

**MINUTES OF LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON 21st
OCTOBER, 2016 IN THE BERRIGAN SHIRE COUNCIL CHAMBERS, CHANTER STREET,
BERRIGAN COMMENCING AT 10AM**

Meeting was chaired by – Fred Exton LEMO – Berrigan Shire

Present

Justin Greatorex	NSW SES Berrigan Local Controller
Ct. Adam White	NSW Police
Sup. Paul Condon	NSW Police
Des Bradley	Team Leader (Red Cross)
Myles Humphries	D/LEMO (Berrigan Shire Council)
Scott Fullerton	REMO (NSW Police)
Daryl Manson	NSW Fire and Rescue
Ins. Craig Warwick	NSW RFS
Greydn Davis	NSW RFS

Invitees

Cam O’Kane	BSC Town Planner
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1. Apologies

Kris Weiss	Tocumwal Search and Rescue Squad President
Jinette Graham	NSW SES Berrigan D/Controller
Josephine Cusack	D/Team Leader (Red Cross)
Craig McIntyre	NSW SES D/Regcon
Sgt John Aichinger	NSW Police
Sgt Paul Jones	LEOCON - NSW Police (Tocumwal)
Tina Hooper	NSW Ambulance (Berrigan)
Marg Wehner	RFS-Southern Border
Patrick Westwood	NSW RFS
Allyson Bailey	Red Cross
Steve Hoare	Local Land Services (Deni)
John Hand	NSW Fire & Rescue (Finley)

Moved: Adam White

Seconded: Paul Condon

2. CONFIRMATION OF MINUTES of last meeting held on 3 June 2016

Moved: Justin Greatorex

Seconded: Des Bradley

3. BUSINESS ARISING FROM THE MINUTES

- **Discussion of DRAFT Berrigan Shire Flood Plan**
No further update from NSW SES in relation to the Draft flood plan revision by State H/Q planning team.
- **Progress of DRAFT EM Plan (LEMO)** – Plan adopted at REMC, Part 3 was the completion of the consequence management guides. Progress has been halted and planning is underway to provide a draft copy of Part 3 to the 3rd March 2017 meeting
- **Transfer of Primary Rescue (VRA to SES)** – Justin Greatorex advised the meeting of an RCR audit conducted on 29th September 2016 and tabled a report outlining the capability of the Tocumwal Unit of the NSW SES. The report will be tabled at an extra-ordinary meeting of the State Rescue Board (SRB) for final approval.

4. STRAWBERRY FIELDS EVENT ARRANGEMENTS

Council's town planner Cam O'Kane entered the meeting @10.05am

Mr O'Kane spoke to a new DA for the event based on a revised location, closer to Tocumwal with access from Lower River Road for this year's event to be held from 17th November to 20th November on Lower River Road, Tocumwal.

Paul Condon again express concern related to public safety based on drug and alcohol consumption by patrons. Access and egress was also a major concern in the event of an emergency evacuation due to bushfire based on expectations of up to a maximum of 6,000 patrons.

Craig Warwick advised that current "wetter" conditions are unlikely to present a significant fire danger at the proposed site and RFS were considering the 1st December as the start of the summer fire danger period, being later than the planned event date in November. However historical data revealed an average fire danger rating of 38 (high) in the area for the event. RFS agreed that the alternate location would be suitable if slashing was undertake to reduce vegetation levels in open area to 50mm

The following plans have been submitted with the DA: Alcohol Management Plan, Event Plan and Security Plan. It was also noted that if Police were required on-site in a security capacity, that a user-pays arrangement would be in place. Police will undertake extensive drug detection activities around the event.

Motion: That Berrigan Shire Council be requested to include a condition on the DA, if it is to be issued, to widen access gates to accommodate two way vehicle movement (>6m) and all weather access suitable for Cat 1 RFS tanker (8T) be provided

Motion: That Berrigan Shire Council be advised that the LEMC does not support future Strawberry Fields Events being held within the designated Bush Fire Danger Period, being normally 1st November to 31st March. Organisers should be advised to consider rescheduling future events to fall outside this period or look for alternative sites that can be better protected in case of fire.

Moved: Paul Condon Seconded: Craig Warwick

Mr O'Kane left the meeting at 10:40am

5. AGENCY REPORTS

- **SES** – (JG) Storm Callouts – 37, Flood Callouts -24 with 5 required Flood Rescue Boat (FRB) deployments Bushlands and Lower River Road, currently working through VRA to SES transition for road crash rescue accreditation. SRB audit completed on 29th September. It was expected that the transition would be complete prior to the next meeting in March 2017.
- **Fire and Rescue** – (DM) Cat 2 Appliance located at Tocumwal?. Community First Responder (CFR) training to be held in Wagga on 31st October. Finley Fire Captain is retiring from active duty with NSW Fire and Rescue.
- **Ambulance-** () NTR
- **Rural Fire Service-** (CW) 12 assists for SES at Tocumwal. Fire Danger Declaration is planned to start 1st December 2016. Incident Control Centre exercise in Albury 28th/29th October, LEMC to provide staff to attend and based on a campfire to section 44 event escalations on Lower River Road at Tocumwal. Other activity details provided with a written report.
- **Police** – (PC) Concern expressed related to trees falling into the river hazard. LEMO suggested to speak with National Parks. LEMO/RFS to invite Police to next Bush Fire Management Committee meeting (Invite emailed). LEOCON requested sitreps from any IMTs or EOC's being activated as per SOP's
- **VRA** – (JG) Nil Callouts :Assist NSW SES and VicSES,
- **Red Cross** – (DB) Provided a comprehensive report related to attendance at full day shift supervisors course conducted by Red Cross in Albury. The purpose was to ready shift supervisors role in the absence of a team leader. A comprehensive outline of Red Crosses role in the SA storm/whole state blackout was also outlined. Red Cross has not been required to assist with current Murray/Murrumbidgee flooding events, however they were activated to the Forbes evacuation centre during recent major flooding events.
- **Berrigan Shire Council**

LEVEE UPGRADE GRANT FUNDING APPLICATION-TOCUMWAL

The LEMO outlined an application for grant funding from the Club Grants NSW funding program for Levee Upgrade works at Tocumwal and sort committee endorsement for the proposed works.

Motion: That Berrigan LEMC write to Berrigan Shire Council supporting Council's proposal to upgrade the Tocumwal Levee at the foreshore area by installing a concrete core and raising the freeboard level.

Moved: Greydon Davis Seconded: Paul Condon

FLOOD EVENT – SPRING 2016

Council will lodge a Natural Disaster Declaration Application to NSW treasury for flood damage to Lower River Road and Taylors Road Tocumwal.

LEMO expressed frustration with road closure communications between NSW and Victoria in relation to the proposed closure of the Stan Collie Causeway

The contact list was circulated and amended by members.

9. GENERAL BUSINESS

- The adopted draft EM plan still require the completion of numerous consequence management guides (CMG) prior to proposed adoption at the next LEMC meeting in March. The D/LEMO will liaise with the REMO and agencies to progress these guides.
- EOC readiness – Members express agreement that the current facility can operate successfully as an EOC. The LEMO undertook to provide the committee with DRAFT Standard Operating Procedures (SOP's) to be adopted at the March 2017 meeting.
- DISPLAN for Berrigan - AMAROO Retirement Village/Vulnerable Clients – LEMC members agreed that RED CROSS is an agency that can assist AMAROO with these plans and left liaison to Team Leader Des Bradley.

10. NEXT MEETING – 3rd March 2017, 10am, Berrigan Shire Council Chambers, incorporating the Rescue Sub Committee.

The Rescue Sub Committee acknowledged receipt of the GLR Capability Inspection of the NSW SES Tocumwal Unit in relation to gaining RCR accreditation.

There being no further business the LEMC meeting closed at 11:55pm.