



Council Chambers,  
BERRIGAN. 2712

Sir/Madam,

The Ordinary Meeting of the Council of the Shire of Berrigan will be held in the **Council Chambers**, Berrigan, on **20<sup>th</sup> May, 2015**, when the following business will be submitted:-

**9:00AM**

**Public Question Time**

**COUNCIL MEETING**

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12.	CLOSE OF MEETING	

No business, other than that on the Agenda, may be dealt with at this meeting unless admitted by the Mayor.

ROWAN PERKINS  
GENERAL MANAGER

Items requiring Council Resolution

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**Council Meeting**

Wednesday 20th May, 2015

**BUSINESS PAPER**

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1. **APOLOGIES**
2. **DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTEREST**
3. **VISITORS ATTENDING MEETING**
4. **CONFIRMATION OF MINUTES**  
**RECOMMENDATION** – that the Minutes of the meeting held in the Council Chambers on Wednesday 15<sup>th</sup> April, 2015 be confirmed.

**5.1 FINANCE – ACCOUNTS**

**AUTHOR:** Finance Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting

**RECOMMENDATION:** – that the Financial Statement, Bank Reconciliation Certificate and Petty Cash Book made up to 30 April 2015, be received and that the accounts paid as per Warrant No. 04/15 totalling \$1,376,023.62 be confirmed.

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**REPORT**

- a) A Financial Statement covering all funds of the Council indicating the Bank Balances as at 30 April 2015 is certified by the Finance Manager.

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Items requiring Council Resolution

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- b) The Finance Manager certifies that the Cash Book of the Council was reconciled with the Bank Statements as at 30 April 2015.
- c) The Finance Manager certifies the Accounts, including the Petty Cash Book made up to 30 April 2015, totalling \$1,376,023.62 and will be submitted for confirmation of payment as per Warrant No. 04/15.
- d) The Finance Manager certifies that all Investments have been placed in accordance with:
- i. Council's Investment Policy,
  - ii. Section 625 of the Local Government Act 1993 (as amended),
  - iii. the Minister's Amended Investment Order gazetted 11 January 2011,
  - iv. clause 212 of the Local Government (General) Regulations 2005, and
  - v. Third Party Investment requirements of the Office of Local Government Circular 06-70.
- e) Cash and investments held by the Council have decreased slightly in April 2015, as compared to March, however the general trend is in line with the same period last year. Overall total funds held are expected to increase in May with the receipt of the fourth rates instalment and Financial Assistance Grant. Note that total funds held by the Council are higher than the same period last year.
- Due to the currently poor interest rates available please note that staff have consolidated the At Call NAB account to save on bank fees, and will only run one operational account. Staff will endeavour to have two term deposits mature each month to cover potential cash flow fluctuations.
- f) The Finance Manager certifies that all Investments have been placed in accordance with Council's Investment Policy, Section 625 of the Local Government Act 1993 (as amended), the Minister's Amended Investment Order gazette 11 January 2011, clause 212 of the Local Government (General) Regulations 2005 and Third Party Investment requirements of the Department of Local Government Circular 06-70.

# Berrigan Shire Council Business Paper 20<sup>th</sup> May, 2015

## Items requiring Council Resolution

### Statement of Bank Balances as at 30 April 2015

#### Bank Account Reconciliation

Cash book balance as at 1 April 2015	\$ 828,310.56
Receipts for April 2015	\$ 1,521,224.12
Transfers from NAB at Call Account/Term Deposits Credited Back	\$ -
	<b><u>\$ 2,349,534.68</u></b>
<i>Less Payments Statement No 04/15</i>	
Cheque Payments V075503-V75512	\$ 12,592.92
Electronic Funds Transfer (EFT) payroll	\$ 447,520.07
Electronic Funds Transfer (EFT) Creditors E0020850-E0021067	\$ 885,134.95
Transfers to NAB At Call Account/Term Deposits Invested	\$ -
Loan repayments, bank charges, etc	\$ 30,775.68
Total Payments for April 2015	<u>\$ 1,376,023.62</u>
<b>Cash Book Balance as at 30 April 2015</b>	<b><u>\$ 973,511.06</u></b>
Bank Statements as at 30 April 2015	\$ 975,203.81
Plus Outstanding Deposits	
Less Outstanding Cheques	<u>\$ 1,692.75</u>
<b>Reconciliation Balance as at 30 April 2015</b>	<b><u>\$ 973,511.06</u></b>

#### **INVESTMENT REGISTER**

INSTITUTION	DEPOSIT NO.	TERM (days)	RATE	MATURITY DATE	INSTITUTION TOTAL
National Australia Bank	01/09	At Call	2.60%		\$ -
AMP	99/13	270	3.50%	12/06/2015	\$ 1,000,000.00
AMP	111/15	180	3.30%	11/08/2015	\$ 1,000,000.00
Central Murray Credit Union	104/14	365	3.25%	19/03/2016	\$ 2,000,000.00
Bendigo Bank	85/11	180	3.45%	9/06/2015	\$ 2,000,000.00
Defence Bank Limited	102/14	270	3.20%	25/12/2015	\$ 1,000,000.00
Defence Bank Limited	106/14	365	3.20%	1/04/2016	\$ 1,000,000.00
Hume	91/12	365	3.40%	10/01/2016	\$ 1,000,000.00
Hume	87/11	365	3.40%	27/01/2016	\$ 1,000,000.00
Hume	112/15	180	3.00%	8/09/2015	\$ 1,000,000.00
IMB	105/14	180	3.40%	13/07/2015	\$ 2,000,000.00
IMB	113/15	180	3.00%	8/09/2015	\$ 1,000,000.00
Goulburn Murray Credit Union	101/14	270	3.65%	13/05/2015	\$ 1,000,000.00
Goulburn Murray Credit Union	103/14	270	3.50%	13/09/2015	\$ 1,000,000.00
NAB	108/14	180	3.55%	12/05/2015	\$ 1,000,000.00
NAB	109/14	180	3.20%	26/08/2015	\$ 1,000,000.00
NAB (LIRS LOAN)	110/15	90	2.99%	7/07/2015	\$ 1,630,000.00
					<b><u>\$ 19,630,000.00</u></b>

**Total Funds Held at 30 April 2015**

**\$20,603,511.06**

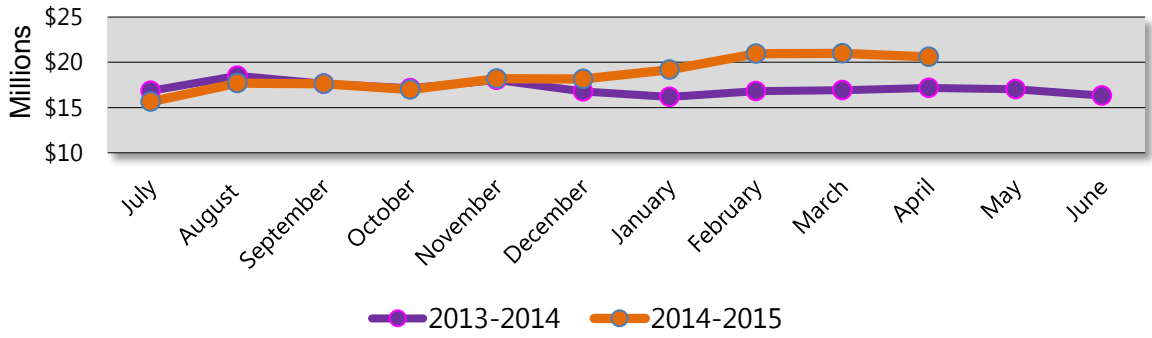
Carla von Brockhusen - Finance Manager

RESOLUTION

Items requiring Council Resolution

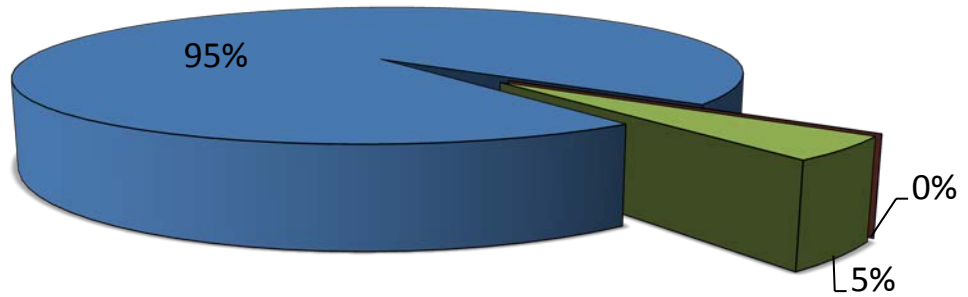
RESOLUTION

**Summary of Total Funds Held at End of Month**

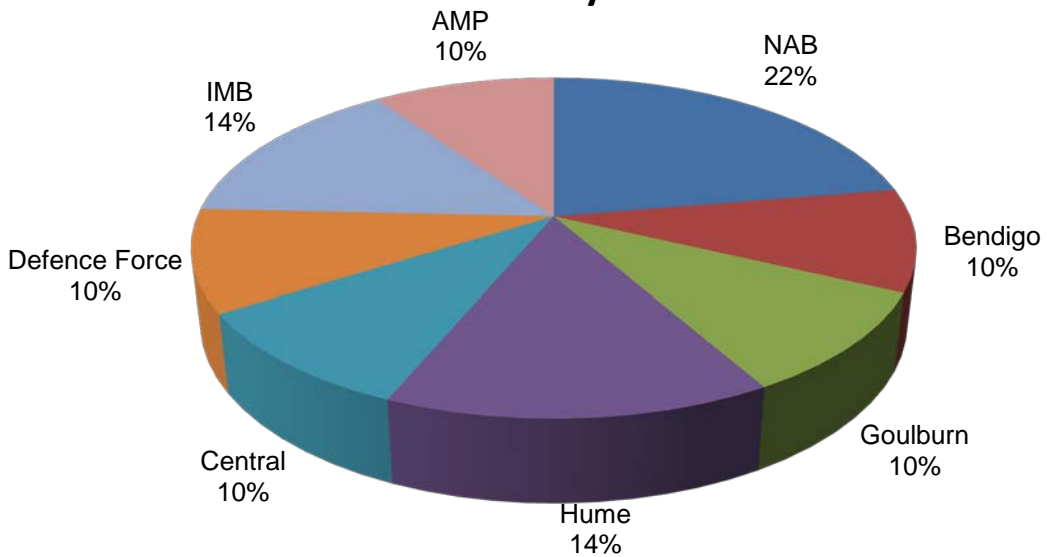


**Funds held by investment type**

■ Term Deposits ■ At Call ■ Cash at Bank



**Funds held by institution**



Items requiring Council Resolution

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**5.2 AUDITOR LETTER OF ENGAGEMENT**

**AUTHOR:** Director Corporate Services

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting

**FILE NO:** 12.019.1

**RECOMMENDATION:** - that the Council accepts the Audit Letter of Engagement attached and delegate the General Manager to sign the letter on behalf of the Council.

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**REPORT:**

RSD Chartered Accountants, the Council's external auditors, have provided the Council with their Letter of Engagement for the audit year ended 30 June, 2015. The Letter of Engagement is attached as Appendix A.

The letter sets out:

- The responsibilities of the auditors
- The scope of the audit
- The role of the audit with regard to other documents prepared by the Council
- The role of the auditor with regards to detection of error, fraud and non-compliance with laws and regulations
- Management representation letters
- Management reporting
- Other audit related services
- Quality of service
- Fees and expenses (\$20,600 plus GST)
- Applicable law

The Council should resolve to accept the Letter of Engagement and have the General Manager sign the letter on behalf of the Council.

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Items requiring Council Resolution

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**5.3 FUNDING APPROVAL FOR BERRIGAN COMMUNITY (DROP OFF) RECYCLING CENTRE**

**AUTHOR:** Environmental Engineer

**STRATEGIC OUTCOME:** Sustainable natural and built landscapes

**STRATEGIC OBJECTIVE:** 1.1 Support sustainable use of our natural resources and built landscapes

**FILE NO:** 31.160.2

**RECOMMENDATION:** that the Council note EPA funding for construction of a drop-off Recycling Centre at Berrigan Landfill.

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**REPORT:**

NSW EPA has advised of a successful application for recycling storage and pickup facilities for Berrigan, Conargo, Corowa and Murray Shires. These facilities collect problem household waste for transport to community recycling centres (CRC) to be located at Albury and Deniliquin.

The Berrigan facility will consist of a three bay enclosed shed with appropriate shelving, pallets and containers to allow for short term storage and subsequent transport of material to the nominate CRC at Deniliquin. The EPA will provide grant funding (100%), of \$153,480 among the four Councils to complete the facilities over 2 years.

Funds are being administered by the NSW Environmental trust and will require a signed deed of agreement from the Council. In addition a Development Application will also be submitted to the Council for the facility. It is also anticipated that some in-kind administration support will be provided by the Council that will be absorbed through existing budgets for the Berrigan Landfill.



Items requiring Council Resolution

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**5.4 FINANCIAL ASSISTANCE GRANTS TO LOCAL GOVERNMENT**

**AUTHOR:** Director Corporate Services

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.3 Strengthen strategic relationships and partnerships with community, business and government

**FILE NO:** 15.128.5

**RECOMMENDATION:** - the direction of the Council is sought

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**REPORT:**

The following correspondence has been received in a joint letter from Local Government NSW and the Australian Local Government Association:

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Items requiring Council Resolution

RESOLUTION



LOCAL GOVERNMENT NSW

Our ref: R90/00835-11 Out - 23571

20 April 2015

Cr Bernard Curtin  
Mayor  
Berrigan Shire Council  
PO Box 137  
BERRIGAN NSW 2712

Dear Cr Curtin

**Re: Financial Assistance Grants to Local Government**

As you would be aware, the Commonwealth's decision to freeze indexation of its Financial Assistance Grants (FAGs) threatens to seriously compromise Local Government's ability to provide adequate levels of infrastructure and services in communities right across Australia. These untied Grants are currently valued at \$2.3 billion, but the Federal Government has frozen them at 2014/15 levels, leading to a permanent 13% reduction in the FAGs base.

We need your help if Councils such as yours are to maintain adequate funding for local roads, parks, swimming pools, and libraries. ALGA has mounted a campaign to have FAGs indexation restored immediately, and for the Commonwealth Government to consider both their adequacy and indexation methodology going forwards.

**How Councils can help:**

With the third quarterly FAGs payment now received, ALGA is calling on Councils across Australia to:

- pass a resolution acknowledging the importance of Financial Assistance Grants (see attached)
- acknowledge receipt of Financial Assistance Grants from the Commonwealth in media releases and council publications, including your annual report.
- illustrate the importance and impact of the Grants by identifying an individual project of a similar size to your annual or quarterly FAGs payment
- highlight this to the media and your local Federal MP and Senator in a positive story on the grant funds.

Full details on FAGs payments for the current financial year are available on the Department of Infrastructure and Regional Development website at

<http://www.regional.gov.au/local/assistance/>

Thank you for your commitment to the Local Government sector and your assistance in our campaign to restore the indexation of Federal Assistance Grants.

Yours sincerely

Cr Keith Rhoades AFSM  
President  
Local Government New South Wales

Mayor Troy Pickard  
President  
Australian Local Government Association



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

BERRIGAN SHIRE COUNCIL

22 APR 2015

FILE \_\_\_\_\_  
REFER TO MAYAGG  
COPY TO CM DCS  
ACTION / CODE

ACKNOWLEDGE Y / N

Items requiring Council Resolution

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**Council Resolution**

*That the Council:*

- 1. Acknowledges the importance of federal funding through the Financial Assistance Grants program for the continued delivery of council services and infrastructure;*
- 2. Acknowledges that the council will receive \$X.Y million in 2014 - 15; and*
- 3. Will ensure that this federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in council publications, including annual reports.*

**Rationale**

FAGs are a vital part of the revenue base of all councils, and this year councils will receive \$2.3 billion from the Australian Government under this important program.

The Government's decision in the 2014 Federal Budget to freeze the indexation of FAGs for three years beginning in 2014-15 will unfortunately cost councils across Australia an estimated \$925 million by 2017-18.

ALGA and the state local government associations are seeking the support of Council for advocacy to have the Federal Government reverse the decision to freeze the indexation of FAGs.

While the FAGs are paid through each state's Local Government Grants Commission, the funding originates with the Commonwealth and it is important it is recognised as such. Council, and every other council in Australia, have been asked to pass a resolution acknowledging the importance of the Commonwealth's Financial Assistance Grants in assisting Council to provide important community infrastructure.

Council is also being asked to acknowledge the receipt of Financial Assistance Grants from the Commonwealth in media releases and council publications, including our annual report, and to highlight to the media a council project costing a similar size to the FAGs received by Council so that the importance and impact of the grants can be more broadly appreciated.

Whilst the Council can easily take the action suggested in the correspondence it is not understood what is hoped to be achieved by it and in reality the suggested is far too little and far too late.

It may be useful to discuss both the requested action and other alternatives, bearing in mind that the Council can have little impact in its own right.

RESOLUTION

Items requiring Council Resolution

**5.5 OPERATIONAL PLAN QUARTERLY REVIEW**

**AUTHOR:** Strategic & Social Planning Coordinator

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2023 objective and strategies inform Council planning and community led projects

**FILE NO:**

**RECOMMENDATION:** - that the Council note the March 2015 Quarterly Management Report of the Annual Operational Plan 2014/15 circulated as Appendix B.

**REPORT:**

Circulated with this Agenda as Appendix B, is the March 2015 quarterly review and progress report of the Council's *Annual Operational Plan 2014/15*.

This report provides a traffic light review with comments by Responsible Officers of the status of:

- Council actions that support and promote *Berrigan Shire 2023* outcomes (these are outcomes which match Department of Local Government's quadruple bottom line reporting requirements: Social, Economic, Environmental and Civic Leadership);
- *Delivery Program* Objectives;
- *Annual Operational Plan* Objectives; and
- *Annual Operational Plan* Actions.

The traffic light format provides a visual update on the status of *Council's Annual Operational Plan* and Council's progress toward full implementation of its *4-year Delivery Program*. It should be read in accordance with the following key:

				
Complete	On Target	Not on Target	Past Due	No Status / Deferred

Additional information in the appended reporting and monitoring Review and Progress Report includes:

1. A percentage target for each *Delivery Program, Annual Operational Plan* objective and or *Operational Plan* action – usually 100% though in some instances where it is reasonable to assume a degree of

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Items requiring Council Resolution

‘slippage’:(i.e.: seasonality; carryover from previous years and or carry forward as is the case for ongoing capital works) the full year performance target may be lower

2. A Year to Date (YTD) assessment by the responsible Council Officer of progress toward completion and or the achievement of the set target
3. Comments from the Responsible Council Officer highlighting service achievements and or the challenges relevant to the Council operation being reported and its status.

Council should also note that not all Annual Operational Plan Actions or objectives have targets and are reported qualitatively by the responsible officer.

The following is a summary by strategic outcome of the status of Council’s Annual Operational Plan actions.

	Completed	On target	Not on target	Past Due	Deferred / Not due to start	Total
Sustainable natural and built landscapes	4	11	0	0	0	15
Good government	4	8	0	0	0	12
Supported and engaged communities	4	13	1	0	0	18
Diverse and resilient business	1	17	0	0	2	20
<b>Total Actions</b>	<b>13</b>	<b>49</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>65</b>

RESOLUTION

Items requiring Council Resolution

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**5.6 MARY LAWSON MEMORIAL WAYSIDE REST COMMITTEE OF MANAGEMENT**

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting

**FILE NO:** 04.074.1

**RECOMMENDATION:** - that the Council:

- A) Revoke existing members of the Mary Lawson Memorial Wayside Rest Committee of Management.
- B) pursuant to Section 355 of the Local Government Act, 1993, appoint the following persons to the MARY LAWSON MEMORIAL WAYSIDE REST Committee of Management:

<p><b>President</b> <b>Secretary/</b> <b>Treasurer</b> <b>Committee</b></p>	<p>Henry Matheson Lois Harley Marie Quirk Danny Wark, Madeleine Wark, Colin Drury, Ivy Matheson, Ken Jenkins, Doug Delmenico, Rachelle Delmenico, Chris Braybon, Colin Breust, Kim Hornby, Jan Braybon, Greg Murphy, Allan Matheson, Maree Matheson, Marj Kable, Bill Braybon, Doug Thomas, Ron Nettleton, Peter Horneman, Lorraine Thompson, Phillip Matheson, Todd Ruffin, Bernie Evans, John Magill, Graham &amp; Veronica Dobie, Alan Cowan, Michael (Fergie) Walsh and John Milne</p>
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**REPORT:**

The Committee has advised of an additional member requiring the endorsement of the Council.

## Items requiring Council Resolution

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**5.7 CONTRACT FOR THE CONDUCT OF THE 2016 ELECTION****AUTHOR: General Manager****STRATEGIC OUTCOME: Good government****STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting****FILE NO: 13.055.1****RECOMMENDATION: - that the Council agree to enter into the contract as shown in Appendix C with the NSW Electoral Commission for the conduct of the 2016 Berrigan Shire Council ordinary election at an estimated cost of \$53,747 (ex GST) and further that Rowan Perkins be appointed as the Council's representative for the contract.**

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**REPORT:**

Councillors may recall that at its meeting held on 18<sup>th</sup> February, 2015 it resolved:

1. Pursuant to S296(2) and (3) of the Local Government Act that an election arrangement be entered into by contract for the electoral Commissioner to administer all elections of the Council; and
2. Pursuant to S296(2) and (3) of the Local Government Act as applied and modified by S18, that a Council poll arrangement be entered into by contract for the electoral Commissioner to administer all council polls of the Council; and
3. Pursuant to S296(2) and (3) of the Local Government Act as applied and modified by S18, that a Council constitutional referendum arrangement be entered into by contract for the electoral Commissioner to administer all constitutional referenda of the Council.

Given the above resolution the Council is required, by the Local Government Act, to enter into a contract with the NSW Electoral Commission to formalize the arrangements for the election.

The NSW Electoral Commission has forwarded a standardized contract which sets out the terms for the conducts of the election, the specific tasks to be undertaken and the estimated cost of \$53,747 (ex GST).

RESOLUTION

### Items requiring Council Resolution

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The contract is relatively straight forward and raises no concerns for staff.

The estimated cost is within the Council's estimated budget.

The Council is not required to sign and seal the contract and as such this report is for the information of the Council and in accordance with its resolution made on 18<sup>th</sup> February, 2015.

Copy of the contract is circulated with this agenda as Appendix C.

RESOLUTION



Items requiring Council Resolution

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**5.8 COUNCILLOR TRAINING – FINANCIAL ISSUES IN LOCAL GOVERNMENT**

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting

**FILE NO:** 22.155.1

**RECOMMENDATION:** - that the Council authorise the attendance of Cr Hannan at the “Financial Issues in Local Government” training session at Narrandera on 4<sup>th</sup> June, 2015.

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**REPORT:**

RAMROC has recently advised of the availability of a proposed training course “Financial Issues in Local Government” to be conducted at Narrandera on 4<sup>th</sup> June, 2015.

Cost of participation is \$385 plus travel costs.

Information about the training was circulated to Councillors on 8<sup>th</sup> May, 2015 with Cr Hannan expressing an interest in attending.

It would be appropriate for the Council to authorize Cr Hannan’s attendance.

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## Items requiring Council Resolution

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**5.9 ANNUAL REPORTING OF CONTRACT CONDITIONS FOR SENIOR STAFF****AUTHOR: General Manager****STRATEGIC OUTCOME: Good government****STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by Council of Council operations and reporting****FILE NO: 22.155.1****RECOMMENDATION: - that the Council note the report pursuant to S339 of the Local Government Act regarding the contract conditions of senior staff.**

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**REPORT:**

The General Manager is required by S339 of the Local Government Act to report annually to the Council on the contractual conditions of senior staff.

The General Manager is the only senior staff member employed by the Council.

Attached with this agenda as Appendix D is the General Manager's current Contract of Employment which is in the form approved by the Director General of the Department of Local Government. The Contract has been varied at February, 2014 to reflect the 2.5 % increase in the Total Remuneration Package and by 1.9% in February 2015 as determined by The Statutory and Other Offices Remuneration Tribunal.

## Items requiring Council Resolution

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**5.10 BERRIGAN SHIRE LOCAL HERITAGE FUND  
2014-2015****AUTHOR:** Development Manager**STRATEGIC OUTCOME:** Sustainable natural and built landscapes**STRATEGIC OBJECTIVE:** 1.1 Support sustainable use of our natural resources and built landscapes**FILE NO:** 26.128.2**RECOMMENDATION:** that the Council revise the grant of \$1,452 offered for the renewal of stormwater drainage piping at the Berrigan RSL, 60-70 Jerilderie Street Berrigan be reduced to an amount of \$657.83 to reflect the cost of the works as grants offered under the Local Heritage Restoration Fund are offered on a \$ for \$ basis.

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**REPORT:**

The original grant of \$1,452 for the renewal of the stormwater drainage piping at the Berrigan RSL was offered as part of the Berrigan Shire Local Heritage Restoration Fund and was based on a quote of \$2,904.

Upon completion of the works the invoice for the works was for an amount of \$1,315.66. The Local Heritage Restoration Fund works on the basis of a \$ for \$ grant.

In this instance it is considered that the rebate, or grant, should be amended to reflect the actual cost of the works in accordance with the provisions of the operation of the Heritage Fund.

In this instance it is recommended that the grant be reduced to an amount of \$657.83 so as to ensure that other recipients are not disadvantaged.

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## Items requiring Council Resolution

**5.11 APPLICATION FOR MODIFICATION OF  
DEVELOPMENT CONSENT  
DEVELOPMENT APPLICATION 59/15/DA/DM  
CHANGE OF USE – MOTOR SHOWROOM TO  
FUNERAL CHAPEL**

**AUTHOR: TOWN PLANNER**

**STRATEGIC OUTCOME: Diverse and resilient business**

**STRATEGIC OBJECTIVE: 4.1 Invest in local job creation, retention and innovation**

**FILE NO: 59/15/DA/DM**

**RECOMMENDATION: that Development Application 59/15/DA/DM for the change of use of a Motor Showroom to a Funeral Chapel be modified and subject to the following conditions:**

**1. Approved Plans**

The development shall be implemented in accordance with the details set out on the plans North East Survey Design (Project No M2089 Version 3 Sheet 1) and on the application form and on any supporting information received with the application except as amended by the conditions specified hereunder.

**2. Asbestos**

Should any asbestos products be identified on site any removal must be undertaken in accordance with the provisions of the NSW Work Health and Safety Regulations 2011 and Council's Asbestos Policy as follows:

- (a) Written notice must be provided to Council five (5) working days (excluding public holidays) prior to commencement of any works.

Written notice is to include the following details:

- Date the demolition will commence;
- Name, address, contact details (including after hours) and licence number of the demolisher and asbestos removalist (if different).
- Work must not commence prior to the nominated demolition date.

- (b) The developer is to provide written notification to owners and occupiers of premises in the immediate vicinity of the development site on asbestos removal work, five (5) working days prior to demolition.

### Items requiring Council Resolution

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- (c) A WorkCover licensed Class B contractor must undertake removal of more than 10m<sup>2</sup> of bonded asbestos. Removal of friable asbestos material must only be undertaken by a contractor that holds a current friable asbestos removal Class A licence.
- (d) The licensed asbestos removalist must ensure that:
- Signs alerting persons to the presence of asbestos are placed to indicate
    - where the asbestos removal work is being carried out, and
    - barricades are erected to delineate the asbestos removal area.
- (e) All asbestos waste must be stored, transported and disposed of in compliance with the Protection of the Environment Operations (Waste) Regulations 2005. All receipts detailing method and location of disposal must be submitted to Council as evidence of correct disposal.
- (f) Where friable asbestos has been removed, an independent licensed asbestos assessor must conduct a clearance inspection and issue a Clearance Certificate. Where more than 10m<sup>2</sup> of bonded asbestos has been removed, a clearance inspection must be conducted by an independent competent person and a Clearance Certificate issued. A copy of the Clearance Certificate must be provided to Council before the area can be re-occupied for demolition or other work.
3. **Building work**
- The owner of the premises must ensure that prior to any structural works being completed on any of the buildings, detailed plans of the proposed works must be submitted to council for approval.
4. The existing driveway to Murray Street closest to the Townsend Street intersection is to be removed and the road reserve including kerb and gutter is to be reinstated to match the surrounding roadside in accordance with Council requirements.
5. The existing southern most driveway to Murray Street from the subject site shall be restricted to egress only. Appropriate signage and line marking is to be installed and maintained at this driveway to enforce this.
6. The off-street car park layout associated with the proposed development including driveway design and location, internal aisle widths, ramp grades, parking bay dimensions and loading bays are to be in accordance with AS 2890.1-2004 "Off-street car parking" and AS 2890.2-2002 "Off-street commercial vehicle facilities". The proposed carpark is to be designed to allow for onsite circulation between the 2 movement aisles within the subject site.
7. The swept path of the largest vehicles entering and exiting the subject site and manoeuvrability through the site is to be in accordance with AS 2890.2-2002 "Off-street commercial vehicle facilities" and to Councils satisfaction. For road safety reasons, all vehicle access driveways, and the internal layout of the development, shall be designed to allow all

**Items requiring Council Resolution**

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vehicles to enter and exit the subject site in a forward direction and not be required to reverse onto the adjoining road reserve.

8. Any access driveway to the development site is to be constructed so that the formed vehicle path rises to the level of the pedestrian footpath along the frontage of the site and not have the footpath step down onto the roadway. As a minimum the driveways shall be sealed from the kerb and gutter to the property boundary.
9. Pedestrian access into the site is to be provided separate to the vehicle driveways and is to cater for all forms of pedestrian mobility. Landscaping and/or fencing shall be provided along the frontage of the site to the road network to direct pedestrians to the defined pedestrian access point.
10. Any landscaping, fencing or signage to be provided within the site or along the boundary with any adjoining road reserve is to be designed and maintained to provide safe sight distance to pedestrians for motorists entering and exiting the site to minimise conflict in accordance with AS2890.1-2004 "Off-street car parking".
11. All activities including loading/unloading of vehicles associated with this development is to be undertaken within the subject site to remove interference with vehicles and pedestrian movement on public roads.
12. Stormwater run-off from the subject site onto the adjoining road reserve as a result of the proposed development is not to exceed the existing level of run-off from the subject site. Suitable provision should be made to retard any increased storm water run-off from the site.
13. Any damage or disturbance to the road reserve of the adjoining roads is to be restored to match surrounding landform in accordance with Council requirements. Any redundant vehicular access points to the subject site from the public road network shall be removed and the road reserve including kerb and gutter reinstated to match the surrounding roadside landform in accordance with Council requirements.
14. Any works within the road reserve of a Classified Road requires concurrence from Roads and Maritime Services under section 138 of the Roads Act 1993 prior to commencement of any such works. The developer is responsible for all public utility adjustment/relocation works, necessitated by the proposed development and as required by the various public utility authorities and/or their agents.
15. Any works associated with the proposed development shall be at no cost to the Roads and Maritime Services.
16. Any signage shall be designed and located so as to comply with the following;
  - a. the sign display shall not include:
    - Any flashing lights,
    - Electronically changeable messages,
    - Animated display, moving parts or simulated movements.

### Items requiring Council Resolution

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- Complex display that holds motorist's attention beyond "glance appreciation",
  - Display resembling traffic signs or signals, or giving instruction to traffic by using words such as 'halt' or 'stop';
- b. The method and intensity of any illumination of the sign shall not be directed or transmitted in such concentration or intensity to cause distraction or glare to motorists.
- c. The permissible level of reflectance of an advertisement is not to exceed the 'Minimum coefficients of Luminous intensity per unit area for Class 2A', as set out in Australian Standard AS/NZS 1906.1:2007;
- d. Any proposed sign and support structure shall be located wholly within the confines of the property boundaries and not protrude over any adjoining road reserve.
- e. Any proposed sign and supporting structure to be located within close proximity to a road reserve is required, as a minimum, to comply with the wind loading requirements as specified in AS1170.1 Structural design actions – Permanent, imposed and other actions and AS1170.2 Structural design actions – wind actions.
- f. Any proposed sign and supporting structure shall not obstruct any road regulatory, safety or directional signage in the vicinity,
- g. Any proposed sign and supporting structure shall not pose any risk to the safety of pedestrians or motorists.
17. The provision of on-site car parking, including disabled parking, associated with the subject development is to be in accordance with Council requirements. All car parking spaces required are to be provided on-site and not to be compensated by the on-road parking in the vicinity. Parking, particularly disabled parking is to be located with convenient pedestrian access to the entry doors of the premises.

**Division:**

**In Favour:**

**Against:**

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**REPORT:**

On 21 January, 2015 Council granted Development Consent subject to a number of conditions for Development Application No 59/15/DA/DM – being the Change of use from a Motor Showroom to a Funeral Chapel.

In particular, Condition 4 stated that:

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## Items requiring Council Resolution

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### Driveways & Access

Access to the on-site car parking area is denied from Murray Street due to the potentially adverse traffic impacts that may occur when services are being held. An alternative access driveway to the site is required to be provided from the existing kerb layback in Townsend Street, which is located approximately 30 metres west of the Murray Street intersection, to the existing gateway. The driveway is to be constructed of an appropriately paved surface at least 6 metres in width.

The applicant believed that this condition was in opposition to the plan for the business which he was trying to achieve. Therefore, the applicant submitted an application for Modification of Development Consent under section 96 (1A) of the *Environmental Planning and Assessment Act 1979* on 17 March 2013. As part of the documentation, his main objection was to the denial of access to the on-site car parking from Murray Street, and thus requested access for Traffic from Murray Street.

The Modification was then duly referred to Roads & Maritime Services (RMS) on 9 April 2015. It was referred to the RMS because the subject site is located on the south western corner of the intersection of Murray Street and Townsend Street, Finley within a 50 km/h speed zone and because Murray Street forms part of the Newell Highway (HW17), which is a Classified Road.

On 29 April 2015, the Berrigan Shire received return correspondence from RMS via email. The attached letter stated that “current policy of Roads and Maritime is to minimise the number of conflict points along Classified Roads to promote road safety and efficiency on the road network. Where a site has access to both a classified road and a local road the access driveway shall be to the local road. This is consistent with the provisions of Clause 101(2) of State Environmental Planning Policy (Infrastructure)”.

Therefore RMS concluded that “convenient access to and from Townsend Street it is considered appropriate that “the existing northern most driveway to Murray Street (closest to the Townsend Street intersection) was to be removed and the existing southern most driveway be restricted to egress only. This will remove the potential for queuing on Murray Street at this driveway”. RMS also required that “the design of the carpark should be altered to provide connectivity between the movements aisles near to the Murray Street frontage to allow for on-site circulation and the disabled carparks should be located between the 2 driveways to Townsend Street to provide for convenient access to the disabled access point into the building”.

Finally they requested that a further 12 conditions relating to Traffic, 1 Condition relating to Signage and 1 Condition relating to on-site car parking be added to the Development Consent.



## Items requiring Council Resolution

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### CONCLUSION

The Berrigan Shire is required under section 138(2) of the *Roads Act 1993* (NSW) to seek concurrence of the RMS before granting development consent with respect to a classified road. Correspondence received back from the RMS on 29 April, 2015 states the RMS raises no objection to the development proposal subject to Berrigan Shire (as the Consent Authority) ensuring that the development is undertaken in accordance with the information submitted as amended by the inclusion of the 14 conditions of consent. Despite the applicant wishing to obtain entry to the car-park of the Funeral Chapel from Murray Street, the Berrigan Shire is subsequently unable to modify the Development Consent granted to allow for this access. Furthermore, the Berrigan Shire is required to support the RMS's measures to ensure the minimising of the number of conflict points along Classified Roads and the promotion of road safety and efficiency on the road network should be paramount and of upmost importance when considering modification of the Development Consent. Therefore, it is recommended that Council include the 14 conditions of consent as proposed by the RMS, and delete condition 4 of the previous Development Consent as appropriate which was related to access that was imposed at the Council Meeting on 21 January, 2015.

RESOLUTION

## Items requiring Council Resolution

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**5.12 PROVISION OF SOLAR PANELS FOR WATER TREATMENT PLANTS****AUTHOR: Director Technical Services****STRATEGIC OUTCOME: Sustainable natural and built landscapes****STRATEGIC OBJECTIVE: 1.1 Support sustainable use of our natural resources and built landscapes****FILE NO: 10.094.1****RECOMMENDATION: that Council allocates an amount of \$115,000 for the provision of solar panel electricity generation systems at the Barooga, Finley and Tocumwal water treatment plants and pumping stations.**

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**REPORT:**

Council has recently installed solar panels at the Council offices and recreation reserves and the process has resulted in considerable savings in electricity used from the grid and it is expected that this will result in capital outlays being recouped in less than 5 years. The information available for the installation at the Council offices indicates savings of some \$4,500 over the first 3 months operation and this trend should see the capital recouped in about 4 years.

Quotations have been obtained from the electrical contractor that carried out these installations for the installation of solar systems to service the water treatment and pumping works at the townships of Tocumwal, Barooga and Finley and the costs and payback periods are shown in the spreadsheet below.

The predicted payback periods vary from 2.74 years to 4.67 years and therefore it would make good economic sense to proceed with the installations.

The cost of these works could be funded from additional income received in this financial year from the sale of water that was excess to towns requirements. Receipts of \$333,675 for water sales are in hand and this would normally be transferred to the Water Supply Reserve Account.

## Items requiring Council Resolution

	TOC	BGA	FINLEY	TOTAL
PROVIDER	ENERGY AUS (POWER DIRECT PRIOR AUG)	POWERDIRECT	ENERGY AUS	
\$ (GST EXC)				
Apr-15	\$ 4,883.12	\$ 4,744.97	\$ 3,422.29	\$ 13,050.38
Mar-15	\$ 5,440.55	\$ 3,514.52	\$ 4,573.58	\$ 13,528.65
Feb-15	\$ 5,498.99	\$ 6,272.18	\$ 4,350.21	\$ 16,121.38
Jan-15	\$ 5,350.35	\$ 5,103.88	\$ 4,672.88	\$ 15,127.11
Dec-14	\$ 5,295.82	\$ 2,549.09	\$ 5,037.34	\$ 12,882.25
Nov-14	\$ 5,050.13	\$ 3,060.04	\$ 4,662.71	\$ 12,772.88
Oct-14	\$ 5,141.46	\$ 3,978.12	\$ 4,453.19	\$ 13,572.77
Sep-14	\$ 7,125.89	\$ 4,698.82	\$ 3,327.88	\$ 15,152.59
Aug-14	\$ 3,545.21	\$ 3,451.95	\$ 3,579.87	\$ 10,577.03
Jul-14	\$ 1,752.86	\$ 4,313.60	\$ 6,777.87	\$ 12,844.33
YTD	\$ 49,084.38	\$ 41,687.17	\$ 44,857.82	\$ 135,629.37
Projected Year	\$ 60,000.00	\$ 50,000.00	\$ 55,000.00	
BUDGET	\$ 55,400.00	\$ 43,150.00	\$ 46,320.00	\$ 144,870.00
PANELS	68	20 & 80	68	
KwS	17	5 & 15	17	
Kw Per Day	85	25 & 75	85	
TOTAL COST	\$ 46,860.00	\$ 63,057.80	\$ 48,620.00	\$ 158,537.80
LESS : SOLAR CREDITS	\$ 13,939.20	\$ 16,354.80	\$ 13,939.20	\$ 44,233.20
NET COST	\$ 32,920.80	\$ 46,703.00	\$ 34,680.80	\$ 114,304.60
Average Monthly Bill	\$ 4,911.25	\$ 4,104.69	\$ 4,603.95	
20% Saving	\$ 982.25	\$ 820.94	\$ 920.79	
Over 12 months	\$ 11,787.00	\$ 9,851.25	\$ 11,049.47	
Projected Yearly Saving	\$ 12,000.00	\$ 10,000.00	\$ 11,000.00	
Payback (Years)	2.74	4.67	3.15	

RESOLUTION

### Items requiring Council Resolution

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#### 5.13 NATIONAL STRONGER REGIONS FUND – ROUND TWO

**AUTHOR:** Director Corporate Services

**STRATEGIC OUTCOME:** Diverse and resilient business

**STRATEGIC OBJECTIVE:** 4.4 Connect local, regional and national road, rail, and aviation infrastructure

**FILE NO:** 15.128.31

**RECOMMENDATION:** - the direction of the Council is sought

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#### REPORT:

Round Two of the National Stronger Regions Fund (NSRF) opened for applications on 15 May, 2015 and will close on 31 July, 2015.

NSRF is a Federal Government funding program offering \$1 billion over 5 years to fund “priority infrastructure in regional communities.”

- Grants must be between \$20,000 and \$10 million.
- Local government and incorporated not-for-profit organisations are eligible to apply.
- Grant funding must be matched in cash on at least a dollar for dollar basis.
- All partner funding must be confirmed.
- NSRF funding will be provided for capital projects which involve the construction of new infrastructure, or the upgrade or an extension of existing infrastructure.
- The project must deliver an economic benefit to the region beyond the period of construction. Projects should support disadvantaged regions or areas of disadvantage within a region.
- The NSRF funded component of the project must be completed on or before 31 December, 2019.

To provide some guidance on the sort of projects likely to be funded, a list of successful Round One applications is attached as Appendix E. The list is quite an eclectic selection – including an interesting definition of “Regional Australia” including places such as Abbotsford, Keysborough, Sunshine and Craigieburn.

## Items requiring Council Resolution

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The Council may wish to give some thought to submitting a project for funding under this program.

Projects the Council has listed as priorities earlier are:

- Tocumwal foreshore boardwalk
- Town entry beautification
- Rail works at the Tocumwal Intermodal
- Finley School of Arts Hall reconfiguration
- Walking paths linking the towns.
- Finley Skate park.
- Truck parking area at Tocumwal

Not all of these may meet the criteria show above.

Other projects that could be considered for funding include

- Improvements to local roads to improve access for higher mass vehicles. This could include Lower River Road and/or Tuppal Road – or other roads important to the movement of crops.
- The proposed splash park at Tocumwal
- Other projects as identified by the Council.

Again, consideration needs to be given to projects that best meet the criteria.

Note that the grant cannot be used to pay the salaries of new or existing staff or contractors.

The Council will also need to consider from where it will source its 50% of the funding for any project and how it will fund and resource the development of plans, studies etc. to support any application. This could include using a consultant to assist with preparing the grant application – similar to the Finley Recreation Reserve project.

If the Council wishes to submit an application under NSRF, it will need to inform Council staff as soon as possible.

Items requiring Council Resolution

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**5.14 IPART – METHODOLOGY OF ASSESSMENT OF COUNCIL FIT FOR THE FUTURE PROPOSALS – CONSULTATION PAPER**

**AUTHOR:** Director Corporate Services

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting

**FILE NO:** 13.010.10

**RECOMMENDATION:** - That the Council authorise the General Manager to make a submission on behalf of the Council to the Independent Pricing and Regulatory Tribunal regarding the proposed methodology for assessment of council Fit for the Future proposals.

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**REPORT:**

**Background**

As part of the Fit for the Future (FFTF) program for the reform of local government in NSW, each council in NSW (with the exception of the Far West grouping) must submit a proposal to the Office of Local Government by June 2015.

This proposal must show how the council proposes to be fit for the future – either by standing alone or by amalgamating with one or more of its neighbours. These proposals will then be assessed by an “expert panel” appointed by the NSW Government and the results provided to the Minister of Local Government for consideration in October 2015.

Earlier this month, the Premier appointed the Independent Pricing and Regulatory Tribunal (IPART) to fulfil the role of the “expert panel”. The IPART members for this review are:

- Dr Peter J Boxall AO
- Ms Catherine Jones
- Mr Ed Willett

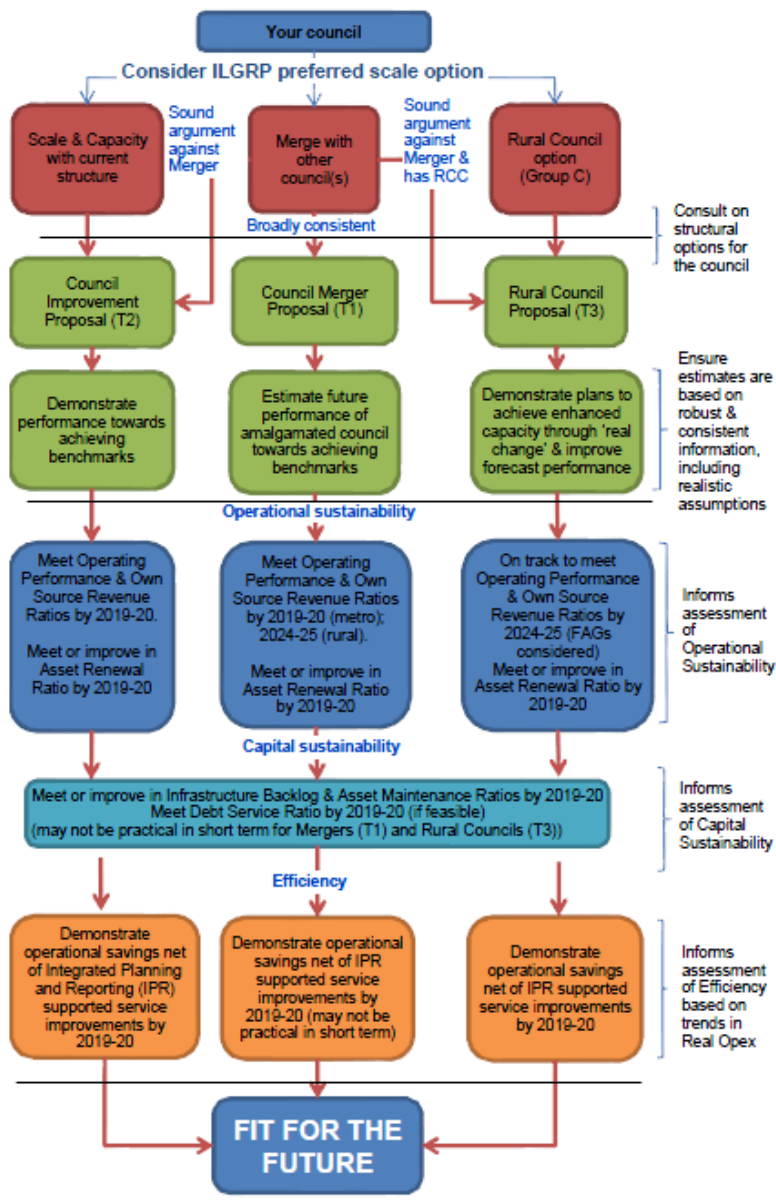
For the purposes of this review is Mr John Comrie has also been appointed as a temporary part-time IPART panel member. Mr Comrie has first-hand local government industry experience.

Items requiring Council Resolution

IPART propose to have their assessment complete and handed to the Minister of Local Government by mid-October 2015.

The proposed assessment process developed by IPART is shown in the diagram below

Figure 1.1 Proposed assessment process for councils' FFTF proposals



RESOLUTION

## Items requiring Council Resolution

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### Consultation

IPART are in the process of developing a methodology for the assessment of council FFTF proposals and have released a consultation paper. The consultation paper is attached as Appendix F.

IPART are also rolling out a series of public forums, including one in Wagga Wagga on Thursday 21 May, 2015 which the Mayor and I will attend. The General Manager and I attended a webcast of the public forum held in Sydney on Monday 11 May, 2015 and a copy of the slideshow is attached as Appendix G.

IPART are specifically seeking feedback on the following questions.

- 1. How should the key elements of strategic capacity influence our assessment of scale and capacity? Are there any improvements we can make to how we propose to assess the scale and capacity criterion, consistent with OLG guidance material?*
- 2. Which of the 'Rural Council Characteristics' are the most relevant, considering a council must satisfy a majority of the characteristics to be considered a rural council?*
- 3. Are there any improvements we can make to how we propose to assess the sustainability, infrastructure management and efficiency criteria, consistent with OLG guidance? Are there issues that we need to consider when assessing councils' proposals using the measures and benchmarks for these criteria?*
- 4. How should councils engage with their communities when preparing FFTF proposals? Are there other factors we should consider to inform our assessment of council consultation? Please explain what these other factors are, and why they are important.*
- 5. Should council performance against FFTF proposals be monitored? If so, are there any improvements we can make on the approach outlined for councils to monitor and report progress on their performance relative to their proposals?*

IPART will accept submissions on their proposed methodology until Monday 25 May 2015. This timeframe will not provide staff with sufficient time to bring a completed submission to the Council and it is suggested that the Council delegate the approval of a submission to the General Manager.



## Items requiring Council Resolution

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### Submission

The consultation paper provides quite a bit of detail as to how IPART see the assessment process working.

Some items worthy of mention include.

- Councils will be rated as either “fit” or “not fit”.
- A council that does not satisfy the primary criteria of “scale and capacity” will be rated as “not fit” – regardless of its performance against the three secondary criteria.
- If the Independent Local Government Review Panel (ILGRP) recommended a merger as its preferred option and the council did not propose on in its submission, **it will be deemed “not fit”** unless it can present a sound argument that demonstrates its preferred approach is superior to the recommended merger.
- IPART will consider what efforts were made by a council to pursue the ILGRP’s preferred option – i.e. did it seriously pursue a merger if one was recommended. IPART consider that for Group “D” councils (such as Berrigan Shire Council) “the merger possibility must be explored”.
- When assessing strategic capacity IPART will also consider:
  - An appropriate minimum population size, or
  - A target number of councils in the metropolitan or regional area.

IPART has not provided a “minimum population size” or “target number of councils”.

- IPART will also consider if a council’s proposal addresses “councils at risk” in regional areas through amalgamation with adjoining areas.
- IPART will need to be “satisfied overall” about a council’s performance on the three secondary criteria (sustainability, effective infrastructure management and efficiency) to be deemed “fit”.
- The seven benchmarks assessing the Council’s fitness under these secondary criteria will be scaled as either “must meet”, “must demonstrate improvement” or “informs assessment” – giving differing weighting to each. See the Tables 3.3, 3.5 and 3.7 from the consultation paper below for more detail.

## Items requiring Council Resolution

Table 3.3 Proposed approach to assess the sustainability criterion

Performance measure	Benchmark	All councils (except rural councils)	Rural council (option)	Merger case <sup>a</sup>
Operating Performance Ratio	Greater than or equal to break-even average over 3 years	Must meet within 5 years	Plan to meet within 10 years	Must meet within 5 years for non-rural councils Plan to meet within 10 years for rural councils
Own Source Revenue	Greater than 80% average over 3 years	Must meet within 5 years	Plan to improve within 5 years & consideration of FAGs	Must meet within 5 years for non-rural councils Plan to improve within 5 years & consideration of FAGs for rural councils
Building & Infrastructure Asset Renewal Ratio	Greater than 100% average over 3 years	Meet or improve within 5 years	Meet or improve within 5 years	Meet or improve within 5 years

<sup>a</sup> For mergers, we will also consider whether meeting each of the benchmarks is practical in the short term for the new council.

Table 3.5 Proposed approach to assess the infrastructure and service management criterion

Performance measure	Benchmark	All councils (except rural councils)	Rural council (option)	Merger case <sup>a</sup>
Infrastructure Backlog	Less than 2%	Meet or improve/inform within 5 years	Meet or improve/inform within 5 years	Meet or improve/inform within 5 years
Asset Maintenance	Greater than 100% average over 3 years	Meet or improve/inform within 5 years	Meet or improve/inform within 5 years	Meet or improve/inform within 5 years
Debt Service	Greater than 0% and less than or equal to 20% average over 3 years	Meet within 5 years	Meet within 5 years	Meet within 5 years

<sup>a</sup> For mergers, we will also consider whether meeting each of the benchmarks is practical in the short term for the new council.

Table 3.7 Proposed approach to assess the efficiency criterion

Performance measure	Benchmark	All councils (except rural councils)	Rural council (option)	Merger case
Real operating expenditure per capita	A decrease in Real Operating Expenditure per capita over time	Must demonstrate operational savings (net of IPR supported service improvements) over 5 years	Must demonstrate operational savings (net of IPR supported service improvements) over 5 years	Demonstrate operational savings (net of IPR supported service improvements) over 5 years but may not be practical in short term

### Items requiring Council Resolution

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- IPART are proposing to calculate council's performance against these benchmarks in slightly different ways that OLG – most notably the consideration of Financial Assistance Grants when assessing Own Source Revenue.
- IPART will also consider the “social and community context of the council”, the nature and quality of the supporting information and how the council consulted with its community.
- IPART will also consider “how balanced was the information provided to the community” –i.e. did it promote both the benefits and costs of a particular option.
- While councils' water and sewer funds will be excluded from the assessment against benchmarks, IPART will consider the how the performance of the General Fund is affected by the water and sewer business. It does seem to think that this would necessarily be cross-subsidisation rather than simply shared overhead.

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Items requiring Council Resolution

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**5.15 LEASE OF TOCUMWAL VISITOR INFORMATION CENTRE**

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Diverse and resilient business

**STRATEGIC OBJECTIVE:** 4.3 Diversify and promote local tourism

**FILE NO:**

**RECOMMENDATION:** - that the Council:

1. Appoint Ethan Ryan and Brennan and Kim Black trading as BE Tocumwal as the successful applicant to occupy the Visitor Information Centre and provide a visitor information service on the basis of the facilities being provided on a rent free and electricity free basis for an initial 3 year period;
2. That the Council enter into a lease with Ethan Ryan and Brennan and Kim Black trading as BE Tocumwal and the Crown for a 3 year period to implement the above resolution 1;
3. Agree in principle to the renovation of the public toilets adjacent to the leased area;
4. Negotiate future cleaning and maintenance of the toilets adjacent to the area with Ethan Ryan and Brennan and Kim Black trading as BE Tocumwal;
5. Negotiate with the Tocumwal Foreshore Committee of Management and the Crown to extend the leased area to allow for the operation of an outdoor dining area adjacent to the leased area;
6. Install a hot water service to the facility; and
7. Acknowledge that there may need to be some flexibility in the proposed startup date for the preferred operator from 1<sup>st</sup> July 2015.

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**REPORT:**

Councillors may recall that with the adoption of its Tourism Strategy, following discussion at the 2014 Corporate Workshop, the Council resolved to withdraw its funding of operation of the Tocumwal Visitor Information Centre.

In withdrawing its funding, the Council elected to divert its funding to industry development and infrastructure and amenity improvement works.

### Items requiring Council Resolution

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The Visitor information was being operated by the Tocumwal Chamber of Commerce and Tourism, which, upon receipt of advice of the Council's withdrawal of operational funding resolved to withdraw from the operation of the service from 30<sup>th</sup> April, 2015.

Given this withdrawal of service and the belief of the Council that the community would benefit from the services of a Visitor Information Centre. The Council resolved at its March 2015 Council meeting:

“that the Council:

- take over control of the Visitor Information Centre on 1<sup>st</sup> May, 2015, including stock at no cost (non-negotiable) and with a seamless handover and further that on 30<sup>th</sup> June, 2015 a new community management structure to be put in place to operate the Visitor Information Centre from 1<sup>st</sup> July, 2015 and further if no community management structure is in place by 1<sup>st</sup> July, 2015 then the Visitor Information Centre be closed.
  
- A working group consisting of Crs. Bruce, Hannan, Jones and Council staff be formed to negotiate the development of a Visitor Information Centre community management structure.
  
- that the Council note the report with regard to the Tocumwal Visitor Information Centre”.

In terms of the above resolution the Council has commenced operation of the centre.

The appointed working party developed a work plan and prospectus to promote an opportunity for a local business to operate from the centre on a rent and electricity free basis in return for the supply of a visitor information service.

In promoting the opportunity the working party:

1. Approached local businesses in Tocumwal;
2. Advertised the opportunity in the Council's Bulletin Board;
3. Promoted the opportunity at the annual Business and Environment Awards.

As a result of the consultation and engagement of local business two submissions were received by the close of submissions on 29<sup>th</sup> April, 2015.

### Items requiring Council Resolution

The working party developed a selection criteria to evaluate the submissions which resulted in the submission made by Ethan Ryan and Brennan and Kim Black trading as BE Tocumwal being selected as the preferred operator.

A copy of the selection criteria evaluation and the two submissions are outlined in the confidential section of this agenda.

The selection criteria used was as set out below:

Criteria	Score	Weighting	Possible Score
Relevant business experience	0 - 5	1	5
Creation of new local jobs	0 - 5	1	5
Compatibility of proposed business with tourism	0 - 5	1	5
Start-up timeframe	0 - 5	1	5
Viable business case	0 - 5	1	5
Total			25

Key issues that have evolved from the preferred operators application and discussion during the process are:

1. The need for refurbishment and maintenance of the adjacent toilets;
2. Extension of the lease area to accommodate outside tables;
3. Need for hot water service in the facility
4. Removal of eastern window and replacement with a door;
5. Possible video promotion screen (TV, projector etc)
6. Transition to start up.

Discussion of the above points is set out below:

#### **The need for refurbishment and maintenance of the adjacent toilets**

The preferred operator sees the existing, adjacent, public toilets as critical to the operation of the business. On this basis, the preferred operator is willing to partner with the Council to renovate the toilets. This point is seen as a requirement by the preferred operator and requires some level of commitment (or otherwise) by the Council

Whilst the specific details of any renovations are unknown this can be negotiated at a later date. The preferred operator is also prepared to clean and maintain the toilets. This, again, needs to be negotiated.

## Items requiring Council Resolution

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### **Extension of the lease area to accommodate outside tables**

The preferred operator sees the ability to operate an, in effect, outdoor dining area as an essential part of the business operation. This proposal is supported but will require agreement by the Tocumwal Foreshore Committee of Management and the Crown. Again, some commitment to pursue extension of the lease area to accommodate this would be required, albeit that the Council cannot guarantee any outcome.

### **Need for hot water service in the facility**

The operation of the business requires hot water which is presently unavailable. The Council could commit to complete these works ASAP.

### **Removal of eastern window and replacement with a door**

This may be an issue that the Council needs to address in the future and while highlighted may or may not materialize as an issue.

### **Possible video promotion screen (TV, projector etc)**

Another item for possible future discussion and considered a low risk issue.

### **Transition to start up**

There will be a need to successfully allow for the transition to a new operator which may involve a variation of the 1<sup>st</sup> July 2015 start-up and earlier access to the facility to plan for establishment of the business.

The working party believes that it has successfully identified a competent partner to operate the visitor information service and subject to some commitments from the Council and some future negotiations the preferred operator should be selected to take over the service and operate the centre on the agreed basis.

Items requiring Council Resolution

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**5.16 2015/16 SAFER ROADS FUNDING PROGRAM****AUTHOR:** Director Technical Services**STRATEGIC OUTCOME:** Sustainable natural and built landscapes**STRATEGIC OBJECTIVE:** 1.3 Connect and protect our communities**FILE NO:** 28.094.1**RECOMMENDATION:** that Council accept the offer from Roads and Maritime Services to provide \$128,568 to fully fund improvements to Lower River Road under the 2015/16 Safer Roads Funding Program.

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**REPORT:**

There is section of Lower River Road 4.9km to 5.1km from the intersection with Tuppal Road that has a record of 3 serious accidents over the past 5 years. As a result of the this accident record an application was made for funding to be provided under the Safer Roads Funding Program to carry out improvements to the alignment of the road and the start of the concrete causeway.

This application has been assessed by Roads and Maritime Services and they have offered to provide \$128,568 in the 2015/16 financial year to fully fund these improvements.

Council should formally resolve to accept this funding offer.

It is anticipated that works would be carried out in September or October this year.



## Items requiring Council Resolution

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### 5.17 FINANCIAL REVIEW

**AUTHOR:** Director Corporate Services

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting

**FILE NO:**

**RECOMMENDATION:** - that the Council:

- Note the third quarterly review of the 2014/15 budget and vote the funds contained therein as shown in Appendix H
- Note the Quarterly Budget Review Statement attached also as Appendix I

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#### REPORT:

Circulated with the Agenda as Appendix H is the Quarterly Financial Review for the period 1 January, 2014 to 31 March, 2015. This report takes into account all known factors and work variations until 31 March, 2014 and later where possible, including budget allocations for the 2013/14 financial year.

The summarised results are as follows:

	\$
Revised budget surplus as at 31/12/14	96,482
Reduced expenditure as per this report	21,226
Reduced revenue as per this report	(68,331)
Revised budget surplus as at 31/03/15	49,327

This is a relatively small cash surplus for this time of the year and leaves the Council with little room for future discretionary expenditure for the rest of the financial year.

Major changes proposed in this review include:

#### Favourable

This review recognises the \$105,000 grant received for the construction of a new skate park in Tocumwal and the associated expenditure.

RESOLUTION

### Items requiring Council Resolution

The proceeds of the sale of land at the Tocumwal Aerodrome (\$240,000) has been recognised and allocated to an appropriate reserve.

#### Unfavourable

\$55,000 has been included for the development of the Fit for the Future Business Case by SGS Consulting.

There have been some significant changes in allocations for road projects – all of which have been funded by adjusting priorities.

Significant variations contained in the attached quarterly review document are detailed below. Variances which are unfavourable to the Council's result are shown with a (u) next to them and variances which are favourable are denoted with a (f).

Councillors are invited to make comments or ask questions about any of the variances in this report.

JOB/ITEM	INC /EXP	TITLE/DESCRIPTION	AMOUNT	COMMENTS
1001-0350	EXP	FIT 4 FUTURE BUSINESS CASE	(55,546)(u)	Consultants Fit 4 Future Business case
1010-0109	EXP	ADMIN SALARIES - DCS SALARY PA	(12,500)(u)	Budget not correct
1010-0190	EXP	ADMIN ELECTRICITY	20,000 (f)	Savings on Chanter St Office - solar
1010-0202	EXP	ADMIN LEGAL EXPEN - DEBT/COLL	13,700 (f)	Reduction in expected debt collection costs
1011-0103	EXP	TECH SERVICES SALARIES - WORK	(23,500)(u)	Reallocate from 1011-0105 – position budget anomaly
1011-0105	EXP	TECH SERVICES SALARIES - EXE.	23,500 (f)	Reallocate to 1011-0103
1011-0115	EXP	TECH SERVICE EXE VEHICLE OP EX	23,680 (f)	Period of unallocated Exec Engineer Vehicle & at call period on vehicle costed direct to jobs
1011-0515	EXP	MOTOR VEHICLE PURCHASES	(51,000)(u)	Plant costs reallocated – overall on budget
1011-0545	EXP	PUBLIC WORKS PLANT PURCHASE	268,700 (f)	Plant costs reallocated – overall on budget
1011-0546	EXP	PUBLIC WORKS UTILITY PURCHASE	(52,600)(u)	Plant costs reallocated – overall on budget
1050-0320	EXP	WAGES SUPERANNUATION - LG RET	(40,000)(u)	Reallocation 1070-0340
1050-0340	EXP	WAGES SUPERANNUATION - LG ACC	(125,500)(u)	Reallocation 1070-0340
1050-0770	EXP	WAGES STAFF TRAINING - GENERAL	(11,900)(u)	Reallocate to training general – training expenses spent from other account
1070-0320	EXP	STAFF SUPERANNUATION - LG RET	(35,000)(u)	Reallocation 1070-0340

## Items requiring Council Resolution

1070-0340	EXP	STAFF SUPERANNUATION - LG ACC	200,500 (f)	Reallocate 1050-0320/40/1070-0320
1313-0120	EXP	COMMUNITY PLANNING - SALARY	(20,000)(u)	Budget not correct
1314-0215	EXP	EARLY INT - SALARY/ALLOWANCE	(34,600)(u)	Additional funded staff member
1320-1201	EXP	GAIN ON DISPOSAL - MOTOR VEHICLE	(10,745)(u)	Plant costs reallocated – overall on budget
1320-1203	EXP	PUBLIC MOTOR VEHICLE DISPOSAL	(136,000)(u)	Plant costs reallocated – overall on budget
1320-1204	EXP	PUBLIC WORKS UTILITY DISPOSAL	(39,000)(u)	Plant costs reallocated – overall on budget
1320-1205	EXP	MOTOR VEHICLE DISPOSAL	12,750 (f)	Plant costs reallocated – overall on budget
1320-1950	EXP	PLANT FUEL TAX CREDIT SCHEME	12,000 (f)	Plant costs reallocated – overall on budget
1320-2026	EXP	PLANT SERVICES TRANSFER TO RESERVE	(11,595)(u)	Plant costs reallocated – overall on budget
1411-0105	EXP	LOCAL ENVIRONMENT PLAN	72,950 (f)	All expenses for LEP already spent prior years
1411-0110	EXP	ENV. SERV SALARIES & ALLOWANCE	(94,800)(u)	Budget not correct – staff replaced & additional trainee
1411-0186	EXP	DA TRACKING PROJECT	(13,300)(u)	New budget - Funded project
3600-1816	INC	DEVELOPMENT APPLICATION FEES - APPLI	16,570 (f)	Additional DA fees
1412-0140	EXP	COLLECTION EXPENSES - CONTRACT	(55,000)(u)	Reallocation 1412-0162
1412-0160	EXP	RECYCLE CENTRE OPERATIONS EXPE	(10,000)(u)	Overspend
1412-0162	EXP	RECYCLABLES COLLECTION EXPENSE	50,000 (f)	Reallocation 1412-0140
3660-1000	INC	DWM CHARGES COLLECTED	(13,715)(u)	Journal to reallocate rates actuals
3660-1500	INC	DWM TIPPING FEES	50,000 (f)	Additional expenditure expected
3670-2026	INC	DWM TRANSFER TO RESERVE	(25,731)(u)	Change in Reserve balance DWM
1416-0110	EXP	STORM WATER DRAINAGE MTCE	(27,950)(u)	Overspend
1417-0541	EXP	RILEY COURT STORMWATER DETENTION BASIN	(45,000)(u)	Overspend
1417-0544	EXP	BENT ST - END OF SEAL TO BAROOGA ST NTH	(11,750)(u)	Overspend
1417-0551	EXP	CONSTRUCT PUMP STATION TOC GOLF	(10,200)(u)	Transferred \$57 from 1417-0831 then \$40K to 1417-0841
1417-0829	EXP	WILLIAM ST CROSS CONNECTION	40,000 (f)	Transferred to 1417-0540 Loco Dam
1417-0831	EXP	GEORGE ST-DEAN ST PUMP STATION	57,200 (f)	Transferred to 1417-0551
1419-0112	EXP	CEMETERY BURIAL EXPENSES	(10,000)(u)	Overspend
1440-1950	EXP	TRAINEESHIP GRANT - WAGE SUBSIDY	10,000 (f)	Traineeship payments clearing
1510-0564	EXP	BGA - MAJOR PUMP REPLACEMENT	50,000 (f)	Reduced from \$100K to \$50K
1511-0285	EXP	RETIC & METERS - OP EXP - BGN		Reallocated to 1511-0300

RESOLUTION

## Items requiring Council Resolution

			10,000 (f)	
1511-0300	EXP	RETIC & METERS - OP EXP - FIN	(10,000)(u)	Reallocated from 1511-0285
4110-1000-0001	INC	WATER CHARGES - BGA	37,921 (f)	Increase water consumption to actuals
4110-1000-0002	INC	WATER CHARGES - BGN	20,940 (f)	Increase water consumption to actuals
4110-1000-0003	INC	WATER CHARGES - FIN	20,228 (f)	Increase water consumption to actuals
4110-1000-0004	INC	WATER CHARGES - TOC	16,029 (f)	Increase water consumption to actuals
4110-1504	INC	SALE OF HIGH SECURITY WATER	46,130 (f)	Additional sale of High Security Water
4110-1603	INC	SECT. 64 CONT. WATER - FIN	10,680 (f)	Contribution un-budgeted
4110-1926	INC	WATER TRANSFER FROM RESERVE	(208,280)(u)	Increased transfer to Reserve
1610-0522	EXP	ROCK BEACHING - TOC RECYCLE PONDS	(10,000)(u)	Overspend
1610-0890	EXP	ALTERNATE ENERGY SUPPLY PROJECT	50,000 (f)	Project finished – additional budget not required
5110-1926	INC	SEWER TRANSFER FROM RESERVE	(70,734)(u)	Change in Reserve balance Sewer
1716-0115	EXP	BER SWIMMING POOL OPERATE EXP.	13,500 (f)	Closed for season
1716-0117	EXP	FIN SWIMMING POOL OPERATE EXP.	10,000 (f)	Closed for season
6400-1828	INC	USER CHARGES - SWIMMING POOLS	(30,000)(u)	Unrealised income
1717-0121	EXP	BGA SPORTS COMP RISK M'MENT	(43,150)(u)	Allocated from Risk Mgt
1717-0173	EXP	FINLEY SHOWGROUND PRMF TOILET	(15,415)(u)	\$8K Overspend plus budget needed correcting – should have been \$7K higher to balance \$2K committee allocation & No GST on Grant
1717-0228	EXP	BGN - REC RES CRICKET NETS	(26,000)(u)	New Budget as per grant application
1717-0229	EXP	BGN REC RES NETBALL COURTS	(10,500)(u)	New budget as agreed by council
6500-1957	INC	FINLEY RECREATION RESERVE PROJECT CONTRIBUTIONS	(173,000 )(u)	Reallocated 6500-1958 /1964
6500-1958	INC	FINLEY RECREATION RESERVE PROJECT GRANT	50,000 (f)	Reallocation 6500-1957 /1964
6500-1964	INC	FINLEY REC RESERVE PROJECT IN-KIND	123,000 (f)	Reallocation 6500-1957/58
1718-0220	EXP	TOCUMWAL SKATE PARK	(105,000)(u)	New budget for works – match to Grant
1719-0584	EXP	BEAUTIFICATION OF DEAN ST ROUNDABOUT	96,762 (f)	Reallocated to Town Entries
6600-1961	INC	FINLEY LAKE GRANT	12,989 (f)	Grant monies Received
6600-1962	INC	TOCUMWAL SKATE PARK CLUBGRANT	105,000 (f)	ClubGrant Round 3
3200-1950	INC	DADHC GRANT (INC GST)	82,000 (f)	Additional Early Intervention Grant

RESOLUTION

## Items requiring Council Resolution

1812-0105	EXP	PINE LODGE PIT OPERATING EXPEN	70,000 (f)	Reduced use of Gravel Pit – matched by reduction in Income
6920-1500	INC	PINE LODGE PIT REVENUE	(70,000)(u)	Reduced use of Gravel Pit – matched by reduction in expenditure
1905-0300	EXP	TOWN ENTRY - FINLEY	(60,000)(u)	Re-Allocation of 1719-0584 & 1910-0100
0011-0000	EXP	RURAL SEALED ROADS - MAINTENANCE	(125,000) (u)	Reallocation from 0013-0000
0013-0000	EXP	RURAL UNSEALED ROADS - MAINTENANCE	167,800 (f)	Reallocation \$125K to 0011-0000 and \$43K to 0021-0000
1905-0400	EXP	TOWN ENTRY - TOCUMWAL	(100,000)(u)	Re-Allocation of 1719-0584 & 1910-0100
1910-0100	EXP	TOWN ENTRANCE DESIGN	63,238 (f)	Re-Allocation to 1905-0300/400 (less 1719-0584)
1910-0701	EXP	FINLEY ENDEAVOUR ST CAR PARK	28,977 (f)	Job closed – additional funding not needed
1910-0834	EXP	RESEAL HENNESSEY ST 285-444	(22,396)(u)	Overspend – reallocation from 1910-0835
1910-0835	EXP	RESEAL HENNESSEY ST 444-1087	13,015 9(f)	Reallocate to 1910-0834
1911-0135	EXP	RESEAL CHINAMANS RD	29,544 (f)	Job completed
1911-0156	EXP	RESEAL VARIOUS INTERSECTIONS A	35,000 (f)	Reallocation to specific roads
1911-0209	EXP	RESEAL BARNES RD	(23,804)(u)	Overspend
1911-0228	EXP	R/S LARKINS RD 0-1780	23,058 (f)	Job completed
1911-0241	EXP	RESEAL BURMA RD TOC	16,519 (f)	Job completed
1911-0275	EXP	HUGHES ST - BUCHANANS TO MR550	150,000 (f)	Reallocated to 1914-0586
1911-0299	EXP	REPLACEMENT OF BUTT ENDED PIPES ON RURAL ROADS	66,707 (f)	Job completed
1911-0304	EXP	RESEAL TUPPAL ROAD CURVES	(55,000)(u)	Reallocated – Tuppal St consolidated
1911-0306	EXP	WOODSTOCK ROAD	(27,418)(u)	Overspend
1912-0072	EXP	R/S CRUICKSHANKS RD	17,629 (f)	Job completed
1912-0076	EXP	RESHEET COXONS RD - PYLES NTH	12,826 (f)	Job completed
1912-0081	EXP	RESEAL ST LEONS RD SH17 EAST	20,378 (f)	Job completed
1913-0820	EXP	DENISON ST - WOLLAMAI TO WARMA	100,000 (f)	Partially Reallocated 1916-0820
1914-0563	EXP	TUPPAL RD - SH17 TO RAILWAY	(92,633)(u)	Reallocated – Tuppal St consolidated
1914-0567	EXP	BROUGHANS RD -1900M-3200M EAST	150,000 (f)	Reallocated to 1914-0586 to balance out bring forward of 1914-0586 (\$150K re-distributed in 2015/16 for Broughans)
1914-0585	EXP	WOODSTOCK RD - 4.7 to 7.7KM	(83,900)(u)	
1914-0586	EXP	HUGHES ST -BUCHANAN RD - MR550	(330,000)(u)	Reallocation \$150K from 1911-0275 & \$150K brought forward from

RESOLUTION

## Items requiring Council Resolution

				2015/16 balanced against Broughams Rd
1916-0105	EXP	K&G MTCE & REPAIRS	25,000 (f)	Not anticipating spending
1916-0820	EXP	DENISON ST - WOLLAMAI TO WARMATTA	(64,000)(u)	Reallocation from 1913-0820
1916-0823	EXP	TUPPAL RD SH17 TO RAILWAY	32,000 (f)	Reallocated – Tuppal St consolidated
1918-0105	EXP	STREET LIGHTING - Operations	(13,000)(u)	Reallocation 1918-0106
1918-0106	EXP	STREET LIGHTING - ELECTRICITY	13,000 (f)	Reallocation 1918-0105
7100-1951	INC	R2R ROADS TO RECOVERY GRANT	45,363 (f)	Additional R2R monies
7100-1956	INC	Connected Corridor Project Funding	20,000 (f)	Grant Received
1920-0181	EXP	TOC AERO-APRON AREA HEAVY PATC	23,000 (f)	Reallocation Toc Aero
1920-0184	EXP	TOC AERO RUNWAY 18-36 HEAVY PA	(11,100)(u)	Reallocation Toc Aero
1920-0185	EXP	TOC AERO RUNWAY 18- 36 BITUMEN	(25,000)(u)	Reallocation Toc Aero
1920-0193	EXP	AERODROME DRAINAGE IMPROVEMENTS	13,400 (f)	Reallocation Toc Aero
7700-1827	INC	AERODROME - SALE OF LAND	240,364 (f)	Sale of Land – parcels – to reserve
7700-2026	INC	AERODROME TRANSFER TO RESERVE	(240,364)(u)	Sale of Land – parcels – to reserve
1956-1013	EXP	MR356 REHAB/WIDEN 30.00-32.51	(322,000)(u)	Repair Budget allocated
0015-0363	EXP	MR363 BERRIGAN - BAROOGA RD	(28,500)(u)	Allocate Block Grant 0015-099
0015-0550	EXP	MR550 TOCUMWAL - MULWALA RD	(30,500)(u)	Allocate Block Grant 0015-099
0015-0564	EXP	MR564 BERRIGAN - JERILDERIE RD	(10,000)(u)	Allocate Block Grant 0015-099
0015-0999	EXP	RTA MR BLOCK GRANT BUDGET ONLY	393,500 (f)	Allocate Block Grant 0015-099 to 0015 accounts
0021-0000	EXP	OTHER URBAN SEALED ROADS - MAINTENANCE	(42,800)(u)	Reallocation from 0013-0000
2013-0205	EXP	ECONOMIC DEVELOPMENT OFFICER	(20,000)(u)	Budget not correct
2015-0190	EXP	CONTRIBUTION TO CHAMBER EXEC OFFICER	40,000 (f)	Removed as part of FAG measures
2020-0000	EXP	S/DR TECH SERV (BUDGET)	(40,000)(u)	Additional Private Works performed
9100-1002	INC	ORDINARY RATES - RESIDENTIAL BGA	10,725 (f)	Rates re-distribution journals
9100-1005	INC	ORDINARY RATES - RESIDENTIAL TOC	34,961 (f)	Rates re-distribution journals
9100-1006	INC	ORDINARY RATES - BUSINESS BGA	(10,200)(u)	Rates re-distribution journals
9100-1009	INC	ORDINARY RATES - BUSINESS TOC	(21,435)(u)	Rates re-distribution journals
9100-1082	INC	LESS ORDINARY RATES D/DEBT EXPENSE	10,000 (f)	Not required
9100-1095	INC	LESS ORDINARY RATE PENSION REBATE	(53,900)(u)	Rates re-distribution journals
9100-1500	INC	INTEREST EXTRA CHARGES ON RATES	(10,000)(u)	Not required

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## Items requiring Council Resolution

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The Quarterly Budget Review Statement (QBRS) for the period 1 January 2014 to 31 March 2015 is attached as Appendix I.

The QBRS consists of six statements:

1. **Report by Responsible Accounting Officer** – The Responsible Accounting Officer is satisfied that the Council's financial position at 31 March, 2015 is satisfactory.
2. **Income & Expenses Budget Review Statement** – This statement projects the Council's annual operating statement for the financial year based on the budget position on 31 March, 2015.

The Council's budgeted net operating result was projected to deteriorate by \$335,000 during the March quarter.

The main drivers of this change were additional operating and capital costs – including recognition of borrowing costs for the LIRS loan.

The budgeted net operating result at the end of the March quarter is a \$1.9m surplus, becoming a deficit of \$0.2m after deducting \$2.1m of capital grants and contributions.

3. **Capital Budget Review Statement** – This statement tracks the Council's capital expenditure and the sources of funding used to pay for the capital works.

The Council increased its capital works program by \$684,000.

4. **Cash and Investments Budget Review Statement** – This statement indicates what the Council's expected end-of-year cash position is likely to be taking into account all known budget changes until the end of the quarter.

The statement indicates that the Council's projected cash position improved overall by \$2.1m over the March quarter – mainly as a result of recognising the funds received (\$1.6m) from the LIRS loan.

5. **Key Performance Indicators Budget Review Statement** – This statement is designed to provide some simple financial indicators to give the Council a snapshot of how it is performing financially.

Unlike the earlier reports there is some freedom here for the Council to choose what indicators it would like to see included in the report. The

### Items requiring Council Resolution

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finance team have chosen three that seem reasonably useful for the Council to track.

- Debt Service Ratio – an indicator of how much of the Council's income is used to service its debt. This now includes the impact of the Council's LIRS loan and has increased to 1.9% - still well below the Fit for the Future benchmark
- Rates & Annual Charges Coverage Ratio – an indicator of how reliant the Council is on its rates revenue
- Building and Infrastructure Renewal Ratio – an indicator of the Council's effort in renewing its assets as they deteriorate.

6. **Contracts and Other Expenses Budget Review Statement** – This statement is an attempt to provide the Council with some detail about the Council's new contractual arrangement and expenditure on consultancies and legal expenses. This includes the funds spent on hiring the independent consultant to develop the Fit for the Future Business Case.



## Items for Noting

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**RECOMMENDATION** – that Items for Noting numbered 6.1 to 6.10 inclusive be received and noted.

### 6.1 **FIT FOR THE FUTURE ENGAGEMENT STRATEGY**

**AUTHOR:** Strategic & Social Planning Coordinator

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.1 Berrigan Shire 2023 objective and strategies inform Council planning and community led projects

**FILE NO:** 13.010.2

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**REPORT:**

The New South Wales Government's Fit for the Future Program of local government reform is designed to build a stronger system of local government and stronger local communities. Based on the recommendations of the Independent Local Government Review Panel (2013) and Local Government Acts Taskforce (2013) the reform program has recommended that the Berrigan Shire Council merge with the Jerilderie Shire Council.

As part of this program, the Council must also conduct extensive consultation with its communities' on this issue and options available to it, namely:

1. Merge with the Jerilderie Shire Council
2. Rural Council; or to remain as a
3. Standalone Council committed to improving its performance against the NSW Office of Local Government's Fit for the Future Benchmarks.

To ensure that the Council had the 'best' available evidence to engage its communities in a conversation about the benefits and risks of each option the Council commissioned an independent assessment conducted by *SGS Economics and Planning* (SGS) of the following options:

1. Amalgamation with Jerilderie Shire Council (JSC), as per the Independent Local Government Review Panel's (ILGRP) recommendation, and
2. Berrigan Shire Council remaining within its existing boundaries

The findings from this report together with:

NOTING

### Items for Noting

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- Berrigan Shire Community Satisfaction Survey (2015) results conducted by Nexus Research
- Regional competitiveness Index modelling from the Regional Institute of Australia
- Office of Local Government Comparative data;
- Berrigan Shire Council Service Review 2014; and the
- Berrigan Shire Fit for the Future Business Case (Feb 2015)

are reflected in the Fit for the Future Engagement Strategy (Appendix J), Fit for the Future Engagement Program (Appendix K) and Fit for the Future Survey (Appendix L), Fit for the Future Key Messages, and the Fit for the Future Presentation (Appendix M).

Council is reminded that the Community and Business Satisfaction Survey conducted by Nexus 2015 noted relatively strong support from the Berrigan 38% and Finley 48% business community for the merge option. The reasons cited in this survey included:

- Good idea, logical, sensible (43%)
- Benefit both councils, smaller towns (12%)
- Cost savings (reduced overheads, less duplication, less work)
- More opportunities (grants, funding) (7%)
- Larger council, more effective/efficient
- More people, knowledge, diversified opinions
- Access to more money, more financially viable
- Reduces (admin) staff, bureaucracy, too top heavy (6%)
- Broader coverage, covering a wider area (4%)
- Keep rates down (3%)

This was in contrast to the Barooga and Tocumwal business communities' opposition to amalgamation. This suggests that there is a need to engage the business community as a whole and that Council's engagement strategy should address an issue of common concern to businesses in each town – rates.

Based on Nexus Survey results 93% of the businesses surveyed were concerned, and of these businesses 70% were extremely concerned, that an amalgamation that may or may not result in additional scale and capacity would lead to an increase in rates.

It is therefore proposed that at the public meetings to be held in each town that all stakeholders are advised that to achieve the savings foreshadowed by SGS financial analysis of a merger with the Jerilderie Shire Council – farmland rates may rise by up to 19%.

**Items for Noting**

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**6.2 2015 THE FUTURE OF LOCAL  
GOVERNMENT NATIONAL SUMMIT****AUTHOR: General Manager****STRATEGIC OUTCOME: Good government****STRATEGIC OBJECTIVE: 2.2 Ensure effective governance by  
Council of Council operations and  
reporting****FILE NO:**

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**REPORT:**

The Municipal Association of Victoria is conducting its annual "Future of Local Government Summit on Thursday 28<sup>th</sup> and Friday 29<sup>th</sup> May, 2015.

The Summit is held in Melbourne and the theme this year is "The Virtual Council: is it the biggest wake-up call in the history of local government?"

Cost of registration is \$594 with travel, accommodation and sustenance additional.

A copy of the Summit program is circulated with this agenda as Appendix L.

Any Councillor interested in attending should seek an appropriate resolution from the Council.

**NOTING**

## Items for Noting

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**6.3 BERRIGAN SHIRE LOCAL HERITAGE FUND 2014-2015****AUTHOR:** Development manager**STRATEGIC OUTCOME:** Sustainable natural and built landscapes**STRATEGIC OBJECTIVE:** 1.1 Support sustainable use of our natural resources and built landscapes**FILE NO:** 26.128.2

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**REPORT:**

At the January General Council meeting it was resolved to offer small grants to five applicants on a \$ for \$ basis for works to improve the heritage conservation value of buildings and which included:

1. \$1,199 for painting the exterior of the Berrigan Hotel at 2-4 Chanter Street, Berrigan.
2. \$2,400 for painting the first floor exterior of Avalook Antiques, 51 Chanter Street, Berrigan.
3. \$1,452 for renewal of stormwater drainage piping at the Berrigan RSL, 60-70 Jerilderie Street, Berrigan.
4. \$2,416 for roof repairs to the Presbytery, 47 Hennessy Street, Tocumwal.
5. \$2,533 for roof gutter replacement at the Federal Hotel, 80-96 Chanter Street, Berrigan.

All works the subject of the above small grants have been successfully completed.

Please note that the amount offered to the Berrigan RSL was based on the quote received however upon completion of the works the actual cost was much less therefore as the grants are given on a \$ for \$ basis a report has been presented to the May Council meeting recommending that the above grant be reduced so that the rebate matches half the cost of the works that have been implemented.

It is gratifying to see the improvements and enhancement of heritage items and other premises of heritage significance that are worthy of conservation that have benefitted through this program which will result in a wider community benefit through improved townscapes.

Items for Noting

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**6.4 RIVERINA INSTITUTE TAFE FINLEY CAMPUS  
OUTSTANDING ACHIEVEMENT AWARD**

**AUTHOR:** General Manager

**STRATEGIC OUTCOME:** Supported and engaged communities

**STRATEGIC OBJECTIVE:** 3.2 Support community engagement  
through life-long learning, culture and  
recreation

**FILE NO:** 02.163.1

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**REPORT:**

The relieving Riverina TAFE Institute Director has written to thank the Council for its ongoing support of the Finley Campus Outstanding Achievement Award and to advise of this year's winner.

The Council provides an annual \$150 award.

The Award winner can be advised to Councillors at the meeting.

Items for Noting

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**6.5 NSW LOCAL ROADS CONGRESS 2015****AUTHOR:** Director Technical Services**STRATEGIC OUTCOME:** Good government**STRATEGIC OBJECTIVE:** 2.3 Strengthen strategic relationships and partnerships with community, business and government**FILE NO:** 22.094.3

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**REPORT:**

The NSW Local Roads Congress is to be held in Sydney on the 1<sup>st</sup> June, 2015.

The theme for the Congress is Roads and Transport Fit for Purpose.

Councillors can attend the congress for free if they accompany a paying delegate.

In recent years we have not attended the congress as it is a lot of travel for a one day event.

The importance of road funding and the economics of fit for purpose is ever present and Council may wish to participate in this congress.

A copy of the program is attached as Appendix M and while I am sure it will provide some updated information, most topics have been recently covered in other forums.

## Items for Noting

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**6.6 AUSTRALIAN RURAL ROAD GROUP  
ANNUAL GENERAL MEETING****AUTHOR: Director Technical Services****STRATEGIC OUTCOME: Good government****STRATEGIC OBJECTIVE: 2.3 Strengthen strategic relationships  
and partnerships with community,  
business and government****FILE NO: 14.064.1**

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**REPORT:**

The annual general meeting of the Australian Rural Road Group Inc is to be held on 15<sup>th</sup> June, 2015 in conjunction with the General Assembly of Local Government in Canberra.

Berrigan Shire has generally not participated in the General Assembly and therefore not attended the annual meetings of the ARRG although we have been a member of the group since its formation.

Attached as Appendix N is a copy of the agenda for the meeting.

**NOTING**

**Items for Noting**

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**6.7 FOOD BOWL INLAND RAIL ROUTE****AUTHOR:** General Manager**STRATEGIC OUTCOME:** Diverse and resilient business**STRATEGIC OBJECTIVE:** 4.4 Connect local, regional and national road, rail, and aviation infrastructure**FILE NO:** 30.160.4

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**REPORT:**

As Councillors may be aware this Council partners with Narrandera, Mitchell, Leeton, Jerilderie, Moira and Urana Shire Councils and also Greater Shepparton and Griffith City Councils in the Food Bowl Inland Rail Route Alliance.

The broad aim of the Alliance is to have the proposed Melbourne to Brisbane rail route situated via Seymour to Narrandera and onwards in lieu of the selected route via Seymour – Albury – Wagga Wagga – Junee and onwards.

The basic argument being put forward by the Alliance is that inland route is more direct, it is centred on areas of high freight production and provides an alternative to the existing Melbourne – Sydney line, to both reduce congestion and to provide an alternative pathway should one route be closed.

In pursuing its aim, the Alliance has produced a series of reports that, broadly, attempt to demonstrate the economic viability of the route.

A summary report has now been produced which is circulated with this agenda as Appendix O.

The Alliance is also progressing towards a meeting with Minister Truss to progress the issue with such meeting expected to be held in the next few weeks. Representatives of the Council have been invited to attend the meeting when arrangements are finalized.



## Items for Noting

### 6.8 ICE FORUMS

**AUTHOR:** Strategic & Social Planning Coordinator

**STRATEGIC OUTCOME:** Supported and engaged communities

**STRATEGIC OBJECTIVE:** 3.1 Create safe, friendly and accessible communities

**FILE NO:** 02.036.7

#### REPORT:

Council's Youth Development Committee in conjunction with the Barooga, Berrigan, Tocumwal and Finley Netball and Football Clubs hosted a series of community forums focused on the illicit drug ICE.

The program for each Forum (described below) engaged local service providers and was aimed at informing the broader community about the effects of ICE on users and their families.

This Forum would not have been possible without the personal courage of a Berrigan Shire resident who, as the Guest Speaker, shared her story and that of her son. A story reinforced by police and health services participation in a Question and Answer Panel about their experience.

Panel members responded to audience questions and provided information about what the community can do to assist, prevent or disrupt the use of ICE in our communities.

The issue of community support and local rehabilitation for recovering ICE users and their families was identified as a service gap as was the need to work within our local community on prevention of illicit drug use and the disruption of its supply.

Forum	Date	Attendance	Guest Speaker and Panelists
Barooga	14 April 2015	110	Cobram Medical Centre Deniliquin Police Peris Wellness Clinic Guest Speaker – Parent of an ICE User
Tocumwal	21 April 2015	120	Deniliquin Police NSW Ambulance Services Murrumbidgee Alcohol & Drug Services Guest Speaker – Parent of an ICE User
Berrigan	28 April 2015	91	Deniliquin Police NSW Ambulance Services Murrumbidgee Alcohol & Drug Services Guest Speaker – Parent of an ICE User
Finley	12 May 2015	67	Deniliquin Police NSW Ambulance Services Murrumbidgee Alcohol & Drug Services Dr Alam Yoosuf Guest Speaker – Parent of an ICE User

NOTING

### Items for Noting

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#### 6.9 YOUTH WEEK 2015

**AUTHOR:** Strategic & Social Planning Coordinator

**STRATEGIC OUTCOME:** Supported and engaged communities

**STRATEGIC OBJECTIVE:** 3.2 Support community engagement through life-long learning, culture and recreation

**FILE NO:** 03.160.9

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#### REPORT:

Youth Week 10 April – 19 April, 2015 celebrates young people and their contribution to their local communities. It is the largest annual youth participation event in Australia. Council was successful in securing a matching grant from Communities New South Wales for the staging of this year's Youth Week activities.

This year because of the timing of school terms a number of events were also held and supported in the week before Youth Week these included:

- Finley High School Youth Day 9 April 2015 – funded by the Youth Development Committee.
- Youth Employment Expo 1 April 2015 at Finley High School – funded by Council's Economic Development budget.
- A series of Youth Drama Workshops run in local schools 31<sup>st</sup> March to 2 April by Outback Theatre for Young People – funded by the Youth Development Committee. Participating schools were Finley High, Tocumwal Public School, Sacred Heart Tocumwal, Berrigan Public School and St Colombas – These workshops introduced students and informed the development of Council's Youth Week and School Holiday Program – The Games.
- The Games a series of Youth Drama Workshops conducted by Outback Theatre for Young People was funded by Council's Youth Week Program and the grant it received from NSW Communities.

This program of lead up events involved approximately 650 young people from participating schools and engaged for the first time Outback Theatre for Young People – a Deniliquin based Theatre Company.

The Youth Week program of workshops described in the following table attracted upwards of 20 young people as participants. A core group of 12 young people attended each day of the program and were involved in writing, producing and staging a performance for family and friends on the final day.

### Items for Noting

<b>Workshop</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Theatre sports!!!	Tues 7th April	10am-12	Berrigan CWA
Waterball	Tues 7th April	12pm-2pm	Berrigan CWA
Sound recordings	Wed 8th April	10am-12	Berrigan CWA
Waterball film edit	Wed 8th April	12pm-2pm	Berrigan CWA
Tree Instillation	Thurs 9th April	10am-12	Berrigan CWA
Message in a bottle	Thurs 9th April	12pm-2pm	Berrigan CWA
Life size video game creation	Fri 10th April	10am-12	Tocumwal Pre-school
Life size video game edit	Fri 10th April	12pm-2pm	Tocumwal Pre-school
Write a pop song	Mon 13th April	10am-12	Finley Library
Storyboard a video clip	Mon 13th April	12pm-2pm	Finley Library
Film a pop video clip	Tues 14th April	10am-12	Berrigan Library
Edit pop video clip	Tues 14th April	12pm-2pm	Berrigan Library
Theatre sports	Wed 15th April	10am-12	Berrigan Library
Create murder mystery game	Wed 15th April	12pm-2pm	Berrigan Library
Make town treasure map	Thurs 16th April	10am-12	Berrigan Library
Come and play a life size Cluedo	Thurs 16th April	12pm-2pm	Berrigan Library
Set up	Friday 17th April	3pm	BERRIGAN CWA
Murder Mystery Dinner Party and Show	Friday 17th April	7pm	BERRIGAN CWA

NOTING

## Items for Noting

## 6.10 DEVELOPMENT DETERMINATIONS FOR MONTH OF APRIL 2015

**AUTHOR:** Executive Support Officer

**STRATEGIC OUTCOME:** Good government

**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting

**FILE NO:**

### REPORT: APPLICATIONS DETERMINED FOR APRIL

Application	Description	Property Location	Applicant	Owner	Status	Value	Days Taken
68/15/DA/DM	Steel Clad House	5 HOYLE STREET, TOCUMWAL NSW 2714 (Lot1//DP434732)	Mr Mark Whelan	MR M J WHELAN & MRS J WHELAN	Amended 07-04-2015	\$ 80000.00	<i>Active</i> <i>Total</i> 55 55
88/15/DA/D1	Relocated Dwelling	3-13 WILLIAM STREET, BERRIGAN NSW 2712 (Lot5/34/DP3353)	Mr Peter Haley	MR PJ HALEY	Approved 09-04-2015	\$ 19000.00	<i>Active</i> <i>Total</i> 13 13
94/15/DA/D1	BV Dwelling & Attached Garage	22 RILEY COURT, TOCUMWAL NSW 2714 (Lot56//DP1054776)	Neil & Heather Mooney	MR N MOONEY AND MRS HJ MOONEY	Approved 13-04-2015	\$ 268594.00	<i>Active</i> <i>Total</i> 9 9
95/15/DA/D5	Verandah	55 COREE STREET, FINLEY NSW 2713 (LotY//DP411306)	Mr Rhett Armstrong	MR RM ARMSTRONG & MS JS GOWER ARMSTRONG	Approved 14-04-2015	\$ 9500.00	<i>Active</i> <i>Total</i> 9 9
60/15/CD/M6	Additions to Dwelling	4 ANDERSON STREET, FINLEY NSW 2713 (Lot19//DP819958)	D.M & J.A Russell	MR MD CLARKE AND MISS KS WATERFALL	Approved 01-04-2015	\$ 39000.00	<i>Active</i> <i>Total</i> 1 1
61/15/CD/PC	Verandah	15 BABS COURT, TOCUMWAL NSW 2714 (Lot12//DP738067)	BW & A National	MR S E ROBINETT & MS G E SAWICKI	Approved 01-04-2015	\$ 22500.00	<i>Active</i> <i>Total</i> 1 1
62/15/CD/M4	Carport	6-8 BAROOGA STREET, TOCUMWAL NSW 2714 (LotA//DP389293)	Mr Colin Brown	MS S PISANI	Approved 09-04-2015	\$ 15000.00	<i>Active</i> <i>Total</i> 1 1
96/15/DA/D5	Residential Storage Shed	199 HUGHES STREET, BAROOGA NSW 3644 (Lot4//DP1027384)	Mr Peter J Wright	MRS M J & MR P J WRIGHT	Approved 20-04-2015	\$ 19500.00	<i>Active</i> <i>Total</i> 6 6
65/15/CD/M4	Residential Storage Shed	8 BELINDA COURT, TOCUMWAL NSW 2714 (Lot13//DP270154)	Mr S & Mrs UE McCance	MR S A & MRS U E MCCANCE	Approved 24-04-2015	\$ 15120.00	<i>Active</i> <i>Total</i> 1 1

### APPLICATIONS PENDING DETERMINATION AS AT 07/05/2015

Application No.	Date Lodged	Description	Property Location
30/15/DA/DD	12-09-2014	Upgrade of Skate Park	82-96 DENISON STREET, FINLEY NSW 2713 (Lot1/18/DP758412)
90/15/DA/D9	23-03-2015	3 Lot Subdivision	36-38 BARINYA STREET, BAROOGA NSW 3644 (Lot197//DP752274)
91/15/DA/DM	23-03-2015	Change of Use : Trucking Company to Farm Machinery	1894 NEWELL HIGHWAY, FINLEY NSW 2713 (Lot129//DP752283)
92/15/DA/D5	23-03-2015	Residential Storage Shed	15 PARKES STREET, TOCUMWAL NSW 2714

### Items for Noting

			(Lot25//DP586436)
97/15/DA/D9	21-04-2015	2 Lot Subdivision	RUWOLTS ROAD, BAROOGA NSW 3644 (Lot7//DP752276)
98/15/DA/D5	06-05-2015	Carport & Residential Storage Shed	142 DENILQUIN STREET, TOCUMWAL NSW 2714 (Lot223//DP1135941)
66/15/CD/M5	06-05-2015	Inground Fibreglass Swimming Pool	142 DENILQUIN STREET, TOCUMWAL NSW 2714 (Lot223//DP1135941)
99/15/DA/D5	06-05-2015	Carport	17 NUGGET FULLER DRIVE, TOCUMWAL NSW 2714 (Lot96//DP1070311)

### TOTAL APPLICATIONS DETERMINED / ISSUED

	This Month (April)	Year to Date	This Month Value	Year to Date Value
<i>Development Applications Determined</i>	5	102	\$396,594.00	\$11,841,799.00
<i>Construction Certificates Issued</i>	6	75	\$526,594.00	\$8,173,723.00
<i>Complying Development Cert. Issued</i>	4	62	\$91,620.00	\$3,975,179.00
<i>Local Activity Approvals Issued</i>	10	84	0	0

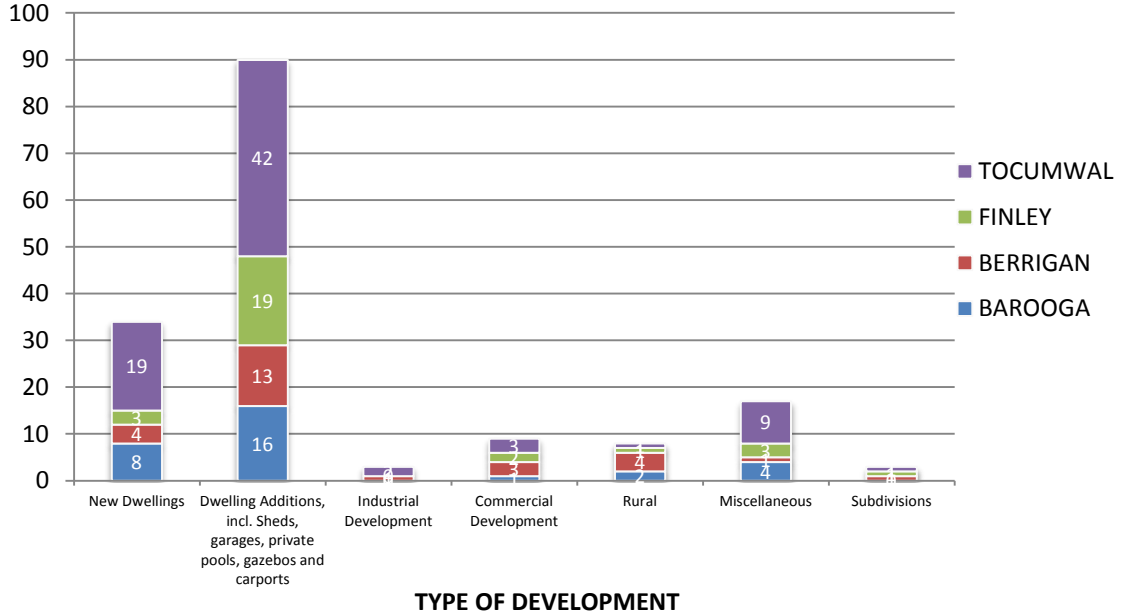
### OTHER CERTIFICATES ISSUED FOR APRIL

	149(2) Planning Certificate		149(5) Certificate		735A Certificate Outstanding Notices or Orders under LG Act 1993		121zp Certificate Outstanding Notices or Orders under EP&A Act 1979		149(D) Building Certificate		Swimming Pool Certificate	
	April	Year Total	April	Year Total	April	Year Total	April	Year Total	April	Year Total	April	Year Total
BAROOGA	13	82	1	2	0	1	0	0	1	3	0	1
BERRIGAN	2	50	0	3	1	15	0	3	1	3	0	1
FINLEY	5	89	3	6	2	8	2	4	0	2	0	2
TOCUMWAL	7	113	0	0	0	0	0	0	0	2	0	0
<b>TOTAL</b>	<b>27</b>	<b>334</b>	<b>4</b>	<b>11</b>	<b>3</b>	<b>24</b>	<b>2</b>	<b>7</b>	<b>2</b>	<b>10</b>	<b>0</b>	<b>4</b>

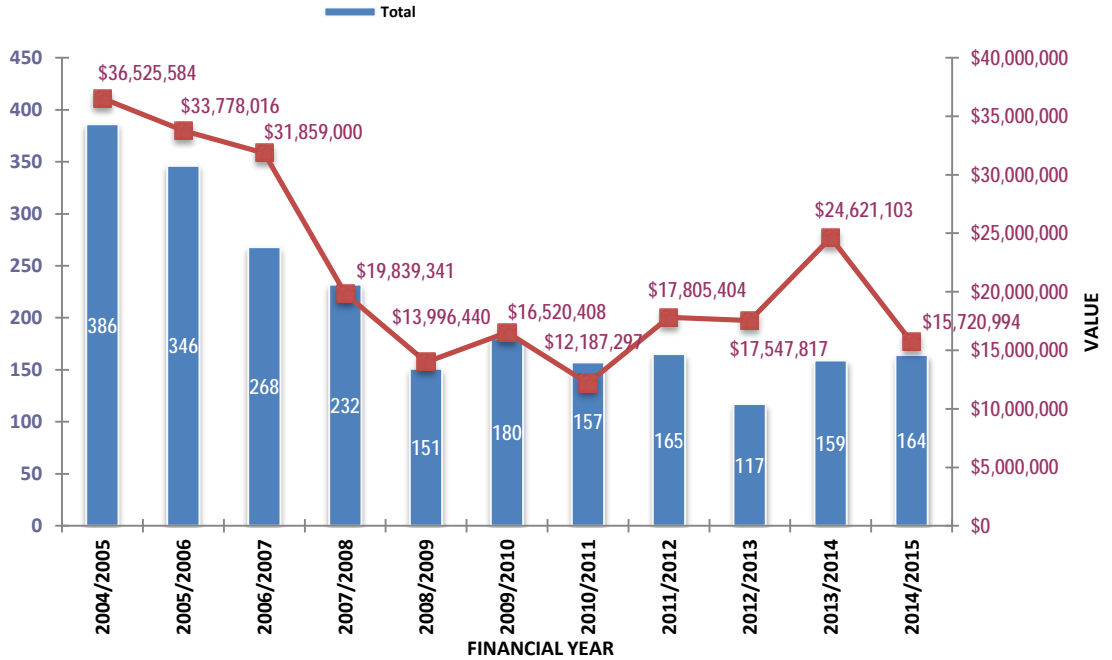
NOTING

Items for Noting

DEVELOPMENT ACTIVITY 2014 / 2015



DEVELOPMENT ACTIVITY



GZ-10N

**Items requiring Council Resolution**

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**7. CLOSED COUNCIL**

In accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

**Set out below is section 10A(2) of the *Local Government Act 1993* in relation to matters which can be dealt with in the closed part of a meeting.**

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
  - (iii) reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.

**7.1 ORGANISATIONAL RE-STRUCTURE**

This item is classified CONFIDENTIAL under section 10A (2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

**Items requiring Council Resolution**

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- (a) personnel matters concerning particular individuals (other than councillors)

It is not in the public interest to reveal the particular circumstances of a particular staff member.

**7.2 LEASE OF TOCUMWAL VISITOR INFORMATION CENTRE**

This item is classified CONFIDENTIAL under section 10A (2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it, or

It is not in the public interest to reveal the particular circumstances of a particular staff member.

**7.3 RESIGNATION OF PHILLIP EALES**

This item is classified CONFIDENTIAL under section 10A (2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)

It is not in the public interest to reveal the particular circumstances of a particular staff member.



## Items requiring Council Resolution

**RECOMMENDATION** - that the Council move into a closed session to consider the following business together with any reports tabled at the meeting.

And further that pursuant to section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above and that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

- 7.1                    **ORGANISATIONAL RE-STRUCTURE**
- 7.2                    **LEASE OF TOCUMWAL VISITOR  
INFORMATION CENTRE**
- 7.3                    **RESIGNATION OF PHILLIP EALES**

Council closed its meeting at ..... The public and media left the Chamber.

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**Confidential Items requiring Council Resolution**

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**RECOMMENDATION – that the Council move out of closed and into open Council.**

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**Items requiring Council Resolution**

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Open Council resumed at .....

**RESOLUTIONS FROM THE CLOSED  
COUNCIL MEETING**

The following resolutions of the Council while the meeting was closed to the public were read to the meeting by the Mayor:

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## Committee meeting reports

**8.1 MINUTES OF A CORPORATE SERVICES COMMITTEE MEETING HELD ON WEDNESDAY 6<sup>TH</sup> MAY, 2015 IN THE COUNCIL CHAMBERS COMMENCING AT 4:00PM.**

**RECOMMENDATION** – that recommendations numbered 1 to 2 inclusive of the Corporate Services Committee Meeting held on 6<sup>th</sup> May, 2015 be adopted.

**5. BAROOGA COMMUNITY BOTANICAL GARDENS SHED**

**AUTHOR:** General Manager  
**STRATEGIC OUTCOME:** Supported and engaged communities  
**STRATEGIC OBJECTIVE:** 3.2 Support community engagement through life-long learning, culture and recreation

**FILE NO:**

**RECOMMENDATION NO 1:** -that the Council advise the Barooga Advancement Group that it will construct an additional secured bay to the proposed Barooga Community Botanical Gardens shed subject to a contribution of \$3,000 being provided to the Council by the Barooga Advancement Group.

**6. LGNSW – RURAL AND REGIONAL COUNCIL WORKSHOP**

**AUTHOR:** General Manager  
**STRATEGIC OUTCOME:** Good government  
**STRATEGIC OBJECTIVE:** 2.2 Ensure effective governance by Council of Council operations and reporting

**FILE NO:**

**RECOMMENDATION NO. 2:** - that the Council nominate the following topics for discussion at the LGNSW Rural and Regional Council Workshop to be held on 4<sup>th</sup> June, 2015:

1. Response to FAG pause;
2. Response to the handling of the modernization of local government and the Fit for the Future program.

**Committee meeting reports**

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3. Inclusion of all Council sources of income and expenditure for the Fit for the Future progress.
4. Further consideration of Joint Organisations be suspended until after the Fit for the Future program is resolved.
5. LGNSW should not be holding separate rural and urban conferences.

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## Committee meeting reports

**8.2 MINUTES OF A TECHNICAL SERVICES COMMITTEE MEETING HELD ON WEDNESDAY 6<sup>TH</sup> MAY, 2015 IN THE COUNCIL CHAMBERS COMMENCING AT 5:45PM.**

**RECOMMENDATION** – that recommendations numbered 1 to 2 inclusive of the Technical Services Committee Meeting held on 6<sup>th</sup> May, 2015 be adopted.

**5. TOWN ENTRY IMPROVEMENTS – DRAFT CONSULTANTS REPORTS**

**AUTHOR:** Director Technical Services  
**STRATEGIC OUTCOME:** Sustainable natural and built landscapes  
**STRATEGIC OBJECTIVE:** 1.1 Support sustainable use of our natural resources and built landscapes

**FILE NO:** 28.182.1

**RECOMMENDATION NO 1:** - that the Council proceed with the first stage of the Town Entry Improvements in accordance with the plans prepared by Liesl Malan Landscape Architects including the following:

**Tocumwal**

Maple trees to be selected and planted broadly in accordance with the plan  
 Signs as per the plans  
 Flagpoles as per the plans  
 Staff negotiate possible purchase of land required for new signage.

**Finley**

Signs as per the plans  
 Manchurian Pear Trees to be selected and planted broadly in accordance with the plan  
 Flagpoles as per the plans.

And further, that the Council adopt the '*Concept Reports by Liesl Malan Landscape Architects April, 2015*' in principle.

**GENERAL BUSINESS**

**Cr Curtin**

– Wireless connection at his residence

Committee meeting reports

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**RECOMMENDATION NO 2:** - that the Council review the "*Policy For The Payment Of Expenses And The Provision Of Facilities For Mayors And Councillors*" at the June Council meeting.

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Items requiring Council Resolution

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**MAYOR'S REPORT****R  
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N****RECOMMENDATION** – that the Mayor's Report be received.



Items requiring Council Resolution

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**10. DELEGATES REPORT**

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Items requiring Council Resolution

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**GENERAL BUSINESS**

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