



# Application for Works, Structures and Activities on a Council Road

*Roads Act 1993*

<p><b>1. Person completing this form</b></p> <p>- name and address details etc.</p>	<p>Applicants Name: <input style="width: 100%;" type="text"/></p> <p>Postal Address: <input style="width: 100%;" type="text"/> Post Code <input style="width: 150px;" type="text"/></p> <p style="text-align: center;"><i>Your reply will be posted to the above address</i></p> <p>Phone: <input style="width: 150px;" type="text"/> Company Contact Person</p> <p>Mobile: <input style="width: 150px;" type="text"/> <input style="width: 150px;" type="text"/></p> <p>Fax: <input style="width: 150px;" type="text"/> email: <input style="width: 150px;" type="text"/></p>														
<p><b>2. Location of the land or area where works will be carried out</b></p> <p>OR</p> <p>Locality Plan attached  <input type="checkbox"/> yes <input type="checkbox"/> no</p>	<p>Unit No: <input style="width: 50px;" type="text"/> Street No: <input style="width: 50px;" type="text"/> Street: <input style="width: 150px;" type="text"/></p> <p>Town: <input style="width: 150px;" type="text"/> Site Area m<sup>2</sup>: <input style="width: 80px;" type="text"/></p> <p>Lot(s): <input style="width: 50px;" type="text"/> Section: <input style="width: 50px;" type="text"/> DP/SP <input style="width: 150px;" type="text"/></p> <p>Assessment No: <input style="width: 150px;" type="text"/></p> <p style="text-align: center;"><i>The above information is available from your rate notice, property deeds, or from Council's property maps</i></p>														
<p><b>3. Describe what you propose to carry out.</b></p>	<p>Works will be carried out in:</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> R1 - Kerb layback</td> <td><input type="checkbox"/> R8 - Water Supply Work</td> </tr> <tr> <td><input type="checkbox"/> R2 - Road Excavation</td> <td><input type="checkbox"/> R9 - Sewer Service Work</td> </tr> <tr> <td><input type="checkbox"/> R3 - Road Under Bore</td> <td><input type="checkbox"/> R10 - Stormwater Service Work</td> </tr> <tr> <td><input type="checkbox"/> R4 - Vehicle Crossing</td> <td><input type="checkbox"/> R11 - Street Vending / Trading</td> </tr> <tr> <td><input type="checkbox"/> R5 - Footpath Excavation</td> <td><input type="checkbox"/> R12 - Rural Address</td> </tr> <tr> <td><input type="checkbox"/> R6 - Culvert Crossing</td> <td><input type="checkbox"/> R13 - Advertising Structure</td> </tr> <tr> <td><input type="checkbox"/> R7 - Tree Removal</td> <td><input type="checkbox"/> R14 - On Road Event</td> </tr> </table> <p>DESCRIPTION _____</p> <p>_____</p> <p>_____</p>	<input type="checkbox"/> R1 - Kerb layback	<input type="checkbox"/> R8 - Water Supply Work	<input type="checkbox"/> R2 - Road Excavation	<input type="checkbox"/> R9 - Sewer Service Work	<input type="checkbox"/> R3 - Road Under Bore	<input type="checkbox"/> R10 - Stormwater Service Work	<input type="checkbox"/> R4 - Vehicle Crossing	<input type="checkbox"/> R11 - Street Vending / Trading	<input type="checkbox"/> R5 - Footpath Excavation	<input type="checkbox"/> R12 - Rural Address	<input type="checkbox"/> R6 - Culvert Crossing	<input type="checkbox"/> R13 - Advertising Structure	<input type="checkbox"/> R7 - Tree Removal	<input type="checkbox"/> R14 - On Road Event
<input type="checkbox"/> R1 - Kerb layback	<input type="checkbox"/> R8 - Water Supply Work														
<input type="checkbox"/> R2 - Road Excavation	<input type="checkbox"/> R9 - Sewer Service Work														
<input type="checkbox"/> R3 - Road Under Bore	<input type="checkbox"/> R10 - Stormwater Service Work														
<input type="checkbox"/> R4 - Vehicle Crossing	<input type="checkbox"/> R11 - Street Vending / Trading														
<input type="checkbox"/> R5 - Footpath Excavation	<input type="checkbox"/> R12 - Rural Address														
<input type="checkbox"/> R6 - Culvert Crossing	<input type="checkbox"/> R13 - Advertising Structure														
<input type="checkbox"/> R7 - Tree Removal	<input type="checkbox"/> R14 - On Road Event														
<p><b>4. Who will do the work</b></p>	<p><input type="checkbox"/> Contractor / Plumber licence details      <input type="checkbox"/> Council</p> <p>Name: _____</p> <p>Lic. No. _____ phone no. _____</p>														

<b>5. Public Liability Insurance</b>	<p>Do you or your chosen contractor have evidence of a current public liability policy for a minimum amount of twenty million dollars (\$20,000,000).</p> <p>Company Name: _____</p> <p>Policy No.: _____</p> <p>Amount Insured: _____</p> <p>Expiry Date: _____</p> <p><input type="checkbox"/> A certificate of currency is attached with this application.</p>
<b>6. Applicants Declaration and Acknowledgement</b>	<p>I apply for consent to carry out the works described in this application. I declare that all the information given is true and correct. I also understand that if incomplete, the application may be delayed, rejected or more information may be requested.</p> <p>Signature: <input type="text"/></p> <p>Date: <input type="text"/></p>
<b>7. Privacy Policy</b>	<p>The information collected by Berrigan Shire Council will be used for the purpose of processing this application under the <i>Roads Act 1993</i>. Personal Information collected by the Council will be treated as per the Council's Privacy Management Plan and the <i>Privacy and Public Information Protection Act 1998</i>. This Application lodged by you or information contained therein may be provided to members of the public in accordance with the provisions of the <i>Government Information (Public Access) Act 2009</i>. Supply of personal information is legally required and failure to supply could cause delay in your application.</p>
<b>8. How to Lodge your Application</b>	<p><b>Applications should be addressed to:</b> The General Manager Berrigan Shire Council</p> <p><b>Mail:</b> PO Box 137 BERRIGAN NSW 2712</p> <p><b>Personal Delivery:</b> 56 Chanter Street BERRIGAN NSW 2712</p> <p><b>How to Contact Us:</b> <b>Phone:</b> 03 5888 5100 <b>Fax:</b> 03 5885 2092 <b>Email:</b> <a href="mailto:mail@berriganshire.nsw.gov.au">mail@berriganshire.nsw.gov.au</a></p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>If you wish to discuss a proposal with one of our professional officers, it is essential that you arrange an appointment. We recommend that you consult with a Council officer before submitting this application.</p> </div>
<b>CHECKLIST</b>	<p>Have you completed all the spaces on the application form? Has the owner signed and endorsed the application form?</p>
<b>Required Attachments</b>	<p>Have you attached the following?</p> <ul style="list-style-type: none"> <li>➤ 2 copies of plans or drawings describing the proposed works.</li> <li>➤ 2 copies of the location plan of the land.</li> <li>➤ A certificate of currency for Public Liability.</li> <li>➤ Application Fees.</li> </ul>