



Council Chambers,  
BERRIGAN NSW 2712

Sir/Madam,

The Ordinary Meeting of the Council of the Shire of Berrigan will be held in the **Council Chambers**, Berrigan, on **15<sup>th</sup> August, 2018** when the following business will be submitted:-

**9:00AM**

**Public Question Time**

**COUNCIL MEETING**

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| 12. | CLOSE OF MEETING  |    |

No business, other than that on the Agenda, may be dealt with at this meeting unless admitted by the Mayor.

ROWAN PERKINS  
GENERAL MANAGER

Items requiring Council Resolution

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Council Meeting

Wednesday 15<sup>th</sup> August, 2018

BUSINESS PAPER

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1. APOLOGIES
2. DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTEREST
3. VISITORS ATTENDING MEETING
4. CONFIRMATION OF MINUTES  
RECOMMENDATION – that the Minutes of the meeting held in the Council Chambers on Wednesday 18<sup>th</sup> July, 2018 and the extraordinary meeting held on Wednesday 1<sup>st</sup> August, 2018 be confirmed.
5. CLOSED COUNCIL

In accordance with the *Local Government Act 1993* and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is section 10A(2) of the *Local Government Act 1993* in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than councillors)

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### Items requiring Council Resolution

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- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.

#### 5.1 GENERAL MANAGER'S END OF YEAR PERFORMANCE REVIEW

This item is classified CONFIDENTIAL under section 10A(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)

It is not in the public interest to reveal the personal matters concerning individual staff.

#### 5.2 T15/17/18 – DESIGN AND CONSTRUCTION OF FINLEY SKATE PARK

This item is classified CONFIDENTIAL under section 10A(d)(i) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:

Items requiring Council Resolution

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- (i) prejudice the commercial position of the person who supplied it

It is not in the public interest to reveal the commercial information provided by the consultant.

**RECOMMENDATION** - that the Council move into a closed session to consider the following business together with any reports tabled at the meeting.

And further that pursuant to section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above and that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

- 5.1 GENERAL MANAGER'S END OF YEAR PERFORMANCE REVIEW
- 5.2 T15/17/18 – DESIGN AND CONSTRUCTION OF FINLEY SKATE PARK

Council closed its meeting at ..... The public and media left the Chamber.

**Items requiring Council Resolution**

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Open Council resumed at .....

**RESOLUTIONS FROM THE CLOSED COUNCIL MEETING**

The following resolutions of the Council while the meeting was closed to the public were read to the meeting by the Mayor:

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Items requiring Council Resolution

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**6.1 FINANCE - ACCOUNTS**

**AUTHOR:** Finance Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 12.066.1

**RECOMMENDATION:** - that the Financial Statement, Bank Reconciliation Certificate and Petty Cash Book made up to 31 July 2018, be received and that the accounts paid as per Warrant No. 07/18 totaling \$3,019,101.94 be confirmed.

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**REPORT:**

- a) A Financial Statement covering all funds of the Council indicating the Bank Balances as at 31 July 2018 is certified by the Finance Manager.
- b) The Finance Manager certifies that the Cash Book of the Council was reconciled with the Bank Statements as at 31 July 2018.
- c) The Finance Manager certifies the Accounts, including the Petty Cash Book made up to 31 July 2018, totaling \$3,019,101.94 and will be submitted for confirmation of payment as per Warrant No. 07/18
- d) The Finance Manager certifies that all Investments have been placed in accordance with:
  - i. [Council's Investment Policy](#),
  - ii. [Section 625 of the Local Government Act 1993 \(as amended\)](#),
  - iii. [the Minister's Amended Investment Order gazetted 11 January 2011](#),
  - iv. [clause 212 of the Local Government \(General\) Regulations 2005](#), and
  - v. Third Party Investment requirements of the Office of Local Government Circular 06-70
- e) July has seen a decrease in total funds held at the end of June. This decrease is in line with last year. It appears the Financial Assistance Grant (FAG) payment previously regularly paid in July

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**Items requiring Council Resolution**

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now will be paid in August. As a result, the August balance will rise with the receipt of the FAG.

Total funds are also expected to increase over the August period with payment of the first instalment (and in some instance the full year balance) of Council Rates.

RESOLUTION



## Items requiring Council Resolution

### Statement of Bank Balances as at 31 JULY 2018

#### **Bank Account Reconciliation**

|                                     |                               |
|-------------------------------------|-------------------------------|
| Cash book balance as at 1 JULY 2018 | \$ 5,959,496.26               |
| Receipts for JULY 2018              | \$ 1,552,891.84               |
| Term Deposits Credited Back         | \$ 2,000,000.00               |
|                                     | <b><u>\$ 9,512,388.10</u></b> |

#### *Less Payments Statement No 07/18*

|   |                        |
|---|------------------------|
| Cheque Payments V075843-V075850                           | \$ 6,918.57            |
| Electronic Funds Transfer (EFT) payroll                   | \$ 701,087.57          |
| Electronic Funds Transfer (EFT) Creditors E029382-E029573 | \$ 1,292,116.48        |
| Term Deposits Invested                                    | \$ 1,000,000.00        |
| Loan repayments, bank charges, etc                        | \$ 18,979.32           |
| Total Payments for JULY 2018                              | <u>\$ 3,019,101.94</u> |

#### **Cash Book Balance as at 31 JULY 2018**

**\$ 6,493,286.16**

#### *Bank Statements as at 31 JULY 2018*

\$ 6,497,687.16

#### Plus Outstanding Deposits

#### Less Outstanding Cheques/Payments

\$ 4,401.00

#### **Reconciliation Balance as at 31 JULY 2018**

**\$ 6,493,286.16**

#### **INVESTMENT REGISTER**

| INSTITUTION                  | DEPOSIT NO. | TERM (days) | RATE  | MATURITY DATE | INSTITUTION TOTAL              |
|------------------------------|-------------|-------------|-------|---------------|--------------------------------|
| AMP                          | 125/16      | 365         | 2.75% | 5/06/2019     | \$ 2,000,000.00                |
| AMP                          | 136/18      | 273         | 2.65% | 17/10/2018    | \$ 2,000,000.00                |
| AMP                          | 133/17      | 365         | 2.75% | 28/05/2019    | \$ 1,000,000.00                |
| Goulburn Murray Credit Union | 124/16      | 365         | 2.75% | 15/05/2019    | \$ 2,000,000.00                |
| Bendigo Bank                 | 134/17      | 365         | 2.60% | 13/09/2018    | \$ 2,000,000.00                |
| Bendigo Bank                 | 128/16      | 365         | 2.60% | 21/09/2018    | \$ 2,000,000.00                |
| Central Murray Credit Union  | 126/16      | 365         | 2.70% | 31/08/2018    | \$ 2,000,000.00                |
| Defence Bank Limited         | 106/14      | 365         | 2.90% | 29/06/2019    | \$ 2,000,000.00                |
| Defence Bank Limited         | 138/18      | 275         | 2.80% | 10/01/2019    | \$ 2,000,000.00                |
| Defence Bank Limited         | 102/14      | 365         | 2.80% | 4/04/2019     | \$ 2,000,000.00                |
| ME Bank                      | 132/17      | 212         | 2.59% | 8/08/2018     | \$ 2,000,000.00                |
| ME Bank                      | 139/18      | 272         | 2.80% | 25/03/2019    | \$ 2,000,000.00                |
| WESTPAC                      | 137/18      | 94          | 2.76% | 8/10/2018     | \$ 2,000,000.00                |
| T-CORP HOURGLASS AT CALL     |             | AT CALL     |       |               | \$ -                           |
|                              |             |             |       |               | <b><u>\$ 25,000,000.00</u></b> |

#### **Total Funds Held at 31 JULY 2018**

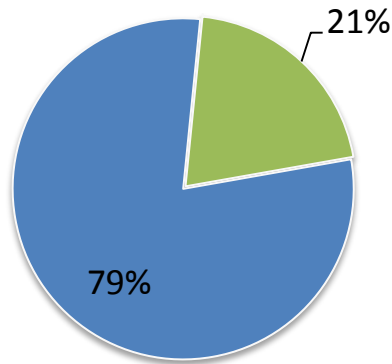
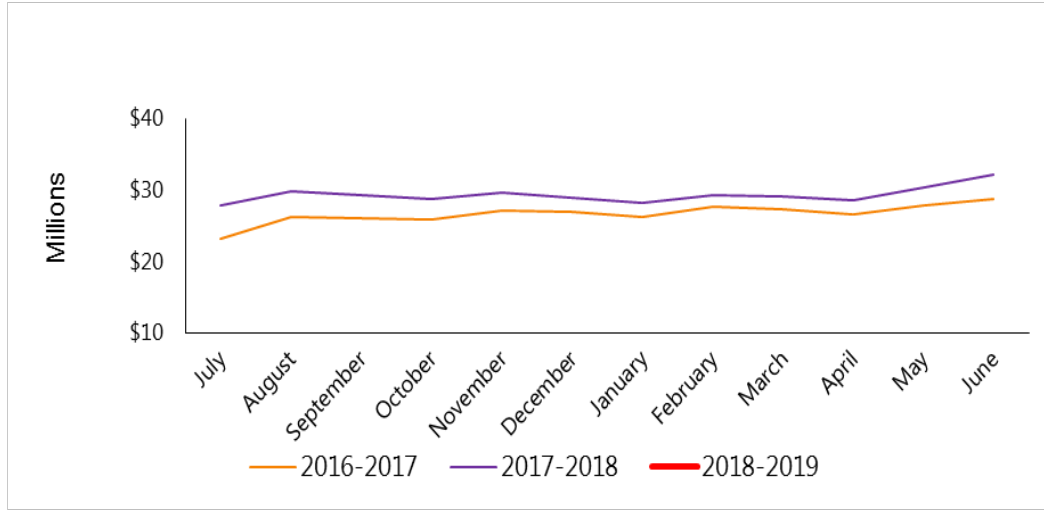
**\$31,493,286.16**

Carla von Brockhusen - Finance Manager

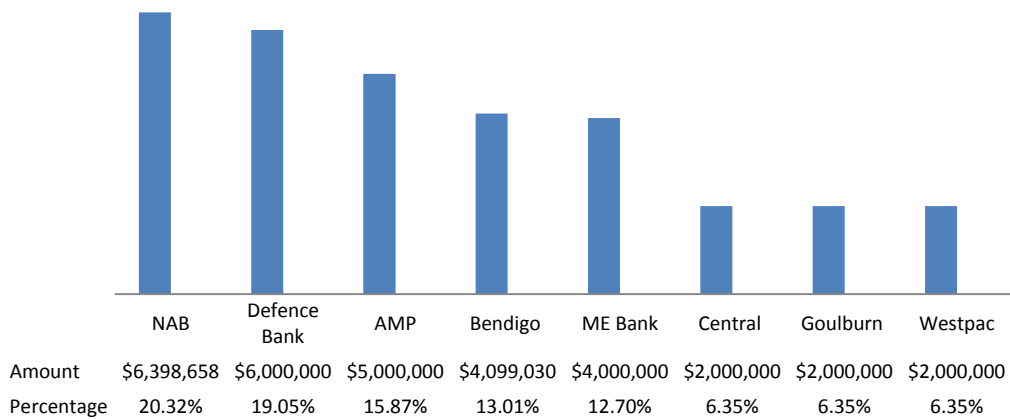
RESOLUTION

Items requiring Council Resolution

Total Cash and Investments



■ Term Deposits    ■ At Call T-Corp    ■ Cash at Bank



NON-HIGHCUTS RESOLUTION

Items requiring Council Resolution

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| Prior Financial Institution | Term (Days) | Amount         | Interest Rate | Current Financial Institution | Term (Days) | Amount         | Interest Rate |
|-----------------------------|-------------|----------------|---------------|-------------------------------|-------------|----------------|---------------|
| Central Murray Credit Union | 365         | \$2,000,000.00 | 2.70%         | DEFENCE BANK                  | 365         | \$1,000,000.00 | 2.90%         |
|                             |             |                |               |                               |             |                |               |
|                             |             |                |               |                               |             |                |               |

RESOLUTION

Items requiring Council Resolution

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**6.2 BERRIGAN CONSERVATION GROUP & TIDY TOWN COMMITTEE OF MANAGEMENT**

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 04.074.1

**RECOMMENDATION:** - that the Council:

- A) revoke existing members of the Berrigan Conservation Group & Tidy Town Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Berrigan Conservation Group and Tidy Town Committee of Management:

|                   |                                |
|-------------------|--------------------------------|
| <b>President:</b> | <b>Mark Ryan</b>               |
| <b>Secretary:</b> | <b>Carol Cottam</b>            |
| <b>Treasurer:</b> | <b>Jude Lawrence</b>           |
| <b>Committee:</b> |                                |
|                   | <b>John Lane</b>               |
|                   | <b>Jiquetta Sloane</b>         |
|                   | <b>Cristina von Brockhusen</b> |
|                   | <b>Robin Cobb</b>              |
|                   | <b>Peter Cobb</b>              |
|                   | <b>David Batten</b>            |
|                   | <b>Tracy Dunn</b>              |
|                   | <b>Maree Ryan</b>              |
|                   | <b>Carla von Brockhusen</b>    |
|                   | <b>Clara Way</b>               |
|                   | <b>Leigh Rogers</b>            |

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**REPORT:**

Advice of committee members has been received and should be endorsed by the Council.

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**Items requiring Council Resolution**

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**6.3 TOCUMWAL FRIENDS OF THE LIBRARY  
COMMITTEE OF MANAGEMENT**

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 04.074.1

**RECOMMENDATION:** - that the Council:

- A) revoke existing members of the Tocumwal Friends of the Library Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Tocumwal Friends of the Library Committee of Management:

|                        |                        |
|------------------------|------------------------|
| <b>President:</b>      | <b>Dianne Stephens</b> |
| <b>Vice President:</b> | <b>Kate Folliard</b>   |
| <b>Secretary:</b>      | <b>Lois Johnson</b>    |
| <b>Treasurer:</b>      | <b>Gayle Blakey</b>    |
| <b>Committee:</b>      |                        |
|                        | <b>Rosita Baker</b>    |
|                        | <b>Esther Bryan</b>    |
|                        | <b>Kath Richie</b>     |
|                        | <b>Ann Way</b>         |
|                        | <b>Jan Whitton</b>     |

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**REPORT:**

Advice of committee members has been received and should be endorsed by the Council.

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Items requiring Council Resolution

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**6.4 TOCUMWAL LIONS CLUB COMMITTEE OF MANAGEMENT**

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 04.074.1

**RECOMMENDATION:** - that the Council:

- A) revoke existing members of the Tocumwal Lions Club Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Tocumwal Lions Club Committee of Management:

|                        |                        |
|------------------------|------------------------|
| <b>President:</b>      | <b>Sandra Williams</b> |
| <b>Vice President:</b> | <b>Gary Beer</b>       |
| <b>Secretary:</b>      | <b>Gail Bourke</b>     |
| <b>Treasurer:</b>      | <b>Sun Lui</b>         |
| <b>Committee:</b>      |                        |
|                        | <b>Dawn Huxtable</b>   |
|                        | <b>Hellen Beer</b>     |
|                        | <b>Barbara Bell</b>    |
|                        | <b>Carol Wigg</b>      |
|                        | <b>Glennis Pohlner</b> |
|                        | <b>Brian Folliard</b>  |
|                        | <b>Len Soule</b>       |
|                        | <b>Lidy Soule</b>      |
|                        | <b>Arthur Dixon</b>    |
|                        | <b>Kate Folliard</b>   |
|                        | <b>Cheryl Townsing</b> |
|                        | <b>Tony Akkerman</b>   |
|                        | <b>Elaine Ball</b>     |

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**REPORT:**

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**Items requiring Council Resolution**

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Advice of committee members has been received and should be endorsed by the Council.

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Items requiring Council Resolution

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**6.5 TOCUMWAL SWIMMING POOL COMMITTEE OF MANAGEMENT**

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 04.074.1

**RECOMMENDATION:** - that the Council:

- A) revoke existing members of the Tocumwal Swimming Pool Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Tocumwal Swimming Pool Committee of Management:

|                             |                         |
|-----------------------------|-------------------------|
| <b>President:</b>           | <b>Laurie Cossar</b>    |
| <b>Vice President:</b>      | <b>Randall Jones</b>    |
| <b>Secretary/Treasurer:</b> | <b>Barry Prideaux</b>   |
| <b>Committee:</b>           |                         |
|                             | <b>Faith McCallum</b>   |
|                             | <b>Melanie Walsh</b>    |
|                             | <b>Penny Jones</b>      |
|                             | <b>Anne Logie</b>       |
|                             | <b>Denis Glanville</b>  |
|                             | <b>Colin Jones</b>      |
|                             | <b>Maria Merrington</b> |
|                             | <b>Leah Nish</b>        |

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**REPORT:**

Advice of committee members has been received and should be endorsed by the Council.



Items requiring Council Resolution

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**6.6 TOCUMWAL HISTORIC AERODROME  
MUSEUM COMMITTEE OF MANAGEMENT**

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 04.074.1

**RECOMMENDATION:** - that the Council:

- A) revoke existing members of the Tocumwal Historic Aerodrome Museum Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Tocumwal Historic Aerodrome Museum Committee of Management:

|                        |                    |
|------------------------|--------------------|
| <b>President:</b>      | <b>Bob Brown</b>   |
| <b>Vice President:</b> | <b>David Grant</b> |
| <b>Secretary:</b>      | <b>Gina Brown</b>  |
| <b>Treasurer:</b>      | <b>Lea Grant</b>   |

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**REPORT:**

Advice of committee members has been received and should be endorsed by the Council.

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Items requiring Council Resolution

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**6.7 FINLEY SCHOOL OF ARTS & WAR  
MEMORIAL HALL COMMITTEE OF  
MANAGEMENT**

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 04.074.1

**RECOMMENDATION:** - that the Council:

- A) revoke existing members of the Finley School of Arts & War Memorial Hall Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Finley School of Arts & War Memorial Hall Committee of Management:

|                   |                          |
|-------------------|--------------------------|
| <b>President:</b> | <b>Matthew Hannan</b>    |
| <b>Secretary:</b> | <b>Jan Gray</b>          |
| <b>Treasurer:</b> | <b>Christine Lawlor</b>  |
| <b>Committee:</b> |                          |
|                   | <b>Noel A'Vard</b>       |
|                   | <b>Sally Bickerton</b>   |
|                   | <b>Anne Freestone</b>    |
|                   | <b>Ted Gray</b>          |
|                   | <b>Robb Hawkins</b>      |
|                   | <b>Kelly-Anne Lawler</b> |
|                   | <b>Jill Orro</b>         |
|                   | <b>Dean Russell</b>      |
|                   | <b>Aaron Taylor</b>      |
|                   | <b>Ross Whittaker</b>    |

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**REPORT:**

Advice of committee members has been received and should be endorsed by the Council.

Items requiring Council Resolution

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**6.8 TOCUMWAL WAR MEMORIAL HALL  
COMMITTEE OF MANAGEMENT**

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 04.074.1

**RECOMMENDATION:** - that the Council:

- A) revoke existing members of the Tocumwal War Memorial Hall Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Tocumwal War Memorial Hall Committee of Management:

|                             |                         |
|-----------------------------|-------------------------|
| <b>President:</b>           | <b>Sergio Redegalli</b> |
| <b>Secretary/Treasurer:</b> | <b>Leanne Mark</b>      |
| <b>Committee:</b>           |                         |
|                             | <b>Laurie McQueen</b>   |
|                             | <b>Kevin McCumstie</b>  |
|                             | <b>Betsy Bird</b>       |
|                             | <b>Anne Jones</b>       |
|                             | <b>Kerry Davies</b>     |

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**REPORT:**

Advice of committee members has been received and should be endorsed by the Council.

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Items requiring Council Resolution

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**6.9 TOCUMWAL RECREATION RESERVE  
COMMITTEE OF MANAGEMENT**

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 04.074.1

**RECOMMENDATION:** - that the Council:

- A) revoke existing members of the Tocumwal Recreation Reserve Committee of Management.
- C) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Tocumwal Recreation Reserve Committee of Management:

|                             |                           |
|-----------------------------|---------------------------|
| <b>President/Treasurer:</b> | <b>Alan Jones</b>         |
| <b>Vice President:</b>      | <b>Jim Cullen</b>         |
| <b>Secretary:</b>           | <b>Barbara Cullen</b>     |
| <b>Committee:</b>           |                           |
|                             | <b>Bill Fuller</b>        |
|                             | <b>Mark Barker</b>        |
|                             | <b>David Baldwin</b>      |
|                             | <b>Paul McCallum</b>      |
|                             | <b>Carl Cummins</b>       |
|                             | <b>Hiram Garlick</b>      |
|                             | <b>Malcolm Haynes</b>     |
|                             | <b>Liz Lang</b>           |
|                             | <b>Rebecca Loughridge</b> |

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**REPORT:**

Advice of committee members has been received and should be endorsed by the Council.

**Items requiring Council Resolution**

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**6.10 DESIGNATED OFFICER – PECUNIARY INTEREST****AUTHOR:** General Manager**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting**FILE NO:** 13.045.2**RECOMMENDATION:** - that pursuant to S441 of the Local Government Act 1993 the Council identify the position of 'Project Manager' as a designated position.

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**REPORT:**

Aside from councillors, the Council has the opportunity to require officers holding designated positions to complete Pecuniary Interest Returns.

Those positions that have been designated are those likely to be subject to actual or perceived conflicts of interest.

Given the recent creation of the role of 'Project Manager', it is considered appropriate to make this a designated position pursuant to S441 of the Local Government Act 1993.

Set out below are the other designated positions:

- General Manager
- Director Corporate Services
- Director Technical Services
- Finance Manager
- Development Manager
- Engineering Services Manager
- Environmental Engineer
- Town Planner
- Building Surveyor & Asset Maintenance Office
- Economic & Industry Development Liaison
- Strategic & Social Planning Coordinator
- Enterprise Risk Manager
- Assets & Operations Manager

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**Items requiring Council Resolution**

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**6.12 MURRAY DARLING ASSOCIATION ANNUAL CONFERENCE****AUTHOR:** General Manager**STRATEGIC OUTCOME:** Sustainable natural and built landscapes**STRATEGIC OBJECTIVE:** 1.1 Support sustainable use of our natural resources and built landscapes**FILE NO:** 11.106.2**RECOMMENDATION:** - that Councillors Jones and Bodey attend the Murray Darling Association Annual Conference at Leeton from 29<sup>th</sup> to 31<sup>st</sup> August 2018.

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**REPORT:**

The Council is a member of the Murray Darling Association. The Association has the following origin and purpose and objectives:

**ORIGIN AND PURPOSE**

- The Association was formed by Local Government and recognises its special relationship with Local Government. The continuing support of Local Government is central to achieving the objectives of the Association.
- The Association recognises the Murray-Darling Basin as its focus and seeks to ensure that the environmental integrity of the Basin is conserved and protected while sustainable development is encouraged.
- The Association believes that Local Government has a major role in natural resource management and the Association will assist local government irrespective of political boundaries
- The Association is a focus for community participation in the Basin and will provide information, facilitate debate and seek to influence the policies of governments.

**OBJECTIVES**

The objectives of the Association are:

- To promote the right balance between consumptive use and water for the environment.
- To promote sustainable development.

### Items requiring Council Resolution

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- To recognise the social values of the Basin and ensure they are maintained.
- To engage in partnerships with bodies who undertake relevant research projects.
- To support educational initiatives that promotes and develops the Basin.
- To maintain and develop good relations with governments the Association will:
- Co-operate with and assist the Commonwealth Government and Governments of the Australian Capital Territory, New South Wales, Queensland, South Australia and Victoria in any action, which will, in the Association's opinion, advance the development of the Murray-Darling Basin.

The Council is a long standing member of the Association and its predecessor the Murray Valley League.

It has been the Council's past practice to have its two appointed delegates to the Association attend its Annual Conference. These delegates will most likely have been appointed at the Statutory meeting held before the ordinary Council meeting.

The theme of this year's conference is "Trust. Unity. Equity. Growth".

Registration costs for the Annual Conference are:

- Delegates Conference Package: \$699  
*(Includes Registration, Civic Reception and Study Tour)*

Travel, sustenance and accommodation are additional. Any expenses associated with partner attendance are a personal expense.

A copy of the Annual Conference program is circulated with this agenda as **Appendix "E"**.



## Items requiring Council Resolution

**6.13 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE****AUTHOR:** General Manager**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.2 Strengthen strategic relationships and partnerships with community, business and government**FILE NO:** 14.165.7**RECOMMENDATION:** - the Council authorise the Mayor, Deputy Mayor, Cr ??? and the General Manager to attend the 2018 LGNSW Annual Conference from 21<sup>st</sup> October until 23<sup>rd</sup> October 2018.**REPORT:**

The Council, like most NSW Councils is a member of Local Government NSW (LGNSW). LGNSW is the peak local government body in NSW and broadly represents the interest of NSW Councils to other levels of government.

LGNSW also provides training and industrial services to Councils.

LGNSW was formed by the amalgamation of the former Shires Association and Local Government Association which broadly represented the interests of Rural and urban Councils respectively although they shared a central administration.

LGNSW hold an annual conference in October each year which rotates between urban and regional venues.

The relevant Council policy presently provides for attendance at the conference by the Mayor, Deputy Mayor and the General Manager and one other Councillor that has not previously attended the conference. From memory, I believe all Councillors except Cr Reynoldson have attended a LGNSW Annual Conference

This year's conference will be held at Albury from 21<sup>st</sup> – 23<sup>rd</sup> October 2018. Given that the conference is at Albury it may be possible to travel daily to the Conference although the Conference dinner will be held on the night of Monday 22<sup>nd</sup> October 2018. Attendance at the Sunday 21<sup>st</sup> sessions may not be required.

Registration costs etc. for the event are:

|           |       |
|-----------|-------|
| Earlybird | \$840 |
|-----------|-------|

RESOLUTION

### Items requiring Council Resolution

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|                   |       |
|-------------------|-------|
| Standard          | \$940 |
| Conference Dinner | \$110 |

Whilst the actual holders of the positions of Mayor and Deputy Mayor for the next year are unknown interim registrations can be made.

A Conference program is circulated with this agenda as **Appendix “F”**

The Council also has the opportunity to present motions for consideration at the conference and some discussion around this would be useful.

Any motion put forward are required to meet the following criteria:

1. are consistent with the objects of the Association (see Rule 4 of the Association’s rules);
2. relate to Local Government in NSW and/or across Australia;
3. concern or are likely to concern Local Government as a sector;
4. seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
5. have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
6. are clearly worded and unambiguous in nature; and
7. do not express preference for one or several members over one or several other members

Also in relation to motions LGNSW advises that;

“The Board will **not include** motions in the Business Paper which do not advance the local government policy agenda. Therefore a motion will not be included if it is operational, rather than strategic; a matter which could be actioned by LGNSW without going to Conference; not local government business; focused on a local issue only, or if the motion is consistent with longstanding actions of LGNSW and the Local Government and Shire's Association”.

Items requiring Council Resolution

**6.14 DELIVERY PROGRAM PROGRESS REPORT**

**AUTHOR:** Strategic & Social Planning Coordinator

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 04.121.4

**RECOMMENDATION:** - that the Council Note the Delivery Program Progress Report and June 2018 Quarterly Report and Review of the Annual Operational Plan 2017/18 circulated as Appendix “G”






**REPORT:**

Circulated with this Agenda as **Appendix ‘G’** is the Council's Delivery Program Progress Report and June Quarterly Review of the Council's *Annual Operational Plan 2017/18*.

This report provides a traffic light review with comments by Responsible Officers of the status of:

- Council actions that support and promote *Berrigan Shire 2027* outcomes (these are outcomes which match Department of Local Government's quadruple bottom line reporting requirements: Social, Economic, Environmental and Civic Leadership);
- *Delivery Program* Objectives;
- *Annual Operational Plan* Objectives; and
- *Annual Operational Plan* Actions.

The traffic light format provides a visual update on the status of *Council's Annual Operational Plan* and Council's progress toward full implementation of its *4-year Delivery Program*. It should be read in accordance with the following key:

|   |   |   |   |   |
|---|---|---|---|---|
|  |  |  |  |  |
| Complete  | On Target   | Not on Target   | Past Due  | No Status / Deferred  |

Additional information in the Delivery Program and Operational Plan Performance Review and Progress Report includes:

RESOLUTION

### Items requiring Council Resolution

1. A Year to Date (YTD) assessment by the responsible Council Officer of progress toward completion and or the achievement of the set target.
2. Comments from the Responsible Council Officer highlighting service achievements and or the challenges relevant to the Council operation and action being reported and its status.
3. Activity data: measuring and reporting on indicators designed to report on the contribution of the Council's 4-year Delivery Program actions toward the achievement of the Council's Delivery Program Objectives.

The following table provides a summary by strategic outcome of Council's progress and performance as at 30 June 2018 and is the fourth quarter review of its 2017/18 Annual Operational Plan.

|  | Completed | On target | Not on target | Past Due | Deferred / Not due to start | Total     |
|--|-----------|-----------|---------------|----------|-----------------------------|-----------|
| Sustainable natural and built landscapes | 7         | 10        | 1             | 0        | 0                           | 18        |
| Good government                          | 13        | 2         | 1             | 0        | 0                           | 16        |
| Supported and engaged communities        | 13        | 2         | 0             | 0        | 0                           | 15        |
| Diverse and resilient business           | 15        | 1         | 0             | 0        | 1                           | 17        |
| <b>Total Actions</b>                     | <b>48</b> | <b>15</b> | <b>2</b>      |          | <b>1</b>                    | <b>66</b> |

Two actions are not on target. These are:

Action 1.2.1.3 Undertake tree assessments and establish a tree register. This action will be addressed as part of the development of the Urban Tree Strategy a project initiated in response to this action.

Action 2.1.2.2 Implement and further develop the Berrigan Shire Integrated Management System (IMS). The IMS is being expanded to include Human Resource and Out of Hours Call policies and procedures. Hence more work is needed to scope the resources required and to review the work program set up to further develop the IMS.

The third action 4.3.1.1 Develop business case for the development of hardstand and serviced truck parking Tocumwal, Berrigan and Finley – carried

**Items requiring Council Resolution**

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over for action in Annual Operational Plan 18/19 pending a response from Roads and Maritime Services.

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Items requiring Council Resolution

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**6.15 DEVELOPMENT APPLICATION 149/18/DA/DM  
STRAWBERRY FIELDS MUSIC FESTIVAL  
2018 – 5 YEAR APPLICATION WITH ANNUAL  
REVIEW (2019-2022)**

**AUTHOR: TOWN PLANNER**

**STRATEGIC OUTCOME: Diverse and resilient business**

**STRATEGIC OBJECTIVE: 4.3 Diversify and promote local tourism**

**FILE NO: 149/18/DA/DM**

**RECOMMENDATION: That Development Application 149/18/DA/DM for the Strawberry Fields Festival 2018 including a 5 year application with annual review (2019-2022) be approved subject to the following conditions:**

**1. Approved Plans**

The development shall be implemented substantially in accordance with the details set out on the Event Plan, Site Map, Economic Impact Assessment, Emergency Management Plan, Bushfire Emergency Management and Evacuation Plan, Medical Management Plan, Noise Management Plan, Security Management Plan, Traffic Control Plan, Water Activities Management Plan, Strawberry Fields Festival Statement of Environmental Effects, the application form and any supporting information received with the application except as amended by the conditions specified hereunder.

**2. Waterways Pollution**

All necessary precautions must be taken to ensure that pollution of waterways does not occur in accordance with the provisions of section 120 of the *Protection of the Environment Operations Act 1997*.

**3. Impact on Adjoining Properties**

Measures must be taken to minimise and control the emission of dust and noise from the property to ensure that there is minimal impact on adjoining properties.

**4. Combustible Material**

The event site and camping areas must be grazed and / or slashed prior to the event so as to reduce combustible material and reduce the risk of harm by fire.

### Items requiring Council Resolution

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#### 5. Aboriginal Place or Objects

If any Aboriginal object is discovered and/or harmed in, or under the land, while undertaking the proposed development activities, the proponent must:

- a. Not further harm the object
- b. Immediately cease all work at the particular location
- c. Secure the area so as to avoid further harm to the Aboriginal object
- d. Notify Office of Environment and Heritage (OEH) as soon as practical on 131555, providing any details of the Aboriginal object and its location
- e. Not recommence any work at the particular location unless authorised in writing by OEH.

In the event that skeletal remains are unexpectedly encountered during the activity, work must stop immediately, the area secured to prevent unauthorised access and NSW Police and OEH contacted.

#### 6. Mosquito Borne Diseases

Precautions must be undertaken prior to, and during, the event to reduce the potential for exposure to mosquito borne diseases given that there may be large areas of stagnant water in close proximity to the site. The Murrumbidgee Local Health District of the NSW Department of Health in Wagga Wagga can be contacted on (02) 6933 9100 for advice.

#### 7. Food Stall Holders

All food stall holders must operate in accordance with the *NSW Food Act 2003* to ensure that the health and well-being of patrons is maintained.

#### 8. Public Health

All showers, toilets and drinking water management systems must comply with NSW Health Requirements and the *Public Health Act 2012* and Regulation 2012. This also includes meeting the *Australian Drinking Water Guidelines 2011* and any subsequent amendments.

#### 9. Shower Facilities

A total of 12 shower facilities are to be made available for the patrons of the event. Adequate shower facilities(1 per 100), as recommended by Murrumbidgee Local Health District in accordance with Chapter 5 of *Emergency Management Australia Manual 12 – Safe and Healthy Mass Gatherings*, must be installed and operational for use by Food Handlers and other staff during the entire Festival to ensure appropriate Public Health.

Items requiring Council Resolution

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**10. Communications with Murrumbidgee Local Health District**

A direct line of contact to the event medial team must be provided to the on-call Murrumbidgee Local Health District's HSFAC to enable early coordination of health resources if a mass casualty incident occurs. The number should be provided prior to the event by email to [MLHD-HSFAC@health.nsw.gov.au](mailto:MLHD-HSFAC@health.nsw.gov.au). Should there be any questions regarding this request, the Public Health Unit can be contacted on 02 6080 8900.

**11. Emergency Services**

All emergency service organisations in the locality must be notified at least two weeks prior to the event to ensure that all resources will be available in case of emergency.

**12. Fencing**

Appropriate fencing must be provided and maintained between the event site and adjoining properties throughout the event in order to contain the site.

**13. Security Personnel**

All security personnel must be licensed and sufficient security presence must be maintained from Thursday morning until Monday evening. Sufficient security must be provided for problematic areas such as near waterways and appropriate barriers preventing entry to sites where there is restricted access. Sufficient security must be maintained for the perimeter of the event to ensure patrons do not trespass on adjoining properties. This is to ensure there is sufficient safety onsite to cater for the event and to ensure patrons do not trespass on adjoining properties.

**14. Native Vegetation**

No native vegetation removal is permitted as per the *Biodiversity Conservation Act 2016*.

**15. Waste Removal**

Sufficient waste facilities are to be provided onsite to ensure all waste is contained appropriately onsite during the event. All waste must be appropriately managed throughout the event being removed and disposed of appropriately as required during the event to ensure all waste is contained appropriately. All waste is to be removed and disposed of appropriately at the completion of the event with no waste from the event being permitted onsite. A site inspection must be carried out with Council officers on the completion of the event to ensure that all waste has been removed and the site has been remediated to its former condition.



### Items requiring Council Resolution

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#### **16. Site Inspection**

An inspection by Council officers prior to the event must be arranged and undertaken to ensure all conditions of consent have been met and the proposal has been implemented in accordance with the submitted documents.

#### **17. Onsite Traffic Management**

Provision must be made onsite for extensive traffic queuing areas and a sufficient number of traffic management staff employed to direct traffic in an orderly manner to ensure that queuing on Tuppal Road does not occur at peak times or in the event of access to the camping areas being obstructed.

#### **18. Liquor Licensing**

A valid liquor license issued by the NSW Independent Liquor and Gaming Authority must be in place for the event and all persons responsible for the sale of alcohol must possess accredited Responsible Service of Alcohol certificates. Evidence of this must be provided to Council prior to commencement of the event.

#### **19. Access Track**

A 6 metre wide, all weather access track must be provided within the property to ensure that response vehicles will be able to access the site in the case of an emergency.

A separate entrance gate must be provided to the site from Tuppal Road to allow for suitable ingress and egress in case of emergency.

#### **20. Water Activities Management**

The full extent of the NSW Marine Safety law applies. The Applicants must ensure that the NSW Police and Royal Lifesaving Australia are consulted regarding the adequacy of the plans to manage water activities at the event.

- a. The Organiser must ensure a suitably qualified person is in attendance to assess and monitor river, and any other waterway, conditions prior to and during any aquatic activity.
- b. The Organiser must postpone or cancel the aquatic activity if any conditions (including environmental factors and / or event safety plans) become unsafe.
- c. Appropriate safety appliances and craft must be in attendance to act as support or safety craft and to warn approaching vessels that an event is in progress.
- d. The Organiser must erect appropriate signage at adjacent public boat ramps and access points upstream and

### Items requiring Council Resolution

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- downstream of the event location warning boaters of the potential for swimmers to be in the area.
- e. The Organiser is to ensure that vessel noise emission, including that from a public address system, is effectively managed in accordance with the Protection of the Environment Operations Act and (Noise Control) Regulation 2008 unless written approval to the contrary has been given by an Appropriate Regulatory Authority.
  - f. The Organiser must ensure use of any navigable water does not restrict the availability of those waters for normal use by the public; i.e.: no installation of any apparatus on or in the water (barriers, floats, buoys), a cap on the number of people in the water at any one time, prohibition on the use of bathing accessories (e.g: inflatable toys).
  - g. The Organiser must distribute safety advisory material (i.e. sourced from Royal Life Saving Australia) regarding water safety and drug/alcohol awareness around water at the event.
  - h. Access into the event must be limited to road entry only (i.e. no persons shall be allowed to access the event via the river from a vessel or water craft).
  - i. No pollution (including any litter) from the event can enter or impact on the adjacent river (as required by the *Protection of the Environment Operations Act 1997*).

#### 21. Construction of access track

The construction of the new access ramp must be undertaken in such a manner that there is no impact on the integrity of the levee bank. The upgrade of the existing track through the lagoon must not create a barrier to the movement of water in times of flooding.

#### 22. Additional emergency access

An additional emergency access track, with appropriate waterway crossings, and which has separate access to Tuppal Road must be provided to assist in evacuation in case of emergency.

#### 23. Liaison with Local Emergency Management Committee

At least one month prior to the event the event directors are to meet with the Local Emergency Management Committee to ensure that appropriate measures are in place to protect participants of the event.

#### Division

In Favour:

Against:

## Items requiring Council Resolution

### REPORT:

#### Site

The subject site (over 5 individual Lots) is located at 467 Tuppal Road, Tocumwal, identified as Lot 4//DP752296, Lot 5//DP752296, Lot 7//DP752296, Lot 9//DP752296 and Lot 2//DP111594. The subject site abuts the Murray River to the south and Woperana National Park to the west. It is approximately 5 kilometres west of the township of Tocumwal and has a combined area of 100 hectares in size. The site is located within Zone RU1 – Primary Production Zone under the provisions of the *Berrigan Local Environmental Plan 2013* (BLEP), and is currently used for low intensity agriculture. The land is designated both bushfire prone and flood prone under the provisions of the BLEP. There is a watercourse that winds its way across the site that has native vegetation along this corridor; otherwise, the subject site has been largely cleared for agriculture purposes. Adjoining privately owned properties are generally similar in nature with the nearest permanent residence located approximately 1.3 km ‘as the crow flies’ from the site.

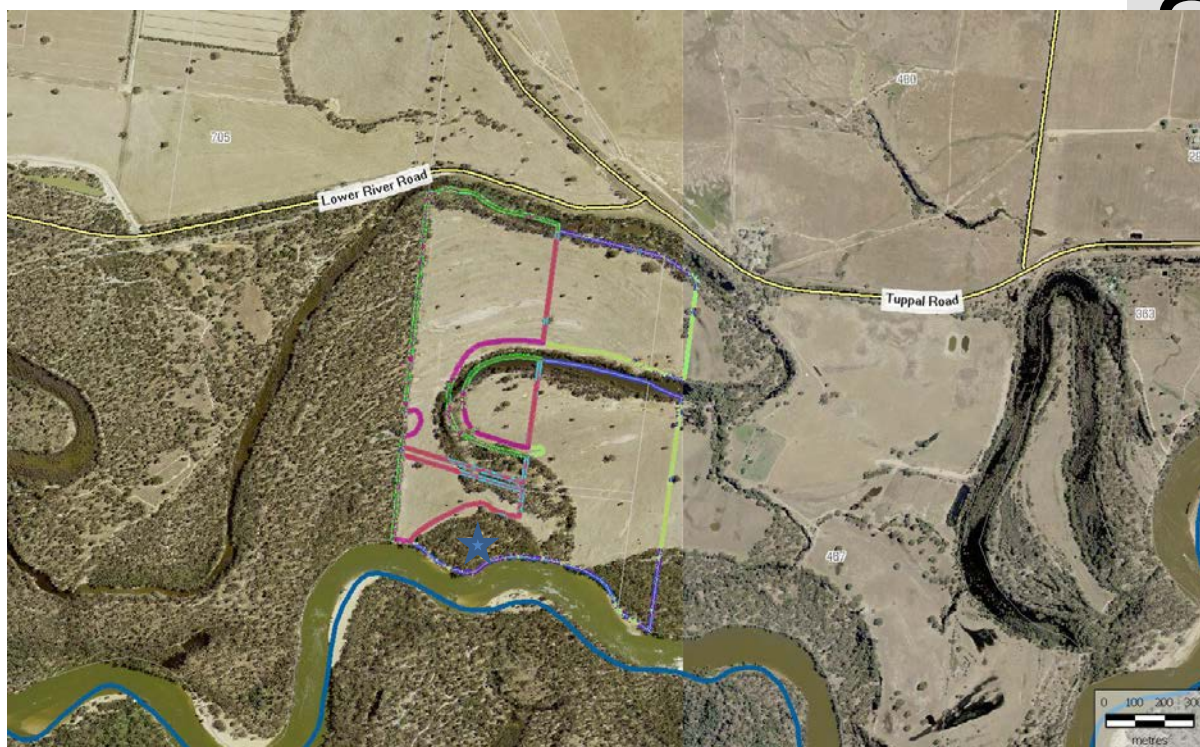


Figure 1 – Aerial Photo showing subject site, star indicating approximate location of main stages

#### Proposal

This proposal is for the 2018 Strawberry Fields Festival event and a subsequent 5 year application for the years 2019-2022). Plans and attached documents will be edited and submitted on an annual basis for review. The event will be held annually every second or third weekend in November. It is a

### Items requiring Council Resolution

multi-day music & arts festival that has been held in the Berrigan Shire annually each November since 2011. The subject site for the event has been relocated from the previous year's events, 5 kilometres closer to the township of Tocumwal.

The organisers of the event state that the event 'attracts a multicultural and diverse audience and intends to not only entertain its patrons but to encourage an appreciation of the environment, providing opportunities for youth to engage with environmental organisations such as the Wilderness Society, TreeCredits, and community charitable initiatives'. Past surveys of the 2015 & 2016 events have revealed that 80% of the audience are aged 18-35 and travel to the event from Melbourne, regional Victoria and regional NSW. The event organisers state that the audience is non-aggressive and the event itself is very relaxed. Primary features include:

- 3 different entertainment stages showcasing live music and DJ's;
- Cafe's, food and retail precinct;
- Guest speakers and workshops throughout the day;
- Art installations from all over the world;
- Small boutique Bar featuring Craft Beer and Cider;
- Majority of patrons camping on site throughout weekend.

Overall, it is important to emphasise that the event was founded with the intention of achieving the following three goals:

1. **Provide a platform for young, local and upcoming talent;**
2. **Create a unique environment for showcasing art and music;**
3. **Celebrate the wild Australian bush.**

#### EVENT PARTICULARS

Ticket sales for the 2018 will be capped at 8,000 patrons with approximately 750 additional staff and volunteers. Gates to the venue will open to a limited public entry of 700 cars with pre-purchased tickets on Thursday 15<sup>th</sup> November 2018 at 2:00pm and all patrons must have vacated the property by the afternoon of Monday 19<sup>th</sup> November, 2018. During the event, entrance gates will close between 1:00am and 9:00am with the exception of the movements of Event Staff, emergency services and other special circumstances.

The main entertainment schedule consisting of live music and performance will operate from 4:00pm Friday 16<sup>th</sup> November to 2:30am Saturday 17<sup>th</sup> November, 2018, 10:00am Saturday 17<sup>th</sup> November to 3:30am Sunday 18<sup>th</sup> November, 2018 and then from 10:00am to 7:00pm Sunday 18<sup>th</sup> November, 2018. Stage closures will be in effect during the late hours of the night on Friday, Saturday and Sunday nights to reduce potential noise impact and

## Items requiring Council Resolution

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encourage rest, providing a minimum 7 hour “quiet period” each night where no amplified music is programmed.

Operational Management is quite extensive, and the Strawberry Fields team is an established and experienced group who have worked with the Berrigan Shire Staff over a number of years. The Event Directors have overall responsibility for the design and operation of the event, and overall responsibility to monitor the festival’s contracted suppliers and service providers. The event directors have also attended all necessary consultations and led the dialogue with key Stakeholders.

The event organisers have submitted a number of plans and documents with the development application for the festival.

The main document is the Statement of Environmental Effects for Strawberry Fields Festival dated July 2018. This document has the following appendices:

1. Event Plan (See Appendix “H”);
2. Site Map (See Appendix “I”);
3. Economic Impact Assessment (See Appendix “J”);
4. Emergency Management Plan (See Appendix “K”);
5. Bushfire Emergency Management and Evacuation Plan (See Appendix “L”);
6. Medical Management Plan (See Appendix “M”);
7. Noise Management Plan (See Appendix “N”);
8. Security Management Plan (See Appendix “O”);
9. Traffic Control Plan (See Appendix “P”);
10. Water Activities Management Plan (See Appendix “Q”)

The above documents can be viewed as Appendices to this report.

### Report

There are a number of potential impacts related to a proposal of this type which must be addressed if development approval is to be granted.

- **Relevant State Environmental Planning Policy provisions**

Deemed SEPP - *Murray Regional Environmental Plan No 2—Riverine Land* (MREP2) applies to riverine land of the River Murray within Berrigan Shire. This proposal is located within the area to which this Plan applies. One of this SEPP’s main objectives is ‘to ensure that appropriate consideration is given to development with the potential to adversely affect the riverine environment of the River Murray’. As a temporary use of the land the proposal does not trigger any specific referral or consultation requirements under the provisions of this plan and it is not inconsistent with the general aim of the plan to

### Items requiring Council Resolution

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enhance the riverine environment for the benefit of all users. Given the limited duration of the event, it is considered that the provisions of MREP2 have been satisfied.

The second is *State Environmental Planning Policy (Rural Lands) 2008*, which aims 'to facilitate the orderly and economic use and development of rural lands for rural and related purposes'. The site is mainly used for low intensity agriculture and as the event is a temporary use of the land, the provisions of the SEPP for Rural Lands have been addressed.

- **Relevant *Berrigan Local Environmental Plan 2013 (BLEP)* provisions**

The objectives of the RU1 Primary Production Zone is to permit development that enhances the agricultural and horticultural production potential of land in the locality and to permit low-key tourist and visitor accommodation that is compatible with the scenic amenity, and promotes the character, of the area. Being a short term use of the agriculture land and as one of the festival's goals is to celebrate the Australian bush, it will promote the character of the area.

Clause 2.8 – Temporary Use of Land

This application is being assessed under Clause 2.8 of the BLEP. Clause 2.8 allows for developments of this nature so long as the use does not compromise future development of the land, or have detrimental economic, social, amenity or environmental effects on the land. The maximum period under this clause is 52 days. It is anticipated that the entire time of bump in, the festival and bump out will be 30 October to December (approximately 32 days, for the temporary facilities development), and therefore will not exceed 52 days.

Terrestrial Biodiversity – under LEP mapping

Section 5.9 of the BLEP contains an objective to preserve the amenity of the area, including biodiversity values, through the preservation of trees and other vegetation. This development does not require removal of any native vegetation.

Clause 5.11 – Bush Fire Hazard Reduction

The subject site has been identified as bushfire prone and a key risk to consider for the proposed event. A Bushfire Emergency Management and Evacuation Plan and Emergency Management Plan have been included as supporting documents for the proposed event, see attached appendices, (Appendix xx and xx), and was prepared in accordance with NSW Rural Fire Service Guide to Developing a Bushfire Emergency Management Plan. Given its remote location, a series of triggers have been provided depending on various fire and weather scenarios, including for cancellation of the event due to instruction from the District Rural Fire Service or at the discretion of the Event Manager. The site itself has been substantially cleared due to previous

### Items requiring Council Resolution

agricultural purposes and the event plan includes two separate onsite evacuation points, one to the north and one to the south within the subject site. Currently the proposal includes one access entry point for event users. A second access road will be required that is dedicated for emergency vehicles use only. This will be included as a condition of consent.

It has been assessed that the supporting document is sufficient for the approval of the event however further consultation will be required with Rural Fire Service (RFS) upon any submissions made on the proposal and to work with RFS to further refine the supporting documents as required.

#### Clause 6.2 – Flood Planning

The main objective of Clause 6.2 of the LEP is to minimise the flood risk to life and property associated with the use of land. It also states that a consent authority must not grant development consent unless it is 'satisfied that the development is compatible with the flood hazard of the land'. It is extremely unlikely that the event would suffer from intense flash flooding that would cause risk to property and life. In the event where there is flooding similar to that experienced in 2016, the event organisers would be in a position to cancel the Festival. Overall, the risk analysis submitted with this application has identified flooding as high; however generally flooding in this location has at least 5 days warning.

- **Relevant Berrigan Development Control Plan 2014 (DCP) provisions**

Being a temporary event that is located on RU1 Primary Production, the design provision of the *Berrigan Development Control Plan 2014* (BDCP) do not generally apply to the proposed event. In regards to notification however, the provisions of the BDCP were addressed. That application was advertised in the *Cobram Courier* and the *Southern Riverina News* for the required period (14 days) and neighbours were notified. Additionally, any stakeholders with an interest in the event were individually notified. See below a summary of submissions received and a response to submissions.

- **Other Likely Impacts of Development**

Below is a list of other matters included for this assessment:

| Primary Matters | Comment   |
|-----------------|---|
| Public Domain   | Suitable pedestrian linkages are provided within the site. The majority of patrons will camp on the venue premises. The majority of the property has been designated for camping, complete with toilets, path lighting and access to free drinking water. |

### Items requiring Council Resolution

|                                       |  |
|---------------------------------------|--|
| Utilities                             | <p>The Event will utilise stand-alone electrical Generators that distribute power effectively across the site. Each Gen Set is bunded, self-contained and run on Diesel. Back-up Gen sets will also be available in the unlikely event of generator breaking down.</p> <p>The event plan has also stated that there will be a number of free potable drinking water stations situated around the Event, both within the Event entertainment area and the Camping Area. This water will be delivered by a local supplier, stored in holding tanks and then distributed throughout the site via a temporary plumbing system.</p> |
| Environmental Impacts                 | Any significant environmental impacts are considered to be short term in nature due to the limited duration of the event.  |
| Noise                                 | Noise control measures which have been successful in past years are also going to be operational at this year's Festival. These include strategic placement of stages and monitoring of volumes. Overall, there has been a reduction of entertainment hours.   |
| Natural Hazards                       | A comprehensive emergency management plan has been submitted establishing the administrative structure and procedures for the handling of emergencies including natural hazards.   |
| Safety, security and crime prevention | At any one time a minimum of 25 professional security officers will be on duty, patrolling the perimeter, gate entry, primary traffic intersections, and festival area. Security personnel will be in constant 2-way radio contact with the venue's site office and ECC, first-aid officer and event supervisors and will be advised to act at their own discretion.   |
| Social Impact                         | This proposal has the potential to have a negative impact in terms of social cohesion in the locality. This has been mitigated as far as is possible through notification and consultation with residents in the locality and wider Tocumwal community organisations.  |
| Economic Impact                       | As mentioned previously in the major improvements from previous events section of this report, there is no doubt that the Festival has a significant positive economic impact for not only the Township of Tocumwal and the Berrigan Shire, but for the Greater border region.   |



### Items requiring Council Resolution

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| Swimming | <p>The proposed site will have a designated swimming area in the Murray River, located at the south of the site. A Water Activities Management Plan attached as <b>Appendix “Q”</b> provides an overview of the plans, strategies and processes being applied to the management of water based recreational activities. The event directors have again engaged Lifeguard Services Australia as the key provider of water management facilities at the festival. This swimming point will be setup to provide the safest possible access for patron swimming based on the natural attributes of the area. It will be attended during all daylight hours by multiple lifeguards with Senior First Aid and a minimum Cert III in Aquatic Search &amp; Rescue, supported by Quick Response Boats. At night time the area will be closed off, lit, and patrolled by security guards to prevent patron swimming.</p> |
|----------|--|

#### Submissions

The proposed event was extensively advertised, with immediate neighbouring property owners being notified and the application was referred to a number of public authorities and emergency service organisations. The main event planning documents were also placed on the Berrigan Shire’s Website. Written submissions on the proposal were accepted until Friday 13<sup>th</sup> July, 2018.

At the close of agenda (7<sup>th</sup> August, 2018), a total of 30 submissions had been received. Of the total submissions, 23 submissions were in support of the event with one submission including 104 signatures, see summary points from letters of support below. One submission included a suggestion on traffic control for local traffic, see detailed below. One submission was in opposition and was signed by 5 family groups that were notified of the event under neighbour notification (however one family group later retracted their opposition due to further consultation with event organisers), see summary of the submission of opposition and response below. One group that are a neighbour to the festival put in a submission that wasn’t in support of the event being next door to their property however they retracted their letter and provided a letter of support after further consultation with the event organisers where their concerns were alleviated and addressed. Five external stakeholders provided submissions, one submission in opposition and the four with concerns, comments or suggested conditions to be included in a Development Consent pending the development being approved, see summary below. A submission from Rural Fire Service (RFS) is pending and a site visit is organised for 23 August 2018. A submission is also pending from NSW National Parks and Wildlife Service.

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## Items requiring Council Resolution

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### Summary of Submissions in Support

A summary of the submissions of support is as follows:

- A membership of Tocumwal Optimists, which reflects the diversity of the Tocumwal community, support the event as it attracts tourist to the area to support the economics of the community. The creative work from the festival provides opportunities for the youth in the area. They received a SF grant last year to provide family tickets for members of the community for whom this was out of reach.
- A number of local residence and business representatives wrote in their support that the event provides extra business for the township of Tocumwal and Berrigan Shire. The artists are well known names and it puts Tocumwal on the world stage, also the festival provides grants to local organisations and schools. The event brings life to the town and generates business within the town. Moving the event closer to the township of Tocumwal they believe will promote potential commercial relationships and further interactivity with local businesses. It also brings many visitors to the area and hope that would attract them to revisit the area.
- A representative from Country Womens Association wrote in support and appreciate the financial support the event contributes into the local community to support local initiatives.
- A local and an invited artist at the festival has written in support as the event provides an opportunity to locals particularly the youth for an artistic venue in a rural area. The event created both substantial economic benefits across the local area and community grants were received to fund projects for local community organisations.
- A local resident living in close proximity to the previous event location wrote in support and were also impressed with the highly organised and support staff for the event were sufficiently responsive.
- A couple of locals have written their support where they have worked onsite previously and were impressed with the organisation throughout the event and talking with patrons was satisfied that they were happy with the event and in particular felt safe with the proceedings. They were impressed with the post event debrief.
- Various local residents signed a letter of support (total of 104 signatures) acknowledged the positive social and economic contribution the festival brings to the local area particularly supporting local businesses and through the community grants scheme. They also view the event to be a professionally run festival.
- Another local noted that the number of local residents becoming involved in the festival has grown being by attending, volunteering or through business opportunities.

### Submission in Opposition – Neighbour Notification

One submission was received in opposition. The submission was received from the neighbours that were officially notified of the event through neighbour notification. The submission was signed by 5 family groups. They believe that

## Items requiring Council Resolution

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the location of the event is inappropriate due to the level of noise and the length of time that the music is played in close proximity to residences. Furthermore, the tendency of some festival goers to consume illegal drugs on the way, during and leaving the event puts local traffic at risk. This is usually at a time when many harvest trucks are using the local road.

Note one neighbour family group later retracted their opposition due to further consultation with event organisers where their concerns were addressed.

### Response to submission - Neighbour Notification

The concerns from the submission have been mitigated due to the careful location and projection of noise from stages being away from local residential houses. Furthermore the festival has restricted hours of operation.

- ***Protection of the Environment Operations (Noise Control) Regulations 2017 provisions***

The abovementioned regulations need to be taken into account in the assessment of this application. The regulation provides guidelines to assist with noise control to ensure neighbourhood noise is controlled. The regulations ensure that noise is kept to reasonable levels within residential neighbourhoods and provides limits on the time of day that noisy articles can be heard in neighbouring residences.

Within the regulations, it details:

- A noisy article can include items such as a musical instrument or ***electrically amplified sound equipment***. This means any electronically or battery powered device that can be used to make or amplify sound including television sets and home entertainment systems.
- A noisy article must be used in such a manner that the noise emitted generally cannot be heard within any habitable room in a neighbour's residence, whether or not any door or window to that room is open.
- Time restrictions on such a noise activity is from 8:00am to before midnight Friday, Saturday and before a Public Holiday and from 8:00am or before 10:00pm on any other day.

The proposed event includes a supporting document titled Noise Management Plan. It states in the report that the main entertainment proposed schedule will consist of live music and performance operating from 4:00pm Friday 16<sup>th</sup> November to 2:30am Saturday 17<sup>th</sup> November, 2018 10.00am Saturday 17<sup>th</sup> November to 3:30am Sunday 18<sup>th</sup> November, 2018 and then from 10:00am to 7:00pm Sunday 18<sup>th</sup> November, 2018. Stage closures will be in effect during the late hours of the night on Friday, Saturday and Sunday nights to reduce potential noise impact and encourage rest, providing a minimum 7 hour "quiet

### Items requiring Council Resolution

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# R E S O L U T I O N

period” each night where no amplified music is programmed. The location and direction of each stage within the site has been selected to reduce overall noise impact by orienting away from the closest dwelling and Tocumwal town, see figure 2 below. The nearest dwelling is 1300 metres to the northeast of the closest stage at Tuppal Road and 1000 metres southwest at Labbetts Track. It is envisaged that two distinct noise limits at dwellings could be used to provide an acceptable amenity outcome, prior to 11:00am and after midnight a noise limit of L<sub>Amax</sub> 50 dB (A) and L<sub>Amax</sub> 60 dB (C) will be applied and between 10:00am and midnight a noise limit of L<sub>Amax</sub> 70 dB(A) will be applied. The post-midnight limits would significantly reduce the impact of noise at the affected dwellings, particularly at low frequencies. Stages will utilise ground stacked speakers or flown arrays less than 5 metres high that will limit noise from travelling as far as a normal device. Headline acts will be scheduled to finish by midnight reducing the noise from crowds after midnight. A dedicated staff member will be provided to ensure these levels are adhered to and an acoustical consultant will continuously monitor throughout the entire event to ensure noise is monitored, where they will have contact with members of staff to make immediate changes to sound devices when required. The acoustic consultant can respond to any valid complaints received and will have procedures in place to implement quick reduction of music levels of all stages if required.

The submission in relation to the noise levels from the proposed event and potential impacts on surrounding residents are noted however there are a number of strategies to be implemented onsite that will assist to reduce these impacts to an acceptable level. The noise control regulations are more tailored to areas in residential areas and for development would be constantly producing noise. Furthermore, the hours of operation for amplified music will include at a minimum a “quiet” period of 7 hour each night where no music is programmed.

The proposed event will utilise many strategies to assist reducing the number of patrons driving under the influence of alcohol or recreational (prohibited) drugs, for example various educational and signage through the festival discouraging driving under the influence and having a volunteer check point at the gates where patrons can be provided with information on their substance levels and if it is safe to drive. The event has various food and drink stalls at the event and provides for camping at the event site, alleviating the need for a number of patrons requiring services off site during the event. The event includes additional services onsite in regards to security and medical facilities to assist in alleviating many of the potential issues are catered for onsite, and prevent patrons from using the local roads under the influence. The traffic management plan also includes an area of reduced speed around the entry gate to provide a temporary measure for normal traffic along Tuppal Road for the increased traffic entry and exit to the site.

## Items requiring Council Resolution



Figure 2, site layout showing stage orientation

- **Referral to Stakeholders**

The proposed event does not trigger any formal external referral requirements. However it was referred to external stakeholder agencies on 21 June 2018 who would have an interest in commenting on the proposed event. The following is a list of submissions received summarizing comments or suggested conditions to be included in a Development Consent pending the development being approved.

### Submission in Opposition - NSW Police

The NSW Police have written a submission in objection to the proposed event.

- The NSW Police Force will go to great lengths to reduce the transport of illegal/prohibited drugs into the festival site. Due to the influx in traffic to and from the event and drivers being affected by recreational (prohibited) drugs, the potential for serious injury collisions to occur is high. The police believe that the number of patrons tested with alcohol and recreational (prohibited) drug substances from 2017 is substantially high especially compared to other events like sporting events in the area and these numbers are capped by the limited amount of officers that are employed to carry out the testing. These figures are a huge cost to both policing and community resources. The event organisers have been working with police for the last two years and have assisted with user pays based policing system for onsite event security what has alleviated some of the costs involved, and has allowed Police to assist in the harm minimisation focus of event organisers, once festival attendees are onsite. The cost to NSW Police to provide additional Policing exceeds \$50,000 each year the festival is held.
- This new site will need to be assessed by the relevant authority as to the suitability of the site regarding egress and access in the event of a fire.

### Items requiring Council Resolution

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- The new site is 5 kilometres from the township of Tocumwal and that this may cause issues with noise.
- It should be noted, as a representation of other emergency services, the event affects the local Ambulance's availability for routine calls and places a strain on the EM of Tocumwal Hospital. It is noted that event organisers are working with these services to improve responses and to some extent alleviate the extra impost where possible.

#### Submission - Victoria Police

Victoria Police have similar concerns to NSW Police and the risk to event goers and other road users as a result of people driving under the influence of alcohol and drugs.

#### Response to NSW and Victoria Police Submission

The concerns from NSW Police, particularly on potential alcohol and drug related use onsite. As stated above, the proposed event will utilise many strategies to assist reducing the number of patrons driving under the influence of alcohol or recreational (prohibited) drugs, for example various educational and signage through the festival discouraging driving under the influence and having a volunteer check point at the gates where patrons can be provided with information on their substance levels and if it is safe to drive. The event also includes additional services onsite in regards to security and medical facilities to assist in alleviating many of the potential issues are catered for onsite, and prevent patrons from using the local roads under the influence. The social and economic benefits to the community have also been factored into the assessment of the proposed event, and given the Police concerns, there is little evidence that there will be a large amount of alcohol and drug intake onsite and the event organisers have stated their commitment to ensuring that a low tolerance to issues created from alcohol and drug intake will not be tolerated supported by educational material and supportive positive messages to patrons to ensure a safe site for all patrons.

#### NSW Office of Environment and Heritage (OEH)

The response from OEH is in regard to statutory matters relating to application of the *National Parks and Wildlife Act 1974* and the *Biodiversity Conservation Act 2016*. Below is a summary of the submission. A list of suggested conditions is also provided in their submission.

- Biodiversity - As the riparian land and the Murray River will only be used as a recreation area for swimming during the day. Given the number of patrons and an annual event for 5 years, access to the river for recreation needs to be managed to avoid erosion (from intensive use), areas of sensitive vegetation if relevant, and potential impacts on Aboriginal cultural heritage. Direct impacts on threatened species are unlikely given the event is short term and no trees are to be removed. Indirect impacts that are likely to occur include noise disruption to less

## Items requiring Council Resolution

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mobile threatened species like the koala that has been recorded in the area, Council may consider surveys for threatened species in the lead up to the event and whether an Assessment of Significance to deal with indirect impacts would be appropriate.

- Aboriginal Cultural Heritage (ACH) - The supporting information does not include details that demonstrate a due diligence assessment of ACH to determine whether the proposed actions will harm Aboriginal objects or sites that may occur in the area. The supporting documents should include a visual inspection of the site by someone with experience in locating and identifying Aboriginal sites and objects and the establishment of a management process for the care of any ACH encountered or disturbed during construction, operation or site reinstatement activities.

### Response to OEH submission

The submission from OEH has been noted and conditions of consent have been included.

### NSW Maritime Division of Roads and Maritime Services (RMS)

RMS has safety concerns, specifically the location of the event adjacent to the Murray River with plans for event patrons to be permitted to enter the water. RMS promotes safe waterway use in conjunction with partner agencies including Royal Life Saving Australia, to reduce the number of accidents and drownings on waterways, including measures to discourage persons affected by drugs and/or alcohol from entering the water. Suggested conditions of consent are included in the submission that ensure the proponent adequately addresses all risks associated with the holding of this event on a waterfront site. Ensure that NSW Police and Royal Life Saving Australia are consulted regarding the adequacy of the applicant's plans to manage water activities at the event and adopts control measures required to ensure on water safety. And advise the proponent that the full extent of NSW Marine Safety law applies.

### Response to RMS submission

The submission from RMS has been noted and conditions of consent have been included.

### Rural Fire Service (RFS)

The RFS have expressed some initial concerns in relation to supporting document details in relation to issues like the amount of detail on what will trigger an emergency response in particular evacuation. They would like to provide a submission following a site visit. A site visit has been organised for 23 August 2018.

It has been assessed that the supporting document is sufficient for the approval of the event however further consultation will be required with RFS

### Items requiring Council Resolution

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upon any submissions made on the proposal and to work with RFS to further refine the supporting documents as required.

#### NSW National Parks and Wildlife Service

The NSW National Parks and Wildlife Service have also expressed interest in providing a submission.

#### Public Interest

The proponent has demonstrated that the event is to be well organised and continues to improve every year since in commencement. It is worth noting the positive economic impacts likely to result from the attraction of up to 8,000 patrons to the outskirts of Tocumwal. In addition to the potential benefits of those attending taking a detour into the township of Tocumwal the applicant proposes to actively support local businesses by renting out local motels and B&Bs for staff accommodation, engaging local contractor and equipment hire and providing complementary free market stalls to residents of Tocumwal. Furthermore, the applicants have acknowledged that the local community plays a key role in sustaining the festival. In response to this goodwill, the event allocates \$1.00 from every ticket sold to a community fund – to be on forwarded to local charities.

#### Conclusion

The assessment of this development application has been undertaken to especially consider the relevant parts of Section 4.15 of the *Environmental Planning and Assessment Act 1979* (NSW). Upon taking into account these considerations, the proposal for the Strawberry Fields Festival will be an important income generating business for the Township of Tocumwal and surrounding townships. This development is seen of high importance given that it will generate further employment for local people, promote tourism to the Berrigan Shire as well as provide a much needed social outlet for the young people of the area.



## Items requiring Council Resolution

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### 6.16 FINANCIAL REVIEW

**AUTHOR:** Director Corporate Services

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 12.019.1

**RECOMMENDATION:** that the Council note the fourth quarterly review of the 2017/18 budget and vote the funds contained therein as shown in Appendix "R"

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#### REPORT:

Circulated with this report as **Appendix "S"** is the final quarterly financial report and program summary for the year ended 30 June 2018. This report presents the final position for the year on a cash basis but also includes accruals for salaries, plant and creditors which relate to the 2017/18 financial year. The result does not include final figures for depreciation or the entire end of year journals that may be required for audit, but do include funds spent on capital works projects.

This report reflects the Council's final operating and capital expenditure results for 2017/18 and is not based on anticipated outcomes as are the other quarterly reports produced throughout the year. The final result is subject to external audit which will be conducted on 7-9 September 2018.

The summarised results are as follows:

|   |                      |
|---|----------------------|
| Actual surplus for the year ended 30/6/2018             | \$ 7,449,272         |
| Less unspent capital works carried forward to 2018/2019 | <u>\$(3,607,916)</u> |
| Surplus after carry forward items                       | \$3,841,810          |
| add projected deficit from March 2018                   | <u>\$ (404,992)</u>  |
| Increase in surplus for 2017/2018                       | \$ 4,246,802         |

Note that this large increase in surplus is largely the result of the decision by the Federal Government to pay 50% of the 2018/19 Financial Assistance Grant in advance along with NSW government grants paid in advance such as Stronger Country Communities. The Council had also committed to draw down \$825,000 from its working capital in 2017-18 for the Tocumwal Foreshore project. These funds are already fully allocated in the 2018/19 budget.

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### Items requiring Council Resolution

That said, there have been some genuine budget savings, especially in salaries and wages, in this financial year and these funds may be available for future projects. Any decision on the use of these funds may be better considered post-audit.

One potential use of these savings is to fund the Council's employee leave liabilities via a reserve. While the Council has more than sufficient cash to fund its employee leave entitlements, placing these funds into a reserve would ensure that payment would not require the Council to pull these funds from its future works program if required. Again, a report to the Council on this matter will follow post-audit.

Various self-funded programs such as water, sewer, waste management, overheads, plant and Early Intervention have been balanced with transfer to and from reserves and therefore do not impact on the above result.

In nearly every case, items which make up the carry forward figure of \$2,741,495 have been previously allowed for in the revised budget figures. They have usually been carried forward due to the projects not having been completed, and the project being deemed still worthwhile for completing in 2018/19.

The carried forward figure for 2017/18 is up significantly from last years \$2.7m. This is largely as a result of the Council's commitment to completing some large scale grant funded programs – delaying somewhat the Council's own works program.

Explanations of the larger carry forward items are shown below:

#### Drainage Works

|  |           |
|--|-----------|
| <b>Bruton St, Tocumwal – Electrical and Pipework</b> | \$150,000 |
| (Job not yet commenced)                              |           |

#### Water and Sewerage Works

|  |           |
|--|-----------|
| <b>EverBlu Centralised meter reading system</b>                    | \$744,000 |
| Tender awarded in July 2018.<br>(Works to take place in late 2018) |           |

#### Road Works

|                    |           |
|--------------------|-----------|
| <b>Barnes Road</b> | \$177,147 |
| (Works underway)   |           |

|                                    |           |
|------------------------------------|-----------|
| <b>Tuppal Road – Levee section</b> | \$245,137 |
| Works underway                     |           |

### Items requiring Council Resolution

#### Other works

**Tocumwal Foreshore** \$3,222,066

Funded by NSW Government, Council and community.

(Work on Splash Park to be undertaken in late 2018.

Project as a whole expected to be complete in 2020.)

**Finley School of Arts refurbishment** \$379,199

(Development consent being sought at present)

As a general rule capital items which have not been spent are carried forward unless the project is complete or the project is deemed no longer necessary. Operating items are generally only brought forward if the money is tied to a grant and therefore must be spent on a particular program.

It is important to note that the figures supplied in this report have not yet been audited. Figures could change as a result of discoveries that occur as a result of getting information ready for the audit or as a result of investigations by the auditors. The figures take into account all known and quantifiable factors up to the time of this report.

A complete list of carry forward items is shown below. Amounts in red indicate carried forward expenditure items, in black, carried forward income:

| ITEMS CARRIED FORWARD TO 2018/19 OPERATING BUDGET |                               |           |   |
|---|-------------------------------|-----------|---|
| JOB /GL code                                      | TITLE/DESCRIPTION             | AMOUNT \$ | COMMENT   |
| 0015-9999   | R2R Grant - UNSPENT FUNDS     | 266,345   | PROCEEDS FROM PROPOSED SALE OF LAND                           |
| 1001-0347   | ELECTION EXPENSES             | 53,500    | INVOICE FOR BY-ELECTION NOT YET RECEIVED                      |
| 1011-0525   | LAND & BUILD DEPOT - BERRIGAN | 45,938    | WORKS UNDERWAY  |
| 1200-2026   | WORKS TRANSFER TO RESERVE     | 350,000   | PROCEEDS FROM PROPOSED SALE OF LAND                           |
| 1313-0131   | YOUTH DEVELOPMENT             | 13,626    | FUNDS ALLOCATED FOR YOUTH DEVELOPMENT COMMITTEE NOT YET SPENT |
| 1410-0500   | AERODROME HOUSE REFURBISH     | 5,837     | WORKS COMPLETED IN JULY 2018                                  |
| 1412-0527   | BGN - NEW LANDFILL HOLE       | 16,067    | JOB UNDERWAY  |

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## Items requiring Council Resolution

| ITEMS CARRIED FORWARD TO 2018/19 OPERATING BUDGET |                                    |              |                               |
|---|------------------------------------|--------------|-------------------------------|
| JOB /GL<br>code                                   | TITLE/DESCRIPTION                  | AMOUNT<br>\$ | COMMENT                       |
| 1412-0528   | BERRIGAN TIP - FENCE               | 2,978        | JOB UNDERWAY                  |
| 1412-0530   | REHAB EXHAUSTED LANDFILLS          | 8,000        | JOB YET TO COMMENCE           |
| 1412-0531   | CONCRETE CRUSHING                  | 5,920        | CONTINUING IN 2018/19         |
| 1412-0532   | BGN - COMPACTION EQUIPMENT         | 100,000      | NOT YET PURCHASED             |
| 1417-0830   | BRUTON ST ELEC & PIPEWORK          | 150,000      | CARRIED FORWARD FROM 2016/17  |
| 1417-0833   | DRUMMOND ST RAILWAY TO DROHAN      | 24,742       | JOB PARTIALLY COMPLETE        |
| 1417-0835   | MURRAY ST WARMATTA TO WOLAMAI      | 22,300       | CARRIED FORWARD FROM 2016/17  |
| 1417-0840   | COROCORAN ST RISING MAIN           | 9,252        | JOB PARTIALLY COMPLETE        |
| 1417-0841   | JERILDERIE ST HORSFALL TO NANGUNIA | 18,001       | CARRIED FORWARD FROM 2016/17  |
| 1417-0842   | JERILDERIE ST - NANGUNIA TO ORR    | 16,000       | CARRIED FORWARD FROM 2016/17  |
| 1417-0845   | MCALLISTER St - HEADFORD TO OSB    | 7,135        | CARRIED FORWARD FROM 2016/17  |
| 1417-0846   | JERSEY ST - CHANTER TO TUPPAL      | 2,092        | JOB PARTIALLY COMPLETE        |
| 1417-0848   | COBRAM ST - WAVERLY RD - DRAIN     | 20,000       | NOT YET COMMENCED             |
| 1417-0849   | BAROOGA-DENISON ST TABLE DRAIN     | 20,000       | NOT YET COMMENCED             |
| 1417-0850   | DENISON - WOLLAMAI TO WARMATTA     | 74,935       | JOB PARTIALLY COMPLETE        |
| 1417-0852   | TOCUMWAL ST- WOLLAMAI TO WARMATTA  | 75,000       | NOT YET COMMENCED             |
| 1417-0853   | MORRIS ST- TOC REC RESERVE         | 5,972        | JOB PARTIALLY COMPLETE        |
| 1417-0854   | DRAINAGE - TELEMETRY UPGRADE       | 3,680        | NOT YET COMMENCED             |
| 1417-0855   | DRAINAGE - ELECTRICAL CABINETS     | 11,320       | JOB PARTIALLY COMPLETE        |
| 3670-2026   | DWM TRANSFER TO RESERVE            | 132,965      | TO FUND CARRIED FORWARD WORKS |
| 1418-0501   | LEEVE 1 - 4675-5700                | 5,596        | NEAR COMPLETION               |
| 1418-0502   | LEEVE 1 - 7580-8435                | 34,200       | NOT YET COMMENCED             |
| 1418-0503   | LEEVE 1 -9100-9650                 | 22,000       | NOT YET COMMENCED             |
| 1418-0504   | LEEVE 1 - 10548-10700              | 6,080        | NOT YET COMMENCED             |

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## Items requiring Council Resolution

| ITEMS CARRIED FORWARD TO 2018/19 OPERATING BUDGET |                                    |           |   |
|---|------------------------------------|-----------|---|
| JOB /GL code                                      | TITLE/DESCRIPTION                  | AMOUNT \$ | COMMENT   |
| 3800-1951   | CAPITAL WORKS INCOME - LEVEE BANKS | 40,000    | TO FUND CARRIED FORWARD WORKS                       |
| 1418-0505   | LEVEE TREE WORKS REMOVAL           | 10,000    | NOT YET COMMENCED                                   |
| 1419-0515   | CEMETERY PLYNTHS                   | 20,000    | CARRIED FORWARD FROM 2016/17                        |
| 1419-0518   | CEMETERY - FIN KERB & GUTTER       | 5,000     | NOT YET COMMENCED                                   |
| 1421-0120   | BERRIGAN CONSERVATION GROUP EX     | 11,742    | FUNDS ALLOCATED FOR COMMITTEE NOT YET SPENT         |
| 1510-0668   | FIN - CLARIFIER REPLACE PONDS      | 475,000   | CARRIED FORWARD FROM 2016/17                        |
| 1511-0398   | CENTRALISED METER READ             | 744,000   | TENDER AWARDED IN JULY 2018                         |
| 4110-2026   | WATER SUPPLIES TRANSFER TO RESERVE | 1,156,082 | TO FUND CARRIED FORWARD WORKS                       |
| 4110-1926   | WATER TRANSFER FROM RESERVE        | 62,918    | TO FUND CARRIED FORWARD WORKS                       |
| 1710-0235   | LIBRARY SPEC. PROJ. OPERATING      | 11,617    | GRANT FUNDS NOT YET SPENT                           |
| 1710-0500   | BERRIGAN LIBRARY CAR PARK UPGRADE  | 10,000    | CARRIED FORWARD FROM 2016/17                        |
| 6100-1958   | LIBRARY INFRASTRUCTURE GRANT       | 200,000   | GRANT AWARDED BUT NOT YET SPENT                     |
| 6100-1962   | Library - Extension Grant TOC SCCF | 82,500    | GRANT AWARDED BUT NOT YET SPENT                     |
| 1714-0119   | FIN SCHOOL OF ARTS REFURB          | 379,199   | WAITING ON DEVELOPMENT CONSENT                      |
| 1716-0505   | SWIMMING POOL CAPITAL - BERRIGAN   | 14,900    | JOB PARTIALLY COMPLETE                              |
| 1717-0232   | BGA - HORSE DAY YARDS              | 4,700     | WORKS COMPLETED IN 2018-19                          |
| 1717-0233   | BGN - PAINT OLD CHANGE-ROTUNDA     | 4,977     | WORKS COMPLETED IN 2018-19                          |
| 1718-0215   | FINLEY SKATE PARK                  | 50,000    | TENDER AWARDED – TO BE COMPLETE THIS CALENDAR YEAR. |
| 1718-0224   | MASTER PLAN CREEK WALK             | 4,500     | WORK TO COMMENCE IN SEPTEMBER 2018                  |
| 1718-0229   | SWING BRIDGE DECK REPAIR           | 4,655     | JOB PARTIALLY COMPLETE                              |

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## Items requiring Council Resolution

| ITEMS CARRIED FORWARD TO 2018/19 OPERATING BUDGET |                                 |           |   |
|---|---------------------------------|-----------|---|
| JOB /GL code                                      | TITLE/DESCRIPTION               | AMOUNT \$ | COMMENT   |
| 1718-0230   | TOC BOARDWALK CONSULTANT        | 32,005    | TO BE USED TO FUND DESIGN WORKS FOR FORESHORE BUILDING              |
| 1718-0500   | TOC FORESHORE STAGED DEVELOP    | 3,222,066 | WORK TO COMMENCE IN 2018/19. SPLASH PARK TENDER AWARDED AUGUST 2018 |
| 6600-1601   | TOC FORESHORE COMMITTEE CONTRIB | 300,000   | TO BE PAID PROGRESSIVELY  |
| 6600-1963   | TOC FORESHORE GRANT             | 2,126,937 | FUNDING DEED SIGNED   |
| 1905-0100   | TOWN ENTRY - BAROOGA            | 14,632    | CONTINUOUS FUNDING PROGRAMS   |
| 1905-0200   | TOWN ENTRY - BERRIGAN           | 6,049     | CONTINUOUS FUNDING PROGRAMS   |
| 1905-0300   | TOWN ENTRY - FINLEY             | 103,669   | CONTINUOUS FUNDING PROGRAMS   |
| 1905-0400   | TOWN ENTRY - TOCUMWAL           | 3,221     | CONTINUOUS FUNDING PROGRAMS   |
| 1910-0316   | RESEAL DENISON ST FIN           | 49,900    | JOB PARTIALLY COMPLETE  |
| 1910-0357   | R/S McALLISTER ST 216-679       | 12,789    | JOB PARTIALLY COMPLETE  |
| 1910-0364   | R/S HILL ST 0- 70               | 2,268     | JOB PARTIALLY COMPLETE  |
| 1910-0365   | R/S HILL ST 70-392              | 7,245     | JOB PARTIALLY COMPLETE  |
| 1910-0366   | R/S HILL ST 392-492             | 3,300     | JOB PARTIALLY COMPLETE  |
| 1910-0576   | RESEAL BROWNE ST TOC            | 1,572     | JOB PARTIALLY COMPLETE  |
| 1910-0827   | RESEAL TOCUMWAL ST FINLEY       | 13,995    | JOB PARTIALLY COMPLETE  |
| 1910-0857   | RESEAL ULUPNA ST FINLEY         | 2,769     | JOB PARTIALLY COMPLETE  |
| 1911-0009   | RESEAL COLDWELLS RD             | 2,884     | JOB PARTIALLY COMPLETE  |
| 1911-0156   | RESEAL VARIOUS INTERSECTIONS A  | 737       | JOB PARTIALLY COMPLETE  |
| 1911-0159   | RESEAL KELLYS RD                | 9,954     | JOB PARTIALLY COMPLETE  |

NON-CUTS RESOLUTION

## Items requiring Council Resolution

| ITEMS CARRIED FORWARD TO 2018/19 OPERATING BUDGET |                                     |           |                              |
|---|-------------------------------------|-----------|------------------------------|
| JOB /GL code                                      | TITLE/DESCRIPTION                   | AMOUNT \$ | COMMENT                      |
| 1911-0212   | RESEAL COBRAM RD                    | 3,400     | JOB PARTIALLY COMPLETE       |
| 1911-0302   | WOOLSHED ROAD                       | 7,409     | JOB PARTIALLY COMPLETE       |
| 1911-0303   | TUPPAL ROAD                         | 5,807     | JOB PARTIALLY COMPLETE       |
| 1911-0310   | RESEAL OAKENFALL RD 0-3924          | 6,555     | JOB PARTIALLY COMPLETE       |
| 1911-0311   | RESEAL OLD TOC RD 1907-2913         | 27,183    | JOB PARTIALLY COMPLETE       |
| 1911-0313   | RESEAL PINEY RD 8581-1137           | 54,783    | JOB PARTIALLY COMPLETE       |
| 1911-0314   | RESEAL STH COREE RD 2459-3708       | 40,754    | JOB PARTIALLY COMPLETE       |
| 1913-0841   | JERILDERIE ST- HORSFALL TO NANGANIA | 18,400    | JOB PARTIALLY COMPLETE       |
| 1913-0842   | JERILDERIE ST - NANGUNIA TO ORR     | 16,000    | CARRIED FORWARD FROM 2016/17 |
| 1913-0845   | MCALLISTER ST - HEADFORD TO OSB     | 59,209    | CARRIED FORWARD FROM 2016/17 |
| 1914-0090   | BARNES RD-MAXWELL TO STH COREE      | 177,147   | JOB PARTIALLY COMPLETE       |
| 1914-0590   | TUPPAL RD - LEVEE SECT              | 245,137   | JOB PARTIALLY COMPLETE       |
| 1914-0597   | HOWE ST - TONGS TO PLUMPTONS        | 5,677     | CARRIED FORWARD FROM 2016/17 |
| 1914-0599   | PEPPERTREE RD - WOOLSHED RD         | 45,104    | JOB PARTIALLY COMPLETE       |
| 1917-0541   | NEW FOOTPATHS - VARIOUS LOCATIONS   | 27,150    | TO BE ALLOCATED IN 2018-19   |
| 1917-0664   | MURRAY ST HEADFORD TO OSBOURNE      | 46,629    | JOB PARTIALLY COMPLETE       |
| 1917-0667   | LAWSON DR BGA                       | 39,920    | CARRIED FORWARD FROM 2016/17 |
| 1917-0668   | NANGUNIA ST BGA                     | 12,938    | JOB PARTIALLY COMPLETE       |
| 1917-0670   | COREE ST FIN                        | 84,000    | CARRIED FORWARD FROM 2016/17 |
| 1917-0671   | HUTSONS RD TOC                      | 35,000    | CARRIED FORWARD FROM 2016/17 |
| 1917-0673   | WALKING TRACK - QUICKS RD           | 60,000    | NOT YET COMMENCED            |

RESOLUTION

## Items requiring Council Resolution

| ITEMS CARRIED FORWARD TO 2018/19 OPERATING BUDGET |   |           |  |
|---|---|-----------|--|
| JOB /GL code                                      | TITLE/DESCRIPTION                       | AMOUNT \$ | COMMENT  |
| 7300-1668   | K & G JERILDERIE ST - HORSFALL TO NA    | 40,000    | HALF-COST SCHEME PROCEEDS AWAITING PROJECT COMPLETION                        |
| 7300-1669   | K & G JERILDERIE ST - NANGUNIA TO OR    | 33,200    | HALF-COST SCHEME PROCEEDS AWAITING PROJECT COMPLETION                        |
| 7300-1670   | K & G JERSEY ST                         | 20,000    | HALF-COST SCHEME PROCEEDS AWAITING PROJECT COMPLETION                        |
| 7500-1657   | F/PATH MURRAY ST-BRUTON TO MURRAY HAVEN | 23,000    | HALF-COST SCHEME PROCEEDS AWAITING PROJECT COMPLETION                        |
| 7500-1658   | F/PATH LAWSON DR - AMAROO TO HAY        | 17,000    | HALF-COST SCHEME PROCEEDS AWAITING PROJECT COMPLETION                        |
| 7500-1660   | F/PATH NANGUNIA ST BGA                  | 9,860     | HALF-COST SCHEME PROCEEDS AWAITING PROJECT COMPLETION                        |
| 7500-1662   | F/PATH CORREE ST FIN                    | 40,000    | HALF-COST SCHEME PROCEEDS AWAITING PROJECT COMPLETION                        |
| 7500-1663   | F/PATH TONGS ST BGA COREE TO MURRAY     | 16,000    | HALF-COST SCHEME PROCEEDS AWAITING PROJECT COMPLETION                        |
| 7700-1951   | AEORDROME CAPITAL GRANT                 | 33,492    | GRANT FUNDING TO BE FINALISED IN 2018/19. SOME WILL BE HANDED BACK TO FUNDER |
| 8720-3800   | TOC HIGHWAY BLOCK DISPOSAL PROCEEDS     | 350,000   | BLOCK NOT SOLD   |
| 2011-0500   | BGN -CARAVAN PARK RESEAL ROADS          | 12,784    | JOB PARTIALLY COMPLETE   |
| 2012-0196   | TOURISM STRATEGY & DELIVERY             | 67,066    | CONTINUOUS PROGRAM   |
| 2012-0251   | SPORTS EVENT PROGRAM                    | 10,000    | CONTINUOUS PROGRAM   |
| 8900-1501   | PRIVATE WORKS TECH SERVICES INCOME      | 17,043    | JOBS TO BE INVOICED IN 2018/19   |

**NON-CUTTABLE RESOLUTION**



## Items requiring Council Resolution

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### Quarterly Budget Review Statement

Attached as **Appendix “S”**, please find the Quarterly Budget Review Statement (QBRS) for the quarter ending 30 June 2018

There is no obligation for the Council to produce a June QBRS however it can be useful in providing some guidance as to the Council’s performance for the year while waiting for the final, audited financial statements to be produced.

Again, the decision by the Federal Government to pay 50% of Financial Assistance Grant allocations in advance has also caused a large distortion in many of these reports.

The QBRS consists of six statements:

1. **Report by Responsible Accounting Officer** – The Responsible Accounting Officer is satisfied that the Council’s financial position at 30 June 2018 is satisfactory.
2. **Income & Expenses Budget Review Statement** – This statement projects the Council’s annual operating statement for the financial year based on the budget position on 30 June 2018.

The Council expects to make an operating surplus, before capital items, of \$5.9m. While this is pleasing, this includes approximately \$2.1m of Financial Assistance Grant. Even with this qualification, it remains a strong financial position.

3. **Capital Budget Review Statement** – This statement tracks the Council’s capital expenditure and the sources of funding used to pay for the capital works.

The Council spent approximately \$7.7m in capital works such as roads, drainage, water and sewer network improvements in 2017/18. Rates and other untied funds accounted for \$2.9m of this amount with the balance funded by grants from the NSW Government and the Council’s cash reserves.

4. **Cash and Investments Budget Review Statement** – This statement indicates what the Council’s expected end-of-year cash position is likely to be taking into account all known budget changes until the end of the quarter.

At 30 June 2018, the Council has cash and investments of \$32.0m, of which \$9.8m has no external or formal internal restrictions on its use. Note that this preliminary and subject to the final preparation of the financial statements and audit. It also includes approximately \$2.1m in Financial Assistance Grant paid in advance

### Items requiring Council Resolution

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5. **Key Performance Indicators Budget Review Statement** – This statement is designed to provide some simple financial indicators to give the Council a snapshot of how it is performing financially.

Unlike the earlier reports there is some freedom here for the Council to choose what indicators it would like to see included in the report. The finance team has chosen three that seem reasonably useful for the Council to track.

- a) **Debt Service Ratio** – an indicator of how much of the Council's income is used to service its debt

*In 2017/18, this was 0.81% - in line with expectations and easily meeting the NSW Treasury Corporation benchmark.*

- b) **Rates & Annual Charges Coverage Ratio** – an indicator of how reliant the Council is on its rates revenue

*In 2017/18, this was 40.3%, below initial expectations and does not meet the NSW Treasury Corporation benchmark of 50%. This figure has been distorted by the payment of 50% of the 2018/19 Financial Assistance Grant allocation in advance as well as other large capital grants received by the Council.*

- c) **Building and Infrastructure Renewal Ratio** – an indicator of the Council's effort in renewing its assets as they deteriorate.

*In 2017/18, this was 133.6%, above initial expectations and easily meeting the NSW Treasury Corporation benchmark of 100%.*

Overall, the Council performed well against the benchmarks it set for its financial performance

6. **Contracts and Other Expenses Budget Review Statement** – This statement is an attempt to provide the Council with some detail about the Council's new contractual arrangement and expenditure on consultancies and legal expenses.  
The Council did not enter into any contracts meeting the reporting criteria in the period 1 March to 30 June 2018.

## Items requiring Council Resolution

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**6.17 LEGAL DOCUMENTS FOR SIGNING AND SEALING****AUTHOR:** Revenue Officer**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting**FILE NO:** 25.138.1**RECOMMENDATION:** - that the Council sign and seal the following documents:

1. Certificate of 2017/18 Rates and Charges brought to account, as at 30 June, 2018.
2. Certificate of 2018/19 Rates and Charges levied, as at 10, July 2018

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**REPORT:**

The Certificates were prepared by the Revenue Coordinator, for Rates and Charges levied and brought to account for auditing requirements.

Copies of the Certificates are circulated with this Agenda as **Appendices "T" and "U"**

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Items requiring Council Resolution

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LATE ITEM ADMITTED WITH THE PERMISSION OF THE MAYOR.

**6.18 RIVERINA AND MURRAY JOINT ORGANISATION**

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 14.099.2

**RECOMMENDATION:** - that the Council endorse the draft Code of Meeting Practice, Charter and Policy on Payment of Expenses and Provision of Facilities proposed for Riverina and Murray Joint Organisation.

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**REPORT:**

Circulated with this agenda as **Appendices “X”, “Y” and “Z”** are copies of the draft Code of Meeting Practice, Charter and Policy on Payment of Expenses and Provision of Facilities respectively as adopted by RAMJO at its inaugural meeting.

RAMJO has requested feedback from member Councils in relation to the drafts.

The drafts appear worthy of the Council’s support without modification.

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Items for Noting

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**RECOMMENDATION** – that Items for Noting numbered 7.1 to 7.9 inclusive be received and noted.

**7.1 T15/17/18 – DESIGN AND CONSTRUCTION OF FINLEY SKATE PARK**

**AUTHOR:** Enterprise Risk Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting

**FILE NO:** T15/17/18

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**REPORT:**

In May, 2018 requests were lodged via VendorPanel for the Design and Construction of the Finley Skate Park with the closing date for submissions being 27<sup>th</sup> June, 2018.

Submissions were received from Convic and VFG Skateparks.

The submissions were evaluated by an evaluation panel consisting of Matthew Hansen, Director Corporate Services, Matthew Clarke, Engineering Services Manager, and Michelle Koopman, Enterprise Risk Manager. The evaluation panel reported to the General Manager with a recommendation that he accept the offer from VFG Skateparks for a total cost of \$198,000 (GST incl.).

The General Manager accepted the recommendation on Council's behalf and a copy of the panel's evaluation documentation is provided in the confidential section of the agenda for the information of Councillors.

This project is funded from the Stronger Country Communities grant of \$161,800 and Council budget allocation of \$50,000. The budget for the project includes the removal of the existing skate park and site preparation works of \$11,800 and the design and construction of the new skate park at \$200,000 (incl. GST).

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**Items for Noting**

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**7.2 SOUTH WEST ARTS – ARTS AND CULTURAL DEVELOPMENT PLAN****AUTHOR:** Director Corporate Services**STRATEGIC OUTCOME:** Supported and engaged communities**STRATEGIC OBJECTIVE:** 3.2 Support community engagement through life-long learning, culture and recreation**FILE NO:** 26.128.3

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**REPORT:**

South West Arts (SWA) is the Regional Arts Development Association (RADO) for the south west region of New South Wales – including Berrigan Shire. The role of SWA is to provide strategic direction for sustainable arts and cultural development in its region.

As part of this role, SWA has prepared an Arts and Cultural Development Plan for the period 2018-2021. The Plan is a plan for the Arts and Culture in the region, not just a plan for SWA, and Council and other groups are invited to make use of this Plan.

A copy of the Plan is attached as **Appendix “V”**

The Plan identifies five goals.

1. Develop a creative culture
2. Creatively celebrate our culture
3. Make more opportunities to create
4. Grow our creative community
5. Ensure a creative future

After consultation with Berrigan Shire residents, the Plan identified the following preferred outcomes for Berrigan Shire specifically

1. Development of Social Enterprise Business Plan
2. Greater support for growing and developing events as festivals as a tourism development strategy
3. Investment in public art, heritage, walks and passive recreation activities
4. Development of a strategy to encourage travellers to stop in town along the highway including travellers rest stops, better public toilets, RV stops, parks and activities for children, connected walks to main shopping centres incorporating public art and heritage.
5. Greater investment in cultural assets such as community halls and libraries

**NOTING**

### Items for Noting

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6. Town entrance upgrades and main street beautification with arts and cultural features.

Specific cultural infrastructure projects in Berrigan Shire identified in the Plan include

1. Finley Pioneer Railway Arts Precinct
2. Tocumwal Foreshore Amphitheatre
3. Tocumwal War Memorial Hall
4. Tocumwal Foreshore Precinct
5. Berrigan War Memorial Hall – theatre upgrade
6. Berrigan Parks, Town Walks and Murals/Mosaics
7. Berigan Skate Park street art
8. Tocumwal Historic Aerodrome Museum
9. Finley School of Arts
10. Barooga Town Walk

A key action identified in the plan is to establish a collaborative Arts and Culture network/committee that will create the political capital to advocate for Arts and Cultural outcomes across the region. It is proposed that this network/committee would be a sub-committee of SWA and include a staff member and Councillor from each local government area in the region.

**Items for Noting**

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**7.3 TENDER T01/18/19 ANNUAL PLANT HIRE****AUTHOR:** Engineering Services Manager**STRATEGIC OUTCOME:** Sustainable natural and built landscapes**STRATEGIC OBJECTIVE:** 1.3 Connect and protect our communities**FILE NO:** T01/18/19

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**REPORT:**

Tender T01/18/19 is for the Annual Plant Hire Rates for the 2018/19 year. The Council wishes to compile a list of available specific items of plant for hire to supplement its own plant fleet. The list is to enable the Council to select suitable plant on a 'Best Value' basis to support the delivery of works and services to the community as required.

The contract is a schedule of rates contract.

Tenders closed at 2:00pm Wednesday 6<sup>th</sup> June, 2018. At the time of closing a total of thirty-seven submissions were received.

Submissions were received from the following organisations:

1. A & T GOLDMAN PTY LTD
2. AUSTIN ROBINSON EXCAVATIONS PTY LTD
3. BELL / KEARNEY EXCAVATION PTY LTD
4. BERRIGAN WATER CARTAGE
5. CONXHIRE
6. CRAIG CONGRAM LIVESTOCK & GENERAL HAULAGE
7. CURRY POWER PTY LTD
8. EARTHCO PROJECTS PTY LTD
9. EARTH PLANT HIRE PTY LTD
10. FENHILL PTY LTD
11. FOXY'S BACKHOE SERVICE
12. GLENGARLEIGH PTY LTD
13. HIWAY STABILIZERS AUSTRALIA PTY LTD
14. JUDD & SONS PTY LTD
15. JIM MUIRHEAD EARTHMOVING
16. LUXTON PLANT PTY LTD
17. MANGO MINI DIGGERS
18. MURRAY RIVER SLASHING
19. MILLER PIPE & CIVIL PTY LTD
20. MILLERS CIVIL CONTRACTORS & PLANT HIRE PTY LTD
21. NECAM PTY LTD
22. O'LOUGHLIN EXCAVATIONS

**NOTING**



Items for Noting

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23. PASCOE GRADING & EARTHMOVING CONTRACTORS PTY LTD
24. PIPELINE CLEANING SERVICES AUSTRALIA PTY LTD
25. RIVERINA STABILISERS PTY LTD
26. RM WOOD CONTRACTING
27. ROLLERS AUSTRALIA PTY LTD
28. GAVLEX PTY LTD T/AS RSP ENVIRONMENTAL SERVICES
29. SE & ST LITTLE PTY LTD
30. STABILISED PAVEMENTS OF AUSTRALIA
31. STABILCO PTY LTD
32. STEPHEN HAYNES PTY LTD
33. THE MINING PTY LTD
34. TOXFREE
35. TRIBUZI TRANSPORT AND PLANT HIRE PTY LTD
36. 359 TRANSPORT
37. UNIVERSAL MOBILE TOWER HIRE

**Consideration of the Tenders**

All tenders were considered by the Tender Evaluation Committee consisting of Matthew Clarke, Gary George and Fred Exton.

All tenders submitted were deemed compliant with the specification.

**Supervisor**

The superintendent of the contract will be the Director of Technical Services and the superintendent's representative will be the Engineering Services Manager.

**Acceptance**

The General Manager has accepted this tender on behalf of Council on the 6<sup>th</sup> August, 2018.

**Items for Noting**

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**7.4 TENDER T02/18/19 SUPPLY OF QUARRY PRODUCTS****AUTHOR:** Engineering Services Manager**STRATEGIC OUTCOME:** Sustainable natural and built landscapes**STRATEGIC OBJECTIVE:** 1.3 Connect and protect our communities**FILE NO:** T02/18/19

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**REPORT:**

Tender T02/18/19 is for the Supply of Quarry Products for the 2018/19 year.

The contract is a schedule of rates contract.

Tenders closed at 2:00pm Wednesday 6<sup>th</sup> June, 2018. At the time of closing a total of six submissions were received.

Submissions were received from the following organisations:

1. **A & T GOLDMAN PTY LTD**
2. **BURGESS EARTHMOVING PTY LTD**
3. **CJ & BB LAWRENCE PTY LTD T/AS LAWRENCE BROTHERS**
4. **E.B MAWSON & SONS PTY LTD**
5. **JUDD & SONS PTY LTD**
6. **STEPHEN HAYNES PTY LTD**

**Consideration of the Tenders**

All tenders were considered by the Tender Evaluation Committee consisting of Matthew Clarke, Gary George and Fred Exton.

All tenders submitted were deemed compliant with the specification.

**Supervisor**

The superintendent of the contract will be the Director of Technical Services and the superintendent's representative will be the Engineering Services Manager.

**Acceptance**

The General Manager has accepted this tender on behalf of Council on the 6<sup>th</sup> August, 2018.

**NOTING**

Items for Noting

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**7.5 TENDER T03/18/19 SUPPLY OF ELECTRICAL SERVICES**

**AUTHOR:** Engineering Services Manager

**STRATEGIC OUTCOME:** Sustainable natural and built landscapes

**STRATEGIC OBJECTIVE:** 1.3 Connect and protect our communities

**FILE NO:** T03/18/19

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**REPORT:**

Tender T03/18/19 is for the Supply of Electrical Service for the 2018/19 year.

The contract is a schedule of rates contract.

Tenders closed at 2:00pm Wednesday 6<sup>th</sup> June, 2018. At the time of closing a total of eight submissions were received.

Submissions were received from the following organisations:

1. **COBRAM ELECTRICAL AND DATA PTY LTD**
2. **IAN WASTLE PACE ELECTRICS PTY LTD**
3. **KERFOOT PTY LTD**
4. **MURRAY RIVER ELECTRICAL**
5. **MURRAY VALLEY LOCATING & ELECTRICAL**
6. **PA & JL SCOTT**
7. **PBS POWER SERVICES PTY LTD**
8. **RW PURTLE PTY LTD**
9. **WATTERS ELECTRICAL PTY LTD**

**Consideration of the Tenders**

All tenders were considered by the Tender Evaluation Committee consisting of Matthew Clarke, Gary George and Fred Exton.

All tenders submitted were deemed compliant with the specification except for Watters Electrical Pty Ltd whom did not supply sufficient documentation and was therefore deemed uncompliant.

**Supervisor**

The superintendent of the contract will be the Director of Technical Services and the superintendent's representative will be the Engineering Services Manager.

**Items for Noting**

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The superintendent of the contract will be the Director of Technical Services and the superintendent's representative will be the Engineering Services Manager.

**Acceptance**

The General Manager has accepted this tender on behalf of Council on the 8<sup>th</sup> August, 2018.

Items for Noting

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**7.6 ELECTION OF MAYOR, DEPUTY MAYOR  
AND APPOINTMENT OF DELEGATES**

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting

**FILE NO:** 13.055.1

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**REPORT:**

Prior to the September Council meeting, an Extraordinary meeting will be held to:

- Elect a Mayor for the next 2 years
- Elect a Deputy Mayor for the next 2 years
- Appoint Delegates to other committees and organisations for the next 2 years.

Nomination forms are circulated to Councillors with this Agenda as **Appendix “W”**

Completed nomination forms should be returned to the General Manager prior to 9:00 am on Wednesday 19<sup>th</sup> September, 2018.

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**Items for Noting**

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**7.7 LOANS AND INVESTMENTS****AUTHOR:** Director Corporate Services**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting**FILE NO:** 12.091.1

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**REPORT:**

While the Council's forward plans include no firm plan to borrow over the next four years, the Council has flagged the option of borrowing of up to \$1.5 million to fund significant upgrade works for the water treatment works at Barooga and Finley if matching funding from the NSW government became available.

The view of the Council has been that this level of borrowing would be sustainable and affordable and consistent with the Council's adopted Financial Strategy 2017 which states:

*Implement a Borrowing Policy that allows the Council to borrow only for the development of infrastructure where:*

- *There is an urgent need for the asset in the short term, or*
- *It is most cost-effective to construct the asset in the short term (as opposed to waiting until sufficient on-hand funds are available), and*
- *The Council has access to a funding stream to meet its debt obligations without compromising its other activities.*

The Council's current position on such a loan is that it would first seek to borrow internally – using funds from its sewer fund not currently being used. While the Council would be required to charge a commercial rate, it would allow for a cheaper source of funds for the water fund and a better rate of return on investment for the Sewer fund. The Council would also avoid any bank fees or charges on the transaction.

To borrow internally, the Council requires permission from the Minister for Local Government. If this permission is not granted the Council would then need to borrow externally. After the abandonment of the whole "Fit for the Future" status for Councils, Berrigan Shire Council is now eligible to borrow from the NSW Treasury Corporation (TCorp) at government rates should it wish.

**NOTING**

### Items for Noting

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While access to TCorp funds if required would be useful, there are concerns across NSW local government about the requirements that TCorp are placing on Councils wishing to borrow from them. Given there is an associated push by some to require all external borrowing by Council's to be sourced from TCorp, these requirements are a concern.

In short, TCorp are requiring Councils who wish to borrow from them to enter into a covenant to ensure that no more than \$250,000 of their investment portfolio is with institutions that have a credit rating with Standard and Poor's of BBB- or below, or are unrated. Further, that no more than 30% of the Council's portfolio is invested with institutions with a credit rating of A+ or below – in effect any bank other than the “Big 4” of ANZ, CBA, NAB and Westpac.

This covenant is significantly more restrictive than the Ministerial Investment Order issued in January 2011 after the Global Financial Crisis (GFC). The covenant would also place the Council in breach of its own [Investment Policy](#)

Together, these restrictions would hamper the Council's ability to support local institutions like Central Murray Credit Union, Goulburn Murray Credit Union. It would also make it difficult for the Council to invest as much it would like with its own community bank – the Bendigo and Adelaide Bank is only rated as A-.

The Council's capacity to support its local community via its financing and investment decisions would be at risk if it lost its general powers of financing and investment.

This does not require any immediate action from the Council however it may be worth reviewing its borrowing and investment strategies.

1. The Council should consider formalising its position that, where funds are available, it will source any loans internally.
2. The Council should ensure that its support, via its investment portfolio, for its agency with the Bendigo Bank is in line with its adopted investment policy, the Local Government Ministerial Investment Order and its own risk appetite.
3. The Council should look to resist any moves by the Office of Local Government, TCorp or the NSW Government in general to centralise Local Government borrowings and/or investments.

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**Items for Noting**

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**7.8 OUTSTANDING RATES AND DEBTORS BALANCES****AUTHOR:** Revenue Officer**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting**FILE NO:** 25.138.1

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**REPORT:**

This report is a summary of outstanding Rates and Charges (Part 1) and Debtors (Part 2) as at 30 June 2018, and how these balances compare to the previous year.

**Rates and Charges**

The final collection ratio for outstanding rates and charges has slightly improved from last year.

The final collection ratio percentage of **96.00%** is the best result since water has been included in the end of year outstanding rates and debtors report, which began in the 2006/07 financial year.

The Council has a moral obligation to its community to ensure that all ratepayers pay their rates. That said, the Council also has an obligation to the less fortunate and to this end, it has continued to make the Hardship Policy available to ratepayers. This allows for some consideration of the special circumstances of qualifying ratepayers. In the year 2017/2018 no applications were received for hardship relief.

Council has changed debt collection agencies. The Revenue Department have formed a good relationship with Executive Collections and since engaging their services there have been some very beneficial results.

In line with Council's adopted collection policies and procedures a range of recovery techniques have been used throughout the 2017/18 year such as:

1. Personal meetings and phone calls with large outstanding ratepayers,
2. Garnishing wages,
3. Rental Orders on Properties and

**NOTING**



### Items for Noting

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4. Statement of Claims, which, whilst not popular with the ratepayers concerned, has achieved satisfactory results.

Council has also on occasion, enforced warrants on ratepayers to appear at court hearings to consider payment of their outstanding rates. This process is a last resort after all other options have not yielded a suitable repayment plan.

There are currently three ratepayers where Council may exercise its powers to sell property to recover unpaid rates. These cases are subject to ongoing close monitoring.

There are number of factors contributing to the final positive debt ratio result, which include:

1. A more hands on approach to debt recovery by Revenue staff.
2. A favourable season for the farming community during the 2017/18 cropping cycle.
3. Increased engagement of rate payers with large outstanding balances.

Please note the table below includes \$146,594.78 of outstanding, but not overdue, water consumption. The water officer is adjusting the issuing of water consumption notices to allow Reading 4 to be due earlier in the financial year.

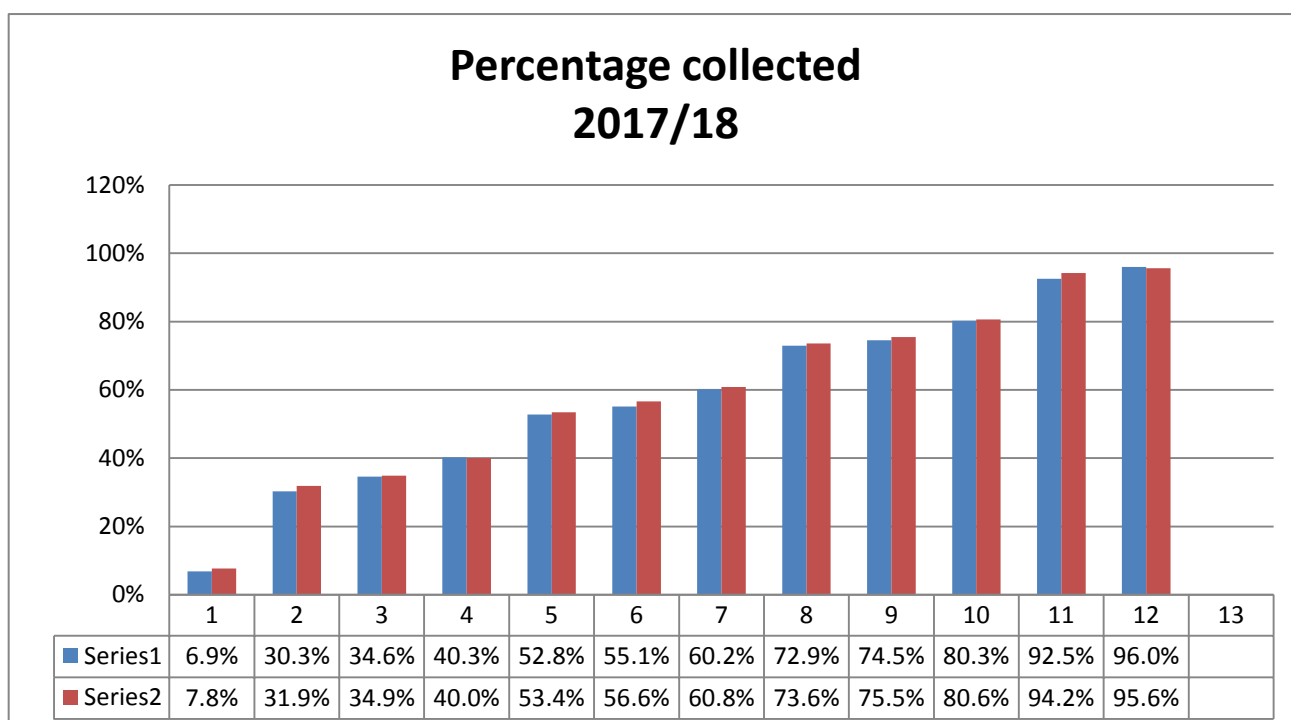
This has contributed to an additional 1.70% to the outstanding rates and charges balance. This impacts on the collection ratio because revenue for this levy has been generated in 2017/18 but will not be collected until the following year (2018/19).

The first table below is a summary of the amounts outstanding compared to the initial 2017/18 levy. The second table below shows the amounts outstanding from each instalment.

## Items for Noting

| BY DATE                               | PAYMENT            | DUE          | Balances               |                     | Percentage outstanding |
|---------------------------------------|--------------------|--------------|------------------------|---------------------|------------------------|
|                                       |                    |              | Original levy          | 30 June 2018        |                        |
| <b>Arrears levies</b>                 | <b>from</b>        | <b>prior</b> |                        |                     | 29.94%                 |
|                                       |                    |              | \$358,824.38           | \$102,054.99        |                        |
| <b>Instalment</b>                     |                    |              |                        |                     |                        |
|                                       | 31 August 2017     |              | \$2,322,162.55         | \$21,414.66         | 0.92%                  |
|                                       | 30 November 2017   |              | \$2,402,131.74         | \$34,971.39         | 1.46%                  |
|                                       | 28 February 2018   |              | \$2,420,051.72         | \$65,936.78         | 2.72%                  |
|                                       | 31 May 2017        |              | \$2,425,202.12         | \$241,946.68        | 9.98%                  |
| <b>Water 29/6/18</b>                  | <b>Consumption</b> | <b>Due</b>   |                        |                     | 87.27%                 |
|                                       |                    |              | \$167,977.96           | \$146,594.78        |                        |
| <b>Unallocated Receipts R &amp; W</b> |                    |              |                        |                     |                        |
|                                       |                    |              | -\$45,411.07           | -\$210,955.07       |                        |
| <b>Totals</b>                         |                    |              | <b>\$10,032,980.30</b> | <b>\$401,964.21</b> | <b>4.01%</b>           |

The chart below shows the progress in revenue collection of the 2017/18 rates levy throughout the financial year.

**Debtors**

Total outstanding debtors have risen by \$380,000 this year the largest increase being in the General/Sundry/Other Debtors. The below table shows a comparison of debtor types since 30 June 2012. There are no significant concerns at this stage about any of the outstanding amounts and most should be paid throughout the financial year. Large Balances at 30 June include amounts of \$528,423 in invoices paid in June predominately in relation to State Government contracts.



### Items for Noting

Please note also that these figures reflect balances prior to the completion of the Annual accounts, and that other debtors maybe included in the preparation of Councils annual statements.

| Debtor Class           | 30/06/12  | 30/06/13  | 30/06/14  | 30/06/15  | 30/06/16  | 30/06/17    | 30/06/18    |
|------------------------|-----------|-----------|-----------|-----------|-----------|-------------|-------------|
| <b>General</b>         | \$125,650 | \$139,157 | \$183,040 | \$281,795 | \$121,406 | \$429,670   | \$970,628   |
| <b>Food Inspection</b> | \$0       | \$0       | \$2,523   | \$2,477   | \$73      | \$403       | \$2797      |
| <b>Half Cost Works</b> | \$87,219  | \$60,484  | \$86,459  | \$59,877  | \$53,795  | \$114,507   | \$116,691   |
| <b>S355 Comm Loans</b> | \$35,000  | \$35,916  | \$70,946  | \$148,316 | \$78,970  | \$59,239    | \$12,230    |
| <b>Swimming Pools</b>  | \$28,232  | \$23,595  | \$19,735  | \$13,917  | \$23,399  | \$0         | \$4,739     |
| <b>Cemetery</b>        | \$431     | \$4,184   | \$51      | \$2,595   | \$1,372   | \$348       | \$7,106     |
| <b>Grants</b>          | \$35,000  | \$2,959   | \$19,600  | \$51,174  | \$21,822  | \$337,462   | \$125,065   |
| <b>Staff</b>           | \$1,286   | -\$270    | -\$3,562  | \$5,034   | \$351     | \$423       | \$856       |
| <b>Superannuation</b>  | -\$377    | -\$89     | -\$1,906  | -\$1,136  | -\$480    | -\$858      | -\$1,075    |
| <b>Land Sales</b>      | \$0       | -\$4,000  | \$65,000  | \$315,664 | \$0       | -\$858      | \$172,000   |
| <b>Aerodrome</b>       | \$5,107   | -\$15     | \$4,225   | \$3,768   | \$3,709   | \$2,933     | \$230       |
| <b>Total</b>           | \$317,547 | \$266,873 | \$450,708 | \$883,480 | \$305,035 | \$1,031,126 | \$1,411,266 |

## Items for Noting

## 7.9 DEVELOPMENT DETERMINATIONS FOR MONTH OF JULY 2018

**AUTHOR:** Executive Support Officer

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

**FILE NO:** 7.143.7

**REPORT:**

### APPLICATIONS DETERMINED FOR JULY

| APPLICATION  | DESCRIPTION                                   | PROPERTY LOCATION   | APPLICANT                   | OWNER   | STATUS              | VALUE        | DAYS TAKEN |          |
|--------------|---|---|-----------------------------|---|---------------------|--------------|------------|----------|
| 132/18/DA/DM | OUTDOOR GYM EQUIPMENT                         | FINLEY LAKE, MURRAY STREET, FINLEY NSW 2713               | FINLEY ROTARY CLUB          | DEPT OF INDUSTRY – CROWN LAND & WATER FINLEY LAKE TRUST | APPROVED 06-07-2018 | \$ 8000.00   | ACTIVE 19  | TOTAL 43 |
| 138/18/DA/D9 | 2 LOT SUBDIVISION                             | 6 PUTTER COURT, BAROOGA NSW 3644 (LOT101//DP1133352)      | MR KALE WATKINS             | MR KALE WATKINS   | APPROVED 05-07-2018 | \$ 0.00      | ACTIVE 32  | TOTAL 32 |
| 140/18/DA/D2 | COMMERCIAL SHED                               | 285 MURRAY STREET, FINLEY NSW 2713 (LOTB//DP370594)       | MARK LAWLOR                 | MR MA LAWLOR  | APPROVED 18-07-2018 | \$ 63000.00  | ACTIVE 14  | TOTAL 35 |
| 141/18/DA/DM | EXTENSION CHILD CARE FRONT GARDEN & FENCE     | 239-241 MURRAY STREET, FINLEY NSW 2713 (LOT15//DP260805)  | MICHELLE MCGRATH            | MR M W & MRS M L MCGRATH                                | APPROVED 05-07-2018 | \$ 2500.00   | ACTIVE 0   | TOTAL 26 |
| 142/18/DA/D6 | ADDITIONS TO DWELLING                         | 114 QUICKS ROAD, BAROOGA NSW 3644 (LOT35//DP859774)       | HELEN WORCESTER             | MS H K WORCESTER  | APPROVED 05-07-2018 | \$ 60000.00  | ACTIVE 16  | TOTAL 25 |
| 146/18/DA/DM | CHANGE OF USE TO AGRICULTURE PRODUCE INDUSTRY | 16138 RIVERINA HIGHWAY, FINLEY NSW 2713 (LOT56//DP588668) | DAVID PAYNE CONSTRUCTIONS   | LANDMARK OPERATIONS LIMITED                             | APPROVED 05-07-2018 | \$ 800000.00 | ACTIVE 4   | TOTAL 20 |
| 147/18/DA/DM | CONCEPT APPROVAL FOR ECO-TOURIST FACILITY     | 76 PLATYPUS DRIVE, BAROOGA NSW 3644 (LOT3//DP253590)      | MARK & LISA BALDWIN         | J.G.D PTY LTD   | APPROVED 18-07-2018 | \$ 250000.00 | ACTIVE 16  | TOTAL 29 |
| 150/18/DA/D1 | BV DWELLING & ATTACHED GARAGE                 | 5 TAKARI STREET, BAROOGA NSW 3644 (LOT2//DP1228179)       | METRICON HOMES              | MR G S HAWKE & MRS K L HAWKE                            | APPROVED 13-07-2018 | \$ 228223.00 | ACTIVE 20  | TOTAL 20 |
| 152/18/DA/D5 | RESIDENTIAL STORAGE SHED                      | 21 MOORE STREET, TOCUMWAL NSW 2714 (LOT8/3//DP6464)       | O'HALLORAN PROPERTY SERVICE | MS S POTTER & MR A G POTTER                             | APPROVED 12-07-2018 | \$ 49370.00  | ACTIVE 0   | TOTAL 17 |
| 1/19/DA/D5   | PATIO AREA                                    | 7 BEVERLEY PLACE, BAROOGA NSW 3644 (LOT58//DP1123204)     | NORTH VIC PATIOS            | MR NS & MRS SM DUFFIELD                                 | APPROVED 26-07-2018 | \$ 35000.00  | ACTIVE 17  | TOTAL 17 |
| 2/19/DA/DM   | AIRCRAFT HANGAR                               | 2 LIBERATOR PLACE, TOCUMWAL NSW 2714 (LOT26//DP1190777)   | MR R DIXON                  | MR R J DIXON  | APPROVED 27-07-2018 | \$ 67000.00  | ACTIVE 17  | TOTAL 17 |
| 3/19/DA/D1   | BV DWELLING & ATTACHED GARAGE                 | 163 RACECOURSE ROAD, TOCUMWAL NSW 2714 (LOT1//DP1242015)  | LEWIS HOMES                 | MR RJ AND MRS MA DIXON                                  | APPROVED 27-07-2018 | \$ 507000.00 | ACTIVE 17  | TOTAL 17 |
| 6/19/DA/D8   | AMENITIES BUILDING                            | 25-33 BAROOGA ROAD, TOCUMWAL NSW 2714                     | BERRIGAN SHIRE COUNCIL      | BERRIGAN SHIRE COUNCIL                                  | APPROVED 30-07-2018 | \$ 25000.00  | ACTIVE 14  | TOTAL 14 |

NOTIFICATION

## Items for Noting

|            |                 |   |            |                        |                     |              |          |         |
|------------|-----------------|---|------------|------------------------|---------------------|--------------|----------|---------|
|            |                 | (LOT7302//DP1148586)                                    |            |                        |                     |              |          |         |
| 7/19/DA/DM | AIRCRAFT HANGAR | 23 WIRRAWAY COURT, TOCUMWAL NSW 2714 (LOT42//DP1233177) | MR A HEARN | BERRIGAN SHIRE COUNCIL | APPROVED 27-07-2018 | \$ 180000.00 | ACTIVE 8 | TOTAL 8 |

APPLICATIONS PENDING DETERMINATION AS AT 07/08/2018

| APPLICATION NO. | DATE LODGED | DESCRIPTION  | PROPERTY LOCATION  |
|-----------------|-------------|--|--|
| 135/18/DA/D1    | 15-05-2018  | DWELLING   | BUSHLANDS ROAD, TOCUMWAL NSW (Lot19//DP286078)                 |
| 136/18/DA/D1    | 18-05-2018  | DWELLING   | BUSHLANDS ROAD, TOCUMWAL NSW 2714 (Lot5//DP286078)             |
| 4/19/DA/D5      | 05-07-2018  | RESIDENTIAL STORAGE SHED   | 56 COLLIE STREET, BAROOGA NSW 3644 (Lot3//DP786750)            |
| 8/19/DA/D8      | 18-07-2018  | REFURBISHMENT OF FINLEY SCHOOL OF ARTS & MEMORIAL HALLS<br>(DEMOLITION, ADDITIONS & ALTERATIONS) | 83-87 MURRAY STREET, FINLEY NSW 2713 (Lot1/3//DP758412)        |
| 16/19/DA/DO     | 24-07-2018  | RURAL SHED   | 268 GOLF COURSE ROAD, BAROOGA NSW 3644 (Lot2//DP791909)        |
| 17/19/DA/D5     | 25-07-2018  | GARAGE & AWNINGS   | 70 HENNESSY STREET, TOCUMWAL NSW 2714 (LotA//DP376979)         |
| 18/19/DA/D1     | 26-07-2018  | BV DWELLING & ATTACHED GARAGE  | 37 WIRUNA STREET, BAROOGA NSW 3644 (Lot8//DP237525)            |
| 19/19/DA/D9     | 27-07-2018  | 3 LOT SUBDIVISION  | 43-49 SNELL ROAD, BAROOGA NSW 3644 (Lot134//DP752274)          |
| 20/19/DA/D9     | 31-07-2018  | 2 LOT SUBDIVISION  | 9-11 DENISON STREET, TOCUMWAL NSW 2714 (Lot2/29//DP758981)     |
| 21/19/DA/D1     | 03-08-2018  | BV DWELLING & ATTACHED GARAGE  | 3053 MULWALA-BAROOGA ROAD, BAROOGA NSW 3644 (Lot91//DP1128142) |
| 22/19/DA/D6     | 03-08-2018  | ADDITIONS TO DWELLING  | 38 KAMAROOKA STREET, BAROOGA NSW 3644 (Lot20//DP238626)        |
| 23/19/DA/D2     | 03-08-2018  | EXTENSION TO LIBRARY   | 57-67 DENILQUIN STREET, TOCUMWAL NSW 2714 (Lot1//DP1071473)    |
| APPLICATION NO. | DATE LODGED | DESCRIPTION  | PROPERTY LOCATION  |
| 135/18/DA/D1    | 15-05-2018  | DWELLING   | BUSHLANDS ROAD, TOCUMWAL NSW (Lot19//DP286078)                 |
| 136/18/DA/D1    | 18-05-2018  | DWELLING   | BUSHLANDS ROAD, TOCUMWAL NSW 2714 (Lot5//DP286078)             |

## TOTAL APPLICATIONS DETERMINED / ISSUED (including modifications)

|   | This Month (July) | Year to Date | This Month's Value | Year to Date Value |
|---|-------------------|--------------|--------------------|--------------------|
| <i>Development Applications (DA)</i>            | 14                | 14           | \$2,275,093        | \$2,275,093        |
| <i>Construction Certificates (CC)</i>           | 9                 | 9            | \$921,403          | \$921,403          |
| <i>Complying Development Certificates (CDC)</i> | 0                 | 0            | \$0                | \$0                |
| <i>Local Activity (s.68)</i>                    | 7                 | 7            | 0                  | 0                  |

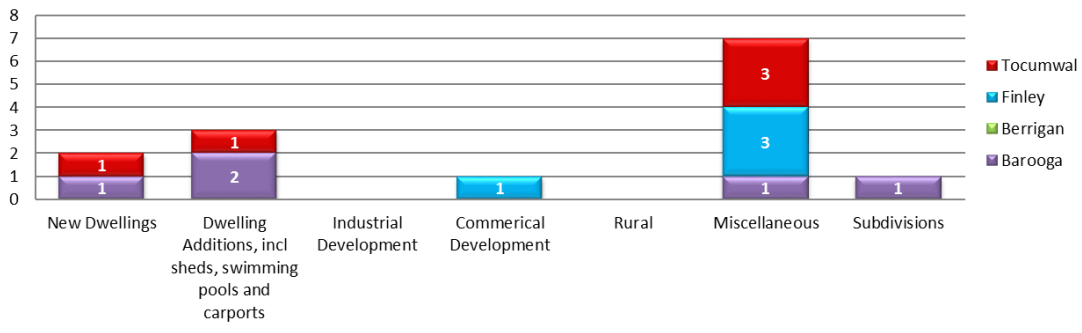
NOTIFICATION

Items for Noting

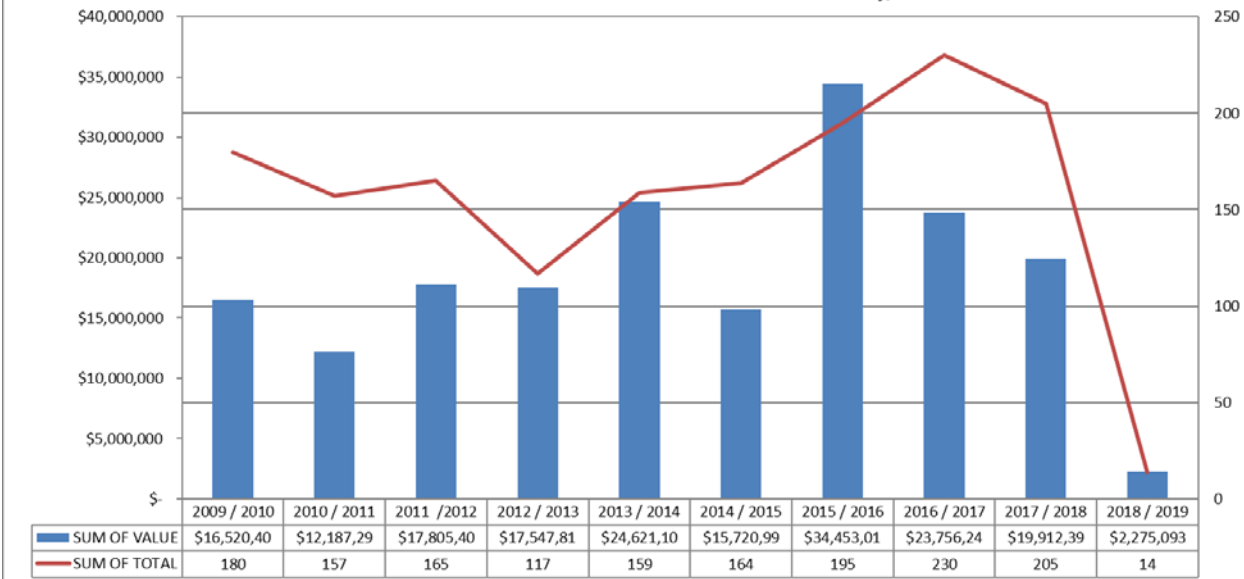
**OTHER CERTIFICATES ISSUED FOR JULY**

|              | s10.7(2) Planning Certificate |            | s10.7(5) Certificate |            | 735A Certificate Outstanding Notices or Orders under LG Act 1993 |            | s9.34 Certificate Outstanding Notices or Orders under EP&A Act 1979 |            | s6.24 Building Certificate |            | Swimming Pool Certificate |            |
|--------------|-------------------------------|------------|----------------------|------------|--|------------|---|------------|----------------------------|------------|---------------------------|------------|
|              | July                          | Year Total | July                 | Year Total | July   | Year Total | July  | Year Total | July                       | Year Total | July                      | Year Total |
| BAROOGA      | 8                             | 8          | 0                    | 0          | 0  | 0          | 0   | 0          | 0                          | 0          | 2                         | 2          |
| BERRIGAN     | 3                             | 3          | 0                    | 0          | 1  | 1          | 0   | 0          | 0                          | 0          | 0                         | 0          |
| FINLEY       | 9                             | 9          | 0                    | 0          | 0  | 0          | 0   | 0          | 0                          | 0          | 1                         | 1          |
| TOCUMWAL     | 9                             | 9          | 0                    | 0          | 1  | 1          | 0   | 0          | 2                          | 2          | 0                         | 0          |
| <b>TOTAL</b> | <b>29</b>                     | <b>29</b>  | <b>0</b>             | <b>0</b>   | <b>2</b>   | <b>2</b>   | <b>0</b>  | <b>0</b>   | <b>2</b>                   | <b>2</b>   | <b>3</b>                  | <b>3</b>   |

**DEVELOPMENT ACTIVITY 2018/2019 as at 31 July, 2018**



**DEVELOPMENT ACTIVITY as at 31 July, 2018**



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## Committee meeting reports

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E**8. MINUTES OF THE CORPORATE SERVICES COMMITTEE MEETING**

**RECOMMENDATION** – that recommendation numbered 5 to 6 of the Corporate Services Committee Meeting held on 1<sup>st</sup> August, 2018 be adopted.

**5. MURRAY DARLING BASIN PLAN – ECONOMIC ASSISTANCE**

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Diverse and resilient business

**STRATEGIC OBJECTIVE:** 4.1 Strengthen and diversify the local economy and invest in local job creation and innovation

**FILE NO:**

**RESOLVED** Crs Morris and Taylor to develop strategies for the following projects:

- Expansion of aged care facilities through capital injection
- Implement a “feed street” strategy
- Railway extension at Tocumwal
- Refugee facilities at Finley

**6. FINLEY SHOWGROUNDS CHANGE ROOMS AND KIOSK**

**AUTHOR:** Director Corporate Services

**STRATEGIC OUTCOME:** Supported and engaged communities

**STRATEGIC OBJECTIVE:** 3.2 Support community engagement through life-long learning, culture and recreation

**FILE NO:** 21.101.8

**RESOLVED** Crs Morris and Taylor that the Council submit an application for \$100,000 in funding under the ORG CLUBGrants Infrastructure grants program for the refurbishment of the change rooms and kiosk building at the Finley Showgrounds and Sporting Complex at a total project cost of \$200,000.

Items requiring Council Resolution

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9. **MAYOR'S REPORT**

**RECOMMENDATION** – that the Mayor's Report be received.

**RESOLUTION**



Items requiring Council Resolution

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10.

**DELEGATES REPORT**

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Items requiring Council Resolution

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**11. GENERAL BUSINESS**

**RESOLUTION**