



Council Chambers,
BERRIGAN NSW 2712

Sir/Madam,

The Ordinary Meeting of the Council of the Shire of Berrigan will be held in the **Council Chambers**, Berrigan, on **Wednesday 21st March, 2018** when the following business will be submitted:-

9:00AM

Public Question Time

COUNCIL MEETING

| | | |
|------|--|----|
| 1. | APOLOGIES | 3 |
| 2. | DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTEREST | 3 |
| 3. | VISITORS ATTENDING MEETING..... | 3 |
| 4. | CONFIRMATION OF MINUTES | 3 |
| 5.1 | FINANCE - ACCOUNTS | 3 |
| 5.2 | OPENING OF BENDIGO BANK MAIN BUSINESS TRANSACTION ACCOUNT | 8 |
| 5.3 | STRENGTHENING COUNTRY COMMUNITIES ROUND 1 PROJECTS | 9 |
| 5.4 | AMBULANCE SERVICE AT TOCUMWAL..... | 12 |
| 5.5 | TOCUMWAL SWIMMING POOL COMMITTEE OF MANAGEMENT | 13 |
| 5.6 | SPORTS EVENT PROGRAM PROPOSAL | 14 |
| 5.7 | STRONGER COUNTRY COMMUNITIES – ROUND 2 PROJECTS | 16 |
| 5.8 | DRAFT DELIVERY PROGRAM | 20 |
| 5.9 | CLEAN ENERGY KNOWLEDGE SHARING INITIATIVE..... | 21 |
| 5.10 | CONTROL OF NOXIOUS AND PROVISION OF OTHER WEED CONTROL SERVICES..... | 23 |
| 6.1 | RATES AND CHARGES - 2017/2018 RATES COLLECTIONS AND OUTSTANDING DEBTORS BALANCES – 3rd QUARTER REPORT TO COUNCIL | 28 |
| 6.2 | MINUTES OF RAMROC MEETING..... | 32 |
| 6.3 | DEVELOPMENT DETERMINATIONS FOR MONTH OF FEBRUARY 2018 | 33 |
| 7.1 | MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING | 37 |
| 7.2 | MINUTES OF THE CORPORATE SERVICES COMMITTEE MEETING..... | 38 |
| 7.3 | MINUTES OF THE TECHNICAL SERVICES COMMITTEE MEETING..... | 40 |
| 7.4 | MINUTES OF THE RISK MANAGEMENT COMMITTEE MEETING | 41 |
| 8. | MAYOR'S REPORT | 42 |
| 9. | DELEGATES REPORT | 43 |
| 10. | GENERAL BUSINESS | 44 |
| 11. | CLOSE OF MEETING | |

No business, other than that on the Agenda, may be dealt with at this meeting unless admitted by the Mayor.

ROWAN PERKINS
GENERAL MANAGER



Council Meeting

Wednesday 21st March, 2018

BUSINESS PAPER

1. APOLOGIES

2. DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTEREST

3. VISITORS ATTENDING MEETING

4. CONFIRMATION OF MINUTES

RECOMMENDATION – that the Minutes of the meeting held in the Council Chambers on Wednesday 21st February, 2018 be confirmed.

5.1 FINANCE - ACCOUNTS

AUTHOR: Finance Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 12.066.1

RECOMMENDATION: - that the Financial Statement, Bank Reconciliation Certificate and Petty Cash Book made up to 28 February 2018, be received and that the accounts paid as per Warrant No. 02/18 totaling \$1,462,349.48 be confirmed.

Items requiring Council Resolution

REPORT:

- a) A Financial Statement covering all funds of the Council indicating the Bank Balances as at 28 February 2018 is certified by the Finance Manager.
- b) The Finance Manager certifies that the Cash Book of the Council was reconciled with the Bank Statements as at 28 February 2018.
- c) The Finance Manager certifies the Accounts, including the Petty Cash Book made up to 28 February 2018, totaling \$1,462,349.48 and will be submitted for confirmation of payment as per Warrant No. 02/18
- d) The Finance Manager certifies that all Investments have been placed in accordance with:
- i. [Council's Investment Policy](#),
 - ii. [Section 625 of the Local Government Act 1993 \(as amended\)](#),
 - iii. [the Minister's Amended Investment Order gazetted 11 January 2011](#),
 - iv. [clause 212 of the Local Government \(General\) Regulations 2005](#), and
 - v. Third Party Investment requirements of the Office of Local Government Circular 06-70
- e) February has shown an increase in total funds held at the end of January. The increase is due to the receipt of the third instalment of the Financial Assistance Grant and Rate instalments and is comparable with the same period last year.

Overall funds are \$1M higher than the same period last year, although the Council is expecting to payout some very large orders for roadworks in the near future. As a result, total funds held are expected to reduce in March.

Items requiring Council Resolution

Statement of Bank Balances as at 28 FEBRUARY 2018

Bank Account Reconciliation

| | |
|---|------------------------|
| Cash book balance as at 1 FEBRUARY 2018 | \$ 2,229,689.78 |
| Receipts for FEBRUARY 2018 | \$ 2,439,665.71 |
| Term Deposits Credited Back | \$ - |
| | \$ 4,669,355.49 |

Less Payments Statement No 02/18

| | |
|---|------------------------|
| Cheque Payments V075820 - V075821 | \$ 562.07 |
| Electronic Funds Transfer (EFT) payroll | \$ 482,051.37 |
| Electronic Funds Transfer (EFT) Creditors E028232 - E028431 | \$ 960,663.12 |
| Term Deposits Invested | \$ - |
| Loan repayments, bank charges, etc | \$ 19,072.92 |
| Total Payments for FEBRUARY 2018 | \$ 1,462,349.48 |

Cash Book Balance as at 28 FEBRUARY 2018

\$ 3,207,006.01

Bank Statements as at 28 FEBRUARY 2018

\$ 3,207,568.08

Plus Outstanding Deposits

Less Outstanding Cheques/Payments

\$ 562.07

Reconciliation Balance as at 28 FEBRUARY 2018

\$ 3,207,006.01

INVESTMENT REGISTER

| INSTITUTION | DEPOSIT NO. | TERM (days) | RATE | MATURITY DATE | INSTITUTION TOTAL |
|------------------------------|-------------|-------------|-------|---------------|-------------------------|
| AMP | 133/17 | 271 | 2.60% | 28/05/2018 | \$ 1,000,000.00 |
| AMP | 125/16 | 274 | 2.60% | 5/06/2018 | \$ 2,000,000.00 |
| AMP | 136/18 | 273 | 2.65% | 17/10/2018 | \$ 2,000,000.00 |
| Goulburn Murray Credit Union | 124/16 | 120 | 2.65% | 16/05/2018 | \$ 2,000,000.00 |
| Goulburn Murray Credit Union | 131/17 | 90 | 2.65% | 20/2/2018 | \$ 2,000,000.00 |
| Bendigo Bank | 135/17 | 182 | 2.60% | 6/06/2018 | \$ 2,000,000.00 |
| Bendigo Bank | 134/17 | 365 | 2.60% | 13/09/2018 | \$ 2,000,000.00 |
| Bendigo Bank | 128/16 | 365 | 2.60% | 21/09/2018 | \$ 2,000,000.00 |
| Central Murray Credit Union | 130/17 | 365 | 3.05% | 1/03/2018 | \$ 1,000,000.00 |
| Central Murray Credit Union | 104/14 | 365 | 2.70% | 18/07/2018 | \$ 2,000,000.00 |
| Central Murray Credit Union | 126/16 | 365 | 2.70% | 31/08/2018 | \$ 2,000,000.00 |
| Defence Bank Limited | 129/17 | 365 | 2.80% | 28/02/2018 | \$ 1,000,000.00 |
| Defence Bank Limited | 102/14 | 182 | 2.60% | 4/04/2018 | \$ 2,000,000.00 |
| Defence Bank Limited | 106/14 | 180 | 2.70% | 1/07/2018 | \$ 1,000,000.00 |
| ME Bank | 132/17 | 212 | 2.59% | 8/08/2018 | \$ 2,000,000.00 |
| T-CORP HOURGLASS AT CALL | | AT CALL | | | \$ - |
| | | | | | \$ 26,000,000.00 |

Total Funds Held at 28 FEBRUARY 2018

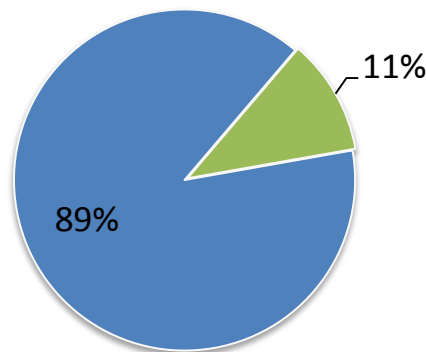
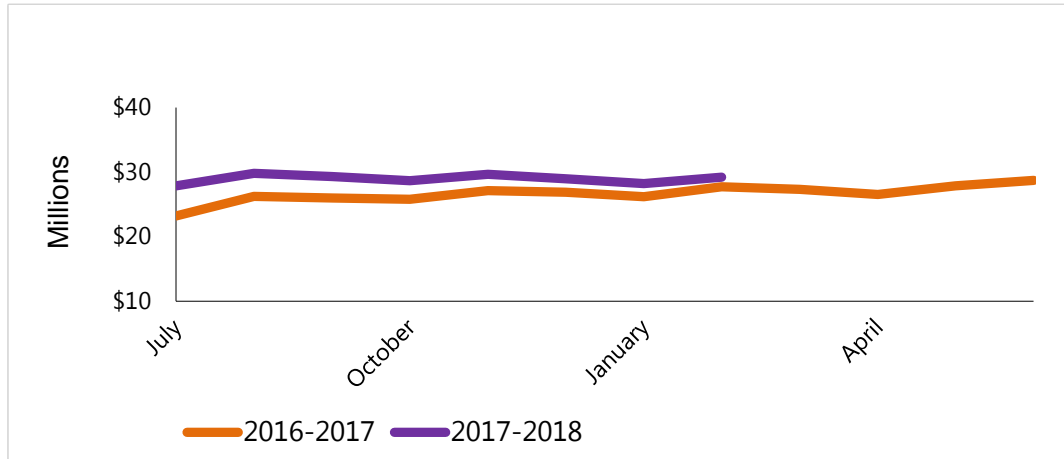
\$29,207,006.01

Carla von Brockhusen - Finance Manager

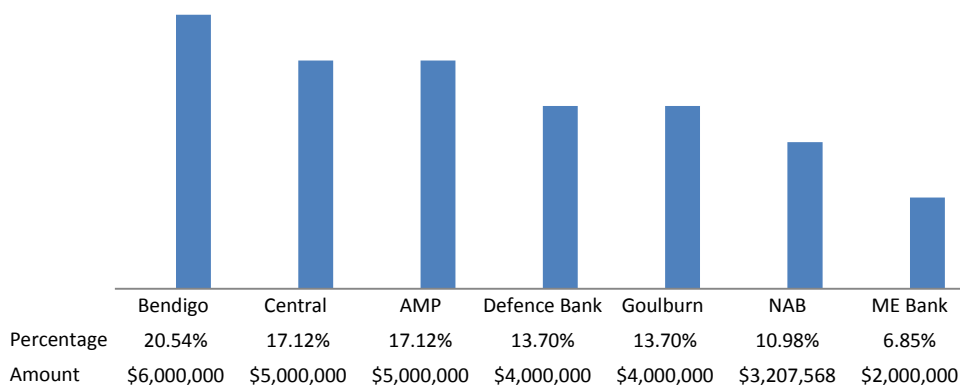
RESOLUTION

Items requiring Council Resolution

Total Cash and Investments



■ Term Deposits ■ At Call T-Corp ■ Cash at Bank



R
E
S
O
L
U
T
I
O
N

Items requiring Council Resolution

| Prior Financial Institution | Term (Days) | Amount | Interest Rate | Current Financial Institution | Term (Days) | Amount | Interest Rate |
|-----------------------------|-------------|--------|---------------|-------------------------------|-------------|--------|---------------|
| NIL | | | | NIL | | | |
| | | | | | | | |
| | | | | | | | |

RESOLUTION

Items requiring Council Resolution

5.2 **OPENING OF BENDIGO BANK MAIN BUSINESS TRANSACTION ACCOUNT**

AUTHOR: **Finance Manager**

STRATEGIC OUTCOME: **Good government**

STRATEGIC OBJECTIVE: **2.1 Berrigan Shire 2027 objectives and
strategic actions facilitate the effective
governance by Council of Council
operations and reporting**

FILE NO: **12.024.1**

RECOMMENDATION: - that the Council

- 1. Authorise the establishment of a Business Everyday Bendigo bank account to facilitate Councils day to day banking transactions.**
- 2. Authorise the General Manager to appoint signatories on the account as per his delegation.**
- 3. Appoint the General Manager - Rowan Bassett Perkins as Primary Contact person for Bendigo Bank.**

REPORT:

Council called for Expressions of Interest for provision banking facilities in 2017, and abandoned the process when the local banking landscape changed with the closure of the NAB branch. This then lead to the subsequent establishment of the Bendigo Bank Agency at the Council main office in Chanter Street.

It is the intention of Council to support the operation of its agency through transferring its daily banking operations to the Bendigo Bank. Operationally the closure of the NAB branch has also caused difficulties in day to day transacting, and it is anticipated that transferring to the Bendigo Bank will address these issues.

The current Bendigo Bank Account – the Business Basic Account will be used solely for agency transactions, and for daily transactions it is recommended that the Council open an additional Business Everyday Account.

Signatories to the account will be as per current banking delegations, which the General Manager will confirm with Bendigo Bank. The primary contact person for these banking services will be the General Manager, Rowan Bassett Perkins.

Items requiring Council Resolution

**5.3 STRENGTHENING COUNTRY COMMUNITIES
ROUND 1 PROJECTS****AUTHOR:** General Manager**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting**FILE NO:** 15.128.4**RECOMMENDATION:** - the Direction of the Council is sought.

REPORT:

Circulated with this agenda as **Appendix "A"** is a copy of the Council's agreed milestones for the Round 1 Stronger Country Communities projects, being:

- Replacement of Berrigan Netball courts;
- Replacement of Finley Skatepark;
- Extension of Tocumwal Library;
- Installation of Challenge playground at Barooga; and
- Extension of the walking track at Tocumwal

Grant funds of \$925,234 are to be provided for these projects by the State under its Strengthening Country Communities Program. Additionally the Council has committed \$50,000 to the Finley Skatepark replacement.

The Council also nominated the renovation of the change rooms at Finley Showgrounds which was not funded in Round 1 but will be resubmitted for further consideration under Round 2 funding.

The purpose of this report is to clarify two issues with the Council.

Firstly relates to the Tocumwal walking track project which has available grant funding of \$180,500.

Items requiring Council Resolution

The Council at the Corporate Workshop expressed some level of interest in sealing walking tracks in the future. While this may be the case it was unclear whether the intention was to complete this project on that basis.

The funding agreement is based on the use of a decomposed granite surface.

If the Council wished to upgrade that to a sealed or hot mixed surface that additional cost would be required to be met by the Council.

Indicative, additional cost estimates are:

- 2 coat seal \$117,000; or
- Hot mix \$334,000.

Officers do not support sealed surfaces primarily due to the difficulty in maintaining them, the higher initial cost of construction and the heat generated for track users during higher temperatures.

The existing extension project is costed at about \$27,000 per kilometre whereas sealing would increase this to about \$44,000 per kilometre and hot mixing would increase it to about \$78,000 per kilometre.

Alternatively, the Council can create about 2.9 times the distance as a gravel surface than it can as opposed to a hot mixed surface or about 1.7 times the distance for a gravel surface as opposed to sealing.

What I am hoping to clarify is on what basis the Council wishes to proceed with this project.

Secondly is the Tocumwal Library extension which has \$250,000 grant funding available.

The proposal is to extend the library to the rear of the existing building and must commence by 31st January 2019 and be completed by 31st July 2019.

This start date was based around conducting some level of consultation and running a design and construct tender process.

While this project is approved by the State there is some interest in also extending the existing library 8 metres into CWA Park to accommodate the Tocumwal Heritage Aerodrome Museum and also the Visitor Information service.

Items requiring Council Resolution

Councillors may recall that after the recent Corporate Workshop it resolved

“That the Council consider the following for a funding application under the Stronger Country Communities funding program Round 2:

- Refurbish Recreation Facilities
Projects to include:
 - Berrigan Pool
 - Tocumwal Timekeepers Box
 - Tocumwal Cricket Clubrooms
 - Electronic Scoreboard at Berrigan
- Develop Strategic Plans for Barooga Lions Park/Finley Railway Park.
- **Tocumwal Historic Aerodrome Museum Feasibility Study - Collection Curation and Display Options.**
- Active Communities – Trail and Walking Paths upgrades.
- Finley Showgrounds clubrooms”.

The two issues I am seeking clarification on are:

Is the Council considering further expanding the library at Tocumwal into CWA Park and using it to operate THAM and a visitor information service or is this considered to be a reshaping of the already funded project?

If this option is to be considered as a “reshaping” I am not sure that this is possible given that the existing funding is for a library extension not a new VIC or THAM. Additionally, the community is following Council and State consultation, expecting a “library” extension

Is the Council wanting to proceed with its feasibility study for THAM or is this to be discontinued?

My strong advice is that the feasibility study be allowed to continue as there are many more issues to be considered other than just location with longer term operational issues being the primary concern.

The difficulty is that if the Council is expecting to develop the feasibility funding using Stronger Country Communities Round 2 funding then it will obviously not be possible to also fund the proposed extension under that program as well.

The direction of the Council would be appreciated.

Items requiring Council Resolution

5.4 AMBULANCE SERVICE AT TOCUMWAL

AUTHOR: General Manager

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.1 Create safe, friendly and accessible communities

FILE NO: 09.106.2

RECOMMENDATION: - that the Council meet with representatives of Tocumwal Lions Club to further the need and options for an ambulance service at Tocumwal.

REPORT:

The Lions Club of Tocumwal has written to the Council requesting support to help it secure an ambulance service at Tocumwal.

The type of support requested appears to be in the way proposal/submission writing and other support as may be required.

The Club indicates that it will run a petition over the Easter period to help clarify community support and it advises that it has land available for an ambulance station.

The provision of a local ambulance service has been a long held goal of the Tocumwal community and there have been numerous attempts to have this established.

Both the Council and Ambulance NSW have not supported such proposals in the past based on lack of demonstrated demand and adequacy of existing NSW and Victorian services.

Ambulance NSW did establish a first responder service using NSW Fire and Rescue several years ago.

It may be appropriate to determine whether the Council's past reservations are still valid or whether circumstances have changed enough to warrant support for such a service. If at least a revisiting of the issue is supported by the Council then an initial step would be to meet with representatives of the Lions Club of Tocumwal to consider how to take this forward.

Items requiring Council Resolution

5.5 TOCUMWAL SWIMMING POOL COMMITTEE OF MANAGEMENT

AUTHOR: General Manager

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 26.160.3

RECOMMENDATION: - that the Council:

- A) revoke existing members of the Tocumwal Swimming Pool Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the Tocumwal Swimming Pool Committee of Management:

| | |
|-----------------------------|-------------------------|
| President: | Laurie Cossar |
| Vice President: | Randall Jones |
| Secretary/Treasurer: | Barry Prideaux |
| Committee: | |
| | Faith McCallum |
| | Melanie Walsh |
| | Penny Jones |
| | Anne Logie |
| | Dennis Glanville |
| | Colin Jones |
| | Maria Merrington |
| | Leah Nish |

REPORT:

Advice of committee members has been received and should be endorsed by the Council.

RESOLUTION

Items requiring Council Resolution

5.6 SPORTS EVENT PROGRAM PROPOSAL

AUTHOR: Economic & Industry Development Liaison

STRATEGIC OUTCOME: Diverse and resilient business

STRATEGIC OBJECTIVE: 4.2 Diversify and promote local tourism

FILE NO: 15.128.3

RECOMMENDATION: - that the Council supports the Sports Event Program proposal from Cobram Barooga Business and Tourism

REPORT:

Cobram Barooga Business and Tourism (CBBT) has submitted a proposal to Council for the continuing implementation of the Sports Event Program (attached as **Appendix "B"**).

In December 2017 Council committed \$10,000 to the partnership with CBBT and Moira Shire to have the initial audit completed by Sports Marketing Australia. This process is nearly finished and an event with a 3 year contract has already been secured for the region.

To move into Phase 1 (2018/19) of the program, CBBT is requesting that Berrigan Shire Council contribute \$10,000 to the event bid pool. Having access to a funding pool will allow the program sub-committee to react to opportunities on a short turnaround basis. The funding allocation for this program will come from the annual tourism budget and be recognised as an ongoing action within the Councils' Tourism Strategy. The allocation will assist CBBT in creating an annual bid funding pool of approximately \$85,000.

The key responsibilities for CBBT within the proposal are to:

- Establish a Sports Event sub-committee.
- Provide day to day management of the program.
- Provide post event and annual reports to Council.
- Acknowledge Council as a major partner at functions and in all forms of media.

The key responsibilities for Berrigan Shire Council within the proposal are:

- Provide a Delegated Officer to participate as a member of the program sub- committee.
- Provide \$10,000 to the 2018/2019 phase of the program.

Items requiring Council Resolution

- Provide in-principle support to the program for a further 2 years – 2019/2020 and 2020/2021.
- Provide infrastructure to post **Welcome** signs/flags for event participants.
- Provide in-kind staff support and Council owned/managed facilities at no charge to co-funded events.

RESOLUTION

Items requiring Council Resolution

**5.7 STRONGER COUNTRY COMMUNITIES –
ROUND 2 PROJECTS**

AUTHOR: General Manager

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 4.1 Strengthen and diversify the local economy and invest in local job creation and innovation

FILE NO: 15.128.4

RECOMMENDATION: - that the Council continue to consider the following projects for funding under the Stronger Country Communities Round 2:

| Project | Component |
|------------------------------------|---|
| Refurbish Recreation Facilities | Berrigan Pool |
| | Tocumwal Timekeepers Box |
| | Tocumwal Cricket Clubrooms |
| Develop Strategic Plans | Berrigan Electronic Scoreboard |
| | Barooga Lions Park |
| | Railway Park |
| Tocumwal Historic Aerodrome Museum | Feasibility Study – Collection Curation and Display options |
| Active Communities | Trail and walking track upgrades |
| Barooga Adventure Park | |

REPORT:

As Councillors may be aware, the Council has access to Stronger Country Community funding of \$1,441,544 available under Round 2 allocations from the program.

Of this amount, at least 50% or \$720,772 must be spent on sports related projects. Elsewhere in program information this is referred to as “sporting infrastructure”.

Applications for the funding are now open and close on 4th May 2018.

If the Council proposed to spend over \$1m of the funding on sports related infrastructure it must have a letter of support from the relevant NSW state

Items requiring Council Resolution

sporting organisation. This requirement may cause issues for the Council as most organised sports in the area are in fact affiliated to Victorian organisations.

Changes from the Round 1 application process include:

- Councils can choose to provide either one quote (from a tradesperson or qualified contractor) or one estimate from a quantity surveyor or suitably qualified person for each key project activity. A detailed budget will still be required.
- The scope of eligible projects has been expanded to include street beautification and place making. Projects such as town signage, murals and statues are now eligible.
- Infrastructure related to community service delivery can be submitted where:
 - council is willing to submit the application; and
 - the project is shown to be a priority for the community.
 - If a project is brought forward to a council by a community group but council don't agree to submit it, an independent review process can be requested by the community group to ensure councils have given the project appropriate consideration.

The Council is eligible to receive up to 25 hours of professional advisory services from Public Works Advisory to help you prepare your applications in Round 2. The support is offered free-of-charge to your council to specifically assist in developing project plans and budgets for up to five SCCF applications. To take up this offer your council must send a request for advisory services by Friday 23 March, 2018.

Before consideration of individual projects occur it must be emphasised that the short time frame for development of suitable projects is going to be a significant challenge and will extend right out to the submission closing date. The Easter break and already approved staff leave will exacerbate this pressure.

Despite the above the funding opportunity allows the progression of significant projects for the community.

Items requiring Council Resolution

Projects that have commenced development following the Corporate Workshop and the March Committee meeting are:

| Project | Component | Responsible Officer |
|------------------------------------|---|----------------------------|
| Refurbish Recreation Facilities | Berrigan Pool | Matt Hansen |
| | Tocumwal Timekeepers Box | Rowan Perkins, Matt Miller |
| | Tocumwal Cricket Clubrooms | Rowan Perkins, Matt Miller |
| | Berrigan Electronic Scoreboard | Matt Hansen |
| Develop Strategic Plans | Barooga Lions Park | Fred Exton |
| | Railway Park | Fred Exton |
| Tocumwal Historic Aerodrome Museum | Feasibility Study – Collection Curation and Display options | Merran Socha |
| Active Communities | Trail and walking track upgrades | Matt Clarke |
| Barooga Adventure Park | | Fred Exton |
| Finley Rugby Shed change rooms | | Laurie Stevens |
| Tocumwal Netball change rooms | | Rowan Perkins, Matt Miller |

In relation to the above:

- **Berrigan Pool** project requires further discussion with the Committee of Management to determine if this is supported.
- Discussions have been held with **Tocumwal Recreation Reserve** Committee of Management to consider the projects at the Reserve in total. The Committee support replacement of the timekeepers box, developing new netball change rooms incorporating the old canteen toilets and tennis club rooms into one new facility and also the cricket club proposal for a renovation of the main building kitchen and a verandah extension to that building.
- **Barooga Lions Park and Railway Park** strategic plans can be progressed towards both strategic plans are actual works delivery.
- **Tocumwal Historic Aerodrome Museum** could also progress beyond planning to include.

Items requiring Council Resolution

- **Barooga Adventure Park** concept will be taken to a greater level including Splash Park.
- **Finley Rugby shed renovation** is a resubmission of a previous application.

The Council is also required to accept project nominations from the community and where a Council chooses not to submit that/those project(s) the proposer can request an independent review of the Council's decision.

The community's ability to submit projects has been initially advertised on Facebook and will be included in the Bulletin Board following this meeting.

The purpose of the report is to both update the Council on the funding round and also to determine if there are additional projects required to be developed (bearing in mind its ability to actually progress these).

The only additional project that staff are aware of that might be in the Council's sights is the Tocumwal Historic Aerodrome Museum/Tocumwal Visitor Information Centre/Tocumwal library extension.

RESOLUTION

Items requiring Council Resolution

5.8 DRAFT DELIVERY PROGRAM

AUTHOR: Strategic & Social Planning Coordinator

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 04.121.4

RECOMMENDATION: - that the Council

1. Adopt as draft its Review of the Delivery Program 2017 – 2021 Appendix “C”
2. Note that the Capital Works Program and the Forecast Budget and financial statements included in this draft Review of the Delivery Program are not final and are subject to further review.

REPORT:

The Council reviewed at the Corporate Workshop held 30-31 January 2018 the Council’s Delivery Program 2017 – 2021. The appended draft of the reviewed Delivery Program 2017 – 2021 reflects the change to the actions and timing of Delivery Program activities discussed at the Corporate Workshop.

Also included is a summary of a working draft of the Council’s 4-year capital works program and a working draft of the Council’s 4-year forecast budget sorted by Berrigan Shire 2027 Strategic Outcome.

Council Officers will formally present for Council consideration, at the Council’s Ordinary Meeting on April 19, 2018, a draft of the Capital Works Program 2018 - 2021 and draft Budget 2018 – 2019.

The reviewed draft Delivery Program 2017 – 2021 meets the essential elements of the Integrated Planning and Reporting Manual for Local Government in NSW March 2013 in that it:

- Directly addresses the objectives and strategies of the Community Strategic Plan: Berrigan Shire 2027
- Identifies action that Council will take in response to Berrigan Shire 2027 objectives and strategies
- Addresses the full range of Council operations

Items requiring Council Resolution

5.9 CLEAN ENERGY KNOWLEDGE SHARING INITIATIVE

AUTHOR: Strategic & Social Planning Coordinator

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our natural resources and built landscapes

FILE NO:

RECOMMENDATION: - that the Council proceed with an application for funding from the NSW Department of Planning and Environment's Clean Energy Knowledge Sharing Initiative.

REPORT:

The NSW Clean Energy Knowledge Sharing Initiative is an NSW Department of Planning and Environment (the Department) program. This initiative targets early adopters and users of new clean energy technologies or business models. The aim of the Clean Energy Knowledge Sharing Initiative is to share stories, break down barriers and directly support clean energy projects.

This report is an update on the presentation, sponsored by the NSW Office of Environment and Heritage on the use of solar for Council Operations, at the Council's Corporate Workshop 1, February 2018. Actioned from this Workshop was the submission by Council Officers' of an Expression of Interest to conduct a feasibility study.

The Expression of Interest requested funding from the NSW Clean Energy Knowledge Sharing Initiative to investigate the feasibility of the installation of microgrids in the Berrigan Shire.

The Council's Expression of Interest identified three potential scenarios:

1. Existing residential clusters where solar is already in place (but large % is exported) – centralised battery storage on Council land to facilitate export and re-use, e.g. water pump station. Berrigan Shire has several such clusters and will select one for assessment as part of the feasibility study.
2. New land releases for development – the opportunity for Council to build infrastructure to facilitate energy sharing at the time of new land releases – next staged subdivision developments Tocumwal Airpark industrial and Finley Railway Park residential land.

Items requiring Council Resolution

3. Establishment of off-grid power (solar/storage) on Council-owned reserves - grid connection costs are prohibitively high, but user groups (sport & rec clubs, e.g.) want access to power for amenities, sheds, etc.
4. Overcome existing barriers for new high energy demand industry and business where they have been advised by Essential Energy (the sole network operator) that an increase in grid capacity is not commercially viable.

A feasibility study is needed to examine the potential scope, costs and benefits of these opportunities, identify and explore barriers to implementation, including regulatory, wholesaler and retailer, planning, local expertise, governance models, knowledge and interest from Council residents, and other factors.

We have received advice that the Council's Expression of Interest was successful and have been invited to proceed to the next stage of the process. Successful applicants receive funding support of up to \$30,000 incl. GST for their feasibility study or pilot project. Funding support can be allocated to a regular project budget or certain aspects of the project and must be completed by June 2018.

Funding is conditional on the delivery of a project report and the provision of additional information and other materials to the Department as requested. A condition of the funding is that the Council agree to the publication of outcomes and learnings in a case study or other format.

Case studies about successful projects will be promoted on the Department of Planning and Environment website and through other channels, to showcase the technology or business model and to promote best practice.

A financial co-contribution from the Council is not necessary. The timeframe for this project needs consideration. Based on information available to us at the time of writing a consultant with expertise is available and can undertake this study.

Items requiring Council Resolution

5.10 CONTROL OF NOXIOUS AND PROVISION OF OTHER WEED CONTROL SERVICES

AUTHOR: General Manager

STRATEGIC OUTCOME: Sustainable natural and built landscapes

STRATEGIC OBJECTIVE: 1.2 Retain the diversity and preserve the health of our natural landscapes and wildlife

FILE NO:

RECOMMENDATION: - the direction of the Council is sought

REPORT:

The Council has a responsibility under the Biosecurity Act 2015 as a weed control authority:

370 Local control authority—meaning

- (1) The council of a local government area is the local control authority for land within that local government area unless the weed control functions for that area have been conferred on a county council or joint organisation (within the meaning of the Local Government Act 1993) under any other Act. If the weed control functions for an area have been conferred on a county council or joint organisation, the county council or joint organisation is the local control authority for that area.

371 Functions of local control authority

- (1) A local control authority has the following functions, in relation to the land for which it is the local control authority:
- (a) the prevention, elimination, minimisation and management of the biosecurity risk posed or likely to be posed by weeds,
 - (b) to develop, implement, co-ordinate and review weed control programs,
 - (c) to inspect land in connection with its weed control functions,
 - (d) to keep records about the exercise of the local control authority's functions under this Act,
 - (e) to report to the Secretary about the exercise of the local control authority's functions under this Act.

**R
E
S
O
L
U
T
I
O
N**

Items requiring Council Resolution

- (2) Nothing in this section limits the functions of the Secretary under this Act in relation to the control of weeds in any area.
- (3) A function of a local control authority under this Act is to be exercised in accordance with any requirements specified in the regulations and any directions (not inconsistent with the regulations) given by the Secretary.

The Council has in the past conferred its responsibility on the Central Murray County Council (CMCC). This situation has apparently existed since the 1970's.

Over the past years two issues have occurred that have impacted on CMCC.

Firstly, formerly, 5 Councils comprised the membership of the CMCC however, through local government reform programs this has now reduced to 3 members but with the same control area.

In the latest round of reforms, Murray River Council was formed from the original Wakool and Murray Shire Council areas and Edward River Council was formed from the areas of the previous Conargo Shire and Deniliquin Council areas.

In the case of Murray River Council, the Murray Shire area was serviced by CMCC whilst the Wakool Shire area was serviced by its own day labour. Thus, the current CMCC services part of Murray River Council with the balance serviced by day labour. This "split" has created a situation where the Council needed to determine a uniform service delivery model across its entire area.

Secondly, Councillors may recall that the financial position of CMCC has been in decline despite its strong history of being a sustainable operation. This decline mirrors the decline in the provision of profitable private works which provided funds to subsidise required Council contributions. CMCC has now reduced its staff and equipment and withdrawn from the provision of private works. This has seen the 2017/2018 year return to a project surplus in contrast to the previous years of operational losses.

While forward estimated Council contributions have been projected to increase by 25% to address the ongoing losses, if the current turn around to surplus can be sustained that increased contribution may not be required in the long term.

This Council, whilst aware of the financial position of CMCC withheld considering its position in relation to the continued operation of CMCC pending election of Councillors to Edward River and Murray River Councils.

Items requiring Council Resolution

The return of elected Councils has seen both of them resolve to resign from CMCC which if permitted by the Minister for Local Government, would see this Council as the only member of CMCC.

Edward River Council has unofficially advised that it is not entirely wedded to its resignation from CMCC but that it is concerned about the viability of it with only two members. That Council is open to review of all alternative service delivery models including by a Joint Organisation.

Being the only member of a County Council that only services that Council is clearly perverse as all it achieves is providing a similar level of service at a higher cost than the Council could provide it itself due to increased administrative effort required.

Of concern with the operation of the CMCC is its repeated inability to maintain a quorum at meetings which has obviously impacted its ability to conduct its business and determine its future.

Despite the relatively open position of Edward River Council the Council is left in the position that its two former partners have resigned from CMCC and the Council needs to consider how to deliver on its responsibilities under the Biosecurity Act.

In the short term and if the Minister agrees to wind up CMCC quickly, the Council only really has two options.

Before discussing those options, the short term option of having a Joint Organisation take on a service sharing function has been dismissed as it will be focused on its own establishment in its first twelve months from 1st July 2018.

The two options that exist for the immediate future are:

1. The Council to take direct responsibility for service delivery.
2. The Council find new partners to either maintain CMCC or enter into some other form of shared service.

R
E
S
O
L
U
T
I
O
N

Items requiring Council Resolution

By way of background, the Council's spend on weed services for 2017/18 is:

| | |
|----------------------|------------------|
| Contribution | \$137,000 |
| Private weed control | \$30,000 |
| Total | \$167,000 |

For 2018/19 the Council spend is expected to be:

| | |
|----------------------|------------------|
| Contribution | \$171,000 |
| Private weed control | \$30,000 |
| Total | \$201,000 |

If the Council takes on direct service delivery its initial costs will be comprised of routine operational costs and start-up capital and other establishment costs. The start-up costs in particular are difficult to calculate because what distribution of CMCC assets the Council would receive in a windup of CMCC is unclear.

In terms of estimating operational costs, this can be estimated in two ways.

Firstly a simple division of existing cost shows us that the Council could expect annual operating costs of about \$324,000 pa, less grant funds of approx. \$50,000 so a nett cost of about \$274,000 pa. This calculation obviously ignores any efficiency loss that will be realised through the loss of scale but also includes the cost of the CMCC general manager and delegate expenses.

Secondly, a more specific calculation based on the existing CMCC budget suggests that operational cost would be about \$298,000 less grant funds of \$50,000 giving an annual estimated operational cost of \$248,000.

The Council would also likely achieve some increased staff effectiveness through being able to provide alternative duties when weather conditions are unsuitable for weed spraying.

Under this option there will obviously be some key capital start-up costs. These costs reflect a worst case scenario, because, again, the Council's asset distribution from the wind-up of CMCC is unknown.

The larger, known capital costs are:

| | |
|---------------------------------|------------------|
| Vehicles and associated fit out | \$120,000 |
| Site office | \$20,000 |
| Chemical shed | \$10,000 |
| Total | \$150,000 |

Items requiring Council Resolution

These costs may equally be totally avoided, at least in the short term, if the Council was to receive the CMCC depot and two vehicles in any CMCC windup.

So, under this option unindexed costs would in the vicinity of:

| Year | Best Case | Worst Case |
|--------|-----------|------------|
| Year 1 | \$248,000 | \$424,000 |
| Year 2 | \$248,000 | \$274,000 |

These costs are unfavourable in relation to the estimated 2018/19 CMCC contribution of \$201,000.

The costs associated with option 2 are obviously difficult to estimate given that at the time of writing the Council has no known partners.

For the sake of this consideration it could be assumed that if the Council formed a partnership with neighbouring Councils it is likely that ongoing operational costs etc. would be similar to those of CMCC plus the estimated capital start-up costs and associated risks.

Given that the Council's two partners in CMCC have resolved to resign from it the Council now needs to consider which of the available options it wishes to pursue both of which represent worst and least worst scenarios.

Whilst Murray River Council has resolved to resign from CMCC from 30th June 2018 it is expected that this will not be permitted until 30th June 2019. Edward River Council's resolution has no effective date of resolution.

**R
E
S
O
L
U
T
I
O
N**

Items for Noting

RECOMMENDATION – that Items for Noting numbered 6.1 to 6.3 inclusive be received and noted.

**6.1 RATES AND CHARGES - 2017/2018 RATES
COLLECTIONS AND OUTSTANDING
DEBTORS BALANCES – 3rd QUARTER
REPORT TO COUNCIL**

AUTHOR: Revenue Officer

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting

FILE NO: 25.138.1

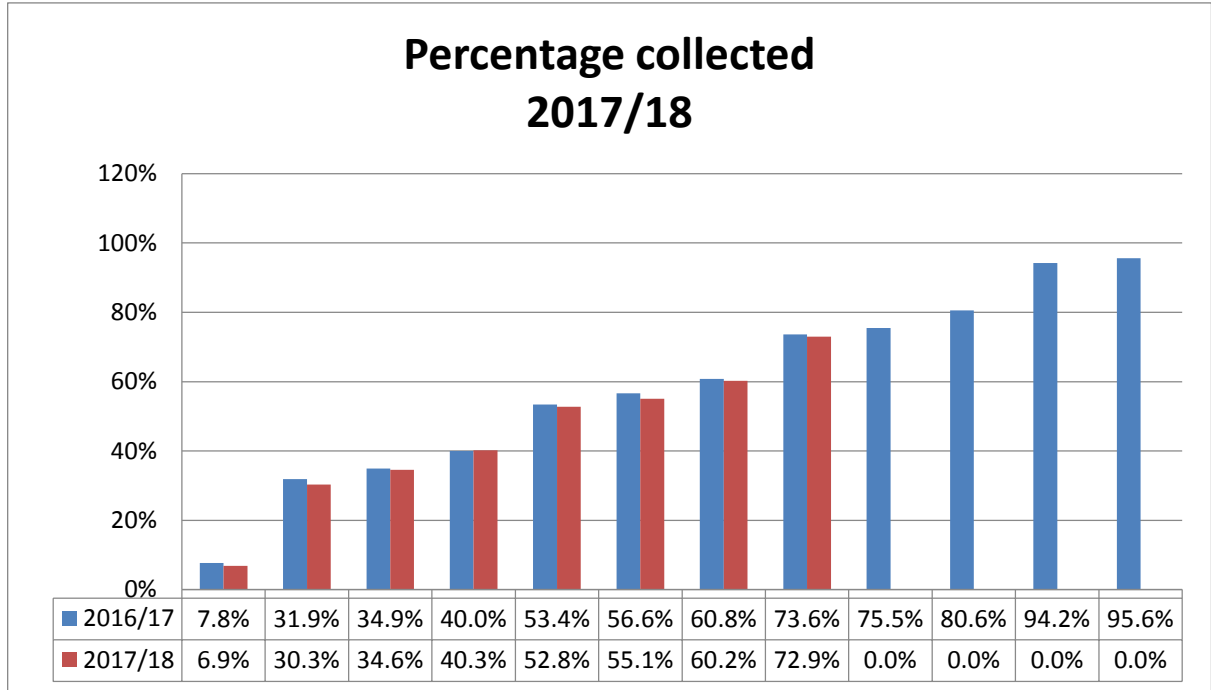
REPORT:

1. Rates & Charges

At 1 March 2018, Council has collected 72.94% of the total rates, service charges, arrears and water consumption charges raised in 2017/18 to date – at this time Council are 0.7% behind what was collected at the corresponding time last year. The commencement of new staff and more stability should see this improve over the 4th Quarter.

Council has continued to have success with the collection of some large outstanding rates in the third quarter, therefore I am confident that Council will continue to meet the rates collection benchmarks it has set.

Items for Noting



2. Debtors

A brief list of outstanding debtors as at the end of January and February 2018 is as follows:-

| DEBTORS | 2017/18 | |
|------------------------------------|------------------|------------------|
| | End January | End February |
| GENERAL/SUNDRY/OTHER DEBTORS | \$146,646 | \$166,560 |
| RATES LEGAL FEE DEBTORS | \$0 | \$0 |
| FOOD INSPECTIONS | \$404 | \$404 |
| HALF COST K&G/FOOTPATH DEBTORS | \$127,103 | \$124,195 |
| SEC 355 COMMITTEE LOANS | \$30,149 | \$30,149 |
| SWIMMING POOLS | \$26,865 | \$48,754 |
| CEMETERY DEBTORS | \$3,526 | \$5,051 |
| GOVERNMENT DEPT GRANTS & SUBSIDIES | \$20,000 | \$20,000 |
| STAFF DEBTORS | \$143 | \$319 |
| STAFF SUPERANNUATION | -\$623 | -\$341 |
| SHIRE LAND SALE DEBTORS | \$174,050 | \$174,050 |
| TOCUMWAL AERODROME | \$408 | \$1,768 |
| TOTAL | \$528,672 | \$570,909 |

In the table above the only major difference between January and February is the General/Sundry/Other Debtors and Swimming Pools. Grant debtors are raised in expectation of payment, although there may be timing issues for

NOTING

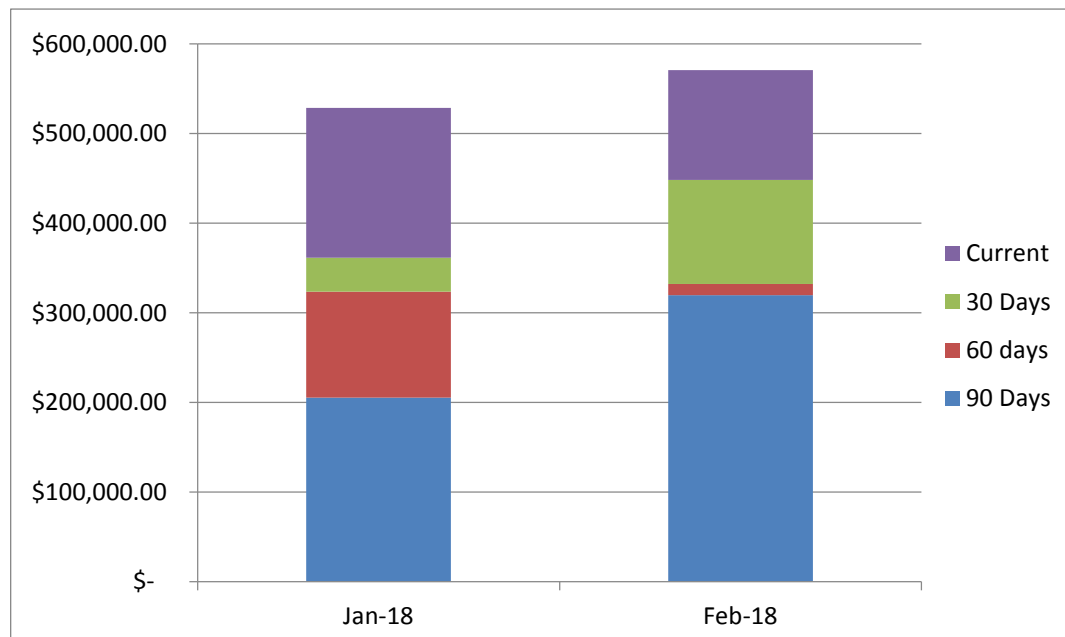
Items for Noting

payment. Two land sales have settled on the aerodrome blocks, with two sales still outstanding, and a deposit held.

The graph below shows the Council's outstanding debtors by age and type over the past two months.

The amount of debt outstanding for over 90 days – made up largely of General/Sundry/Other Debtors, Half Cost schemes and Shire Land Sale Debtors has increased by a third over the last month.

The amount of debt outstanding between 30-60 days has decreased significantly these will be repaid and transition to 90 days over time in line with the Council's policy. Waste debtors have increased due to significant use by commercial operations of the Berrigan Landfill Site.



3. Activity

No applications for hardship have been received this quarter.

The amount written off for this quarter is \$195.91, this was due to the generation of water notices for the billing period. There were multiple small amounts written off throughout this process.

Over the past quarter, the Council has undertaken the following collection activity:

Report completed and forwarded to Debt Collection company for unpaid 2nd Instalments. Third Instalments were due on 28th February with first reminders to be sent out on or around 19th of March.

Items for Noting

Negotiation has commenced with a Berrigan property owner who is owe a large outstanding balance. The property is being put up for sale which on settlement will provide a positive outcome to both Council and the home owner.

An outstanding debt of \$13,155.66 (incl. interest), owed for Kerb and Guttering from private works carried out in Tocumwal in 2014 has been referred to Debt Collection.

GN-HON

Items for Noting

6.2 MINUTES OF RAMROC MEETING**AUTHOR:** General Manager**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting**FILE NO:** 14.099.2

REPORT:

Circulated with this agenda as **Appendix "D"** are the minutes of a meeting of RAMROC held on 14th February 2018.

Items for Noting

6.3 DEVELOPMENT DETERMINATIONS FOR MONTH OF FEBRUARY 2018

AUTHOR: EXECUTIVE SUPPORT OFFICER

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2022 objective and strategies inform Council planning and community led projects

FILE NO: 07.143.1

REPORT: APPLICATIONS DETERMINED FOR FEBRUARY 2018

| Application | Description | Property Location | Applicant | Owner | Status | Value | Days Taken |
|-------------|--|---|--------------------------------|---------------------------------------|---------------------|--------------|-----------------------|
| 78/18/DA/DM | 2018 BAROOGA RODEO | BURKINSHAW STREET, BAROOGA NSW 3644 (LotPT261//DP1138087) | Mr Dean Miller | BERRIGAN SHIRE COUNCIL | Approved 12-02-2018 | \$ 0.00 | Active Total 0 23 |
| 35/18/CD/M5 | INGROUND FIBREGLASS SWIMMING POOL | 1-3 BAROOGA STREET, TOCUMWAL NSW 2714 (Lot3/26/DP758981) | Poolside Cobram | MR PI HAMMETTE-CHEESEWRIGHT | Approved 01-02-2018 | \$ 45215.00 | Active Total 6 6 |
| 82/18/DA/D1 | BV DWELLING | 1 ARRAMAGONG STREET, BAROOGA NSW 3644 (Lot1//DP1224006) | F&S Miccio Pty Ltd | MR B T & MRS K L O'DWYER | Approved 12-02-2018 | \$ 342000.00 | Active Total 12 12 |
| 83/18/DA/D5 | RESIDENTIAL STORAGE SHED | 26 BRUTON STREET, TOCUMWAL NSW 2714 (Lot5//DP851337) | O'Halloran Property Services | MR TJ & MRS PD BROWNE | Approved 19-02-2018 | \$ 15800.00 | Active Total 15 15 |
| 39/18/CD/M5 | INGROUND FIBREGLASS SWIMMING POOL | 3 AVA COURT, TOCUMWAL NSW 2714 (Lot28//DP270154) | Showtime Pools & Plumbing | MR A SARAIKIN & MRS T J SARAIKIN | Approved 01-02-2018 | \$ 56000.00 | Active Total 1 1 |
| 84/18/DA/D9 | BOUNDARY REALIGNMENT | 108-110 FINLEY STREET, FINLEY NSW 2713 (Lot80//DP1139325) | NJ Wilson Fruitologist Pty Ltd | MR NJ WILSON | Approved 13-02-2018 | \$ 0.00 | Active Total 8 8 |
| 85/18/DA/D1 | DWELLING | CARAMAR ROAD, BAROOGA NSW 3644 (Lot59//DP752276) | Riches Homes & Improvements | HASADE PTY LTD | Approved 13-02-2018 | \$ 420000.00 | Active Total 8 8 |
| 86/18/DA/DM | CHANGE OF USE FROM BOWLING CLUB (PART OF BUILDING) TO LABORATORY | 5-7 ADAMS STREET, TOCUMWAL NSW 2714 (LotPart14//DP720238) | Geneflow Pty Ltd | LIONS CLUB OF TOCUMWAL & DISTRICT INC | Approved 19-02-2018 | \$ 8500.00 | Active Total 11 11 |
| 40/18/CD/M5 | INGROUND FIBREGLASS SWIMMING POOL | 13 VICTORIA AVENUE, BAROOGA NSW 3644 (Lot27//DP1093869) | Poolside Cobram | MR B MANNING | Approved 22-02-2018 | \$ 37500.00 | Active Total 10 10 |
| 88/18/DA/D9 | 2 LOT SUBDIVISION | 64 SNELL ROAD, BAROOGA NSW 3644 (Lot26//DP1049419) | SJ & JC Klaver | MR S J & MRS J C KLAVER | Approved 21-02-2018 | \$ 0.00 | Active Total 9 9 |
| 90/18/DA/D5 | RESIDENTIAL STORAGE SHED | 24-26 HAMPDEN STREET, FINLEY NSW 2713 (Lot54//DP3407) | O'Halloran Property Service | MR AB & MRS NL GREEN | Approved 22-02-2018 | \$ 17570.00 | Active Total 9 9 |

NOTING

Items for Noting

| | | | | | | | | |
|-------------|-----------------------------------|--|-----------------------------|-----------------------------------|---------------------|--------------|-----------|----------|
| 91/18/DA/D5 | RESIDENTIAL STORAGE SHED | 5 MURRAY GROVE, BAROOGA NSW 3644 (Lot17//DP1092267) | O'Halloran Property Service | MR RP MCDIARMID & MRS H MCDIARMID | Approved 22-02-2018 | \$ 17000.00 | Active 8 | Total 8 |
| 2/18/DA/D7 | INGROUND FIBREGLASS SWIMMING POOL | 23 MOORE STREET, TOCUMWAL NSW 2714 (Lot7/3//DP6464) | Outdoor Indulgence Pty Ltd | MS EJ MCKINNAR | Approved 26-02-2018 | \$ 50524.00 | Active 10 | Total 10 |
| 41/18/CD/M5 | INGROUND FIBREGLASS SWIMMING POOL | 19 BAROOGA ROAD, TOCUMWAL NSW 2714 (Lot5//DP1194758) | Poolside Cobram | MR F P & MRS A L KASCH | Approved 19-02-2018 | \$ 42760.00 | Active 4 | Total 4 |
| 42/18/CD/M5 | INGROUND FIBREGLASS SWIMMING POOL | 89 BRUTON STREET, TOCUMWAL NSW 2714 (Lot26//DP1089280) | Poolside Cobram | MR JD IRVINE AND MRS CA IRVINE | Approved 21-02-2018 | \$ 27000.00 | Active 6 | Total 6 |
| 93/18/DA/D5 | CARPORT | 4 HALEY COURT, TOCUMWAL NSW 2714 (Lot64//DP1070311) | Glenn & Linda Forsyth | MR GA FORSYTH & MRS LA FORSYTH | Approved 26-02-2018 | \$ 8300.00 | Active 9 | Total 9 |
| 94/18/DA/D5 | RESIDENTIAL STORAGE SHED | 4 NUGGET FULLER DRIVE, TOCUMWAL NSW 2714 (Lot117//DP1070311) | Margaret Fergeus | MS M A FERGEUS | Approved 26-02-2018 | \$ 9500.00 | Active 8 | Total 8 |
| 97/18/DA/D1 | DWELLING & ATTACHED GARAGE | 62 BAROOGA STREET, BERRIGAN NSW 2712 (Lot18//DP562522) | Elaine Hawkins | MS E M HAWKINS | Approved 26-02-2018 | \$ 300000.00 | Active 6 | Total 6 |

APPLICATIONS PENDING DETERMINATIONS AS 15/03/2018

| APPLICATION NO. | DATE LODGED | DESCRIPTION | PROPERTY LOCATION |
|-----------------|-------------|---------------------------------|---|
| 87/18/DA/D5 | 07-02-2018 | RESIDENTIAL STORAGE SHED | 56 VERMONT STREET, BAROOGA NSW 3644 (Lot15//DP584047) |
| 95/18/DA/DD | 14-02-2018 | TOCUMWAL RAIL BRIDGE REPAIRS | TOCUMWAL RAIL BRIDGE, TOCUMWAL NSW 2714 (Lot/) |
| 98/18/DA/D5 | 20-02-2018 | RESIDENTIAL STORAGE SHED | 75 FALKINER STREET, TOCUMWAL NSW 2714 (Lot32//DP581365) |
| 101/18/DA/D9 | 23-02-2018 | 2 LOT SUBDIVISION | 205 BURMA ROAD, TOCUMWAL NSW 2714 (Lot49//DP1233177) |
| 102/18/DA/D1 | 27-02-2018 | TRANSPORTABLE DWELLING | 8-12 JERILDERIE STREET, BERRIGAN NSW 2712 (Lot9/32//DP3353) |
| 105/18/DA/D9 | 01-03-2018 | 2 LOT SUBDIVISION | 76-78 KELLY STREET, TOCUMWAL NSW 2714 (Lot6/19//DP758981) |
| 106/18/DA/D5 | 08-03-2018 | RESIDENTIAL STORAGE SHED | 5 MARY STREET, BERRIGAN NSW 2712 (Lot1//DP235492) |
| 107/18/DA/DM | 08-03-2018 | STORAGE SHED | 17 COWLEY STREET, TOCUMWAL NSW 2714 (Lot12//DP1161562) |
| 108/18/DA/D9 | 09-03-2018 | 2 LOT SUBDIVISION | 30-36 COBRAM STREET, TOCUMWAL NSW 2714 (Lot145//PART//DP752296) |
| 109/18/DA/D1 | 09-03-2018 | BV DWELLING & ATTACHED GARAGE | 22-26 TONGS STREET, FINLEY NSW 2713 (Lot9//DP1234429) |
| 110/18/DA/DM | 14-03-2018 | DEMOLITION OF EXISTING DWELLING | 25 PEPPERTREE ROAD, LALALTY NSW 3644 (Lot85//DP752287) |

NOTION

Items for Noting

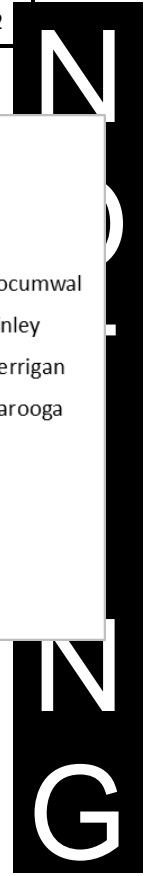
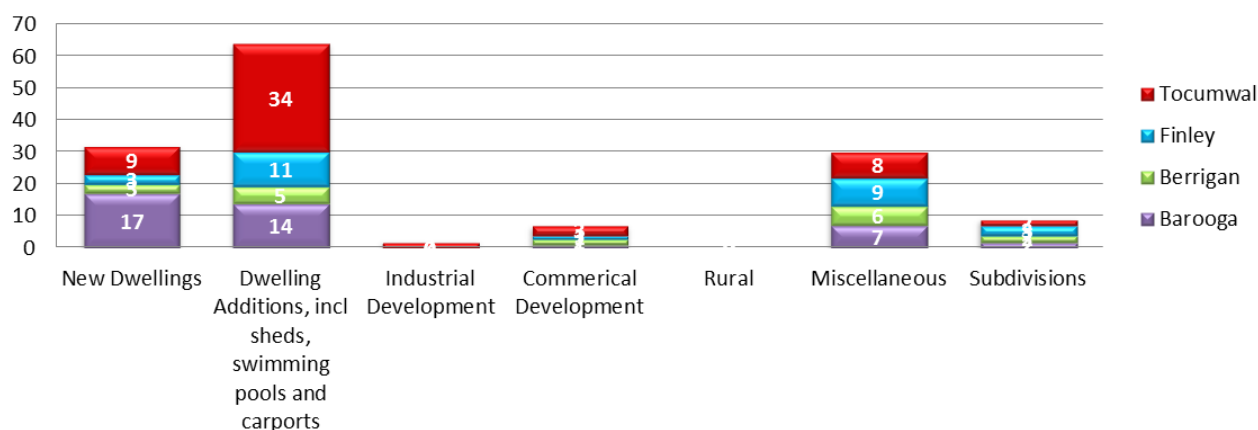
TOTAL APPLICATIONS DETERMINED/ISSUED

| | This Month Feb | Year to Date | This Month's Value | Year to Date Value |
|---|----------------|--------------|--------------------|--------------------|
| <i>Development Applications (DA)</i> | 15 | 102 | \$1,729,194 | \$10,943,781 |
| <i>Construction Certificates (CC)</i> | 10 | 69 | \$1,099,429 | \$8,206,683 |
| <i>Complying Development Certificates (CDC)</i> | 5 | 42 | \$208,475 | \$3,205,406 |
| <i>Local Activity (s.68)</i> | 4 | 45 | 0 | 0 |

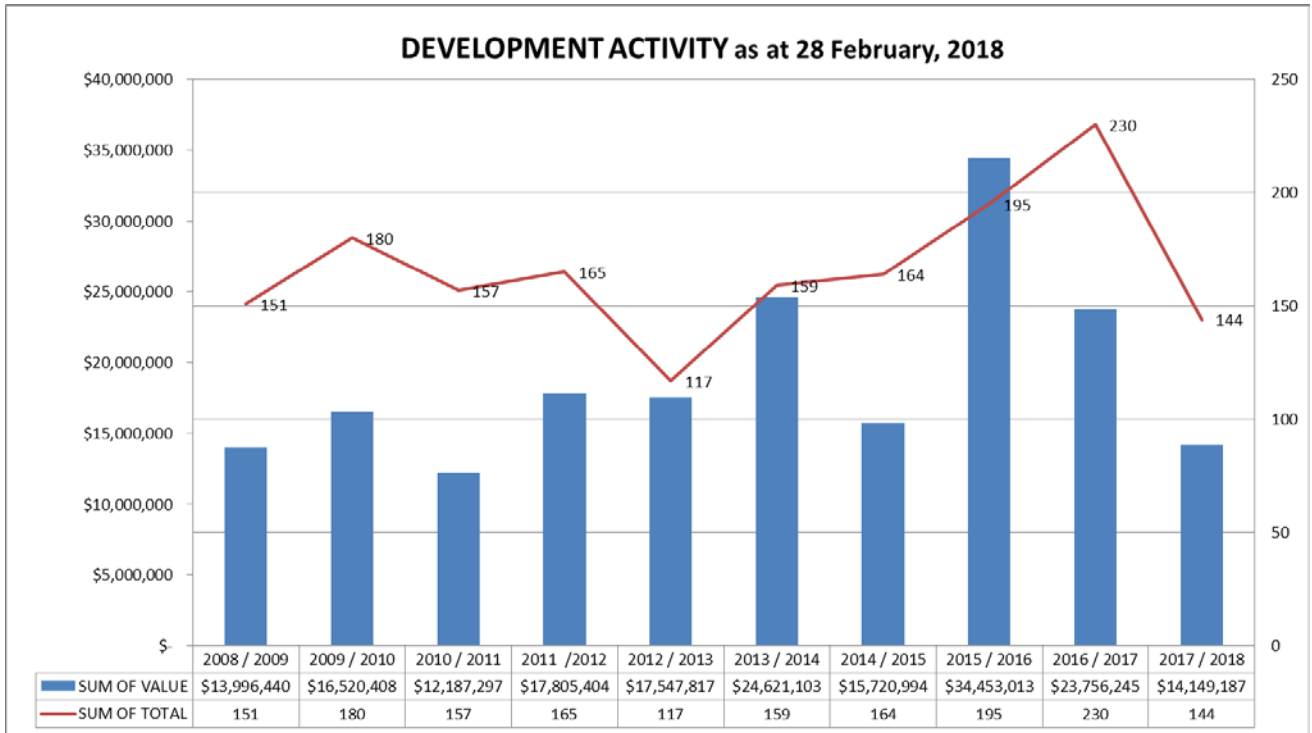
OTHER CERTIFICATES ISSUED FOR FEBRUARY

| | 149(2) Planning Certificate | | 149(5) Certificate | | 735A Certificate Outstanding Notices or Orders under LG Act 1993 | | 121zp Certificate Outstanding Notices or Orders under EP&A Act 1979 | | 149(D) Building Certificate | | Swimming Pool Certificate | |
|--------------|-----------------------------|------------|--------------------|------------|--|------------|---|------------|-----------------------------|------------|---------------------------|------------|
| | Feb | Year Total | Feb | Year Total | Feb | Year Total | Feb | Year Total | Feb | Year Total | Feb | Year Total |
| BAROOGA | 21 | 88 | 0 | 4 | 0 | 2 | 0 | 0 | 0 | 0 | 1 | 3 |
| BERRIGAN | 3 | 24 | 1 | 3 | 1 | 8 | 0 | 2 | 0 | 0 | 0 | 2 |
| FINLEY | 14 | 65 | 4 | 19 | 0 | 8 | 0 | 4 | 0 | 0 | 0 | 2 |
| TOCUMWAL | 13 | 88 | 0 | 0 | 0 | 2 | 0 | 0 | 1 | 3 | 0 | 5 |
| TOTAL | 51 | 265 | 5 | 26 | 1 | 20 | 0 | 6 | 1 | 3 | 1 | 12 |

DEVELOPMENT ACTIVITY 2017/2018 as at 28 February, 2018



Items for Noting



GZ-10N

Committee meeting reports

7.1 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING

RECOMMENDATION – that recommendations numbered .1 to 3 inclusive of the Local Traffic Committee Meeting held on 22nd February, 2018 be adopted.

1. FINLEY ANNUAL ANZAC DAY MARCH – 25 APRIL, 2018

RECOMMENDATION NO.1- that

- That the Finley RSL return their amended updated Certificate of Currency as soon as possible and copies be sent to interested parties.

2. TOCUMWAL ANNUAL ANZAC DAY MARCH – 25 APRIL, 2018

RECOMMENDATION NO.1- that

- That the application for the Tocumwal Annual Anzac Day March be approved as requested with the closure of Deniliquin Street between Murray Street and Hennessy Street, Tocumwal as per supplied traffic control plan and subject to Berrigan Shire Council's conditions of consent.

3. BERRIGAN ANNUAL ANZAC DAY MARCH – 25 APRIL, 2018

RECOMMENDATION NO.1- that

- Berrigan Annual Anzac Day March -25 April, 2018 proceed as requested with the closure of Chanter Street between Drummond Street and Jerilderie Street Berrigan as per supplied traffic control plan and subject to Berrigan Shire Council's conditions of consent

Committee meeting reports

7.2 MINUTES OF THE CORPORATE SERVICES COMMITTEE MEETING

RECOMMENDATION – that recommendations numbered .5 to 9 inclusive of the Corporate Services Committee Meeting held on 7th March, 2018 be adopted.

5. PORTABLE STAGE

AUTHOR: Enterprise Risk Manager

STRATEGIC OUTCOME: Supported and engaged communities

STRATEGIC OBJECTIVE: 3.2 Support community engagement through life-long learning, culture and recreation

FILE NO: 27.121.2

RESOLVED: Crs Bruce and Glanville that the Council further investigate building their own mobile stage facility and that staff investigate the potential usage of such stage.

6. EVENT FUNDING – TRAINEE CHAMPIONSHIPS, TOCUMWAL

AUTHOR: Economic & Industry Development Liaison

STRATEGIC OUTCOME: Diverse and resilient business

STRATEGIC OBJECTIVE: 4.2 Diversify and promote local tourism

FILE NO: 08.063.3

RESOLVED: Crs Bruce and Bodey that the Council allocates \$7,000 to funding the PGA Southern Division Trainee Championships and Junior Golf Experience in May 2018.

7. ACTION PLAN – 2016/17 AUDIT MANAGEMENT LETTER

AUTHOR: Director Corporate Services

STRATEGIC OUTCOME: Good government

STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 12.019.1

Committee meeting reports

RESOLVED: Crs Glanville and Bodey that the Committee adopt the Action Plan – Audit Management Letter 2016/17 attached as **Appendix “B”**

8. EVENT FUNDING – BAROOGA RODEO

AUTHOR: Economic & Industry Development Liaison
STRATEGIC OUTCOME: Diverse and resilient business
STRATEGIC OBJECTIVE: 4.2 Diversify and promote local tourism
FILE NO: 08.063.3

RESOLVED: Crs Glanville and Taylor that the Council funds the Radio advertising of \$4,300.00 for the Barooga Rodeo and pays the account directly and provide sand for the event.

9. AUDIT CLIENT SERVICE PLAN

AUTHOR: Director Corporate Services
STRATEGIC OUTCOME: Good government
STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 12.019.1

RESOLVED: Crs Morris and Taylor that the Council:

1. accept the Client Service Plan and Terms of Engagement as provided by the Audit Office of New South Wales for the audit of the Berrigan Shire Council for the year ending 30 June 2018 and
2. authorise the General Manager to sign the Agreement of Terms

Committee meeting reports

7.3

**MINUTES OF THE TECHNICAL SERVICES
COMMITTEE MEETING**

RECOMMENDATION – that recommendations numbered 5 of the Technical Services Committee Meeting held on 7th March, 2018 be adopted.

5. TOWN CONCEPT PLANS BERRIGAN AND BAROOGA

AUTHOR: Director Technical Services

STRATEGIC OUTCOME: Sustainable natural and built
landscapes

STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our
natural resources and built landscapes

FILE NO: 28.182.1

RESOLVED Crs Morris and Taylor that the Council adopt the draft Barooga and Berrigan Town Concept Plans and place the plans on public exhibition for a period of 28 days indicating that at this stage the Council neither supports or does not support the content of the plans.

Committee meeting reports

7.4 MINUTES OF THE RISK MANAGEMENT COMMITTEE MEETING

RECOMMENDATION – that recommendations numbered 5 of the Risk Management Committee Meeting held on 7th March, 2018 be adopted.

5. RISK MANAGEMENT STRATEGIC PLAN

AUTHOR: Enterprise Risk Manager
STRATEGIC OUTCOME: Good government
STRATEGIC OBJECTIVE: 2.1 Berrigan Shire 2027 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting

FILE NO: 27.121.2

RESOLVED: Matthew Clarke and Fred Exton that the Council:

1. revoke the Risk Management Strategic Plan 2013-2017;
2. adopt the Risk Management Strategic Plan 2017-2021 included as **Appendix "A"**.

Items requiring Council Resolution

8. MAYOR'S REPORT**R
E
S
O
L
U
T
I
O
N****RECOMMENDATION** – that the Mayor's Report be received.

Items requiring Council Resolution

9. DELEGATES REPORT

RESOLUTION

Items requiring Council Resolution

10.

GENERAL BUSINESS

**R
E
S
O
L
U
T
I
O
N**