201	ROTARY PARK PLAYGROUND	(10,000)
1718-0220	TOCUMWAL SKATE PARK	(105,001)
6600-1962	TOC SKATE PARK GRANT	73,500
1718-0225	BGA BOTANICAL GARDENS TOILETS	(140,000)
1905-0300	TOWN ENTRY - FINLEY	(121,073)
1905-0400	TOWN ENTRY - TOCUMWAL	(224,850)
1910-0336	RESEAL OSBORNE ST 926-980	(24,257)
1910-0338	RESEAL MURRAY ST - SERVICE RD TO SWIM POOL	(14,040)
1911-0223	RESEAL COBRAM RD MR363 TO 497M NTH	(24,465)
1913-0544	BENT ST - END SEAL TO BAROOGA	(20,000)
1913-0552	HARRIS ST - FLYNN ST HAYES ST	(25,000)
1913-0554	CHANTER ST - RAILWAY TO JERSEY	(50,000)
1913-0801	KELLY ST - SHORT ST TO EMILY	(11,590)
1913-0820	DENISON ST - WOLLAMAI TO WARMA	(53,945)
1914-0567	BROUGHANS RD -1900M-3200M EAST	(61,685)
1914-0576	BROWNS RD - SH17 TO OLD ADCOCK	(10,595)
1914-0584	BROUGHANS RD - 3500M to 5500M	(285,415)
1914-0587	PLUMPTON RD - HOWE TO HUESTONS	(117,840)
1915-0150	LGSA - ROADSIDE VEGETATION PROJECT	(19,270)
1915-0513	CLEARZONES - ROADSIDE HAZARD	(14,170)
1916-0554	CHANTER ST-RAILWAY TO JERSEY	(30,000)
1916-0824	COBRAM ST TOC	(22,638)
1917-0648	TAKARI ST NANGUNIA ST TO SNELL	(76,808)
1917-0656	TUPPAL ST MURRAY TO TOCUMWAL	(58,378)
1918-0107	INSTALLATION POWER CABLING UN	(94,552)
1918-0515	STREET LIGHTING IN TOWNS	(55,760)
7300-1663	K&G Buchanans Rd -Gunnamara - Wiruna	21,000
7300-1950	MURRAY ST - HEADFORD TO OSBORNE RMS FUNDING	354,350
7500-1852	Footpath Tuppal St Murray to Tocumwa	15,750
7500-1855	Walking Cycling Track	40,000
0015-9999	R2R Grant - UNSPENT FUNDS	75,493
1200-2026	WORKS TRANSFER TO RESERVE	(350,000)
8720-3800	TOC HIGHWAY BLOCK DISPOSAL PROCEEDS	350,000
2012-0196	TOURISM STRATEGIC PLAN	(49,405)
2013-0120	TOCUMWAL INTER-MODEL PRECINCT PROJECT	(10,200)

RESOLUTION

Items requiring Council Resolution

Quarterly Budget Review Statement

Attached as Appendix “K”, please find the Quarterly Budget Review Statement (QBRs) for the quarter ending 30 June 2015

There is no obligation for the Council to produce a June QBRs however it can be useful in providing some guidance as to the Council’s performance for the year while waiting for the final, audited financial statements to be produced.

The QBRs consists of six statements:

1. **Report by Responsible Accounting Officer** – The Responsible Accounting Officer is satisfied that the Council’s financial position at 30 June 2015 is satisfactory.
2. **Income & Expenses Budget Review Statement** – This statement projects the Council’s annual operating statement for the financial year based on the budget position on 31 June 2015.

The Council expects to make an operating surplus, before capital items, of \$483,000. The current revaluation of roads and related assets – and subsequent changes to depreciation – may have an impact on this result.

3. **Capital Budget Review Statement** – This statement tracks the Council’s capital expenditure and the sources of funding used to pay for the capital works.
4. **Cash and Investments Budget Review Statement** – This statement indicates what the Council’s expected end-of-year cash position is likely to be taking into account all known budget changes until the end of the quarter.
5. **Key Performance Indicators Budget Review Statement** – This statement is designed to provide some simple financial indicators to give the Council a snapshot of how it is performing financially.

Unlike the earlier reports there is some freedom here for the Council to choose what indicators it would like to see included in the report. The finance team have chosen three that seem reasonably useful for the Council to track.

- Debt Service Ratio – an indicator of how much of the Council’s income is used to service its debt
- Rates & Annual Charges Coverage Ratio – an indicator of how reliant the Council is on its rates revenue

Items requiring Council Resolution

- Building and Infrastructure Renewal Ratio – an indicator of the Council’s effort in renewing its assets as they deteriorate.
6. **Contracts and Other Expenses Budget Review Statement** – This statement is an attempt to provide the Council with some detail about the Council’s new contractual arrangement and expenditure on consultancies and legal expenses.

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Items requiring Council Resolution

**5.22 PLANNING PROPOSAL – (PART) LOT 63
DP1127637 - 92 STRATHVALE ROAD,
BERRIGAN****AUTHOR: TOWN PLANNER****STRATEGIC OUTCOME: Diverse and resilient business****STRATEGIC OBJECTIVE: 4.1 Invest in local job creation, retention and innovation****FILE NO:****RECOMMENDATION:**

- that a site specific planning proposal be prepared for a rezoning from R5 Large Lot Residential to IN1 General Industrial to part Lot 63 DP1127637 - 92 Strathvale Road, Berrigan
- that this planning proposal be submitted to the Minister for Planning for gateway determination in accordance with Section 56 of the *Environmental Planning and Assessment Act 1979 (NSW)*.

REPORT:

The subject property is located just inside the village boundary on the north-eastern entry to the township of Berrigan. The part property is shown on the aerial photo below:



Items requiring Council Resolution

McNaughts Storage Business has advised that in preparation for the upcoming harvest, they require an extension to their existing grain storage facility.

Under the R5 Large Lot Residential Zone, within current land use table in Berrigan Local Environmental Plan 2013 (LEP), **Rural industries & Heavy industrial storage establishments** are prohibited uses. Initial enquiries to the NSW Department of Planning & Environment have also revealed that the Department does not believe that the development is permissible within the R5 Large Lot Residential Zone.

The applicant has provided a supporting statement Appendix "O" justifying why a grain storage facility should be able to be developed on this land. From a Council officer perspective, it is considered that this proposal could be supported given the close proximity to the already existing & operational grain storage facility at 14 Strathvale Road, Berrigan. Thus, it is recommended that further investigation and correspondence be undertaken with the NSW Department of Planning & Environment, and if necessary, the process of a rezoning be undertaken to allow the proposed development to occur.

Should Council vote in favor of the recommendation, a planning proposal will be prepared and submitted to the Department of Planning for gateway determination if the development is not permissible with the R5 Large Lot Residential Zone. This determination will provide an indication as to whether or not the proposal is likely to be supported and any further studies which may be required in support of it. It would be highly recommended that the applicant agree to undertake any necessary works to ensure that the creation of dust and noise from the development will not cause any adverse impacts to the neighbouring residential properties. The applicant will be responsible for all fees associated with the preparation of environmental studies and reports in support of this proposal.

Following the determination, Communication Consultation will be undertaken by the Berrigan Shire Council in accordance with Section 57 of the *Environmental Planning and Assessment Act 1979* (NSW) as part of the rezoning process.

RESOLUTION

Items for Noting

RECOMMENDATION – that Items for Noting numbered 7.1 to 7.10 Inclusive be received and noted.

**7.1 ELECTION OF MAYOR, DEPUTY MAYOR
AND APPOINTMENT OF DELEGATES**

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by
Council of Council operations and
reporting

FILE NO: 13.055.1

REPORT:

Prior to the September Council meeting, an Extraordinary meeting will be held to:

- Elect a Mayor for the next twelve months
- Elect a Deputy Mayor for the next twelve months
- Appoint Delegates to other committees and organizations for the next twelve months.

Nomination forms are circulated to Councillors with this Agenda.

Completed nomination forms should be returned to the General Manager prior to 9.00 am on Wednesday 19th September, 2015.

Items for Noting

**7.2 COBRAM SECONDARY COLLEGE
PRESENTATION NIGHT**

AUTHOR: General Manager

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation

FILE NO: 02.023.3

REPORT:

The Cobram Secondary College has written to thank the Council for its generous support of its annual Presentation night and enclosed the attached Certificate of Appreciation being Appendix "L".

The College has also requested a donation for this year's event and approval has been given for the provision of a \$150 award.

NOTING

Items for Noting

7.3 INLAND RAIL**AUTHOR: General Manager****STRATEGIC OUTCOME: Diverse and resilient business****STRATEGIC OBJECTIVE: 4.4 Connect local, regional and national road, rail, and aviation infrastructure****FILE NO: 30.160.2**

REPORT:

The Council is a member of the Inland Rail Alliance which is a consortium of Councils seeking to have the proposed Melbourne to Brisbane railway line routed via Seymour to Parkes as opposed to the Federal Government's preferred routed via Seymour, Albury and Wagga Wagga to Parkes.

The Group believes its route is inland route is preferable as:

- It is shorter;
- It better caters for increased future freight loads;
- It provides better accesses high freight load areas.

The Group has prepared various reports that highlight the above points but has not been able to have its case supported, apparently because the alternative route is more cost effective given the sunk cost in the Seymour to Wagga Wagga section.

In promoting the inland route the Group recently met with Minister Truss and he has advised that in the medium term there was unlikely to be a scenario where there is sufficient demand to justify the higher capital cost of the inland route.

Following that meeting with Minister Truss the Group wrote to the Minister raising a series of follow up questions and this is circulated with this agenda as appendix "M".

The Minister has responded to the Group, via his Chief of Staff, confirming the Ministers previous advice and declining to commit further resources to complete a due diligence study for the proposed inland route. A copy of this response is also circulated in appendix "M".

Items for Noting

At the time of writing it is not clear what future action the Group intends to pursue.

NOTING

Items for Noting

7.4 LGNSW – COUNCILLORS DEVELOPMENT PROGRAM

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO:

REPORT:

LGNSW has planned the following workshops which may be of interest to Councillors:

Model Code of Conduct- Friday 14 August 2015

Council officials play a vital role in serving local communities. To do this effectively, they need to uphold the highest standards of behaviour to ensure communities have trust and confidence in local government. This workshop will give participants a better understanding of the principles and processes in the Model Code.

Community and Stakeholder Engagement- Thursday 20 August 2015

With a specific local government focus, the program addresses key aspects of the engagement process, drawing on participant and presenter experience to provide context in operational areas such as corporate strategy, community development, service delivery and land use planning.

Chairing and Meeting Procedures - Thursday 3 September 2015

Meetings play an important role in the management of all organisations and are an essential part of good corporate governance. This workshop is designed to assist Councillors in gaining the skills and confidence required to effectively chair, participate in and contribute to council meetings.

Know Your Planning - Friday 4 & Saturday 5 September 2015

This workshop will focus on the current role of councillors in planning decisions -both plan making and development assessment. It will cover the wider strategic plan making issues, together with current practice such as community engagement, density, development and the consent process.

Innovations in Service Delivery - Monday 14 & Tuesday 15 September 2015

Items for Noting

Councils need to explore new ways of delivering services that are carefully tailored to local needs, contain costs and achieve the best possible results for both service users and the whole community. This workshop will look at recent innovations and successful models in NSW, and will also draw on ideas and actions in FTF Improvement Proposals for delivering better services to NSW communities.

Financial Issues in LG - Wednesday 16 September & Wednesday 14 October 2015

Whether it be reading council's budget, or contributing or questioning the Operational Plan, Councillors are having to make many decisions about financial issues in Local Government. This course will assist Councillors to make informed decisions about financial issues.

Executive Certificate for Elected Members - 30, 31 Oct & 1 Nov, 27 & 28 November

This five day accredited program will help Elected Members to better understand their legislative responsibilities, and build skills and capacity to have a positive and well informed impact on council decision making.

Mayors Weekend Seminar - Saturday 14 & Sunday 15 November 2015

A Mayor has the responsibilities of a Councillor, plus additional opportunities to demonstrate civic and community leadership. Invited guests and presenters will discuss contemporary issues for the NSW Local Government sector, and the weekend will also include opportunities for structured and informal networking to encourage learning and support amongst peers.

Councillors Weekend Seminar - Saturday 5 & Sunday 6 December 2015

On request and following on from the success of the Mayor's Weekend Seminar, this year we are offering a weekend event for Councillors to review the events of 2015 and discuss successes and lessons learned with peers from other councils. The weekend will have a practical focus on key skills and knowledge that Councillors have acquired, as well as discussions for 2016 and preparing for an election year.

Any Councillor interested in participating in any of the workshops should obtain an appropriate resolution from the Council.

Locations and cost vary for each workshop.

NOTING

Items for Noting

7.5 EXECUTIVE CERTIFICATE FOR ELECTED MEMBERS

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO:

REPORT:

Councillors have previously expressed an interest in participating in the Executive Certificate for Elected Members program that is conducted by LGNSW.

The five day program is again being offered, at Sydney, as follows:

Stage 1 & 2 – Friday 30th October to Sunday 1st November 2015;

Stage 3 – Saturday 27th and Sunday 28th November 2015.

The five-day program includes:

- A focus on good governance, local democracy, credibility and effectiveness;
- Access to high-level and well-respected local government practitioners and researchers sharing their insights and experiences;
- High-level theory and analysis regarding leadership, governance and role of a councillor;
- Information regarding common and good practice on a range of topics
- Opportunities to share aspirations and challenges with peers;
- Discussion about the role of a councillor, local government and key local government issues;
- Designing and sharing of practical and complex solutions for common issues;

Items for Noting

- Opportunities for new and experienced councillors to access current information about local government practice and research.

On successful completion of the program, participants will receive a Statement of Attainment for the National Elected Members Skills Set, as well as a UTS Executive Certificate for Elected Members

Cost of the course is \$3,500 with travel, accommodation and sustenance additional.

Councillors interested in participating should obtain an appropriate Council resolution.

NOTING

Items for Noting

7.6 OUTSTANDING RATES AND DEBTORS BALANCES

AUTHOR: Revenue Officer

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO: 25.138.1

REPORT:

The following report is a summary of outstanding Rates and Charges (Part 1) and Debtors (Part 2) balances as at 30 June, 2015, and how these balances compare to the previous year.

Rates and Charges

The final collection ratio for outstanding rates and charges has come in slightly up from last year.

The final collection ratio percentage of 93.35% is a very slight improvement on last year (93.17%).

The Council has a moral obligation to its community to ensure that all ratepayers pay their rates. That said, the Council also has an obligation to the less fortunate and to this end, it has adopted a Hardship Policy which allows for some consideration of the special circumstances of some ratepayers.

Council has employed the services of two debt recovery agencies this year; Custom Collection Services and Midstate Credit.

A range of recovery techniques have been adopted throughout the 2014/15 year, such as:

1. personal meetings with large outstanding ratepayers,
2. garnishing wages,
3. rental orders on properties, and
4. Statement of Claims, which, whilst not popular with the ratepayers concerned, has achieved satisfactory results.

The Council has also, on occasion, enforced warrants on ratepayers to appear at court hearings to consider payment of their outstanding rates. This

Items for Noting

is only used when all other options have not yielded a suitable repayment plan.

Please note the table below includes \$187,560 of outstanding, but not overdue, water consumption. This is because the fourth water consumption levy takes place in late in the financial year and does not fall due for payment until July in the next financial year.

This has contributed an additional 1.94% to the outstanding rates and charges balance. This has impacts on collection ratio because it means that revenue for this levy has been generated in 13/14 but will not be collected until the following year (14/15). However as this is an annual occurrence, it accurately reflects outstanding rates and charges as at 30 June 2015.

The first table below is a summary of the amounts outstanding compared to the initial 2014/15 levy. The second table below shows the amounts outstanding from each instalment.

SUMMARY		Balances	
		Original levy	30 June 2015
Arrears	Rates and Charges	\$471,542.21	\$407,483.25
	Water consumption	\$187,559.01	\$25,559.78
Current	Rates and Charges	\$8,831,358.44	NIL
	Water consumption	NIL	\$197,645.77
Totals		\$9,940,459.66	\$630,688.80

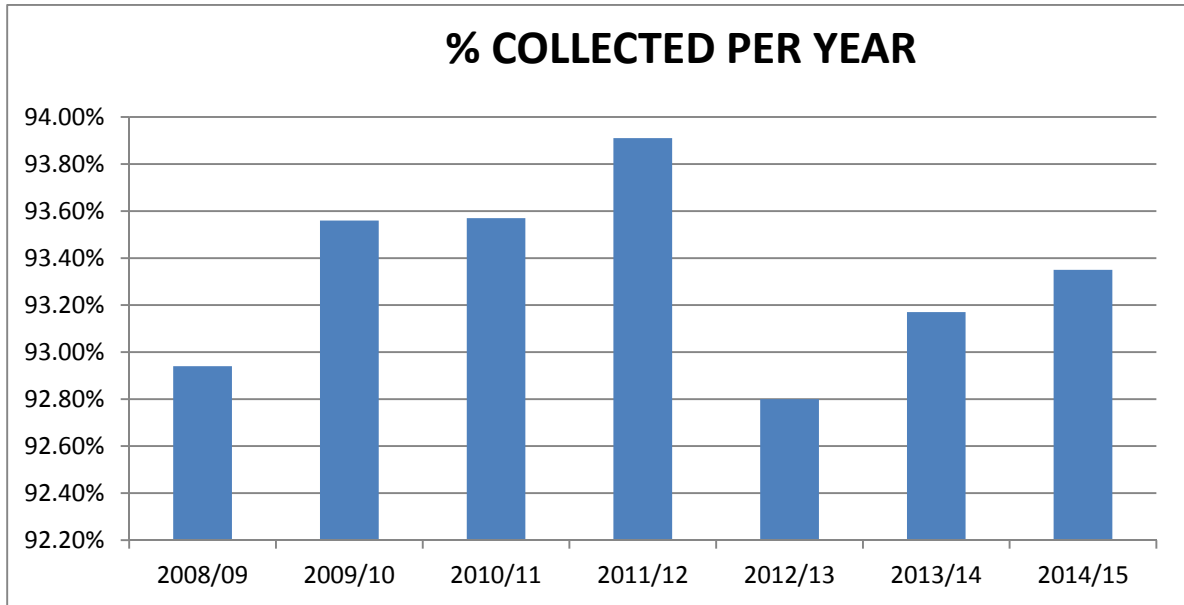
BY PAYMENT DUE DATE		Balances		Percentage outstanding
		Original levy	30 June 2015	
Arrears from prior levies		\$471,542.21	\$119,631.02	25.37%
Instalment	21 August 2014	\$2,207,839.61	\$21,247.97	0.96%
	30 November 2014	\$2,207,839.61	\$30,575.56	1.38%
	28 February 2015	\$2,207,839.61	\$44,409.82	2.01%
	31 May 2015	\$2,207,839.61	\$191,618.88	8.68%
Water Consumption		\$187,559.01	\$223,205.55	119.01%
Totals		\$9,490,459.66	\$630,688.80	6.65%

Note that the 119% of water consumption outstanding in the table above reflects an increase in the final quarterly consumption levy compared to the previous year and that this amount, while outstanding was not actually overdue as at 30 June 2015.

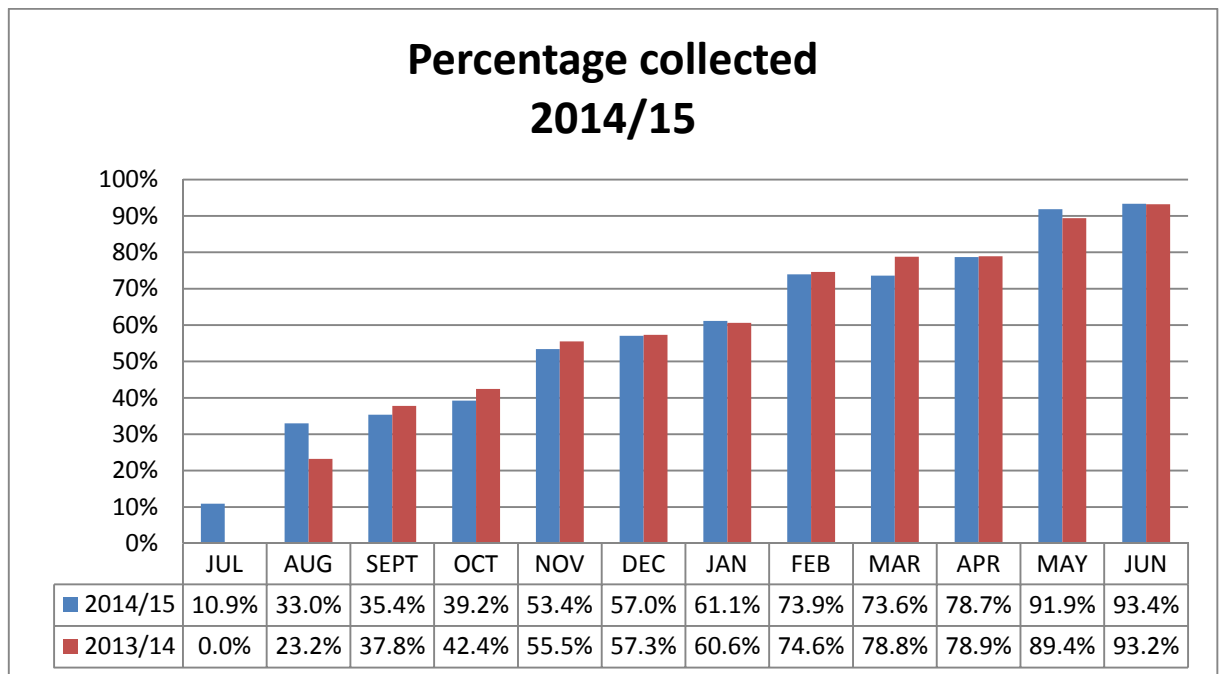
The chart below shows the percentage of levied rates collected for each levy since 2008/09. This chart shows a pleasing positive trend since the disappointing 2012/13 result.

NOTING

Items for Noting



The chart below shows the progress in collection of the 2014/15 through the financial year. Please note that July 2013/14 results are not provided; this is due to a staff transition issue.



NOTION

Items for Noting

Debtors

Total outstanding debtors have almost doubled during the last 12 months, as at June 30, \$450,708 in 2014 compared with \$883,480 in 2015. The table below shows the comparison of debtor types since 2010.

Please note also that these figures reflect balances prior to the completion of the annual accounts, and that other debtors maybe included in the preparation of Council's annual statements:-

DEBTOR CLASS	AT 30 JUNE					
	2010	2011	2012	2013	2014	2015
GENERAL	\$129,073	\$120,600	\$125,650	\$139,157	\$183,040	\$281,795
FOOD INSPECTION	\$0	\$0	\$0	\$0	\$2,523	\$2,477
HALF COST WORKS	\$113,833	\$111,437	\$87,219	\$60,484	\$86,459	\$59,877
S355 COMM. LOANS	\$10,661	\$3,720	\$35,000	\$35,916	\$70,946	\$148,316
SWIMMING POOLS	\$9,782	\$14,249	\$28,232	\$23,595	\$19,735	\$13,917
CEMETERY	2,908	\$6,232	\$431	\$4,184	\$51	\$2,595
GRANTS	\$8,413	\$2,901	\$35,000	\$2,959	\$19,600	\$51,174
STAFF	\$1,671	\$1,654	\$1,286	-\$270	-\$3,562	\$5,034
SUPERANNUATION	-\$1,601	-\$313	-\$377	-\$89	-\$1,906	-\$1,136
HACC	-\$4	\$0	\$0	\$100	\$0	\$0
LAND SALES	\$0	\$0	\$0	-\$4,000	\$65,000	\$315,664
AERODROME	\$313	\$1,269	\$5,107	-\$15	\$4,225	\$3,760
TOTAL	\$275,050	\$261,749	\$317,547	\$266,873	\$450,708	\$883,480

The large increase in outstanding debtors has come about due to:-

1. The sale of Council land which will be paid out in the new financial year; this amount is up \$250,000 from June 30 2014.
2. New Section 335 Committee loans (including \$60,000 to the Finley Recreation Reserve Committee of Management for their new facility), all of which are being paid as the instalments come due.
3. \$38,000 Street Lighting Subsidy, which was paid in early July 2015.

There are no general concerns at this stage about these outstanding amounts and most should be paid early this financial year.

NOTING

Items for Noting

7.7 BERRIGAN DRAINAGE

AUTHOR: Executive Engineer

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.3 Connect and protect our communities

FILE NO: 29.101.2

REPORT

A public meeting was held on Tuesday the 28th of July at Berrigan CWA to discuss the proposed drainage infrastructure in East Berrigan.

The meeting was well attended and the drainage issue was well debated with the good support shown for proceeding with the project.

The feeling of the meeting indicated a preference to locate the new detention basin in the tank paddock rather than on the old recreation reserve, however, we have received a phone call since the meeting indicating two property owners are in favour of it being located on the Old Recreation Reserve.

Council may wish to consider whether further public consultation is required prior to the final decision on the siting of the basin is determined.

Since the meeting a site visit to the Tank Paddock has been conducted with with a member of the Berrigan Conservation & Tidy Town Committee and a full survey of the Tank Paddock is to be undertaken in the next few weeks to determine options for the siting the detention basin and associated works on this site.

A recommendation will on the most suitable site from an engineering/cost perspective will be bought back to Council following completion of further survey, design and costing.

Items for Noting

7.8 NSW LOCAL ROADS CONGRESS 2015

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.3 Strengthen strategic relationships and partnerships with community, business and government

FILE NO: 22.094.3

REPORT:

The NSW Local Roads Congress was held in Sydney on the 1st June, 2015.

The Congress Communique is attached as Appendix "N" for Council's consideration.

The Congress applauded the recent efforts of both the Federal and State Governments in relation to increasing road funding but suggests many actions to provide greater certainty and adequacy of road funding going forward.

NOTING

Items for Noting

**7.9 ROADS AND MARITIME SERVICES
STRATEGIC DISCUSSION FORUM**

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.3 Strengthen strategic relationships and partnerships with community, business and government

FILE NO: 28.094.1

REPORT:

The RMS Strategic Discussion Forum was held in Griffith on 28th April, 2015 and was attended by the Mayor and I.

Verbal reports on the meeting were presented to the May, 2015 Council meeting and the main point of interest was that we raised the issue of the omission of the truck parking issue at Tocumwal from the Newell Highway Strategy document.

We have received the copies of the presentations to the forum this week with advice that the next forums will be held on 27th October, 2015 at Hay and 29th October, 2015 at Wagga Wagga. Copies of the presentations have been attached as Appendix "P".

Items for Noting

7.10 DEVELOPMENT DETERMINATIONS FOR MONTH OF JULY 2015

AUTHOR: Executive Support Officer

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

REPORT: APPLICATIONS DETERMINED FOR JULY

Application	Description	Property Location	Applicant	Owner	Status	Value	Days Taken	
120/15/DA/DM	Fence	15 MAJUDA COURT, TOCUMWAL NSW 2714 (Lot76//DP1131677)	Mr Robert & Mrs Elwyn Buck	MR RF & MRS EJ BUCK	Refused 15-07-2015	\$ 0.00	Active 25	Total 25
74/15/CD/M1	BV Dwelling & Attached Garage	6 LA BELLE COURT, TOCUMWAL NSW 2714 (Lot11//DP1194758)	Fortitude Frames	MR GR BRAYBON & MRS CE BRAYBON	Approved 01-07-2015	\$ 260000.00	Active 11	Total 11
124/15/DA/DM	Transportable Office	94-104 DENILIQVIN ROAD, TOCUMWAL NSW 2714 (Lot1/35//DP758981)	Mr Dennis Sutton	MR D E WALSH	Approved 01-07-2015	\$ 20000.00	Active 4	Total 4
75/15/CD/M1	Colorbond Cladded Dwelling	MARIAN DRIVE, TOCUMWAL NSW 2714 (Lot51//DP789897)	Mr Jason Hojnacki & Ms Melissa Knight	MR J B HOJNACKI AND MS M KNIGHT	Approved 01-07-2015	\$ 312369.00	Active 3	Total 3
76/15/CD/M2	Golf Cart Storage Sheds	TONGS STREET, FINLEY NSW 2713 (Lot239//DP728922)	Finley Golf Club	FINLEY GOLF CLUB LIMITED	Approved 01-07-2015	\$ 19000.00	Active 3	Total 3
1/16/CD/M5	Inground Fibreglass Swimming Pool	79-81 SNELL ROAD, BAROOGA NSW 3644 (Lot11//DP1138900)	J & F Hatfield Pty Ltd	MR PA BROOKE AND MRS EJ BROOKE	Approved 03-07-2015	\$ 61080.00	Active 1	Total 1
1/16/DA/DM	Construction of New Amenities Block & Storage Shed & Demolition of Old Amenities Block	6-18 NANGUNIA STREET, BAROOGA NSW 3644 (Lot253//DP825836)	Berrigan Shire Council	BERRIGAN SHIRE COUNCIL	Approved 17-07-2015	\$ 134161.00	Active 10	Total 10
2/16/DA/DB	Rural Industry - Free Standing Barn Dairy	SOUTH COREE ROAD, FINLEY NSW 2713 (LotX//DP415624)	Southern Riverina Dairy Group Pty Ltd	MR G T FLEMING AND MRS J W FLEMING	Approved 23-07-2015	\$ 8000000.00	Active 14	Total 14
3/16/DA/D1	BV Dwelling & Attached Garage	19-20 KEOGH DRIVE, TOCUMWAL NSW 2714 (Lot32//DP1118257)	Metricon Homes P/L	MR JJ HERBERT & MS ML MACKAY	Approved 07-07-2015	\$ 360135.00	Active 2	Total 2
2/16/CD/PC	Additions to Dwelling - Verandah	MCINTYRE FIELD VIEW (NO TYPE), TOCUMWAL NSW 2714 (Lot5//DP255099)	BW & A National	MR T P ROBINETT AND MRS C J ROBINETT	Approved 06-07-2015	\$ 20900.00	Active 1	Total 1
4/16/DA/D1	BV Dwelling & Attached Garage	156 DENILIQVIN STREET, TOCUMWAL NSW 2714 (Lot51//DP1131677)	Colin Brown	MS L D DIXON	Approved 10-07-2015	\$ 176000.00	Active 2	Total 2
5/16/DA/D5	Double Garage	57 DENISON STREET, BERRIGAN NSW 2712 (Lot3//DP237596)	Totalspan Cobram	MR IF & MRS RB ARNOLD	Approved 28-07-2015	\$ 15460.00	Active 11	Total 11
3/16/CD/M1	BV Dwelling & Attached Garage	25 GYPSIE CRESCENT, BAROOGA NSW 3644 (Lot39//DP1110847)	Mr Matthew Fowler-Kearney	MR M L FOWLER-KEARNEY	Approved 21-07-2015	\$ 190375.00	Active 2	Total 2
9/16/DA/D5	Residential Storage	94-96 BAROOGA STREET,	Mr Laurie Young	MR D ROSSI	Approved	\$ 20039.00	Active	Total

NOTION

Items for Noting

	Shed	BERRIGAN NSW 2712 (Lot1/7/DP758097)			29-07-2015		8	8
10/16/DA/D1	Installation of a Manufactured Home	8 BALDWIN COURT, TOCUMWAL NSW 2714 (Lot39//DP1089280)	Yarrowonga Manufactured Housing	MR BA GATTY & MRS MJ GATTY	Approved 29-07-2015	\$ 126130.00	Active 8	Total 8
4/16/CD/PC	Construction of Dwelling & Garage	49 HAMILTON STREET, FINLEY NSW 2713 (Lot12//DP1201998)	JG King Homes	MR P C HORNEMAN & MRS J I HORNEMAN	Approved 13-07-2015	\$ 372277.00	Active 1	Total 1
5/16/CD/M4	Carport	13-15 CARTER STREET, BERRIGAN NSW 2712 (Lot112//DP875546)	Ms Alice Kingham & Mr Don Bradley	MR DM BRADLEY AND MS AG KINGHAM	Approved 27-07-2015	\$ 1000.00	Active 3	Total 3
13/16/DA/D1	Installation of a Manufactured Home	12 BALDWIN COURT, TOCUMWAL NSW 2714 (Lot35//DP1089280)	Neatline Homes Pty Ltd	MR W F LAWRENCE	Approved 30-07-2015	\$ 122030.00	Active 3	Total 3
7/16/CD/PC	Verandah	1 BABS COURT, TOCUMWAL NSW 2714 (Lot13//DP738067)	BW & A National	MR S J & MRS L L CAMPBELL	Approved 20-07-2015	\$ 21000.00	Active 1	Total 1

APPLICATIONS PENDING DETERMINATION AS AT 05/08/2015

Application No.	Date Lodged	Description	Property Location
30/15/DA/DD	12-09-2014	Upgrade of Skate Park	82-96 DENISON STREET, FINLEY NSW 2713 (Lot1/18/DP758412)
125/15/DA/D9	30-06-2015	22 Lot Subdivision	HUGHES STREET, BAROOGA NSW 3644 (Lot21//DP1090571)
6/16/DA/D9	13-07-2015	12 Lot Subdivision	205 BURMA ROAD, TOCUMWAL NSW 2714 (Lot36//DP1190777)
7/16/DA/DM	13-07-2015	Sandpit	1197 MULWALA-BAROOGA ROAD, BAROOGA NSW 3644 (Lot1//DP798419)
8/16/DA/DM	16-07-2015	Change of Use - Residential Storage Shed to Information and Educational Facility	14205 RIVERINA HIGHWAY, BERRIGAN NSW 2712 (Lot D//DP360459)
11/16/DA/DM	22-07-2015	Telecommunications Tower	278 MICKLES ROAD, FINLEY NSW 2713 (Lot11//DP621870)
12/16/DA/D1	23-07-2015	Relocated Dwelling & Carport	46 COREE STREET, FINLEY NSW 2713 (Lot71//DP560470)
6/16/CD/M1	28-07-2015	BV Dwelling	31 MURRAY GROVE, BAROOGA NSW 3644 (Lot16//DP1092267)
14/16/DA/D9	28-07-2015	Weighbridge & Sampling Stand	118 SILO ROAD, TOCUMWAL NSW 2714 (Lot218//DP752296)
15/16/DA/D1	04-08-2015	BV Dwelling & Attached Garage	45 HENNESSY STREET, TOCUMWAL NSW 2714 (Lot3/10/DP758981)

NOTION

Items for Noting

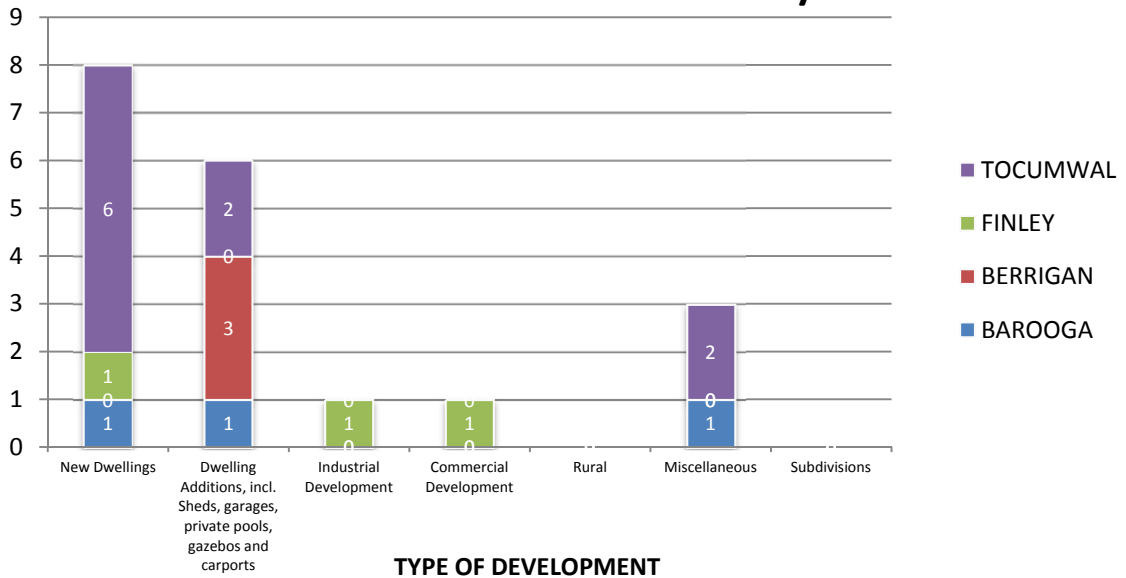
TOTAL APPLICATIONS DETERMINED / ISSUED

	This Month (July)	Year to Date	This Month Value	Year to Date Value
<i>Development Applications Determined</i>	10	10	\$8,973,955	\$8,973,955
<i>Construction Certificates Issued</i>	8	8	\$1,205,795	\$1,205,795
<i>Complying Development Cert. Issued</i>	9	9	\$1,258,001	\$1,258,001
<i>Local Activity Approvals Issued</i>	10	10	0	0

OTHER CERTIFICATES ISSUED FOR JULY

	149(2) Planning Certificate		149(5) Certificate		735A Certificate Outstanding Notices or Orders under LG Act 1993		121zp Certificate Outstanding Notices or Orders under EP&A Act 1979		149(D) Building Certificate		Swimming Pool Certificate	
	July	Year Total	July	Year Total	July	Year Total	July	Year Total	July	Year Total	July	Year Total
BAROOGA	10	10	2	2	2	2	2	2	0	0	0	0
BERRIGAN	5	5	0	0	1	1	0	0	0	0	0	0
FINLEY	7	7	1	1	0	0	0	0	0	0	0	0
TOCUMWAL	10	10	0	0	1	1	0	0	0	0	0	0
TOTAL	32	32	3	3	4	4	2	2	0	0	0	0

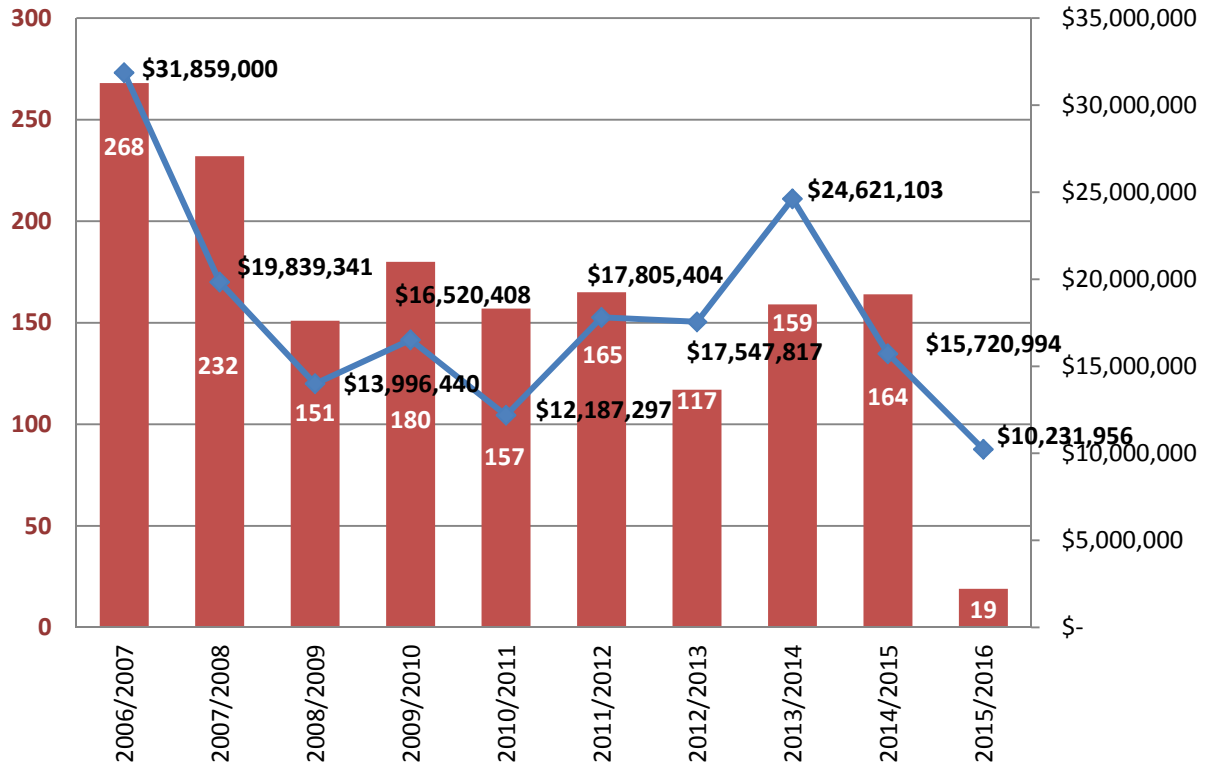
DEVELOPMENT ACTIVITY 2015 / 2016



NOTING

Items for Noting

DEVELOPMENT ACTIVITY



Items requiring Council Resolution

8. MAYOR'S REPORT

RECOMMENDATION – that the Mayor's Report be received.

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Items requiring Council Resolution

9.

DELEGATES REPORT

NO-FURTHER

Items requiring Council Resolution

10.

GENERAL BUSINESS

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