



Council Chambers,  
BERRIGAN NSW 2712

Sir/Madam,

The Ordinary Meeting of the Council of the Shire of Berrigan will be held in the **Council Chambers**, Berrigan, on **Wednesday 20<sup>th</sup> June, 2018** when the following business will be submitted:-

**9:00AM**

**Public Question Time**

**COUNCIL MEETING**

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12.	CLOSE OF MEETING	

No business, other than that on the Agenda, may be dealt with at this meeting unless admitted by the Mayor.

ROWAN PERKINS  
GENERAL MANAGER



**Council Meeting**

Wednesday 20<sup>th</sup> June, 2018

**BUSINESS PAPER**

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**1. APOLOGIES**

**2. DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTEREST**

**3. VISITORS ATTENDING MEETING**

**4. CONFIRMATION OF MINUTES**

**RECOMMENDATION** – that the Minutes of the meeting held in the Council Chambers on Wednesday 16<sup>th</sup> May, 2018 be confirmed.

**5.1 FINANCE - ACCOUNTS**

**AUTHOR:** Finance Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 12.066.1

**RECOMMENDATION:** - that the Financial Statement, Bank Reconciliation Certificate and Petty Cash Book made up to 31 May 2018, be received and that the accounts paid as per Warrant No. 05/18 totaling \$2,936,619.32 be confirmed.

### Items requiring Council Resolution

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**REPORT:**

- a) A Financial Statement covering all funds of the Council indicating the Bank Balances as at 31 May 2018 is certified by the Finance Manager.
- b) The Finance Manager certifies that the Cash Book of the Council was reconciled with the Bank Statements as at 31 May 2018.
- c) The Finance Manager certifies the Accounts, including the Petty Cash Book made up to 31 May 2018, totaling \$2,936,619.32 and will be submitted for confirmation of payment as per Warrant No. 05/18
- d) The Finance Manager certifies that all Investments have been placed in accordance with:
  - i. [Council's Investment Policy](#),
  - ii. [Section 625 of the Local Government Act 1993 \(as amended\)](#),
  - iii. [the Minister's Amended Investment Order gazetted 11 January 2011](#),
  - iv. [clause 212 of the Local Government \(General\) Regulations 2005](#), and
  - v. Third Party Investment requirements of the Office of Local Government Circular 06-70
- e) May has seen an increase in total funds compared to the end of April. This increase is a result of the receipt of the fourth instalment of rates, water, the first milestone payment of Stronger Country Communities Grant and the Financial Assistance Grant. The cash position is once again better (\$1.7 M) than the same period last year. The general pattern in cash holdings over the year is still comparable however. Total funds held are expected to decrease in June as creditor payments are finalised for the 2017/2018 financial year.

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## Items requiring Council Resolution

Statement of Bank Balances as at 31 MAY 2018**Bank Account Reconciliation**

Cash book balance as at 1 MAY 2018	\$ 2,623,985.36
Receipts for MAY 2018	\$ 3,668,478.14
Term Deposits Credited Back	\$ 1,000,000.00
	<b>\$ 7,292,463.50</b>

*Less Payments Statement No 05/18*

Cheque Payments V075830 - V075833	\$ 29,281.87
Electronic Funds Transfer (EFT) payroll	\$ 771,048.07
Electronic Funds Transfer (EFT) Creditors E028917 - E029126	\$ 1,116,481.52
Term Deposits Invested	\$ 1,000,000.00
Loan repayments, bank charges, etc	\$ 19,807.86
Total Payments for MAY 2018	\$ 2,936,619.32

**Cash Book Balance as at 31 MAY 2018****\$ 4,355,844.18***Bank Statements as at 31 MAY 2018*

\$ 4,382,246.18

## Plus Outstanding Deposits

## Less Outstanding Cheques/Payments

\$ 26,402.00

**Reconciliation Balance as at 31 MAY 2018****\$ 4,355,844.18****INVESTMENT REGISTER**

INSTITUTION	DEPOSIT NO.	TERM (days)	RATE	MATURITY DATE	INSTITUTION TOTAL
AMP	125/16	274	2.60%	5/06/2018	\$ 2,000,000.00
AMP	136/18	273	2.65%	17/10/2018	\$ 2,000,000.00
AMP	133/17	365	2.75%	28/05/2019	\$ 1,000,000.00
Goulburn Murray Credit Union	124/16	365	2.75%	15/05/2019	\$ 2,000,000.00
Bendigo Bank	135/17	182	2.60%	6/06/2018	\$ 2,000,000.00
Bendigo Bank	134/17	365	2.60%	13/09/2018	\$ 2,000,000.00
Bendigo Bank	128/16	365	2.60%	21/09/2018	\$ 2,000,000.00
Central Murray Credit Union	104/14	365	2.70%	18/07/2018	\$ 2,000,000.00
Central Murray Credit Union	126/16	365	2.70%	31/08/2018	\$ 2,000,000.00
Defence Bank Limited	106/14	180	2.70%	29/06/2018	\$ 1,000,000.00
Defence Bank Limited	138/18	275	2.80%	10/01/2019	\$ 2,000,000.00
Defence Bank Limited	102/14	365	2.80%	4/04/2019	\$ 2,000,000.00
ME Bank	132/17	212	2.59%	8/08/2018	\$ 2,000,000.00
WESTPAC	137/18	367	2.74%	8/04/2019	\$ 2,000,000.00
T-CORP HOURGLASS AT CALL		AT CALL			\$ -
					<b>\$ 26,000,000.00</b>

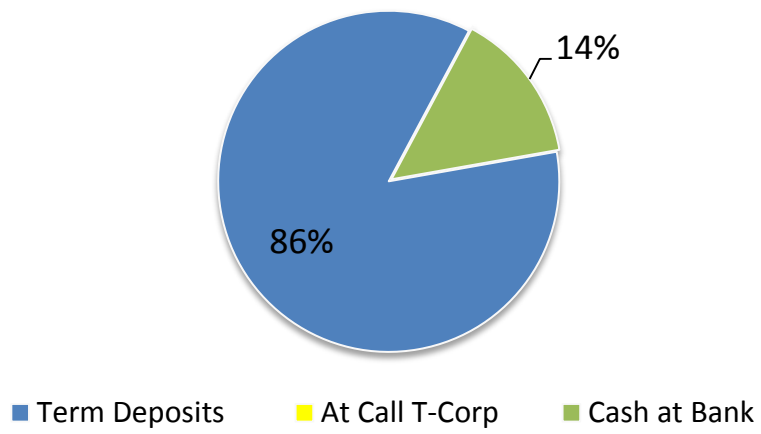
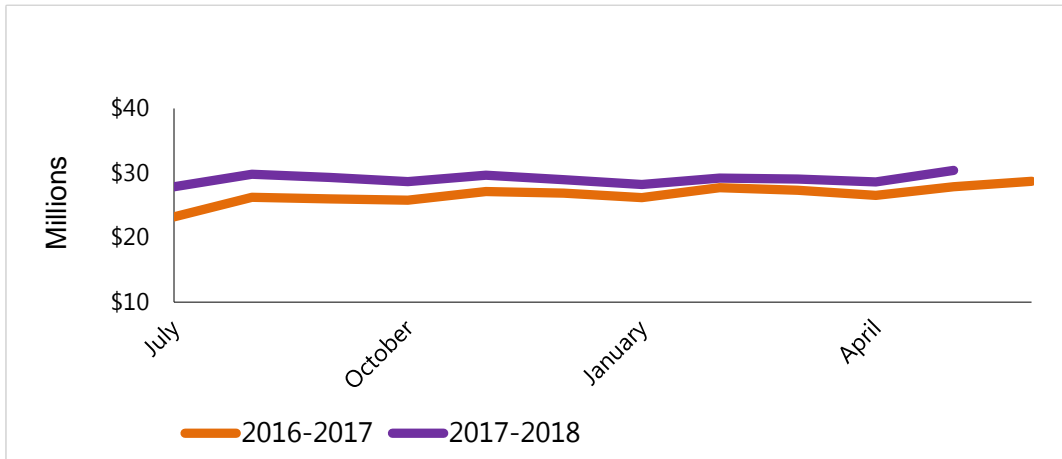
**Total Funds Held at 31 MAY 2018****\$30,355,844.18**


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 Carla von Brockhusen - Finance Manager

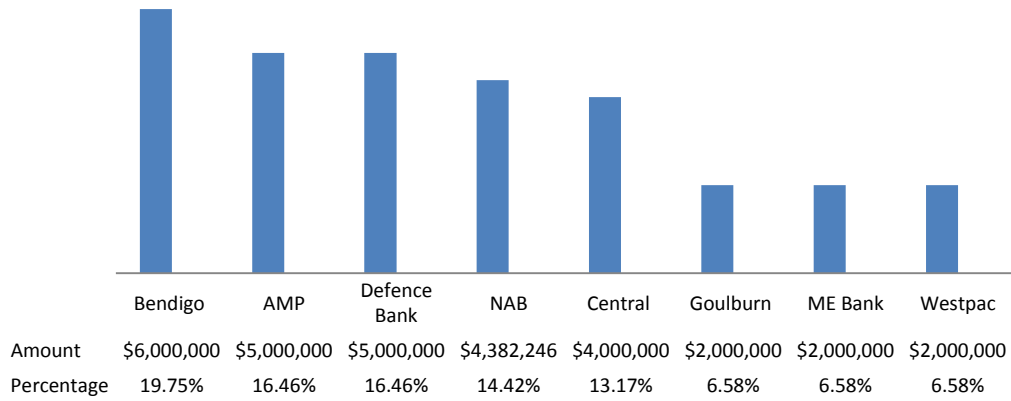
Items requiring Council Resolution

Total Cash and Investments



RESOLUTION

## Items requiring Council Resolution



Prior Financial Institution	Term (Days)	Amount	Interest Rate	Current Financial Institution	Term (Days)	Amount	Interest Rate
AMP (CURVES)	271	\$1,000,000.00	2.60%	AMP (CURVES)	365	\$1,000,000.00	2.70%

RESOLUTION

## Items requiring Council Resolution

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### 5.2 MAYORAL AND COUNCILLORS ALLOWANCES

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 22.155.1

**RECOMMENDATION:** - that the Council adopt the following Mayoral and Councillor allowances effective from September, 2018:

<b>Mayoral allowance</b>	<b>\$25,880</b>
<b>Councillor allowance</b>	<b>\$11,860</b>

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**REPORT:**

The Local Government Remuneration Tribunal has reviewed allowances paid to Councillors and the additional allowance paid to the Mayor. Following this review, the Tribunal has determined fees effective from 1<sup>st</sup> July, 2018 which reflect a 2.5% increase.

Set out below is a summary of the existing and proposed fees:

	Existing	Proposed		Budget
		Min	Max	
Mayor	\$25,250	\$9,540	\$25,880	\$26,112
Councillor	\$11,570	\$8,970	\$11,860	\$93,948

The maximum increase would require a budget increase of approx. \$700 if the maximum allowable fees are adopted from 1<sup>st</sup> July, 2018.

If the maximum fees were applied from September, 2018 as is the Council's usual practice, a budget increase of approx. \$200 will be required.

The Council has traditionally applied the new allowances from September following the election of Councillors and previously the Mayor.

A copy of the determination is circulated with this agenda as **Appendix "A"**

RESOLUTION

Items requiring Council Resolution

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**5.3 LGNSW ELECTION****AUTHOR:** General Manager**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting**FILE NO:** 14.165.7**RECOMMENDATION:** - that the Council nominate Cr Hannan as its voting delegate to fill a vacancy in the position of Vice President (Rural/Regional councils) on the Board of the Local Government and Shires Association of New South Wales.

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**REPORT:**

The Council is required to nominate a Councillor as its voting delegate to fill a vacancy in the position of Vice President (Rural/Regional councils) on the Board of the Local Government and Shires Association of New South Wales.

The Council normally nominates its Mayor as its voting delegate for LGNSW elections and at the annual conference. The Council can nominate any Councillor if it desires.

The election will be conducted by the Australian Electoral Commission and details regarding the date and details of the election will be provided by it at a later date.



### Items requiring Council Resolution

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#### 5.4 DELEGATED \_ WESTERN JOINT REGIONAL PLANNING PANEL

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Sustainable natural and built landscapes

**STRATEGIC OBJECTIVE:** 1.1 Support sustainable use of our natural resources and built landscapes

**FILE NO:**

**RECOMMENDATION:** - that the Council appoint Cr ???? and Cr ???? as its delegates to the Joint Western Regional Planning Panel and Cr ???? as an alternate delegate.

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#### REPORT:

The Council is a member of the Western Joint Regional Planning Panel.

Regional Planning Panels broadly deal with Development Applications that meet one of the following criteria:

- development with a capital investment value (CIV)\* over \$30 million
- development with a CIV\* over \$5 million which is:
  - council related
  - lodged by or on behalf of the Crown (State of NSW)
  - private infrastructure and community facilities
  - eco-tourist facilities
- extractive industries, waste facilities and marinas that are designated development,
- certain coastal subdivisions
- development with a CIV\* between \$10 million and \$30 million which is referred to the Planning Panel by the applicant after 120 days

Planning Panels were broadly introduced to reduce delays and parochialism and to deter inappropriate approvals or to eliminate inappropriate refusal in the determination process for Development Applications.

Set out below is information from the State regarding membership of Joint Regional Planning Panels.

*The Joint Regional Planning Panels were introduced in NSW on 1 July 2009 to strengthen decision making on regionally significant development applications (DAs) and certain other planning matters.*

*With the establishment of the Greater Sydney Commission (Commission) and by Ministerial declaration, the Sydney Planning Panels will replace the Sydney East and Sydney West Joint Regional Planning Panels.*

## Items requiring Council Resolution

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*The Joint Regional Planning Panels and the Sydney Planning Panels (planning panels) are independent bodies representing the Crown and are not subject to the direction of the Minister, except on matters relating to planning panel procedures.*

*These procedures are the planning panel's Charter and have been developed to explain the objectives, powers and authorities of the planning panels. They also detail the means of operating the planning panels and clarify the roles of various parties in the process.*

*The procedures should be read in conjunction with the planning panels Code of Conduct which explains the standard of conduct expected of panel members.*

*These procedures relate to the operation of both the Joint Regional Planning Panels under the Environmental Planning and Assessment Act 1979 (EP&A Act), and the Sydney Planning Panels under the Greater Sydney Commission Act 2015 (GSC Act), and extend to planning panels if they are undertaking any functions conferred on them under the EP&A Act or any other Act.*

*These procedures will be kept under review and may be amended periodically*

*Each planning panel consists of five members, with three of the members, including the chair, appointed by the Minister (State members) and two members nominated by the relevant council (council members).*

*A planning panel meeting may require consideration of a number of matters, each located in different council areas. The council members joining the State members to form a planning panel will change, depending on the council area in which the matter under consideration is located.*

*Panel members can be appointed to more than one panel, either as a panel member and/ or as an alternate member.*

*When a vacancy in office of a planning panel member occurs, the Minister in the case of a State member, and the relevant council in the case of a council member, would fill such a vacancy in accordance with the EP&A Act or the GSC Act, as relevant.*

*Terms of appointment for Joint Regional Planning Panel members, both State and council, are not to exceed three years. Members are eligible for re-appointment.*

*Terms of appointment for Sydney Planning Panel members, both State and council, are not to exceed four years. Members are eligible for re-appointment. State members may not hold office for more than eight years in total. The Planning Panels Secretariat (secretariat) is responsible for the maintenance of a register of all panel members.*

## Items requiring Council Resolution

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### **Chair and deputy chair**

*Chairs of Joint Regional Planning Panels are appointed by the Minister. The Minister is required to obtain the concurrence of Local Government NSW (LGNSW) to the appointment unless LGNSW: • do not notify their concurrence or refusal within 21 days of being requested to do so, or • has previously refused to give concurrence for two different persons nominated by the Minister for the appointment.*

*Chairs of the Sydney Planning Panels are the District Commissioners appointed by the Minister to represent the district in which the land to which the matter relates is situated. The concurrence of LGNSW is not required for the appointment of District Commissioners.*

*At any time, the members may determine to elect a member appointed by the Minister to be deputy chair for any term. The role of a deputy chair is to act as the chair at any time the chair is absent from the meeting.*

*The chair (or, in the absence of the chair, a person elected by the members) presides at panel meetings. The presiding member has a deliberative vote and, in the event of an equality of votes, has a second or casting vote.*

### **Expertise requirements for members appointed by the Minister**

*All panel members, including alternates, appointed by the Minister are required to have expertise in one or more of the following areas: planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering, tourism or government and public administration.*

*Two members are appointed by the Minister, each having expertise in one or more of the areas mentioned above.*

### **Council members**

*Two council members are appointed by each council. At least one council member is required to have expertise in one or more of the following areas: planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering or tourism.*

### **Selection of council members**

*Each council identifies how their members are selected. In selecting members, councils should have regard to the conflict of duties that would be created for a person nominated to the planning panel if they were in any way responsible or involved in the assessment and recommendation of a DA or a rezoning review to be determined by the panel.*

## Items requiring Council Resolution

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*Councils are not restricted to nominating people from the council's local area. They can appoint, terminate, and reappoint members at any time, and can determine the duration of each appointment. Generally, so as to ensure the greatest degree of continuity for the panels, councils should consider appointing members for the maximum term of three years provided for under the EP&A Act. However, councils should reconsider if the nominations to the panels are appropriate within 12 months following a council election.*

*Following a change to its nominees, council is to forward the new member's personal details to the secretariat as soon as possible and this must be a minimum of 14 days before any meeting at which they will act as a panel member.*

*If a council fails to nominate one or more council members, a panel may still exercise its functions in relation to the area of the council concerned.*

### *Payment of council members*

*Councils determine the fees they pay their panel members. The Minister has provided guidance to all councils on appropriate rates of remuneration for travel and subsistence allowances for their members.*

*Each council is responsible for making payments to its panel members when they attend planning panel meetings.*

### *Alternate members*

*The Minister may at any time appoint a person to be the alternate of another member appointed by the Minister, and may revoke any such appointment.*

*A council may also at any time appoint a person to be the alternate of a member nominated by the council, and may revoke any such appointment. Any changes are to be notified in writing to the secretariat as soon as possible and at least 14 days before any panel meeting at which they will act as a panel member.*

*A person may be appointed as the alternate of more than one panel member and to more than one panel.*

*The alternate will act in the place of the member with all the powers of the member. Although a member may be appointed as an alternate for two or more members, they will only have one vote at any panel meeting.*

*Bearing in mind the qualification requirements outlined above, the Council is required to nominate two panel members and one alternate.*

*Previous Council members were:*

**Items requiring Council Resolution**

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Susan Appleyard (Town Planner at former Jerilderie Shire Council)

Andrea O'Neil (former BSC Councillor)

Bernard Curtin Alternate (former BSC Councillor)

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### Items requiring Council Resolution

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## 5.5 INTEGRATED PLANS

**AUTHOR:** Strategic & Social Planning Coordinator

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 04.121.4

**RECOMMENDATION:** - that the Council

1. Adopt the reviewed Berrigan Council Resourcing Strategy 2017 – 2027 inclusive of Council’s:
  - Long Term Financial Strategy and Plan 2018 – 2028 (Appendix “B”)
  - Asset Management Strategy and Plan 2017 – 2027 (Appendix “C”)
  - Workforce Management and Development Strategy and Plan 2017 – 2021 (Appendix “D”)
2. Adopt the reviewed Berrigan Shire Council Delivery Program 2017 – 2021 (Appendix “E”)
3. Adopt the Berrigan Shire Council Annual Operational Plan 2018 – 2019 (Appendix “F”) inclusive of the Council’s Fees and Charges 2018/19, Revenue Policy 2018/19 and Annual Budget 2018/19

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**REPORT:**

Per the provisions of the Local Government Act, 1993 (s403 – 404) Council’s suite of integrated plans was placed on public exhibition for 28 days from the 16<sup>th</sup> May 2018 – 14<sup>th</sup> June 2018 inviting public comment and submissions until the close of submissions and comment at 5:00pm on the 13<sup>th</sup> June 2018.

No submissions or public comment were received during the period of public exhibition. There has however, during the exhibition period a number of changes to the Councils’ Fees and Charges and budget included in the Council Annual Operational Plan 2018 - 2019. Budget changes are also reflected in the review of the Long Term Financial Plan (**Appendix “B”**), and Delivery Program (**Appendix “E”**) with the detail of these changes described in the budget commentary included in the Annual Operational Plan (**Appendix “F”**). Budget changes included:

### Items requiring Council Resolution

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- The construction of a new footpath at the Hayes Park toilets
- A donation to Moira Foodshare
- The internal transfer of funds from the plant reserve to purchase plant for new waste transfer stations

The Council's updated Fees and Charges are included in the appended Annual Operational Plan. Changes to the Fees and Charges 2018/19 include:

- A statutory increase in companion animal registration – desexed and not desexed
- Updated fees for skip bins – commercial, domestic waste in addition to increased user charges residential waste collection and recycling described in the budget commentary.

RESOLUTION

### Items requiring Council Resolution

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#### 5.6 RATES AND CHARGES 2018/2019

**AUTHOR:** Revenue Officer

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting

**FILE NO:** 25.138.1

**RECOMMENDATION:** - See Below

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#### REPORT:

##### RATES AND CHARGES

The following rates and charges resolutions will, if adopted, implement the Council's intended rating model to achieve an overall permissible increase to Ordinary Rate income of **2.3%**. The increase in annual and user charges vary according to the required revenue income required.

##### MAKING OF RATES AND CHARGES FOR 2018/2019

The making of rates and charges must be made by resolution of Council, pursuant to Sections 534 and 535 of the Local Government Act 1993, as set out below.

##### GENERAL FUND - Ordinary Rates

In accordance with Section 535 of the Local Government Act, 1993, (herein referred to as "the Act"), that pursuant to Section 494 of the Act, **Ordinary Rates** for the following rating categories, **for the 1<sup>st</sup> July 2018 to the 30<sup>th</sup> June 2019**, shall now be made by resolution;

**IT IS HEREBY RESOLVED** – that Council make and levy the Ad Valorem amount of the ordinary rate of **0.0060522** in the dollar of land value on all rateable land within the Berrigan Shire Council local government area sub-categorised as:

- FARMLAND – BAROOGA
- FARMLAND – BERRIGAN
- FARMLAND – FINLEY
- FARMLAND – TOCUMWAL
- FARMLAND – GRAVEL PITS

**IT IS HEREBY RESOLVED** - that Council make and levy the Ad Valorem amount of the ordinary rate of **0.0085978** in the dollar of land value on all



### Items requiring Council Resolution

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rateable land within the Berrigan Shire Council local government area sub-categorised as:

- **RESIDENTIAL RIVER LAND - TOCUMWAL**

**IT IS HEREBY RESOLVED** - that Council make and levy the Ad Valorem amount of the ordinary rate of **0.006432** in the dollar of land value on all rateable land within the Berrigan Shire Council local government area sub-categorised as:

- **RESIDENTIAL RURAL – BAROOGA**
- **RESIDENTIAL RURAL – BERRIGAN**
- **RESIDENTIAL RURAL – FINLEY**
- **RESIDENTIAL RURAL – TOCUMWAL**

**IT IS HEREBY RESOLVED** – that Council make and levy the Ad Valorem amount of the ordinary rate of **0.010739** in the dollar of land value on all rateable land within the Berrigan Shire Council local government area sub-categorised as **RESIDENTIAL – BAROOGA**.

**IT IS HEREBY RESOLVED** – that Council make and levy the Ad Valorem amount of the ordinary rate of **0.034909** in the dollar of land value on all rateable land within the Berrigan Shire Council local government area sub-categorised as **RESIDENTIAL – BERRIGAN**.

**IT IS HEREBY RESOLVED** – that Council make and levy the Ad Valorem amount of the ordinary rate of **0.027392** in the dollar of land value on all rateable land within the Berrigan Shire Council local government area sub-categorised as **RESIDENTIAL – FINLEY**.

**IT IS HEREBY RESOLVED** – that Council make and levy the Ad Valorem amount of the Ordinary Rate of **0.011491** in the dollar of land value on all rateable land within the Berrigan Shire Council local government area sub-categorised as **RESIDENTIAL – TOCUMWAL**.

**IT IS HEREBY RESOLVED** - that Council make and levy the Ad Valorem amount of the ordinary rate of **0.010739** in the dollar of land value on all rateable land within the Berrigan Shire Council local government area sub-categorised as

- **BUSINESS HOSPITALITY – BAROOGA**
- **BUSINESS INDUSTRIAL – BAROOGA**
- **BUSINESS ORDINARY – BAROOGA**
- **BUSINESS RURAL – BAROOGA**

**IT IS HEREBY RESOLVED** - that Council make and levy the Ad Valorem amount of the ordinary rate of **0.034909** in the dollar of land value on all rateable land within the Berrigan Shire Council local government area sub-categorised as

- **BUSINESS HOSPITALITY – BERRIGAN**

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### Items requiring Council Resolution

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- **BUSINESS INDUSTRIAL – BERRIGAN**
- **BUSINESS ORDINARY – BERRIGAN**
- **BUSINESS RURAL – BERRIGAN**

**IT IS HEREBY RESOLVED** - that Council make and levy the Ad Valorem amount of the ordinary rate of **0.027392** in the dollar of land value on all rateable land within the Berrigan Shire Council local government area sub categorised as

- **BUSINESS HOSPITALITY – FINLEY**
- **BUSINESS INDUSTRIAL – FINLEY**
- **BUSINESS ORDINARY – FINLEY**
- **BUSINESS RURAL – FINLEY**

**IT IS HEREBY RESOLVED** - that Council make and levy the Ad Valorem amount of the ordinary rate of **0.011491** in the dollar of land value on all rateable land within the Berrigan Shire Council local government area sub categorised as

- **BUSINESS HOSPITALITY – TOCUMWAL**
- **BUSINESS INDUSTRIAL – TOCUMWAL**
- **BUSINESS ORDINARY – TOCUMWAL**
- **BUSINESS RURAL – TOCUMWAL**

**IT IS HEREBY RESOLVED** - that Council make and levy the Ad Valorem amount of the Ordinary Rate on all rateable land, as detailed below;

- rateable land sub categorised as **MINING BAROOGA** on which an Ordinary Rate of **0.010739** in the dollar of land value be made and levied; and,
- rateable land sub categorised as **MINING BERRIGAN** on which an Ordinary Rate of **0.034909** in the dollar of land value be made and levied; and,
- rateable land sub categorised as **MINING FINLEY** on which an Ordinary Rate of **0.027392** in the dollar of land value be made and levied; and,
- rateable land sub categorised as **MINING TOCUMWAL** on which an Ordinary Rate of **0.011491** in the dollar of land value be made and levied.

#### **WATER FUND**

##### **- Annual Charges**

In accordance with Section 535 of the Local Government Act, 1993 (hereinafter referred to as "the Act"), that Annual Water Supply charges,

### Items requiring Council Resolution

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pursuant to the provisions of Sections 501 of the Act, **for the 1<sup>st</sup> July 2018 to 30<sup>th</sup> June 2019**, shall now be made by resolution;

**IT IS HEREBY RESOLVED** - that pursuant to the provisions of Section 501 of the Act that Council make and levy **Water Access Charges** on all properties **in accordance with the Revenue and Charging Policies 2018/19** (other than the land herein specified in the First Schedule under the conditions given), which is :-

- a) land that is supplied with water from a water pipe of the Council; or
- b) land that is situated within 225 metres of a water pipe of the Council, whether the land has a frontage or not to the public road (if any) in which the water pipe is laid, even though the land is not actually supplied with water from any water pipe of the Council,

pursuant to,

water being able to be supplied to some part of the land from a standpipe at least 1 metre in height from the ground level, if such a pipe were laid and connected to the Council's main;

under the following criteria:-

**- for rateable properties**

a compulsory annual fixed charge of **\$523.00** be made and levied for availability to the water supply system (known as the **Water Access Charge**) and levied for each supply to the property, or multiples of each charge if the property is deemed to have multiple supplies/connections.

**- for non-rateable properties**

a compulsory annual fixed charge of **\$523.00** be made and levied for the recovery of costs for providing access to the water supply system (known as the **Water Access Charge**), or multiples of each charge if the property is deemed to have multiple supplies/connections.

**- Water Supply Special Rate or Charge**

In accordance with Section 535 of the Act that a Water Supply Charge pursuant to the provisions of Section 551 of the Act, for the period defined by the relevant meter reading periods/cycles, shall now be made by resolution;

**IT IS HEREBY RESOLVED** - that pursuant to Section 552, of the Act that Council make and levy a **Water Restriction Relief Charge**, in accordance with **Council's 2018/19 Revenue & Charging Policies and 2018/19 Fees and Charges**, for that amount and for the applicable water restriction period shown therein, during the **2018/19** water meter reading cycle year.

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### Items requiring Council Resolution

#### **WATER CONSUMPTION CHARGES - All town supplies**

In accordance with Section 535 of the Local Government Act, 1993 (hereinafter referred to as "the Act"), that a **Water Consumption Charge**, pursuant to the provisions of Section 502 of the Act, for the period defined by the relevant meter reading periods/cycles, shall now be made by resolution;

**IT IS HEREBY RESOLVED** - that pursuant to Section 502, 539 and 540 of the Act that Council make and levy **Water Consumption Charges**, in accordance with **Council's 2018/19 Revenue & Charging Policies and 2018/19 Fees and Charges**, based on the appropriate tariff charge per measure, or estimate of measure, and for the applicable water restriction period, as shown therein, during the **2018/19 Reading Cycle Periods 1, 2, 3 and 4**.

#### **SEWERAGE FUND**

##### **- Annual Charges**

In accordance with Section 535 of the Local Government Act, 1993 (hereinafter referred to as "the Act"), that an Annual Charge, pursuant to the provisions of Section 501 of the Act, known as the **Sewerage Supply Charge**, for the **1<sup>st</sup> July, 2018 to the 30<sup>th</sup> June, 2019**, shall now be made by resolution;

**IT IS HEREBY RESOLVED** - that pursuant to the provisions of Section 501 of the Act, that Council make and levy **Sewerage Supply Charges**, for the availability of the service, on each rateable assessment on land within the designated sewerage supply areas, (other than the land herein specified in the First Schedule under the conditions given), as detailed below:

<b>Sewerage Supply area</b>	<b>Charge</b>
<b>Barooga</b>	<b>\$539.00</b>
<b>Berrigan</b>	<b>\$539.00</b>
<b>Finley</b>	<b>\$539.00</b>
<b>Tocumwal</b>	<b>\$539.00</b>

##### **- Sewerage Pedestal Charge**

In accordance with Section 535 of the Act that a Sewer Charge, pursuant to the provisions of Section 501, 502 and 552 of the Act, known as the Sewerage Pedestal Charge, for **1<sup>st</sup> July, 2018 to 30<sup>th</sup> June, 2019**, shall now be made by resolution;

**IT IS HEREBY RESOLVED** - that the Council make and levy a **Sewerage Pedestal Charge** as detailed below:

- in Barooga, Berrigan, Finley and Tocumwal rating areas,
  - for all non-rateable properties, a charge of **\$115.00** per cistern/toilet;

### Items requiring Council Resolution

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- for all rateable properties, for each additional cistern/toilet in excess of two (2), a charge of \$115.00.

#### **- Sewerage Maintenance Charge**

In accordance with Section 535 of the Act that a Sewer Charge, pursuant to the provisions of Section 501 and 552 of the Act, known as the **On-Site Sewer Maintenance Charge**, for the **1<sup>st</sup> July, 2018 to the 30<sup>th</sup> June, 2019**, shall now be made by resolution;

**IT IS HEREBY RESOLVED** - that Council make and levy a Charge on each rateable assessment meeting criteria as stipulated in Council's Rating and Revenue Policy, as detailed below:

<b>Name of Charge</b>	<b>Charge</b>
<b>On-Site Sewer Maint. Charge</b>	<b>\$150.00</b>

#### **FIRST SCHEDULE - Developer Concessions**

That land as specified hereunder will be exempt from Annual Water and Sewerage Charges for the period **1<sup>st</sup> July, 2018 to 30<sup>th</sup> June, 2019**, or until sold, leased, rented or otherwise occupied during this period:

- Nil

#### **DOMESTIC WASTE MANAGEMENT SERVICES CHARGE**

In accordance with Section 535 of the Local Government Act, 1993 (hereinafter referred to as "the Act"), that a **Domestic Waste Management Services Charge** pursuant to the provisions of Sections 496, 501, 502 and 504 of the Act, shall now be made by resolution;

**IT IS HEREBY RESOLVED** - that the charge, for the period **1<sup>st</sup> July 2018 to 30<sup>th</sup> June 2019**, to be made and levied upon each parcel of rateable land for which the service is available, being for the **availability** of regular removal of domestic waste, as follows:

1. **Domestic Waste Collected - \$306.00** made for the availability of one bin of the size and pattern and service approved by the Council;
2. **Domestic Waste Collected – Additional - \$192.00** made for an additional bin of the size and pattern and service approved by the Council;
3. **Domestic Waste Uncollected – \$56.00** made on residential vacant land;

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**Items requiring Council Resolution**

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**WASTE MANAGEMENT GARBAGE CHARGE**

In accordance with Section 535 of the Local Government Act, 1993 (hereinafter referred to as “the Act”), that **Garbage Charges**, pursuant to the provisions of Sections 501 and 502 of the Act, shall now be made by resolution;

**IT IS HEREBY RESOLVED** - that the charge, for the period **1<sup>st</sup> July, 2018 to 30<sup>th</sup> June 2019**, to be made upon each parcel of rateable land within the garbage scavenging area for which the service is available for the regular removal of waste as approved by Council, as follows:

1. **Garbage Charge**, made for the availability of one bin of the size and pattern approved by the Council of **\$268.00**
2. **Garbage and Recycling Collected Charge**, made for the availability of bins of the size and pattern and service approved by the Council of **\$414.00**
3. **Recycling Collected Charge**, made for the availability of an additional bin of the size and pattern and service approved by the Council of **\$147.00**

**STORMWATER MANAGEMENT SERVICE CHARGE – Sections 496A and 501 of the Local Government Act, 1993**

In accordance with Section 535 of the Local Government Act, 1993 (hereinafter referred to as “the Act”), that a Stormwater Management Service Charge, pursuant to the provisions of Section 496A of the Act, and clause 125A and clause 125AA of the Local Government (General) Regulation 2005, shall now be made by resolution;

**IT IS HEREBY RESOLVED** – that a **Stormwater Management Service Charge** of

- **\$25.00** be made, for the period **1<sup>st</sup> July, 2018 to 30<sup>th</sup> June, 2019**, on each parcel of urban property that is liable for the charge, whether the works or service is either provided or proposed to be provided; or
- **\$12.50** be made for the period **1<sup>st</sup> July, 2018 to 30<sup>th</sup> June, 2019**, on each parcel of urban strata property that is liable for the charge, whether the works or service is either provided or proposed to be provided.

**INTEREST ON OVERDUE RATES AND CHARGES - Section 566, Local Government Act, 1993**

**COUNCIL HEREBY RESOLVES** - that in accordance with the provisions of Section 566 of the Local Government Act 1993, that the **interest rate** to apply

**Items requiring Council Resolution**

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on overdue rates and charges for the period **1<sup>st</sup> July, 2018 to 30<sup>th</sup> June, 2019**, will be charged at **7.5%** per annum on a daily basis.

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**Items for Noting**

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**RECOMMENDATION** – that Items for Noting numbered 6.1 to 6.5 inclusive be received and noted.

**6.1 RAMROC MEETING**

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 14.099.2

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**REPORT:**

Circulated with this agenda **Appendix “G”** are the minutes of the ordinary RAMROC meeting held on 18<sup>th</sup> May 2018.

Also circulated as **Appendix “H”** is a summary of decisions made by members of the proposed Joint Organisation in relation to its future operation. The decision made by the members support the position discussed by this Council at its May 2018 meeting.



**Items for Noting**

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**6.2 J T ROSSITER AWARD****AUTHOR:** General Manager**STRATEGIC OUTCOME:** Supported and engaged communities**STRATEGIC OBJECTIVE:** 3.2 Support community engagement through life-long learning, culture and recreation**FILE NO:** 02.023.3

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**REPORT:**

Cobram Secondary College Presentation Evening Organiser has written to thank the Council for making the J T Rossitor Award available and advising that the recipient of the 2017 Awards was Mathilda Noble.

A copy of the Certificate of Appreciation is circulated with this agenda as **Appendix "I"**.

**Items for Noting**

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**6.3 TENDER NO T13/17/18 DRAINAGE  
CONSTRUCTION JERILDERIE STREET,  
BERRIGAN****AUTHOR: Director Technical Services****STRATEGIC OUTCOME: Supported and engaged communities****STRATEGIC OBJECTIVE: 1.3 Connect and protect our communities****FILE NO: T13/17/18**

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**REPORT:**

This tender is for the installation of stormwater pipes and pits in Jerilderie Street, Berrigan including connections to the truck main in Barooga Street.

The works are the drainage component of the kerb and channel construction to be done in Jerilderie Street and funded jointly from Council, Roads and Maritime Services and Adjacent Property Owners.

Tenders closed at 2:00pm on Wednesday the 6<sup>th</sup> of June, 2018. At the time of closing a total of two submissions were received.

Submissions were received from the following organisations in order of opening:

FENHILL PTY LTD  
ANDREW GOLDMAN EXCAVATIONS

Whilst we are in a position to determine the preferred contractor for these works we are not in a position to recommend acceptance of a tender at this stage.

We are still negotiating with Roads and Maritime Services in relation to their available funding and this could have an impact on the scope of works to be undertaken.

There is also the issue of street trees that are within the work area and the need for further consultation with the community and we are awaiting an arborists report relating to these trees before progressing the consultation.

Should we be in a position to recommend the award of the contract prior to the next Council meeting it could be awarded by the General Manager by delegation.

A progress report will be prepared for the July Technical Services Committee meeting with a further report to the July Council meeting.

Items for Noting

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**6.4 LOCAL EMERGENCY MANAGEMENT  
COMMITTEE MEETING**

**AUTHOR:** Director Technical Services

**STRATEGIC OUTCOME:** Good government

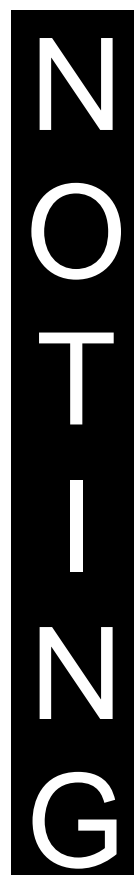
**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 09.106.2

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**REPORT:**

Minutes of the last meeting held Friday 1<sup>st</sup> June, 2018 are attached as **Appendix “J”** for Councillors’ information.



## Items for Noting

## 6.5 DEVELOPMENT DETERMINATIONS FOR MONTH OF MAY, 2018

**AUTHOR:** Executive Support Officer

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:**

**REPORT:**

### APPLICATIONS DETERMINED FOR MAY

APPLICATION	DESCRIPTION	PROPERTY LOCATION	APPLICANT	OWNER	STATUS	VALUE	DAYS TAKEN	
122/18/DA/D5	RESIDENTIAL STORAGE SHED	42 KELLY STREET, TOCUMWAL NSW 2714 (LOT 873//DP1174505)	GOULBURN VALLEY BUILDINGS	MR G A WHEELER & MRS H WHEELER	APPROVED 02-05-2018	\$ 38,014.00	ACTIVE 13	TOTAL 13
123/18/DA/DM	RELOCATED DWELLING	131 ACKERLEYS ROAD, BERRIGAN NSW 2712 (LOT 31//DP752291)	PETER HALEY	MOONAREE PROPERTY PTY LTD	APPROVED 29-05-2018	\$ 65,000.00	ACTIVE 8	TOTAL 29
124/18/DA/D1	BV DWELLING & ATTACHED GARAGE	7 GYPSIE CRESCENT, BAROOGA NSW 3644 (LOT 48//DP1110847)	LEWIS HOMES	MR BJ & MRS JA DOYLE	APPROVED 09-05-2018	\$ 387,160.00	ACTIVE 15	TOTAL 15
125/18/DA/DO	RURAL SHED	8 COUNTRY COURT, BAROOGA NSW 3644 (LOT 2//DP286044)	K CAMERON & S HEYEN	MR K J CAMERON & MS S D HEYEN	APPROVED 14-05-2018	\$ 190,00.00	ACTIVE 17	TOTAL 17
50/18/CD/M1	BV DWELLING & ATTACHED GARAGE	10 PUTTER COURT, BAROOGA NSW 3644 (LOT 105//DP1133352)	METRICON HOMES	MR GJ & MRS LK BROOKS	APPROVED 01-05-2018	\$ 373,057.00	ACTIVE 8	TOTAL 8
51/18/CD/M1	BV DWELLING & ATTACHED GARAGE	4 MAVIS STEWARD DRIVE, BAROOGA NSW 3644 (LOT 2//DP1102913)	METRICON HOMES	MR CALLUM MCSHANE BROOKS	APPROVED 02-05-2018	\$ 246,321.00	ACTIVE 9	TOTAL 9
127/18/DA/D2	COMMERCIAL STORAGE SHED	193 QUICKS ROAD, TOCUMWAL NSW 2714 (LOT 65//DP877159)	RRKD PTY LTD	R.R.K.D. PTY. LTD.	APPROVED 18-05-2018	\$ 50,000.00	ACTIVE 16	TOTAL 16
129/18/DA/D2	INTERNAL ALTERATIONS	63-67 TOCUMWAL STREET, FINLEY NSW 2713 (LOT 186//DP752299)	FINLEY RETURNED SOLDIERS CLUB	FINLEY R.S. CLUB	APPROVED 08-05-2018	\$ 250,000.00	ACTIVE 7	TOTAL 7
130/18/DA/D3	INDUSTRIAL SHED	TUPPAL ROAD, TOCUMWAL NSW 2714 (LOT 15//DP1096319)	STEPHEN HAYNES	STEPHEN HAYNES PTY LTD	APPROVED 18-05-2018	\$ 45,000.00	ACTIVE 13	TOTAL 13

NOTION

## Items for Noting

**APPLICATIONS PENDING DETERMINATION AS AT 04/06/2018**

Application No.	Date Lodged	Description	Property Location
111/18/DA/D5	15-03-2018	CARPORT	11 TOWN BEACH ROAD, TOCUMWAL NSW 2714 (Lot 41//DP616085)
133/18/DA/D1	09-05-2018	TRANSPORTABLE DWELLING	489 CHINAMANS ROAD, TOCUMWAL NSW 2714 (Lot 11//DP1133460)
135/18/DA/D1	15-05-2018	DWELLING	BUSHLANDS ROAD, TOCUMWAL NSW (Lot 19//DP286078)
136/18/DA/D1	18-05-2018	DWELLING	BUSHLANDS ROAD, TOCUMWAL NSW 2714 (Lot 5//DP286078)
138/18/DA/D9	22-05-2018	2 LOT SUBDIVISION	6 PUTTER COURT, BAROOGA NSW 3644 (Lot 101//DP1133352)
140/18/DA/D2	30-05-2018	COMMERCIAL SHED	285 MURRAY STREET, FINLEY NSW 2713 (Lot B//DP370594)
141/18/DA/DM	30-05-2018	EXTENSION CHILD CARE FRONT GARDEN & FENCE	239-241 MURRAY STREET, FINLEY NSW 2713 (Lot 15//DP260805)
142/18/DA/D6	31-05-2018	ADDITIONS TO DWELLING	114 QUICKS ROAD, BAROOGA NSW 3644 (Lot 35//DP859774)
143/18/DA/D1	31-05-2018	BV DWELLING & ATTACHED GARAGE RESIDENTIAL STORAGE SHED	101-105 SNELL ROAD, BAROOGA NSW 3644 (Lot 3//DP1131416)

**TOTAL APPLICATIONS DETERMINED / ISSUED (including modifications)**

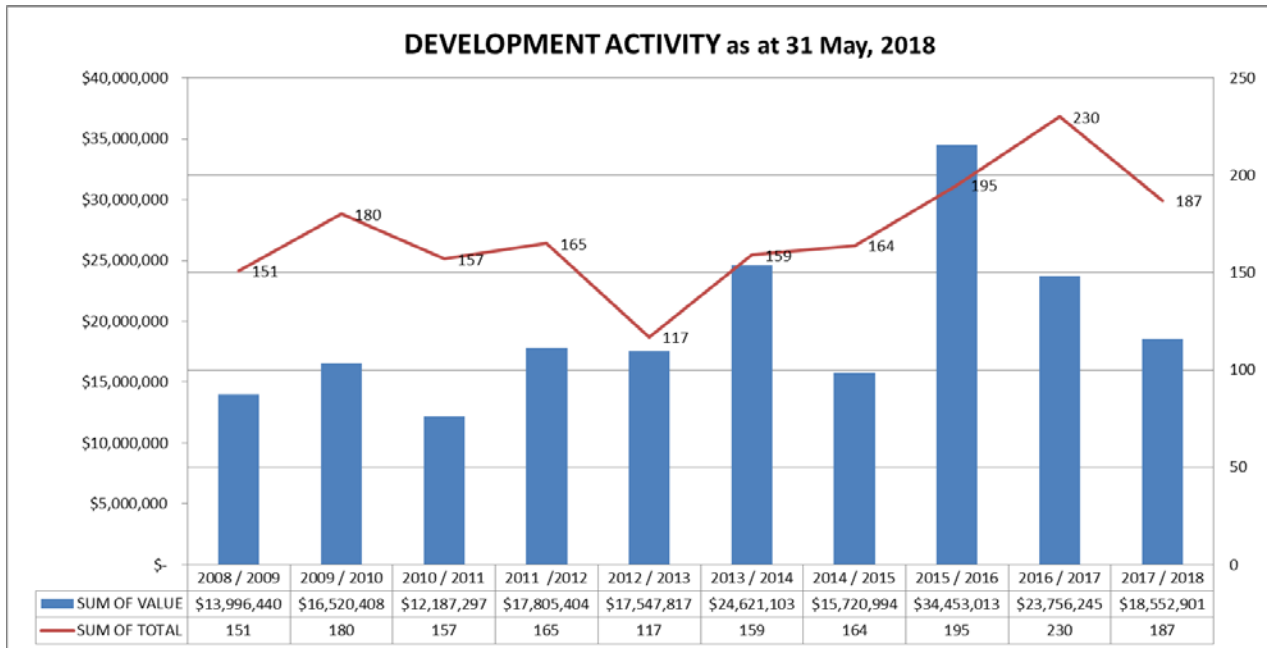
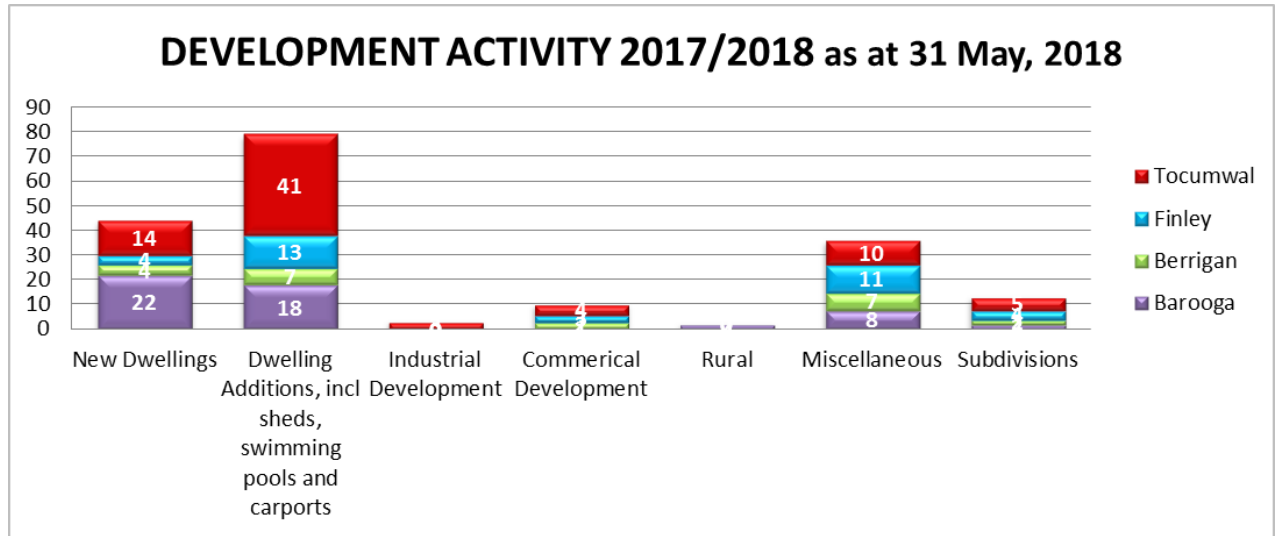
	This Month (May)	Year to Date	This Month's Value	Year to Date Value
<i>Development Applications (DA)</i>	8	136	\$869,074	\$14,120,411
<i>Construction Certificates (CC)</i>	8	90	\$617,213	\$11,413,266
<i>Complying Development Certificates (CDC)</i>	2	51	\$619,378	\$4,432,490
<i>Local Activity (s.68)</i>	6	64	0	0

**OTHER CERTIFICATES ISSUED FOR MAY**

	s10.7(2) Planning Certificate		s10.7(5) Certificate		735A Certificate Outstanding Notices or Orders under LG Act 1993		s9.34 Certificate Outstanding Notices or Orders under EP&A Act 1979		s6.24 Building Certificate		Swimming Pool Certificate	
	May	Year Total	May	Year Total	May	Year Total	May	Year Total	May	Year Total	May	Year Total
BAROOGA	11	120	0	4	1	4	0	0	0	1	1	5
BERRIGAN	7	34	1	4	0	8	0	2	0	0	0	2
FINLEY	16	99	1	25	1	9	1	6	0	0	0	2
TOCUMWAL	11	125	1	1	0	5	0	1	0	4	1	7
<b>TOTAL</b>	<b>45</b>	<b>378</b>	<b>3</b>	<b>34</b>	<b>2</b>	<b>26</b>	<b>1</b>	<b>9</b>	<b>0</b>	<b>5</b>	<b>2</b>	<b>16</b>

NOTING

Items for Noting



NOTION



## Committee meeting reports

## 7.1 MINUTES OF THE TECHNICAL SERVICES COMMITTEE MEETING

**RECOMMENDATION** – that recommendations numbered 5. to 6. inclusive of the Technical Services Committee Meeting held on 6<sup>th</sup> June, 2018 be adopted.

### 5. HALF COST SCHEME 02/17/18 NANGUNIA STREET, BAROOGA

**AUTHOR:** Engineering Services Manager  
**STRATEGIC OUTCOME:** Sustainable natural and built landscapes

**STRATEGIC OBJECTIVE:** 1.3 Connect and protect our communities

**FILE NO:** HSC 02/17/18

**RESOLVED** Crs Bodey and Jones: - that

In accordance with Council's policy: *Contributory Footpath And Kerb And Gutter Schemes Policy pursuant to clauses 217,218 & 219 of the Roads Act 1993*, proceed with the construction of a footpath along Nangunia Street, Barooga (from the Barooga Botanical Gardens to the end of the new footpath on the western side of Nangunia Street, adjacent to Russell Court properties) and make a charge on abutting property owners in accordance with the Schedule for Scheme 02/17/18 as set out below:

**SCHEDULE: SCHEME NO. 02/17/18**  
**NANGUNIA STREET, BAROOGA FOOTPATH CONSTRUCTION (FROM THE BAROOGA BOTANICAL GARDENS TO THE END OF THE NEW FOOTPATH ON THE WESTERN SIDE OF NANGUNIA STREET ADJACENT TO RUSSELL COURT PROPERTIES)**

Estimated full unit rate is \$90.00 excluding GST per square metre, inclusive of survey, design, construction and supervision.

Property	Owner's Percentage	Frontage (m <sup>2</sup> )	Total Cost \$	Owner's Cost Excl. GST \$	GST \$	Total Owner's Cost Incl. GST \$	Council Cost \$
10 RUSSELL COURT, BAROOGA 3644 (LOT 15 DP 1102913)	25%	5.11	\$551.88	\$137.97	\$13.80	\$151.77	\$413.91



## Committee meeting reports

60-68 NANGUNIA STREET, BAROOGA 3644, (LOT 52 DP 1102913)	50%	90.955	\$9,823.14	\$4,911.57	\$491.16	\$5,402.73	\$4,911.57
60-68 NANGUNIA STREET, BAROOGA 3644, LOT 52 DP 1102913	50%	69.79	\$7,537.32	\$3,768.66	\$376.87	\$4,145.53	\$3,768.66
50-56 NANGUNIA STREET, BAROOGA 3644, (LOTS 21-24 DP 238626)	50%	77.4192	\$8,361.27	\$4,180.64	\$418.06	\$4,598.70	\$4,180.64
42-48 NANGUNIA STREET, BAROOGA 3644, (LOTS 1,8,9 DP 248756)	50%	71.01	\$7,669.08	\$3,834.54	\$383.45	\$4,217.99	\$3,834.54
40 NANGUNIA STREET, BAROOGA 3644, (LOT 7 DP 248756)	50%	18.57	\$2,005.56	\$1,002.78	\$100.28	\$1,103.06	\$1,002.78
34-38 NANGUNIA STREET, BAROOGA 3644, (LOT 6 DP 248756)	50%	51.87	\$5,601.96	\$2,800.98	\$280.10	\$3,081.08	\$2,800.98
32 NANGUNIA STREET, BAROOGA 3644, (LOT 18 DP42493)	25%	26.5	\$2,862.00	\$715.50	\$71.55	\$787.05	\$2,146.50
30 NANGUNIA STREET, BAROOGA 3644, (LOT 19 DP 42493)	50%	28.4	\$3,067.20	\$1,533.60	\$153.36	\$1,686.96	\$1,533.60
28 NANGUNIA STREET, BAROOGA 3644, (LOT 20 DP 42493)	50%	26.4	\$2,851.20	\$1,425.60	\$142.56	\$1,568.16	\$1,425.60
26 NANGUNIA STREET, BAROOGA 3644, (LOT 21 DP 42493)	50%	25.4	\$2,743.20	\$1,371.60	\$137.16	\$1,508.76	\$1,371.60

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## Committee meeting reports

24 NANGUNIA STREET, BAROOGA 3644, (LOT 22 DP 42493)	50%	23.7	\$2,559.60	\$1,279.80	\$127.98	\$1,407.78	\$1,279.80
22 NANGUNIA STREET, BAROOGA 3644, (LOT 23 DP 42493)	50%	22.5	\$2,430.00	\$1,215.00	\$121.50	\$1,336.50	\$1,215.00
20 NANGUNIA STREET, BAROOGA 3644, (LOT 24 DP 42493)	50%	21.3	\$2,300.40	\$1,150.20	\$115.02	\$1,265.22	\$1,150.20
Berrigan Shire Council Road Reserve	0%	114.50	\$12,366.00	\$0.00	\$0.00	\$0.00	\$12,366.00
<b>Total</b>		<b>673.42</b>	<b>\$72,729.81</b>	<b>\$29,328.44</b>	<b>\$2,932.84</b>	<b>\$32,261.28</b>	<b>\$43,401.38</b>

6.

**BAROOGA AND BERRIGAN TOWN CONCEPT PLANS****AUTHOR: Director Corporate Services  
Strategic and Social Planning****Coordinator****STRATEGIC OUTCOME: Sustainable natural and  
built landscapes****STRATEGIC OBJECTIVE: 1.1 Support sustainable  
use of our natural  
resources and built  
landscapes****FILE NO: 28.182.1****RESOLVED** Crs Glanville and Morris that the Council:

1. Adopt, in principle, the Barooga and Berrigan Town Concept Plans, prepared by Liesl Malan Landscape Architects, as reference documents that provide basic guidance for the future development of the townships;
2. Proceed with the town entry signage as proposed for Berrigan;

**Confidential Items requiring Council Resolution**

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**8. CLOSED COUNCIL**

In accordance with the *Local Government Act 1993* and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

**Set out below is section 10A(2) of the *Local Government Act 1993* in relation to matters which can be dealt with in the closed part of a meeting.**

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.

**8.1 QUOTATION NO. MQ40/17/18 – CLEANING SERVICES FOR BERRIGAN SHIRE COUNCIL**

This item is classified CONFIDENTIAL under section 10A(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

**Confidential Items requiring Council Resolution**

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**RECOMMENDATION - that the Council move into a closed session to consider the following business together with any reports tabled at the meeting.**

**And further that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above and that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.**

**8.1 QUOTATION NO. MQ40/17/18/ - CLEANING SERVICES FOR BERRIGAN SHIRE COUNCIL**

Council closed its meeting at ..... The public and media left the Chamber.

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**Items requiring Council Resolution**

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Open Council resumed at .....

**RESOLUTIONS FROM THE CLOSED COUNCIL MEETING**

The following resolutions of the Council while the meeting was closed to the public were read to the meeting by the Mayor:

RESOLUTION

Items requiring Council Resolution

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9. **MAYOR'S REPORT**

**RECOMMENDATION** – that the Mayor's Report be received.

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Items requiring Council Resolution

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10.

**DELEGATES REPORT**

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Items requiring Council Resolution

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**11. GENERAL BUSINESS**

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