



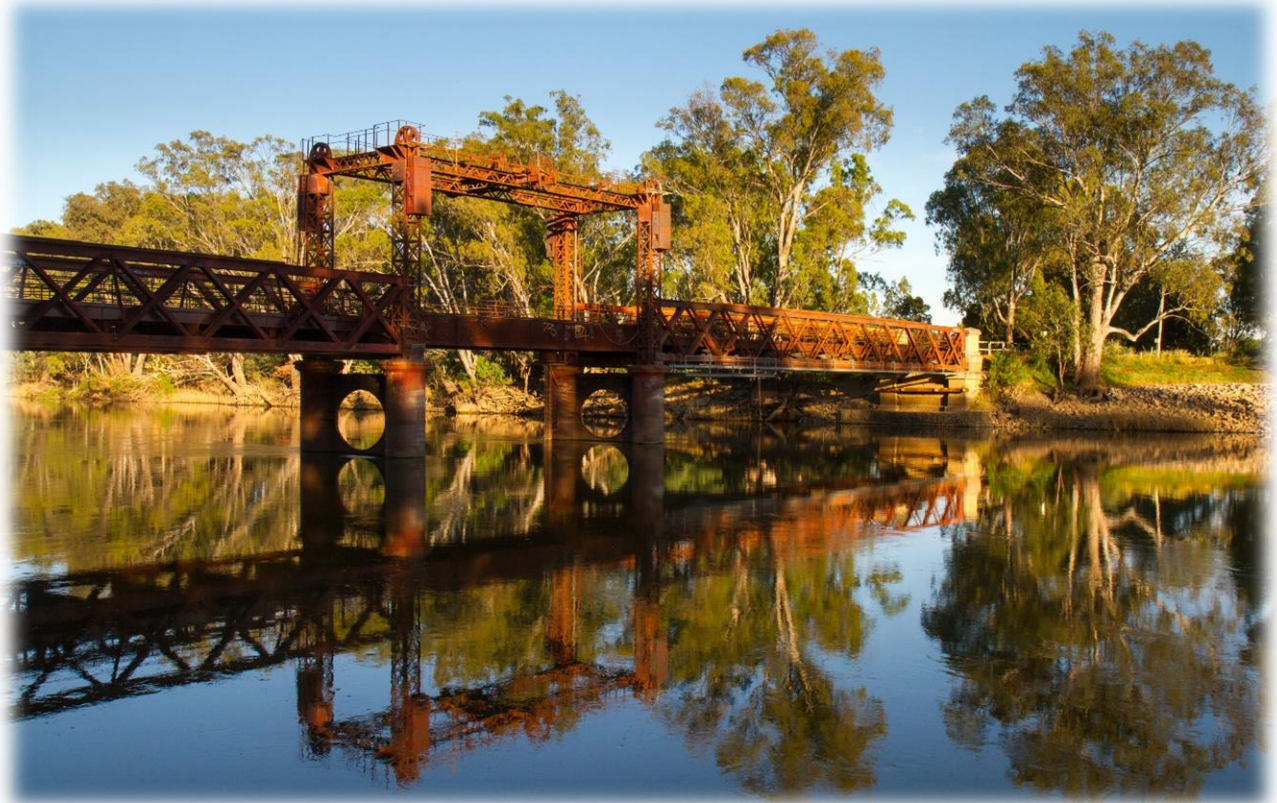
ORDINARY MEETING OF COUNCIL

Wednesday 19 February 2020

at 11:00am

Council Chambers

56 Chanter Street, Berrigan



Agenda

The Ordinary Meeting of the Council of the Shire of Berrigan will be held in the **Council Chambers**, Berrigan, on **Wednesday 19th February, 2020** when the following business will be submitted:-

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No business, other than that on the Agenda, may be dealt with at this meeting unless admitted by the Mayor.

ROWAN PERKINS
GENERAL MANAGER



Council Meeting

Wednesday 19th February, 2020

BUSINESS PAPER

This meeting is being webcast and those in attendance should refrain from making any defamatory statements.

1. APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

Cr Matthew Hannan

2. DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTERESTS

3. VISITORS

Stephen Haynes - truck hire (Question Time)
Sergio Redegalli – new Tocumwal Foreshore building
(Question Time)

4. CONFIRMATION OF MINUTES

RECOMMENDATION: that the Minutes of the meeting held in the Council Chambers on Wednesday 19th February, 2020 be confirmed.

5. MAYORAL MINUTES

Nil

6.1 NOTICE OF MOTION – SUPPLY OF WATER

Cr's Bodey and Bruce have given notice that they intended to move the following motion:

1. That the Council rescind its decision made on 15th January 2020 as set out below and recorded as minute number 2:

RESOLVED Crs Bodey and Bruce That the Council, having considered the social and economic value of the continued operation of a high quality attraction at the Cobram Barooga Golf Club and subject to the following:

- Receipt of the required Ministerial approval;
- The Sporties Group maintaining an open membership policy;
- The Sporties Group not trading any water out for the next twelve months; and
- The water provision being a one off event

Agree to transfer 50ml from its Barooga Town water Supply allocation to the Sporties Group at a 20% discount from the monthly average sale price indicated by the Murray Irrigation Ltd Water Exchange.

And further,

That the Council, having considered the social and economic value of the continued operation of a high quality attraction at the Cobram Barooga Golf Club and subject to the following:

- Receipt of the required Ministerial approval;
- The Sporties Group maintaining an open membership policy;
- The Sporties Group not trading any water out for the next twelve months; and
- The water provision being a one off event

Give notice of its intention to agree to transfer 150ml from its Barooga Town water Supply allocation to the Sporties Group at 50% discount from the monthly average sale price indicated by the Murray Irrigation Ltd Water Exchange and invite public submission in relation to it intention with such submissions to be considered by the Council at its meeting to be held on 18th March 2020.

Any Councillor may move a notice of motion.

6.2 NOTICE OF MOTION – SUPPLY OF WATER

Cr's Bodey and Bruce have given notice that they intended to move the following motion:

That the Council, having considered the social and economic value of the continued operation of a high quality attraction at the Cobram Barooga Golf Club and subject to the following:

- Receipt of the required Ministerial approval;
- The Sporties Group maintaining an open membership policy;
- The Sporties Group not trading any water out for the next twelve months; and
- The water provision being a one off event

agrees to transfer 200ml from its Barooga Town water Supply allocation to the Sporties Group at a cost of \$50 per megalitre for use on the Cobram Barooga Golf Club, and further that the Council give notice of its intention to agree to transfer 200ml from its Barooga Town water Supply allocation to the Sporties Group at a cost of \$50 per megalitre and invite public submission in relation to its intention with such submissions to be considered by the Council at its meeting to be held on 18th March 2020.

Any Councillor may move a notice of motion.

7. CLOSED COUNCIL

In accordance with the *Local Government Act 1993* and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is section 10A(2) of the *Local Government Act 1993* in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.

7.1 GENERAL MANAGER'S MID YEAR PERFORMANCE REVIEW

This item is classified CONFIDENTIAL under section 10A(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)

It is not in the public interest to reveal the personal information relating to individual staff members.

RECOMMENDATION: that the Council move into a closed session to consider the following business together with any reports tabled at the meeting.

And further that pursuant to section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above and that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

7.1 GENERAL MANAGER'S MID YEAR PERFORMANCE REVIEW

Council closed its meeting at The public and media left the Chamber.

Open Council resumed at

RESOLUTIONS FROM THE CLOSED COUNCIL MEETING

8.1 FINANCE - ACCOUNTS

AUTHOR: Finance Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 12.066.1

RECOMMENDATION: that the Financial Statement, Bank Reconciliation Certificate and Petty Cash Book made up to 31 January 2020, be received and that the accounts paid as per Warrant No. 01/20 totaling \$2,325,405.92 be confirmed.

REPORT:

- a) A Financial Statement covering all funds of the Council indicating the Bank Balances as at 31 January 2020 is certified by the Finance Manager.
- b) The Finance Manager certifies that the Cash Book of the Council was reconciled with the Bank Statements as at 31 January 2020.
- c) The Finance Manager certifies the Accounts, including the Petty Cash Book made up to 31 January 2020, totaling \$2,325,405.92 and will be submitted for confirmation of payment as per Warrant No. 01/20.
- d) The Finance Manager certifies that all Investments have been placed in accordance with:
 - i. [Council's Investment Policy](#),
 - ii. [Section 625 of the Local Government Act 1993 \(as amended\)](#),
 - iii. [the Minister's Amended Investment Order gazetted 11 January 2011](#),
 - iv. [clause 212 of the Local Government \(General\) Regulations 2005](#), and
 - v. Third Party Investment requirements of the Office of Local Government Circular 06-70
- e) January has seen a small decrease in total funds held at the end of December. The current trend is comparable with the same period in other years and represents the general pattern in cash holdings over the year. Overall funds are \$2.7M higher than the same period last year. Council is expecting to payout some very large orders for capital project works in the near future, whilst February will also see receipt of the third instalment of the Financial Assistance Grant and Rate instalments. As a result, total funds held expect to remain stable into March.

Statement of Bank Balances as at 31 JANUARY 2020

Bank Account Reconciliation

Cash book balance as at 1 JANUARY 2020	\$ 7,598,133.06
Receipts for JANUARY 2020	\$ 2,100,119.60
Term Deposits Credited Back	\$ -
	\$ 9,698,252.66
<i>Less Payments Statement No 01/20</i>	
No Chq Payments	\$ -
Electronic Funds Transfer (EFT) payroll	\$ 582,368.44
Electronic Funds Transfer (EFT) Creditors E033536-E033750	\$ 1,723,223.96
Term Deposits Invested	\$ -
Loan repayments, bank charges, etc	\$ 19,813.52
Total Payments for JANUARY 2020	\$ 2,325,405.92
Cash Book Balance as at 31 JANUARY 2020	\$ 7,372,846.74
<i>Bank Statements as at 31 JANUARY 2020</i>	\$ 7,372,686.74
Plus Outstanding Deposits	\$ 160.00
Less Outstanding Cheques/Payments	\$ -
Reconciliation Balance as at 31 JANUARY 2020	\$ 7,372,846.74

INVESTMENT REGISTER

INSTITUTION	DEPOSIT NO.	TERM (days)	RATE	MATURITY DATE	INSTITUTION TOTAL	S&P RATING
AMP	144/19	182	**1.75%	23/03/2020	\$ 2,000,000.00	BBB+
AMP	133/17	181	**1.90%	26/05/2020	\$ 1,000,000.00	BBB+
AMP	125/16	182	**1.90%	3/06/2020	\$ 2,000,000.00	BBB+
AMP	136/18	365	**1.60%	17/10/2020	\$ 2,000,000.00	BBB+
Goulburn Murray Credit Union	124/16	365	2.65%	13/05/2020	\$ 2,000,000.00	UNRATED
Bendigo Bank	141/18	364	*1.45%	11/09/2020	\$ 2,000,000.00	BBB+
Bendigo Bank	142/18	365	*1.60%	25/09/2020	\$ 2,000,000.00	BBB+
Central Murray Credit Union	126/16	365	1.85%	30/08/2020	\$ 2,000,000.00	UNRATED
Defence Bank Limited	102/14	364	2.75%	3/04/2020	\$ 2,000,000.00	BBB
Defence Bank Limited	106/14	365	2.05%	29/08/2020	\$ 2,000,000.00	BBB
Defence Bank Limited	146/19	365	1.70%	30/08/2020	\$ 2,000,000.00	BBB
Defence Bank Limited	138/18	365	1.70%	10/01/2021	\$ 2,000,000.00	BBB
G&C Mutual Bank	145/19	364	2.63%	6/04/2020	\$ 2,000,000.00	BBB-
NAB	143/18	365	1.45%	19/11/2020	\$ 2,000,000.00	AA-
					\$ 27,000,000.00	

Total Funds Held at 31 JANUARY 2020

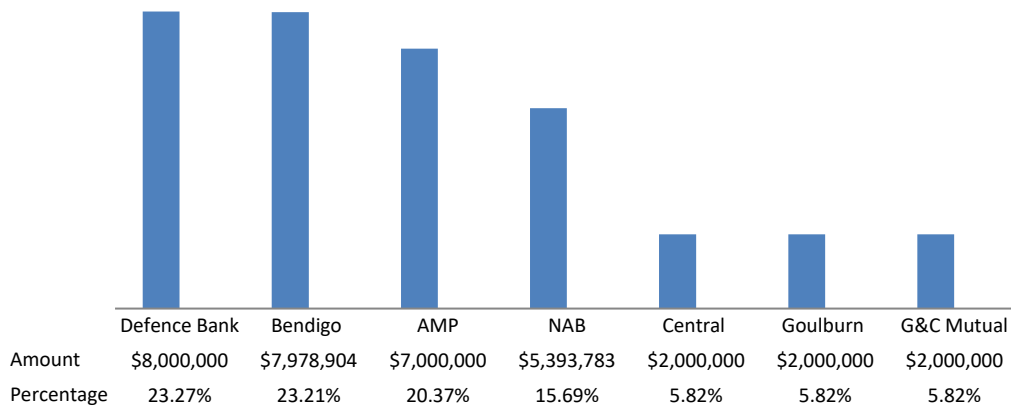
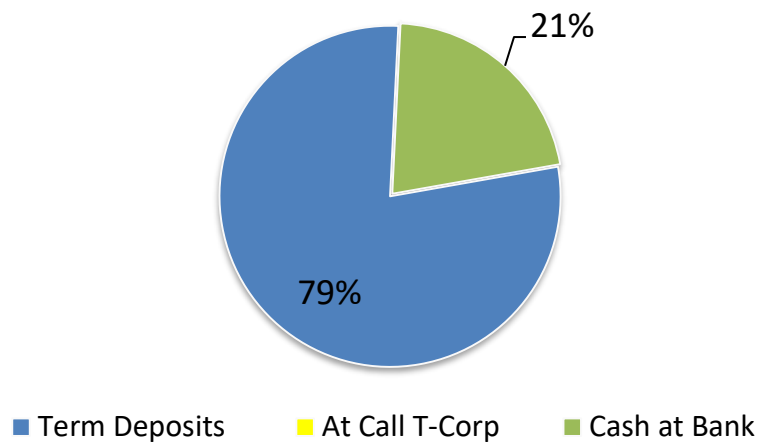
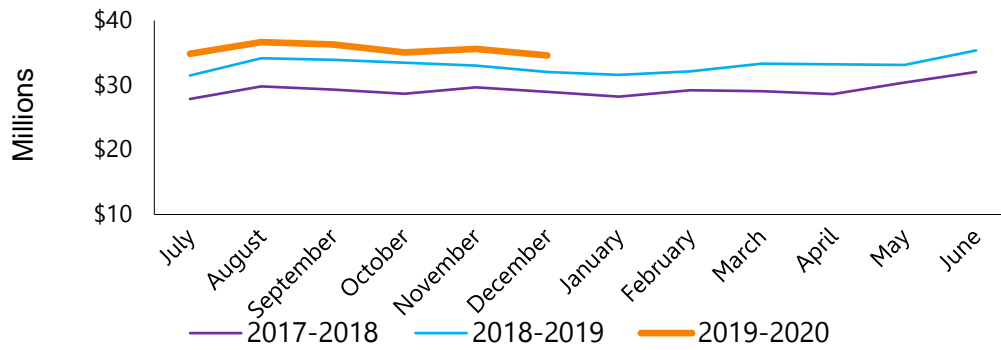
\$34,372,846.74

Carla von Brockhusen - Finance Manager

*The Council also receives an additional 0.25% commission

**The Council also receives an additional 0.20% commission

Total Cash and Investments



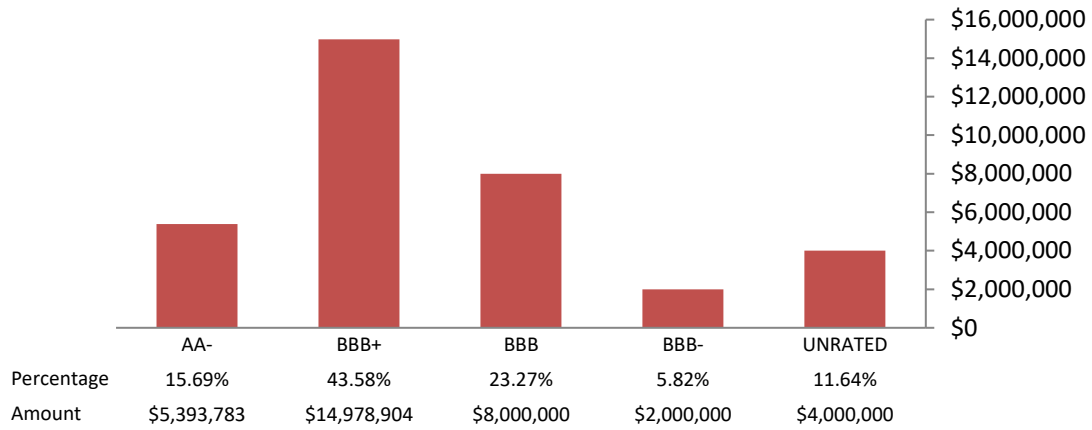
Term Deposits Credited Back

Prior Financial Institution	Term (Days)	Amount	Interest Rate	Maturity Date	S&P Rating
Defence Bank Limited	365	\$ 2,000,000.00	2.85%	10/01/2020	BBB

Term Deposits Invested / Reinvested

Current Financial Institution	Term (Days)	Amount	Interest Rate	Maturity Date	S&P Rating
Defence Bank Limited	365	\$ 2,000,000.00	1.70%	10/01/2021	BBB

**The Council also receives an additional 0.20% commission



8.2 LGNSW PROFESSIONAL DEVELOPMENT TRAINING

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 22.178.6

RECOMMENDATION: that Councillor Matthew Hannan be authorised to attend the LGNSW Professional Development Training for Chairing & Effective Meeting Procedures for Councillors in Sydney on 11th March 2020.

REPORT:

The Local Government New South Wales is holding a professional development training session for '*Chairing & Effective Meeting Procedures for Councillors*' in Sydney on 11th March, 2020.

Cr Hannan has expressed interest in attending this training and is seeking the consent of the Council to attend.

The cost of the training is \$770 including GST. Accommodation and sustenance are additional.

8.3 TOCUMWAL FORESHORE COMMITTEE OF MANAGEMENT

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation

FILE NO: 05.101.7

RECOMMENDATION: that the Council:

1. Revoke the existing delegation for the Tocumwal Foreshore Committee of Management;
2. Make the following delegation to the Tocumwal Foreshore Committee of Management:

care, control and management of the Tocumwal Foreshore Reserve, less those areas subject to direct Council control, to a committee comprising citizens appointed from time to time by the Council vide the provisions of Section 355 of the Local Government Act 1993, subject to the exercise of such authority in conformity with the direction of Council and Council policies, procedures and guidelines

3. Set the committee complement as ten (10) delegates – all representing the interests of Berrigan Shire residents and all with voting rights.
4. The Committee quorum to be 6
5. Direct the Tocumwal Foreshore Committee of Management to set a date in March 2020 for its Annual General Meeting and give at least 28 days' notice of the meeting to the public.

REPORT:

The Tocumwal Foreshore Committee of Management is a volunteer committee of the Council established under [s355 of the Local Government Act 1993](#).

The current delegation given to the committee is:

To give care, control and management of the Tocumwal Foreshore Reserve to a committee comprising citizens appointed from time to time by the Council vide the provisions of Section 355 of the Local Government Act as amended, subject to the exercise of such authority in conformity with the direction of Council and Council's Code of Public Reserve Management.

Key functions of the Committee are the co-ordination of the Tocumwal Markets as well as co-ordination of camping at Town Beach. The Committee also have an advisory role (but not a veto) on development and activities at the Foreshore.

The Committee proposed to hold their Annual General Meeting (AGM) on Tuesday 5 November 2019. During the meeting, it became clear that there was some confusion among the attendees at the meeting regarding the election of office bearers as well as eligibility to vote. As a result the AGM was indefinitely postponed until clarification was sought from the Council.

The secretary of the Committee has asked the Council for some guidance and clarification around the election of a committee and office bearers.

The rules in the [Volunteer Committee Guide to Operations](#) were written for committees running facilities such as recreation reserves where committee members would represent various user bodies and some additional representatives represented the general public. These committee members would then elect their office bearers from among them.

This model does not necessarily fit the Tocumwal Foreshore Committee of Management which does have user groups as such.

There is no set complement for the Tocumwal Foreshore Committee of Management and in practice the committee asks the Council to appoint all its volunteers to the committee to ensure they are covered by the Council's insurance policies. These members then elect their office bearers from among their number.

The alternative is for the Council to follow the precedent it set with the appointment of the Finley War Memorial Hall and School of Arts and formally resolve to set a complement for the Committee – e.g. 10 members elected from the floor by the public (or some other model). Others wishing to volunteer on the foreshore would be registered as Council volunteers rather than committee members.

Those elected to the committee would then elect their office bearers from among their complement.

The Council may also wish to take the opportunity to adjust the delegation given to this committee to exclude the area under the footprint of the proposed Foreshore Building. This area has been formally subdivided and will be subject to a series of commercial leases – all of which will need to be directly managed by the Council.

8.4 COMMITTEES OF MANAGEMENT - FINLEY WAR MEMORIAL HALL AND FINLEY SCHOOL OF ARTS

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation

FILE NO: 05.101.3

RECOMMENDATION: That the Council:

1. Give notice of its intent to, at its Ordinary Meeting of 18 March 2020:
 - a. Modify the delegation of the Finley War Memorial Hall and School of Arts Committee of Management to remove responsibility for the care, control and management of Finley War Memorial Hall.
 - b. Create a new committee to be called Finley War Memorial Hall Committee of Management – and delegate to this committee care, control and management of the Finley War Memorial Hall.
2. Set complements for these committees as follows:
 - a. Finley School of Arts Committee of Management
 - i. 2 delegates from Finley Amateur Dramatic and Musical Society Inc.
 - ii. 2 delegates from Finley Old-Time Dance
 - iii. 4 delegates representing the general interest of Berrigan Shire residents
 - iv. The quorum for the Committee being 5
 - v. All members to have voting rights
 - b. Finley War Memorial Hall Committee of Management
 - i. 3 delegates from Finley Basketball Association Inc.
 - ii. 3 delegates representing the general interest of Berrigan Shire residents.
 - iii. The quorum of the Committee being 4
 - iv. All members to have voting rights.
3. Hold Extraordinary General Meetings for these committees before Wednesday 11 March 2020 to elect committee members to allow for formal appointment at the Council's Ordinary Meeting of 18 March 2020.

REPORT:

At its ordinary meeting of 17 October 2018, the Council included this following clause in its resolution regarding the future of the Finley War Memorial Hall and the Finley School of Arts:

When the two halls are separated and all works are completed, the Council appoint a new Committee of Management to manage the Finley War Memorial Hall and the delegated authority of the existing Committee of Management be amended to reflect its ongoing responsibility for the Finley School of Arts only;

The current annual grant provided to the existing Committee of Management be divided between the two Committees of Management on the basis that the Finley School of Arts Committee of Management receive 50% of the current grant and that the Finley War Memorial Hall Committee of Management receive 50% of the current grant;

The official opening of the refurbished School of Arts was held on Sunday, 9 February 2020 and now would be an appropriate time to take action to bring this clause into effect.

The most effective and efficient manner of bringing this clause into effect is to:

- modify the delegation of the current Finley War Memorial Hall and School of Arts Committee of Management to remove responsibility for the Finley War Memorial Hall, and
- create a new committee – Finley War Memorial Hall Committee of Management – and as per s355 of the Local Government Act 1993 delegate to this new committee responsibility for the War Memorial Hall.

The delegation to the existing committee is as follows:

To give care, control and management of the Finley War Memorial Hall and School of Arts to a Committee comprising citizens appointed by the Council from time to time.

The membership complement is:

- 2 members from Finley Amateur Dramatic and Musical Society (FADAMS)
- 2 members from Finley Old-Time Dance group
- 2 members from Finley Basketball Association Inc.
- 6 members elected from the general community.

FADAMS and Old-Time Dance have an association with the School of Arts and the basketballers are associated with the War Memorial Hall.

Proposed delegations and membership complements for the two new committees of management could be:

Committee	Finley School of Arts	Finley War Memorial Hall
Delegation	Care, control and management of the Finley School of Arts	Care, control and management of the Finley War Memorial Hall
Complement	2 x FADAMS 2 x Old-Time Dance 4 x community representatives	3 x Finley Basketball Assoc. 3 x community representatives

After confirming the proposed delegations and complements, the Council can then call for Extraordinary General Meetings to appoint and elect members to the committee. Once these elections are held, the Council can then appoint members to these committees at a future Council meeting and provide both committees with appropriate delegations.

Despite both buildings now being physically separate, the two committees of management will still need to work collaboratively and cooperatively together – most obviously regarding access to toilets and shared electricity costs etc.

The Council has earlier made an offer to the existing committee to part-fund the construction of dedicated toilets for the War Memorial Hall under the terms of its $\frac{1}{3}$ $\frac{1}{3}$ $\frac{1}{3}$ funding model set out in its [Requests for Donations and Financial Assistance Policy](#). The Council may wish to extend this offer of funding support to the new Finley War Memorial Hall Committee of Management.

8.5 ADVERSE EVENTS PLAN

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 15.128.36

RECOMMENDATION: That the Council request Riverina and Murray Joint Organisation of Councils (RAMJO) to develop an Adverse Events Plan template for use by all member Councils and as required under the Federal Government's Drought Communities Programme – Extension.

REPORT:

Berrigan Shire Council – as part of its second tranche of funding under the Federal Government Drought Communities Programme - Extension – is required to prepare an Adverse Event Plan. Unfortunately, the Federal Government has provided very little guidance as to what is required in such a plan.

This report attempts to identify what is meant by an Adverse Event Plan and provides options for its preparation.

The Council has an obligation to prepare an Adverse Event Plan.

The plan is not a substitute for a Local Emergency Management Plan – i.e. an emergency response plan. Instead it is a plan to help prevent, mitigate and recover from “stress” and “shock” events. That is, to make Berrigan Shire a resilient community that can survive, adapt, and grow during and after an adverse event.

The Federal Government requires the plan to consider:

1. Natural resource management
2. Economic diversification and community resilience
3. Communication and coordination

The requirement for an Adverse Event Plan is included in the recently updated guidelines for Drought Communities Programme – Extension (DCP-E).

The guidelines state:

Eligible Councils, publicly announced from 1 July 2019, must submit an Adverse Event Plan with their final project report.

Eligible Councils without an Adverse Event Plan already in place can use part of their funding under the program to develop an Adverse Event Plan.

Eligible Councils must develop an Adverse Event Plan which meets the needs of their community, and give consideration to the following:

- *natural resource management (i.e. managing water supply, ground cover, trees, erosion, biodiversity)*
- *economic diversification and community resilience (i.e. infrastructure planning, tourism investment, diversifying local industries, capacity building for local leadership)*
- *communication and coordination (i.e. how to let people know what's available – now, and in the future; how do you communicate in hard times and for recovery).*

The online application for DCP-E provides a place for the Council to upload its existing Adverse Event Plan.

The Federal Government has included the requirement for an Adverse Event Plan as a response to a report prepared for the Government by its Coordinator-General for Drought, Major-General Stephen Day. A copy of General Day's report is attached.

The report specifically makes the following statement:

To support drought planning, incentives could be provided through future government funding to regional communities to undertake adverse event (stress and shock) planning.

Further, Recommendation 4 of the report is:

A pilot program to build community leadership capability, involving the development of a local adverse event plan, should be undertaken to build communities' capacity to adapt and cope with chronic stresses and acute shocks.

The pilot should include:

- *funding for a not-for-profit organisation to work with local governments and communities to build formal and informal leadership capability within the community; and*
- *a requirement for the program to deliver an adverse event plan for the community with their involvement.*

Overall, the aim of the plan is expected to be to make Berrigan Shire a more resilient community. The Coordinator-General for Drought's plan references the City Resilience Framework – attached – to define community resilience as:

the capacity of individuals, institutions, businesses, and systems within a community can survive, adapt, and grow, no matter what kinds of chronic stresses and acute shocks they experience

Note: The report defines “**shocks**” as typically single event disasters, such as fires, earthquakes, and floods and “**stresses**” as factors that pressure a community on a daily or reoccurring basis, such as drought, chronic food and water shortages, an overtaxed transportation system, or high unemployment

Unfortunately, the Federal Government has not instigated a pilot program for development of an Adverse Event Program as per the Coordinator-General’s recommendation and instead directly and immediately inserted it as a requirement of the DCP-E program. This means the Council will need to develop its own template for its Adverse Event Plan.

Without a set template or guidelines for an Adverse Event Plan, the Council is free to develop its plan pretty much as it sees fit – so long it can be demonstrated to build community capacity and resilience to handle adverse events and gives consideration to:

- natural resource management (i.e. *prevention*)
- economic diversification and community resilience (i.e. *mitigation*)
- communication and coordination (i.e. *recovery*)

The Council will have to prepare an Adverse Event Plan by 31 December 2020 – the alternative is to hand back \$1m to the Federal Government.

There is an opportunity for the Council to partner with Riverina and Murray Joint Organisation of Councils (RAMJO) to develop this plan. As most Councils in the RMAJO area face similar issues relating to adverse events, jointly preparing an Adverse Events Plan should both improve the quality and usability of the plan and reduce the costs of its preparation.

8.6 DROUGHT COMMUNITIES PROGRAMME- EXTENSION: TRANCHE 2

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 15.128.36

RECOMMENDATION: That the Council include the following projects in its application for funding for Tranche 2 of the Drought Communities Programme – Extension:

1. Irrigation improvements – Finley Golf Club – \$200,000
2. Irrigation improvements – Berrigan Community Golf and Bowls Club – \$60,000
3. Refresh Finley CBD buildings – \$100,000
4. Redevelopment of Lions Park, Barooga – \$94,000
5. Enhancing Berrigan CBD – \$ 50,000
6. Construct a museum at Tocumwal Aerodrome – \$400,000
7. Uninterruptable power supply at Amaroo Hostel – \$66,000
8. Development of an Adverse Events Plan – \$30,000

REPORT:

At its ordinary meeting on 20 November 2019, the Council identified a short list of six (6) projects suitable for funding under Tranche 2 of the Drought Communities Programme – Extension. It also determined to seek submissions from other organisations and the general public as to other suitable projects.

The Council received three (3) submissions identifying alternate projects. Other submissions received by the Council were a series of letters supporting the Finley Golf Club project and a letter requesting the funds be used to subsidise services provided to farmers.

Original projects

The six projects shortlisted by the Council in November were:

Community Driven & Identified Projects

Irrigation improvements – Finley Golf Club

This project was brought forward to the Council by the Finley Golf Club in 2017. The project will install a modern, water efficient irrigation system for nine holes at the Finley Golf Club.

The project will conserve water, improve the quality of the course and ease the burden on the volunteers responsible for maintaining the course

Estimated cost - \$200,000

Refresh Finley CBD buildings

This project, developed in partnership with members of the Finley business community, will see the Finley CBD given a new lease of life.

The Council proposes to subsidise painting shopfronts and other buildings in the Finley CBD to create a fresh and consistent theme throughout the town – improving amenity for residents and visitors alike. Up to 25 shops in Finley may benefit.

Estimated cost - \$100,000

Irrigation improvements – Berrigan Community Golf and Bowls Club

The Berrigan Community Golf and Bowls Club approached the Council with a proposal to replace its ageing manual sprinkler system for its bowls green with an automated, modern irrigation system.

The new system will save water, reduce the burden on its ageing volunteer base and improve the quality of the bowls greens and so encourage participation.

Estimated cost - \$60,000

Adopted Council Strategy – informed by Community Consultation

Redevelopment of Lions Park, Barooga

This project was identified as a priority in the Barooga Landscape Plan developed in 2018. The project will develop Lions Park (opposite Barooga Hotel, adjacent to Bullanginya Lagoon) by installing shade and seating as well as tree planting.

The project will improve the amenity of Barooga for residents and visitors, especially those visitors travelling to Sporties and the golf club.

Estimated cost - \$100,000

Council Identified Project – to be undertaken in partnership with stakeholders

Enhancing Berrigan CBD

This project, developed in partnership with the Berrigan business community, looks to renew tired elements of Berrigan CBD. This will include replacement and renewal of signs and street furniture, new gardens and additional shade.

Also, in line with Berrigan's growing arts and cultural scene, the project will also consider public art consistent with Berrigan's existing mosaic theme.

A submission from Berrigan and District Development Association is attached as **Appendix "D"**

Estimated cost - \$50,000 to \$100,000

Construct a museum at Tocumwal Aerodrome

The Council has been working for many years with the Tocumwal Historic Aerodrome Museum Committee of Management to find a permanent and secure home for their collection of World War II memorabilia relating to RAAF Station Tocumwal (Macintyre Field). The Committee has found a partner willing to operate an air museum to make this vision a reality.

This project will construct a building at Tocumwal Aerodrome capable of hosting a range of historic aircraft as well as climate-controlled exhibition and storage space for the historic memorabilia collection. The building will also have space for a café catering for visitors to the museum and to make the museum sustainable.

Estimated cost - \$400,000

Proposed projects

The three projects put forward to the Council in the consultation period are:

Irrigation improvements – Barooga Recreation Reserve

Barooga Recreation Reserve have struggled this year to find sufficient water to irrigate the playing fields and surrounds. This has had an impact to the ability of the reserve to attract and retain regional and state sporting events and the like – which has a flow-on impact on the local community and economy

Their project proposes to address this by installing a new irrigation system linked to the town untreated water supply. It would include a 350kl tank and pumps to provide pressure.

Their submission is attached as **Appendix "E"**

Note that Council staff are presently working on other solutions to this watering problem (using a river allocation)

Estimated cost - \$98,000

Solar power installation – Tocumwal Golf and Bowls Club

Tocumwal Golf and Bowls Club – in an effort to remain sustainable in the long term – is looking for ways to reduce its expenses. The club is one of the largest employers in the shire, and employs staff from Tocumwal and surrounding areas. The Tocumwal Golf & Bowls Club is the hub of the community, hosting many club events, activities, supports local community groups and fundraisers, hosts a number of sporting events for both Golf and Bowls and has the facilities to host functions and conferences

Their project proposes to install a 296 (97.68kW) 330W solar panel system on a ground mount structure at the club. This project is estimated to save \$30,203 annually, with energy costs in Year 1 reduced by 16%

Their submission is attached as **Appendix “F”**

Estimated cost - \$162,000

Back-up power supply – Berrigan and District Aged Care Association

Berrigan and District Aged Care Association operate the Amaroo Hostel in Berrigan. The hostel houses 30 residents, all in need of full time care. It also provides respite care as well as a safe place for elderly people in Berrigan and district on extreme weather days. As well as feeding its residents, the Amaroo kitchen also provides meals to the Berrigan MPS and home care clients in Berrigan Shire and Jerilderie. BDACA is also one of the major employers in Berrigan.

The hostel has no back up power supply, leaving residents and others reliant on its services vulnerable in the event of a power interruption – scheduled or unscheduled.

The project proposes to supply and install a new 165kva JCB standby generator, including wiring, a concrete slab and safety fencing.

Their submission is attached as **Appendix “G”**

Estimated cost – \$66,000

Other submissions

The Council received 26 submissions supporting the Finley Golf Club irrigation project – these projects are attached as **Appendix “H”**

The remaining submission was received from a resident who requested the Council use the funds to subsidise Council and other services provided to farmers. This is not permitted by the funding guidelines and the General Manager will respond directly to the person involved.

Other activities

Funding under DCP-E Tranche 2 requires the Council to submit an Adverse Events Plan with their application or, alternatively, include an allocation in its funding application to develop this plan.

The plan is not a substitute for a Local Emergency Management Plan – i.e. an emergency response plan. Instead it is a plan to help prevent, mitigate and recover from “stress” and “shock” events. That is, to make Berrigan Shire a resilient community that can survive, adapt, and grow during and after an adverse event

The Federal Government requires the plan to consider:

1. Natural resource management
2. Economic diversification and community resilience
3. Communication and coordination

8.7 MANAGEMENT ACCOUNTANT

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 12.019.1

RECOMMENDATION: that the Council:

1. endorse the action of the General Manager in amending the staff structure to include a permanent part-time (0.6 of a Full Time Equivalent) position of Management Accountant, and
2. include a budget provision for this position in the 2019/20 financial year and beyond.

REPORT:

Changes in the compliance and reporting framework for NSW local government – including but not limited to the Audit Office of NSW assuming responsibility for local government audit – have seen a very significant increase in the workload of the Finance team. This is very likely to continue to increase as the new Audit, Risk and Improvement requirements come into effect later this year.

The Council has pushed back against many of these new requirements and has done its best to meet the remaining requirements on time and within its existing resources. Unfortunately, the preparation of the 2019/20 annual financial statements demonstrated that the Council will need to provide more resources to its Finance function if it is to continue to meet its obligations.

In order to address this issue, management created a new permanent part-time position of Management Accountant. The new position will have responsibility for preparation of the Council's annual budget and Long Term Financial Plan and monitoring progress against both. The position will also be responsible for the maintenance of the Council's register of infrastructure assets.

The new position will work 42 hours per fortnight (0.6 of a full time equivalent employee) and is expected to cost around \$80,000 per annum including all employment on-costs.

The Council has appointed an internal applicant to this role in line with [s350 of the Local Government Act 1993](#).

The Council is requested to endorse this change in staffing structure.

8.8 SUSPENSION OF ALCOHOL FREE ZONE – “TASTE IT” FOOD FESTIVAL - MARCH 2020

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Strengthen strategic relationships and partnerships with community, business and government

FILE NO: 24.128.1

RECOMMENDATION: that the Council, subject to Police approval and development and other consent being given, suspend the Alcohol Free Zone for the area closed to traffic on Deniliquin Street, Tocumwal from 5:00pm to 11:00pm on Saturday 7 March 2020 in accordance with Section 645 of the *Local Government Act 1993*.

REPORT:

Tocumwal Chamber of Commerce and Tourism (TCCT) propose to hold the “Taste It” food festival in Tocumwal on Saturday 7 March 2020.

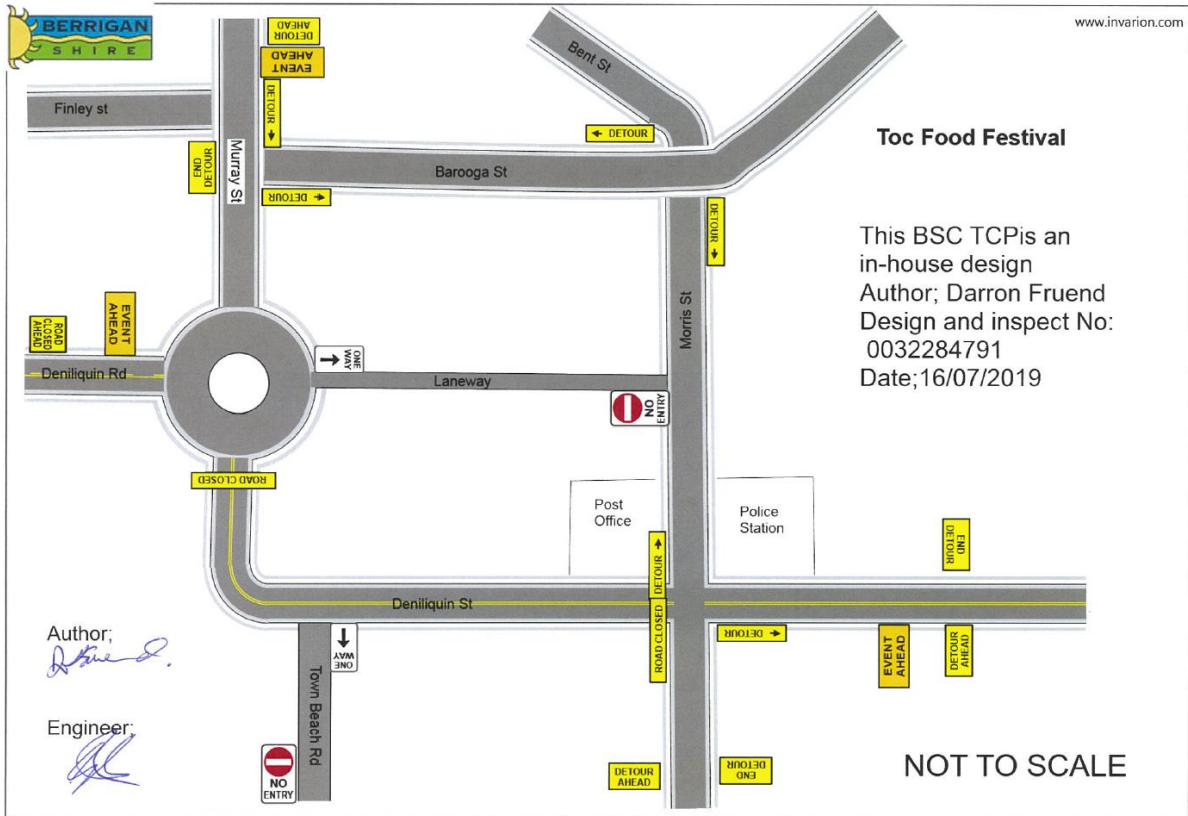
Elements of the event require consent and this will take place through other Council procedures.

During this period, part of Deniliquin St will be closed to traffic from 5.00pm to 10.00pm – subject to Council and police approval.

TCCT has requested the restrictions on alcohol consumption be lifted during this period for the area closed to traffic. A map of the area is shown at the end of the report

The Council has no set policy on the lifting of alcohol restrictions but it has lifted these restrictions on alcohol consumption for this event in the past. Similar events conducted in Tocumwal have not created any public disturbance issues and the event is designed to attract a significant number of visitors to the town.

Under [s645 of the Act](#), the Council may suspend the operation of an Alcohol Free Zone if desired. If so, the Council must publish notice of the suspension in a newspaper circulating in the area concerned. In addition, the Alcohol-Free Zone guidelines advise that the Council must liaise with the police



8.9 BERRIGAN SHIRE COUNCIL - LOCAL HERITAGE FUND 2019/2020

AUTHOR: Town Planner

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our natural resources and built landscapes

FILE NO: 26.128.2

RECOMMENDATION: that Council offer grants of:

1. \$5,000 to Holy Trinity Anglican Church located at 42 Pinnuck Street, Finley for the replacement of the roof;
2. \$1,072.50 to Finley Opportunity Shop located at 179 Murray Street, Finley for painting of the façade of the building;
3. \$1,420 to Becroft Aircraft Hangar located at Burma Road, Tocumwal for repair and painting the façade of the building; and
4. \$2,271 to St John's Church located at 130-132 Chanter Street, Berrigan for painting and maintenance internal and external sections of the building.

REPORT:

Following the call for applications for the Berrigan Shire Council Local Heritage Fund 2019/2020 involving publication of notices in the Council Bulletin and local papers, five (5) applications were received.

Upon assessment, in accordance with NSW Environment, Energy and Science Guidelines, it is recommended that these four (4) applications for financial grants be issued.

The Guidelines consider a number of factors when assessing a grant funding application for a Heritage building or site. These factors include:

- listing under Berrigan Local Environmental Plan (LEP) as a Heritage Item or is located within a Heritage Conservation Area,
- is of heritage significance,
- public accessibility,
- long term management plan,
- previous funding received, and
- heritage conservation value of proposed works.

The applications are summarised below:

1. A grant application has been received for the Holy Trinity Anglican Church building, located at 42 Pinnuck Street, Finley, to replace the existing roof to the building as it has deteriorated beyond repair. The building was built in approximately 1926 and has been assessed as of relative heritage significance in the township of Finley. The building is utilised as a Church with patrons visiting the building often. The heritage significance of the building provides social benefits to the community. Patrons to the Church maintain the building and they have a long-term plan for its preservation. The building is in a prominent location in Finley as it is directly adjacent to the local Public School and High School.

Project Costs: \$19,500
Grant Sought: \$5,000

2. A grant application has been received for the Finley Opportunity Shop building, located at 179 Murray Street, Finley, to paint the front façade of the building. The building will be refurbished in Heritage colours. The building was originally opened for business in approximately 1898 and is assessed as being of relative heritage significance in the township of Finley. The building is utilised as an Opportunity Shop, which is open to the public during business hours. The heritage significance of the building provides social benefits to the community. Volunteers who run the opportunity shop maintain the building and they have a long-term plan for its preservation. The building is in a prominent location, located in the main street of Finley within a precinct of other Heritage Items listed in the Berrigan LEP.

Project Costs: \$2,145
Grant Sought: \$1,072.50

3. A grant application has been received for the Becroft Aircraft Hangar, located at Burma Road, Tocumwal, to repair and paint the front façade of the building to prevent rust damage to the building. The building is a 1943 Aircraft Bellman Hangar, known for the engineering significance of its era. The building is also located within the Tocumwal Aerodrome Precinct, which is of heritage significance given its usage as a United States Army Air Force base during World War 2. The aircraft hangar subject to this application was known to be utilised as an intelligence hangar during World War 2. The building therefore has been assessed as being of relative heritage significance. The building is being utilised for a business. The heritage significance of the building provides social benefits to the community visiting the Tocumwal Aerodrome Precinct. The building is maintained by landowner Becrofts and they have a long-term plan for its preservation.

Project Costs: \$2,840
Grant Sought: \$1,420

4. An application has been received for the building formally known as the St John's Church, located at 130-132 Chanter Street, Berrigan, for a grant to maintain and paint internal and external sections of the building. The building

will be refurbished in Heritage colours. The building is a Heritage Item as per the Berrigan LEP. The building is utilised as a private residence with the owner-occupiers happy to talk with interested visitors who enquire about the historical significance of the building. The building and the neighbouring residence, also a Heritage Item in the Berrigan LEP, provide an attraction to the township of Berrigan and reminds locals of significant community events when it was utilised as a Church. The owner's ongoing maintenance of the building is as per needs basis. The building is in a prominent location, located in the main street of the township of Berrigan, approximately 230 metres west of the Heritage Conservation Area (under the Berrigan LEP) in the main street of Berrigan.

Project Costs:	\$4,542
Grant Sought:	\$2,271

A further application was received for grant funding for the restoration of a memorial gravesite for the first settlers era, however after assessment of the proposal as per the Guidelines, was declined for funding for the Local Heritage Fund 2019-2020, as it did not address the selection criteria sufficiently in comparison to the other applications received. The applicant was encouraged to reapply for funding in subsequent funding years.

CONCLUSION

Having assessed the applications in accordance with NSW Environment, Energy and Science Guidelines, it is recommended that a grant of:

- 1) \$5,000 be offered to Holy Trinity Anglican Church located at 42 Pinnuck Street, Finley for replacement of roof.
- 2) \$1,072.50 be offered to Finley Opportunity Shop located at 179 Murray Street, Finley for painting of façade of building.
- 3) \$1,420 be offered to Becroft Aircraft Hangar located at Burma Road, Tocumwal for repair and painting of façade of building.
- 4) \$2,271 be offered to St John's Church located at 130-132 Chanter Street, Berrigan for painting and maintenance internal and external of the building.

8.10 CATEGORISATION OF LAND – RENEWABLE ENERGY

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 25.138.1, PF

RECOMMENDATION: that the Council, having reviewed its categorisation of land for the purposes of ordinary rates as per s523(1) of the *Local Government Act 1993* (the Act):

1. Create a new category of land for ordinary rating purposes – “Business – Alternative Energy”
2. Re-categorise the following lots from Farmland to Business - Alternative Energy effective from 1 July 2020 and provide notice to the owners as per s520 of the Act:
 - a. Lot 133 DP 752299
 - b. Lot 1362 DP 1246165
 - c. Lot 1341 DP 1247098

REPORT:

[Section 514 of the Local Government Act 1993](#) (the Act) requires the Council to categorise land for rating purposes into four basic categories:

1. Residential
2. Farming
3. Mining
4. Business

“Business” acts as the default category – i.e. all land that does not fit inside the definition of the other categories is categorised as “Business”. Inside these broad categories the Council may have sub-categories – i.e. (Residential-Berrigan, Business-Tocumwal etc.)

The Finley Solar Farm (shown in the diagram at the end of this report) is on land currently categorised as “Farmland”. It is clear that it no longer meets the definition of Farmland as per [s515 of the Act](#)

Land is to be categorised as farmland if it is a parcel of rateable land valued as one assessment and its dominant use is for farming (that is, the business or industry of grazing, animal feedlots, dairying, pig-farming, poultry farming, viticulture, orcharding, bee-keeping, horticulture, vegetable growing, the growing of crops of any kind, forestry or aquaculture within the meaning of the [Fisheries Management Act 1994](#), or any combination of those businesses or industries) which—

- (a) has a significant and substantial commercial purpose or character, and*
- (b) is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made).*

While there are some farming activities undertaken on this land, this is not its *dominant* use – which is electricity generation.

On this basis, it would be appropriate for the Council to review the categorisation of this land as per [s523\(1\) of the Act](#).

As the use of the Finley Solar Farm does not meet the definition of residential or mining land the only appropriate category is the catch-all category of “Business”.

The Council at present has four “Business” subcategories:

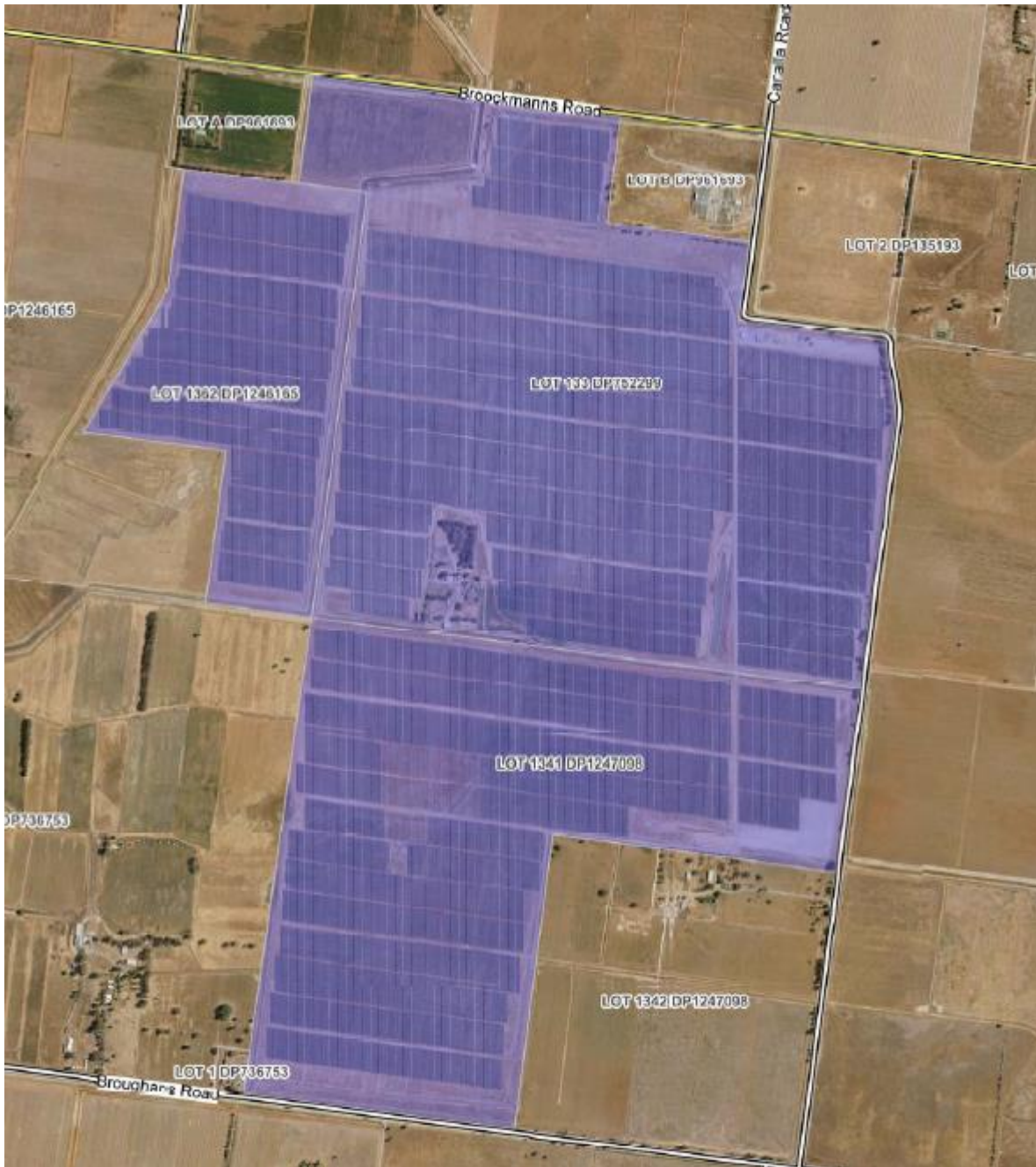
1. Business-Barooga
2. Business-Berrigan
3. Business-Finley
4. Business-Tocumwal

While the solar farm is in the locality of Finley, it is not in the town boundary and its characteristics are quite unlike other land categorised as “Business-Finley”. The inclusion of the solar farm in this category is also likely to have a distorting and disproportionate effect on other rates in this sub-category.

On this basis – and to allow for other potential renewable energy projects in the future – it would more appropriate to create a new sub-category “Business - Alternative Energy”. For ease of administration, it would be appropriate for the new categorisation to take effect from 1 July 2020. The Council has previously indicated that this category of rateable property would attract 50% of the local business rate.

The Council is required to give notice of the re-categorisation of this land to the owners as per [s520 of the Act](#). The owners have the option to ask for a further review.

The ad valorem (i.e. the rate in the dollar) for the new “Business – Renewable Energy” sub-category will be determined by the Council when it drafts and adopts its 2020/21 Statement of Revenue Policy.



8.11 TOCUMWAL FORESHORE BUILDING

AUTHOR: General Manager

STRATEGIC OUTCOME: Diverse and resilient business

STRATEGIC OBJECTIVE: 4.2 Diversify and promote local tourism

FILE NO: 05.101.7

RECOMMENDATION: For discussion

REPORT:

As Councillors may be aware, a public meeting was held at Tocumwal on 11th February 2020 to provide a forum for discussion around the Council's proposed new building at the Tocumwal Foreshore. The meeting was convened by the Tocumwal Chamber of Commerce and Tourism.

While the discussion was wide ranging and there was no clear outcome of the forum the following is a summary of the meetings significant views as they relate to the building itself:

Community Viewpoints

For

1. Attractive Design
 - Nearby business not heritage
 - plenty of parking
2. Building that functions
 - heritage front/modern over the Murray
3. Move with the times
 - Balanced approach

Against & Changes

1. Ugly not in keeping
2. Two more eateries (2 too many)
3. Provide Space for Aero Museum Promotion – 25m²
4. Heritage Vs Modern - decide
5. Parking? (Restaurant of 150) **
6. Information Centre Essential
7. Neighbouring Buildings - old
8. Restaurant - White Elephant
9. Future Demographics - next gen
10. Iconic Design

Thematic / Cluster Analysis

Issue	Response
<p>Imitation Heritage vs Contemporary</p> <p>Ugly not in keeping Heritage Vs Modern – decide Iconic Design Attractive Design</p> <ul style="list-style-type: none"> Nearby business not heritage plenty of parking <p>Building that functions</p> <ul style="list-style-type: none"> heritage front/modern over the Murray <p>Move with the times</p> <ul style="list-style-type: none"> Balanced approach <p>Future Demographics - next gen</p>	<p>Design Aesthetic – “A set of principles followed by the Architectural designers or any designers for that matter for the evolution of the end product that is aesthetically pleasing to the eye, is called aesthetics. It is directly influenced by the artistic taste of an individual (Vinchu, Jirge, & Deshpande, 2017)”.</p>
<p>Parking / Disability Access</p> <p>Parking? (Restaurant of 150) ** Neighbouring Buildings – old Disabled People</p>	<p>Development Application Process</p>
<p>Commercial Viability / Functionality Restaurant - White Elephant</p>	<p>Commercial Development – It is not a community development. Expressions of Interest, Risk borne by business / functionality determined by business operators</p>
<p>Visitor Information Centre/ THAM Information Centre Essential Provide Space for Aero Museum Promotion – 25m²</p>	<p>VIC – is volunteer based therefore not open all the time. Issue for consideration is provision of VIC is a Community Service Obligation of the Council. Additional Space for VIC a commercial decision for the Council or the Chamber. Extension of CSO vis a vis generating commercial income is a decision for the Council. THAM not an issue – role of the VIC is to have information about THAM</p>

As a personal observation:

- There appeared to be general support for the building in principle.
- There did not appear to be any strong direction regarding building design with support for both an imitation heritage type approach and also the modern approach of the Council’s plans;

- There was strong support for an increased area for the Visitor Information Centre;
- Parking needs to be considered as a part of the Development Application process.

For discussion.

8.12 TOCUMWAL AERODROME INDUSTRIAL SUBDIVISION

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.3 Connect and protect our communities

FILE NO: 30.101.3

RECOMMENDATION: That the Council authorise the General Manager to give owners consent for the subdivision and development application for 10 Hectares of industrial land currently owned by the Council, situated at the Tocumwal Aerodrome and furthermore sell said 10 Hectares of land in question to the purchaser for the total amount of \$50,000 plus GST

REPORT:

An organisation has approached the Council seeking to purchase, subdivide and establish a business on the industrial land at the Tocumwal Aerodrome. The organisation is seeking to purchase 10 Hectares of Industrial land.

It is proposed to sell the land at a rate of \$5,000 per Hectare with the purchaser to bear the costs associated with the subdivision.

In order for the development application (DA) and subdivision to proceed, the Council will need to give owners consent on the application for DA and subdivision, which would be best done under delegation by the General Manager. Following the assumed success of the subdivision, to which the land receives its own title, the sale of the 10 hectares of land will execute.

8.13 HALF COST SCHEMES FOR THE JERSEY STREET BUILDING BETTER REGIONS GRANT FUNDED PROJECT

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.3 Connect and protect our communities

FILE NO: 15.128.32

RECOMMENDATION: That the Council proceed/not proceed with a half cost scheme for kerb and gutter and footpath as part of the *Building Better Regions* funded project for Jersey Street, Tocumwal

REPORT:

Council has been successful in obtaining grant funds under the Building Better Regions Grant Program for the upgrade of Jersey Street industrial precinct, Tocumwal.

The project involves the installation of kerb and gutter on the western side of Jersey Street as well as the installation of a footpath on Bridge Street, and along the foreshore, which, under normal circumstances, would be carried out as part of a half cost scheme of which has not been initiated to date.

The total grant funding available for the project is \$968,760.00, which was the original total estimate.

The revised total estimate for the project is \$1,300,000.00.

The total estimate for the Kerb & Gutter component is \$55,200.

The total estimate for the footpath component is \$55,000 along Bridge Street and \$55,000 along the levee.

The half cost scheme contribution from the property owners for Kerb & Gutter is \$19,800.

The half cost scheme contribution from the property owners for the footpath is \$16,500 (excluding that which runs along the top of the levee)

The revised electrical estimate of \$450,000 is much greater than the original electrical estimate of \$177,500. In addition, essential stormwater drainage works have been identified since commencement of the design of Jersey Street in the

region of \$100,000, thus the explanation for the difference in the original estimate of \$968,760.00 and the revised estimate \$1,300,000.00.

There are funds available in the Councils current reserves to cover the costs of Water, Sewer and Levee works which should mitigate the over expenditure on grant funding, thereby allowing the project to proceed.

No community consultation has been carried out with the property owners to date with regard to the possible half cost schemes. Time is not a limiting factor with carrying out the community consultation with respect to the grant at this point in time, however, the footpath had not been identified on the current Pedestrian Access and Mobility Plan for Tocumwal.

The Council needs to determine whether to carry out the half cost scheme for kerb and gutter and or footpath for this project.

8.14 FINANCIAL REVIEW

AUTHOR: Finance Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 12.019.1

RECOMMENDATION: That the Council:

1. Note the second quarterly review of the 2019/20 budget and vote the funds contained therein as shown in **Appendix "I"**
2. Note the Quarterly Budget Review Statement attached also as **Appendix "J"**

REPORT:

Circulated with the Agenda as **Appendix "I"** is the Quarterly Financial Review for the period 1 October 2019 to 30 December 2019. This report takes into account all known factors and work variations until 30 December 2019 and later where possible, including budget allocations for the 2019/20 financial year.

The summarised results for the period are as follows:

	\$
Revised budget surplus 2018/19	5,307,366
Less Projected budget deficit 2018/19	<u>(1,322,730)</u>
Increased surplus from 2018/19	3,984,636
Original budget surplus 2019/20	183,054
Unspent capital works carried forward	(3,814,954)
Increased expenditure as per Sept 19	(304,844)
Increased revenue as per Sept 19	368,057
Increased expenditure per this report	(1,360,118)
Increase revenue per this report	<u>1,170,672</u>
Revised budget surplus	\$226,503

The most significant change in this review relates to the Drought Communities Grant Round 1, the final costs of the projects put forward by Council being \$1.177M, and the grant \$1M. The balance of funds to be contributed by Council account for the bulk of the \$189,445 reduction of the September surplus of \$415,948 to the current surplus of \$226,503.

The other significant change is the inclusion of the Create NSW Grant for the Tocumwal Creek Walk and funds for the Tocumwal Historic Aerodrome Museum (THAM) project. The Create NSW Grant requires a Council contribution of \$30,000, and both this and the THAM project have received community contribution funds.

Significant variations are detailed below. Variances which are unfavourable to the Council's result are shown with a (U) next to them and variances which are favourable are denoted with a (F).

JOB/GL CODE	TITLE / DESCRIPTION	AMOUNT \$		COMMENT
0015-0550	MR550 TOCUMWAL - MULWALA RD	-\$ 14,888.00	U	Block Grant
0015-0999	RTA MR BLOCK GRANT BUDGET ONLY	\$ 58,196.00	F	Block Grant
1905-0100	TOWN ENTRY - BAROOGA	\$ 50,000.00	F	To Finley Pool - Access and Town Entry
1912-0021	RESHEET STOCK ROUTE ROAD	-\$ 10,000.00	U	Change job scope
1912-0216	RESHEET LOWER RIVER ROAD	-\$ 10,682.00	U	Change job scope
1916-0846	DENISON ST - WOLLAMAI- WARMATT	-\$ 34,170.00	U	Change job scope
1912-0039	RESHEET CLEARVIEWS RD	\$ 39,000.00	F	R2R
1912-0051	RESHEET SHANDS RD	\$ 22,000.00	F	R2R
1912-0181	RESHEET BURKES RD-PLUMPT/LAWLO	\$ 34,000.00	F	R2R
1914-0090	BARNES RD-MAXWELL TO STH COREE	-\$ 188,000.00	U	R2R
1914-0095	PEPPERTREE RD 3.5/4.2	-\$ 200,000.00	U	R2R
1914-0110	WOOLSHED RD 2.4/2.9 & 3.5/4.8	\$ 100,000.00	F	R2R
1914-0112	MAXWELLS RD - LARKINS/RIV HWAY	-\$ 100,000.00	U	R2R
1914-0591	WOOLSHED RD 65M STH CARRUTHERS	-\$ 69,741.00	U	R2R
7100-1951	R2R ROADS TO RECOVERY GRANT	\$ 438,764.00	F	INCREASED R2R
1956-1000	RTA REGIONAL ROAD REPAIR BUDGET	\$ 350,000.00	F	Repair budget allocation
1956-1021	MR564 REHAB 12.25-14.48	-\$ 357,631.00	U	Repair budget allocation
1320-1205	MOTOR VEHICLE DISPOSAL	\$ 103,981.00	F	SALE OF VEHICLE
1320-2026	PLANT SERVICES TRANSFER TO RESERVE	-\$ 103,682.00	U	Transfer sale proceeds to reserve
1001-0509	EQUIP/FURN - COUNCILLORS <= \$5,000	-\$ 13,652.00	U	Meeting recording system
1002-0350	COMMUNITY WORKS - GENERAL	-\$ 13,973.00	U	\$8.5K contribution to Barooga Sporties, Xmas lights
1010-0175	ADMIN SOFTWARE LICENCING	-\$ 14,511.00	U	Azility Electricity monitoring

1010-0297	CORP SERVICES ADMIN CHARGES	\$ 37,276.48	F	Error Sept Qtr – reversed – Balance Activity Based Costing
1010-0506	REPLACE ASSET SOFTWARE	\$ 15,000.00	F	Move to 1010-0175
1411-0188	LOCAL STRATEGIC PLANNING STATEMENTS	-\$ 15,000.00	U	New expenditure LSPS mapping
1611-0201	RETIC OP EXP ELECTRICITY - FIN	-\$ 14,176.00	U	Reallocate electricity costs
2010-0004	P/W - YACTAC NOXIOUS WEEDS	-\$ 11,569.00	U	New private works
1714-0505	TOC HISTORICAL AERO MUSEUM THAM	-\$ 460,000.00	U	New Project
6200-1957	TOC HISTORICAL AERO MUSUEM GRANT THAM	\$ 400,000.00	F	New Project
7700-1601	TOC AERODROME MUSEUM CONTRIBUTIONS THAM	\$ 60,000.00	F	New Project
1716-0510	SWIMMING POOL CAPITAL - FINLEY	\$ 320,204.00	F	Reallocate to 1716-0550
1716-0550	DC1 FINLEY SWIMMING POOL UPGRADE	-\$ 497,838.00	U	Reallocated plus infrastructure costs
6100-1950	LIBRARY SERVICE GRANTS	\$ 32,696.00	F	Increased funding
6100-1951	LIBRARY LOCAL SPECIAL PROJECTS GRANT	\$ 11,156.00	F	Increased funding
1710-0211	LIBRARY CONNECTIVITY	-\$ 10,000.00	U	Additional funds allocated
3670-1926	GARBAGE TRANSFER FROM RESERVE	-\$ 39,233.00	F	Balance Garbage Fund
3670-2026	DWM TRANSFER TO RESERVE	\$ 39,754.00	U	Balance Garbage Fund
4110-1000	-0001 WATER CHARGES - BGA	\$ 96,928.00	F	Reallocation
4110-1000	-0002 WATER CHARGES - BGN	-\$ 25,430.00	U	Reallocation
4110-1000	-0003 WATER CHARGES - FIN	-\$ 10,645.00	U	Reallocation
4110-1000	-0004 WATER CHARGES - TOC	-\$ 43,422.00	U	Reallocation
4110-1926	WATER TRANSFER FROM RESERVE	-\$ 15,724.00	U	Balance Water Fund
4110-1603	SECT. 64 CONT. WATER - FIN	\$ 24,057.00	F	New Sect 64 contribution
5110-1000	-0001 SEWER CHARGES - BGA	\$ 40,812.00	F	Reallocation
5110-1000	-0004 SEWER CHARGES - TOC	-\$ 20,631.00	U	Reallocation
1718-0553	TOC CREEK WALK PLAN IMPLEMENTATION	-\$ 100,000.00	U	New Project (\$30K Council Contribution)
6600-1602	TOC CREEK WALK CONTRIBUTION	\$ 10,000.00	F	New Project
6600-1951	CREATE NSW TOC CREEK WALK PLAN GRANT	\$ 60,000.00	F	New Project

6600-1605	TOC FORESHORE BUILDING CONTRIBUTIONS	\$ 40,000.00	F	Contribution Included in project plan expenditure
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Councillors are invited to make comments or ask questions about any of the variances in this report.

Quarterly Budget Review Statement

The December Quarterly Budget Review Statement is attached as **Appendix “J”**

The QBRS is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of the quarter
- Provide explanations for major variations
- Enable the Responsible Accounting Officer (RAO) to indicate if the Council will be in a satisfactory financial position at the end of the financial year.

This QBRS does not make any additional changes to the Council budget over and above the changes identified in the “line-item” report above. The QBRS simply shows the budget changes in another format to arrive at the same result.

The line-item budget report, while prepared on an accrual basis, delivers a “cash” report to the Council – i.e. what is the net cash position of the Council given the budget it has adopted. It gives the Council some comfort that has sufficient cash to undertake the program of works adopted in the budget.

The line-item budget also provides the Council with a complete list of all Council job cost accounts thus ensuring transparency regarding changes to Council programs and /or cost overruns. It is possible however to lose track of the important changes in the large report.

The QBRS, on the other hand, is prepared strictly on an accrual basis and in a format that is consistent with the Annual Financial Statements. While some of the basic transparency of the line-item budget has been lost, it does allow for tracking of the Council’s operating result from quarter to quarter to the end of the financial year.

Statements

The QBRS consists of six statements:

1. **Responsible Accounting Officer’s statement** – This is a statement from the RAO advising the Council of her opinion regarding the Council’s financial position.

If the RAO advises the Council that its financial position is not satisfactory, the RAO must provide the reasons for her concern and advice on what is required to remedy the situation.

2. Income and Expenditure Budget Review Statement – This is the budget equivalent of the Income Statement in the Annual Financial Statements. This report shows an updated projected operating result for the year and the effect of the proposed budget changes to the operating result.

- The first column shows the Council's original budget as reflected in the Management Plan adopted by the Council in June.
- The next five columns show budget changes previously approved by the Council. In this case, this reflects Council's works brought forward from 2018/19 and other internal adjustments.
- The Revised Budget column shows the Council's budgeted result prior the changes adopted by the Council in the September quarter review.
- The highlighted Variations this Quarter column shows the effect of the changes adopted by the Council at the review; and
- The Projected Year End Result shows the Council's current position.
- Finally, the actual YTD figures show what the Council's actual result for the quarter. As the Council raises much of its rate revenue at the start of the financial year, this will be significantly more than the projected result for the year.

The September QBRS shows the Council is estimating to return an operating **deficit** after capital items for the 2019/20 year of \$0.24m; a decrease from the initial estimate of a \$0.767m operating surplus – this deficit is entirely a result of the decision by the Federal Government to pay 50% of the 2019/20 FAG in June 2019. There was a corresponding increase in the 2018/19 operating surplus as discussed in that report.

3. Capital Budget Review Statement – This statement presents the Council's budgeted capital works program.

The first half of the table shows how much the Council is proposing to spend on capital projects while the second half demonstrates how the Council is preparing to pay for them. The statement also splits Council's expenditure into sub-categories of New Assets, Renewal Assets and Loan Repayments.

As per the Income and Expenditure Budget Review Statement, the Capital Budget Review Statement works from left to right from the original budget through the previously adopted changes through to the proposed changes and followed by the revised budget.

Since all expenditure should be funded in some manner, the Capital Expenditure and Capital Funding sections of this report should balance.

The significant change this quarter is the inclusion of the Drought Communities Programmed projects, with a net Council contribution of an additional \$177,634.

4. **Cash & Investments Budget Review Statement** – This statement attempts to show the movements in the Council’s cash position and cash reserves as well as duplicating some of the investment and bank reconciliation detail provided in the monthly warrant report to the Council.

Again the columns in this statement track the changes made as the year progress in the same manner as the previous two columns.

This report is in my opinion a very useful one for the Council as it allows the Council to track changes in its commitments and unrestricted cash.

The changes in this statement largely reflect the additional brought forward surplus and the FAG advance payment

5. **Key Performance Indicators Budget Review Statement** – This statement is designed to provide some simple financial indicators to give the Council a snapshot of how it is performing financially.

Unlike the earlier reports there is some freedom here for the Council to choose what indicators it would like to see included in the report. The finance team has chosen three that seem reasonably useful for the Council to track.

- Debt Service Ratio – an indicator of how much of the Council’s income is used to service its debt
- Rates & Annual Charges Coverage Ratio – an indicator of how reliant the Council is on its rates revenue
- Building and Infrastructure Renewal Ratio – an indicator of the Council’s effort in renewing its assets as they deteriorate.

The Debt Service Ratio is higher than previous years, reflecting the Council’s planned borrowings.

The Rates and Annual Charges Coverage ratio is lower than previous years, reflecting the increased grant revenue received by the Council.

The third indicator shows that the Council’s projected asset renewal ratio is 452%. This is well above the Fit for the Future benchmark of 100% for this ratio.

6. **Contracts and Other Expenses Budget Review Statement** – This statement is an attempt to provide the Council with some detail about the Council’s new contractual arrangement and expenditure on consultancies and legal expenses

8.15 DELIVERY PROGRAM PROGRESS REPORT AND QUARTERLY REVIEW

AUTHOR: Strategic & Social Planning Coordinator

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 04.121.6

RECOMMENDATION: That the Council note and adopt the appended Delivery Program Progress Report and December Quarter Review of the Council’s Annual Operational Plan 2019/20






REPORT:

Circulated with this Agenda as **Appendix “K”** is the Council’s Delivery Program Progress Report and December Quarter Review of the Council’s *Annual Operational Plan 2019/20*.

This report provides a traffic light review with comments by Responsible Officers of the status of:

- Council actions that support and promote *Berrigan Shire 2027* outcomes (these are outcomes which match Department of Local Government’s quadruple bottom line reporting requirements: Social, Economic, Environmental and Civic Leadership);
- *Delivery Program* Objectives;
- *Annual Operational Plan* Objectives; and
- *Annual Operational Plan* Actions.

The traffic light format provides a visual update on the status of *Council’s Annual Operational Plan* and Council’s progress toward full implementation of its *4-year Delivery Program*. It should be read in accordance with the following key:

				
Complete	On Target	Not on Target	Past Due	No Status / Deferred

Additional information in the Delivery Program and Operational Plan Performance Review and Progress Report includes:

1. A Year to Date (YTD) assessment by the responsible Council Officer of

- progress toward completion and or the achievement of the set target.
2. Comments from the Responsible Council Officer highlighting service achievements and or the challenges relevant to the Council operation and action being reported and its status.
 3. Activity data: measuring and reporting on indicators designed to report on the contribution of the Council's 4-year Delivery Program actions toward the achievement of the Council's Delivery Program Objectives.

The following tables (Table 1 and Table 2) provide a summary by strategic outcome of Council's progress and performance as at 31 December 2019. Table 1 lists the actions which are past due or not on target with Officer Comments for each included in the attached review.

Table 1 Operational Plan Actions Not on Target or Past Due

OP Code	Action
1.2.1.2	Participation in roadside vegetation enhancement projects
1.3.1.1	Review and implement asset management plans which maintain a balance between improving and maintaining flood levees, stormwater, Council roads, paths and trails
2.1.2.2	Implement and further develop the Berrigan Shire Integrated Management System
2.1.3.4	Conduct service review and develop Corporate Services Strategic Plan
2.1.3.5	Manage human resource and workforce development activities through the implementation of the Berrigan Shire's Workforce development Plan 2017 - 2021

Table 2 Performance by Outcome

	Completed	On target	Not on target	Past Due	Deferred / Not due to start	Total
Sustainable natural and built landscapes	2	15	1	-	1	19
Good government	-	14	-	1	1	16
Supported and engaged communities	-	14	-	-	-	14
Diverse and resilient business	-	16	-	-	-	16
Total Actions	2	56	2	3	2	65

8.16 CORPORATE WORKSHOP OUTCOMES

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 4.11.3

RECOMMENDATION: that the Council:

1. Discuss with future direction and application of the Finley TAFE Student Support Package with Finley TAFE and consider increasing the value of the package;
2. Not continue the Charles Sturt University Accommodation Scholarship after 2020;
3. Continue supporting the Bush Bursary program for 2021 and then review continued support of the program;
4. Review future options for the Youth Futures Expo and consider increasing financial support for the program;
5. Continue to provide the Professional Scholarship;
6. Develop guidelines for all scholarship and support programs;
7. Request that RAMJO develop an Adverse Events Plan template for all member Council;
8. Prepare a draft Public Access and Mobility Plan for consideration and public consultation;
9. Conduct a climate risk assessment;
10. Develop business cases for the following possible waste projects:
 - Tip shop
 - Emoluments recycling
 - Recycling mattresses
 - Wood, building waste etc.
11. Implement a recycling education program;
12. Prioritise the following projects for development to a shovel ready stage:
 - Denison Street median in accordance with Town Plan
 - THAM – ensure adequate funding provided
 - Improvement of the Jerilderie Street, Berrigan (North of Chanter Street)
 - Mary Lawson Wayside Rest master plan
 - Finley stormwater retention expansion

- Indoor Play Centre attraction or similar at Finley
13. Considered the following strategic projects in partnership with the community:
 - o Tocumwal Ambulance Station
 - o Purchase/develop industrial land
 - o Expanded pre-school and Child care at Tocumwal
 - o Expanded pre-school at Finley
 14. Review its Investment Strategy to better reflect its current actions;
 15. Develop a strategic land purchase plan including options to fund such purchases;
 16. Consider the employment of a social support project officer for three years (subject to external funding???) and that a report in relation to the matter be presented to the March 2020 Council meeting;
 17. Determine that land used for alternative energy production be categorized, for rating purposes, as Business – Alternative energy and attract a rate charge equivalent to 50% of the appropriate town business rate and that any rates generated not be included in the town rate averaging process;
 18. Review its current water trading policy to possibly include dealing with exceptional circumstances;
 19. Request a report regarding half cost scheme legislation be presented to the March 2020 Council meeting; and
 20. Consider a potential future community survey after staff have obtained quotes for such a survey.

REPORT:

For clarification, the following is a summary of the outcomes of the recently held Corporate Workshop. Given that all Councillors were in attendance the focus of this report upon what I believe were the agreed outcomes.

Council Scholarship and support programs**Finley TAFE Student Support Package**

- Discuss with future direction and application with Finley TAFE
- Possibly increase value

Charles Sturt University Accommodation Scholarship

- Not continue after 2020
- Funds associated with scholarship to be redistributed

Bush Bursary

- Further report back to the Council
- Continue for 2021

Youth Futures Expo

- Review options for the future
- Possibly increase funding

Professional Scholarship

- Continue

Develop guidelines for all scholarship and support programs for consideration by the Council.

Adverse Events Plan

Request that RAMJO develop regional planning template that can be used by all member Councils.

Public Access and Mobility Plan (PAMP)

Areas for consideration in a new PAMP should include

- Newsagent area at Berrigan
- Momolong Street, Berrigan
- Chanter and Jerilderie Street intersection at Berrigan
- Stafford Street to Berrigan Sportsground and Flynn Street to town.
- Golf Course Road and Vermont Street area Barooga
- North east area of Finley
- Finley Street footpath, Finley
- Tongs Street Finley
- Northern end of Tocumwal Street
- Dawe Avenue Finley
- Finley Lake walking track???
- Hill and Sugden Street area at Tocumwal
- Sealed footpath to Tocumwal Golf Course

Prepare draft for the Council and then conduct consultation program.

Climate Resilience, sustainability and Adaption

First step is to do the climate risk assessment.

Waste Projects

That the following possible projects be further developed for Council consideration:

- Tip shop
- Emoluments recycling
- Recycling mattresses
- Wood, building waste etc.

A recycling education program be commenced

Priority Projects

Prioritised Projects for development to a shovel ready stage:

- Denison Street median in accordance with Town Plan
- THAM – ensure adequate funding provided
- Improvement of the Jerilderie Street, Berrigan (North of Chanter Street)
- Mary Lawson Wayside Rest master plan
- Finley stormwater retention expansion
- Indoor Play Centre attraction or similar at Finley

Strategic Projects to be considered in partnership with the community:

- Tocumwal Ambulance Station
- Purchase/develop industrial land
- Expanded pre-school and Child care at Tocumwal
- Expanded pre-school at Finley

Financial Strategy

Need to review investment strategy to better reflect what the Council is actually doing.

Industrial Subdivision

That Council develop a strategic plan around future land purchases for strategic development including options to fund such purchases.

Solar Farm Rates

That farmland used for alternative energy production be categorized, for rating purposes, as Business – Alternative energy and attract a rate charge equivalent to 50% of the appropriate town business rate and that any rates generated not be included in the town rate averaging process.

Council's role in Social Support

That the Council consider the employment of a project officer for three years (subject to external funding???) and that a report in relation to the matter be presented to the March 2020 Council meeting.

Council Water Trading Policy

That the Council review its current water trading policy to possibly include dealing with exceptional circumstances.

Half Cost Scheme legislation

That a report regarding Half Cost Scheme legislation be presented to the next Council meeting.

Community survey

That the Council consider a potential future community survey after staff have obtained quotes for such a survey.

8.17 REQUEST FOR FINANCIAL ASSISTANCE – SPORTIES BAROOGA

AUTHOR: General Manager

STRATEGIC OUTCOME: Diverse and resilient business

STRATEGIC OBJECTIVE: 4.2 Diversify and promote local tourism

FILE NO: 02.163.1

RECOMMENDATION: that the Council:

1. Support the Sporties Group golf driving range project;
2. Pursuant to s356 of the Local Government Act' and not having received any submissions, agree in principle to grant \$150,000 to the Sporties Group to develop a golf driving range
3. Such funding only be provided where State grant funding is not available or only \$450,000 is granted under the Murray Darling Basin Authority Economic Development Grant;
4. That if required the \$150,000 grant be provided from the Council Economic Development and Works Reserve.

REPORT:

The Council, at its meeting held on 18th December 2019 resolved:

“that the Council:

1. *Support the Sporties Group golf driving range project;*
2. *Pursuant to s356 of the Local Government Act give notice of its intention to potentially grant \$150,000 to the Sporties Group to develop a golf driving range and also invite submissions from interested parties in relation to its intention for a period of 28 days with any submission received being considered by the Council at its meeting to be held on 19th February 2020.*
3. *Such funding only be provided where State grant funding is not available or only \$450,000 is granted under the Murray Darling Basin Authority Economic Development Grant;*
4. *That if required the \$150,000 grant be provided from the Council Economic Development and Works Reserve.”*

The Council gave public notice of its intention to provide financial assistance to the Sporties Group in the Bulletin Board that appeared in both the Southern Riverina and Cobram Courier on 24th December 2019.

By the close of the submission period on 12th February 2020 no submissions had been received.

Given the above the Council can now proceed with its intended action if that is still its preferred action.

RECOMMENDATION that Items for Noting numbered 9.1 to 9.4 inclusive be received and noted.

9.1 OUTSTANDING LEADERSHIP AWARD

AUTHOR: General Manager

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation

FILE NO: 02.023.3

REPORT:

The Principal of Barooga Public School has written to thank the Council for its ongoing support of the Outstanding Leadership Award and to thank Cr Bruce for his presentation of the Award.

9.2 COUNCIL CONTRIBUTION TO CHAMBERS OF COMMERCE ETC.

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 02.163.1

REPORT:

The Council, at its November 2019 meeting resolved:

“that the Council allocate \$1000 per town for Christmas events to the Chambers etc. per annum and the Chambers etc. to report back on how the funds were utilised.”

As a result of the Council’s resolution and subsequent contributions the following has been received from the Berrigan and District Development Association:

“The BDDA would like to thank the Berrigan Shire for the \$1,000 in funds contributed to our Christmas Market.

These funds went towards

- paying to provide free face painting for the younger children,*
- making a donation to the Pipe Band for providing music as entertainment,*
- covering some of the cost of public liability insurance for the night*
- covering the gift vouchers awards to the winners of the Christmas Lights.*

We appreciate the Berrigan Shire contributing to our event.

*On behalf of John Lane, President BDDA
Cristina von Brockhusen”*

Others Chambers etc. are yet to advise the Council of the use of the contributed funds.

9.3 AMENDMENTS TO THE ELECTORAL PROVISIONS OF THE LOCAL GOVERNMENT (GENERAL) REGULATION 2005

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 14.165.3

REPORT:

Set out below are details of changes to the electoral provisions of the Local Government (General) Regulations 2005 as advised by the Office of Local Government in Circular 19-31:

What's new or changing?

- Amendments have been made to the electoral provisions of the Local Government (General) Regulation 2005 (the Regulation). The amendments give effect to the Government's commitment, made in its response to the Independent Pricing and Regulatory Tribunal's review of local government election costs, to modernise the electoral provisions of the Regulation and to align them with the more contemporary and efficient practices used at State elections in time for the September 2020 council elections.
- The amendments also give effect to amendments made to the Local Government Act 1993 earlier this year removing the ability of councils' general managers to administer their councils' elections, and requiring councils to engage an electoral services provider to administer their elections where they do not enter into an election arrangement with the NSW Electoral Commissioner.
- The amendments also update and make refinements to improve the efficacy and clarity of provisions relating to postal voting, the administration of countback elections and the procedures for counting votes under the optional preferential, and the proportional systems and the publication of data in relation to counts.

What this will mean for your council

- Among other things, the amendments will improve the efficiency of elections and reduce costs by:
 - removing the requirement for notices to be advertised in newspapers
 - further supporting the centralisation of council election operations to achieve efficiencies
 - moving away from "paper based" prescription and removing red tape
 - aligning local government electoral practices with State electoral practices thereby reducing the NSW Electoral Commission's (NSWEC) operating costs in relation to the administration of council elections

- reducing data and other storage costs by allowing election data and materials to be disposed of after six months unless the council has resolved to fill vacancies using a countback
- allowing consultation by election managers with client councils in the exercise of their functions in relation to the administration of elections.

Key points

- The amendments give effect to the Government's ongoing commitment to reduce councils' election costs.
- Amendments were made to the Regulation last year to give councils the option of avoiding the cost of by-elections in the first 18 months of councils' terms by filling vacancies by a countback. The option of countbacks will be available to councils following the September 2020 ordinary elections.
- Councils are reminded that amendments were also made to [clause 326 of the Regulation](#) last year to give election managers greater flexibility to determine the days and hours of operation of pre-poll voting offices between the twelfth and first days before election day.
- Earlier this year, the Government contributed close to \$20m to the NSWEC's corporate overheads for the September 2020 local government elections to ensure these costs are not passed on to councils.
- Early next year, the Government will be consulting with the local government sector on extending to all councils the option of conducting their elections by universal postal voting instead of attendance voting from the 2024 elections.

9.4 DEVELOPMENT DETERMINATIONS FOR MONTH OF JANUARY 2020

AUTHOR: Executive Support Officer

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 7.143.7

REPORT:

APPLICATIONS DETERMINED FOR JANUARY 2020

Application	Description	Property Location	Applicant	Owner	Status	Value	Days Taken	
71/20/DA/D1	DWELLING	BUSHLANDS ROAD TOCUMWAL, NSW 2714 (Lot9//DP286078)	Caf Enterprises Pty Ltd	CAF ENTERPRISES PTY LTD	Approved 14-01-2020	\$ 400000.00	Active 22	Total 42
74/20/DA/D5	RESIDENTIAL STORAGE SHED	22 ANTHONY AVENUE, TOCUMWAL NSW 2714 (Lot59//DP1131677)	Joshua Allan	MR JK ALLAN	Approved 17-01-2020	\$ 3000.00	Active 41	Total 41
81/20/DA/D5	ALFRESCO	17 BAROOGA STREET, TOCUMWAL NSW 2714 (Lot14//DP523758)	Ash & Gabby Wiles	MS GM WILES	Approved 23-01-2020	\$ 19000.00	Active 39	Total 39
82/20/DA/D2	EXTEND EXISTING CHILD CARE CENTRE	239-241 MURRAY STREET, FINLEY NSW 2713 (Lot15//DP260805)	Bruce Mactier	MR M W & MRS M L MCGRATH	Approved 08-01-2020	\$ 120000.00	Active 20	Total 29
85/20/DA/D5	CARPORT	4 NUGGET FULLER DRIVE, TOCUMWAL NSW 2714 (Lot117//DP1070311)	Margaret Fergeus	MS M A FERGEUS	Approved 23-01-2020	\$ 10000.00	Active 35	Total 35
89/20/DA/D1	BV DWELLING & ATTACHED GARAGE	57 HONNIBALL DRIVE, TOCUMWAL NSW 2714 (Lot142//DP1157449)	JG KING HOMES	MS LET PASCOE	Approved 20-01-2020	\$ 394152.00	Active 22	Total 22
90/20/DA/D5	VERANDAH & CARPORT	15-17 FLYNN STREET, BERRIGAN NSW 2712 (Lot12//DP235273)	Margaret La Fronde	MR WH AND MRS JS GWIN	Approved 31-01-2020	\$ 5000.00	Active 30	Total 30
96/20/DA/D5	RESIDENTIAL STORAGE SHED	5 QUIRK STREET, FINLEY NSW 2713 (Lot4/32//DP242120)	Tony & Michelle Smith	MR TDJ SMITH	Approved 24-01-2020	\$ 14085.00	Active 23	Total 23
97/20/DA/D5	RESIDENTIAL STORAGE SHED	79 NANGUNIA STREET, BAROOGA NSW 3644 (Lot12//DP787922)	O'Halloran Property Service	MR JB HUNT	Approved 28-01-2020	\$ 37542.00	Active 13	Total 13
98/20/DA/DM	GROUND BASED SOLAR PANEL SYSTEM	42 BAROOGA ROAD, TOCUMWAL NSW 2714 (Lot228//DP752296)	Tocumwal Golf & Bowls Club	TOCUMWAL GOLF CLUB	Approved 24-01-2020	\$ 180000.00	Active 11	Total 11
99/20/DA/DM	DEMOLITION OF DWELLING	16-18 HUGHES STREET, BAROOGA NSW 3644 (Lot10/13//DP758057)	Andrew Sim	A & C SIM HOLDINGS PTY LTD	Approved 28-01-2020	\$ 8000.00	Active 12	Total 12
100/20/DA/DM	RELOCATABLE DWELLING	1243 LARKINS ROAD, FINLEY NSW 2713 (Lot1//DP1257967)	S & J Maconachie	MR.SK MACONACHIE	Approved 29-01-2020	\$ 47000.00	Active 10	Total 10
23/20/CD/M5	INGROUND FIBREGLASS SWIMMING POOL	977 BACK BAROOGA ROAD, BOOMANOOMANA NSW 3644 (Lot67//DP752287)	Poolside Cobram	MR G M MARTIN	Approved 30-01-2020	\$ 59290.00	Active 7	Total 7
105/20/DA/D5	RESIDENTIAL STORAGE SHED - TOILET, BASIN & SHOWER	135 DENISON STREET, FINLEY NSW 2713 (Lot7//DP216004)	Leo & Gladys Little	MR LJ LITTLE AND MRS GI LITTLE	Approved 29-01-2020	\$ 19900.00	Active 6	Total 6
24/20/CD/M4	CARPORT	4 PINWOOD LANE, TOCUMWAL NSW 2714 (Lot13//DP285573)	Clare Savage & Amanda Wilkinson	MS CE SAVAGE AND MS AJ WILKINSON	Approved 28-01-2020	\$ 5000.00	Active 4	Total 4

APPLICATIONS PENDING DETERMINATION AS AT 31/01/2020

Application No.	Date Lodged	Description	Property Location
86/20/DA/D7	06-12-2019	ABOVEGROUND SWIMMING POOL	17-19 ANZAC AVENUE, TOCUMWAL NSW 2714 (Lot B//DP361991)
88/20/DA/DM	16-12-2019	GENERATOR	51-53 DAVIS STREET, BERRIGAN NSW 2712 (Lot 13//DP739679)
93/20/DA/D9	23-12-2019	13 LOT SUBDIVISION	100 BURMA ROAD, TOCUMWAL NSW 2714 (Lot 4//DP802330)
102/20/DA/D9	17-01-2020	11 LOT SUBDIVISION	LAWSON DRIVE, BAROOGA NSW 3644 (Lot 9//DP1150036)
103/20/DA/DM	17-01-2020	HANGAR	16 LIBERATOR PLACE, TOCUMWAL NSW 2714 (Lot 30//DP1190777)
104/20/DA/DM	21-01-2020	GRANITE QUARRY	WOOLSHED ROAD, TOCUMWAL NSW 2714 (Lot 67//DP752288)
106/20/DA/D5	23-01-2020	CARPORT	12 CHARLOTTE STREET, TOCUMWAL NSW 2714 (Lot 10//DP1068277)
108/20/DA/D1	23-01-2020	BV DWELLING & ATTACHED GARAGE	58-62 SNELL ROAD, BAROOGA NSW 3644 (Lot 25//DP1049419)
109/20/DA/D5	24-01-2020	RESIDENTIAL STORAGE SHED INC TOILET & SHOWER	6 CHARLOTTE STREET, TOCUMWAL NSW 2714 (Lot 7//DP1068277)
110/20/DA/D2	31-01-2020	STORAGE SHED	204-208 MURRAY STREET, FINLEY NSW 2713 (Lot 3/26//DP758412)
112/20/DA/DM	31-01-2020	HOME STAY - BACKPACKERS	61-63 MURRAY STREET, TOCUMWAL NSW 2714 (Lot 14//DP841714)

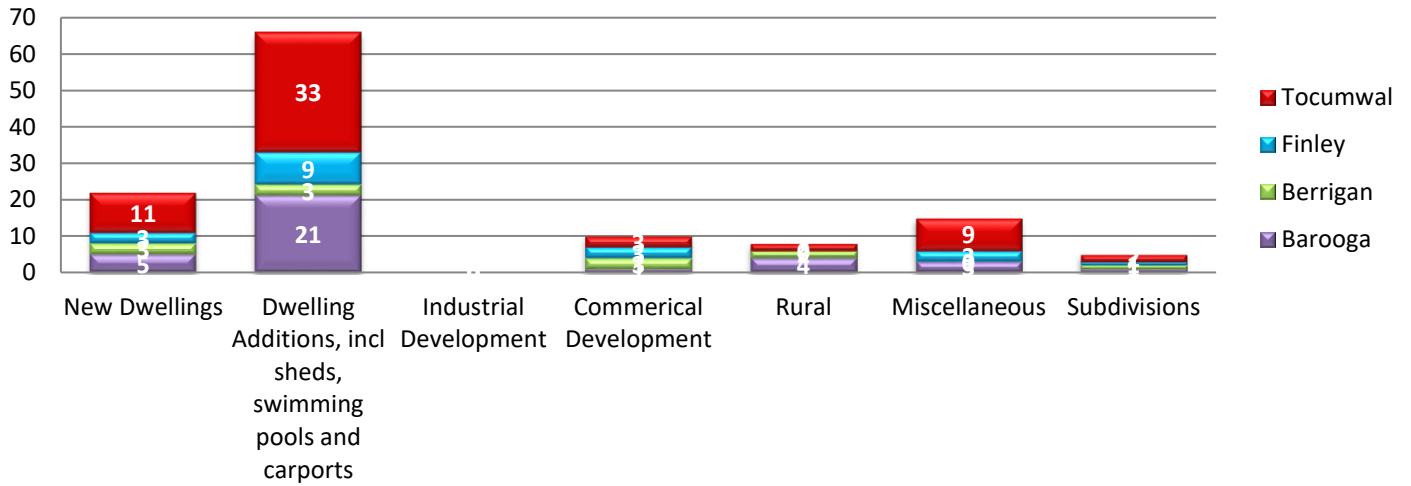
TOTAL APPLICATIONS DETERMINED / ISSUED (including modifications)

	This Month (January)	Year to Date	This Month's Value (January)	Year to Date Value
<i>Development Applications (DA)</i>	13	101	\$1,257,679	\$9,909,605
<i>Construction Certificates (CC)</i>	8	90	\$1,092,996	\$10,625,995
<i>Complying Development Certificates (CDC)</i>	2	25	\$64,290	\$2,627,967
<i>Local Activity (s.68)</i>	7	50		

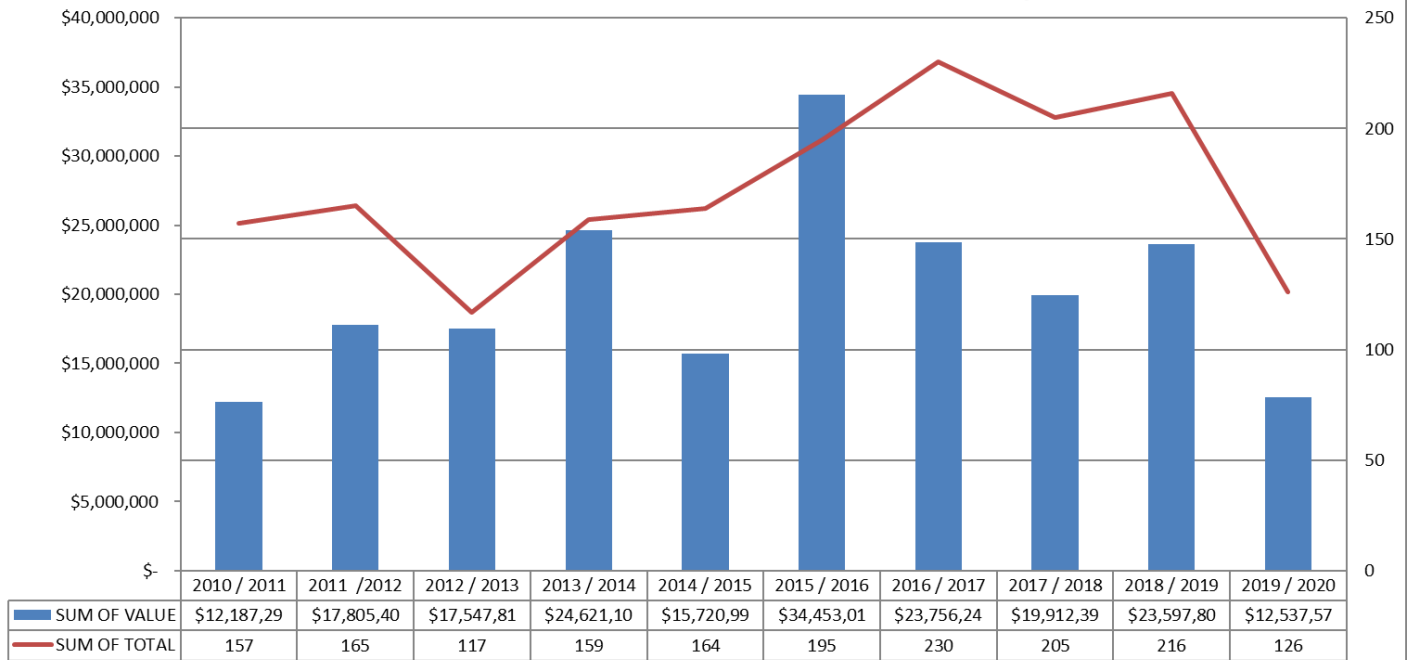
OTHER CERTIFICATES ISSUED FOR JANUARY 2020

	s10.7(2) Planning Certificate		s10.7(5) Certificate		735A Certificate Outstanding Notices or Orders under LG Act 1993		s9.34 Certificate Outstanding Notices or Orders under EP&A Act 1979		s6.24 Building Certificate		Swimming Pool Certificate	
	Jan	Year Total	Jan	Year Total	JAN	Year Total	Jan	Year Total	Jan	Year Total	Jan	Year Total
BAROOGA	8	59	1	6	1	3	1	1	0	1	0	4
BERRIGAN	6	34	0	3	0	5	0	2	0	0	0	7
FINLEY	17	77	5	12	0	5	0	1	3	3	2	8
TOCUMWAL	14	94	0	3	0	2	0	0	0	5	0	2
TOTAL	45	224	6	24	1	15	0	4	0	9	2	21

DEVELOPMENT ACTIVITY 2019/2020 as at 31 January, 2020



DEVELOPMENT ACTIVITY as at 31 January, 2020



10. COMMITTEES

Nil

11. MAYOR'S REPORT

RECOMMENDATION: that the Mayor's Report be received.

12. DELEGATES REPORT

13. BUSINESS ARISING