



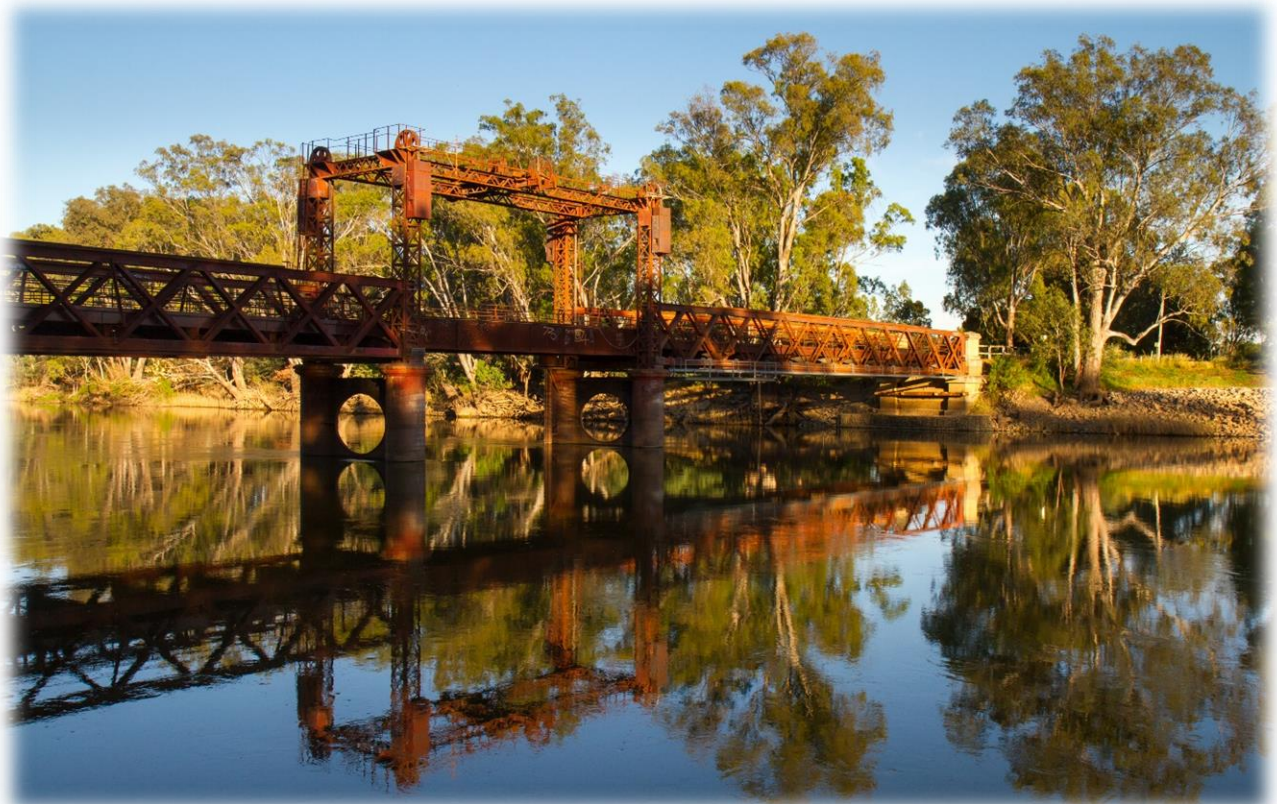
ORDINARY MEETING OF COUNCIL

Wednesday 18 March 2020

at 11:00am

Council Chambers

56 Chanter Street, Berrigan



Agenda

The Ordinary Meeting of the Council of the Shire of Berrigan will be held in the **Council Chambers**, Berrigan, on **Wednesday 18th March, 2020** when the following business will be submitted:-

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No business, other than that on the Agenda, may be dealt with at this meeting unless admitted by the Mayor.

ROWAN PERKINS
GENERAL MANAGER



Council Meeting

Wednesday 18th March, 2020

BUSINESS PAPER

This meeting is being webcast and those in attendance should refrain from making any defamatory statements.

1. APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

2. DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTERESTS

3. VISITORS

4. CONFIRMATION OF MINUTES

RECOMMENDATION: that the minutes of the meeting held in the Council Chambers on Wednesday 19th February, 2020 and the minutes of the extraordinary meeting held in the Council Chambers on Wednesday 4th March, 2020 be confirmed.

5. MAYORAL MINUTES

Nil

6. NOTICE OF MOTION

Nil

7.1 FINANCE - ACCOUNTS

AUTHOR: Finance Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 12.066.1

RECOMMENDATION: that the Financial Statement, Bank Reconciliation Certificate and Petty Cash Book made up to 29 February 2020, be received and that the accounts paid as per Warrant No. 02/20 totaling \$1,993,254.50 be confirmed.

REPORT:

- a) A Financial Statement covering all funds of the Council indicating the Bank Balances as at 29 February 2020 is certified by the Finance Manager.
- b) The Finance Manager certifies that the Cash Book of the Council was reconciled with the Bank Statements as at 29 February 2020.
- c) The Finance Manager certifies the Accounts, including the Petty Cash Book made up to 29 February 2020, totaling \$1,993,254.50 and will be submitted for confirmation of payment as per Warrant No. 02/20.
- d) The Finance Manager certifies that all Investments have been placed in accordance with:
 - i. [Council's Investment Policy](#),
 - ii. [Section 625 of the Local Government Act 1993 \(as amended\)](#),
 - iii. [the Minister's Amended Investment Order gazetted 11 January 2011](#),
 - iv. [clause 212 of the Local Government \(General\) Regulations 2005](#), and
 - v. Third Party Investment requirements of the Office of Local Government Circular 06-70
- e) There was a small increase in cash and investments over February with the receipt of a quarterly instalment of Financial Assistance Grants and rate payments. March will see payment of progress claims of some of the larger community infrastructure projects. The Council will also draw down on its \$1m loan for the Lewis Crescent/Railway Park project.

Statement of Bank Balances as at 29 FEBRUARY 2020

Bank Account Reconciliation

Cash book balance as at 1 FEBRUARY 2020	\$ 7,372,846.74
Receipts for FEBRUARY 2020	\$ 2,621,238.89
Term Deposits Credited Back	\$ -
	<u>\$ 9,994,085.63</u>
<i>Less Payments Statement No 02/20</i>	
No Chq Payments	\$ -
Electronic Funds Transfer (EFT) payroll	\$ 580,707.54
Electronic Funds Transfer (EFT) Creditors E033751-E033977	\$ 1,391,540.06
Term Deposits Invested	\$ -
Loan repayments, bank charges, etc	\$ 21,006.90
Total Payments for FEBRUARY 2020	<u>\$ 1,993,254.50</u>
Cash Book Balance as at 29 FEBRUARY 2020	<u>\$ 8,000,831.13</u>
<i>Bank Statements as at 29 FEBRUARY 2020</i>	\$ 8,000,831.13
Plus Outstanding Deposits	\$ -
Less Outstanding Cheques/Payments	\$ -
Reconciliation Balance as at 29 FEBRUARY 2020	<u>\$ 8,000,831.13</u>

INVESTMENT REGISTER

INSTITUTION	DEPOSIT NO.	TERM (days)	RATE	MATURITY DATE	INSTITUTION TOTAL	S&P RATING
AMP	144/19	182	**1.75%	23/03/2020	\$ 2,000,000.00	BBB+
AMP	133/17	181	**1.90%	26/05/2020	\$ 1,000,000.00	BBB+
AMP	125/16	182	**1.90%	3/06/2020	\$ 2,000,000.00	BBB+
AMP	136/18	365	**1.60%	17/10/2020	\$ 2,000,000.00	BBB+
Goulburn Murray Credit Union	124/16	365	2.65%	13/05/2020	\$ 2,000,000.00	UNRATED
Bendigo Bank	141/18	364	*1.45%	11/09/2020	\$ 2,000,000.00	BBB+
Bendigo Bank	142/18	365	*1.60%	25/09/2020	\$ 2,000,000.00	BBB+
Central Murray Credit Union	126/16	365	1.85%	30/08/2020	\$ 2,000,000.00	UNRATED
Defence Bank Limited	102/14	364	2.75%	3/04/2020	\$ 2,000,000.00	BBB
Defence Bank Limited	106/14	365	2.05%	29/08/2020	\$ 2,000,000.00	BBB
Defence Bank Limited	146/19	365	1.70%	30/08/2020	\$ 2,000,000.00	BBB
Defence Bank Limited	138/18	365	1.70%	10/01/2021	\$ 2,000,000.00	BBB
G&C Mutual Bank	145/19	364	2.63%	6/04/2020	\$ 2,000,000.00	BBB-
NAB	143/18	365	1.45%	19/11/2020	\$ 2,000,000.00	AA-
					<u>\$ 27,000,000.00</u>	

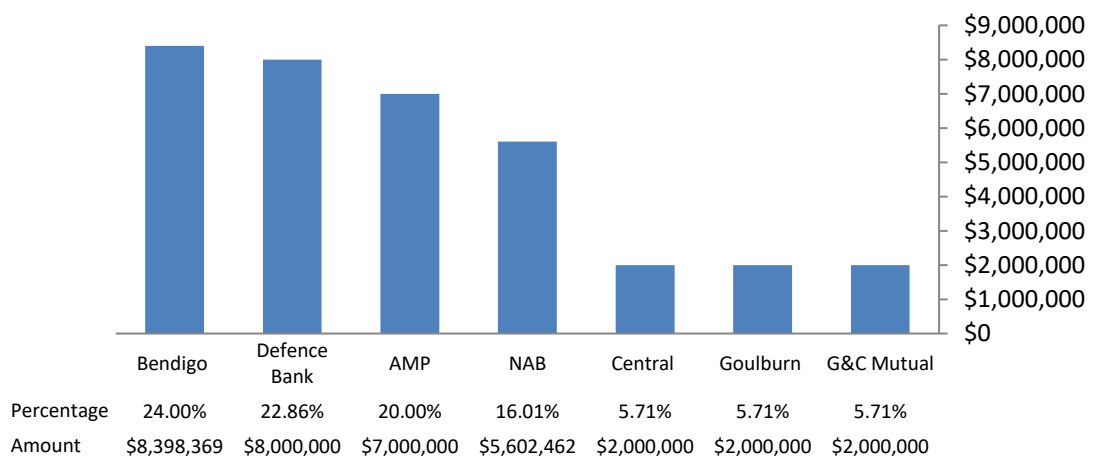
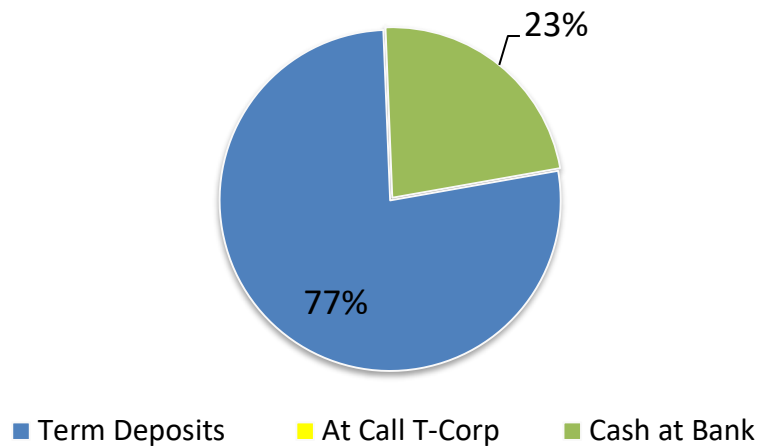
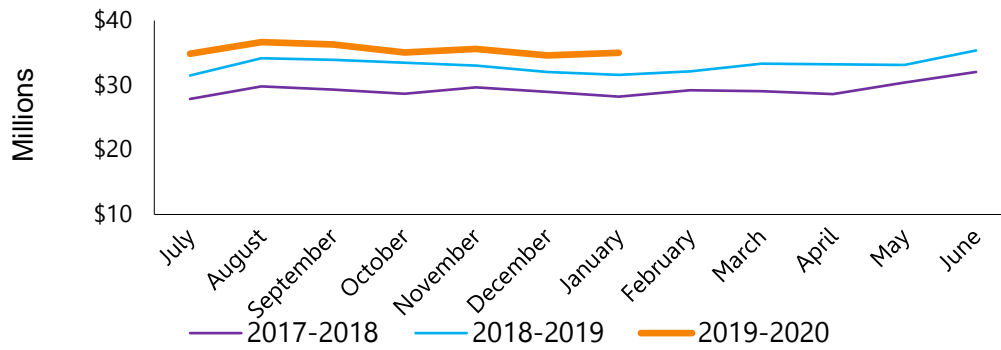
Total Funds Held at 29 FEBRUARY 2020

\$35,000,831.13

Carla von Brockhusen - Finance Manager

*The Council also receives an additional 0.25% commission
 **The Council also receives an additional 0.20% commission

Total Cash and Investments

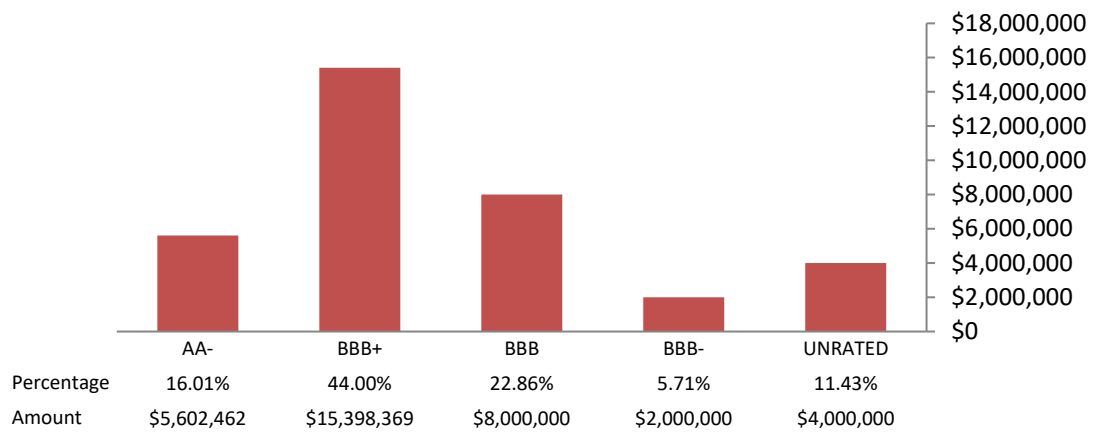


Term Deposits Credited Back

Prior Financial Institution Term (Days) Amount Interest Rate Maturity Date S&P Rating
 NIL CHANGES TO REPORT

Term Deposits Invested / Reinvested

Current Financial Institution Term (Days) Amount Interest Rate Maturity Date S&P Rating
 NIL CHANGES TO REPORT



7.2 BERRIGAN SPORTSGROUND TREE WORKS

AUTHOR: Enterprise Risk Manager

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.2 Retain the diversity and preserve the health of our natural landscapes and wildlife

FILE NO: 11.151.1

RECOMMENDATION: That the Council approve the tree works identified in tree assessments for Stafford Street, Berrigan and the Berrigan Sportsground.

REPORT:

At the request of members of the Berrigan Sportsground Committee of Management, tree assessments were conducted on four trees located on Stafford Street, Berrigan and four trees located in the Berrigan Sportsground reserve.

Whilst the request of the Committee was for tree removal, upon Council's assessment this is not recommended for all trees.

Stafford Street, Berrigan

In March, 2018, the Council agreed to remove several sugar gums along Stafford Street that were exhibiting signs of disease and tree failure. Four of the trees were retained as these were assessed as healthier than the others and were not in close proximity to the entrance of the reserve so posed lower risk if they were to fail.

The recent assessment identifies that there is significant dead wood in these trees, however there is substantial regrowth, with lower foliage appearing quite healthy.

The Council's resolution at the March 2018 meeting was to remove the sugar gums and replant with trees identified in the Streetscape projects.

It is recommended that these trees continue to be retained, despite possible future plantings of different species in line with the Streetscape project, and undergo substantial pruning of deadwood to encourage further regrowth.



Berrigan Sportsground

Four trees were assessed within the reserve. Two *Eucalyptus camaludensis* (Red gums) located near the entrance and pump shed, one eucalyptus of unknown variety located near the men's toilet on the eastern side of the reserve, and another red gum located within the row of trees at the old entrance to the reserve.

Of these four trees, three have been assessed as high risk with low to medium environmental value.

It is recommended that:

- The tree located near the old entrance be removed. It is dead and offering minimal environmental value and will not cause damage to animal species utilising other trees in the vicinity;
- The tree located near the old men's toilet be removed. It has a large split and is in a dangerous state with tree failure almost certain. In consideration of the likelihood that this area would be utilised during sport's activities, removal is the best course of action;
- The tree located near the new entrance be pruned or removed on the advice of the tree contractor. This tree has been subjected to substantial borer activity and is under stress. Initially we will request that the tree be pruned of dead wood and assessed for retention. If it is unlikely that the tree can recover, the contractors will be advised to remove it.
- The tree located near the new entrance and pump shed be pruned. It has some dead wood, and a large sucker/epicormic growth at the base. This tree would benefit from the pruning and the removal of the sucker. The health of the tree will be monitored.

7.3 FINLEY TREE WORKS

AUTHOR: Enterprise Risk Manager

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.2 Retain the diversity and preserve the health of our natural landscapes and wildlife

FILE NO: 11.151.1

RECOMMENDATION: That the Council approve the tree works identified in the tree assessments, included as **Appendix 'A'**, for Murray Street and Newell Highway, Finley in preparation for tree planting as part of the town entrance project.

REPORT:

Included in Appendix A are tree assessments for areas identified as follows:

- Area FIN01 – (Nature Strip) - 48 – 58 Murray Street, Finley
- Area FIN02 – (Road Reserve) - 1 – 19 Murray Street, Finley; and (Nature Strip) 24 – 26 Murray Street, Finley
- Area FIN03 – Road Reserve between Newell Highway, Finley and 1 – 7 Harley Court, Finley.

The trees identified in the assessments are predominantly native specimens, and some smaller private plantings of roses and other species on the identified nature strips.

These tree assessments were requested to support planned removal and revitalisation of these areas to coincide with street beautification and the town entrance projects.

Area FIN01

The request for this area is to remove plantings and the few random trees, and replant with ornamental pears.

This area has a substantial section of nature strip overtaken with private plantings which prohibits any further pedestrian activity through that area. These are poor specimens with some of the trees showing signs of deterioration. There is minimal environmental value as there are very few native species in this section.

It is recommended that these trees and plantings be removed, and the area revitalised with fresh plantings of the identified street tree for Finley, the ornamental pear.



Area FIN02 (a)

The request for this area is to remove two trees opposite the Finley Swimming Pool and replant ornamental pears; and remove dead/dying trees from the adjacent road reserve and replant native species.

This area relates to 1 – 19 Murray Street, Finley. This is the road reserve area adjacent to, and opposite the Finley Swimming Pool. There are two random trees opposite the pool, a desert ash and a melaleuca. These trees are in poor health, are low risk and are low in environmental value.

The area adjacent to the Finley Swimming Pool has substantial native plantings and thick understory. There would be approximately 50 small trees and shrubs in this area with numerous dead or moribund species.

It is recommended that the two trees opposite the pool be removed and replaced with the ornamental pear; and the native road reserve area undergo an extensive removal (approximately 15 dead trees), and pruning program to revitalise the area, and re-plant a variety of flowering species to attract native fauna.



Area FIN02 (b)

The request for this area is to remove two trees on the nature strip, and plant a significant number of ornamental pears.

This area relates to 24 – 26 Murray Street, Finley. The two trees earmarked for removal are two mature blackbox. They stand at approximately 12 metres in height and are in good health. The environmental value of these trees are low as they stand on their own with no nearby supporting native flora, there is also no evidence of animal activity. The risks associated with these trees is Medium. They are extremely healthy specimens, with no visible defects to suggest imminent failure.

Whilst the request is to remove these trees as part of the street entrance program, their removal is not supported based upon the risk assessment. It is recommended that the two trees be retained and incorporated into planting designs for the area.



Area FIN03

The request is to revitalise this area with removal, pruning and replacement of native species.

There are several trees, in excess of 15 which require removal. These are all natives species which are dead, moribund, poor specimens, stumps and fallen trees.

The recommendation is to remove the identified specimens and replace with native trees to attract fauna.



7.4 TRANSFER OF WATER TO SPORTIES

AUTHOR: General Manager

STRATEGIC OUTCOME: Diverse and resilient business

STRATEGIC OBJECTIVE: 4.2 Diversify and promote local tourism

FILE NO: 06.160.1

RECOMMENDATION: that the Council, not having received any submissions pursuant to S356 of the Local Government Act and having considered the social and economic value of the continued operation of a high quality attraction at the Cobram Barooga Golf Club and subject to the following:

- Receipt of the required Ministerial approval;
- The Sporties Group maintaining an open membership policy;
- The Sporties Group not trading any water out for the next twelve months; and
- The water provision being a one off event

agrees to transfer 200ml from its Barooga Town water Supply allocation to the Sporties Group at a cost of \$50 per megalitre for use on the Cobram Barooga Golf Club.

REPORT:

The Council, at its February 2020 meeting resolved:

“that the Council, having considered the social and economic value of the continued operation of a high quality attraction at the Cobram Barooga Golf Club and subject to the following:

- *Receipt of the required Ministerial approval;*
- *The Sporties Group maintaining an open membership policy;*
- *The Sporties Group not trading any water out for the next twelve months; and*
- *The water provision being a one off event*

agrees to transfer 200ml from its Barooga Town water Supply allocation to the Sporties Group at a cost of \$50 per megalitre for use on the Cobram Barooga Golf Club, and further that the Council give notice of its intention to agree to transfer 200ml from its Barooga Town water Supply allocation to the Sporties Group at a cost of \$50 per megalitre and invite public submission in relation to its intention with such submissions to be considered by the Council at its meeting to be held on 18th March 2020”.

The Council advertised its intention to transfer the water in the Southern Riverina News on Wednesday 19th February and in the Council's Bulletin Board, which appears in the Southern Riverina News and the Cobram Courier on Wednesday 26th February and Tuesday 25th February 2020 respectively. Submissions were invited until 5.00 pm on Tuesday 17th March 2020. At the time of writing no submissions have been received. If any submissions are received by 17th March 2020 these will be brought to the Council's attention at the meeting.

Sporties has written to the Council, in a letter dated 2nd of March 2020, advising that they have accepted the conditions of transfer as outlined in the Council's intended motion.

Given the above the recommendation reflects the Council's intended action.

7.5 FINLEY WAR MEMORIAL HALL COMMITTEE OF MANAGEMENT & FINLEY SCHOOL OF ARTS COMMITTEE OF MANAGEMENT

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 04.074.1

RECOMMENDATION: that the Council:

- a) revoke existing members of the Finley School of Arts and War Memorial Hall Committee of Management.
- b) revoke the delegation of the Finley School of Arts and War Memorial Hall Committee of Management
- c) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Finley War Memorial Hall Committee of Management:

President/Secretary:	Sally Bickerton
Treasurer:	Dean Russell
Committee:	
	Robb Hawkins
	Aaron Taylor
	Jill Orro

- d) make the following delegation for the Finley War Memorial Hall Committee of Management

care, control and management of the Finley War Memorial Hall.

- e) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Finley School of Arts Committee of Management:

President:	Ross Whittaker
Secretary:	Jan Gray
Treasurer:	Christine Lawlor
Committee:	
	Noel A'Vard
	Kelly-Anne Lawlor

Anne Freeston
Ted Gray

- f) make the following delegation for the Finley School of Arts Committee of Management

care, control and management of the Finley School of Arts

REPORT:

At its ordinary meeting on 19 February 2020, the Council made the following resolution

RESOLVED *Crs Taylor and Reynoldson that the Council:*

1. *Give notice of its intent to, at its Ordinary Meeting of 18 March 2020:*
 - a. *Modify the delegation of the Finley War Memorial Hall and School of Arts Committee of Management to remove responsibility for the care, control and management of Finley War Memorial Hall.*
 - b. *Create a new committee to be called Finley War Memorial Hall Committee of Management – and delegate to this committee care, control and management of the Finley War Memorial Hall.*
2. *Set complements for these committees as follows:*
 - a. *Finley School of Arts Committee of Management*
 - i. *2 delegates from Finley Amateur Dramatic and Musical Society Inc.*
 - ii. *2 delegates from Finley Old-Time Dance*
 - iii. *3 delegates representing the general interest of Berrigan Shire residents*
 - iv. *The quorum for the Committee being 4*
 - v. *All members to have voting rights*
 - vi. *That the executive be elected by the Committee after its election and appointment*
 - b. *Finley War Memorial Hall Committee of Management*
 - i. *2 delegates from Finley Basketball Association Inc.*
 - ii. *3 delegates representing the general interest of Berrigan Shire residents.*
 - iii. *The quorum of the Committee being 3*
 - iv. *All members to have voting rights.*
 - v. *That the executive be elected by the Committee of Management*
3. *Hold Extraordinary General Meetings for these committees before Wednesday 11 March 2020 to elect committee members to allow for formal appointment at the Council's Ordinary Meeting of 18 March 2020.*

- 4. That the committees divide the existing cash held by the existing Committee of Management 50/50 unless otherwise jointly agreed.*

In line with this resolution, extraordinary meetings for both committees were held on Wednesday, 4 March 2020 at the Finley School of Arts. Notification for both meetings were placed on the Council's bulletin page and posted on the Council's social media platforms.

The extraordinary meetings were not Annual General Meetings; there were no reports from office bearers or financials presented - the purpose was simply to elect a complement. The new committees will hold AGMs as required.

For both committees, no elections were required - the numbers of nominated candidates were the same as the number of vacant positions.

Both committees have an experienced and skilled complement of volunteers to carry on the work of maintaining the two venues.

7.6 COUNCILLOR SUPERANNUATION

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 13.045.1

RECOMMENDATION: The direction of the Council is sought

REPORT:

The Office of Local Government (OLG) has released a discussion paper on the topic of superannuation payments for Councillors.

A copy of the discussion paper is attached as **Appendix “B”**

At present, Councils are not required to make superannuation contributions in relation to the fees they pay to mayors and councillors because they are not employees of Councils. Mayors and Councillors may however make pre-tax superannuation contributions from the fees they receive from the Council.

The discussion paper raises the possibility that Mayors and Councillors may be paid the Superannuation Guarantee (currently 9.5% and scheduled to increase to 12%) on the same basis as ordinary employees. The idea behind this is that the lack of superannuation may deter people from running for Council - especially women and those aged under 35. This would require some legislative change.

The discussion paper provides arguments for and against payment of the Superannuation Guarantee to Mayors and Councillors. From the perspective of Council staff, it is difficult to see how it is equitable not to pay the Superannuation Guarantee to Mayors and Councillors – certainly, NSW Members of Parliament have superannuation contributions made in their name via the [Parliamentary Contributory Superannuation Act 1971](#)

If the NSW Government takes a position that Councillors should be paid the Superannuation Guarantee, the next question to consider is how that payment should be funded.

The first option is simply to pay the 9.5% (and climbing) rate to Mayors and Councillors on top of their existing remuneration – as set by Councils in line with the Local Government Remuneration Tribunal.

In effect, this would be a 9.5% increase in Councillor remuneration to be funded by the Council. For Berrigan Shire Council this would roughly work out at \$12,000 per year –

not per Councillor, but overall. It would breach the NSW public sector wages cap - to which the Local Government Remuneration Tribunal must give effect when making a determination.

The alternative is for the Superannuation Guarantee to be deducted from the fees currently paid to Councillors. This has the advantage of not breaching the NSW public sector wages cap or requiring additional funding from the Council. However it does not improve the position of Mayors and Councillors – the underlying reason for proposing a change – indeed, it leaves them worse-off.

At present Mayors and Councillors have the choice to make a pre-tax contribution towards their superannuation. Mandating a Superannuation Guarantee contribution from their fees would remove the element of choice they currently enjoy. Perversely, this would make running for Council less enticing for people who need to use their Councillor fees now to offset the cost of being a Councillor rather than putting it aside for retirement in 30 or 40 years in the future.

The discussion paper asks for feedback from Councils, Councillors and the general public on the following questions:

- 1. Should councils be required to make superannuation contributions for the mayor and councillors?**
- 2. Should contributions be made as a portion of mayors' and councillors' fees or in addition to them?**
- 3. Which is your preferred option?**
- 4. Do you have an alternative suggested option?**

The direction of the Council is sought.

7.7 PROPOSED COMPULSORY ACQUISITION OF EASEMENT ON CROWN LAND

AUTHOR: Development Manager

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our natural resources and built landscapes

FILE NO: 05.005.9

RECOMMENDATION: That the Council resolve to submit an Application for the Compulsory Acquisition of Easement to the Minister of Local Government and/or the Governor in respect of Crown Land in Tocumwal being Lot 7017 DP 1019520 and Lot 7023 DP 1019530 to facilitate the acquisition of that easement.

REPORT:

To facilitate the compulsory acquisition of a drainage easement on Crown Land at Tocumwal, under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 (LAJTC Act), Council lawyers have advised that prior to submitting a proposed acquisition notice (PAN) a valid resolution of the Council must be made to obtain the consent of the Minister of Local Government and/or the Governor to compulsorily acquire the subject easement.

Background

To ensure that effective drainage of stormwater from the recently reconstructed Silo Road and also from the northern and western areas of the township of Tocumwal is able to be achieved a stormwater drain has been constructed through Crown Land south of Tuppall Road. The construction of the drain has been approved under licence from the Crown however to formalise the use of the drain and to enable future maintenance activities the acquisition of an easement is required.

To this end Councils legal advisors have been progressing this matter and have received advice that the NSW Department of Planning, Industry & Environment has no objection to receiving a PAN to acquire the land for the purpose of easement for drainage.

Status of Land

The land to which this acquisition applies consists of Lot 7017 DP 1019520 and Lot 7023 DP 1019530 which is classified as a Travelling Stock Reserve under the care, control and management of Local Land Services.

A plan of the land and the proposed drainage easement is included as **Appendix "C"**

Process

Upon resolving to compulsorily acquire the easement the Council is required to complete an Application for the Compulsory Acquisition of Land and submit to the Minister of Local Government with a copy of the Council minute and a copy of the Council report.

Should the Minister and/or Governor consent to the acquisition of the land a PAN will be required to be issued on any person/entity with an interest in the subject land.

As the land may be considered to be subject to native title Council will need to undertake the pre-acquisition procedures required by the *Native Title Act 1993* before finalising its acquisition.

In accordance with the LAJTC Act compensation may be payable to the Department. Council can endeavour to reach agreement prior to gazettal provided that all other interests in the land have been resolved and any offer submitted by Council must be supported by a valuation from a certified practicing valuer.

Should the acquisition be supported and PAN's issued Council must wait at least 90 days (but no more than 120 days) before it publishes the approved acquisition in the Government Gazette.

Summary

To ensure that the approved stormwater drain located on Crown Land is formalised with appropriate tenure in favour of the Council to enable the effective disposal of stormwater and to allow future maintenance activities it is recommended that the Council resolve to compulsorily acquire the proposed easement and submit a completed Application for the Compulsory Acquisition of Land to the Minister and/or Governor for approval.

7.8 REQUESTS FROM COMMITTEES OF MANAGEMENT FOR INCLUSION IN FOUR YEAR DELIVERY PROGRAM

AUTHOR: General Manager

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation

FILE NO: 04.121.1

RECOMMENDATION: the direction of the Council is sought.

REPORT:

As a part of the development of the 2020/2021 Operational Plan, each of the Council's Committees of Management that manage land or facilities were written to seeking information on projects etc. that they would like to see included in the Council's Plans.

In terms of the submissions received, the following is provided to assist with consideration of them.

In writing to the Committees, they were asked:

- What new projects or activities they saw as priorities;
- What financial support they may require to achieve these.

If requesting support from the Council, Committees were asked to:

- Provide an outline of the project;
- Outline the benefits of the project;
- Provide a project costing and the level of support they were seeking for the project;
- Outline any non-financial support required to complete the project, i.e. project supervision; and
- Explain how it fits into any strategic plans the Committee may have.

As a result of the above the following submissions were received:

Committee	Project	Estimated Costs	Comment
Tocumwal Recreation Reserve Committee of Management	New machinery shed	\$20,480 - \$24,272 dependent upon size. Includes some GST components.	The Committee will fund 40% of the project cost - \$8,192 - \$9,708 leaving nett costs of \$12,288 - \$14,563. The Council has committed to many projects at this Reserve over recent years due to its willingness to contribute to project costs. A project that could be supported.
Barooga Botanical Gardens Committee of Management	Sealing of parking area	Unknown but not huge	Could be accommodated through the Council's capital works program. Has been previously considered by the Council and not supported.
	Replacement of swing	\$12,000 for both swings to be replaced	There are two aging swing sets at the Botanical gardens which are approaching the end of their life. These can be replaced through the Council's existing Risk Management budget
	Establishment of exercise stations	Unknown	
	New pool fences	Unknown – but not great – assuming a straight change over	It is not known why the current fence requires replacement.
	Self-mulching mower	Unknown	This can either be accommodated at next mower change over or through purchase of a mulching kit. Purchase of a kit should be within the capability of the Committee.
	Defribulator kit	Unknown	These are often provided free of charge in NSW however they are required to be installed in a secure location and some training is useful
	Labyrinth – (maze?)	unknown	Assuming it is a maze then this should be within the capability of the Committee.

Committee	Project	Estimated Costs	Comment
Tocumwal War Memorial Hall	Installation of stage 2 air conditioning	\$19,560 - \$22,545	<p>Would be a useful addition to the hall and would increase usage options. Could be funded under the Council's 1/3, 1/3, 1/3 policy whereby the Council would grant one third, provide one third by a low interest loan with the Committee to fund the balance.</p> <p>The one third fund cost would be \$6,520.</p>
	Fixing or replacing main hall floor	Unknown	This is seen as a medium to longer term issue which staff can work with the Committee to develop a solution.
Finley School of Arts Committee of Management	Renovation of two front rooms	Approx. \$10,000 if bio box not removed	It is proposed to fund this in the Council's budget.
Mary Lawson Wayside Rest and Finley Log Cabin and Historical Museum Committee of Management	New display building	Materials cost - \$8,000	<p>The Committee would provide the labour etc. to erect the building.</p> <p>This Committee has historically made only limited requests directly to the Council.</p>
Berrigan Sportsground Committee of Management	Painting Clubrooms	\$3,045 - \$7,300	This a routine maintenance task and needs to be completed.
	Painting change rooms and timekeepers box	\$5,181 - \$8,000	<p>The painting of the exterior of the change rooms is purely aesthetic and should be within the Committees capabilities.</p> <p>The painting of the time-keepers box is routine maintenance and should be completed.</p>

Committee	Project	Estimated Costs	Comment
	Expansion of solar system.	\$28,384 excl. GST	<p>The Committee is wanting to reduce its electricity costs by increasing solar outputs. The current electricity cost is about \$11,000 pa and the proposed upgrade will reduce this by about \$3,000 - \$3,500 pa.</p> <p>The Committee is requesting that the Council meet 50% of the cost of the upgrade and finance the other 50% by a 3 year low interest loan.</p> <p>Whilst a loan was been repaid this would entirely erode the savings proposed.</p> <p>In the medium to long term the system would provide about a 10% return on investment pa.</p>

There are two key issues with the applications received.

In a general sense it is extremely difficult for the Council to even consider the requests where costs are not provided.

Copies of the actual submissions received are circulated with this agenda as **Appendix “D”**

7.9 CHILDRENS YOUTH AND FAMILIES STRATEGY

AUTHOR: Strategic & Social Planning Coordinator

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation

FILE NO: 4.121.5

RECOMMENDATION: That the Council:

1. Adopt the Children's, Youth and Families Strategy 2020 – 2024 (**Appendix "E"**)
2. Dissolve the Berrigan Shire Youth Development Committee a Section 355 Committee of Council

REPORT:

Attached to this report is the Council's Childrens, Youth and Families Strategy 2020 – 2024 (**Appendix "E"**). This strategy sets out the Council's role and the actions it will take to 'Build communities that are home to more families and young people (Berrigan Shire 2027 Strategic Action and BSC Delivery Program 2017 – 2021 Strategic Objective 3.1.1).

This review of the Council's Children, Youth and Families Strategy 2016 - 2019 and the development of a new 4-year strategy recognises that in addition to the Council's investment in its library services, which also offer programs and support to children and their families. The Council on an annual basis successfully conducts in partnership with local service clubs, funded non-government agencies and schools:

- Kids Fest - a Children's Week Activity
- A Youth Week Event; and the Shire's
- Annual Careers Expo

Community and service provider comment sought as part of this review highlighted the importance of the Council maintaining its current service levels and financial commitment to universal support to families with children and young people through the provision of the Council's and our broader community's management of open space and recreational facilities. The facilities, which include our playgrounds, splash and skate parks, pools, and sports infrastructure.

A key outcome of this review of the Council's Children, Youth and Families Strategy 2016-2019 is that for the most part children, young people and their families who use the universal supports and services provided by the Council and the broader service system are doing well.

The bad news is that there has been over a 10-year period a 100% increase in the percentage of children developmentally vulnerable on one or more domains highlighting what on-the ground service providers and survey respondents identified as an increasing concern that there are broader socio-demographic and systemic secondary /tertiary service access and availability issues are at play.

For example, the past four years has seen the introduction of the NDIS concomitant with a contraction of community mental health services and centralised intake models to access community health, mental health, housing, and family violence services.

Leading in the Berrigan Shire to fewer social support service professionals based in the LGA who have in a cross-border environment knowledge of referral pathways or who have established networks. All the services interviewed (school principals, community health and family support services personnel) confirmed and noted that regional and state-level reforms in the coordination of multi-agency service provision has as predicted 'hollowed-out' local knowledge and capacity to support families, children and young people.

Increasingly the regional agencies that plan and deliver with the Berrigan LGA support services do so on a sessional or outreach basis: a regional hub and spoke model. While this model creates logistical challenges for the funded agencies, it is evident that this model in the near future will not change. Further, there is, from a regional planning perspective a sense that if vulnerable young people and families can travel they are more likely to receive a service if they access a regional hub (in our region Deniliquin, Griffith, or Wagga Wagga).

A range of service system issues were also identified with many of these related to how in a cross-border environment data is collected, demand determined and the influence this has on how local support services to vulnerable children, young people and mental health services are funded commissioned and funded. Issues addressed in the attached Strategy and Action Plan recommending formal advocacy and an annual program of engagement with funded services and agencies.

Also evident from this review is the need for a Berrigan Shire LGA specific and focused Youth and Families Linker role. This role would require a skilled professional with knowledge of the current service system. The role would work with funded agencies and our local communities on town-based projects and activities for children, families and young people. Projects and activities that offered outside of school hours and during school holidays. There are, however, limited to no options for funding this role which as a secondary and tertiary level intervention is the responsibility of other levels of government.

After discussion with the Council, this Strategy does not recommend that the Council fund this position. The Strategy recommends that the Council invests further resources in working with funded agencies and NSW state government agencies on addressing the service gap created by machinery of government reform and reliance by NSW State Government Agencies on data matching that uses only NSW data, for the planning and commissioning of services. As this review highlighted that in our

cross-border community where upwards of 40% of children go to school in Victoria and in excess of 80% of children living in the Shire are born interstate it is evident that there is systemic undercounting of the base demand for services. The Council will therefore, raise this issue with the Cross-Border Commissioner and the broader community.

There is also one other issue for consideration by the Council prior to endorsing the reviewed Strategy. The Council currently allocates upwards of \$10,000 to its Youth Development Committee. Discussed with the Council, as part of this Review was the continued operation of the Youth Development Committee. Included in this Report is the recommendation to Council that the Youth Development Committee be dissolved and the budget allocation be used to fund Youth and Family Support Projects initiated by Council personnel and or community groups.

7.10 MOIRA FOODSHARE

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.1 Create safe, friendly and accessible communities

FILE NO: 02.163.1

RECOMMENDATION: That the Council:

1. Include a \$5,000 annual donation to the operations of Moira Foodshare as a standing budget item in its four year Delivery Program and Long Term Financial Plan
2. Request MHA Care to provide data to the Council relating to the take-up of its service in Berrigan Shire.

REPORT:

MHA Care has written to the Council seeking further funding support for Moira Foodshare, a service operated by their organisation.

A copy of the letter is attached as **Appendix "F"**

On receipt of previous requests from MHA Care the Council has typically provided a \$5,000 donation, most recently in August 2018.

In return, the Council normally requests depersonalised data on the operation of Moira Foodshare – most typically the number of packages distributed in Berrigan Shire. This allows the Council to monitor hardship levels in the Shire and to use this data to lobby for more support for residents. Provision of this data by MHA Care has been patchy.

Feedback to the Council via Berrigan Lions, Intereach and Centacare - who distribute Moira Foodshare packages - is that drought and changing demographics have seen demand double in recent years. The Council is also aware that Berrigan Shire's relative SEIFA index - a ranking of areas in Australia according to their relative socio-economic advantage and disadvantage - has dropped by four deciles in recent years - an indication of increased hardship in the Shire.

Currently the Council does not include a donation to Moira Foodshare as a standing budget item year-on-year, instead waiting on a request by MHA Care. The Council may wish to reconsider this position in its upcoming four-year financial plan.

While the Council has typically provided a \$5,000 donation, the Council may consider increasing this amount – given the impact of the drought, the implementation of the Murray-Darling Basin Plan and the changes in the local community over the past few years.

7.11 CO-WORKING SPACE - FINLEY LIBRARY

AUTHOR: General Manager

STRATEGIC OUTCOME: Diverse and resilient business

STRATEGIC OBJECTIVE: 4.1 Strengthen and diversify the local economy and invest in local job creation and innovation

FILE NO: 05.005.4

RECOMMENDATION: that the Council agree to licence the area of the former early intervention service to Finley Chamber of Commerce, Industry and Agriculture and to permit shared use of the kitchen, toilets and meeting room for a period of two years, rent fee, based on the following conditions and to the satisfaction of the General Manager:

- Electricity and water costs being absorbed by the Council;
- The Chamber providing its own contents and other appropriate insurances with the Council to continue to insure the building itself;
- The Chamber would be responsible for cleaning its own space;
- The Chamber would provide its own internet access etc.;
- The facility can, in principle, have its own street front signage;
- An external blind on the norther side is required and this would be at the Council's expense;
- The Council to provide one office area with separate air conditioning at the Council's expense;
- Any alteration to power points etc. would be a Chamber expense;
- Two door require removal and replacement with solid, soundproof doors at the Councils expense; and
- A system of co-ordinated and controlled access to be provided by the Chamber but incorporating library and Council staff access.

REPORT:

Councillors may recall that the Council previously agreed to permit the occupation of its building at Finley Memorial Park for the establishment of a co-working space. That opportunity was never realized as the proponent did not have the capacity to operate their own business and dedicate time to set and operate the space.

The Council has now been approached by the Finley Chamber of Commerce, Industry and Agriculture to develop a similar concept at the rear of Finley Library. The original proponent is actively involved in this proposal.

The Chamber has produced a project proposal which is circulated with the agenda as **Appendix “G”**

The project proposal is considered self-explanatory and the Mayor and staff have met with representatives of the Chamber to consider the proposal and to iron out some of the practical issues around it.

According to the proposal “Finley Work Space will provide professional and technical remote-workers, microbusinesses, home-based businesses and consultants with access to serviced office facilities. Access that is equitable to and enjoyed by our urban based counter-parts. Access that is essential to support the competitiveness, viability and sustainability of Finley’s emergent remote worker professional and technical services sector. Without fail, this local cohort of professional and technical remote workers/business operators and consultants are people who choose to live, work and invest in our community. They are also entrepreneurial and innovative, carving out successful and rewarding businesses that provide our employing industries with a range of professional services: accounting, mapping, surveying, engineering, agronomy, human resource management, specialty finance, graphic design and IT related support services to name a few. The Work Space will be operated on a paid membership basis with desks and spaces available for rent on a casual or monthly basis.”

In describing use of the proposed facility, the Chamber states:

“The business hub will provide:

- *Contemporary workspaces and a creative co-working environment*
- *Unlimited high-speed data / high-capacity internet and Wi -Fi*
- *Use of communal facilities, printer , kitchen, refreshments*
- *Unlimited use of meeting rooms*
- *Access to networking events*
- *Chamber initiated workshops/ presentations / event space*
- *Recording and teleconferencing facilities*
- *Informal Mentoring/ training / professional development*
- *Business information brokering point*
- *Full - time (Chamber) - \$197/mth*
- *Full - time (Non-chamber) - \$217/mth*
- *3 days per week (Chamber) - \$157/mth*
- *3 days per week (non-chamber) - \$169/mth*
- *Casual day - \$20/day*
- *Consulting space - \$40/day”*

The space at the rear of the library that was formerly occupied by the Early Intervention Service and Kurrajong is now vacant and presently without a proposed tenant. The Kurrajong occupation was provided as a rent free licence.

Assuming that the Council still supports the establishment of a co-working space the present proposal provides a valuable opportunity to support visiting professional small and home based business and rural businesses that suffer from poor communication technology.

If the proposal is to proceed this would need to be via a licence as there would still be shared facilities with the library such as toilets kitchen and meeting room.

In a practical sense there are also some issues to be resolved. These include:

- Licence term – the Chamber has requested an initial tenancy term of five years. In discussions it was agreed that it would best to let the facility operate for two years and to then review the ongoing operation.
- In support of the above it is suggested that the initial 2 year occupation, at least, be provided by the Council on a rent free basis.
- Electricity and water costs cannot be effectively separately accounted for. Given this, and as an indicator of Council support it is suggested that, at least initially, the Council absorb these.
- The Chamber would require its own contents and other appropriate insurances with the Council to continue to insure the building itself.
- The Chamber would be responsible for cleaning its own space.
- The Chamber would provide its own internet access etc.
- The facility can, in principle, have its own street front signage.
- An external blind on the norther side is required and this would be at the Council's expense. At the time of writing no cost has been established for this however, it is anticipated that this will be available at the Council meeting.
- There is a need to relocate or remove some cupboards which needs to be worked through to establish what impact this has on the existing floor coverings.
- One office area requires separate air conditioning and this would be at the Council's expense. At the time of writing no cost has been established for this however, it is anticipated that this will be available at the Council meeting.
- Any alteration to power points etc. would be a Chamber expense.
- Two door require removal and replacement with solid, soundproof doors. This would be a Council expense.
- A system of co-ordinated and controlled access need to be provided by the Chamber but incorporating library and Council staff access.

While there are obviously some minor issues to resolve, the project appears worthy of support by the Council.

7.12 LEFT HANDED GOLFERS

AUTHOR: Economic & Industry Development Liaison

STRATEGIC OUTCOME: Diverse and resilient business

STRATEGIC OBJECTIVE: 4.2 Diversify and promote local tourism

FILE NO: 02.163.1

RECOMMENDATION: that the Council allocate \$7,500 to support The 55th National Championships of Left Handed Golfers (Australia) to be held at Tocumwal Golf Club.

REPORT:

The Riverina Division of the National Association of Left Handed Golfers have selected Tocumwal as the destination for the 2020 National Championships. Tocumwal was selected over Wagga Wagga and Griffith. The organizing committee is anticipating between 150 and 200 golfers to compete and have developed an advertising campaign to make sure they reach their goal. A copy of their application is attached as **Appendix "H"**.

This event meets a number of the Councils targets in the event funding program:

1. Extended length of stay (at least 4 days)
2. Addresses a traditional shoulder season for accommodation houses.
3. The event is designed as an attractor and is not catering to visitors already here.
4. As a sporting event this event is relevant to the Berrigan Shire Tourism Strategy and satisfies as a Tier Two event.

The following event impact summary is produced from the Councils event impact modelling tool provided by Economy ID.

Source: [National Institute of Economic and Industry Research \(NIEIR\)](#) ©2019. Compiled and presented in economy.id by [.id](#), the population experts.

Note: All \$ values are expressed in 2016/17 base year dollar terms.

The proposed Australian National Left Handed Golf Championships event is planned to start on the 15/11/2020 and run for 5 days. It is an event of State significance and is estimated to attract 201 visitors per day over the 5 days, with an average spend per person per day of \$200. This equals a total visitor spend of \$201,000 attributed to this event.

Impact on Output

The total visitor spend of \$201,000 attributed to staging the Australian National Left Handed Golf Championships would lead to a direct impact on output of \$160,800. This additional direct output from the economy would also lead to an increase in indirect demand for intermediate goods and services across related industry sectors. These indirect industrial impacts (Type 1) are estimated

to be an additional \$46,272 in Output. There would be an additional contribution to Berrigan Shire economy through consumption effects as correspondingly more wages and salaries are spent in the local economy. It is estimated that this would result in a further increase in Output of \$22,683. The combination of all direct, industrial and consumption effects would result in total estimated rise in Output of \$229,756 in Berrigan Shire economy.

Impact on value added and GRP

The impact of an additional of \$201,000 spend to the local economy as a result of running Australian National Left Handed Golf Championships in Berrigan Shire would lead to a corresponding direct increase in value added of \$72,710. A further \$17,641 in value added would be generated from related intermediate industries.

There would be an additional contribution to Berrigan Shire economy through consumption effects as correspondingly more wages and salaries are spent in the local economy. It is estimated that this would result in a further increase in value added of \$11,172.

The combination of all direct, industrial and consumption effects would result in an estimated addition in value added of \$101,523 in Berrigan Shire economy.

Value added by industry represents the industry component of Gross Regional Product (GRP). The impact on Berrigan Shire's GRP as a result of staging this event is directly equivalent to the change in value added outlined above.

In summary, GRP in Berrigan Shire is estimated to increase by \$101,523.

Impact on Employment (jobs, 12mth FTE)

The employment impact of an event is expressed in Full Time Equivalent (FTE) jobs. For example, an event that generates 4 weeks of full time work for 13 people (52 weeks of full time work in total), would have an employment impact equivalent to 1.0 annual FTE job.

The direct addition of \$201,000 spend to the local economy as a result of staging the Australian National Left Handed Golf Championships event in Berrigan Shire is estimated to lead to a corresponding direct increase of employment equivalent to 1.5 annual FTE jobs across a range of industries. From this direct expansion in the economy it is anticipated that there would be flow on effects into other related intermediate industries, creating an additional employment equivalent to 0.2 annual FTE jobs.

This addition of employment in the local economy would lead to a corresponding increase in wages and salaries, a proportion of which would be spent on local goods and services, creating a further increase equivalent to 0.2 annual FTE jobs through consumption impacts.

The combination of all direct, industrial and consumption effects would result in a total estimated increase of employment equivalent to 1.8 annual FTE jobs located in Berrigan Shire.

The left handed golfers have requested the \$7,500 to support its marketing plan.

7.13 TRUCK PARKING JERILDERIE STREET BERRIGAN

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.3 Connect and protect our communities

FILE NO: 28.101.6

RECOMMENDATION: That the Council approve the installation of Wilga Trees and tree surrounds in the road shoulder along the south western side of Jerilderie Street, Berrigan from the north side of Memorial Place to the south side of Chanter Street at a spacing such to prevent trucks from parking outside the residences of Jerilderie Street, Berrigan.

REPORT:

We have received a letter from Mr Jones of 131 Jerilderie Street, Berrigan with regard trucks parking outside his residence on Jerilderie Street. His most recent letter may be found in **Appendix "I"**

There are a few options to consider addressing the truck parking issues on Jerilderie Street:

1. Do nothing and advise Mr Jones
2. Install a physical barrier:
 - a. Trees
 - b. Bolt down barrier kerb
 - c. Realign the existing kerb closer to the road
3. Create a designated truck parking area for the trucks to park.

There are advantages and disadvantages of each of the above options:

1. **Do nothing and advise Mr Jones** – from our asset records, the public toilets in Hayes park have been there since 1960 thus attracting vehicles to stop there for quite some time and that unfortunately Mr Jones will need to accept this is the status quo and council will not be taking any further action
2. **Install a Physical Barrier**
 - a. **Trees** – the installation of an avenue of street trees along Jerilderie Street would prevent trucks from parking outside of the residence of Mr Jones as well as enhance the aesthetic value of the town. Tree planting in the road shoulder would be complementing what has already been done on Dean Street Tocumwal, however, the Wiliga tree is not the correct tree to plant in the shoulder of the road as it is slow growing. There has not been a suitable variety of tree selected for Berrigan as

part of the town entrance program. The tree planting master plan is yet to be completed for all 4 towns which will require input from an arborist giving variety of tree species. Preventing trucks parking will only push the issue further along and may create another issue if no toilets are provided for transport operators.

- b. Bolt Down Barrier Kerb** - if spaced correctly along the shoulders of Jerilderie Street, it would allow smaller vehicles to park on Jerilderie Street and prevent larger vehicles i.e. trucks from parking along Jerilderie Street. It is anticipated that the installation of bolt down barrier kerb would significantly disrupt the aesthetics to the entry to town if installed without trees, however, a relatively cheaper option in comparison to option **c**. Again, preventing trucks parking will only push the issue further along and may create another issue if no toilets are provided for transport operators.
 - c. Realign the existing kerb on Jerilderie Street** – an expensive exercise. The road reserve is excessively wide on Jerilderie Street and relocating the kerb further towards the road would increase the distance from Mr Jones’s residence to the road. This would possibly improve the noise issue, however, it would prevent the installation of trees and increase the amount of nature strip to be maintained, however, reduce the amount of road to be maintained. It is unlikely that the realignment of the kerb would fully address the truck parking issues Mr Jones is experiencing
- 3. Create a designated truck parking area for trucks to park** – similar to recent issues experienced on the Newell Highway in Tocumwal with regard to truck parking, it is recommended that TFNSW provide truck parking facilities inclusive of toilet facilities in Berrigan. Although traffic movements are not as high as that on the Newell Highway in Tocumwal, a similar issue of decoupling exists in Berrigan as Road Trains are not permitted southeast of Osbourne Street Berrigan. It is recommended that council do not carry out this project at their own expense as it is an issue primarily created by TFNSW heavy vehicle access restrictions

7.14 OFFICE OF RESPONSIBLE GAMBLING - INFRASTRUCTURE GRANTS

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation

FILE NO: 15.128.30, 21.101.7

RECOMMENDATION: That the Council:

1. submit an application for funding under the Office of Responsible Gambling Clubgrants Category 3 Infrastructure Grants program for the replacement of the netball courts and associated lighting at Finley Recreation Reserve at an estimated cost of \$280,000;
2. Include in its application a contribution from the Council of \$140,000 to be funded by the Council and the Finley Recreation Reserve Committee of Management.

REPORT:

The March 2020 round of the Office of Responsible Gambling (ORG) Clubgrants Category 3 opened on Monday, 16 March and closes on Monday, 5 April.

Funding is available for sport and recreation and arts and cultural infrastructure as well as projects that assist communities with essential infrastructure and disaster readiness.

ORG have announced that it will give preference to projects in bushfire-affected areas to assist in recovery efforts.

Any application lodged by the Council must include a contribution from that Council equal to 50% of the total project cost. Contributions from third parties are not included as part of the 50% Council contribution.

In the November 2019, the Council submitted an application for replacement of the netball courts and associated lighting at Finley Recreation Reserve. This application was deemed invalid by ORG for not meeting the 50% contribution requirement. The Council may wish to re-submit the same application with a modified Council contribution.

Alternatively, the Council may wish to consider other projects.

7.15 BERRIGAN SHIRE LOCAL STRATEGIC PLANNING STATEMENT (DRAFT) PUBLIC EXHIBITION

AUTHOR: Town Planner

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our natural resources and built landscapes

FILE NO: 18.123.1

RECOMMENDATION: That Council:

1. adopt the Berrigan Shire Local Strategic Planning Statement (LSPS), as a draft.
2. Place the Berrigan Shire LSPS (draft) on public exhibition for 28 days with any submissions received to be considered at the May 2020 Council meeting.

REPORT:

Background

In March 2018, amendments to the *Environmental Planning and Assessment Act 1979* (EP&A Act) introduced new requirements for all councils to prepare a LSPS.

LSPS

The purpose of a LSPS is to establish a 20-year vision for economic, social and environmental land use planning in the Local Government Area (LGA). It sets out the special characteristics that contribute to local identity, shared community values to be maintained and enhanced and how growth and change will be managed into the future.

The State Governments rationale for requiring a LSPS is to shift the NSW planning system into a strategic-led planning framework. The LSPS will be a pivotal tool for strategic planning in NSW, as it will give effect to regional and district plans, providing a connection between local and State Government strategic planning. It will inform finer grain local planning documents.

A LSPS must include the following, as per Section 3.9 (2) of the EP&A Act:

- a. Context – the basis for strategic planning in the area, having regard to economic, social and environmental matters
- b. Planning priorities – the planning priorities for the area that are consistent with any strategic plan applying to the area and (subject to any such strategic plan) any applicable community strategic plan under Section 402 of the *Local Government Act 1993*
- c. Action – the actions required for achieving those planning priorities

- d. Implementation – the basis on which the council is to monitor and report on the implementation of those actions.

Berrigan Shire LSPS (draft)

The Berrigan Shire LSPS (draft, as attached in **Appendix “J”**) meets the statutory requirements as per the EP&A Act. It identifies a 20-year land use vision and includes six strategic planning themes to assist in achieving the vision. It is consistent with the Riverina Murray Regional Plan and the Berrigan Shire 2027 Our Community Strategic Plan. The strategic themes respond and build on the local strategic assets and opportunities in the Berrigan Shire LGA and identifies actions to utilise the planning system to address the challenges and enable appropriate future development.

The drafting of the LSPS has utilised resources from the Department including LSPS Guidelines for Councils, workshops, individual council advice and peer review of the draft. Berrigan Shire Council has also collaborated with regional councils during drafting due to the wider role that local strategic planning has within a strategic context and the cross border networks.

The Berrigan Shire LSPS (draft) builds upon the results of the extensive community engagement undertaken to develop the Berrigan Shire 2027 Our Community Strategic Plan and the Town Masterplans for each township. The Berrigan Shire LSPS (draft) was workshopped with the Councilor’s early 2020 to confirm the values and planning direction for Berrigan Shire articulated in Council’s current strategic plans.

Public Exhibition

The report is seeking endorsement from the Council to place the Berrigan Shire LSPS, as presented in draft, for the purpose of proceeding to public exhibition for 28 days. Public exhibition will invite the public to make comment on the draft document. It will also be referred to relevant State Government agencies to confirm the values and planning direction for Berrigan Shire LGA articulated in Council’s current Community Strategic Plan, Land Use Strategy and various policies. Public Exhibition of the draft document will ensure that all consultation requirements of the Berrigan Community Participation Plan 2019 will be addressed.

Finalisation

The Berrigan Shire LSPS must be finalised by 1 July 2020 and published on the NSW planning portal. It will require a review at least every seven years.

Conclusion

The LSPS will be a pivotal tool for local strategic planning in NSW as it will give effect to regional and district plans, providing a connection between local and state government strategic planning. It will also inform finer grain local planning documents. The Berrigan Shire LSPS (draft) includes a 20-year land use vision and six strategic planning themes with associated actions that will assist to achieve the vision.

7.16 REVIEW OF DELIVERY PROGRAM

AUTHOR: Strategic & Social Planning Coordinator

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 04.121.6

RECOMMENDATION: That the Council:

1. Provide comment on the Review of the Council's 4-year Delivery Program 2017 – 2021 (**Appendix "K"**)
2. Note that the Delivery Program's budget forecasts will be updated subsequent to the Council adopting its draft Capital Works Program 2020/2021 and draft Annual Operational Plan budget 2020/21

REPORT:

At the Council's Ordinary Council Meeting 20 November 2019, the Council resolved that Council staff would present to the Council for initial comment a review of the Council's Delivery Program 2017 – 2021. Attached as **Appendix "K"** is a review of the Council's Delivery Program.

This review does not materially change the scale and scope of the Council's Delivery Program. Changes include a) the inclusion of the Council's weed control and eradication program – an activity previously undertaken on the Council's behalf by the Murray County Council and b) changes related to the actions which have been commenced and which, in order to be completed need to be carried forward.

RECOMMENDATION that Items for Noting numbered 8.1 to 8.5 inclusive be received and noted.

8.1 ALGA NATIONAL GENERAL ASSEMBLY AND REGIONAL FORUM

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 14.064.1

REPORT:

The ALGA has advised the Council that its National General Assembly and Regional Forum will be held at Canberra 14th – 17th June 2020

The Regional Forum will be held on Sunday 14th June 2020.

The National General assembly will be from Monday 15th June until Wednesday 17th June 2020.

The theme for our 26th NGA is “Working Together For Our Communities”

Early Bird registration for the Assembly is \$989 and \$225 for the Regional Forum (if attending the Assembly or otherwise \$425). The Assembly dinner is \$150. Transport, accommodation and sustenance are additional.

The Council normally does not attend the National General Assembly. Any Councillor interesting in attending should obtain an appropriate resolution from the Council.

The full program is available at <https://cdn.alga.asn.au/wp-content/uploads/NGA20-Brochure-WEB-2-003.pdf>

8.2 BAROOGA ADVANCEMENT GROUP CONTRIBUTION

AUTHOR: General Manager

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation

FILE NO: 02.163.1

REPORT:

Barooga Advancement Group has written to the Council thanking it for its \$1,000 contribution towards the cost of town Christmas functions.

The Group advises that the Council's funding assisted with the provision of the cost of the stage used at the Carols by Candlelight.

8.3 AUDIT OFFICE OF NSW - REPORT ON LOCAL GOVERNMENT

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 12.019.1

REPORT:

The Auditor-General of NSW released her annual report on the financial audits of the local government sector earlier this month.

A copy of the report is attached as **Appendix “L”**

The report provides an overview of the financial audits of 134 Councils and 11 Joint Organisations across NSW.

The report provided the following insights for Councils sector-wide. Some of these would be familiar to Councillors as items mentioned in Berrigan Shire Council's audit report.

Strengthen the quality and timeliness of financial reporting

Councils should:

- *allocate sufficient time and resources to the financial reporting process.*
- *have appropriate systems, processes and resources to implement the new accounting standards.*

Improve governance and internal controls

Councils should:

- *ensure that audit recommendations in our management letters are addressed in a timely manner. High risk issues need to be prioritised and repeat issues from prior years resolved*
- *have an audit, risk and improvement committee, which is a mandatory requirement by March 2021. Early adoption is encouraged*
- *have an internal audit function to support a risk and compliance culture*
- *have a legislative compliance framework to capture and monitor compliance with key laws and regulations*
- *continue improving their fraud control systems*

-
- *have adequate processes and controls to ensure compliance with their gifts and benefits policy and the Model Code of Conduct.*

Strengthen IT controls and cyber security management

Councils should:

- *ensure key IT policies are formalised and regularly reviewed to ensure emerging risks are considered and policies are reflective of changes to the IT environment*
- *ensure IT risks are identified and appropriately managed*
- *improve user access management processes to ensure that information systems are secure and that there are adequate controls for making changes to information systems*
- *implement at least the basic governance and internal controls to manage risks associated with cyber security*

Improve asset management practices

Councils should:

- *regularly update asset registers, reconcile their asset registers with asset management systems and have suitable controls in place to ensure the integrity of manual spreadsheets*
- *start the asset valuation process earlier and ensure there is a clear plan to ensure valuations are managed and documented appropriately*
- *periodically reconcile asset registers to the Crown Land Information Database (CLID) and investigate any discrepancies in a timely manner*
- *review the methodology and assumptions in how they account for landfill sites.*

The Audit Office also recommended that the Office of Local Government prepare a Cyber Security policy template by 30 June 2021 to ensure a consistent response to cyber security risks across Councils.

8.4 COUNTRY MAYORS ASSOCIATION MINUTES

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 14.165.7

Circulated with this agenda as **Appendix "M"** is a copy of the minutes of a meeting of the Country Mayors Association held on 6th March 2020.

8.5 DEVELOPMENT DETERMINATIONS FOR MONTH OF FEBRUARY 2020

AUTHOR: Executive Support Officer

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 7.143.7

REPORT:

APPLICATIONS DETERMINED FOR FEBRUARY 2020

Application	Description	Property Location	Applicant	Owner	Status	Value	Days Taken	
87/20/DA/D2	SHELTERED GOLF DRIVING RANGE	134 GOLF COURSE ROAD, BAROOGA NSW 3644 (Lot242//DP42534)	BAROOGA SPORTS CLUB	BAROOGA SPORTS CLUB LIMITED	Approved 05-02-2020	\$ 1600000.00	Active 40	Total 40
91/20/DA/D1	BV DWELLING & ATTACHED GARAGE	49 TESSIER DRIVE, TOCUMWAL NSW 2714 (Lot43//DP1250358)	SIMONDS HOMES	MR DRJ KELEHER AND MS SJ DOLHEGUY	Approved 04-02-2020	\$ 248894.00	Active 32	Total 32
92/20/DA/D9	BOUNDARY REALIGNMENT	74 RACECOURSE ROAD, BERRIGAN NSW 2712 (Lot73//DP854762)	Brian Mitsch & Associates	MR TP BARNES	Approved 04-02-2020	\$ 0.00	Active 32	Total 32
94/20/DA/D5	RESIDENTIAL STORAGE SHED	53 MURRAY STREET, TOCUMWAL NSW 2714 (Lot12//DP841714)	O'Halloran Property Service	MR D & MRS M MASCOTRA	Approved 04-02-2020	\$ 44427.00	Active 31	Total 31
95/20/DA/D5	CARPORT	110 BAROOGA STREET, BERRIGAN NSW 2712 (Lot5/7//DP758097)	Andrew Hainsworth	MR A J HAINSWORTH	Approved 05-02-2020	\$ 5000.00	Active 32	Total 32
101/20/DA/D1	BV DWELLING & ATTACHED GARAGE	25 MCNAMARA STREET, FINLEY NSW 2713 (Lot18/21//DP758412)	KENNEDY BUILDERS	ACD.K PTY LTD	Approved 11-02-2020	\$ 250000.00	Active 17	Total 17
104/20/DA/DM	GRANITE QUARRY	WOOLSHED ROAD, TOCUMWAL NSW 2714 (Lot67//DP752288)	Andrew Goldman	MR B H SMITHERS AND MRS V M SMITHERS	Approved 24-02-2020	\$ 25000.00	Active 24	Total 24
106/20/DA/D5	CARPORT	12 CHARLOTTE STREET, TOCUMWAL NSW 2714 (Lot10//DP1068277)	Michelle McCormack	MR PB TRIBOLET & MS M MCCORMACK	Approved 18-02-2020	\$ 5500.00	Active 18	Total 18
107/20/DA/D1	BV DWELLING & ATTACHED GARAGE	80 BRUTON STREET, TOCUMWAL NSW 2714 (Lot6//DP1250358)	KENNEDY BUILDERS	MR AC KENNEDY & MRS LM KENNEDY	Approved 12-02-2020	\$ 245000.00	Active 14	Total 14
109/20/DA/D5	RESIDENTIAL STORAGE SHED INC	6 CHARLOTTE STREET, TOCUMWAL NSW 2714 (Lot7//DP1068277)	Kerry Knights	MR KP KNIGHTS AND MRS MJ KNIGHTS	Approved 18-02-2020	\$ 9500.00	Active 17	Total 17
111/20/DA/D5	ALFRESCO	12 LORELLE COURT, TOCUMWAL NSW 2714 (Lot3//DP1067902)	Tony Whiley	MR TS WHILEY	Approved 13-02-2020	\$ 5000.00	Active 9	Total 9
113/20/DA/D9	BOUNDARY REALIGNMENT	139 HUGHES STREET, BAROOGA NSW 3644 (Lot12//DP1143435)	MON Natural foods	NATIONAL BEVERIDGE DISTRIBUTION PTY LTD	Approved 26-02-2020	\$ 0.00	Active 17	Total 17
114/20/DA/D5	RESIDENTIAL STORAGE SHED	3109 MULWALA-BAROOGA ROAD, BAROOGA NSW 3644 (Lot6//DP1027384)	Greg Hawke	MR GS HAWKE AND MRS KL HAWKE	Approved 24-02-2020	\$ 10000.00	Active 14	Total 14
27/20/CD/M5	INGROUND FIBREGLASS SWIMMING POOL	196 RACECOURSE ROAD, TOCUMWAL NSW 2714 (Lot3//DP844053)	Poolside Cobram	MR PG WEBB AND MRS RM WEBB	Approved 26-02-2020	\$ 52925.00	Active 6	Total 6
28/20/CD/M5	INGROUND FIBREGLASS SWIMMING POOL	38-40 CHARLOTTE STREET, TOCUMWAL NSW 2714 (Lot1/16//DP758981)	Poolside Cobram	MR WR JANSON AND MRS HJ JANSON	Approved 24-02-2020	\$ 53550.00	Active 4	Total 4

APPLICATIONS PENDING DETERMINATION AS AT 29/02/2020

Application No.	Date Lodged	Description	Property Location
86/20/DA/D7	06-12-2019	ABOVEGROUND SWIMMING POOL	17-19 ANZAC AVENUE, TOCUMWAL NSW 2714 (Lot B//DP361991)
88/20/DA/DM	16-12-2019	GENERATOR	51-53 DAVIS STREET, BERRIGAN NSW 2712 (Lot 13//DP739679)
93/20/DA/D9	23-12-2019	13 LOT SUBDIVISION	100 BURMA ROAD, TOCUMWAL NSW 2714 (Lot 4//DP802330)
102/20/DA/D9	17-01-2020	11 LOT SUBDIVISION	LAWSON DRIVE, BAROOGA NSW 3644 (Lot 9//DP1150036)
103/20/DA/DM	17-01-2020	HANGAR	16 LIBERATOR PLACE, TOCUMWAL NSW 2714 (Lot 30//DP1190777)
110/20/DA/D2	31-01-2020	STORAGE SHED	204-208 MURRAY STREET, FINLEY NSW 2713 (Lot 3/26//DP758412)
112/20/DA/DM	31-01-2020	HOME STAY - BACKPACKERS	61-63 MURRAY STREET, TOCUMWAL NSW 2714 (Lot 14//DP841714)
116/20/DA/D5	18-02-2020	VERANDAH	5 WARMATTA STREET, FINLEY NSW 2713 (Lot 3//DP386771)
117/20/DA/D9	19-02-2020	2 LOT SUBDIVISION	26 HUTSONS ROAD, TOCUMWAL NSW 2714 (Lot 122//DP1070311)
118/20/DA/D5	19-02-2020	CARPORT	43-49 SNELL ROAD, BAROOGA NSW 3644 (Lot 134//DP752274)
119/20/DA/DM	21-02-2020	AMPHITHEATRE, FISHING PLATFORM & ACCESS TRACKS	(Lot 7002//DP1019579)
121/20/DA/D9	28-02-2020	2 LOT SUBDIVISION	30-36 COBRAM STREET, TOCUMWAL NSW 2714 (Lot 145/PART//DP752296)
122/20/DA/DM	28-02-2020	SHIPPING CONTAINER	121 DENISON STREET, FINLEY NSW 2713 (Lot 4//DP215132)
123/20/DA/DM	28-02-2020	HANGAR	27 WIRRAWAY COURT, TOCUMWAL NSW 2714 (Lot 43//DP1233177)
124/20/DA/DM	28-02-2020	DEMOLITION OF DWELLING	8 SUGDEN STREET, TOCUMWAL NSW 2714 (Lot 1//DP503158)
125/20/DA/D2	28-02-2020	MODIFICATION TO DEVELOPMENT	431 NEWELL HIGHWAY, TOCUMWAL NSW 2714 (Lot 2//DP225459)
126/20/DA/D6	28-02-2020	ADDITIONS TO DWELLING & GARAGE	33 CALAWAY STREET, TOCUMWAL NSW 2714 (Lot 21//DP577641)
127/20/DA/D5	28-02-2020	RESIDENTIAL STORAGE SHED	164-166 DENILQUIN STREET, TOCUMWAL NSW 2714 (Lot 1//DP800473)
31/20/CD/M5	04-03-2020	INGROUND FIBREGLASS SWIMMING POOL	6 BARINYA STREET, BAROOGA NSW 3644 (Lot 239//DP752274)
128/20/DA/D5	28-02-2020	RESIDENTIAL STORAGE SHED & REPLACEMENT CARPORT	13-15 JERILDERIE STREET, TOCUMWAL NSW 2714 (Lot 10/27//DP758981)
129/20/DA/D5	27-02-2020	RESIDENTIAL STORAGE SHED	40 HOYLE STREET, TOCUMWAL NSW 2714 (Lot 8/4//DP6464)

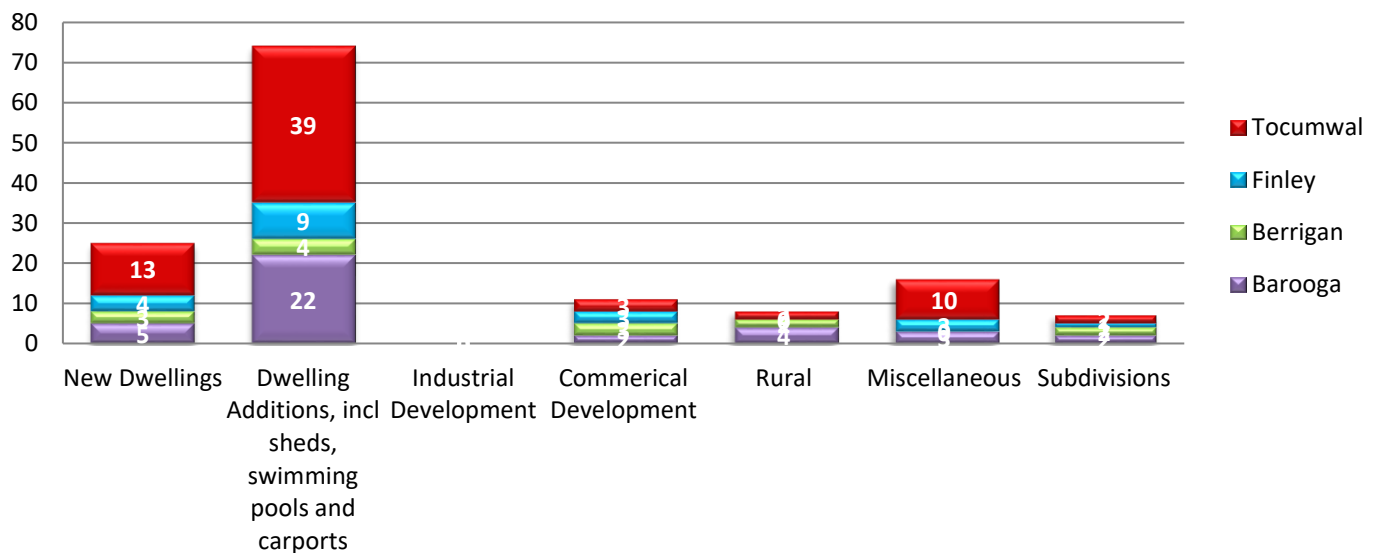
TOTAL APPLICATIONS DETERMINED / ISSUED (including modifications)

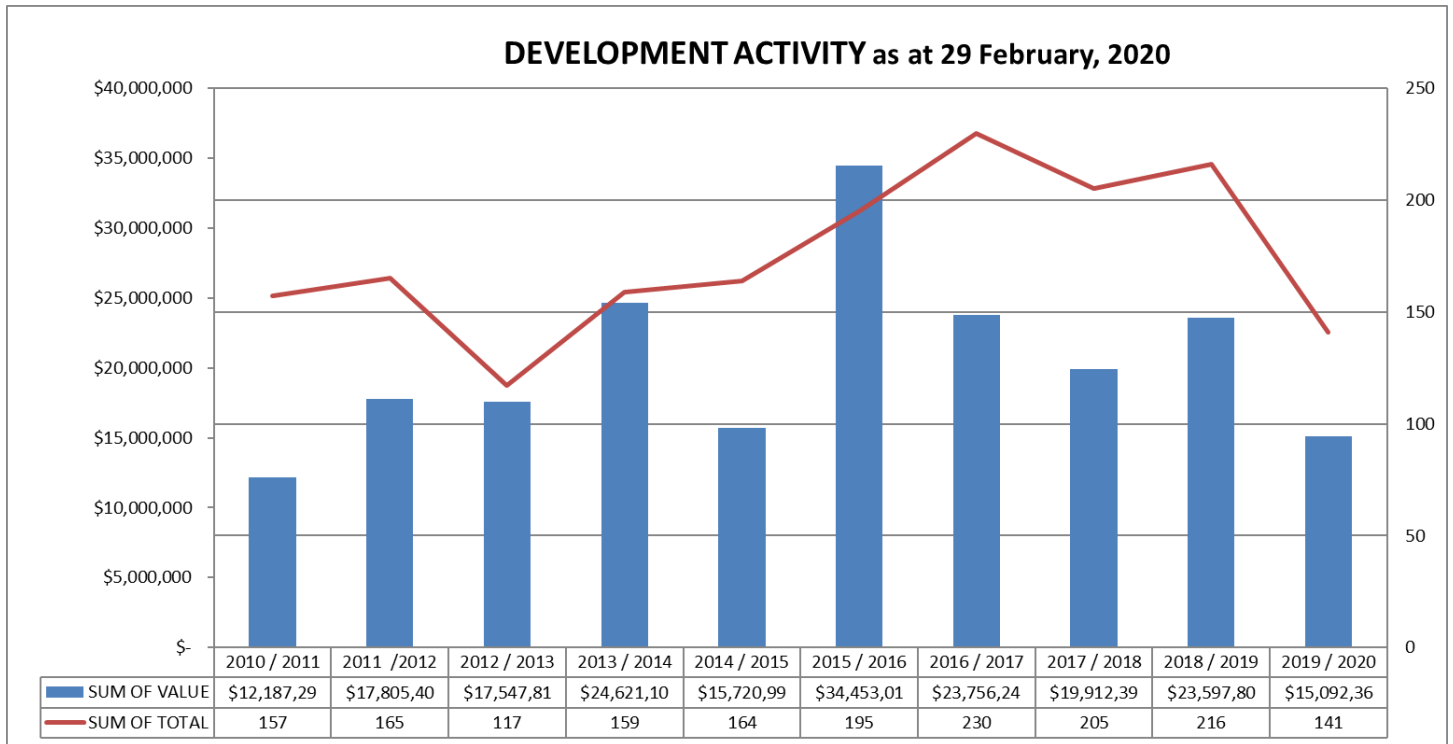
	This Month (February)	Year to Date	This Month's Value (February)	Year to Date Value
<i>Development Applications (DA)</i>	13	114	\$2,448,321	\$12,357,926
<i>Construction Certificates (CC)</i>	9	99	\$1,146,936	\$11,772,931
<i>Complying Development Certificates (CDC)</i>	2	27	\$106,475	\$2,734,442
<i>Local Activity (s.68)</i>	5	55		

OTHER CERTIFICATES ISSUED FOR FEBRUARY 2020

	s10.7(2) Planning Certificate		s10.7(5) Certificate		735A Certificate Outstanding Notices or Orders under LG Act 1993		s9.34 Certificate Outstanding Notices or Orders under EP&A Act 1979		s6.24 Building Certificate		Swimming Pool Certificate	
	FEB	Year Total	FEB	Year Total	FEB	Year Total	FEB	Year Total	FEB	Year Total	FEB	Year Total
BAROOGA	9	68	0	6	0	3	0	1	0	1	0	4
BERRIGAN	4	38	0	3	4	9	2	4	1	1	0	7
FINLEY	9	86	2	14	1	6	1	2	0	0	2	10
TOCUMWAL	12	106	1	4	0	2	0	0	0	5	0	2
TOTAL	34	298	3	27	5	20	3	7	0	7	2	23

DEVELOPMENT ACTIVITY 2019/2020 as at 29 February, 2020





9. CLOSED COUNCIL

In accordance with the *Local Government Act 1993* and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is section 10A(2) of the *Local Government Act 1993* in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.

9.1 BAROOGA WATER TREATMENT PLANT EXPANSION

This item is classified CONFIDENTIAL under section 10A(2) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or

It is not in the public interest to reveal the commercial information provided by the consultant.

RECOMMENDATION: that the Council move into a closed session to consider the following business together with any reports tabled at the meeting.

And further that pursuant to section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above and that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

9.1 BAROOGA WATER TREATMENT PLANT EXPANSION

Council closed its meeting at The public and media left the Chamber.

Open Council resumed at

RESOLUTIONS FROM THE CLOSED COUNCIL MEETING

The following resolutions of the Council while the meeting was closed to the public were read to the meeting by the Mayor:

10. COMMITTEES

11. MAYOR'S REPORT

RECOMMENDATION that the Mayor's Report be received.

12. DELEGATES REPORT

13. BUSINESS ARISING