



Minutes of an Extraordinary Council Meeting held in the Council Chambers on Wednesday 4th October, 2017 commencing at 4:00pm.

Min. No. **Present:** Cr. Matthew Hannan (Mayor)
Crs: Colin Jones, John Bruce, John Taylor, Denis Glanville, Ross Bodey, Director Corporate Services (Matthew Hansen), Engineering Services Manager (Matthew Clarke), Development Manager (Laurie Stevens), Town Planner (Camillus O'Kane) and Acting General Manager (Fred Exton).

185 **Apology**
RESOLVED Crs: Glanville and Taylor that an apology for non-attendance be received from Crs Bernard Curtin and Daryll Morris.

Declaration of Items of Pecuniary and other Interests
Nil.

186 **RESOLVED** Crs: Glanville and Jones to suspend standing orders, to allow those present to address the Council.

Matt Wood – Strawberry Fields Operations Manager
Tara Benney – Strawberry Fields Event Manager
Kel Baxter

187 **RESOLVED** Crs: Jones and Bodey that the Council resume standing orders.

188 **RESOLVED** Crs Jones and Bodey that the Council receive the revised recommendation from Council staff for Development Application 21/18/DA/DM for the Strawberry Fields Festival for consideration.

Division:

In Favour: Crs Matthew Hannan (Mayor), Colin Jones, John Bruce, Denis Glanville, Ross Bodey, John Taylor.

Against: Nil

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4 DEVELOPMENT APPLICATION 21/18/DA/DM - STRAWBERRY FIELDS MUSIC FESTIVAL 2017
AUTHOR: TOWN PLANNER
STRATEGIC OUTCOME: Diverse and resilient business
STRATEGIC OBJECTIVE: 4.2 Diversify and promote local tourism
FILE NO: 21/18/DA/DM

189 RESOLVED Crs Jones and Bodey that the Council approve the Development Application 21/18/DA/DM for the Strawberry Fields Festival 2017 subject to the following amended conditions:

1. Approved Plans

The development shall be implemented substantially in accordance with the details set out on the Strawberry Fields Festival M1: Site Map – Full Detail (Version 4 – Dated 4 October 2017), Event Plan, Alcohol Management Plan, Economic Impact Report, Emergency Management Plan, Fire Management Plan, Medical Management Plan, Risk Assessment, Security Management Plan, Traffic Management Plan, Waste Plan, Water Activities Management Plan, the application form and any supporting information received with the application except as amended by the conditions specified hereunder.

2. Pollution

All necessary precautions must be taken to ensure that pollution of waterways does not occur in accordance with the provisions of section 120 of the *Protection of the Environment Operations Act 1997*.

3. Impact on Adjoining Properties

Measures must be taken to minimise and control the emission of dust and noise from the property to ensure that there is minimal impact on adjoining properties.

4. Combustible Material

The event site and camping areas must be grazed and / or slashed prior to the event so as to reduce combustible material and reduce the risk of harm by fire.

5. Aboriginal Place or Objects

Activities on the site must not harm or desecrate any Aboriginal place or object in accordance with the *National Parks and Wildlife Act 1974*. Should any Aboriginal object be discovered and / or harmed in, on or under the land, the event organisers must notify the NSW Office of Environment and Heritage.

6. Mosquito Borne Diseases

Precautions must be undertaken prior to, and during, the event to reduce the potential for exposure to mosquito borne diseases given

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that there are large areas of stagnant water in close proximity to the site. The Murrumbidgee Local Health District of the NSW Department of Health in Wagga Wagga can be contacted on (02) 6933 9100 for advice.

7. Food Stall Holders

All food stall holders must operate in accordance with the *NSW Food Act 2003*, including separate handwashing facilities, to ensure that the health and well-being of patrons is maintained.

8. Public Health – Toilets & Drinking Water

All toilets and drinking water management systems must comply with NSW Health Requirements and the *Public Health Act 2012* and Regulation 2012. This also includes meeting the *Australian Drinking Water Guidelines 2011* and any subsequent amendments.

9. Showers facilities

A total of 12 shower facilities are to be made available for the patrons of the event. Adequate shower facilities (1 per 100), as recommended by Murrumbidgee Local Health District in accordance with Chapter 5 of *Emergency Management Australia Manual 12 - Safe and Healthy Mass Gatherings*, must be installed and operational for use by Food Handlers and other staff during the entire Festival to ensure Public Health.

10. Communications with Murrumbidgee Local Health District

A direct line of contact to the event medical team must be provided to the on-call Murrumbidgee Local Health District's HSFAC to enable early coordination of health resources if a mass casualty incident occurs. The number should be provided prior to the event by email to MLHD-HSFAC@health.nsw.gov.au. Should there be any questions regarding this request, the Public Health Unit can be contact 02 6080 8900.

11. Emergency Services

All emergency service organisations in the locality must be notified at least two weeks prior to the event to ensure that all resources will be available in case of emergency.

12. Fencing

Appropriate fencing must be provided and maintained between the event site and adjoining properties throughout the event in order to contain patrons and prevent stock escaping.

13. Security Personnel

All security personnel must be licensed and a security presence must be maintained from Thursday morning until Monday evening. This condition is added to maintain site safety and ensure patrons do not trespass on adjoining properties.

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14. Security of Perimeter Boundaries

To ensure that neighbouring landowners are not disturbed by patrons of the Festival, additional personnel to the number of Security staff at the event (as per the Security Management Plan) must be deployed to ensure that boundaries to adjoining properties are monitored at all times. Patrons are to be warned upon entry that penalties apply if caught trespassing on neighbouring properties.

15. Native Vegetation

Any destruction or injury to native vegetation is to be undertaken in accordance with the *Local Land Services Act 2013* (NSW) and the *Biodiversity Conservation Act 2016* (NSW) and where necessary an approval is to be obtained from the Murray Local Land Services.

16. Litter

Garbage bins must be provided throughout the area and the site must be inspected following the event to ensure all litter is collected and disposed of appropriately. At the cessation of the event a site inspection must be arranged with Council officers to ensure that there is no refuse remaining on site.

17. Site Inspection

An inspection by Council officers prior to the event must be arranged and undertaken to ensure all conditions of consent have been met and the proposal has been implemented in accordance with the submitted documents.

18. On-Site Traffic Management

Provision must be made on site for extensive traffic queuing areas and a sufficient number of traffic management staff employed to direct traffic in an orderly manner to ensure that queuing on Lower River Road does not occur at peak times or in the event of access to the camping areas being obstructed.

19. Traffic Management Arrangements

Provision must be made on site for extensive traffic queuing areas and a sufficient number of traffic management staff employed to direct traffic in an orderly manner to ensure that queuing on Lower River Road does not occur at peak times or in the event of access to the camping areas being obstructed.

20. Liquor Licensing

A valid liquor license issued by the NSW Independent Liquor and Gaming Authority must be in place for the event and all persons responsible for the sale of alcohol must possess accredited Responsible Service of Alcohol certificates. Evidence of this must be provided to Council prior to commencement of the event.

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21. Access Track

A 6m wide, all weather access track must be provided to ensure that response vehicles will be able to access the site in the case of an emergency. The track must be located within Lot 17 DP752304 and Lot 2 DP1077754. Entry to the Emergency Access Track from Lower River Road must be from a separate entrance gate within close proximity to the North East Corner of the Site to ensure that neighbouring land owner's access is not impeded at any time.

22. Water Activities Management

The full extent of the NSW Marine Safety law applies. The Applicants must ensure that the NSW Police and Royal Life Saving Australia are consulted regarding the adequacy of their plans to manage water activities at the event and adopts control measures required to ensure on water safety which include:

- a. The Organiser must ensure a suitably qualified person is in attendance to assess and monitor river, and any other waterway, conditions prior to and during any aquatic activity.
- b. The Organiser must postpone or cancel the aquatic activity if any conditions (including environmental factors and / or event safety plans) become unsafe.
- c. Appropriate safety appliances and craft must be in attendance to act as support or safety craft and to warn approaching vessels that an event is in progress.
- d. The Organiser must erect appropriate signage at adjacent public boat ramps and access points upstream and downstream of the event location warning boaters of the potential for swimmers to be in the area.
- e. The Organiser is to ensure that vessel noise emission, including that from a public address system, is effectively managed in accordance with the Protection of the Environment Operations Act and (Noise Control) Regulation 2008 unless written approval to the contrary has been given by an Appropriate Regulatory Authority.
- f. The Organiser must ensure use of any navigable water does not restrict the availability of those waters for normal use by the public; ie: no installation of any apparatus on or in the water (barriers, floats, buoys), a cap on the number of people in the water at any one time, prohibition on the use of bathing accessories (eg: inflatable toys).
- g. The Organiser must distribute safety advisory material (i.e. sourced from Royal Life Saving Australia) regarding water safety and drug/alcohol awareness around water at the event.
- h. Access into the event must be limited to road entry only (i.e. no persons shall be allowed to access the event via the river from a vessel or water craft).

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- i. No pollution (including any litter) from the event can enter or impact on the adjacent river (as required by the *Protection of the Environment Operations Act 1997*).

23. Bush Fire Safety Authority

Prior to the commencement of the 2017 Strawberry Fields Festival, a Bush Fire Safety Authority shall be obtained under s 100b of the Rural Fires Act (1987). (Note: Under the provisions of the Rural Fires Act (1987) and Planning for Bush Fire Protection (2006) short term camping associated with a music festival is considered to be a Special Fire Protection Purpose and requires a Bush Fire Safety Authority from the Commissioner of the NSW RFS)

24. Cancelling of Festival During Certain Fire Weather Conditions

The music festival event and associated camping shall not be conducted on days of notified or forecast extreme or catastrophic fire weather conditions (Note: responses and actions in relation to forecast fire weather shall be specified in Fire Management Plan as amended through consultation with the LEMC).

25. Fire Ban

No fires are permitted within the venue (including camp grounds).

26. Asset Protection Zones

In order to minimise the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting firefighting activities, the designated camping grounds and surrounding 10 metre wide asset protection zone shall be managed as an inner protection area in accordance with 'Planning for Bush Fire Protection 2006' and the NSW Rural Fire Service's document 'Standards for asset protection zones'.

The Festival area shall be maintained in a fuel reduced state with the ground cover to be managed consistent with standards for an inner protection area in accordance with 'Planning for Bush Fire Protection 2006' and the NSW Rural Fire Service's document 'Standards for asset protection zones'.

27. Access from Lower River Road

The Fire Management Plan shall be amended to include traffic management arrangements to address evacuation in the event of a bush fire emergency or the cancellation or deferment of the event in order to provide safe operational access to structures and water supply for emergency services while residents are seeking to evacuate from an area.

Public road access (from Lower River Road to the venue entry) shall comply with section 4.1.3(1) of 'Planning for Bush Fire Protection 2006', except that:

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- the minimum carriage width is 6 metres (short constrictions in the access are permitted where they are not less than 3.5 metre wide and extend for no more than 30 metres, e.g. existing causeway or stock grid); and
- cross fall not exceeding 10 degrees.

28. Internal Road Access

In order to provide safe operational access for emergency services personnel in suppressing a bush fire, while residents are accessing or egressing an area Internal road access, including camp ground perimeter roads, shall comply with section 4.2.7 of 'Planning for Bush Fire Protection 2006', except that:

- roads do not need to be sealed; and
- the minimum carriageway width is 6 metres.

29. Firefighting Water

A minimum 40,000 litre firefighting water supply is to be provided in accordance with the FIRETAC (Australia) Pty Ltd Fire Management Plan dated 21 July 2017 and the requirements of section 4.1.3 of 'Planning for Bush Fire Protection 2006' to provide adequate services of water for the protection of buildings during and after the passage of a bush fire.

30. On-Site Utilities

Any electrical or gas services are to comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006' so as not to contribute to the risk of fire to the Festival Site.

31. Emergency and Evacuation Management

To provide suitable emergency and evacuation (and relocation) arrangements for occupants of special fire protection purpose developments, the 2017 Strawberry Fields Festival is to be carried out in accordance with the Fire Management Plan prepared by FIRETAC (Australia) Pty Ltd Fire dated 21 July 2017 and as amended following consultation and by agreement with the LEMC.

32. Bush Fire Emergency Assembly Area

A bush fire emergency assembly area is to be provided in the location shown as 'fire refuge zone' on the plan titled Strawberry Fields Festival M1: Site Map – Full Detail (Version 4: prepared by Strawberry Music Group Dated 4 October 2017. The bush fire emergency assembly area and surrounding land for a distance of not less than 50 metres in all directions is to be managed as an inner protection area in accordance with 'Planning for Bush Fire Protection 2006' and the NSW Rural Fire Service's document 'Standards for asset protection zones'.

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33. Liaison with Local Emergency Management Committee

At least one month prior to the Festival, the event Directors are to meet with the Local Emergency Management Committee (LEMC). The meeting shall include, but is not limited to:

- Amendments required to the Fire Management Plan prepared by FIRETAC (Australia) Pty Ltd dated 21 July 2017
- Arrangements for emergency and evacuation procedures for the upcoming event including responses and actions (trigger points) before and during the event based on forecast fire danger ratings and an off-site bush fire event;
- Arrangements for the implementation of the Fire Management Plan including the evacuation procedures (and the management of traffic) to and from the site in the event of a bush fire emergency and/or forecast fire danger ratings which require the evacuation of the site.
- determination of the level and availability of firefighting resources required for the event; and
- determination of the suitability of the event proceeding having regard to forecast weather conditions and/or local fire activity.

In the week prior to the event, the event Director(s) are to consult with the Local Emergency Management Committee (LEMC) to determine;

- Arrangements for emergency and evacuation procedures for the upcoming event;
- determination of the level and availability of firefighting resources required for the event; and
- determination of the suitability of the event proceeding having regard to forecast weather conditions and/or local fire activity.

34. Bush Fire Traffic Management Arrangements

The event of a bush fire emergency and/or closure of the event including evacuation based on forecast Fire Danger Ratings. Traffic management arrangements must include arrangements for the following;

- the location and management of road closure to prevent access to the site and to Lower River Road; and
- estimated time to evacuate the site based on the number of vehicles (this should then inform the trigger points for the

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evacuation of the site where a bush fire is located off site);
and

- traffic management arrangements to manage any potential conflict between evacuating vehicles and fire fighting vehicles providing an operational response (e.g. pinch point management).

Division:

In Favour: Crs Matthew Hannan (Mayor), Colin Jones, Denis
Glanville, Ross Bodey, John Bruce.

Against: Cr John Taylor

There being no further business the meeting closed at 5:10pm.